

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
December 13, 2017**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse, Denise Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 11/15/17: Motion by Anthony Edge to approve the 11/15/17 minutes, second by Denise Wright. Motion carried.

**Public Safety**

Recommendation: Operator License to Expire 6/30/2019: Kristi Marti; Pamela Richardson; Joni Keehn; and Elizabeth Esser: Motion by Denise Wright to approve the Operator Licenses, second by Anthony Edge. Motion carried.

Recommendation: Street Use Permit for WI Vietnam Vets for Winterfest Parade on 1/12/18: Motion by Anthony Edge to approve the Street Use Permit, second by Denise Wright. Motion carried.

Update: Submitted Monthly Police Report: Police Chief Boldebuck reviewed the monthly report, including an update on the officer hiring process, traffic safety grant, and participation in an Opioid Awareness Presentation at Monroe Middle School. The Committee also discussed the restriping of substandard parking stalls in the downtown.

**Public Works**

Discussion/Recommendation: 2018 Capital Street Projects: Administrator Gadow provided a recap for the three (3) potential street projects for 2018, including portions of 1<sup>st</sup> St (between 5<sup>th</sup> Ave – 6<sup>th</sup> Ave), 3<sup>rd</sup> St (between 4<sup>th</sup> Ave – 14<sup>th</sup> Ave), and 5<sup>th</sup> St (between 3<sup>rd</sup> Ave – 14<sup>th</sup> Ave) be included in a 2018 project, with a total cost of \$300,000-\$315,000. He noted that Staff has awaiting updated cost estimates from Green County Highway Department. Motion by Peg Kruse to recommend Village Board approve for the three projects, second by Anthony Edge.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:31pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
November 15, 2017**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse and Anthony Edge. Also present: Administrator Bryan Gadow, Lt. Jeff Sturdevant, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes from 10/11/17: Motion by Peg Kruse to approve the 10/11/17 minutes, second by Anthony Edge. Motion carried.

## **Public Safety**

Package Agenda Items 5a-5c: Motion by Peg Kruse to package and approve Agenda Items 5a-5c. Second by Anthony Edge. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Heath Siegenthaler; Ciaran O'Neill-Culhane; Melissa Haak; Calsea Garbe; Cherri Kempfer; Liana Asmus; Leslie Brugger
- Recommendation: Temporary Alcohol License to New Glarus Fire Department for Winterfest Dance (1/12/18)
- Recommendation: Temporary Alcohol License to New Glarus Fire Department for Sportsmans Raffle (1/28/18)

Update: Submitted Monthly Police Report: Lt. Sturdevant reviewed the monthly report, including an update on the officer hiring process, drug drop box collections, high speed training, and Halloween safety activities at New Glarus School District.

## **Public Works**

Discussion/Recommendation: 2018 Capital Street Projects: Public Works Director Jelle provided the Committee with an update on selection of street projects to be included in a potential 2018 capital borrow request. He recommended that portions of 1<sup>st</sup> St (between 5<sup>th</sup> Ave – 6<sup>th</sup> Ave), 3<sup>rd</sup> St (between 4<sup>th</sup> Ave – 14<sup>th</sup> Ave), and 5<sup>th</sup> St (between 3<sup>rd</sup> Ave – 14<sup>th</sup> Ave) be included in a 2018 project, with a total cost of \$300,000-\$315,000. Director Jelle indicated that he developed cost estimates based on information from Green County Highway Department, and conducted site walks with Strand Engineering. He recommended doing an overlay rather than mill and repave due to the insufficient base course in these areas. Anthony Edge asked if recently installed curb in these areas would be replaced. Director Jelle indicated that it would main, and they could install new curb in selected areas to tie into new curb from the last two most recent street projects. The Committee discussed potential future infrastructure projects and stormwater improvements at Railroad Street and Hwy 69. The Committee also discussed the need for communication with the Chamber and business owners on the scheduling of the 1<sup>st</sup> Street project. Motion by Anthony Edge, second by Peg Kruse, to continue additional research and cost estimation on these three street projects.

Discussion/Update: 2018 Utility Capital Equipment Purchases: Director Jelle provided an update on the 2018 equipment purchases of an upgrade to the Supervisory Control and Data Acquisition (SCADA) system for the water tower and maintenance of the Wastewater Treatment Plant basement areas. The Committee discussed the useful life of the existing water tower and the need to plan for replacement or an additional tower.

Update: Alliant Energy Substation Project: Director Jelle provided an update on the proposal from Alliant Energy for the Village to purchase and relocate the existing electric substation on Railroad St. He noted that a decision on the bond issuance for the project would be needed in 2018. He noted that he would provide additional updates to the Committee and Board in early 2018.

