



In Attendance

Commission members in attendance:

Shaun Dow, Chair | Kim Tschudy | Dorene Disch | Barbara Anderson | Joe Mondloch | Al Lienhardt

Meeting Notes:

1. *Call to order*
 - a. Chair Shaun Dow called the meeting to order at 6:30pm.
2. *Announcement*
 - a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.
3. *Special Announcement:*
 - a. Chair Shaun Dow informed the commission of Harold (Butch) Kiesz's resignation. Shaun read Butch's note to the commission, and advised of the process needed to replace him. A short discussion included the nomination at the commission-level, with appointment from Village President Roger Truttman to follow along with full Village Board approval. The commission also discussed potentially pursuing someone with architectural field experience.
4. *Approval of Agenda*
 - a. Kim moved to approve the meeting's agenda
 - b. Dorene seconded the motion.
 - c. Motion carried.
5. *Approval of Minutes from October 1, 2018 Meeting*
 - a. Corrections were noted including the spelling of Hofer and the first name of the property owner at the farm on highway 69 discussed at 10/1/18 meeting.
 - b. Dorene made a motion to approve the minutes from October 1, 2018 as corrected.
 - c. Kim seconded the motion.
 - d. Motion carried.
6. *Update/Discussion: Chalet and Swiss Historical Village 5-year Plans*

- a. Shaun shared plans for the joint meeting with the Tourism Commission, scheduled for Tuesday, November 13th. He will distribute the PowerPoint presentation as a PDF so everyone may view it and provide feedback. Please do so no later than this Thursday, November 8, at noon. Commission also discussed financial details of a 7% room tax rate and the lack of impact to the Chamber's budget.

7. *Update/Discussion: Landmark Designation Application for Glarner Park*

- a. Commission discussed that this was on the docket withdrawal based on information received from the State Historical Society, however; Dorene raised the idea that even though the site may not be eligible at the State level does not mean we could not nominate it as a local historic landmark. The Commission discussed the need, and what would qualify the park. Dorene noted the social impact of the site. The Commission also discussed what designating the Park as a historic landmark would mean for future site improvements, etc. The idea was brought up to designate the park as historic but waive the parameters required for historic sites. The Commission discussed what this would mean for future applications and what the point of the Commission would be if not to uphold our local standards. Commission decided to leave this item tabled until the new year to allow everyone time to fully familiarize themselves with the Landmark Application package and the included Frequently Asked Questions materials. Shaun will email the PPT presentation for next Tuesday's joint meeting with Tourism, along with the Landmark Application pdf from the Village Website.

8. *Next Meeting Date and Time*

- a. The commission will meet again on Monday, December 3, at 6:30pm.

Meeting was adjourned at 7:22pm.

Special Notes

No special notes.



MINUTES A

CONFIDENTIAL UNTIL NEXT SUBSEQUENT MEETING *New Glarus Historic Preservation Commission*

Meeting Minutes

October 1, 2018

In Attendance

Commission members in attendance:

Meeting Notes:

9. *Call to order*

- a. Chair Shaun Dow called the meeting to order at 6:43pm.

10. *Announcement*

- a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.

11. *Approval of Agenda*

- a. Barb moved to approve the meeting's agenda
- b. Joe seconded the motion.
- c. Motion carried.

12. *Approval of Minutes from September 5, 2018 Meeting*

- a. Barb made a motion to approve the minutes from September 5, 2018.
- b. Joe seconded the motion.
- c. Motion carried.

13. *Update/Discussion: Friends of the Chalet and Swiss Historic Village 5-year Plans*

- a. The Commission discussed updated annual expense estimations to be included in the Swiss Historic Village's 5-year plan document. 2017 numbers were:
 - i. Utilities (Gas, Light, Water/Sewer): \$4,495
 - ii. Security, Snow Removal, Garbage: \$721
 - iii. Telephone: \$1,324
- b. The Commission also discussed inviting Mary and Sandy from the Chalet as well as John Colstad from the Swiss Historic Village to our next meeting to express our plans and ensure all are on the same page. Shaun will work with Bryan and/or Lynne to ensure they are invited to our next meeting. Kim will reach out to the WI Historical Society to see if they have any recommendations for how best to maintain the buildings at the Historic Village.
 - i. Dorene made a motion for Shaun to work with Bryan and/or Lynne to discuss a joint meeting with the Tourism Commission.
 - ii. Barb seconded the motion.
 - iii. Motion carried.

