

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD
OF TRUSTEES**

**New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**December 11, 2024 6:30 P.M.
MINUTES**

1. Call to Order: President Ramirez called the meeting to order at 6:30 P.M. Those present, in addition to Ramirez, were trustees Beth Blahut, Tiffany Kuenzi, Kelly Ruschman and Shelly Truttmann; Village Liaison Larry Stuessy; and Library Director Amy Trumble. Absent: Joanne Landry. Also present: Brett Rottinghaus of OPN Architects.
2. Approval of Agenda: Ramirez made a motion to approve the agenda with the change of switching items 4. and 5. Seconded by Stuessy. Motion carried.
3. Comments & Questions from the Public: None.
5. New Business:
 - A. Discussion and Consideration: OPN design presentation: Brett Rottinghaus showed an updated floor plan and exterior designs.
 - B. Discussion and Consideration: Fundraising committee: Ramirez proposed forming a fundraising committee-the goal would be to grow the endowment to fund operating costs. Discussion will continue at the Jan. meeting.
 - C. Discussion and Consideration: Building committee responsibilities: Ruschman made a motion to approve the amended resolution, 24-03 LB-A. Seconded by Truttmann. Motion carried.
 - D. Discussion and Consideration: Director Annual Review timeline: We will evaluate our list of questions at the meeting on Jan 8th. We will do the annual review with Director Trumble on Jan 22nd.
4. Unfinished Business:
 - A. Discussion and Consideration: Building project update: The closing date is being pushed back to Jan 31st, though there's a possibility that it could happen sooner. OPN architects will hold an open-house style community engagement session on Jan 9th, 5:00-7:00 P.M.
6. Approval of minutes: November 25
Approved as distributed.
7. Adjournment: Ramirez adjourned the meeting at 8:39 P.M.

**MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES
New Glarus Village Hall – Board Room**

319 2nd Street, New Glarus WI 53574

September 11, 2024 6:30 P.M.

MINUTES

1. **Call to Order:** President Ramirez called the meeting to order at 6:32 P.M. Those present, in addition to Ramirez, were trustees Shelly Truttmann, Kelly Ruschman, Tiffany Kuenzi, Beth Blahut, Village Liaison Larry Stuessy, and Library Director Amy Trumble. Absent: trustee Joanne Landry.
2. **Approval of Agenda:** Stuessy made a motion to approve the agenda. Seconded by Ruschman. Motion carried.
3. **Comments & Questions from the Public:** None.
4. **New Business:**
 - A. **Discussion and Consideration: Roles of Building Committee and Library Board during interviews:**

Trumble sent interview questions to the two firms. She will forward the same questions to Library Board trustees as well as members of the Building Committee. Both the Board and the Building Committee will use the prepared score sheets to evaluate the firms during the interview process on Sept 26th. Truttmann and Kuenzi are unable to attend the interviews.
 - B. **Discussion and Consideration: Next steps based on grant outcome:**

Trumble will meet with Scott Jelle regarding zoning issues for the project, and will compile a list of tasks to accomplish including survey, assessment, division/combining of lots, going before the planning commission, and grant paperwork among other tasks. Lauren Freeman could possibly produce a press release as well as post the details of the grant award on the village website. The library staff will post grant award details on the library website. If the library does not receive the grant, the Board will generate action steps for moving forward with the project.
5. **Adjournment:** President Ramirez adjourned the meeting at 7:04 P.M.

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**Aug 29th, 2024 4:00 P.M.
MINUTES**

1. **Call to Order:** Ramirez called the meeting to order at 4:03 P.M. Those present, in addition to Ramirez, were trustees Shelly Truttmann, Kelly Ruschman, Tiffany Kuenzi, Joanne Landry; Village Liaison Larry Stuessy; Steve Landry of the building committee; Library Director Amy Trumble. Also present: Sarah Dunn and Ben Delzer with CG Schmidt Construction, and John Feller of Findorff. Absent: trustee Beth Blahut.
2. **Approval of Agenda:** Ruschman made a motion to approve the agenda. Landry seconded. Motion carried.
3. **Comments & Questions from the Public:** None.
4. **Unfinished Business:**
 - A. **Discussion and Consideration: Building Project Update**
Steve Landry introduced Sarah Dunn with CG Schmidt Construction. Numerous building terms and project models were explained.
 - B. **Discussion and Consideration: Environmental Review Update:**
Trumble spoke to Andy Kurtz at Vierbicher, who asked DOA some questions regarding the Environmental Review form. DOA making changes to the original form they provided. We will have to monitor both properties.
5. **New Business:**
 - A. **Discussion and Consideration: Review of RFQ Submissions:**
The Building Committee received submissions by the deadline of August 22, 2024 at 2:00pm. They recommended the top three rated. Stuessy made a motion to only interview the top two at this time. Kuenzi seconded. Motion carried.
 - B. **Discussion and Consideration: Annual disbursement of CFSW endowment earnings:**