Update: Phosphorus Limits Regulations: Director Jelle provided an update on the status of the operational evaluation report required by the DNR, and the three potential mitigation options, including equipment purchases, credit trading, and adaptive management. He noted that full compliance would be required by summer of 2024, and that the Village's status report on compliance was due in summer of 2018. Director Jelle noted that Strand Engineering was doing analysis on the various compliance options, and he would have more to report on the best alternative in 2018.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:16pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
October 11, 2017**

## **Regular Meeting**

Chair Kruse called the regular meeting to order at 7:02pm. Present: Peg Kruse, Denise Wright, and Anthony Edge. Also present: Administrator Bryan Gadow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 9/13/17: Motion by Anthony Edge to approve the 9/13/17 minutes, second by Denise Wright. Motion carried.

### **Public Safety**

Recommendation: Operator License to Expire 6/30/19: Chelsea Eckert; Kelli Klemm; Amanda Hughes: Motion to approve Operator Licenses by Peg Kruse, second by Denise Wright. Motion carried.

Recommendation: Application for Temporary Class B/Class B Retailer's License for New Glarus Wine Walk (Wilhelm Tell Guild) on October 25, 2017: Motion to approve Temporary Class B License by Anthony Edge, second by Denise Wright. Motion carried.

### **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials. Anthony Edge asked what accounted for the large changes in water and electric cash flow. Administrator Gadow noted it was the timing of when payments are received from larger customers.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:20pm.

## **VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING September 19, 2017**

### **Regular Meeting**

Chair Kruse called the regular meeting to order at 3:30pm. Present: Peg Kruse, Denise Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Clerk-Treasurer Lynne Erb, Anne Miller (Fat Cats Coffee Works, LLC), Lori Stein (Cow & Quince, LLC), Eric Gobeli (Swiss Aire Motel, LLC), and Randy Dreger (Parkside Development, LLC).

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

General Discussion/Recommendation: Non-reserve Class B Liquor License Criteria: Chair Kruse outline the four (4) applications received for the two (2) non-reserve Class B Liquor Licenses available. The Committee was updated on research completed by Staff on exclusions to the quota as well as the option to pursue a transfer of a reserve Class B Liquor License from another municipality that is contiguous or within two (2) miles of the Village of New Glarus. Administrator Gadow reported on Assembly Bill 492 that was recently introduced and proposed an increase in non-reserve licenses of ten (10) percent for each municipality. This would result in one (1) additional license for the Village of New Glarus. The timeline and possible action on this Bill is unknown.

Trustee Wright noted that while all four (4) applications have merit and all add something to the Village, she feels that the two (2) that rated the highest based on the criteria were Cow & Quince and Fat Cat. They had licenses (Class B Beer/Class C Wine) for several years, built their business with plans to pursue a liquor license, and include the serving of food.

Trustee Edge indicated he felt the same based on his review of the guidelines and the applications, noting he wished there were more licenses available and asked about the possibility of pursuing a reserve license from another municipality.

Chair Kruse indicated her review of the applications including her thoughts on the best use of the license and what was in the best interest of New Glarus. She felt Fat Cat and Cow & Quince were the top two (2) choices as well.

The Committee discussed the options for obtaining a reserve license from another municipality.

Motion by Peggy Kruse, second by Anthony Edge to recommend approve of the two (2) non-reserve Class B Liquor Licenses to expire 6/30/18 to Fat Cat and Cow & Quince. Motion carried. (3-0).

Motion by Anthony Edge, second by Peggy Kruse that the Village investigate interest and willingness of applications to purchase a reserve Class B liquor license if one could be obtained from the Town of New Glarus or other eligible municipality. Motion carried (3-0).

Adjournment: Being that all agenda items were completed, the Committee adjourned at 3:48 pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
September 13, 2017 - DRAFT**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck, Anne and John Miller (Fat Cats Coffee Works, LLC), Lori Stein (Cow & Quince, LLC), Eric Gobeli (Swiss Aire Motel, LLC), and Randy Dreger (Parkside Development, LLC).

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda with the deletion of Agenda Item 5e, second by Denise Wright. Motion carried.

Approval of Minutes from 8/9/17: Motion by Denise Wright to approve the 8/9/17 minutes, second by Anthony Edge. Motion carried.

**Public Safety**

Package Agenda Items 5a-5g for approval as consent: Motion by Anthony Edge, second by Denise Wright, to package and approve Agenda Items 5a-5g. Motion carried. Consent Agenda Package items as follows:

- a. Recommendation: Operator License to Expire 6/30/19: Sheri Weix, Bailey Rupnow, Justina Peters, Minara Velici, Cory Riley, Samantha Hoesly, Jennifer Lewke, Bethany Bartow, Dawn Hahn, Andrea O'Brien, Sumit Chohan.
- b. Recommendation: Original Class B Liquor/Beer Application of Whiskey Bent, LLC
- c. Recommendation: Pool Table License for Whiskey Bent, LLC
- d. Recommendation: Class A Liquor License to expire 6/30/18: Sheri J. Weix (d/b/a The Bramble Patch)
- f. Recommendation: Street Use Permit Application: New Glarus Schools Homecoming Parade on September 29, 2017
- g. Recommendation: Special Event/Street Use Permit Application: New Glarus Car Show on October 8, 2017

Update: Submitted Monthly Police Report: Police Chief Boldebuck reviewed the monthly report, including the Village drug drop box, Brodhead National Night Out event, and the Way indictment.