14. *Discussion: Hoefer Farm on Hwy 69*

- a. Kim alerted the Commission of the discovery of a potentially historic log cabin under the Hoefer house at Denise's home on Hwy 69. The family is building a new home and would like to save the log cabin through historic preservation or moving. The Commission discussed that this is likely an issue that the Township should take up. Shaun will discuss with Chris Narveson.

15. *Discussion: Town Representative*

- a. With the issue above regarding the Hoefer Farm on Hwy 69, the Commission discussed when Shaun reaches out to Chris to discuss, that discussion also occur regarding whether or not it would be appropriate to appoint a different representative from the Town to serve ex-officio on our Commission as Bob has been unable to attend thus far. Shaun will discuss with Chris when they are able to connect regarding the Hoefer Farm issue.

16. *Next Meeting Date and Time*

- a. The commission will meet again on Monday, November 5, at 6:30pm.

Meeting was adjourned at 7:22pm.

Special Notes

No special notes.



New Glarus Historic Preservation Commission

Meeting Minutes

September 5, 2018

In Attendance

Commission members in attendance:

Shaun Dow, Chair | Kim Tschudy | Dorene Disch | Barbara Anderson | Joe Mondloch | Al Lienhardt

Public in attendance:

Katie Beal, Laci Bainbridge, Damian Mimetz

Meeting Notes:

17. *Call to order*

- a. Chair Shaun Dow called the meeting to order at 6:30pm.

18. Announcement

- a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.

19. Approval of Agenda

- a. Barb moved to approve the meeting's agenda
- b. Dorene seconded the motion.
- c. Motion carried.

20. Approval of Minutes from August 16, 2018 Meeting

- a. Al made a motion to approve the minutes from August 16, 2018.
- b. Dorene seconded the motion.
- c. Motion carried.

21. Discussion: Certificate of Appropriateness Status for the Depot

- a. Shaun provided an update to the commission which Susie had sent to Bryan. She has purchased the doors Kim recommended, and is currently waiting for a quote on wood trim repair work. Once she receives that quote she will be submitting the Certificate of Appropriateness paperwork.

22. Discussion: Landmark Nomination for Glarner Park

- a. Dorene provided an overview of the application she and Kim submitted for designating Glarner Park as a historic site.
- b. The commission discussed what making Glarner Park a historic site would mean for future updates to the property, and Shaun provided an overview of the process which would require a public hearing, etc. Shaun also provide information for the commission in that the park is currently planned for the construction of the new library and until that changes there would likely be no action on this topic. The group discussed tabling the consideration and discussion of this topic until the future of the park is decided by the Village Board.
 - i. Kim made a motion to table the discussion of designating Glarner Park as a historic site.
 - ii. Barb seconded the motion.
 - iii. Motion carried.

23. Update/Discussion: Historic District Nomination Project

- a. Shaun provided an update to the commission on behalf of Carol Cartwright. Everything is on track with the process of submitting our application to the State by the end of December. It was Carol's understanding that the State office would be checking boundaries as the first step. Since they looked at boundaries only a couple of years ago, they would like Carol to look at them herself and if she feels there need to be any changes, she will let them know and we will discuss the issues at that time. Carol will start coming to New Glarus this month (September) to do site visits to take updated photographs for buildings that may

have changed since the 2015 survey and she will look at the boundaries. She will then check with the State office if there are any problems. Carol will attend the October Preservation Commission meeting to update us. Carol's timeline remains the same: September: site work and boundaries; October: additional research; November: additional photos (when leaves are gone); November-December: complete paperwork for nominations.

- b. Shaun also provided an update regarding potentially developing an app for all the historic points of interest in the village. This was first discussed at a meeting over the summer of 2018. Shaun is waiting to hear from contacts at MATC regarding the opportunity to develop a work-study opportunity for interested students and is also holding a phone call tomorrow with Gavin Luter, Director of the UniverCITY Year program with the University of Wisconsin to explore whether or not we could add this project to the program for the Spring of 2019. Shaun will share the call details with Joe so he may participate in the call.

24. Update/Discussion: Friends of the Chalet and Swiss Historical Village 5-Year Plans

- a. Al provided a memo from the Swiss Historical Village with projected maintenance and improvement cost estimates over the next 5 years.
- b. The commission discussed adding details to the memo to include average annual income as well as average heating/cooling/electric costs per year.
- c. Kim inquired with Al about maintenance concerns and shared suggestions to help the Swiss Historical Village get the most out of their money when making improvements to the property.

25. Next Meeting Date and Time

- a. The commission will meet again on Monday, October 1, at 6:30pm.

Meeting was adjourned at 7:15pm.

Special Notes

No special notes.



