

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
December 13, 2017**

Chair Greg Thoemke called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Greg Thoemke. Also present: Administrator Bryan Gadow and Ethan Gray.

Approval of Agenda: Motion by Petra Streiff, second by Barb Anderson to approve the agenda. Motion carried.

Approval of Minutes of the 11/15/17 Meeting: Motion by Barb Anderson, second by Petra Streiff to approve the 11/15/17 minutes as presented. Motion carried.

Presentation/Discussion/Recommendation: Ethan Gray, a New Glarus School District student, appeared before the Committee to discuss a potential Eagle Scout project at Hoesly Pond. He indicated that he would like to install a “Welcome to Hoesly Pond” sign with landscaping, and has worked with Dove Design to get a preliminary design and cost estimate of \$400.00. Greg Thoemke asked about the potential of locating the sign between Hoesly Pond and Hwy 69 for better visibility. The Committee funding arrangements with potential contribution from the FFA Alumni group and the Village. The Committee asked Mr. Gray to request a quote from Dove Design for a double-signed sign. The Committee was in agreement that it was a good project, and design and location needed to be decided as next steps.

Adjournment: Motion by Barb Anderson to adjourn, second by Petra Streiff. The meeting stood adjourned at 6:49 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
November 15, 2017**

Chair Greg Thoemke called the meeting to order at 6:33 p.m. Present: Barb Anderson, Petra Streiff, and Greg Thoemke. Also present: Administrator Bryan Gadow, Parks and Recreation Director Chris Rear, Joel Piper, and Rob Ready.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 10/11/17 Meeting: Motion by Barb Anderson, second by Greg Thoemke to approve the 10/11/17 minutes as presented. Motion carried.

Update: New Glarus Youth Baseball Association – Facility Improvements: Joel Piper and Rob Ready of the New Glarus Youth Baseball Association (NGYBA) appeared before the Committee to request authorization to make some safety improvements to Glarner Park for the 2018 season. Mr. Piper noted that they have received feedback from parents of participants about the state of the Glarner Park field and safety concerns. He stated that the NGYBA has raised some private

funds to make some improvements on the field, which could likely be completed in two phases. Phase I would include: replacement of the utility shed (approx. \$2,000), adding 2 ft of padded foam to the backstop and lower fence (\$275), and replacement of roof and floor boards at the dugouts. Phase II would include: shaving down infield lip and regrading (\$2,500) and research on how to fix the existing scoreboard or replace with a portable new scoreboard (\$3,500-\$8,500). Mr. Piper and Mr. Ready asked for approval to begin work before next season begins, and the focus was on making the field playable for next season.

Barb Anderson asked if the new shed would be movable, if it needed to relocate to a new field. Mr. Piper indicated that it would be movable. Greg Thoemke asked if a new scoreboard would be movable as well. Mr. Piper indicated that it would be movable. The general consensus of the Committee was that they were comfortable with NGYBA pursuing these safety improvements, provided that they could be relocated or reused if needed in the future. Motion by Greg Thoemke, second by Barb Anderson, to authorize the NGYBA to pursue improvements with private fundraising resources, including: installation of a new storage shed, backstop and fencing padding, dugout improvements, infield lip grading, and scoreboard research. They further requested that the NGYBA provide periodic updates to the Village Administrator on the progress of the improvements.

General Discussion/Update: Ice Rink installation for 2017-2018 Winter Season: Administrator Gadow stated that the ice rink would be located at the Village Park basketball court for 2017-2018. He also noted that the Township wished to have an opening ceremony for the rink.

Adjournment: Motion by Barb Anderson to adjourn, second by Petra Streiff. The meeting stood adjourned at 6:53 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
October 11, 2017**

Chair Greg Thoemke called the meeting to order at 6:32 p.m. Present: Barb Anderson. Also present: Administrator Bryan Gadow and Parks and Recreation Director Chris Rear.

Approval of Agenda: Motion by Barb Anderson, second by Greg Thoemke to approve the agenda. Motion carried.

Approval of Minutes of the 8/9/17 Meeting: Motion by Barb Anderson, second by Greg Thoemke to approve the 8/9/17 minutes as presented. Motion carried.

General Discussion: Immediate and Long Range Planning for Parks & Recreation Department: Director Rear asked for an update on efforts to develop a long range plan for community recreation facilities. Administrator Gadow noted that since the Village has completed its Comprehensive Plan, the next step is to complete a Comprehensive Outdoor Recreational Facilities (CORP) plan. He noted that he is working with a consortium of municipalities and school districts in Green County to bring a UW-Madison program called “UniverCity” to the area. This program would pair university classes with communities to work on specific projects for the community. Once such project would be to assist Village staff with the research and development of the long range recreational facilities plan. Greg Thoemke noted that there is

needed for 1-2 additional Little League fields and a community volunteer base. Barb Anderson asked about population projections for the Village and Township and school enrollment numbers, as those would drive demand for recreational facilities. Administrator Gadow noted that those projects would be incorporated into a long range plan. He also discussed the concept of a “recreational facilities district” partnership with the Township to provide more consistent operational and capital funding for recreational facility needs.

General Discussion: Community Foundation Grant for Dog Park: Administrator Gadow explained the \$1000.00 grant the Village received from the New Glarus Community Foundation in 2016, and how it would be difficult to spend by the November deadline, as the fencing costs would far exceed the grant award. He noted that he applied for additional grants for the dog park concept from other sources, but was not selected. He stated a larger partnership with the Township is needed in order to successfully implement the project. The Committee agreed to relinquish the grant and reapply for the next grant cycle.

Adjournment: Motion by Barb Anderson to adjourn, second by Greg Thoemke. The meeting stood adjourned at 6:54 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
August 9, 2017**

Acting Chair Petra Streiff called the meeting to order at 6:32 p.m. Present: Barb Anderson. Also present: Administrator Bryan Gadow and Parks and Recreation Director Chris Rear.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 7/12/17 Meeting: Motion by Barb Anderson, second by Petra Streiff to approve the 7/12/17 minutes as presented. Motion carried.

General Discussion: 2018 Parks and Recreation Department Budget: Director Rear outlined the proposed budget requests for 2018, including the infield groomer tool, field aeration, and additional funds for the Little League program, as he anticipated additional teams for 2018. He also noted that 2018 was the year for new woodchips, as it alternates every other year. The Committee members discussed the potential items that could be reduced if necessary due to budget constraints. Administrator Gadow noted that the full Board would review the draft 2018 budget in early October.

Adjournment: With the business of the meeting concluded, the meeting stood adjourned at 6:43 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
July 12, 2017**

Chair Greg Thoemke called the meeting to order at 6:35 p.m. Present: Barb Anderson. Also present: Administrator Bryan Gadow.

Approval of Agenda: Motion by Barb Anderson, second by Greg Thoemke to approve the agenda. Motion carried.

Approval of Minutes of the 6/14/17 Meeting: Motion by Barb Anderson, second by Greg Thoemke to approve the 6/14/17 minutes as presented. Motion carried.

Recommendation: Application for Park Use Permit for New Glarus Fire Department (8/5/17): Motion by Greg Thoemke to recommend approval of the Application, second by Barb Anderson. Motion carried.

Recommendation: Application for Park Use Permit for Wilhelm Tell Festival Art in the Park (9/3/17): Motion by Barb Anderson to recommend approval of the Application, second by Greg Thoemke. Motion carried.

Recommendation: Special Event Permit Application for Glenda K. Scott Walk/Run (9/23/17): Motion by Greg Thoemke to recommend approval of the Application, second by Barb Anderson. Motion carried.

Adjournment: With the business of the meeting concluded, the meeting stood adjourned at 6:37 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
June 14, 2017**

Chair Greg Thoemke called the meeting to order at 6:34 p.m. Present: Barb Anderson. Also present: Administrator Bryan Gadow.

Approval of Agenda: Motion by Barb Anderson, second by Greg Thoemke to approve the agenda. Motion carried.

Approval of Minutes of the 5/10/17 Meeting: Motion by Barb Anderson, second by Greg Thoemke to approve the 5/10/17 minutes as presented. Motion carried.

Recommendation: Application for Use of Veterans Park for Swiss United Church (8/20/17): Motion by Barb Anderson to recommend approval of the Application, second by Greg Thoemke. Motion carried.

Update/Discussion: Village Comprehensive Outdoor Recreational Facilities Plan (CORP): Administrator Gadow provided an overview of the 1997/2010 CORP, and indicated that he was working with the Village's consultant, MDRoffers, to reduce the cost and scope of the project through staff contributions. Barb Anderson noted items on the facilities inventory that needed to be updated. Greg Thoemke asked if there would be a public participation component for the various community user groups. Administrator Gadow indicated that stakeholder engagement would be a part of the plan update. The consensus of the Committee was to continue to move forward on the scoping of the plan update.

Adjournment: Motion to adjourn by Barb Anderson, second by Greg Thoemke. Motion carried and meeting adjourned at 6:47 p.m.

Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
May 10, 2017**

Interim Chair Petra Streiff called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff. Also present: Administrator Bryan Gadow, Parks and Recreation Director Chris Rear, and Chalet of the Golden Fleece Museum Director Mary Statz.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 4/10/17 Meeting: Motion by Barb Anderson, second by Petra Streiff to approve the 4/10/17 minutes as presented. Motion carried.

Recommendation: Application for Use of Village Park for New Glarus Lions Club Chicken BBQ Event (5/26/17): Motion by Barb Anderson to recommend approval of the Application, second by Petra Streiff. Motion carried.

Recommendation: Disposal of Non-essential items from Chalet of the Golden Fleece Inventory: Mary Statz provided an overview of the collection and non-collection items that are recommended for disposal [List of items for disposal is included as Attachment A]. Motion by Barb Anderson to recommend approval of the disposal of the collection and non-collection items. Motion carried.

