

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/1/15

PUBLIC HEARING ON ORDINANCE 15-05 REZONING: President Truttman called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Petra Streiff, Greg Thoenke, Peggy Kruse, Laci Bainbridge and Mark Janowiak. ALSO PRESENT: Kevin Budsberg, Linda Hiland, Becky Weiss, Library Director Lauren White, Brian Beaulieu with Edge Consulting, Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

An overview of the request for rezoning of Tax parcel 43.01 currently owned by Hans Lenzlinger was provided, noting that during the request for variance for building of a duplex on the parcel, it was determined that one-half of the parcel was zoned C-1 Commercial (Lot 6) while the other half (Lot 7) was zoned R-1 Residential. In order to be consistent, Mr. Lenzlinger is requesting the rezoning of Lot 6 to R-1 Residential.

With no questions by the public or Board, Greg Thoenke moved to close the public hearing at 7:01 p.m., second by Laci Bainbridge. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:01 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 12/1/15 agenda, second by Barb Anderson. Motion carried.

CONSIDERATION: ORDINANCE 15-05/REZONING: Administrator Gadow indicated that this Ordinance cleans up the zoning on a parcel that previously had a portion zoning commercial (C-1) and the other half residential (R-1). The ordinance changes the zoning of the parcel to all residential (R-1). A duplex is currently being constructed on the parcel. Motion by Greg Thoenke to approve Ordinance 15-05, second by Peggy Kruse. Motion carried (7-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSIDERATION OF AMENDED RESOLUTION 15-49/ADOPTION OF 2016 BUDGET AND TAX LEVY: Administrator Gadow reported that staff received final confirmation from the State Department of Revenue (DOR) on the appropriate calculation of percentages for the Village's Expenditure Restraint Program (ERP) threshold for 2016 after the Board's adoption of the 2016 Budget. In order to be under the DOR's ERP threshold for 2016, the budget expenditures must be reduced by an additional \$500.00, and staff has reduced the Ordinance Codification line to meet the expenditure restraint. The amended Resolution 15-49 reflects the reduction to general fund expense and subsequent reduction to the levy. Motion by Petra Streiff, second by Greg Thoenke to approve Resolution 15-49/Adoption of 2016 Budget and Tax Levy. Motion carried (7-0).

CONSENT AGENDA: Motion by Barb Anderson to approve consent agenda, second by Laci Bainbridge. Motion carried (7-0).

APPROVAL OF MINUTES OF 11/17/15 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses totaling \$12,382.44; Checks 33177 through 33211 totaling \$34,005.19 and payroll vouchers 10872 to 10896 totaling \$25,917.36.

UPDATE: SWISS DESIGN REVIEW APPLICATION – TRANSECT, LLC (114 2ND STREET): The Design Review Committee reviewed an application from Transect, LLC for the exterior renovations for the former Flannery's building on November 19, 2015. The Board members concurred that the changes were in keeping with the Swiss Design requirements and were supportive of the project. The Board unanimously approved the exterior renovation plans.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-50/2015 BUDGET AMENDMENT #1: Finance and Personnel is recommending Resolution 15-50/2015 Budget Amendment #1. This amendment reflects the funding for the collection inventory, the air unit replacement, and chimney repairs made to the Chalet of the Golden Fleece that were approved by the Village Board over the course of the year. The funding for these items was approved to come from the Village's general fund undesignated funds. Motion by Barb Anderson, second by Peggy Kruse to approve Resolution 15-50/2015 Budget Amendment #1. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried (7-0).

PLAN COMMISSION

CONSIDERATION: SITE PLAN REVIEW: NEW GLARUS HOME, INC.: Administrator Gadow updated the Board on the site plan submitted by the New Glarus Home for two-story addition to their existing main campus building for thirty-two (32) skilled care units. The proposed project would also include a remodel of the existing facility, a re-roof of the facility, and demolition of the existing Community Based Residential Facility Building. The Plan Commission recommended approval of the Site Plan application, subject to successful completion of the conditions set forth in the Strand Associates letter dated November 10, 2015. Greg Thoemke moved to approve the site plan review to the New Glarus Home, Inc. subject to satisfactory completion of the conditions as noted (*Strand Associates letter dated November 10, 2015*), second by Barb Anderson. Motion carried (7-0).

CONSIDERATION: LAND CONSOLIDATION BY CSM: NEW GLARUS HOME, INC. (600 2ND AVENUE, 105 ENGI COURT, 707 HASLEN DRIVE, AND PORTION OF HASLEN DRIVE STREET RIGHT-OF-WAY): The New Glarus Home has submitted an application for Land Consolidation by CSM as provided by Municipal Code Section 265-14. The properties to be combined are:

- 600 2nd Avenue (8.55 acres) – existing skilled care nursing facility
- 105 Engi Ct (13.1 acres) – 17 duplex units
- 707 Haslen Drive (2.00 acres) – 9 duplex units
- Portions of 8th Street and Haslen Drive Right of Way (0.94 acres) – requires Village Board Street Vacation approval. That request was originally brought before the Village Board on November 17, 2015 is coming before the Village Board on December 15, 2015 for final consideration.

The Applicant is requesting approval of the CSM to allow the creation of one parcel, and to remove one common lot line between the 600 2nd Avenue and 105 Engi Ct parcels to facilitate a proposed expansion of the main facility at 600 2nd Avenue. Plan Commission recommended approval subject to the following conditions:

1. The Applicant shall file a copy of the approved certified survey map with the County Register of Deeds within six months of the date of the resolution of approval. All recording fees shall be paid by the Applicant.
2. Approval of the CSM Application shall be contingent on the Village also approving the application for amendment to the existing CUP PUD and the corresponding site plan.
3. Approval of the CSM Application shall be contingent on the Village Board approving the vacation of portions of Right of Way (ROW) of 8th Street and Haslen Drive that are included as part of the Application. The Applicant shall provide the necessary utility easements as part of the street vacation request.

The Board briefly discussed what is included in the proposed expansion and if the expansion and/or consolidation of the parcels would affect the PILOT payment the Village currently receives. Administrator Gadow provided that the current PILOT payment is calculated on the duplexes and would be looked at again should additional duplexes be proposed. He also noted some concern by a neighboring landowner over the possibility of blasting as part of the expansion and indicated that the contractor for the project does not currently believe that will be necessary, but if it should, there will be public notice provided.

Greg Thoenke moved to approve the land consolidation by Certified Survey Map subject to satisfactory completion of the conditions (1-3 listed above), second by Petra Streiff. Motion carried (7-0).

PUBLIC SAFETY/PUBLIC WORKS:

CONSIDERATION: MUNICIPAL LEASE OPTIONS FOR NEW SNOWPLOW VEHICLE:

Administrator Gadow provided a review of three municipal lease pricing quotes as an option for replacement of the Village's oldest snowplow truck (purchased in 1998): 1) V&H Trucks, Inc.; 2) Daimler Truck Financial; and 3) American Financial Network, Inc. (through Woodford State Bank). A summary of the options was provided in the meeting notes. He further noted that the difference in the selling price quoted from V&H Trucks (\$162,500) vs the Daimler and American Financial Network (\$141,000) is due to different truck chassis.