New Glarus Historic Preservation Commission

Meeting Minutes

August 16, 2018

In Attendance

Commission Members:

Shaun Dow, Chair | Kim Tschudy | Dorene Disch | Barbara Anderson | Joe Mondloch | Harold Kiesz

Guests:

- Brent Peters, 117 4th Ave.

Meeting Notes:

26. Call to order

- a. Chair Shaun Dow called the meeting to order at 6:30pm.

27. Announcement

- a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.

28. Approval of Agenda

- a. Barb moved to approve the meeting's agenda
- b. Harold seconded the motion.
- c. Motion carried.

29. Approval of Minutes from August 9, 2018 Meeting

- a. Barb made a motion to approve the minutes from August 9, 2018.
- b. Harold seconded the motion.
- c. Motion carried.

30. Discussion: Updating the Certificate of Appropriateness for 117 4th Ave.

- a. Brent Peters explained the situation with 117 4th Ave.:
 - i. Contractor Jesse Brooks has been working on re-siding the property and in the process of removing stucco from the entryway on the side of the building (on 4th Ave.) discovered a brick archway which is believed to be original to the building.
 - ii. The commission discussed this and Kim provided a photo for the Commission to reference.
 1. Barb made a motion to update the Certificate of Appropriateness for 117 4th Ave. to include the preservation of the brick archway due to its historical significance and interesting architectural details.
 2. Joe seconded the motion.

3. Motion carried.
 - iii. Shaun will forward minutes to Lynne and Bryan and have the certificate updated appropriately.

Meeting was adjourned at 6:35pm.

Special Notes

No special notes.



New Glarus Historic Preservation Commission

Meeting Minutes

August 9, 2018

In Attendance

Commission Members:

Shaun Dow, Chair | Kim Tschudy | Al Lienhardt | Dorene Disch | Barbara Anderson

Guests:

- Barb Kummerfeldt: 218 2nd Street, New Glarus
- Steve Wisdom: 218 2nd Street, New Glarus

Meeting Notes

31. Call to order

- a. Chair Shaun Dow called the meeting to order at 6:30pm.

32. Announcement

- a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.

33. Approval of Agenda

- a. Barb moved to approve the meeting's agenda
- b. Al seconded the motion.
- c. Motion carried.

34. Approval of Minutes from August 6, 2018 Meeting

- a. Dorene made a motion to approve the minutes from August 6, 2018.
- b. Al seconded the motion.
- c. Motion carried.

35. Update/Discussion: Certificate of Appropriateness for Blumer House (1126th Ave.)

- a. Steve Wisdom explained that complete history of the issue with the roof:
 - i. Steve and Barb had a tenant in the building (First weber) who were there two months, now and have now vacated the property due to an issue with mold. Steve brought in consultant to investigate, who found mold – which was not black mold, just regular mold. Steve then immediately called a plumber to come investigate who opened walls, over a 3-hour period and upon looking in the attic found holes in the roof. Steve then immediately got 3 bids for re-roofing and also called company from Madison to abate the mold and contain it. In researching options, Steve and Barb evaluated a wood shake roof and decided they did not want to put a wood shake roof on the building due to insurance and fire concerns. Despite the shingle sample they chose (provided at meeting) costing roughly \$2,000 more, they decided to go ahead and order them because of the long lead time in receiving them. Steve noted that the order is currently on hold pending the outcome of our meeting. Steve noted that they picked this particular shingle because in the national register it states that they building had wood shingles. Steve noted that he and Barb thought they were doing everything correctly in their research and approach. Steve provided a sample of the shingles in question that are currently on hold with their supplier.
 - ii. Shaun inquired about how long Barb had previously served on the Commission. Questions regarding the rood deck were clarified.
 - iii. Shaun emphasized that the entire commission appreciates the diligence with which Steve and Barb researched mitigated the situation and researched roofing options, but also reminded them of their responsibility to receive a Certificate of Appropriateness prior to work being performed or material orders being placed.
 - iv. Doreen noted that while many members, herself included, did not like the shingle solution voted on for the Chalet, they are period-appropriate and that is our responsibility as a Commission.
 - v. Al also mentioned that he was torn because he understands Steve and Barb's situation, but if we aren't here to uphold the historical significance of our landmark buildings, then why are we here? Al noted that these are the rules we're supposed to be following, and inquired whether or not there may be a way to achieve the 3-tab look and still have a better shingle? Steve responded that there is not, according to their contractor Mike.

