

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
2/5/19

Meeting called to order at 6:33 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Petra Streiff. ABSENT: Peggy Kruse. Also present: Clerk Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Petra Streiff to approve the 2/5/19 agenda, second by Roger Truttman. Motion carried.

MINUTES: Motion by Roger Truttman to approve the 1/15/19 and 2/4/19 minutes, second by Petra Streiff. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Petra Streiff, second by Roger Truttman to recommend approval of: ACH for payroll expenses, Checks 36982 to 36985 totaling \$67,368.06; Checks 36986 to 37026 totaling \$130,693.82; payroll vouchers 13564 to 13587 totaling \$32,524.95 and payroll vouchers 13588 to 13609 totaling \$28,188.85. Motion carried (2-0).

DISCUSSION/CONSIDERATION: RESOLUTION 19-01 RESERVE-DEBT POLICY: Clerk Erb reported this is an annual Resolution establishing the Emergency Reserve Fund and the Working-Capital Reserve Fund based on 2019 budgeted general fund expenditures. It also provides the existing debt limit and restates debt policy of the Village.

Motion by Petra Streiff, second by Roger Truttman to recommend approval of Resolution 19-01. Motion carried. (2-0).

UPDATE ON ADMINISTRATOR HIRING PROCESS: No update as both committee members were in attendance at the meeting the day prior.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:42 p.m.

Lynne R. Erb, Clerk-Treasurer
VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
2/4/19

Meeting called to order at 10:00 a.m. by President Roger Truttman. PRESENT: Roger Truttman and Petra Streiff. ABSENT: Peggy Kruse. Also present: David Berner and Kevin Brunner of PAA, and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the Finance and Personnel Committee will be meeting in Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: (Administrator Recruitment Process)

AGENDA: Motion by Petra Streiff to approve the 2/4/19 agenda, second by Roger Truttmann. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Petra Streiff, second by Roger Truttmann to convene into closed session at 10:01 a.m. ROLL CALL: Petra Streiff-yes; Roger Truttmann-yes.

RECONVENE INTO OPEN SESSION: Motion by Petra Streiff, second by Roger Truttmann to reconvene into open session at 11:44 a.m. ROLL CALL: Petra Streiff-yes; Roger Truttmann-yes.

REPORT ON CLOSED SESSION: Committee reviewed the applications received for Administrator with the representatives from PAA and have selected ten (10) semi-finalists. The next meeting is scheduled for Friday, February 15, 2019 at 10:00 a.m.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 11:44 a.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
1/15/19

Meeting called to order at 6:30 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann and Petra Streiff. Peggy Kruse joined at 6:45 p.m. Also present: Mike Bell, Shaun Dow and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Petra Streiff to approve the 1/15/19 agenda, second by Roger Truttmann. Motion carried.

MINUTES: Motion by Roger Truttmann to approve the 12/4/18 and 12/18/18 minutes, second by Petra Streiff. Motion carried.

CLAIMS: After reading of the claims by President Truttmann, motion by Petra Streiff, second by Roger Truttmann to recommend approval of: ACH for payroll expenses, health and life insurance, and credit card, journal entry for utility bills totaling \$87,150.57; 2018 Checks 36826 to 36879 totaling \$33,898.23 paid on 12/31/18; 2019 Checks 36926 to 36981 totaling \$134,843.39 and payroll vouchers 13515 to 13539 totaling \$36,696.43 and 13540 to 13563 totaling \$27,412.78. Motion carried (2-0).

DISCUSSION/RECOMMENDATION: CONTRACT AMENDMENT-PELLITTERI WASTE SYSTEMS:

Pellitteri Waste Systems provided an option for a 10-year contract with the Village when the Village first contracted with Pellitteri in 2018. The 10-year option provided an annual cost savings over the existing 5-year contract. After a year of service with Pellitteri, Staff contacted them to obtain a possible amendment to extend the current contract to a 10-year contract with corresponding pricing.

The following additional changes proposed by Pellitteri are included as well:

- Change annual Spring Clean-up to \$140 per hour rather than the \$1,500 annual lump sum with an annual increase in the per hour charge of 2.5%. Pellitteri indicated that the 2018 Spring Clean-up took twice the amount of man hours anticipated.
- Annual pricing escalators of 2.5% for 'Special Events and Services'. This currently only applies to the Spring Clean-up.

- Removal of the Letter of Credit requirement (as requested by the Village in December, 2018). The charge to the Village for this has also been removed.

Preliminary estimates of savings to the Village with the changes is \$36,545 for 2019-2022.

Motion by Petra Streiff to recommend approval of an extension to the contract with Pellitteri Waste Systems for a 10-year term, second by Roger Truttman. Motion carried (2-0)

SCHEDULE MEETING WITH PAA: Clerk Erb asked for availability for a meeting with PAA for review of Administrator applications. The Committee consensus was to schedule the meeting for Thursday, January 31, 2019 at 9 a.m.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:50 p.m.

Lynne R. Erb, Clerk-Treasurer

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