General Discussion/Recommendation: Non-reserve Class B Liquor License Criteria: Administrator Gadow noted that the Village has received four (4) applications for two (2) available Class B Liquor Licenses. Anthony Edge indicated that he had no issues with the guidelines as approve by the Village Board. Denise Wright asked Lori Stein of Cow & Quince to clarify the alcohol premise description. Police Chief Boldebuck asked if Cow & Quince was 300 ft away from Grace Church, and perhaps given the geography of the downtown, this item should be removed from the license application. The Committee asked each application to further describe their request for a Class B Liquor License:

1. Fat Cats Coffee Works, LLC: Anne Miller stated that they held a wine and beer license for three years, and were looking for the full liquor license to round out their licenses, and lift the limit on what they could serve to patrons. They have tried live music before, but it has not worked in their space. They would like to round out the dining and drinking experience by being able to serve liquor. She indicated that if approved, it would not have an impact on hours of operation or staffing. Peg Kruse asked if approved for a license, would it serve more local or tourist traffic. Anne Miller stated it would likely be for more tourist orientated traffic. She noted they have recently contracted for private recycling and garbage pick-up service.
2. Cow & Quince, LLC: Lori Stein stated that they receive many requests for brunch related cocktail drinks. Similar to their food offerings, they would source locally for their craft cocktails, and would like to access Wisconsin based distilleries. She noted that they are also open Thursday and Friday nights, and one Saturday per month. She stated that it would not be a bar-type atmosphere, but rather people are expecting cocktail service in the evening. Lori Stein stated that they have been experimental with cocktail recipes with non-distilled products, within the context of their existing licenses.
3. Swiss Aire Motel, LLC: Eric Gobeli stated that the motel business is good, but would like to add a lounge area opening to the lobby, utilizing the two end rooms. He noted it would be a place for guests to unwind, as there are no other options along the highway area. He stated it would be an asset for that side of the community. Bar size would be approximately 750-1000 SF. He noted it would be open until 10PM on weekdays, and 12AM on weekends, and majority of the business would be tourists.
4. Parkside Development, LLC: Randy Dreger stated that for the banquet hall use proposed at the Lumberyard, it is tough to compete with other similar uses without a cash bar. It would be supported by a full-time staff, but not be a full-time bar. He stated it would be open for weddings, banquets, music, corporate events. Music and alcohol service would end by 11PM, closing the building by 12AM.

Eric Gobeli asked if there was an exemption for a Class B license for assembly halls with over 250 seating capacity. He also asked if there was an exemption for hotels with more than 66 rooms. Administrator Gadow stated he would research both questions.

Administrator Gadow asked Randy Dreger if he could utilize the alcohol catering licenses of those vendors that would cater the various events at the hall. Randy Dreger stated that his long term plan would be to have an option for the nearby Pork Shed restaurant to offer catering, which would require the Class B Liquor License for alcohol service.

The Committee discussed continuing the review of the applications until answers to the two license exemption questions could be determined.

Motion by Peg Kruse, second by Anthony Edge, to continue review of the application to a special Public Works/Public Safety Committee meeting to be scheduled at 3:30PM on Tuesday, September 19<sup>th</sup> in the Village Board Room. Motion carried. Administrator Gadow stated he would inform the applicants of the special meeting time.

General discussion by the Committee members on the Class B Liquor License guidelines ensued.

### **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:05pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
August 9, 2017**

### **Regular Meeting**

Chair Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes from 7/12/17: Motion by Anthony Edge to approve the 7/12/17 minutes, second by Peg Kruse. Motion carried.

## **Public Safety**

Recommendation: Operator License to Expire 6/30/2019: Denise Anton Wright and Daniel Cipri: Motion by Peg Kruse to approve the Operator Licenses, second by Anthony Edge. Motion carried.

Recommendation: Class B Beer License to Expire 6/3/2018: Daniel Cipri d/b/a Rusty Raven LLC: Motion by Anthony Edge to approve the Class B Beer License, second by Peg Kruse. Motion carried.

Recommendation: Special Event Permit/Street Closure Permit for Oktoberfest: Administrator Gadow noted the addition of the Tractor Pull event on Saturday September 23<sup>rd</sup>. Motion by Peg Kruse to approve the Special Event/Street Closure Permits subject to the conditions listed in the Staff memo, second by Anthony Edge. Motion carried.

Recommendation: Special Event Permit for Wilhelm Tell Festival Street Dance: Administrator Gadow noted the addition of the Laternezug parade of Friday, September 1<sup>st</sup>. Motion by Peg Kruse to approve the Special Event Permit subject to the conditions listed in the Staff memo, second by Anthony Edge. Motion carried.

