

**Village of New Glarus**  
**Special Joint Village, Town, and School District Parks and Recreation Meeting**  
**Minutes**

**November 4, 2024 - 5:00 PM**

MEETING CALL TO ORDER: Jaime Craig called meeting to order at 5:00 PM.

PRESENT: Jaime Craig, Jesse Donahue, Larry Steussy

ALSO PRESENT: Village Administrator Lauren Freeman, Parks & Recreation Director Megan Buol, Shelly Johnson, members of the School District facility committee and members of the Town park commission

CONSIDERATION/DISCUSSION: Cooperation on Possible Park Projects: The three committees provided updates on their park projects and discussed future collaboration. No action was taken.

The meeting was adjourned at 6:13 PM.

-Lauren Freeman  
Village Administrator

**Village of New Glarus**  
**Parks and Recreation Meeting Minutes**  
**September 25, 2024 - 5:30 PM**

MEETING CALL TO ORDER: Jesse Donahue called meeting to order at 5:31 PM.

PRESENT: Jesse Donahue, Larry Steussy

ABSENT: Jaime Craig

ALSO PRESENT: Village Administrator Lauren Freeman, Parks & Recreation Director Megan Buol, Public Works Director Scott McNett, Sandy Blum (Friends of the Chalet), Mark Janowiak

APPROVAL OF AGENDA: Motion by Larry Steussy to approve agenda, seconded by Jesse Donahue. Motion carried 2-0.

APPROVAL OF MINUTES FROM 8.14.24: Motion by Larry Steussy to approve minutes, seconded by Jesse Donahue. Motion carried 2-0.

MONTHLY PARKS & RECREATION REPORT: Village Administrator Lauren Freeman and Parks & Recreation Director Megan Buol provided an update to the committee.

CONSIDERATION/DISCUSSION: 2025 Chalet of the Golden Fleece Budget: Administrator Freeman presented the proposed budget.

CONSIDERATION/DISCUSSION: 2025 Parks & Recreation Budget: Administrator Freeman and Parks & Recreation Director Buol presented the proposed budget.

CONSIDERATION/DISCUSSION: 2025 Pool Budget: Administrator Freeman and Parks & Recreation Director Buol presented the proposed budget.

CONSIDERATION/DISCUSSION: Swimming Lesson Fees: Motion by Larry Steussy to approve fee increases, seconded by Jesse Donahue. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Dog Park: Committee discussed possible locations for a dog park in New Glarus. No action taken.

The meeting was adjourned at 6:23 PM.

-Lauren Freeman  
Village Administrator

**Village of New Glarus**  
**Parks and Recreation Meeting Minutes**  
**August 14, 2024 - 6:00 PM**

MEETING CALL TO ORDER: Chair Jaime Craig called meeting to order at 6:02 PM.

PRESENT: Jaime Craig, Larry Steussy

ABSENT: Jesse Donahue

ALSO PRESENT: Village Administrator Lauren Freeman, Parks & Recreation Director Megan Buol

APPROVAL OF AGENDA: Motion by Larry Steussy to approve agenda, seconded by Jaime Craig. Motion carried 2-0.

APPROVAL OF MINUTES FROM 6.12.24: Motion by Larry Steussy to approve minutes, seconded by Jaime Craig. Motion carried 2-0.

MONTHLY PARKS & RECREATION REPORT: Village Administrator Lauren Freeman and Parks & Recreation Director Megan Buol provided an update to the committee.

CONSIDERATION/DISCUSSION: Candy Cane Park Playground Project: Administrator Freeman provided an update to the committee on the Candy Cane Park inclusive playground project. No action taken.

CONSIDERATION/DISCUSSION: Hoesly Pond Update: Administrator Freeman provided an update to the committee. No action taken.

Motion by Larry Steussy to adjourn the meeting, Seconded by Jaime Craig. The meeting was adjourned at 6:16 PM.

-Lauren Freeman  
Village Administrator

**Village of New Glarus  
Parks and Recreation Meeting Minutes**

**June 12, 2024 - 6:00 PM**

MEETING CALL TO ORDER: Chair Jaime Craig called meeting to order at 6:02 PM.

PRESENT: Jaime Craig, Jesse Donahue, Larry Steussy

ALSO PRESENT: Village Administrator Lauren Freeman, Public Works & Utilities Director Joe Cockroft, Parks & Recreation Director Megan Buol

APPROVAL OF AGENDA: Motion by Jesse Donahue to approve agenda, seconded by Larry Steussy. Motion carried 3-0.

APPROVAL OF MINUTES FROM 4.10.24: Motion by Jesse Donahue to approve minutes, seconded by Larry Steussy. Motion carried 3-0.

MONTHLY PARKS & RECREATION REPORT:

Public Works & Utilities Director Joe Cockroft, Village Administrator Lauren Freeman, and Parks & Recreation Director Megan Buol provided an update to the committee.

