

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING
12/5/13

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Village Representatives Roger Truttman and Peg Kruse. Absent: Mark Janowiak. Library Board Representatives Linda Hiland, Jody Hoesly and Wayne Duerst. Also present: Administrator Nicholas Owen.

AGENDA: Motion by Wayne Duerst to approve the agenda, second by Linda Hiland. Motion carried.

APPROVAL OF 9/25/13 MINUTES: Motion by Wayne Duerst to approve the minutes of the 9/25/13 meeting, second by Jody Hoesly. Motion carried.

Discussion: Studies on Suitability of Glarner Park: Wayne Duerst informed the committee that he received estimates from Edge Consulting for a topographic survey and soil borings. The cost for the topographic survey ranged from \$3,500 - \$4,500, the high end cost being if there is no existing survey information available. The topographic survey is needed to determine the site elevations and establish a finished floor elevation for the building. The soil borings would cost range was \$3,000 - \$3,500 to determine suitability of the soil. If the first few soil borings are consistent money could be saved by not doing the additional borings. The committee discussed who would pay for the studies; the Village, the Library Board or a cost share. Linda Hiland indicated that while she cannot speak for the entire Library Board, she is not sure they could get agreement to pay for even half of the cost of the studies. Hiland indicated that over the years the Library Board has paid \$26,000 on site studies, the Village has spent \$7,000 and the Town of New Glarus \$30,000.

The committee discussed the need to have the studies done in order to determine if the site is feasible prior to asking the voters about the site. Administrator Owen noted the one question the Village Board has not had significant discussion on is whether they would proceed with Glarner Park as an alternate site if the School District is not interested/able to partner on a new softball field. Consensus of the committee was that if the studies were not performed the referendum question on the preferred location for the new library should be removed from the ballot. Roger Truttman indicated he will put the item on the next Village Board agenda for consideration.

Discussion: Concept Design for Glarner Park Site: Linda Hiland obtained an estimate from Dimension IV Architects for a site plan for the Glarner Park site at \$7,500. Hiland indicated it was important to have an alternate design for the Glarner Park site for voters to choose between the two options. The committee felt this item should be on the next board agenda as well.

Discussion: Remaining Questions on Glarner Park: All of the original question have been or will be answered at the next Village Board meeting.

ADJOURN: Motion by Linda Hiland, second by Wayne Duerst to adjourn. Motion carried.
Time: 7:09 p.m.

Nicholas W. Owen, Administrator

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING
9/25/13

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Village Representatives Roger Truttman, Mark Janowiak and Peg Kruse. Library Board Representatives Linda Hiland, Jody Hoesly and Wayne Duerst. Also present: Library Board Member Rebecca Weiss, Trustee Kevin Budsberg and Administrator Nicholas Owen.

AGENDA: Motion by Peg Kruse to approve the agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF 9/5/13 MINUTES: Motion by Wayne Duerst to approve the minutes of the 9/5/13 meeting, second by Peg Kruse. Motion carried.

Discussion: Suitability of Glarner Park for New Library: Administrator Owen informed the committee that he spoke with Strand and that we can build on the site without conducting a formal floodplain analysis as long as we stay in the part that is outside of the floodplain boundary. Strand added that we may want to consider a floodplain analysis as the lender for the project may require flood insurance if part of the property is in the flood plain and it would be a general benefit to the Village and property owners to have a better delineation of the floodplain in this area. The committee asked if it was ok that a portion of the property was in the floodplain. Administrator Owen said it was ok to build on the property outside of the floodplain. Mark Janowiak questioned the cost of the geotechnical study for the previous site. Library Board members believe it was in the \$3,000 - \$4,000 range. Jody Hoesly asked if the Board members on the committee would recommend pursuing Glarner Park as an alternate site, and if they would make the same recommendation even if the School was not interested in cooperating on building a new softball field. Committee members indicated that they were in favor of continuing to look at Glarner Park as an alternate site. The committee discussed the sale of the land purchased by the library board next to the Swiss Center. Administrator Owen stated that if the Library Board wants to sell the land that the most logical process would be for the Village would sell the land and the funds would be retained by the Library Board. Kevin Budsberg stated he would like to see the Village review all possible uses for the land prior to selling it as it may suit another need for the Village.

Discussion: Timeline for Review of Glarner Park: The committee reviewed the proposed timeline prepared by the Library Board for review of the Glarner Park site (attached). The committee briefly discussed the timeline and cost for preparation of new concept design for the Glarner Park site. The committee was comfortable with the proposed timeline.

ADJOURN: Motion by Mark Janowiak, second by Jody Hoesly to adjourn. Motion carried. Time: 7:16 p.m.

Nicholas W. Owen, Administrator

Time table for the Glarner Park site study

September 25 Subcommittee meeting. Need to have cost estimates for a complete site survey. What will be your recommendation to the Village Board?

- October 1 Village Board meeting. Village Board decision if the site is feasible. Will the Village Board agree to the study being paid for with village funds? If agree, give Strand the directive to conduct a complete site survey reporting the results to the Village Board before the Oct. 15th meeting.
- October 15 Village Board meeting. As a result of the Strand site survey, does the Village Board approve this site as feasible for a new library facility. If new site is feasible, how will negotiations proceed with the school district concerning a new softball field. Inform the Library Board of decision so that they can contact their architect for work on a concept drawing. (Nov. 5 would be the latest possible date for a decision on the Glarner Park site)
- November 7 Donor event (Need information to provide donors)
- November 12 Library Board meeting. If Glarner Park is a feasible site, the Library Board will need to approve request for a concept design from the architect for this site.
- December 10 Receive concept drawings from Dimension IV.
- January – February Preparation of informational materials for the referenda.

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING
9/5/13

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Village Representatives Roger Truttman, Mark Janowiak and Peg Kruse. Library Board Representatives Linda Hiland, Jodi Hoesly and Wayne Duerst. Also present: Trustee Kevin Budsberg and Administrator Nicholas Owen.

AGENDA: Motion by Peg Kruse to approve the agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF 6/6/13 MINUTES: Motion by Mark Janowiak to approve the minutes of the 6/6/13 meeting, second by Peg Kruse. Motion carried.

DISCUSSION: SUITABILITY OF GLARNER PARK FOR NEW LIBRARY: The committee reviewed the 2005 Storm Water management report which advised against using Glarner Park for a library site because it is an important part of managing the storm water that comes into the Village from Duerst Valley. Administrator Owen reported that Strand said that in order to build on this site a flood plan analysis would be needed to determine the exact area of the floodplain; Strand is developing a cost for this analysis. The committee discussed if an elevation survey would be sufficient or if a full floodplain analysis would be needed; Administrator Owen will research the issue.

Library representatives stated they would like to know if this site is feasible prior to the spring referendum in order to provide information on the two sites so the citizens can make an informed choice. The Library Representatives added that the Village Board would need to

decide if they are willing to site the library at this location even if they cannot partner with the school on construction of a new softball field.

The committee reviewed the concept site plan and discussed possible alternatives for site layout, parking and driveways to minimize the amount of impermeable surface needed and ways to allow for future expansion.

The next meeting of the sub-committee was scheduled for Wednesday September 25th at 6:30 p.m. at Village Hall.

ADJOURN: Motion by Mark Janowiak, second by Jodi Hoesly to adjourn. Motion carried.
Time: 7:38 p.m.

Nicholas W. Owen, Administrator

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING
6/6/13

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Village Representatives Roger Truttman. Absent: Mark Janowiak and Peg Kruse. Library Board Representatives Jodi Hoesly and Wayne Duerst. Absent: Linda Hiland. Also present: Administrator Nicholas Owen.

AGENDA: Motion by Jodi Hoesly to approve the agenda, second by Wayne Duerst. Motion carried.

APPROVAL OF 5/30/13 MINUTES: Motion by Wayne Duerst to approve the minutes of the 5/30/13 meeting, second by Jody Hoesly. Motion carried.

DISCUSSION: PRESENTATION TO SCHOOL BOARD ON SOFTBALL FIELD: Administrator Owen reviewed the information received from School District Superintendent Dave Strudthoff regarding a potential joint softball field. Strudthoff is recommending asking for 2 fields due to busy schedules and construction efficiencies. Jody Hoesly stated we could also add that continued partnership between the school and library as justification for the project. Administrator Owen will email the rest of the committee regarding the meeting with the school.

DISCUSSION: ALTERNATE SITE FOR NEW LIBRARY: Administrator Owen presented a potential site layout for the new library including an initial 16,000 sq foot building and a future 13,000 square foot addition, all outside of the floodplain. The site was laid out to meet 25 yard street yard setback requirements in an R-1 zoning and allow 20 feet on the side yard to leave space between the homes and the new building.

ADJOURN: Motion by Wayne Duerst, second by Jodi Hoesly to adjourn. Motion carried.
Time: 6:48 p.m.

Nicholas W. Owen, Administrator

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING

5/30/13

Meeting called to order at 6:30 p.m. by President Roger Truttmann. PRESENT: Village Representatives Roger Truttmann, Mark Janowiak and Peg Kruse. Library Board Representatives Linda Hiland, Jodi Hoesly and Wayne Duerst. Also present: Administrator Nicholas Owen.

AGENDA: Motion by Linda Hiland to approve the agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF 5/16/13 MINUTES: Motion by Peg Kruse to approve the minutes of the 5/16/13 meeting, second by Mark Janowiak. Motion carried.

DISCUSSION: NEW LIBRARY PROJECT: Administrator presented preliminary analysis of 3 potential sites. Consensus of the committee was that the Glarner Park site was the most promising with some minor changes to the concept plan included in Strand Engineering's 2005 Stormwater study. Consensus of the Committee was to approach the School District to be added to a future agenda for discussion on the possibility of partnering on the construction of a new softball field. For the next meeting Administrator Owen will look at alternate site layouts for a building at Glarner Park.

The next meeting was scheduled for Thursday June 6th at 6:30 p.m.

ADJOURN: Motion by Peg Kruse, second by Jodi Hoesly to adjourn. Motion carried. Time: 7:24 p.m.

Nicholas W. Owen, Administrator

VILLAGE OF NEW GLARUS
VILLAGE BOARD/LIBRARY BOARD SUBCOMMITTEE MEETING
5/16/13

Meeting called to order at 6:30 p.m. by President Roger Truttmann. PRESENT: Village Representatives Roger Truttmann, Mark Janowiak and Peg Kruse. Library Board Representatives Linda Hiland, Jodi Hoesly and Wayne Duerst. Also present: Administrator Nicholas Owen.

AGENDA: Motion by Mark Janowiak to approve the agenda, second by Peg Kruse. Motion carried.

DISCUSSION: NEW LIBRARY PROJECT: Roger Truttmann stated that even though the Village Board did not vote to reaffirm the \$1 million borrowing he believes there is still Board support for a new, bigger, better library. Truttmann added that the main concern he hears from the residents is the location and is wondering if there is room for discussion on the site?

Linda Hiland stated that the library board is open to considering alternate sites but is not interested in spending additional money on studies. Hiland added there were many considerations with the current site besides location including: large enough space for current library needs and expansion, site not in the floodplain, parking and cultural partnerships with the Swiss Center and Historical Village.

The committee discussed pros and cons of alternate sites, fundraising and grant efforts of the Library Board and Fundraising committee, anticipated timeline for the project and the budget for the project and ongoing maintenance costs. Due to an upcoming grant submission any research on alternate sides would need to be done quickly.

Consensus of the committee was to have Administrator Owen research several alternate sides and report back at the next committee meeting.

The committee scheduled the next meeting for Thursday May 30th at 6:30 p.m. at Village Hall.

ADJOURN: Motion by Peg Kruse, second by Wayne Duerst to adjourn. Motion carried.
Time: 8:42 p.m.

Nicholas W. Owen, Administrator

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING