

PERMIT FEE: **\$25.00** (R14-24)

PERMIT NO. _____

VILLAGE OF NEW GLARUS
APPLICATION FOR PERMIT TO
LAY, REMOVE, REPLACE, OR REPAIR SIDEWALK

SUBMITTAL DATE: _____

CONTRACTOR NAME: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

PROPERTY OWNER FOR WHOM WORK IS BEING DONE

NAME: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

DATE FOR WHICH PERMIT IS REQUESTED: _____

[Application must be submitted 3 days prior to date when work will be performed]

TYPE OF WORK TO BE PERFORMED: _____

ACCURATE DESCRIPTION OF THE PORTION OF SIDEWALK TO BE LAID,
REMOVED, REPLACED OR REPAIRED: _____

NOTE:

VILLAGE REQUIRES THAT A COPY OF THE CONTRACTOR'S CERTIFICATE OF INSURANCE BE ATTACHED TO THIS APPLICATION.

RESOLUTION R92-38 REQUIRES THAT A COPY OF THE CONTRACT'S STATEMENT OF COMPLIANCE WITH THE AMERICAN'S WITH DISABILITIES ACT AND COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973 BE ATTACHED.

Municipal Ordinance
§ 262-2
Resolution R92-38
Rev. 9/2003
Clerk.forms.sidewalk.doc

Applicant Signature

Approval Granted: _____
Date

Public Works Director

Chapter 262. Streets and Sidewalks

Article I. General Provisions

§ 262-2. Construction and repair of sidewalks.

- A. Board may order.
[Amended 5-21-2002 by Ord. No. 02-1]
- (1) The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk.
 - (2) Payment. In conjunction with street reconstruction projects, the Village of New Glarus shall be responsible for 100% of the costs associated with the installation of new sidewalk in areas absent of sidewalk. As part of new plats and new subdivisions, the developer shall be responsible for 100% of the costs associated with the installation of sidewalk.
- B. Permit required. No person shall hereafter lay, remove, replace or repair any public sidewalk within the Village of New Glarus unless he is under contract with the Village to do such work or has obtained a permit therefor from the Director of Public Works at least three days before work is proposed to be undertaken. The fee for such permit shall be as set by the Village Board.
- C. Determination of defective sidewalks.
- (1) The existence of any one or more of the hereinafter enumerated characteristics shall determine a sidewalk unsafe, defective or insufficient:
 - (a) Three-quarter-inch or more vertical differential between adjacent sharp-edged individual sidewalk blocks.
 - (b) Three-quarter-inch or more vertical differential between adjacent round-edged individual sidewalk blocks.
 - (c) Three-quarter-inch or more horizontal distance between adjacent individual sidewalk blocks.
 - (d) Deterioration of the surface to a vertical depth of 1/2 inch or more within any individual sidewalk block.
 - (2) If 75% of the sidewalk blocks in front of any parcel or lot within the Village are determined by the Director of Public Works to be unsafe, defective or insufficient, the entire sidewalk in front of such parcel or lot shall be replaced by the property owner in conformance with this section.
- D. Expense.
[Amended 11-20-2001 by Ord. No. 01-08]
- (1) The owner of the parcel or lot abutting the sidewalk shall be responsible for 100% of the costs associated with the repair or rebuilding of sidewalks in the Village.
 - (2) Whenever any owner shall neglect, after service of notice, to lay, remove, replace or repair any sidewalk within the Village, the Village will perform such work pursuant to § 66.0907, Wis. Stats.
 - (3) All expense incurred by the Village under Subsection D(2) shall become a charge against the lot or parcel pursuant to § 66.0907(3)(f), Wis. Stats.
 - (a) A special charge totaling over \$200 shall be paid in one of the following ways:
 - [1] In cash without interest or fee within 30 days after billing to the property owner; or
 - [2] Six annual installments plus interest at the rate of 1% over prime in effect at the date of billing on the amount unpaid from time to time.
 - (b) A special charge of \$200 or less shall be paid as follows:
 - [1] In cash without interest or fee within 30 days after billing to the property owner; or
 - [2] In one annual installment on the property tax bill for the year incurred.

E. Standard specifications for sidewalk.
[Amended 10-25-2004 by Ord. No. 04-11]

- (1) General. Concrete sidewalk construction shall meet the specifications and provisions set forth in this section and shall be constructed to be laid to the established grade of the street and shall be at an elevation above the top of the curb determined by a slope of 1/2 inch per foot times the distance between the curb and the street sidewalk. Sidewalk installation/repair that does not adhere to the specifications shall be removed and replaced at the expense of the property owner.
- (2) Concrete shall conform to ASTM C94 and the following:
 - (a) Twenty-eight-day compression strength (PSI): 3500.
 - (b) Maximum aggregate size: 3/4 inch.
 - (c) Minimum cement content: 5.5 bags/C.Y.
 - (d) Air content: 65 +/- 1.5%.
- (3) Grade/elevation:
 - (a) Residential walks shall be a minimum of four feet in width or shall meet the existing width of the existing sidewalk, whichever is wider.
 - (b) Sidewalks in front of commercial or industrial establishments shall be not less than eight feet in width.
 - (c) Where possible, sidewalks shall be located to provide a five-foot terrace from the back of the curb to the sidewalk.
 - (d) Match existing grades and adjacent structures.
 - (e) Terrace slope shall be 1/2 inch per foot toward street.
 - (f) Sidewalk slope shall be 1/4 inch per foot toward street.
- (4) Forming/finishing:
 - (a) Standard sidewalk thickness shall be a minimum of five inches.
 - (b) Driveway sidewalk thickness shall be minimum of seven inches.
 - (c) Driveway approach thickness shall be a minimum of seven inches.
 - (d) A minimum of four inches compacted crushed stone base material shall underline sidewalk.
 - (e) One-half-inch reinforcement rod shall be used when replacing or repairing sidewalks over alley entrances.
 - (f) Construct control joints every five feet.
 - (g) Round edges 1/4 inch.
 - (h) Install light brush finish.
 - (i) Apply curing compound.
 - (j) Concrete shall be struck off true to grade. No tool marks shall be left on exposed surfaces. In case of rain, the walk shall be covered to protect the surface from being damaged. Walks shall be kept free from all traffic at normal temperatures for 48 hours and in cold weather (below 50° F.) for 96 hours. No concrete shall be poured when the temperature may be expected to fall below 35° F. in any seventy-two-hour period or upon frozen subgrade.
- (5) Higher standards. Where deemed necessary by the Village, higher sidewalk standards may be required by the Village Board.

F. Repair or replacement of defective sidewalks. Pursuant to § 66.0907, Wis. Stats., the Village Board may order at any time property owners to repair or remove and replace any sidewalk which is unsafe, defective or insufficient. The Public Works Director will annually mark the unsafe, defective sidewalks' squares by April 15. If the property owner shall fail to repair or remove and replace such sidewalk within 90 days after service of the notice provided in § 66.0907 (3)(c), the Village Board shall repair or construct such sidewalk (exceptions will not be granted after the initial ninety-day-notice period) and the Village Clerk-Treasurer shall enter the total cost thereof upon the tax roll as a special assessment against said lot or parcel of land, pursuant to Subsection D(3) above.
[Amended 11-20-2001 by Ord. No. 01-08; 3-16-2004 by Ord. No. 04-02]

G. Illegal sidewalks. No sidewalk which shall be constructed contrary to the provisions of this section shall be considered a legal sidewalk, and the same may be ordered to be replaced with a legal sidewalk and with one that is in conformity with this section the same as if no sidewalk whatever had been built or constructed in the place where any such sidewalk is located.