CONSIDERATION/DISCUSSION: Candy Cane Park Playground Project: Administrator Freeman provided an update to the committee on the Candy Cane Park inclusive playground project. No action taken.

The meeting was adjourned at 6:36 PM.

-Lauren Freeman

Village Administrator

**Village of New Glarus**  
**Parks and Recreation Meeting Minutes**  
**April 10, 2024 - 6:00 PM**

MEETING CALL TO ORDER: Chair Chuck Phillipson called meeting to order at 6:00 PM.

PRESENT: Chuck Phillipson and Larry Steussy

ABSENT: Mike Marty

ALSO PRESENT: Village Administrator Lauren Freeman, Public Works & Utilities Director Joe Cockroft, Milo Parker (Lions Club), Bekah Stauffacher (Chamber)

APPROVAL OF AGENDA: Motion by Larry Steussy to approve agenda, seconded by Chuck Phillipson. Motion carried 2-0.

APPROVAL OF MINUTES FROM 2.14.24: Motion by Larry Steussy to approve minutes, seconded by Chuck Phillipson. Motion carried 2-0.

MONTHLY PARKS & RECREATION REPORT:

Public Works & Utilities Director Joe Cockroft and Village Administrator Lauren Freeman provided an update to the committee.

CONSIDERATION/DISCUSSION: Special Event – Polkafest/Beer, Bacon, and Cheese, June 7-8, 2024 application changes regarding Open Intox perimeter: Chuck Phillipson made a motion to change open intoxicants boundaries to specifically say “excluding Village Park,” second by Larry Steussy. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Lions Club Village Park Improvement Project: Larry Steussy made motion to move forward with gazebo repairs, second by Chuck Phillipson. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Candy Cane Park Inclusive Playground Project: Village Administrator Lauren Freeman gave an update on the project. No action was taken.

The meeting was adjourned at 6:43 PM.

-Lauren Freeman  
Village Administrator

**Village of New Glarus**  
**Parks and Recreation Meeting Minutes**  
**February 14, 2024 - 6:00 PM**

MEETING CALL TO ORDER: Chair Chuck Phillipson called meeting to order at 6:01 PM.

PRESENT: Chuck Phillipson and Mike Marty

ALSO PRESENT: Village Administrator Lauren Freeman, Public Works & Utilities Director Joe Cockroft

APPROVAL OF MINUTES FROM 1.10.24: Motion by Mike Marty to approve minutes, seconded by Chuck Phillipson. Motion carried 2-0.

MONTHLY PARKS & RECREATION REPORT:

Village Administrator Lauren Freeman and Public Works & Utilities Director Joe Cockroft provided an update to the committee.

CONSIDERATION/DISCUSSION: Candy Cane Park Inclusive Playground Project:

Administrator Freeman provided an updated design of the Candy Cane Park Inclusive Playground. The Committee discussed gathering additional feedback from the community, changing the swings, and adding lights to the scope of the project. No action was taken.

CONSIDERATION/DISCUSSION: Sled Library at Sledding Hill: The Committee expressed support for a volunteer group to build a sled library for Candy Cane Park Sledding Hill. No action was taken.

CONSIDERATION/DISCUSSION: 2024 Portable Restroom Vendor: Mike Marty made a motion to select Bullseye as the 2024 portable restroom vendor, second by Chuck Phillipson. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Recreation Programming in Community Room: Administrator Freeman provided an update on plans to provide additional recreation programming in the Community Room. No action was taken.

The meeting was adjourned at 6:33 PM.

-Lauren Freeman  
Village Administrator

**Village of New Glarus**  
**Parks and Recreation Meeting Minutes**  
**January 10, 2024 - 6:00 PM**

MEETING CALL TO ORDER: Chair Chuck Phillipson called meeting to order at 6:00 PM.

PRESENT: Chuck Phillipson, Mike Marty, and Larry Stuessy

ALSO PRESENT: Village Administrator Lauren Freeman, Shelly Johnson (New Glarus Cares, remote)

APPROVAL OF MINUTES FROM 11.29.23: Motion by Larry Steussy to approve minutes, seconded by Mike Marty. Motion carried 3-0.

MONTHLY PARKS & RECREATION REPORT:

Village Administrator Lauren Freeman provided an update to the committee.

CONSIDERATION/DISCUSSION: Candy Cane Park Inclusive Playground Vendor Selection:

The Committee discussed the two proposals submitted for consideration. Motion by Larry Steussy to recommend selection of CRS to the Village Board and to have staff work through playground details with selected vendor, seconded by Mike Marty. Motion carried 3-0. Item will be discussed at the January 16, 2024 Village Board meeting.

The meeting was adjourned at 6:39 PM.

-Lauren Freeman  
Village Administrator