Funding for the lease payment in 2016 would be the equipment sinking fund with continued funding through future budgets for the remaining years of the lease agreement. The Equipment Sinking Fund currently has a balance of \$14,462.20, with an additional \$25,460 approved for the 2016 budget for a total 2016 amount of \$39,922.20. Any proceeds from the sale of the existing snowplow truck would go back into the equipment sinking fund. Public Works Director Scott Jelle estimates the current (1998) plow truck could bring \$15,000 if sold at auction online. Public Safety/Public Works Committee is recommending the 7 year municipal lease option with funding through the equipment sinking fund.

The Board had several questions regarding the pricing through a municipal lease as compared to purchasing outright, whether borrowing for the purchase would be more cost effective, the impact of failure to budget for future lease payments and options to release the Village from the terms of the lease, if necessary. The Board briefly discussed the various options outlined in the meeting notes with Greg Thoenke noting he would prefer Option 2-Daimler Truck Financial 5 or 6 year advance options or Option 3 American Financial Network, Inc. (referred from Woodford State Bank) using the 3, 4, or 5 year options. He indicated the arrears options and the 6-7 year options would not be favorable to him. Administrator Gadow added that these options were prepared as an alternative to borrowing for the truck and that the Board needs to be mindful of the future budget obligations a lease agreement would create.

Peggy Kruse moved to table the municipal lease options to allow for answers to the following questions:

- Cost of loan interest on a full borrowing for the truck
- Impact of failure to complete the lease contract
- Verification that the price is the same for purchase through lease option as outright purchase

Second to the motion by Barb Anderson. Motion carried (7-0).

DISCUSSION/UPDATE: UPDATE FROM LIBRARY BOARD ON LIBRARY BUILDING PROJECT:

Members of the Library Board appeared to obtain feedback as they prepare their final report as required by Resolution R15-27 for presentation to the Village Board on January 5, 2016. Kevin Budsberg addressed the Village Board requesting input on the format and content of the presentation that will be provided by the Library Board at the January 5, 2016 Village Board meeting to address the conditions set forth in Resolution 15-27. Greg Thoenke provided a memo dated December 1, 2015 outlining his

thoughts on the various questions raised in the November 19, 2015 memo from Linda Hiland, Library Board (copies of those documents on file with the Clerk's Office).

The Village Board and Library Board discussed some of the conditions listed on the Resolution with members of the Village Board noting their biggest concerns include a detailed operating budget for not only the initial year of the new building, but future sustainability as well. Board members requested a detailed budget to include how the numbers were determined and to include an annual contribution to a maintenance fund. Also requested was a detailed budget for the building project including the amounts and sources of available funds for payment of the project. Trustee Thoemke noted the cost of the recently built Cambridge Public Library at \$280 per square foot and indicated he would have serious concerns if this project came in significantly less. Kevin Budsberg noted the Resolution requests a plan for the sale of the west side parcel and asked if the project does not require the use of the sale proceeds for project funding, is it necessary to provide for that sale? Consensus of the Village Board was that if the funds are not included as part of the funding for the project, it would not be necessary.

A brief discussion on the fundraising for the project included the timing, goals and future of the fundraising portion of the project. Greg Thoemke indicated that if the presentation includes pledges/endowment funds not existing, he would be interested in the names and amounts of the funds pledged.

Kevin Budsberg asked if the memo provided by Trustee Thoemke was representative of the entire Board and consensus of the Board was that it contained the items they are looking for. Trustee Thoemke noted that most likely there will be additional questions and clarification needed as part of the presentation on January 5th and that the Library Board should anticipate some back and forth discussion/clarification.

Administrator Gadow confirmed that the Library Board anticipates having their presentation submitted to the Village one week prior to the meeting to allow time for distribution and review by the Village Board.

ADMINISTRATOR'S REPORT: Administrator Gadow reported that the water tower developed a leak early this week that is currently being repaired by Lane Tank Co and should be completed by the end of the week. He further noted the need to start planning for replacement of the tower.

PRESIDENT'S REPORT: No report.

ADJOURN: Motion by Mark Janowiak, second by Barb Anderson to adjourn the meeting at 8:10 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/17/15

2016 BUDGET PUBLIC HEARING: President Truttman called the public hearing to order at 7:00 p.m.
PRESENT: Roger Truttman, Barb Anderson, Petra Streiff, Greg Thoemke and Mark Janowiak.
ABSENT: Peggy Kruse. ALSO PRESENT: Linda Hiland, Becky Weiss, Library Director Lauren White, Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

Administrator Gadow provided the Board with an update on the 2016 Budget noting changes made by the Board at the special budget meeting held on September 29, 2015 and subsequent changes by staff to present the current proposal that meets both the Expenditure Restraint Program and the Levy Limit requirements. Administrator Gadow reviewed highlights of the current proposal with the Board, including:

- Levy increase of \$131,223 with \$50,234 being the allowable increase due to net new construction and the closure of TID#2 and the remaining \$80,990 being an increase in debt service levy
- Mill rate increase of \$.96 per \$1,000 of value, or approximately \$144 in taxes on a property valued at \$150,000
- Proposed \$600 of remaining allowable levy be placed in Parks Sinking to be used to offset costs for treatment of trees against the Emerald Ash Borer
- A savings of \$18,882 due to the reduction in cost of the garbage/recycling contract for 2016, and provided three (3) options for consideration on use of those funds:
 - Option 1: Split three (3) ways to increase Building Sinking Funds, PD Sinking Funds and Equipment Sinking Funds
 - Option 2: Fund Residential Property Revaluation and divide remaining between three (3) sinking funds listed in Option 1
 - Option 3: Not levy for those funds

With no questions by the public or Board, Petra Streiff moved to close the public hearing at 7:06 p.m., second by Laci Bainbridge. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:06 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Barb Anderson to approve the 11/17/15 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve consent agenda, second by Petra Streiff. Motion carried.

APPROVAL OF MINUTES OF 11/3/15 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, health and life insurance and credit card, JE for utility bills totaling \$51,234.26; Checks 33123 through 33176 totaling \$70,827.13 and payroll vouchers 10846 to 10871 totaling \$25,868.81.

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/2017: to Brooke Erickson.

UPDATE: SUBMITTED MONTHLY POLICE REPORT: The monthly police report was included with agenda packet information.

UPDATE: SUBMITTED BUILDING INSPECTOR REPORT: The monthly building inspections report was included with the agenda packet information.

UPDATE: MONTHLY UTILITY FINANCIALS: The monthly Utility Financials were included with the agenda packet information.

CONSIDERATION: 2016 BUDGET RESOLUTIONS:

RESOLUTION 15-49/ADOPTION OF 2016 BUDGET AND TAX LEVY: Administrator Gadow updated the Board on possible changes to Resolution 15-49 based on information the Village is awaiting from the State and indicated that should any changes be required, the Resolution will be brought back before the Board. Motion by Petra Streiff moved to approve Resolution 15-49 utilizing the savings from the

garbage and recycling contract to fund the first year of the residential property revaluation with the balance split three (3) ways between the Building, PD and Equipment Sinking Funds and to budget \$600 to the Parks Sinking Fund for Emerald Ash Borer treatment, second by Barb Anderson. Motion carried.

RESOLUTION 15-40/CARRY FORWARD UNSPENT FUNDS FROM 2015 TO 2016 BUDGET:

Laci Bainbridge moved to approve Resolution 15-40, second by Greg Thoemke. Motion carried.

RESOLUTION 15-41/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF

VILLAGE MONIES: Motion by Greg Thoemke, second by Barb Anderson to approve Resolution 15-41. Motion carried.

RESOLUTION 15-42/SETTING 2016 STORM WATER FEES:

Motion by Barb Anderson, second by Petra Streiff to approve Resolution 15-42. Motion carried.

RESOLUTION 15-43/TREASURER'S BOND:

Mark Janowiak moved to approve Resolution 15-43, second by Laci Bainbridge. Motion carried.

RESOLUTION 15-44/ESTABLISH WAGES FOR PART TIME EMPLOYEES FOR 2016:

Petra Streiff moved to approve 15-44, second by Mark Janowiak. Motion carried.

RESOLUTION 15-45/ESTABLISH WAGES FOR FULL TIME EMPLOYEES FOR 2016:

Administrator Gadow provided an updated Resolution to include the union employees with wages as provided by their contract. Motion by Laci Bainbridge, second by Petra Streiff to approve Resolution 15-45. Motion carried.

COMMITTEE/COMMISSIONS:

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: AMENDMENT TO LONG TERM AGREEMENT WITH WPPI:

Administrator Gadow reported the current Long Term Power Supply Contract the Village has with WPPI will expire on December 31, 2037. WPPI is requesting an extension of the contract to December 31, 2055 in order to allow for longer term (30 year) capital facility planning and energy source procurements. Public Works/Public Safety Committee is recommending approval of the WPPI contract amendment. Motion by Greg Thoemke, second by Mark Janowiak to approve the amendment to the long term agreement with WPPI. Motion carried.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: EXTENSION OF INVENTORY CONTRACT – CHALET OF THE

GOLDEN FLEECE: Greg Thoemke reported the Village entered into an Agreement for Services in April, 2015 with Beth Komisarek to serve as the lead for the collections inventory project for the Chalet of the Golden Fleece. The contract included a not to exceed amount of two hundred (200) hours of work. Beth has completed approximately ninety (90) hours of the original 200 hours and the Friends of the Chalet are interested in having Beth continue the inventory work on the weekends, and are requesting an amendment to the contract to carry over the remaining 110 hours to 2016. Parks Committee recommends an amendment to the Agreement for Services to extend the contract to December 31, 2016 to allow for completion of the 200 hours. Motion by Mark Janowiak, second by Barb Anderson to approve the amendment to the Agreement for Services with Beth Komisarek. Motion carried.

DISCUSSION/CONSIDERATION: ICE SKATING RINK:

Greg Thoemke reported that staff provided the following options to the Parks Committee for an ice rink the upcoming winter season:

Options for a rink include a low cost replacement linear up to a rink with plastic sideboards:

- A replacement liner only - \$150.00 (no sideboards)
- Portable rink with frame - \$575.00 (no sideboards)

- Liner with support brackets for sideboards - \$494.00 (would also need to purchase 3/8" plywood for sideboards and 2"x4" studs)
- Liner, support brackets, and 32 18" tall plastic sideboards - \$2170.00

Parks Committee indicated a preference for Option #2 (Portable Rink with frame) for \$575.00 at their November meeting. In addition, the Parks Committee would like to ask the Town of New Glarus to contribute half the cost of the new rink kit.

The Board discussed the options, including the possibility of using Hoesly Pond and potential liability issues involved with the pond, the number of people that have used the rink in the past and the possibility of promoting the availability of a rink. They also discussed the timing of purchase and installation of a rink, noting the timing of the Joint Parks meeting with the Town for request for assistance with costs and having a rink ready for residents by the Christmas break for School.

Motion by Petra Streiff, second by Laci Bainbridge to purchase the \$575 option for this winter. Motion carried with Mark Janowiak opposing.

ADMINISTRATOR'S REPORT:

DISCUSSION/CONSIDERATION: APPOINTMENT OF ALTERNATE TO WPPI BOARD: WPPI has requested the Village appoint a new alternate to serve on the WPPI Board. The previous Administrator had served as alternate, with the Public Works Director serving as the primary member. Motion by Barb Anderson, second by Greg Thoemke to appoint Administrator Bryan Gadow as the Village's alternate to the WPPI Board. Motion carried.

Administrator Gadow reported he had received a proposal from Strand Associates for \$8,205 for the surveying of the 2016 street project (3rd Street between 7th and 8th Avenues) in order to prepare for bidding the project in January and is looking for direction from the Board on proceeding. Consensus of the Board was to proceed with the work by Strand Associates.

Administrator Gadow requested input from the Board on the budget process for next year including the timeline and format of presentation.

PRESIDENT'S REPORT: President Truttman thanked everyone for their hard work on the budget.

ADJOURN: Motion by Barb Anderson, second by Petra Streiff to adjourn the meeting at 7:36 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/3/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Petra Streiff, Greg Thoemke and Mark Janowiak. ABSENT: Peggy Kruse. ALSO PRESENT: Craig Patchin (Transect, LLC), Mike Peters of WPPI, Andrew Bremer of MSA Professional Services, Inc., Glen Kinderman, and Administrator Bryan Gadow.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the Village will convene into closed session under State Stat. 19.85(1)(e) during the course of this meeting for the purpose of deliberating or

negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [potential mixed use development].

AGENDA: Motion by Barb Anderson to approve the 11/3/15 agenda, second by Greg Thoenke. Motion carried.

PRESENTATION: WPPI ENERGY: THE POWER OF MANY:

Mr. Mike Peters of WPPI Energy provided the Board members with an update on WPPI and its member outreach process. He stated that WPPI is asking its 51 members to consider approving a long term contract extension to 2055 to allow for long term capital asset planning. Mr. Peters noted that New Glarus became a member in 2005 and its original contract runs until 2037. Mark Janowiak asked why WPPI was formed. Mr. Peters indicated that WPPI was formed to provide municipalities with leverage in buying power through economies of scale. Barb Anderson asked how much of WPPI's energy portfolio was with renewable energies. Mr. Peters indicated 14% comes from renewable energy sources. The Board thank Mr. Peters for his presentation. Administrator Gadow noted that the draft agreement amendment with WPPI would first go to Public Safety/Public Works Committee for review and then to the full Board in December.

CONSIDERATION: RESOLUTION 15-47/CELEBRATING 35 YEARS OF MUNICIPAL JOINT ACTION FOR PUBLIC POWER UTILITIES: Motion by Petra Streiff, second by Greg Thoenke to approve Resolution 15-47. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None

CONSENT AGENDA: Motion by Greg Thoenke to approve consent agenda, second by Mark Janowiak. Motion carried.

Approval of minutes of 10/20/15 Regular Meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses and retirement, JE for check stock totaling \$28,965.59; Checks 33082 through 33122 totaling \$565,922.02 and payroll vouchers 10821 to 10845 totaling \$26,174.33

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: 2016 EMERGENCY MEDICAL SERVICES CONTRACT: The Finance/Personnel Committee and staff recommend the approval of the New Glarus Emergency Medical Services contract for 2016. The contract fee for 2016 is \$18.78 per resident for a total cost of \$40,658.70 as compared to \$18.41 per person in 2015 (total of \$39,857.65). Motion by Mark Janowiak to approve the 2016 New Glarus Emergency Medical Services contract at \$18.78 per resident, second by Barb Anderson. Motion carried.

PLAN COMMISSION:

CONSIDERATION: LAND DIVISION BY CSM-KINDERMAN: The Plan Commission voted to recommend approval of the Land Subdivision Application of Glenn Kinderman, splitting his ten (10) acre parcel into two (2) parcels containing 4.10 acres and 5.90 acres respectively, for the property located at 1318 Elmer Road, tax parcel 12-161-43 with the following conditions:

- 1) The Applicant shall file a copy of the approved certified survey map with the County Register of Deeds within six months of the date of approval (May, 3, 2016). All recording fees shall be paid by the Applicant.
- 2) The Applicant shall connect to Village water and sewer for both Lots 1 and 2. The cost of extending water and sewer shall be the responsibility of the Applicant. Alternatively, the

Applicant could request approval of a Variance from the requirement of access to Village water and sewer.

Greg Thoemke moved to approve the Land Division by CSM for Glenn Kinderman with the conditions as recommended by the Plan Commission, second by Mark Janowiak, with the amend to Condition 2) to read: "*If the Village were to extend water and sewer service to the subdivision area, then* the Applicant shall connect to Village water and sewer for both Lots 1 and 2. The cost of extending water and sewer shall be the responsibility of the Applicant. Alternatively, the Applicant could request approval of a Variance from the requirement of access to Village water and sewer"(Emphasis added). Motion carried.

ADMINISTRATOR'S REPORT:

UPDATE FROM LIBRARY BOARD ON LIBRARY BUILDING PROJECT: Administrator Gadow referred the Board to the October 27, 2015 memo from the Library Board that provides the Village Board with an update on their work on the Library Building Project since May. The Library Board is requesting to be on the agenda for December 1, 2015 to seek feedback as they prepare their final report as required by Resolution R15-27. In addition, the Library Board is requesting to be on the January 5, 2016 agenda to present their final report. Greg Thoemke asked that the most recent Library Board minutes be posted to the website and that any supporting materials be provided to the Village Board one week in advance of the discussion.

INTRODUCTION OF RESOLUTION R15-48 REGARDING STREET VACATIONS: Administrator Gadow reported that the New Glarus Home has submitted applications to the Village for an expansion of their skilled nursing facilities on their main property. One component of their application is a request for Village abandonment (vacation) of portions of Street Right of Way on Haslen Drive and 8th Street. Under State Statute, the first step in the review process is the presentation of a Street Vacation Resolution to the Village Board, followed by a forty (40) day notice period for adjacent properties and a public hearing before the Village Board prior to consideration of the Resolution for vacating the Street Right of Way. Staff will schedule the formal public hearing for the December 15, 2015 Village Board meeting. Motion by Petra Streiff, second by Barb Anderson to accept the introduction of the Resolution. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 15-46/COMMUNITY VOLUNTEER THANK-YOU: President Truttmann presented Resolution 15-46 to express the Village Board's thanks and gratitude for the many community volunteers and all they do for the Village of New Glarus. Staff will add the approved Resolution to the Village's website and publish in the local newspaper. Motion by Barb Anderson, second by Mark Janowiak to approve Resolution 15-46. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Petra Streiff to convene into closed session at 7:37 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Petra Streiff-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried.

The Board adjourned from closed session at 8:37 p.m. with a motion from Barb Anderson and second from Petra Streiff.

–Bryan Gadow, Administrator

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/20/15

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:03 p.m. PRESENT: Roger Truttmann, Barb Anderson, Peggy Kruse, Petra Streiff, Greg Thoemke and Mark Janowiak. ALSO PRESENT: Tim Bolhuis (Pellitteri Waste Systems), Andrew

Bremer (MSA), Attorney Bill Morgan, Craig Patchin (Transect, Inc), Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the Village will convene into closed session under State Stat. 19.85(1)(e) during the course of this meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [potential mixed use development].

AGENDA: Motion by Peggy Kruse to approve the 10/20/15 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Tim Bolhuis with Pellitteri Waste Systems requested he be allowed to speak during the discussion on the 2016 Refuse/Recyclables proposals.

CONSENT AGENDA: Motion by Greg Thoenke to approve consent agenda, second by Barb Anderson. Motion carried.

Approval of minutes of 10/5/15 Regular Meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses and TID fees, JE for utility bills and Checks 33021 to 33022 totaling \$77,024.05; Checks 33023 through 33081 totaling \$51,466.59 and payroll vouchers 10795 to 10820 totaling \$25,866.88.

Approval: Operator's License to expire 6/30/17 to: Kathleen Hillenmeyer, Roseann Ott, Peter Ott; Ajay Rajput; Kelli Hedges; Barbara J. Froehlich.

Monthly Police Report: The monthly Police Report was included with the agenda packet for review.

Monthly Building Inspector Report: The monthly Building Inspector Report was included with the agenda packet for review.

Update: 2015 Reconstruction Projects: At the 10/1/15 construction meeting, the following update was provided to the Village on the 7th and 8th Avenue Project:

- All water main and storm sewer work has been completed.
- All concrete work has been completed.
- Street signs are at the locations and currently being installed.
- Black dirt, base course, mailboxes, and nearly all sod have been placed on 8th Ave.
- Curb and gutter have been placed on 7th Ave.
- All sod restoration on 7th and 8th Ave will be completed by Oct 9th.
- The final coat of asphalt has been installed on 7th and 8th Ave.
- The Project should be near completion by the end of the week of Oct 9th.

Update: Chalet Collection Inventory Project Progress Report: The Chalet Collection Inventory Project Progress Report was included with the agenda packet for review.

Update: 2015 Pool and Park Annual Reports: The 2015 Pool and Parks/Recreation Annual Report as prepared through 10/2/2015 was included in the agenda packet.