- vi. There was discussion regarding what type of shingle was on the building when it was built and Kim shared with the Commission again (see Tuesday, 8/6 notes) that the building originally had sawn wood shingles according to the State's architect.
- vii. Barb K. noted that they are simply trying to figure out the best option for the building.
- viii. Dorene asked Barb K. if she would prefer the Commission contact the State and try to determine what the best period-appropriate solution would be. Barb did not wish to do so.
- ix. Steve spoke up and said that he would solve the problem and proceed with a 3-tab shingled roof, noting he did not like the option. Barb K. insisted they would be picking the color and both began addressing the Commission in a disrespectful tone.
- x. Shaun reminded Steve and Barb that the Historic Preservation Commission is a volunteer Commission, charged with upholding the historic aesthetics of our local landmarks and if anyone should know and respect that, it should be Barb K. Shaun noted that they will not continue to speak to the Commission in such a tone.
 - 1. Dorene made a motion to approve the Certificate of Appropriateness for the Blumer House with the condition they install a 3-tab shingled roof.
 - 2. Barb seconded the motion.
 - 3. Motion carried with Kim abstaining from the vote.

Meeting was adjourned at 7:07pm.

Special Notes

No special notes.



New Glarus Historic Preservation Commission

Meeting Minutes

August 6, 2018

In Attendance

Commission Members:

Shaun Dow, Chair | Kim Tschudy | Al Lienhardt | Harold Kiesz | Joe Mondloch | Dorene Disch

Guests:

- Carol Cartwright: W7646 Hackett, Whitewater
- Barb Kummerfeldt: 218 2nd Street, New Glarus
- Steve Wisdom: 218 2nd Street, New Glarus

Meeting Notes

36. Call to order

- a. Chair Shaun Dow called the meeting to order at 6:41pm.

37. Announcement

- a. Chair Shaun Dow reminded commission members and guests that all mobile devices should remain silent throughout the meeting.

38. Approval of Agenda

- a. Harold moved to approve the meeting's agenda
- b. Dorene seconded the motion.
- c. Motion carried.

39. Approval of Minutes from July 2, 2018 Meeting

- a. Harold noted that Chamber of Commerce Executive Director Susie's last name was spelled incorrectly on the 7/2 minutes. Spelling will be corrected to Weiss.
- b. Dorene made a motion to approve the minutes from July 2, 2018.
- c. Joe seconded Dorene's motion.
- d. Motion carried.

40. Update/Discussion: Historic District Nomination Project – introduction of Carol Cartwright

- a. Carol provided an overview for the commission of the upcoming process related to submitting our two proposed historic districts to the State and Federal review boards.
- b. The first step in this process is for Peggy Veregin (National Register Coordinator for WI) to visit New Glarus with Carol to re-establish the boundaries of each of the districts, and to perform a walking tour to ensure no major changes to properties have occurred since the survey was completed (since more than 6 months have passed since the work was completed). Carol will alert Kim when this visit is planned (likely after August 17, but hopefully within 30 days of this meeting). Commission members are welcome to join the walking tour if available/interested.
- c. The second step in the process is for Carol to perform any unfinished research that needs attention.
- d. The third step in the process is for Carol to submit the nominations to the State, which she will do prior to the end of 2018.
- e. The fourth step in the process is for the State to review our request. The State Board meets 4 times per year, February-April-August-November. Once the State Board decides which 2019 meeting they will review our nomination(s), we will receive

notification and letters will be mailed to all property owners 30 days prior to the State Board meeting and a meeting will be held in the Village for any concerned property owners to attend and have questions addressed. This public meeting will include a PowerPoint presentation from Peggy which will be an overview of the National Register, as well as a PowerPoint presentation from Carol with an overview of the properties being included in the Commercial District as well as the Residential District (including photos and a brief explanation). The Commission inquired about whether or not we could have a Q&A document included in the packet to help alleviate concerns prior to our public meeting in the Village. Carol offered to seek out materials from Peggy. If the State is not able to include this type of document in their packet being mailed to property owners, we may be able to coordinate a mailing around the same time. After the State Board reviews our materials, if they approve our two districts there will be an opportunity for a photo opportunity where the certificates are presented. If approved, we may also wish to consider publicizing, placing signs, etc.

- f. The fifth step in this process will be if/when the State Board approves our districts, they are then sent to Washington, D.C. for Federal review. The Federal Board has 45 days to approve or reject the districts.

41. Discussion/Consideration: Certificate of Appropriateness for Blumer House (1126th Ave.)

- a. Steve Wisdom and Barb Kummerfeldt explained the reason for submitting the Certificate of Appropriateness request to replace the roof at the Blumer House.
- b. Steve explained that there was a leak in the roof that they did not know about which was causing mold. The leak was discovered when they had a plumber come to check the pipes, and he discovered the hole(s) in the roof. Unfortunately, this mold issue caused them to lose a tenant at the property.
- c. The roof has already been removed and is temporarily patched to prevent further water damage and/or mold.
- d. Steve and Barb explained that they had done research regarding options and had decided they would like to proceed with replacing the roof with shingles which they provided a sample of at the meeting. They indicated they had already ordered the shingles.
- e. Kim noted that he had called a contact at the Wisconsin Historical Society, and suggested that Steve and Barb pursue replacing the roof with a 3-tab shingle solution, which would be more period-appropriate.
- f. Discussion continued regarding the history of the building and what type of roof was on when the property was designated as historic.
- g. Shaun inquired with Steve as to whether or not his shingle order could be canceled. Steve noted that he would be able to know within a day or two.
- h. Dorene made a motion to table the issue until we know whether or not Steve's shingle order could be cancelled.
- i. Shaun seconded the motion.
- j. Motion carried.
- k. Steve or Barb will alert Bryan or Shaun as to whether or not they are able to cancel their shingle order. Once we know either way, we will reconvene (target: Thursday, 8/9) to review the request again. Shaun will work with Bryan and Lynne to ensure agenda is appropriately posted prior to the special meeting.

42. Update/Discussion: Friends of the Chalet and Swiss Historic Village 5-year Plans

- a. Bryan provided information from the Friends of the Chalet group relative to estimated 5-year maintenance and restoration financial needs. Shaun noted that he met with Sandy and is working to develop a more comprehensive plan to include all anticipated financial need over the next five years.
- b. Al provided financial estimates received from Denise at the last Swiss Historical Village Board meeting related to marketing the Swiss Historical Village over the next five years. He will revisit the topic with the Swiss Historical Village Board's next meeting to ensure the needs are as comprehensive as possible and include maintenance estimates as well.
- c. The Commission discussed whether or not we could review the Chamber's budget. Shaun will inquire with Bryan.

43. Next Meeting Date and Time

- a. The Commission is targeting a reconvene date this week of Thursday, August 9 to review Steve Wisdom's request for a Certificate of Appropriateness for the Blumer House roof project.

44. September Meeting Date

- a. The Commission discussed whether or not to hold the September 3 meeting due to the Labor Day Holiday.
- b. Harold motioned to move our September 3 meeting to Wednesday, September 5.
- c. Joe seconded the motion.
- d. Motion carried.

Meeting was adjourned at 7:38pm.

Special Notes

No special notes.

New Glarus Historic Preservation Commission

Date: July 2, 2018 **Time:** 6:30 P.M. **Presiding:** Shaun Dow **Location:** NG Village Hall Board Room **Recorder:** Barb Anderson

Member	Present	Not Present		Member	Present	Not Present	Member	Present
Anderson, Barb	X			Kiesz, Harold	x		Bryan Gadow	x
Dow, Shaun	x			Mondloch, Joe	x			
Disch, Dorene	x			Tschudy, Kim	x			
Lienhardt, Al	x							
				Also Present:				

				Susie Wiese	x		
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Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:30 p.m.			
2. Approval of Agenda	Motion to approve	Anderson	Lienhardt	Carried
3. Approval of Minutes of 6/4/18 meeting	Motion to approve	Disch	Mondloch	Carried
4. Update/Discussion: Certificate of Appropriateness: Depot	Replacement doors at the depot are not compliant with the historic significance of the building. Kim Tschudy did some research and found replacement doors that would be appropriate. Susie Wiese is willing to comply with our request. Shaun was able to show Susie a picture of the door on the original plans for the depot. A Certificate of Appropriateness should be filed. Susie indicated that there are other improvements that are needed and she is grateful to know the process for getting them approved. The DNR is apparently not willing to pay for the majority of the improvements and so they will be paid for by the Chamber.			
5. Discussion/Consideration: Certificate of Appropriateness: Wilhelm Tell Sign at Floral Clock	There is a business owner that has offered her time to repaint the sign. The challenge will be to take the sign down and move it to a storage building, as some of the wood is deteriorating. Every effort will be made to match the paint colors on the sign. Kim Tschudy has a list of the colors that were last used. Butch Kiesz indicated that there are paints with primer included that work very well and could be matched very closely. These paints could be an alternative possibility. The sign won't be moved if it will be in danger of falling apart!			

