

VILLAGE OF NEW GLARUS
COMMUNITY DEVELOPMENT AUTHORITY (CDA)
Village Hall Board Room – 319 2nd Street, New Glarus, WI
August 6, 2024 5:30 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of 3.25.24 Minutes
4. Consideration/Discussion: Façade Improvement Grant Application for 200 5th Avenue
5. Adjourn

Greg Thoenke - Chairman
New Glarus Community Development Authority

POSTED: N.G. Village Hall 8/2/24
N.G. Post Office 8/2/24
Bank of New Glarus 8/2/24

Kelsey Jenson,
Clerk/Treasurer

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

**Village of New Glarus
Community Development Authority (CDA)
Village Hall Board Room – 319 2nd Street, New Glarus, WI
March 25, 2024 at 6:00 PM**

The meeting was called to order at 6:01 p.m. by Chair Greg Thoenke. Members Present: Greg Thoenke, Mike Marty, Dave Wytenbach, Dave Staats, Mark Janowiak. Also Present: Village Administrator Lauren Freeman. Absent: Peggy Kruse, Carol Hassemer.

Approval of Agenda: Motion by Dave Wytenbach to approve the agenda, second by Mark Janowiak. Motion carried.

Approval of 6.5.23 Minutes: Motion by Dave Wytenbach, second by Dave Staats. Motion carried.

Consideration/Discussion: Façade Improvement Grant Guidelines: Motion by Mike Marty to approve guideline amendment with additional changes discussed by committee members, second by Dave Staats. Motion carried.

Consideration/Discussion: Cooperative Housing Development: Village Administrator Freeman provided information to the committee on cooperative housing models. No action was taken.

Village Administrator Updates: Village Administrator Freeman provided community development related updates to the committee. No action was taken.

Adjournment: Motion by Dave Staats to adjourn meeting, second by Mark Janowiak. Motion carried.

Minutes taken by:
Lauren Freeman, Village Administrator



Village of New Glarus

319 Second Street ~ PO Box 399 ~ New Glarus, WI 53574 ~ 608.527.2510

www.newglarusvillage.com

FAÇADE IMPROVEMENT PROGRAM – GRANT APPLICATION

Applicant Information	
Contact Name: <i>STEVE LONGO</i>	Contact Address: <i>812-3RD ST NEW GLARUS WI 53574</i>
Business Name: <i>HUNGO LLC DBA TOFFLERS PUB</i>	Project Address: <i>200-5th AVENUE NEW GLARUS WI 53574</i>
Day Phone: <i>608-219-1783</i>	Alt. Phone: <i>608-527-2490</i>
E-Mail: <i>steve@tofflers.com</i>	
Type of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> LLC <input type="checkbox"/> Other: _____	

Building Owner Information (if different than applicant)	
Owner Name:	Owner Address:
Day Phone:	Alt. Phone:
E-Mail:	
NOTE: If grant applicant is not the owner of the building, please attach a letter, signed and dated, from the property owner expressing approval of the project application.	

General Project Information

Proposed Start Date:

8/1/2024

Proposed Completion Date:

8/15/2024

Contractor Name, Address & Contact Info:

Budget Estimates:

Total Project Estimate: \$ 5955.00

Façade Grant Request: \$ 2977.50

Private Funds: \$ 2977.50

Private Loans: \$ _____

Other Funding: \$ _____

NOTE: Please attach two written bids or cost estimates to the application. If the Applicant is applying to complete the work themselves (no contractor), please attach a detailed budget with costs quoted for materials and equipment rental.

Project Description

Describe the overall project and scope of work (attach additional pages if necessary):

DUMPSTER ENCLOSURE ROTTING AND FALLING
OVER

- REPLACE WITH GARAGE DOOR ENCLOSURE

How does this project meet the goals and objectives as detailed in the Façade Improvement Program Guidelines (attach additional pages if necessary):

- OLD DUMPSTER AREA OLD + FALLING.
- DOORS DO NOT CLOSE WELL IN WINTER
w/ SNOW BUILD UP
- NEW STRUCTURE WILL LOOK GOOD
FROM STREET + CONTAIN DUMPSTERS
YEAR ROUND

Please provide the required attachments listed below:

- ☐ Drawings / design plans (per Sec. IV.A.1.).
- ☐ Contractor proposal (s) and Certificate of Liability Insurance (per Sec. IV.A.2.).
- ☐ Certificate of Insurance (per Sec. IV.A.11.).
- ☐ Historical photos of property if available.
- ☐ Current photo of property.

Certification: The information provided above is true and accurate to the best of my knowledge and I have read and understand the guidelines of the Village of New Glarus CDA Façade Improvement Program and agree to abide by its conditions. I acknowledge that the CDA has the right to terminate this agreement under the Façade Improvement Program if I as the applicant am found to be in violation of any conditions set forth in the guidelines of the program.

Applicant Signature:  Date: 7-23-2024

Please send completed application and accompanying materials to:

Village Administrator
319 2nd Street, PO Box 399
New Glarus WI 53574
608.527.5971
Administrator@newglarusvillage.com

Project Close-Out (REQUIRED SIGNATURES)	
By signing below, you verify that all work on this project had been completed to the best of your knowledge and, in your opinion, is acceptable to you and completed in accordance with the requirements of the Façade Improvement Program guidelines and consistent with the nature of this application.	
Contractor:	Date:
Applicant:	Date:
Building Owner (if applicable):	Date:
Building Inspector:	Date:
Village Administrator:	Date:

Office Use Only	
Date Application Received:	Does applicant have outstanding delinquent taxes or municipal code violations?
Community Development Authority Review Date: <input type="checkbox"/> Approved w/o conditions <input type="checkbox"/> Approved w/conditions (see attached) <input type="checkbox"/> Denied (reasons below)	
Authorized Grant Amount:	Reason for Denial if Applicable:
Grant Documentation:	<input type="checkbox"/> Before Picture Received <input type="checkbox"/> After Picture Received
Date Receipts Received:	Date Check Issued:

Proposal

Page # _____ of _____ pages

Rick Wirtz 608-214-5803
407 3rd Ave
New Glarus WI 53574

PROPOSAL SUBMITTED TO: Tufflers - Steve Longo		JOB NAME Dumpster Fence / Doors	JOB #
ADDRESS 200 5 th Ave		JOB LOCATION Tufflers	
New Glarus WI 53574		DATE 7-15-2024	DATE OF PLANS
PHONE # 608-527-2490	FAX #	ARCHITECT	

We hereby submit specifications and estimates for:

Re-frame / Repair Back wall of Dumpster Corral
Reuse 7" Dog ear fence boards

Frame in front of dumpster corral
Frame and install 9x7 Roll up door on Right side of corral
Frame and install 8x7 Roll up door on Left side of corral

Remove + disposal of all Junk material

Total = \$5955-
Down Payment = \$3100-
Balance upon Completion = \$2855

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$5955-

with payments to be made as follows: Down = \$3100- Balance upon Completion = \$3100- Dollars

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Note - this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



BARNABY CONSTRUCTION
423 ELMER RD
NEW GLARUS WI 53574

7/15/2024

BACK WALL AND DUMPSTER AREA PROPOSAL FOR:

STEVE LONGO -TOFFLERS
200 5TH AVE
NEW GLARUS WI 53574

- 1)- REFRAME AND OR REPAIR BACK WALL OR DUMPSTER AREA
- 2)- REUSE EXISTING FENCING MATERIAL
- 3)- FRAME IN DUMPSTER AREA FRONT WALL FOR ROLL UP DOOR
- 4)- FURNISH AND INSTALL (1)- 9' X 7' ROLL UP DOOR ON RIGHT SIDE OF DUMPSTER FRONT WALL
- 5)- FURNISH AND INSTALL (1)- 8' X 7' ROLL UP DOOR ON LEFT SIDE OF DUMPSTER FRONT WALL
- 6)-DISPOSE OF ALL WASTE MATERIAL

NOTES:

1. PLANTS AND VEGETATION WILL BE WORKED AROUND WITH CAUTION BUT, MAY HAVE SOME UNAVOIDABLE DAMAGE. THIS WILL BE DISCUSSED AT WALK THROUGH.
2. BARNABY REAL ESTATE WILL FURNISH AND INSTALL ALL MATERIALS
3. STORAGE OF MATERIALS ON SITE WILL BE REQUIRED
4. 50% DEPOSIT TO BE GIVEN AT TIME OF SIGNING
5. BALANCE DUE UPON COMPLETION

\$7200





Village of New Glarus

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FAÇADE IMPROVEMENT PROGRAM – GRANT APPLICATION

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Contact Name: <i>STEVE LONGO</i>	Contact Address: <i>812-3RD STREET NEW GLARUS WI</i>
Business Name: <i>HUNGO LLC DBA TOFFLERS</i>	Project Address: <i>200-5TH AVENUE NEW GLARUS, WI 53574</i>
Day Phone: <i>608-219-1783</i>	Alt. Phone: <i>608-527-2480</i>
E-Mail: <i>Steve@tofflers.com</i>	
Type of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> LLC <input type="checkbox"/> Other: _____	

Building Owner Information (if different than applicant)	
Owner Name:	Owner Address:
Day Phone:	Alt. Phone:
E-Mail:	
NOTE: If grant applicant is not the owner of the building, please attach a letter, signed and dated, from the property owner expressing approval of the project application.	

General Project Information

Proposed Start Date:

8/15/2024

Proposed Completion Date:

9/1/2024

Contractor Name, Address & Contact Info:

Budget Estimates:

Total Project Estimate: \$ 4050.00

Façade Grant Request: \$ 2025.00

Private Funds: \$ 2025.00

Private Loans: \$

Other Funding: \$

NOTE: Please attach two written bids or cost estimates to the application. If the Applicant is applying to complete the work themselves (no contractor), please attach a detailed budget with costs quoted for materials and equipment rental.

Project Description

Describe the overall project and scope of work (attach additional pages if necessary):

ATTACHED

How does this project meet the goals and objectives as detailed in the Façade Improvement Program Guidelines (attach additional pages if necessary):

- OLD DECK BOARDS WILL NO LONGER "ACCEPT PAINT", TOO OLD & WATER LOGGED.
- COMPOSITE DECKING WILL LOOK FRESH AND NEW

Please provide the required attachments listed below:

- ☐ Drawings / design plans (per Sec. IV.A.1.).
- ☐ Contractor proposal (s) and Certificate of Liability Insurance (per Sec. IV.A.2.).
- ☐ Certificate of Insurance (per Sec. IV.A.11.).
- ☐ Historical photos of property if available.
- ☐ Current photo of property.

Certification: The information provided above is true and accurate to the best of my knowledge and I have read and understand the guidelines of the Village of New Glarus CDA Façade Improvement Program and agree to abide by its conditions. I acknowledge that the CDA has the right to terminate this agreement under the Façade Improvement Program if I as the applicant am found to be in violation of any conditions set forth in the guidelines of the program.

Applicant Signature: _____

Date: _____

7-23-2024

Please send completed application and accompanying materials to:

Village Administrator
319 2nd Street, PO Box 399
New Glarus WI 53574
608.527.5971
Administrator@newglarusvillage.com

Project Close-Out (REQUIRED SIGNATURES)	
By signing below, you verify that all work on this project had been completed to the best of your knowledge and, in your opinion, is acceptable to you and completed in accordance with the requirements of the Façade Improvement Program guidelines and consistent with the nature of this application.	
Contractor:	Date:
Applicant:	Date:
Building Owner (if applicable):	Date:
Building Inspector:	Date:
Village Administrator:	Date:

Office Use Only	
Date Application Received:	Does applicant have outstanding delinquent taxes or municipal code violations?
Community Development Authority Review Date: <input type="checkbox"/> Approved w/o conditions <input type="checkbox"/> Approved w/conditions (see attached) <input type="checkbox"/> Denied (reasons below)	
Authorized Grant Amount:	Reason for Denial if Applicable:
Grant Documentation:	<input type="checkbox"/> Before Picture Received <input type="checkbox"/> After Picture Received
Date Receipts Received:	Date Check Issued:

BARNABY CONSTRUCTION
423 ELMER RD
NEW GLARUS WI 53574

7/15/2024

FRONT PORCH PROPOSAL FOR:

STEVE LONGO -TOFFLERS
200 5TH AVE
NEW GLARUS WI 53574

- 1)- REMOVE AND DIPSCOPE OF ALL DECKING ON FRONT PORCH AND STAIRS
- 2)- INSPECT FRAMING
- 3)- IF DISCOVERY IS MADE THAT FRAMING NEEDS REPAIR OR REPLACEMENT A WRITTEN PROPOSAL WILL BE PROVIDED
- 4)- ALL CHANGES WILL BE AUTHORIZED BY A WRITTEN CHANGE ORDER SIGNED BY BOTH PARTIES
- 5)- MATERIALS WILL BE ORDERED IMMEDIATELY AFTER CONTRACT SIGNING TO LOCK IN PRICING.
- 6)-ADD BLOCKING WHERE NEEDED FOR NEW DECKING
- 7)- FURNISH AND INSTALL NEW COMPOSITE DECKING ON PORCH AND STAIRS

NOTES:

1. PLANTS AND VEGETATION WILL BE WORKED AROUND WITH CAUTION BUT, MAY HAVE SOME UNAVOIDABLE DAMAGE. THIS WILL BE DISCUSSED AT WALK THROUGH.
2. BARNABY REAL ESTATE WILL FURNISH AND INSTALL ALL MATERIALS
3. STORAGE OF MATERIALS ON SITE WILL BE REQUIRED
4. 50% DEPOSIT TO BE GIVEN AT TIME OF SIGNING
5. PROJECT ESTIMATED TO BE 1-3 DAYS

\$4050

Proposal

Page # _____ of _____ pages

Rick Winter (608) 214-5503
407 3rd Ave
New Glarus WI 53574

PROPOSAL SUBMITTED TO

Tufflers - Steve Longo

JOB NAME

Front Stairs/Porch

JOB #

ADDRESS

200 5th Ave

JOB LOCATION

Tufflers

New Glarus WI 53574

DATE

7-15-2024

DATE OF PLANS

PHONE #

608-527-2490

FAX #

ARCHITECT

We hereby submit specifications and estimates for:

Remove All decking on front stairs + Porch
Repair Any damaged framing * Additional charges may Apply
Furnish in support for new decking
Furnish and install New Composite decking

Total = \$5950-
Down Payment = \$3000-
Balance upon Completion = \$2950-

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$5950

Dollars

with payments to be made as follows: Down = \$3000- Balance upon Completion = \$2950-

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

R. Winter

Note - this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



