



Village of New Glarus

319 Second Street • PO Box 399 • New Glarus, WI 53574 • 608-527-2510 • www.newglarusvillage.com

Public Works Director

The picturesque Village of New Glarus (Population: 2,162), “America’s Little Switzerland”, located just twenty eight (28) miles south of Madison, WI, is seeking an experienced and driven individual to lead a staff of seven (7) full-time employees and direct, administer and supervise all of the street, sewer, stormwater, water, electric, building maintenance, and fleet activities within the Village. This full-time position reports directly to the Village Administrator.

The ideal candidate must be a strong team leader, be passionate about providing public services and have demonstrated experience leading and managing in a local government setting. Must be able to prepare and manage an annual Public Works and Utility Departments operating and capital budgets, understand and prepare technical documents and be able to apply for State and Federal grants and funding opportunities. The successful candidate will also demonstrate a high level of integrity, a strong work ethic and cultivate positive and productive relationships with the Village Board, Village Staff, and community members.

Minimum requirements include: High School Diploma or equivalent and supplemented by two (2) years of college or vocational training in civil engineering/technology, public or business administration or related field; and at least five (5) years’ experience municipal public works management and/or operations. Highly desired qualifications include a Bachelor’s degree in engineering, public or business administration or related field, with at least seven (7) years progressive municipal public works management and technical experience, including managing municipal utilities (water, wastewater, electric, stormwater). Significant public works management experience may be considered in lieu of education. Must have or be able to obtain Wisconsin CDL within six (6) months of hire, and must be able to obtain Wisconsin Department of Natural Resources Wastewater Operator Certification within twenty four (24) months of hire. Preferred that Candidate is within a twenty (20) minute response to the Village of New Glarus.

Excellent salary and benefits package available, and salary is based on qualifications and experience. Position open until filled; review begins upon submittal. A full position description and application form is available on the Village’s website at:

<http://newglarusvillage.com/government/employment> or at Village Hall, located at 319 2nd Street, New Glarus, WI 53574.

Interested candidates must submit application, resume, cover letter and three (3) professional references to Village Administrator Bryan Gadow at:

Village of New Glarus
Attn: Bryan Gadow
319 2nd Street
P.O. Box 399
New Glarus, WI 53574
bgadow@newglarusvillage.com

An equal opportunity/affirmative action employer.