	Motion to approve the certificate of appropriateness for repainting the Wilhelm Sign.	Anderson	Tschudy	Carried
6. Update/Discussion: Repairs to the Chalet of the Golden Fleece	No response to the ad to date. It was published on June 22.			
7. Discussion/Review: Updating information on Village website	This has been taken care of. Thank you to Dorene and Bryan for getting it done!			
8. Discussion/Review: Local Landmark Brochures	No discussion. Barb will send a copy of the documents to Shaun.			
9. Discussion: New Glarus Room Tax	<p>Shaun has talked with Bryan, at length, about how the room tax money is appropriated and allocated. Bryan shared with us some information about state parameters for use of room tax dollars. New Glarus has set 5% as the room tax rate. A committee that deals with tourism must be designated as the recipient of this money. In New Glarus, that entity is the Chamber of Commerce. At this point, approximately \$60,000 per year is raised from the room tax. If the room tax is increased, perhaps the increased amount could be given to the Chalet and the Historical Village.</p> <p>It is suggested that we ask for a 5 year financial outlook, including maintenance issues needing to be addressed, from the Chalet and the Historical Village before we schedule a conversation with the tourism committee. That will give us some talking points and help to explain our reason for wanting to increase the room tax.</p>			
10. Discussion: Appointment of Town Resident to Commission	There are a few historic designated properties in the Town of New Glarus. Do we want one of our members to be from the Town of New Glarus? Mary Dibble, Bob Elkins, and Craig Galhouse are names that have been			

	<p>suggested. Bryan suggests that we appoint an ex officio member from the Town of New Glarus. That way we have their opinion, but they won't have a vote. Bryan suggests we contact the chairman of the Town Board and explain what we're considering and ask if he'd like to make an appointment.</p> <p>Motion to approve asking the Town Chair to appoint someone from the Town as an ex officio member of the Historical Preservation Commission.</p> <p>Shaun will contact Chris Narveson, the Town Chairman, and share our request.</p>			
		Kiesz	Tschudy	Carried
11. Next Meeting Date and time	August 6, 6:30 p.m.			
12. Adjournment				

New Glarus Historic Preservation Commission

Date: June 4, 2018 **Time:** 6:30 P.M. **Presiding:** Shaun Dow **Location:** NG Village Hall Board Room **Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	x		Mary Statz	x	
Dow, Shaun	x		Mondloch, Joe	X				
Disch, Dorene	x		Tschudy, Kim	X				
Lienhardt, Al	x							
			Also Present:					
			Sandy Blumer	x				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:30 pm			
2. Approval of Agenda	Motion to approve	Anderson	Disch	Carried
3. Approval of Minutes of 4/2/18 meeting	Motion to approve	Mondloch	Disch	Carried
4. Discussion: Repairs to the Chalet of the Golden Fleece	<p>The Chalet received \$460 grant from the Community Foundation this year to fix the steps on the front porch. Work has begun and will be complete in a day or two, however there has been change in plans. Kim Tschudy will reinforce the steps this year, we will purchase the materials for replacement of the steps with the grant money this year. Another grant will be written for next year so that the steps and the porch can all be replaced at once. Sandy is also planning to write a Scholl's Foundation Grant for funding for other, more extensive, repairs. Mary and Sandy asked for guidance in undertaking the bid process. Shaun will speak to Bryan to find out if there is a project total required before bids need to be asked for. Also, we will need to get an estimate from a carpenter for cost.</p> <p>Motion to have Bryan and a volunteer from this committee and or/ Friends of the Chalet to get estimates for the various projects along with a list of required materials that are appropriate.</p>	Disch	Kiesz	Carried

5. Discussion/Recommendation: Consultant for Historic Districts Nomination Project	<p>Joe asked whether we could use any remaining funds for another project if we don't spend the entire \$12,500 for this project. We cannot. The UW Milwaukee bid is the lowest(\$7,728.50), but they will be using some students to complete the project. The Legacy proposal is very impressive and came in at \$12,500. Carol Cartwright's project total is \$12,500 and she is familiar with the project. Her completion date is the earliest at October 31, 2018, although that is her work completion. We assume that the decision by the state committee will come at a later date.</p> <p>Motion to recommend that Carol Cartwright be hired to complete the work for the Historic Districts.</p>	Anderson	Tschudy	Carried
6. Discussion/Review: Updating information on Village's website	<p>Dorene suggests that we simply meet with the person who manages the Village website and make the changes. We can always make adjustments at a later date. Dorene and Shaun will partner with the website maintenance person to get the changes made.</p>			
7. Discussion/Review: Local Landmark Brochure	<p>Do we want to keep the paper format, or should we put the information on the website and make it printable? Shaun will check with the village about about proceeding with this.</p>			
8. Landmark Designation Packet and Procedures	<p>Probably doesn't need much changing. This information could also be available online. Shaun will check on this.</p>			

9. New Glarus Room Tax	<p>What is the current rate? We believe it's 5%. Kim explained that we'd like to raise that to 5.5% and designate the additional funds to the Chalet. Who's on the room tax committee? What are the area comparables? Who determines use and priority of funds? Perhaps a joint meeting would be worthwhile. We should have conversations about membership on the committee, as having motel/hotel owners on the committee seems to be a conflict of interest. Shaun will speak with Bryan and report back to this committee in regard to these questions and issues.</p> <p>Consensus is that we are all in favor of increasing the room tax and making some of the funds available to other entities than the Chamber of Commerce.</p>			
10. Certificate of Appropriateness for Depot	<p>New storm doors and screens have been installed at the Depot building. They didn't file a certificate of appropriateness, and the doors and screens that were installed are of a modern design. We will need to send a letter to the DNR to inform them that the new doors and window screens aren't appropriate.</p> <p>Motion that we issue a letter of non-compliance to the DNR.</p> <p>Shaun will work with Bryan to compose the letter to the DNR.</p>	Kiesz	Anderson	Carried
10. Next Meeting Date and time	July 2, 2018 at 6:30.			
11. Adjournment				

New Glarus Historic Preservation Commission

Date: April 2, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room

Recorder: Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X				
Anton-Wright, Denise	X		Mondloch, Joe	X				
Disch, Dorene	X		Tschudy, Kim	X				
Lienhardt, Al	X							
			Others Present: Diane Peters	X				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	Chair Wright called the meeting to order at 6:31 pm			
2. Approval of Agenda	Motion to approve	Anderson	Disch	Carried
3. Approval of Minutes of 2/12/18 meeting	Motion to approve	Disch	Kiesz	Carried
4. Discussion/Consideration Certificate of Appropriateness, Carroll Capital Group, Inc. (400 2 nd St.)	Short discussion with Diane Peters re repairs to be made to building. Motion to approve Application.	Tschudy	Disch	Carried
5. Discussion: Repairs to the Chalet of the Golden Fleece	3 bids from Buehler Interiors LLC for materials to replace the porch: *Cheapest bid for materials using treated lumber and pine instead of cedar: \$516.12 * Next highest uses treated lumber and cedar for the risers and steps: \$752.60 * Highest bid uses treated lumber and cedar for deck, stairs and skirt boards: \$1445.32 Discussion about cost. The grant that the Chalet received from the Community Foundation was for repairs, not replacement of the porch and won't cover the cost of replacement. The minimum that we can do is to replace the stairs. Suggested that we replace the stairs this year. The Chalet could then write a grant request for replacing the porch in 2019.	Anderson	Tschudy	Carried

	<p>Motion to approve replacement of the stairs with treated lumber for 2018 and that staff use the bid from Buehler Interior for the purchase of materials.</p> <p>Kim Tschudy will see Bryan tomorrow regarding who will do the work.</p> <p>The new downspout ends have been installed.</p>			
<p>6. Discussion/Review: Updating info. on the Village's website/Local Landmark Brochures/Landmark Designation Packet and Procedures</p>	<p>There are some things on the Village Website currently that need to be updated. References to the Certificate of Appropriateness Packet need to be updated, and perhaps the packet will be replaced with links to the proper information. We should all take another look at the information Doreen sent us and suggest improvements, updates, etc. Our local landmark brochure needs updating and possibly we should include National Historic Registry properties.</p> <p>Kim Tschudy has received correspondence indicating that the Hall of History at the Historical Village is probably eligible for the National Historic Registry.</p>			
<p>7. Discussion: New Glarus Room Tax</p>	<p>Kim shared results of a survey that he took which indicates that room tax doesn't seem to be a factor in deciding to stay at a hotel. Many communities use their room tax for other things than Chamber of Commerce. In New Glarus' case, the Village has decided to allocate the full room tax for the first ten years to the Chamber of Commerce. We are not aware of when the ten years ends.</p>			
<p>8. Downtown Open House Event (Connect Communities)—May 19, 2018</p>	<p>New Glarus will again participate in the Downtown Open House as part of the Connect Communities program. Historic Preservation Commission will not be participating with an activity this year.</p>			

9. Discussion: New Glarus Village Barn Ideas	Green County Historical Society is doing this and it will be on line.			
10. Next Meeting Date and Time	June 4, 2018 at 6:30 p.m.			
11. Adjournment	Meeting adjourned at 7:39 p.m.			

Date: February 12, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room
Recorder: Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X		Sandy Blum	x	
Anton-Wright, Denise	X		Mondloch, Joe	X				
Disch, Dorene		x	Tschudy, Kim	X				
Lienhardt, Al		x						
			Also present:					
			Bryan Gadow	x				
Agenda Item	Action Taken "No Action" or State the Motion			Motion Made by	Motion 2nd By	Outcome of Vote		
1. Call to order	6:32 pm							
2. Approval of Agenda	Motion to approve			Kiesz	Mondloch	Carried		
3. Approval of Minutes of 1/8/18 meeting	Motion to approve			Kiesz	Mondloch	Carried		
4. Follow-up: Certificate of Appropriateness for updates to Chalet of the Golden Fleece	<p>Eaves trough terminals are okay as planned. Dymonic is recommended by Kim to be used for glazing windows. Kim has taken another look at the chalet porch. He suggests that the entire thing needs replacing, as there are safety concerns. Bryan suggests that we ask Ken Zimmerman for a bid for the entire replacement of the porch. He can then look at the budget to see if there's any wiggle room to cover the additional cost. We should take care to use good materials so that it doesn't need to be replaced for an extended period of time.</p> <p>There is a bus tour scheduled in mid-May. Sandy would like to have the project finished by the end of April, prior to the scheduled tour bus.</p> <p>If the committee chooses to put the project out for bids, it will probably not be ready by the mid-May tour. Another suggestion was to have two or more contractors work together and donate their time. Motion to 1) Direct Administrator Gadow to prepare an invitation for bids for placement in the newspaper and elsewhere for the replacement of the Chalet of the Golden Fleece front porch</p>							

	based on the specifications discussed on 2/12/18; and 2) Request that Member Kim Tschudy consult with area contractors to determine if any would be interested in providing donated labor for the project.	Kiesz	Mondloch	Carried
5. Discussion/Review: Update of info on Village website	Denise had a copy of the website info as submitted by Dorene Disch. This item will be added to next month's agenda, as more input from the committee is needed. We should all look at the document and provide input prior to our next meeting.			
6. Update: Nomination of Swiss UCC for Historic Designation	No update. Because this item will be handled by Swiss Church, we can remove it from our agenda next month.			
7 Update: Borucki Bldg Historic Designation App.	No update. Because this item will be handled by the Borucki's, we can remove it from our agenda next month.			
8. Discussion/Review: Local Landmarks Brochures	We will wait until Bryan goes through the packet before we discuss this item again.			
9. Discussion: NG village barns ideas	The Green County Historical Society is working on a countywide inventory of barns. New Glarus' barns would be part of this. We will include it for discussion again next month.			
10. Next Meeting Date and time	March 5, 2018 at 6:30.			
11. Adjournment				

Date: January 8, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room

Recorder: Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X				
Anton-Wright, Denise	x		Mondloch, Joe	x				
Disch, Dorene	x		Tschudy, Kim		x			
Lienhardt, Al	x							
			Gadow, Bryan	x				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:32 pm			
2. Approval of Agenda		Anderson	Kiesz	Carried
3. Approval of Minutes of December 4, 2017	Motion to approve	Kiesz	Mondloch	Carried
4. Discussion/Consideration: Certificate of Appropriateness for updates to Chalet	Work to be done: 7 serpent eves trough terminals and railings and steps on front porch. Sandy Blum and Mary Statz were present to share photos of needed repairs. Sandy will touch base with Kim Tschudy regarding materials to be used. Motion to approve Certificate of Appropriateness.	Kiesz	Mondloch	Carried
5. Discussion: Updating information on Village Website	The Village Adminisrator will be the person to do any physical updating on the website. Doreen and Kim have done some initial work on changes. The commission members felt it would be easiest to wordsmith this document online. We should all look at the document, make suggested changes and get them to Doreen by the end of January. Al Lienhardt suggested that we might want to include a FAQ section. All members were in hearty agreement!			
6. Update: Nomination of Swiss UCC for Historic Designation	No update, but we believe it's being mailed in January.			
7. 2018 Goals				

	<p>1. Refresh Website Information.</p> <p>2. Barns of New Glarus? We would all be willing to work on it. Completion of this project will be our main focus for the year.</p> <p>3. Continue to encourage SUCC and Baruki building historic designation</p>			
8. Update from Bryan Gadow	<p>On February 28, 2018 the Wisconsin Economic Development Corporation is planning a workshop at Toffler's restaurant in New Glarus. The topic will be Façade and Property Improvements to boost business. More information will be forthcoming. We are all encouraged to attend.</p>			
9. Next Meeting Date and time	<p>Monday, February 5, 2018 at 6:30 p.m.</p>			
10. Adjournment	<p>7:09 pm</p>			

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING