

**VILLAGE OF NEW GLARUS
LABORER**

Title of Position: Laborer
Work Unit: Public Works
Supervisor: Public Works Supervisor

Essential Tasks:

1. Equipment maintenance
2. Operate and repair heavy equipment
3. Repair street damage (potholes)
4. Repair manholes, storm catch basins
5. Asphalt installations

Additional Tasks:

1. Operate street sweeper
2. Plow, load and haul snow
3. Sewer jetting
4. Tree trimming
5. Mowing
6. Operate sewer vacuum
7. Place and/or remove street signs and poles
8. Pick up brush, compost debris and dirt
9. Clean storm drains
10. Empty trash cans

Essential Knowledge, Skills, Abilities:

1. Use of a cutting torch and welder
2. General knowledge of equipment use, including Hand tools
3. Knowledge of plumbing
4. Laboratory sampling and testing
5. Wastewater Treatment Facility operations
6. Knowledge of cement mixing

Physical Requirements in Performing Tasks Listed:

Routine:

1. Bend, crouch or stoop
2. Intermittently sit, stand, walk and bend
3. Lift objects weighing up to 75 pounds
4. Raise and climb ladders
5. Use tools or equipment that requires a moderate to high degree of manual dexterity

Occasional:

1. Sit at a desk or table
2. Lift objects weighing more than 75 pounds

Other Physical Requirements in Performing Job-Related tasks:

1. Maintain ability to enter into manholes and storm sewers.
2. Shoveling, pulling brush

Working Conditions Under which Tasks are Performed:

1. Work is performed in an office
2. Work is performed in a garage or machinery storage area
3. Work is performed in a place that is moderately to very noisy
4. Work exposure to more than an ordinary amount of dust, dirt, oil or grease
5. Work exposes me to non-weather related sources of extreme heat or cold
6. Work exposes me to overtime which at times can be quite extensive in nature without relief

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7. Work exposure to machinery that is in use and has accessible moving parts
8. Work exposure to paints, solvents, chemicals, toxic or other hazardous materials
9. Work requires the wearing of protective clothing or the use of protective devices such as face masks, goggles, noise suppressors, etc.
10. Work is performed in all weather conditions
11. Work is routinely performed at night or in darkness
12. Work brings contact with unhealthy or unclean conditions
13. Work brings into contact with confined spaces; manholes, wet wells, holding tanks

Equipment or Machinery in Performing Tasks:

- | | |
|-------------------|---------------------|
| 1. Chainsaw | 13. Drill Press |
| 2. Hedge trimmer | 14. Air hammer |
| 3. Welder | 15. Air drill |
| 4. Torch | 16. Hand tools |
| 5. Motor Vehicles | 17. Weed whacker |
| 6. Air hammer | 18. Pumps |
| 7. Sewer jetter | 19. Street sweeper |
| 8. Sewer Vacuum | 20. Floor jack |
| 9. Plows | 21. Jack stands |
| 10. Power mowers | 22. Battery charger |
| 11. Sawsall | 23. Sewer rodder |
| 12. Power saw | |

Degree of Independent Judgment Exercised:

Supervisor routinely lets me decide for myself how and when to perform all the tasks listed.

Special Qualifications Required:

1. High School diploma or equivalent.
2. Valid Wisconsin Commercial Drivers License (CDL).
3. CPR and First Aid training
4. Be able to work without constant supervision

Additional Information:

1. Ability to work with the public and business community
2. Ability to spot possible problem areas and correct them
3. Ability to operate Wastewater Treatment facility under emergency conditions at any time of the day or night.
4. Ability to be "On Call Status" and work nights and weekends, when necessary

Although specific tasks are detailed in this job description, an employee hired to fill this position may be asked to perform other duties, not specifically detailed, that may be assigned to the employee from time to time by the employee's supervisor and or Village Administrator.