Update: Chalet of the Golden Fleece Operational Items: Mary Statz provided an overview of the Chalet operations and upcoming items, including:

- Volunteers are still working on inventory project
- Increased revenue by 15% from 2015
- Friends of the Chalet Fundraiser scheduled for June 3rd at Hawk's Mill Winery
- Local High School students assisted with clean-up of the exterior and interior of the Chalet.
- Participating in the Downtown Open House event on May 13th.

Adjournment: Motion to adjourn by Barb Anderson, second by Petra Streiff. Motion carried and meeting adjourned at 6:48 p.m.

Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
April 10, 2017**

Chair Greg Thoemke called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, Greg Thoemke. Also present: Administrator Bryan Gadow.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 2/15/17 Meeting: Motion by Petra Streiff, second by Barb Anderson to approve the 2/15/17 minutes as presented. Motion carried.

Recommendation: Application for Use of Village Park for Music in the Park (7/9/17, 7/23/17, and 8/13/17): Motion by Petra Streiff to recommend approval of the Application, second by Greg Thoenke. Motion carried.

Adjournment: Motion to adjourn by Barb Anderson, second by Petra Streiff. Motion carried and meeting adjourned at 6:32 p.m.

Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
March 15, 2017
NO MEETING**

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
February 15, 2017**

Chair Greg Thoenke called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, Greg Thoenke. Also present: Administrator Bryan Gadow, Parks Director Chris Rear.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 1/17/17 Meeting: Motion by Petra Streiff, second by Barb Anderson to approve the 1/17/17 minutes as presented. Motion carried.

Recommendation: Application for Use of Village Park by Grace Church (6/25/17): Motion by Petra Streiff to recommend approval of the Application, contingent on receipt of an updated certificate of insurance, second by Barb Anderson. Motion carried.

Recommendation: Application for Use of Village Park by Green County Humane Society (Pedal for Paws) (7/15/17): Motion by Barb Anderson to recommend approval of the Application, contingent on receipt of an updated certificate of insurance, second by Petra Streiff. Motion carried.

General Discussion/Recommendation: Creation of a Ballfield Sinking Fund: Director Rears described the request, noting it would be separate from the pool sinking fund with the goal of using program fee revenue rather than capital levy for certain projects. He anticipated that the program revenue would generate about \$4,500 in five years. Motion by Barb Anderson to recommend to the Village Board the establishment of a ballfield sinking fund, funded with the \$5.00 increase in program registration fees, second by Petra Streiff. Motion carried.

Update: Softball Field Cost Estimates: Administrator Gadow updated the Committee that Staff was working with Fehr Graham engineers on updated cost estimates, and he expected them within the coming days. He noted that if they were ready by the end of the week, he would put it on the February 27th Village Board meeting for discussion, and if not, then it would likely be on the March 7th Board agenda. Chair Thoemke asked for the cost estimates to reflect an accurate comparative estimate of costs and materials for a new field at Veterans Park and renovations at Glarner Park for the Village Board to consider.

Adjournment: Motion to adjourn by Barb Anderson, second by Petra Streiff. Motion carried and meeting adjourned at 6:39 p.m.

Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS
PARKS & RECREATION COMMITTEE
January 17, 2017**

Chair Greg Thoemke called the meeting to order at 6:45 p.m. Present: Barb Anderson, Petra Streiff, Greg Thoemke. Also present: Roger Truttmann, Peggy Kruse, Faun Phillipson, Administrator Bryan Gadow, Parks Director Chris Rear, and Clerk-Treasurer Lynne Erb.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 12/14/16 Meeting: Motion by Petra Streiff, second by Barb Anderson to approve the 12/14/16 minutes as presented. Motion carried.

General Discussion/Recommendation: Pool and Parks and Rec Fees for 2017: Administrator Gadow and Parks Director Chris Rear presented an updated Resolution 17-03 to the Committee noting an increase of \$5.00 to some of the Parks and Recreation program fees, removing the 5% early registration discount, and adding a \$20 late fee for the 5-8th Grade Softball and Baseball programs after the deadline listed in the brochure as he needs to know the number of participants early to get them registered for the leagues. The Committee reviewed with Parks Director Rear the new/updated programming.

Administrator Gadow updated the Committee on the addition of language to the Resolution for special group rates at the pool. These rates are currently used by Small World, Campus for Kids and Kids Junction. The Committee asked that the non-resident child special group rate be changed from \$2.70 to \$2.50. The Committee also discussed the elimination of the 5% discount and addition of the \$20 late fee on the softball and baseball programs, noting they would like to see the discount for early registration continue.

Motion by Barb Anderson, second by Petra Streiff to recommend approval of the new fee schedule as updated and reinstating the 5% early discount. Motion carried. (3-0)

Adjournment: Motion to adjourn by Barb Anderson, second by Petra Streiff. Motion carried and meeting adjourned at 6:56 p.m.

Lynne R. Erb, Clerk-Treasurer

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