Recommendation: Temporary Alcohol License to New Glarus Chamber of Commerce: Oktoberfest: Motion by Peg Kruse to approve the Temporary Alcohol License, second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Police Chief Boldebeck reviewed the monthly report, including the hiring of new Officer Bobbi Jo Brown, the resignation of Officer Cody Conover, the Tour of Little Switzerland bicycle event, and various cases that have been completed.

General Discussion: 2018 Police Department Budget: Chief Boldebeck provided the Committee with an overview of the department's 2018 budget requests, including an increase in secretary hours to a part-time position to assist with better allocation of officer time, item line fund for hiring expenses, and slight increases in other line items for increase in operations. Chief Boldebeck discussed staffing comparisons with the Village of Belleville. Administrator Gadow noted that the Board should discuss an increase in fees and fines for various permits and tickets, given the current low amounts charged in comparison to adjacent communities. Anthony Edge asked Staff to compile comparisons of staffing levels and wages from other communities for Board review. Peg Kruse asked Staff to compile a list of fees for service that could be increased to generate additional revenue. Administrator Gadow stated that the full Board would review the draft 2018 Budget in early October.

General Discussion: Non-reserve Class B Liquor License Criteria: Administrator Gadow noted that the Village has received five (5) applications for two (2) available Class B Liquor Licenses, and that the Committee would review these license applications at their September meeting. The Committee reviewed example guideline and review criteria from Eau Claire, Oconomowoc, and Wausau. The members noted the criteria that they found relevant to New Glarus, and asked Staff to prepare a draft of guidelines for Village Board review and comment on September 5<sup>th</sup>. The Committee then discussed the proposed timeline for decision on the Liquor License applications, including Committee initial review on September 13<sup>th</sup>, with a potential special meeting on September 19<sup>th</sup> before making a recommendation to the Village Board for their September 19<sup>th</sup> meeting.

## **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Discussion/Recommendation: Utility Bill Adjustment for 152 Valle Tell Dr: Public Works Director Jelle review the property owners request for an adjustment due to their high water and sewer usage without a second meter. Director Jelle noted that the 2<sup>nd</sup> meter has now been installed, and that it has been the Village's past practice, with similar

requests, to deny the claim based on Public Service Commission regulations. He noted four other requests for adjustments had been reviewed and denied by the Board in the past two years. Anthony Edge suggested that language could be added to the building permit and water service applications to inform residents about the availability of a 2<sup>nd</sup> meter. Motion by Anthony Edge to recommend denial of the claim for utility bill adjustment to the Village Board, second by Peg Kruse. Motion carried.

**General Discussion: 2018 Public Works Budget:** Director Jelle provided the Committee with an overview of the Department's 2018 budget requests, including Village Hall roof replacement, street maintenance projects, potential future street projects with necessary engineering design work needed in 2018, and utility capital projects. Anthony Edge asked Staff to compile comparisons of staffing levels and wages from neighboring communities. The Committee discussed the various requests and provided feedback on the items.

**Adjournment:** Being that all agenda items were completed, the Committee adjourned at 8:37pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
July 12, 2017**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck, and Public Works Director Scott Jelle.

**Announcement:** All cell phones shall remain off during the meeting.

**Approval of Agenda:** Motion by Anthony Edge to approve the agenda, second by Denise Wright. Motion carried.

**Approval of Minutes from 6/12/17:** Motion by Denise Wright to approve the 6/12/17 minutes, second by Anthony Edge. Motion carried.

**Public Safety**

**Package Agenda Items 5a-5b:** Motion by Denise Wright to package and approve Agenda Items 5a-5b. Second by Anthony Edge. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Jeanie L. Smith; McAllister Reynolds; Beverly Hoesly; James Loeffelholtz; Harmony Brooks; Ginger Blum; Roseann Ott; Peter Ott; Susie Weiss; Anjanette Kammes; Breanne Karn
- Recommendation: Special Event Permit for Glenda Scott Walk/Run on 9/23/17

**Update: Submitted Monthly Police Report:** Police Chief Boldebuck reviewed the monthly report, including an update on the new officer hiring, Polkafest/Beer, Bacon & Cheese Fest activity, joint active shooter training, and Brodhead high visibility enforcement mobilization through a county-wide OWI grant.

**Public Works**

**Update: Utility Financials:** The Committee reviewed the monthly Utility financials.

**Update/Discussion: Phosphorous Operational Evaluation Study Update:** Public Works Director Jelle provided an overview of Staff and Strand Associates' (the Village's engineering consultant) work to date on the Village's phosphorus output. He noted that the DNR is considering amending their regulations statewide, which would change the Village's allowed limit from 1.4 mg/L to 0.12 mg/L, which is a substantial decrease. Director Jelle discussed the three treatment options they are evaluating, including: additional filters, improvements to point source contributors (i.e. local farms), and buying/trading credits with the Madison Metropolitan Sewer District. He noted that the Village's industrial users are actually doing a very good job of controlling the amount of phosphorus that they pass into the Village's waste water treatment system. The Committee discussed the financial impact of the potential DNR rule change, and potential upgrades to the Village's system to meet the new regulations. Director Jelle updated the Committee on an algae treatment pilot program that the Village of Monticello is conducting, and stated he would keep the Committee informed about the results.

Update/Discussion: Alliant Energy Substation Project Update: Public Works Director Jelle updated the Committee on the work completed to date on the potential acquisition of the Alliant substation. He noted that Staff and Forster Electrical Engineering (the Village's consultant) recommend Scenario 2, which requires a \$2 million investment from the Village, but means that the Village and Alliant would provide mutual back up to the electrical system, and receive a higher payment in lieu of taxes (PILOT) from Alliant. He noted that this option would include removal of the existing downtown substation near Hwy 69, and relocation of the equipment to the Village's WWTP. Director Jelle stated that if no action is taken, then the Village's assigned payments to Alliant would increase from \$54,495 to approximately \$265,672 in the coming years. The Committee discussed the potential financing of this option, noting that a rate case study would be likely in the next year. Director Jelle indicated that he would next brief the full Village Board on work completed to date, and ask for formal action from the Village Board on which option to pursue in early fall.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:02pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
June 14, 2017**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 5/10/17: Motion by Anthony Edge to approve the 5/10/17 minutes, second by Denise Wright. Motion carried.

**Public Safety**

Package Agenda Items 5a-5d: Motion by Denise Wright to package and approve Agenda Items 5a-5d. Second by Anthony Edge. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Hannah Workman; John B. Miller; Levi Reeson, Tami Reeson; Eric Gobeli; James Shumway; Wendy Martin; Theodore Williams; Michael Nevil; Brooke Stampfli; Corisa Cook; Kathy Yaun; Barbara Eckert; Margaret Smith; Emily Krueger; Allison Swenson; Shannon Jelle; Brooke Bidlingmaier; Mark Ryan; Sara E. Jelle; Lauren E.L. Burkey
- Recommendation: Liquor License Renewals to expire 6/30/18:  
**Class B Beer/Liquor:** Ott Haus Pub & Grill LLC (*includes request to revise Beer Garden Addenda*); Hungo LLC (dba Tofflers Pub & Grill); Kristi's Restaurant LLC; Puempels Olde Tavern Inc.; Steinbock, LLC (New Glarus Hotel and Chalet Landhaus)  
**Class A Beer/Liquor:** Blanchardville Co-op Oil Association, Inc.; Burreson's Market Inc. (dba Roy's Market)  
**Class B Beer/C Wine:** Sugar River Pizza Co LLC; Fat Cat Coffee Works LLC  
**Class B Beer:** Swiss Aire Motel LLC  
**Class A Beer/Liquor:** Glarner Bier Haus LLC  
**Class A Liquor:** Shake & Shum Inc.  
**Class B Winery:** Jornys End LLC (dba Hawks Mill Winery); Robert Borucki (dba The New Glarus Primrose Winery)
- Recommendation: Cigarette License to expire 6/30/18: Ott Haus Pub & Grill LLC; Glarner Bier Haus LLC
- Recommendation: Miscellaneous License to expire 6/30/18: Tofflers Pub & Grill (pool table)

Update: Submitted Monthly Police Report: Police Chief Boldebuck reviewed the monthly report, including an update on the new officer hiring, new squad car purchase, purchase of portable speed sign with State grant funds, and Music Fest operational issues.



## **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Discussion/Recommendation: 2016 Compliance Maintenance Annual Report (CMAR): Administrator Gadow noted that the Village received very high marks from the DNR on its annual CMAR report. Anthony Edge asked what was driving the higher levels of phosphorous, and if the Village treats stormwater runoff separate from its sewer treatment. Administrator Gadow stated that he was get that information from the Public Works Department. The Committee discussed an interest in scheduling a tour of the WWTP. Motion by Anthony Edge to recommend Village Board approval of Resolution 17-23 2016 CMAR Report, second by Denise Wright. Motion carried.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:25pm.

## **VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING May 10, 2017**

### **Regular Meeting**

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Lt Jeff Sturdevant, Public Works Director Scott Jelle, Keith Peterson, Matt Bruss, and Ben Grabow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Administrator Gadow recommended amending the Agenda to include new items 5O: Recommendation: Temporary Alcohol License: New Glarus Youth Baseball (May 27-28); and 5P: Recommendation: Approval of Street Use Permit: Stuezy-Kuenzi VFW Post 141: Memorial Day Parade (May 29<sup>th</sup>). Motion by Anthony Edge to approve the agenda with the amendments to 5O and 5P, second by Denise Wright. Motion carried.

Approval of Minutes from 4/12/17: Motion by Denise Anton Wright to approve the 4/12/17 minutes, second by Anthony Edge. Motion carried.

### **Public Safety**

Package Agenda Items 5a-5i, 5o, and 5p: Motion by Anthony Edge to package and approve Agenda Items 5a-5i, 5o, and 5p. Second by Denise Wright. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Sundeep Singh; Gurprit Brar; Sandra Berg; Courtney Leuzinger; Greg Kleeman; Vicki L. Jensen; David R. Lendl
- Recommendation: Original Class A Beer/Liquor License to Expire 6/30/18 to Casey's Marketing Company
- Recommendation: Original Class B Beer License to Expire 6/30/17 to Edelweiss Cheese Authentic Wisconsin
- Recommendation: Liquor License Renewals to expire 6/30/18:
  - Class B Beer/Liquor: Glarner Enterprises, Inc.; Sportsmans of New Glarus, Inc.; Kleeman's Bar & Grill LLC
  - Class A Beer/Liquor: New Glarus Mobil Mart, LLC
  - Class B Beer/C Wine: Cow & Quince, LLC
  - Class A Liquor: Brandi's Bridal Galleria, Etc. LLC
  - Class B Beer: Edelweiss Cheese Authentic Wisconsin
- Recommendation: Cigarette License to expire 6/30/18: Casey's Marketing Company; New Glarus Mobil Mart, LLC; Blanchardville Oil Co-op Assoc., Inc.; Kleeman's Bar & Grill LLC
- Recommendation: Miscellaneous License to expire 6/30/18: Sportsmans Bar & Grill (pool table); Firefly Park LLC (mobile home park); Kleeman's Bar & Grill (pool table)
- Recommendation: Street Use Permit: Fuelfed, Inc. for June 2, 2017\*
- Recommendation: Special Event Permit for Polkafest and Beer, Bacon & Cheese (June 9-11)\*
- Recommendation: Temporary Alcohol License for Polkafest and Beer, Bacon & Cheese (June 9-10)\*
- o. Recommendation: Temporary Alcohol License: New Glarus Youth Baseball (May 27-28)
- p. Recommendation: Approval of Street Use Permit: Stuezy-Kuenzi VFW Post 141: Memorial Day Parade (May 29<sup>th</sup>)

Agenda Item 5j: Recommendation: Special Event Permit for Brazen Dropout – New Glarus Omnium Cycling Race (July 29-30): Matt Bruss and Ben Grabow of the Brazen Dropouts Cycling Team appeared before the Committee to discuss their permit request for various street closures for two cycling races: 1) a Time Trial on July 29<sup>th</sup> starting in the Valle Tell neighborhood; 2) a Criterium on July 30<sup>th</sup> in downtown on 2<sup>nd</sup> St, 3<sup>rd</sup> Ave, 5<sup>th</sup> St, and 5<sup>th</sup> Ave. The Committee, Administrator Gadow, and Lt. Sturdevant discussed their concerns with closing those portions of downtown streets during church services that will occur at the same time as the race. Mr. Bruss and Mr. Grabow suggested shifting the race route to the west to avoid conflicts or closures of 2<sup>nd</sup> St between 4<sup>th</sup> Ave and 5<sup>th</sup> Ave. Amended route includes 3<sup>rd</sup> Ave, 5<sup>th</sup> St, 5<sup>th</sup> Ave, 3<sup>rd</sup> St, 4<sup>th</sup> Ave, 2<sup>nd</sup> St [Copy of the amended route is attached as Attachment A]. Motion to recommend approval of the Special Event Permit with the amended July 30<sup>th</sup> Criterium route, second by Anthony Edge. Motion carried.

Agenda Item 5k: Special Event Permit for Taste of New Glarus (June 24<sup>th</sup>): As the Committee is awaiting additional application materials, they recommended the full Board review the application. Motion by Denise Wright, second by Anthony Edge to forward the item on to the full Village Board for review, pending additional information. Motion carried.

Agenda Items 5l and 5m: Special Event Permit and Temporary Alcohol License for New Glarus Music Fest (5/26/17-5/28/17):

Keith Peterson appeared before the Committee to answer questions regarding the event and changes since the last meeting.

The Committee members reviewed the list of Staff questions on the Permit requests, including:

1. Identify locations for alcohol sales. Response: Two beer tent locations; 1) 1<sup>st</sup> Street (5<sup>th</sup> and 6<sup>th</sup> Ave), and 2) 5<sup>th</sup> Ave (by Bank of New Glarus).
2. Provide updated certificate of insurance. Response: Applicant will provide.
3. Open Intoxicants in Village Park and Glarner Park? Response: PWPS Committee recommends no, to reduce number of police officers needed to cover the event.

Motion by Denise Wright to recommend approval of Agenda Items 5l and 5m, support to the conditions of approval noted in the Special Event Permit Addendum, as amended. Second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Lt. Sturdevant reviewed the monthly report, including an update on the new officer hiring process, the intake of 29 lbs of drugs in the lobby dropbox, and Lt. Sturdevant's recent Green County Officer of the Year Award.

## **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Update: Public Works Laborer Position Hiring: Public Works Director Jelle provided an update on the hiring process for the Public Works Laborer II position, noting that eleven application were received, and four were selected for interviews.

Update: Revisions to Village Noise Ordinance: Administrator Gadow discussed recently received complaints regarding construction noise in the community. He indicated he would review other communities' ordinances and provide recommendations on if any modifications were needed to the Village's ordinance.

Update: ATV Ordinance: Administrator Gadow reviewed the Town of New Glarus' recent public hearing on the proposal for an ATV trail from Blachardville to the Town and Village of New Glarus. He noted that the Town voted against approving authorization of Town roads for the trail, thus at this time, the Village did not need to take any further action.

Update: Authorization for 2017 Utility Capital Equipment Purchases: Public Works Director Jelle reviewed the received bids of the updates to the Waste Water Treatment Plant Supervisory Control and Data Acquisition (SCADA) System. The bid for the SCADA System came back at \$28,790, versus an estimate of \$28,000. The bid would be sent to the full Board for review and approval.

Discussion/Recommendation: 2017 Street Maintenance Project List: Public Works Director Jelle reviewed the proposed street maintenance list for 2017, noting that the proposed 12 projects would be \$50,392. He noted that 2017 Capital Fund has \$35,000 allocated for Street Maintenance, which would leave a funding gap of \$14,644. Administrator Gadow noted that the Committee and Village Board have two options:

- 1) Option 1: Utilize all \$35,000 in Capital Fund for Street Maintenance, and remove \$14,644 in project costs off of 2017 Street Maintenance list to meet budget. The removed \$14,644 in street maintenance projects would be moved to the 2018 Street Maintenance list for future consideration.
- 2) Option 2) Utilize all \$35,000 in Capital Fund for Street Maintenance and draw \$14,644 from Street Sinking Fund to fund remaining 2017 Street Maintenance projects. The Street Sinking Fund has a current balance of \$28,764.25 and if \$14,644 were to be drawn down, the remaining balance in the sinking fund would be \$14,120.25.

The Committee discussed both options, including the financial impact of using sinking funds versus delaying certain street maintenance projects to future years. Committee members noted that these projects will become more expensive if the Village continues to wait. Motion by Denise Wright to recommend Option #2 to the Village Board, second by Anthony Edge. Motion carried.

Adjournment: Motion by Anthony Edge to adjourn, second by Denise Wright. Motion carried. Meeting adjourned at 8:11pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
April 12, 2017**

**Regular Meeting**

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Mark Janowiak. Also present: Administrator Bryan Gadow, Police Chief Boldebeck, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Denise Wright. Motion carried.

Approval of Minutes from 2/15/17: Motion by Denise Anton Wright to approve the 2/15/17 minutes, second by Mark Janowiak. Motion carried.

**Public Safety**

Agenda Item 5a: Recommendation: Operator License to Expire 6/30/2019: Peggy S. Blumer; Debra Anderegg; Gary Westby; Barbara Froehlich; Fred Ryser; Margaret Ryser; Donna Lynn Borth; Patricia Best; Judy Riley; Jolene J. Buttenhoff; Helen Beck. Motion by Mark Janowiak to approve Agenda Item 5a, second by Denise Wright. Motion carried.

Package Agenda Items 5d-5e: Motion by Mark Janowiak to package and approve Agenda Items 5d and 5e, second by Denise Wright:

- 5d: Recommendation: Special Event Permit for Pedal for Paws for July 15, 2017
- 5e: Recommendation: Temporary Alcohol License for Green County Humane Society for July 15, 2017.

Motion carried.

Agenda Items 5b and 5c: Special Event Permit and Temporary Alcohol License for New Glarus Music Fest (5/26/17-5/28/17):

John Biegler and Corbin Judd (Event Organizers) appeared before the Committee to discuss the changes to the event from previous years, including having local businesses sponsor music acts to get people moving around town. Mr. Biegler and Mr. Judd indicated that they would also like to block off a portion of 2<sup>nd</sup> Street for a craft area. Mr. Biegler also noted that no alcohol sales would occur past 7:00pm on Saturday and that they would only sell cans. Mr.

Biegler and Mr. Judd also described Friday's music event setup with the stage in front of the Swiss Church near 5<sup>th</sup> Ave, including the sidewalk and two parking spaces.

The Committee members reviewed the list of Staff questions on the Permit requests, including:

4. Identify locations for alcohol sales. Response: Two beer tent locations; 1) 1<sup>st</sup> Street (5<sup>th</sup> and 6<sup>th</sup> Ave), and 2) 5<sup>th</sup> Ave (by Bank of New Glarus).
5. Provide updated certificate of insurance. Response: Applicant will provide.
6. Open Intoxicants in Village Park and Glarner Park? Response: PWPS Committee recommends no, to reduce number of police officers needed to cover the event.

