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SPACE NEEDS FOR THE LIBRARY

Space Occupied by the New Glarus Public Library in its current location – 2,074 square feet

Library Space Needs Assessment – Conducted 2001

(Conducted in partnership with Deb Haeffner, Building Consultant for the South Central Library System - SCLS)

- To accommodate the 2001 collection & level of service - approximately 10,534 square feet.
- Estimate for the library space needs for the year **2020** - between 14,158 and 16,330 square feet (depending on whether calculations are based on a lower or a higher rate of collection growth).

Library Space Needs Assessment – Conducted 2006 / 2007

(Conducted in partnership with Deb Haeffner, Building Consultant for the South Central Library System – SCLS)

- Estimate for the library space needs for the year **2025** – between 17,000 and 21,000 square feet (depending on whether calculations are based on a lower or a higher rate of collection growth).
- *See attached two-page document for full details on how these space needs were calculated.*

New Glarus Public Library – Space Needs – 2025

1) ESTIMATING THE 2025 POPULATION THAT WE WILL SERVE

2005 Total Service Population for NGL – 5,191

(this is the figure that the DPI uses in our Library’s Annual Report statistics – it is a combination of our Village population, our Twp. Population and – based upon our circulation - estimates of the population from surrounding townships who are not already served by a library)

Using “DOA” projections (State of WI – Dept. of Administration), here are population estimates for 2025:

Village of New Glarus	2,338
Town of New Glarus	1,642
Total	3,980

Add to this 3,980 an estimate of 2,560 additional people from surrounding townships who are not already served by a library that would be potential NGL users and we come up with the

2025 Total Service Population for NGL – 6,540 *(an increase of 1,349 people)*

2) WHAT SIZE WILL OUR COLLECTION NEED TO BE?

The next step is to take this estimate of our 2025 Total Service Population and tie it into the Wisconsin Public Library Standards – this will allow us to see what size our collection and services should be to accommodate this Service Population.

For a **Service Population of 6,540** the **Collection Size (Print, Audio & Video)** should be:

Basic Level	22,236
Moderate Level	28,776
Enhanced Level	34,008
<i>Excellent Level</i>	<i>43,818</i>

Collection Size does not include Periodicals, so we need to add those into the mix. For a **Service Population of 6,540** the **Periodical Titles Received** should be:

Basic Level	73
Moderate Level	86
Enhanced Level	100
<i>Excellent Level</i>	<i>121</i>

Naturally, we should strive for the **Excellent** Level – so that would mean in order to serve our Estimated Service Population of 6,540 – NGL would need to have a **Collection Size of 43,818** and **Periodicals Titles Received of 121**.

3) HOW MUCH SPACE WILL THIS 2025 COLLECTION NEED?

	Estimated Square Feet
Children's Collection (including audio-visual)	1,900
Young Adult Collection	270
Adult New Books	60
Adult Fiction	980
Adult Non-Fiction	1,700
Audio-visual Materials	550
Periodicals (magazines & newspapers)	470
Reference	100
Local History	70
Total Collection Space	6,100

4) HOW MUCH SPACE WILL BE NEEDED FOR OUR 2025 SERVICES TO OUR PATRONS, STAFF SPACE, MECHANICALS, ETC.?

	Estimated Square Feet
Reading & Seating Areas	2,700
Circulation / Reference	650
Staff Workroom, Processing & Receiving	600
Public Restrooms	580
Display & Lobby	250
Study Rooms (2)	180
Meeting Room	1,600
Storytime Room	580
Small Conference Room	250
LINK / Internet Stations (10)	500
Computer Lab	680
Staff Offices, Break Room & Storage	1,700
Building Support	1,565
Total Services Space	11,835
Net to Gross Adjusted (.20)	3,131
Estimated Grand Total	21,066 square feet

So it is safe to say that in order to serve the greater New Glarus area up to the year 2025, we would need to have anywhere from 17,000 to 21,000 square feet.