Ruschman made a motion that the Board annually (in January) ask CFSW to send the spending policy to the New Glarus Public Library from the New Glarus Library Endowment Fund (1668-NGLIB), the grant's distribution beginning January 2025 with a grant of \$3,855. (Note: this reflects a balance of 3 years' spending policies. The Library will receive 1 year's spending policy starting January 2026). Landry seconded. Motion carried (6-0).

6. **Bills and Finance Report:**

A. Bills were presented and approved as follows:

July 30: \$2,986.55 and August 13: \$572.95

B. Financial statement: Due to issues with the Village software, the numbers are not available at this time.

7. **Director's Report:** See attachment.

8. **Approval of Minutes:**

A. Minutes for the meetings of July 24th, and August 15th were approved as distributed.

9. **Reports / Discussion / Consideration:**

A. Administration

· CFSW Financial Report

B. Communication Team: Article in the paper about the quilt display.

C. Grants Team: Grants team met and divided up a list of grants to identify possible grants to supplement library expenses.

D. Partnership Team: Erica is meeting with Ruth Elmer to get things cataloged at Swiss Center.

E. Village Board Liaison: Trumble gave a building project update at the latest Village Board meeting.

F. Friends of the Library: Getting ready for book sale and will increase the endowment.

G. President's Report: Nothing to report.

10. **Adjournment:** Ramirez adjourned the meeting at 6:04 P.M.

Village of New Glarus

Meeting of the New Glarus Public Library Board of Trustees

New Glarus Village Hall - Board Room

319 2nd Street, New Glarus, WI 53574

July 10, 2024 6:30 PM

MINUTES

1. **Call to Order:** Ramirez called the meeting to order at 6:31 PM. Those present, in addition to Ramirez, were trustees, Shelly Truttman, Kelly Ruschman, Tiffany Kuenzi, Village Liaison Larry Stuessy, and Library Director Amy Trumble. Absent: Trustees Joanne Landry and Beth Blahut.
2. **Approval of Agenda:** Ruschman made a motion to approve the agenda. Stuessy seconded. Motion carried.
3. **Comments & Questions from the Public:** None.
4. **Building Project Update:**
 - A. Per Library Director Trumble, the village has secured the requested amount of \$500,000 for the purchase of the Town Hall site. The grant paperwork was successfully submitted through a joint effort between Trumble, Freeman, Ramirez, and Kurtz.
 - B. Jaime Craig (Village Trustee) will seek other grant opportunities to supplement Endowment Fund. Friends of the Library have a donation to make that CFSW will match. Per Library Director Trumble, operating costs will increase by \$43,500 annually. The Town of New Glarus has committed to contributing \$20,000 per year for the first two years. There is \$55,000 in the operating account currently, plus \$100,000 in operating surplus for 2024. Green county's contribution will increase \$10,000 annually.
 - C. Library Director Trumble will look into the cost and longevity of an environmental review of the Town Hall site.
5. **Building Committee:**
 - A. The Library Board discussed possible members of the Library Building Committee. Five voting members are required, and the a committee should be formed by August.
6. **Competitive Procurement:**
 - A. Per Library Director Trumble, it is recommended to go through the competitive bidding process. Trumble also brought up the need to verify that any contractors doing work are not disbarred or suspended. This will interfere with federal funds being able to pay for the work.
 - B. As per Trumble, Freeman suggests the Library Board seek out

Requests for Proposal. The Library Board will compile a list of building requirements to include but not limited to:

9,000 square feet

Clear visibility and sight lines for library staff

Swiss exterior facade with bells

Collaborative spaces

7. **Adjournment:** Ramirez adjourned meeting at 7:16 P.M.

Village of New Glarus

Meeting of the New Glarus Public Library Board of Trustees

New Glarus Village Hall - Board Room

319nd Street, New Glarus, WI 53574

June 26, 2024 6:30 PM

MINUTES

Call to Order: Ramirez called the meeting to order at 6:32 PM. Those present, in addition to Ramirez, were trustees, Shelly Truttmann, Kelly Ruschman, Joanne Landry, and Library Director Amy Trumble. Absent: Trustees Tiffany Kuenzie, Beth Blahut, and Village Liaison Larry Stuessy.

Approval of Agenda: Truttmann made a motion to approve the agenda. Ruschman seconded. Motion carried.

Comments & Questions from the Public: Gof Thomson presented statistics from the Belleville library regarding wages and operating costs for consideration regarding our pending project. Although wages and insurance costs rise annually, operating costs are the real issue for sustaining any future library, particularly maintenance of high-tech equipment the new library is liable to need. Thomson urged the Trustees to pay attention to these issues when creating an operating budget for the grant submission. Thomson will continue researching other area libraries.

Building Project Update:

A. Per Library Director Trumble, the grant narrative was edited by the grant committee and sent back to Vierbicher for review, and then back to

Trumble, who will reissue it for review. Attention to be paid to hitting all points the grant requires. Vierbicher continues to work on the Sustainability aspect.

B. Village Administrator, Lauren Freeman and Director Trumble met with Todd Schluesche to review the final counter offer from the USCC. Landry expressed concern over contingency #8 involving a, (as yet unappointed) Cemetery Committee that the Library Board has no control over, being included in the offer to sell. Contingency is also open-ended with no clear way to satisfy the requirement. Discussion concluded that the Village Board is okay with this contingency and plans to satisfy it in the near future, per Gof Thomson. Motion to approve the Swiss Church's counter offer made by Ruschmann, seconded by Landry. Motion carried.

C. The Town accepted the Village's offer to purchase their property, striking on the \$5000 daily penalty for vacating by May 1. Village Administrator Freeman will get the offer to the Library Board as soon as possible. A quick meeting will be necessary to approve the offer once received. Ruschmann wanted it clarified that the Library Board's offer did not make any promises with regards to relocation, but instead offered assistance facilitating their move.

D. Dimension IV submitted revised numbers to include update site acquisition costs, among other things. Library Director Trumble will meet with insurance provider to discuss increased costs and environmental reviews.

New Business:

A. The Library incurred an overage of \$1,665.75 to cover attorney fees, P.O Box rental, and consults for parking for the new library, and will need those funds to be transferred from Lake Ridge Bank into the Library account. Motion to transfer \$1,665.75 from Lake Ridge to Library account made by Truttmann, seconded by Ruschman. Motion carried.

B. Survey results - 129 responses overall show the need for private spaces is high, with 81% of respondents stating it is a need. (35% of all respondents saying it is a Very High need, and 76% of regular library users saying it is a Very High Need.) Hot spots seem to be less needed.

Discussion to possibly exclude hot spots due to cost and lack of use. 59% of responses say their bandwidth at home is adequate. Survey will be shut

off tomorrow by Trumble. Survey also highlighted lack of awareness of library programming by the greater community. This will be addressed after grant application is submitted.

Building Committee Update:

Freeman agreed to serve on this committee, which is still unformed. The Library Board agrees to allow Owner Representatives authority to approve expenditures which increase the project cost by up to \$2,000 and the Building Committee authority to approve expenditures from \$2,001-\$5,000 to be made by the committee. Motion made to update the Building Resolution form to include a job description and responsibilities, made by Truttmann, seconded by Landry. Motion carried.

Discussion followed about potential candidates for the Building Committee.

Bills & Finance

A. Bills erected, presented and approved as follows:

\$1,134.49 dated June 11, 2024

\$5,009.40 dated May 28, 2024

B. Financial statement

Directors Report: See Attached

Approval of Minutes:

Past minutes approved as distributed.

Reports/Discussion/Consideration:

A. Administration: Received letter from the Bank of NG confirming \$500,000 in acct.

B. Communication Team: Nothing to report.

C. Grants Team: Nothing to report.

D. Partnership: Ice cream social very popular at the NG Home, and looking for more ideas.

E. Village Board Liaison: Not present.

F. Friends of the Library: Will collect garbage at this week's festival for \$500.

G. Presidents Report: Nothing to report.

Adjournment: Ramirez adjourned meeting at 7:43 PM

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

May 13th, 2024 7:15 P.M.

MINUTES

1. Call to Order: Interim President Daniel Ramirez called the meeting to order at 7:15. Those present, in addition to Ramirez, were trustees Beth Blahut, Shelly Truttmann, Kelly Ruschman, Joanne Landry, Tiffany Kuenzi; Library Director Amy Trumble; and Village Liaison Larry Stuessy. Also present: Village Administrator Lauren Freeman and Village Board Trustee Jesse Donahue. Donahue left the meeting at 7:34.
2. Announcement:
 - A. The Library Board will convene into closed session called under WI State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
(Deliberating the purchase of public property)
3. Approval of Agenda: Stuessy made a motion to approve the agenda. Seconded by Landry. Motion carried.
4. Comments & Questions from the Public: None.
5. Unfinished Business:
 - A. Discussion and Consideration: Building Project Update/Flexible Facility grant: Trumble discussed take-aways from a web-i-nar about the grant opportunity.
6. The board will convene into Closed Session: Stuessy made a motion to go into closed session at 7:34, Seconded by Kuenzi. Motion carried by unanimous roll-call vote.
7. The board will convene into Open Session: Stuessy made a motion to go into open session at 8:15, seconded by Landry. Motion carried by unanimous roll-call vote.
 - A. Results of Closed Session: Discussion & Consideration:
Deliberating the purchase of public property: The Board agreed upon the price they will offer for each of the properties.
8. Adjournment: Ramirez adjourned the meeting at 8:25 P.M.

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**May 8th, 2024 6:30 P.M.
MINUTES**

1. Call to Order: Interim President Daniel Ramirez called the meeting to order at 6:36. Those present, in addition to Ramirez, were trustees Beth Blahut, Shelly Truttmann, Kelly Ruschman, Joanne Landry; Library Director Amy Trumble; and Village Liaison Larry Stuessy. Also present: Village Administrator Lauren Freeman and Village Board Trustee Jesse Donahue. Donahue left the meeting at 7:25.

2. Announcement:

A. The Library Board will convene into closed session called under WI State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Deliberating the purchase of public property)

3. Approval of Agenda: Agenda approved with no corrections.

4. Comments & Questions from the Public: None.

4. Unfinished Business:

A. Discussion and Consideration: Building Project Update/Flexible Facility grant:

Grant deadline is July 11, 2024. Grant recipients will be announced in Oct. 2024. The grant will require that a new building is completed by Sept. 30, 2026. The grant application requires a site address; the Library Board is focusing on a downtown site. It will need to move quickly to pursue the purchase of property at 26 5th Ave. from the Town of New Glarus and an adjacent property from the Swiss Church. It is essential to purchase both properties to have adequate space for a new building. The Board will consult experts to confirm the feasibility of the combined properties. Both properties are currently tax exempt.

The Board will ask for answers from both parties by June 30.

Stuessy made a motion to move forward with making offers to purchase the Town of New Glarus and the Swiss Church properties for use as the site of the future New Glarus Public Library.

Ruschman seconded. Motion carried.

5. The board will convene into Closed Session: Stuessy made a motion to go into closed session at 7:25, Seconded by Ruschman. Motion carried by unanimous roll-call vote.

6. The board will convene into Open Session: Stuessy made a motion to go into open session at 8:15, seconded by Landry. Motion carried by unanimous roll-call vote.

A. Results of Closed Session: Discussion & Consideration: Deliberating the purchase of public property. No results to report.

7. Adjournment: Ramirez adjourned the meeting at 8:15 P.M.

**VILLAGE OF NEW GLARUS
MEETING OF THE NEW GLARUS PUBLIC LIBRARY
BOARD OF TRUSTEES
New Glarus Village Hall – Board Room
319 2nd Street, New Glarus WI 53574**

**April 17, 2024 6:30 P.M.
MINUTES**

1. Call to Order: Hiland called the meeting to order at 6:32 P.M. Those present, in addition to Hiland, were trustees Beth Blahut, Suzi Janowiak, Tiffany Kuenzi, Daniel Ramirez, Shelly Truttmann; Library Director Amy Trumble; and Village Liaison Larry Stuessy. Village Board Trustee Jesse Donahue joined the meeting at 6:55.

2. Approval of Agenda: Janowiak made a motion to approve the agenda. Motion carried.

3. Comments & Questions from the Public: None.

4. Unfinished Business:

A. Discussion and Consideration: Building Project Update

Trumble is researching operating costs for a new building. And she is in conversation with CFSW about strategies to grow the endowment fund in order to provide operating funds. Trumble is looking into the possibility of including solar panels in the building design. Stuessy suggests further discussion of the Town Hall property at the next meeting.

5. New Business:

A. Discussion and Consideration:

Resolution 24-01 Recognizing Library Board Trustee Linda Hiland. Truttmann made a motion to approve the resolution. Motion carried.

B. Discussion and Consideration:

Resolution 24-02 Recognizing Library Board Trustee Suzi Janowiak.

Blahut made a motion to approve the resolution. Motion carried.

6. Bills and Finance Report:

A. Bills were presented and approved as follows:

\$ 2,006.74 dated March. 26, 2024

\$ 121.22 dated April 9, 2024

B. Financial statement

7. Director's Report: See attached.

8. Approval of Minutes:

A. March 20, 2024: Truttman made a motion to approve with two corrections. Motion carried.

9. Reports / Discussion / Consideration:

A. Administration: Truttmann will contact CFSW regarding the endowment agreement.

· CFSW Financial Report

B. Communication Team: The team will write an article to announce new trustees after next month's election of officers. We will post the change to meeting on the 4th Wednesday each month.

C. Grants Team: The team is ready to get together to write a grant for capital funds as soon as the grant is officially posted.

D. Partnership Team. Nothing to report.

E. Village Board Liaison: Nothing to report.

F. Friends of the Library: Getting ready for a book donation day. They will be selling 90th anniversary t-shirts soon.

G. President's Report: Regarding the mowing of the Duerst Rd property: Truttmann will ask Peggy Kruse about this task. Hiland thanked her fellow trustees for their good work and camaraderie over the many years that she's served on the Board.

10. Adjournment: Hiland adjourned the meeting at 7:26 P.M.

VILLAGE OF NEW GLARUS

MEETING OF THE NEW GLARUS PUBLIC LIBRARY

BOARD OF TRUSTEES

New Glarus Village Hall – Board Room

319 2nd Street, New Glarus WI 53574

March 20, 2024 6:30 P.M.

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:35 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Suzi Janowiak; Library Director Amy Trumble; and Village Administrator Lauren Freeman. Absent: Trustee Tiffany Kuenzi and Village Liaison Larry Stuessy. Trustee Beth Blahut joined the meeting at 7:10
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business:
 - A. Discussion and Consideration: Building Project Update: Trumble and Freeman will draft a memorandum for the Village Board to review at their meeting on April 3rd. The memorandum will explain the pros and cons of two site options as they pertain to the Flexible Facilities Program grant opportunity.
5. New Business:
 - A. Discussion and Consideration: Adjacent County Requests for 2025 Budget: Truttmann made a motion to agree to allow SCLS to bill adjacent counties for reimbursement for 2025. Motion carried.
 - B. Discussion and Consideration: Green County Reimbursement 2025:
 - C. Discussion and Consideration: New Glarus Cares Volunteer Meeting: April 13, 9:00 A.M.- 12:00 P.M. Location: TBD.
6. Bills and Finance Report:
 - A. Bills were presented and approved as follows:
 - \$ 2,584.87 dated Feb. 27, 2024
 - \$ 1,902.44 dated March 12, 2024
 - B. Financial statement
7. Director's Report: See Attached.
8. Approval of Minutes:
 - A. February 21, 2024
Approved as distributed.
9. Reports / Discussion / Consideration:
 - A. Administration:
 - CFSW Financial Report
 - B. Communication Team: Nothing to report.
 - C. Grants Team: Nothing to report.
 - D. Partnership Team: Ongoing partnerships with the Lions Club,

The Historical Society, Prairie Haus, and New Glarus Home.

E. Village Board Liaison: Not present.

F. Friends of the Library: Planning to volunteer at festivals to raise funds.

G. President's Report: Nothing to report.

10. Adjournment: Hiland adjourned the meeting at 8:00 P.M.

VILLAGE OF NEW GLARUS

MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

New Glarus Village Hall – Board Room

319 2nd Street, New Glarus WI 53574

February 21, 2024 6:30 P.M.

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:33 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Beth Blahut, Suzi Janowiak, Tiffany Kuenzi, and Library Director Amy Trumble. Also in attendance was Village Administrator Lauren Freeman. Absent: Village Liaison Larry Stuessy.
2. Approval of Agenda: Truttmann made a motion to approve the agenda. Motion carried.
3. Comments & Questions from the Public: None.
4. Unfinished Business
 - A. Discussion and Consideration: Building Project Update:
The New Glarus Public Library impact fees were approved at the Town of New Glarus meeting. There will be a \$2,000 fee for every new house built in the Township.
The Library Board discussed various building site ideas and looked over a draft of a Wisconsin Department of Administration grant opportunity for capital projects.
5. New Business:
 - A. Discussion and Consideration: Annual Report to Wisconsin Department of Public Instruction.
Janowiak made a motion to approve the final draft of the Annual Report. Motion carried.
Truttmann made a motion that the Board confirm this statement, "In 2023 the South Central Library System did

provide effective leadership and adequately met the needs of the New Glarus Public Library.” Motion carried.

6. Bills and Finance Report

A. Bills were presented and approved as follows:

\$ 20,406.87 dated Jan. 31, 2024

\$ 2,370.31 dated Feb. 13, 2024

B. Financial statement

7. Director’s Report: See attached.

8. Approval of Minutes

A. Jan. 17, 2024

Approved as distributed.

9. Reports / Discussion / Consideration:

A. Administration

- CFSW Financial Report

B. Communication Team: Nothing to report.

C. Grants Team: Will look for the posting of a grant from the Wisconsin Department of Administration.

D. Partnership Team: Nothing to report.

E. Village Board Liaison: Absent.

F. Friends of the Library: The Friends donated funds to cover the entire programming budget for 2024.

G. President’s Report: Hiland announced that she will be retiring from her role on the New Glarus Library Board; she will act as president through the month of April. Janowiak added that she will also be retiring from the Board at the end of April.

10. Adjournment: Hiland adjourned the meeting at 7:48 P.M.

VILLAGE OF NEW GLARUS

MEETING OF THE NEW GLARUS PUBLIC LIBRARY BOARD OF TRUSTEES

New Glarus Village Hall – Board Room

319 2nd Street, New Glarus WI 53574

January 17, 2024 6:30 P.M.

MINUTES

1. Call to Order: Hiland called the meeting to order at 6:32 P.M. Those present, in addition to Hiland, were trustees Daniel Ramirez, Shelly Truttmann, Beth Blahut, Suzi Janowiak, Tiffany Kuenzi, Library Director Amy Trumble, and Village Liaison Larry Stuessy. Also in attendance was Village Administrator Lauren Freeman.
2. Approval of Agenda: Truttmann made a motion to approve the agenda with one correction: the minutes to be approved are dated Dec. 20, 2023. Motion carried.

3. Comments & Questions from the Public: None.
4. Unfinished Business:
 - A. Discussion and Consideration: Building Project Update
The Library Board is working out various issues and seeking answers to some questions in order to move the project forward.
5. New Business:
 - A. Discussion and Consideration: Director 2024 goals:
Kuenzi made a motion to approve Trumble's 2024 goals. Motion carried.
 - B. Discussion and Consideration: New Town Impact Fees
6. Bills and Finance Report
 - A. Bills were presented and approved as follows:
Clarification: There was an adjustment to the bill dated Dec. 12, 2023 because the Midwest Tape bill was greater than previously recorded.
The accurate amount is: \$ 1,358.08 dated Dec. 12, 2023
\$ 4,943.06 dated Dec. 27, 2023
\$ 1,188.31 dated Jan. 10, 2024
 - B. Financial statement
7. Director's Report: See attached.
8. Approval of Minutes
 - A. Dec 20, 2023
Approved as distributed.
9. Reports / Discussion / Consideration:
 - A. Administration: Nothing to report.
 - CFSW Financial Report
 - B. Communication Team: Nothing to report.
 - C. Grants Team: Nothing to report.
 - D. Partnership Team: Nothing to report.
 - E. Village Board Liaison: Nothing to report.
 - F. Friends of the Library: Friends will be funding the entire programming budget this year.
 - G. President's Report: Nothing to report.
10. Adjournment: Hiland adjourned the meeting at 7:55 P.M.