Chief Boldebeck stated his questions and concerns regarding the proposed event attendance shown on the permit application and the number of police officers that would be needed for the Sunday events. Chief Boldebeck asked about open intoxicants on 2<sup>nd</sup> Street. Mr. Judd stated that yes, they would like to have open intoxicants allowed on 2<sup>nd</sup> Street, but would not need to block off the street. Chief Boldebeck asked about where the EMS would stage and if it would be necessary to stage them near the main stage. It was agreed that due to the proximity of the EMS Department, they would not need a tent, but rather would be on call.

Motion by Mark Janowiak to continue Agenda Items 5b and 5c to the May 10<sup>th</sup> Public Works/Public Safety Committee meeting to allow the event organizers to gather additional information for the committee. Second by Denise Wright. Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebeck reviewed the monthly report, including an update on the new officer hiring process.

### **Public Works**

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Recommendation: Authorization for 2017 Utility Capital Equipment Purchases: Administrator Gadow reviewed the three capital equipment purchases that were being considered, including: 1) purchase of a new Utility Bucket Truck (estimated at \$100,000-\$120,000); 2) a new Marlow Pump system for the Waste Water Treatment Plant (estimated at \$30,000); and 3) updates to the Waste Water Treatment Plant Supervisory Control and Data Acquisition (SCADA) system (estimated at \$28,000). Administrator Gadow reviewed why each of these items were coming up for replacement or purchases, and noted that Staff was only looking for authorization to bid out these items at this time. Administrator Gadow stated that the funds for purchasing these items would come from the Utility Capital accounts (Funds 40, 45, and 50) and not the General Fund (Fund 60). He also noted that Staff would present the received cost bids to the Village Board for approval prior to finalizing the purchase of the equipment. Motion by Denise Wright to recommend to the Village Board to authorize Staff to bid out the three capital equipment purchases, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Denise Wright. Motion carried. Meeting adjourned at 8:04pm.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
March 15, 2017  
NO MEETING**

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
February 15, 2017**

### **Regular Meeting**

Chair Kruse called the regular meeting to order at 7:00 p.m. Present: Peg Kruse and Denise Anton Wright. Also present: Administrator Bryan Gadow and Police Chief Burt Boldebeck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Anton Wright to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes: Motion by Denise Anton Wright to approve the 12/14/16 minutes, second by Peg Kruse. Motion carried.

### **Public Safety**

Package Agenda Items 5a-5g for Approval: Motion by Peg Kruse, and second by Denise Anton Wright to package and approve Agenda Items 5a-5g (Motion carried), including:

- 5a: Recommendation: Operator License to Expire 06/30/2018: Jeremy Langfoss; Teresa Joranlien; Nicole Thompson; Ric Joranlien; Debra Foster; Lauren Shulka; Sarah Marsh; Benjamin Schmitt; Tonya Bentley
- 5b: Recommendation: Original Class B Retailers Winery License Application for Jornys End LLC (Hawk's Mill Winery) to expire 6/30/17
- 5c: Recommendation: Special Event Permit for New Glarus Fire Department for Firefest (8/5/17)
- 5d: Recommendation: Temporary Beer/Wine License for New Glarus Fire Department (3/18/17)
- 5e: Recommendation: Temporary Beer/Wine License for New Glarus Fire Department (8/5/17)
- 5f: Recommendation: Special Event Permit for New Glarus Family Festival-Grace Church (9/7/17 to 9/10/17)
- 5g: Recommendation: Street Use Permit for AROC Wisconsin (5/6/17)

Update: Monthly Police Report: Chief Boldebeck provided the Committee with an overview of the December and January activity, including a recap of the December "Shop with a Cop" event, completed cases, Drug Drop Box collection efforts, and 2017 festival coordination planning.

### **Public Works**

Update: Utility Financials: The Committee reviewed the monthly utility financial reports.

Discussion/Recommendation: Stormwater Utility Fee for 2017: Administrator Gadow reviewed the information that was discussed at the December 14, 2016 meeting, stated that annually the Village Board sets the Equivalent Runoff Unit (ERU) fee. Since the fee was established in 2006, the Village has not adjusted the rate of \$4.85 per ERU per month. He stated that in reviewing the financials with the Village's engineers, the current rate is causing expenses to outweigh revenue coming in. This is due in part to the Village completing road projects in the past few years that have included a stormwater infrastructure component. Administrator Gadow stated that the Village Board will need to consider increasing the ERU, and that for revenues to cover expenses, the rate would need to be \$7.51 per ERU. However, he noted that it is not a realistic expectation for customers to have to adjust to a \$7.51 ERU rate in one year. Administrator Gadow noted that the Village will likely have to consider a step increase in the fee over the coming years. The Committee discussed the possibility of a \$1.00 per ERU increase. Motion by Peg Kruse to recommend Village Board approval of Resolution 17-04, raising the ERU fee \$1.00, from \$4.85 per ERU per unit to \$5.85 per ERU per month, second by Denise Anton Wright. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Denise Anton Wright. Motion carried. Time: 7:18 p.m.

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
January 11, 2017  
NO MEETING**

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**