Update: Utility Financials: The Utility Financials were included in the packet for review.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

UPDATE: 2016 BUDGET: Administrator Gadow reported that staff continues to work on the draft 2016 Budget to incorporate the budgetary decisions made by the Board at the September 29th meeting. At present, the Budget is under the estimated threshold for the State's Expenditure Restraint Program and are waiting for the number from the State in order to finalize the budget for the Public Hearing on the 2016 Budget scheduled for November 17, 2015.

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: INSTALLATION OF SERVER FOR POLICE DEPARTMENT:

Trustee Janowiak reported the Public Works/Public Safety is recommending approval of the Police Department Server Project, including adding the cost to the Village's borrowing package in the 2016 budget. The Spillman system administrator has indicated that the current configuration of the New Glarus Police Department network server is non-compliant with the Criminal Justice Information Services Security Policies due to the lack of physical and network separation between the Police server and the Village servers. Chief Boldebeck has received a quote from Meridian IT, out of Deerfield, IL, for approximately \$15,000 for labor and parts to do the necessary server separation work. Barb Anderson moved to include \$15,000 for the PD server with the borrowing for PD remodel, second by Petra Streiff. Motion carried.

DISCUSSION/CONSIDERATION: 2016 REFUSE/RECYCLABLES REQUESTS FOR

PROPOSALS: Trustee Janowiak referred the Board to the bids received, noting the Public Safety/Public Works reviewed the bid responses on Oct 14th and recommended the selection of Advanced Disposal as the refuse and recycling contractor it appears that Advanced Disposal is the low bidder. Tim Bolhuis with Pellitteri Waste Systems spoke to the Board encouraging them to consider Pelletteri. He also suggested the Board consider the two-year option if going with the low-bidder and encouraged them to be sure to protect the Green County landfill. The Board discussed the current bid options and the tight budget for 2016 as well as their concerns over the service received from Advanced Disposal and the possibility of the two-year option. Administrator Gadow clarified with the Board that the two-year option would include manual refuse collection rather than automated and only the recycling would remain automated. Motion by Greg Thoenke to accept the bid of Advanced Disposal for two-years with automated recycling and manual refuse, second by Barb Anderson. Motion carried. Administrator Gadow confirmed that preparation of the contract will include: a requirement for use of the Green County Landfill, that the quote price is a "not to exceed" amount and include specific consequences for failure to perform the contract.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: 2016 MOWING CONTRACT: The Village currently contracts with Wirth Concrete and Lawn Care. The cost is fixed per mowing at \$590.00 for all 20 locations, and Wirth Concrete and Lawn Care is indicating they will maintain their 2015 prices for 2016. Parks & Recreation is recommending approval. Motion by Peggy Kruse, second by Mark Janowiak to approve the 2016 mowing contract to Wirth Concrete and Lawn Care. Motion carried with Roger Truttman abstaining.

DISCUSSION/CONSIDERATION: CHALET NON-COLLECTION ITEMS FOR DISPOSAL DATED

9/14/15: Based on the policy adopted by the Village Board on September 15, 2015, the Friends have provided a list of Non-Collection Items for Disposal dated September 14, 2015. Parks and Recreation Committee is recommending approval of disposal of the Non-Collection Items dated

9/14/2015. Motion by Mark Janowiak, second by Petra Streiff to approve the disposal of the non-collection items listed on the 9/14/15 list provided by the Friends of the Chalet. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Gadow reported on the following:

Friends of the Chalet have reported that the summer intern that had been hired for 2015 was unable to complete the hours and the Friends would like to pay the intern for the hours completed and end the contract. No opposition was noted from the Board.

The Friends of the Chalet submitted an application to the Fund to assist with labor and materials for replacing the logs and rocks on the roof (\$1000), and replacement of four (4) windows on the 2nd story (\$400). The Parks and Recreation Committee was supportive of the grant submittal.

Parks & Recreation Committee encouraged the Friends of the Chalet to create a 501(c)(3) and they have indicated they are working with a local attorney to accomplish that.

Staff and Village Attorney are taking a look at the PILOT payments received by the Village based on a request of Board members and will report back to the Board once an update is available.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Barb Anderson to convene into closed session at 7:25 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; and Roger Truttman-yes. Motion carried.

The Board adjourned from closed session at 9:10 p.m. with a motion from Greg Thoemke and second from Barb Anderson.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/5/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:03 p.m. PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Petra Streiff, Laci Bainbridge and Mark Janowiak. ABSENT: Greg Thoemke. ALSO PRESENT: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 10/5/15 agenda, second by Barb Anderson. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Peggy Kruse to approve consent agenda, second by Petra Streiff. Motion carried.

Approval of minutes of 9/15/15 Regular Meeting and 9/29/15 budget meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, retirement and Checks 32963 to 32968 totaling \$59,897.81; Checks 32969 through 33020 totaling \$136,446.50; and payroll vouchers 10738 through 10764 totaling \$26,176.02 and 10765 to 10794 totaling \$28,140.19. Finance and Personnel Committee recommended the voiding of Check 32988 in the amount of \$75,108.86 and reissuing to Check 33022 in the amount of \$41,510.36.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

DISCUSSION/RECOMMENDATION: ANNUAL ASSESSMENT CONTRACT: Staff has received the proposed 2016 annual contract with Gardiner Appraisal Service, LLC to perform assessment services for a total of \$5,400, the same annual fee as 2015. Motion by Petra Streiff, second by Peggy Kruse to approve the 2016 annual assessment services contract with Gardiner Appraisal Service in the amount of \$5,400. Motion carried.

DISCUSSION/RECOMMENDATION: ANNUAL TAX COLLECTION CONTRACT: Green County has provided the annual contract for tax collection services with a fee of \$1.00 per collected parcel, the same as 2015. Motion by Barb Anderson, second by Laci Bainbridge to approve the Tax Collection Agreement with Green County for 2015-2016. Motion carried.

PLAN COMMISSION:

CONSIDERATION: WRECKTIFY SITE PLAN APPROVAL: Administrator Gadow reported that the Plan Commission at their September 24th meeting approved a variance on the landscaping to Wrecktify to allow for less trees than required in the Village's landscaping ordinance. Trustee Janowiak questioned the amount of landscaping required by ordinance and after a brief discussion, Administrator Gadow noted the Village Board may want to look at updates to the zoning code at a future date.

The Plan Commission recommended approval of a Site Plan for Wm Simpson/Wrecktify Real Estate LLC for expansion of their existing facility, adding 7,787 square feet to the existing 9,600 square foot facility. Plan Commission had requested additional information at their August meeting regarding the parking calculation and the Applicant revised the site plan to provide 42 parking stalls, 1 more than required by Village Code. In addition, Administrator Gadow noted that Village Engineer Pat Rank has indicated his approval of the changes to the grading of the drive and staff is recommending approval. Motion by Laci Bainbridge, second by Mark Janowiak to approve the site plan for Wm. Simpson/Wrecktify Real Estate LLC. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Gadow reported that the results from the refuse/recycling request for proposal will come before the Public Works/Public Safety Committee on 10/14/15 and to Village Board on 10/20/15.

He also informed the Board that he had received a complaint of construction damage on 7th Avenue that appears to be the result of work completed by WE Energies and he is working on resolving the issue.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Petra Streiff moved to adjourn at 7:09 p.m., second by Barb Anderson. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
BUDGET MEETING
VILLAGE OF NEW GLARUS
9/29/15

BUDGET MEETING:

CALL TO ORDER: Meeting was called to order at 6:32 p.m. PRESENT: Laci Bainbridge, Greg Thoemke, Peg Kruse, Petra Streiff, Roger Truttmann, Barb Anderson, and Mark Janowiak. ALSO PRESENT: Kevin Budsberg, Parks & Recreation Director Chris Rear, Library Director Lauren White, Police Chief Burt Boldebeck, Public Works Director Scott Jelle, Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Roger Truttmann announced that cell phones shall remain off for the duration of the meeting.

AGENDA: Motion by Barb Anderson to approve the 9/29/15 agenda, second by Greg Thoemke. Motion carried.

DISCUSSION 2016 BUDGET: Administrator Gadow reviewed the first draft of the 2016 budget and notes with the Village Board. He also provided the Board with the budget request from the Police Department. The initial draft as prepared comes in approximately \$159,400 over the allowable levy increase and currently does not include approximately \$18,000 in operating costs and \$47,000 in capital project costs requested in the police budget, the \$7,002.40 requested in the library budget or the adjustment of \$2,600 to bring Fire and EMS expense to actual from the amount estimated in the presented budget. He further noted that the budget as presented is approximately \$3,000 over in general fund expense to qualify for the Staff is requesting input from the Board on items to include for 2016 as well as options for funding. The budget as prepared includes a 1.5% wage increase for non-union employees with an additional \$1 per hour for the following positions: police chief, electric line crew leader and utility office manager.

Trustee Thoemke began the conversation noting if the Board chooses to borrow for any of the capital items listed he would prefer the borrowing be done for a term matching the project for which the funds are being borrowed rather than short-term that would need to be paid in full the following year.

Trustee Thoemke referred to Attachment #6, the Fund 15 Employee Pay-out liability calculation noting the \$7,500 annual contribution more than funds the current liability through 2021 and suggested omitting the contribution for 2016 realizing it will need to resume the following year. The Board discussed the funding and current liability potential including a timeline for additional employees being added. The Board discussed the possibility of reducing the annual contribution to keep consistent budgeting going forward while continuing to adequately fund this liability. Motion by Greg Thoemke, second by Mark Janowiak to reduce the levy amount to the employee pay-out fund to \$5,500 until further notice. Motion carried.

Trustee Kruse noted the increase to the Chalet levy and asked about funding over a two-year period. Administrator Gadow indicated the existing budget did include \$3,050 for the rocks and logs to be replaced on the roof and at this time we believe those items may be donated. Consensus of the Board was to remove the \$3,050 from the Chalet budget for 2016. Trustee Streiff also indicated that based on conversations with the Friends group regarding recent tours, it would be reasonable to increase the admissions revenue to \$2,500 for 2016. Consensus of the Board was to make that change. The Board briefly discussed the various capital project items remaining, noting the furnace is approximately 10 years old and the air unit was replaced this year.

Administrator Gadow requested input on the Capital budget (attachment #8) items which included: \$50,000 for remodeling the police department, \$11,500 for one-half of a residential assessment revaluation, \$32,500 for annual street maintenance, \$30,000 toward a new ballfield, \$20,000 to building sinking (replacement of roof at Village Hall), and \$50,000 to public works equipment sinking (plow truck replacement). Trustee Thoemke asked Public Works Director Jelle for input on Attachment #9-Priority Street Projects. Director Jelle noted that the repaving of 13th Avenue between 1st Street and 5th Street, the sealcoating of 12th Avenue between Railroad and 8th Street,

and crack filling and sealcoating of Windlach Street for a total estimated cost of \$35,950 would be the priorities at this time to preserve the streets longer. Director Jelle presented information received from Strand Engineering on the estimate for reconstruction of 3rd Avenue and 5th Avenue between 7th and 8th Street, noting an estimate of \$286,000+ for a total reconstruction that would include replacement of infrastructure. He noted the need to determine the condition of the infrastructure and possibility of just repaving the streets which most likely could be accomplished by Green County Highway for a lower cost.

Trustee Thoemke asked if conducting the residential revaluation would most likely increase or decrease the assessed value. Staff indicated it's not possible to determine, but that the assessed value decreased as a result of the commercial revaluation done in 2015. Consensus of the Board was to wait an additional year to begin the revaluation and to eliminate the \$11,500 from the budget.

The Board discussed borrowing funds for the remodel of the police department noting the estimate of \$50,000 to accomplish that project. Consensus of the Board was to borrow the funds with a 10 year amortization and move the item off the budget.

The Board then discussed the bids received for refuse/recycling collection. Administrator Gadow reported that the budget presented includes the high bid and will be adjusted once the bid is awarded. The 2016 cost of the 3 bids received include: Advanced Disposal \$82,529.28 [manual refuse pickup], Waste Management \$100,465.93 [automated refuse pickup], and Pelleteri \$102,643.20 [automated pickup]. Award of the bid will be discussed by Public Works/Public Safety in October and forwarded to the Board for consideration. It was noted that acceptance of the low bid would result in a savings from the presented budget.

The Board reviewed Attachment #3-General Fund line item budget and made the following changes:

- Court Penalties and Fines [revenue] to \$11,000 from \$10,000
- Parking Violations [revenue] to \$6,500 from \$5,000
- Interest [revenue] to \$12,000 from \$10,500
- Office Space Rents [revenue] to 0 from \$5,100
- Village Board Salaries [expense] to \$4,500 from \$5,400 – and corresponding reduction to Village Board fringes
- Committee and Commission Salaries [expense] to \$3,000 from \$3,700 – and corresponding reduction to fringes
- Floral Clock General Operations to \$6,500 from \$9,000 (reduce funds for repair)

The Board briefly discussed the existing agreement with the New Glarus Home for the payment in lieu of taxes.

Further review of the Capital Projects fund included discussion of borrowing for projects in addition to the remodel of the police department, including the estimated \$50,435 currently in the budget for the 3rd and 5th Avenue street projects as well as the \$30,000 toward the park improvement (ball field replacement). Motion by Mark Janowiak, second by Barb Anderson to utilize borrowing for the street project, police department remodel and park improvement (removing \$130,435 from the budget). Motion carried.

A review of the overall budget adjustments and remaining funds resulted in the budget being \$143,000 over the allowable levy limit with police department operations and capital requests, library request and public works equipment sinking and building sinking items to be funded. The Board determined that allowing 46% of the requested amounts would allow the budget to come in under the allowable levy limit, a reduction of \$65,780. Motion by Greg Thoemke, second by Peggy

Kruse that the building sinking fund, the public works equipment sinking fund, the police department operating budget request and police department capital budget request and library operating budget request be funded at 46% of the amount requested. Motion carried.

SCHEDULE FUTURE BUDGET MEETINGS: No further meetings were scheduled.

SCHEDULE 2014 BUDGET PUBLIC HEARING 11/17/15: Barb Anderson moved to schedule the 2016 Budget Public Hearing for 11/17/15 at 7 p.m. in the Community Room, second by Petra Streiff. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 9:15 p.m., second by Petra Streiff. Motion carried.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/15/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:03 p.m. PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Petra Streiff, and Greg Thoenke. ABSENT: Laci Bainbridge and Mark Janowiak. ALSO PRESENT: Lauren White, Linda Hiland, Becky Weiss, Sandy Blum, Mary Statz, Greg Rye, Barry Petit, Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 9/15/15 agenda, second by Petra Streiff. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Greg Rye and Barry Petit of Wayzata, Minnesota introduced themselves as former co-workers and friends of Administrator Gadow. They were in the New Glarus area and wanted to show their support for Administrator Gadow and his new position. They spoke very highly of the work ethic and friendship they experienced during Administrator Gadow's tenure with Wayzata.

CONSENT AGENDA: Motion by Greg Thoenke to approve consent agenda, second by Peggy Kruse. Motion carried.

Approval of minutes of 9/1/15 Regular Meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, health and life insurance and journal entry for utility bills totaling \$48,927.07; Checks 32911 through 32962 totaling \$244,698.67 and payroll vouchers 10696 through 10737 totaling \$27,671.80.

Approval: Operator's License to expire 6/30/17: Approval of operator licenses to expire 6/30/17 to Melva Genschaw and David Genschaw as recommended by Public Works/Public Safety Committee.

Approval: Special Events for Glenda Scott Walk/Run on 9/26/15: Approval for the annual Glenda Scott Walk/Run as approved by Public Works/Public Safety at their 9/9/15 meeting, including the recommendation of Police for the closing of Elmer Road on the southern end of Valle Tell Drive in addition to the following: close a small portion of Elmer Road in front of the Valle Tell soccer Park, extending to Valley View Road between the hours of 8:00 a.m. and 11:00 a.m. on 9/26/15. The walk/run extends to Airport Road and the applicant is aware of the need to contact Green County Sheriff for that portion. The applicant has included responsibility for refuse containers and the use of

the port a potty at the Park. Amplification devices will be used at the Valle Tell Park between 8 a.m. and 10 a.m. Insurance is on file through the Chamber.

Approval: Special Events for Oktoberfest 2015: Approval for the annual event sponsored by the New Glarus Chamber including the closing of 1st Street between 5th and 6th Avenues from after bar time on Wednesday 9/23/15 through Monday 9/28/15 around noon for a tent that will be installed on Thursday and taken down on Monday, as well as the closure of 5th Avenue between Railroad Street and 2nd Street from after bar time on Thursday, 9/24/15 through Sunday 9/27/15 at 8 p.m. The tent will be installed using stakes and cement barriers. Also included in the application is the request to close 3rd Avenue from Railroad Street to 2nd Street on Friday night, 9/25/15 in preparation for the tractor pull on Saturday, 9/26/15 with the street reopening by 6 p.m. on 9/26/15. The request includes amplification devices for live music on Thursday from 6 p.m. to 9 p.m., Friday from 7 p.m. to midnight, Saturday from noon to midnight, and Sunday from 11 a.m. to 6 p.m. Applicant is also requesting open intoxicants be allowed from Ott Haus on 2nd Street up to Tofflers on 5th Avenue, 5th Avenue to 1st Street including the Oktoberfest tent on 1st Street to 6th Avenue and down 6th Avenue to Puempels Tavern during the following times: Thursday 9/24/15 from 5 p.m. to 10 p.m., Friday, 9/25/15 from 3 p.m. to midnight, Saturday, 9/26/15 from 11 a.m. to midnight and Sunday, 9/27/15 from 11 a.m. to 7 p.m. with the Chamber responsible for posting the "No Alcohol Beyond this Point" signs at all boundary locations. The applicant has included dumpster facilities as well as 20 port a potties in the alleyway behind the Bank of New Glarus. The police have included an addendum outlining the additional police coverage for the event. Insurance is on file. The Public Works/Public Safety Committee unanimously recommended approval of the Special Events Permit on September 9, 2015.

Approval: Application for Temporary Class B Beer/Wine License for Chamber: Approval of a temporary alcohol license to serve beer and wine under the festival tent for the Oktoberfest event on September 24-27, 2015 to the New Glarus Chamber as recommended by Public Works/Public Safety Committee at their 9/9/15 meeting.

Approval: Street Use Permit to New Glarus School for Homecoming Parades on 9/30/15 and 10/2/15: Approval for the street use permits from the New Glarus Schools for the car and bike parade to be held on 9/30/15 and Homecoming parade on 10/2/15 held in connection with the Homecoming activities. This application requests use of 2nd Street from Village Park to the New Glarus Elementary School on Wednesday, September 30, 2015 at 6:30 p.m. for a parade. The second request is for a parade on Friday, October 2, 2015 beginning at 1:30 p.m. using 2nd Street from the New Glarus High School to 14th Avenue down to 1st Street and 1st Street to 5th Avenue, 5th Avenue to 2nd Street and 2nd Street to Village Park with an option to proceed from Village Park down 3rd Avenue to the New Glarus Home. An updated insurance certificate needs to be filed with the Village. The Public Works/Public Safety Committee unanimously recommended approval of the Street Use Permit on 9/9/15, contingent on receipt of an updated certificate of insurance.

Update: Submitted Monthly Police Report: A copy of the monthly police report was included with the agenda packet.

Update: Monthly Building Inspector Report: A copy of the monthly building inspector report was included with the agenda packet.

Update: 2015 Street Maintenance Projects: Public Works Director Scott Jelle updated the Public Works/Public Safety Committee at their September meeting that due to Green County sealcoating 2nd Street this year (2015), the Village ended up sealcoating the parking lanes of 2nd Street this year as well. As a result, the funding may run short as we have not yet received the bill from Green County on the 2nd Street portion. The only remaining project for this year is the 1st Street paving at \$14,980 and in speaking with Green County Highway, completing that project in 2016 would work better for their schedule. He is proposing delaying the 1st Street maintenance project to 2016 with funding in the 2016 budget and utilizing the savings in 2015 to cover the 2nd Street maintenance.

Update: Hoesly Drive semi-trailer parking: Mr. Stampfli has cemented an area behind his building for the parking of his semi-trailers. He is now working on the approach to the area and the cement needed some curing time and should be usable by mid-September.

Update: 2016 Refuse/Recyclables Requests for Proposals: The Village received three proposals and Administrator Gadow will be reviewing those for the October Public Works/Public Safety Committee meeting.

Update: 2015 Street Reconstruction Projects: At the 9/3/15 construction meeting, the following update was provided to the Village. The contractor is placing water main and storm sewer on 7th Avenue. Over the next two weeks the contractor will complete all water main and storm sewer on 7th Avenue. The contractor will begin road excavation and placement of base course on 7th Avenue between 2nd Street and 5th Street.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

UPDATE: WAGE PROPOSAL: President Truttmann reported that Finance/Personnel reviewed the wage survey of similar sized communities in the area compiled by staff per direction of Finance/Personnel for consideration in the 2016 budget. He noted that two scenarios will be presented at the 9/29/15 budget meeting.

UPDATE: 2016 BUDGET: Administrator Gadow presented preliminary estimates on the available levy limit increase, outside of debt service, or \$50,234 and noted the special budget meeting will be held on 9/29/15 at 6:30 p.m.

CONSIDERATION: RESOLUTION 15-38/EXEMPTING MUNICIPALITY FROM GREEN COUNTY LIBRARY TAX: This is an annual resolution exempting the Village of New Glarus from County Library tax. Motion by Petra Streiff, second by Barb Anderson to approve Resolution 15/38/Exempting Municipality from Green County Library Tax. Motion carried.

CONSIDERATION: RESOLUTION 15-39/REVISE PERSONNEL HANDBOOK: This Resolution makes changes to Chapter 4.4 of the Personnel Handbook related to Performance Evaluations as recommended by Finance/Personnel at their last meeting. A typo in paragraph one will be corrected. Motion by Barb Anderson, second by Petra Streiff to approve Resolution 15-39/Revise Personnel Handbook. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: 2015 STREAM BANK PROJECT: Public Works/Public Safety has recommended acceptance of the low bid of \$4,025 from J & R Excavating to complete the small stream bank project at Vet's Park within the next couple of months in order for the Village to participate in the grant program that covers 90% of the project. Staff noted the Village's portion of the cost will be covered by the storm water utility. Motion by Peggy Kruse, second by Barb Anderson to approve the stream bank project and accept the bid of J & R Excavating in the amount of \$4,025. Motion carried.

CONSIDERATION: CHANGE OF UTILITY PARKING STALLS ON 4TH AVENUE TO MONDAY THRU FRIDAY FROM 7 A.M. TO 4 P.M.: There are currently there are two parking stalls located on 4th Avenue next to Village Hall reserved for utility vehicles. A change to specific week day hours would help create some additional stalls during evening and weekends. Public Works Director Scott Jelle sees no issues with the proposed change. The Public Works/Public Safety Committee unanimously recommended approval of the change in Utility Parking Stalls on 4th Avenue to Monday thru Friday from 7 a.m. to 4 p.m. Motion by Peggy Kruse, second by Petra Streiff to change the Utility Parking Stalls on 4th Avenue to no parking Monday thru Friday from 7 a.m. to 4 p.m. Motion carried.

RECOMMENDATION: AUTHORIZE SERVICE AGREEMENT FOR DIRECT ASSIGNMENT OF FACILITIES CHARGES WITH ALLIANT: Alliant has requested the Village enter into this Direct

Assignment Facilities Charges agreement which increases the fees the Village currently pays for shared facilities. According to WPPI, New Glarus has been receiving a significant reduced cost for many years, and Alliant is not looking at back charging at this time; however, in the event New Glarus does not sign the agreement, Alliant will file the agreement with FERC as unexecuted and proceed with the new billing. New Glarus could then argue their case to FERC in court. According the legal counsel with WPPI, it is very unlikely FERC would reduce any charges given it is a standard formula and it would be expensive to dispute it. Legal counsel indicates the charges look correct and are consistent with other agreements across the Alliant footprint. The Public Safety/Public Works Committee unanimously recommended authorization to sign the Service Agreement for Direct Assignment of Facilities Charges with Alliant on 9/9/15. Administrator Gadow will research and update the Board on whether this Agreement will have any effect on the billing.

Motion by Barb Anderson, second by Petra Streiff to authorize the service agreement for Direct Assignment of Facilities charges with Alliant. Motion carried.

PARKS AND RECREATION:

CONSIDERATION: CHALET REPAIRS: Jelle Stone has provided an estimate of \$425 to make the necessary repairs to the chimney. High Top Roofing, who had submitted the low bid for the replacement of the roof for \$5,550 as well as a bid for the replacement of the rocks and logs for an additional \$3,050 has indicated he would honor those bids through the end of the year. In addition, the concerns with the doorway to the kitchen will need to be addressed. At their 9/9/15 meeting the Parks and Recreation Committee unanimously recommended acceptance of the Jelle Stone chimney repair bid of \$425, with funding from the general fund, as well reinstatement of the bid for roof repairs from High Top Roofing in the amount of \$5,550 (not including logs and rocks at this time), with Staff to notify the roof contractor when chimney repair work is completed. The Committee also requested that Staff solicit bids for repair of the interior wall of the kitchen as well as for fully reconstructing the wall. Motion by Greg Thoenke, second by Barb Anderson to approve the bid from Jelle Stone for repair of the chimney at \$425 to be paid by the General Fund and to reinstate the bid of High Top Roofing, omitting the logs and rocks (\$5,550). Motion carried.

CONSIDERATION: PROCEDURE FOR POSSIBLE DISPOSAL OF CHALET ITEMS: The Chalet staff requested direction on disposal of non-collection items such as: fake flowers, old book style calendars from the 1980's through 2000's, old employee time sheets, guest sign in books from the 1940's forward that are being discovered through the inventory process. In addition, staff would like direction on disposal of collection items that are beyond repair/restoration, such as fabric items stored in drawers are rotting, broken china/glass is also present in some cabinets. The inventory consultant informed Chalet staff that items proposed for disposal should be photographed as well and itemized with the inventory and noted for disposal. The Parks and Recreation Board unanimously adopted the following recommendation on a Chalet inventory disposal process:

- The Friends of the Chalet will develop and maintain two (2) lists of items for disposal: 1) A list of non-collection items for disposal; and 2) A list of non-salvageable collection items for decommission and disposal. The Friends of the Chalet will periodically submit the two (2) lists to the Parks and Recreation Committee and the full Village Board for review and approval prior to any disposal of items on those lists.

Motion by Greg Thoenke, second by Peggy Kruse to approve the policy as recommended by Parks & Recreation. Motion carried.

PRESIDENT'S REPORT:

APPOINTMENT OF ADMINISTRATOR GADOW AS VILLAGE REPRESENTATIVE TO GREEN

COUNTY DEVELOPMENT CORPORATION: President Truttmann is recommending the appointment of Administrator Gadow as the Village of New Glarus representative to the Green County Development Corporation. Motion by Roger Truttmann, second by Barb Anderson to appoint Administrator Gadow as the Village of New Glarus representative to the Green County Development Corporation. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:25 p.m., second by Barb Anderson. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

9/1/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff, and Greg Thoemke. ABSENT: Laci Bainbridge. ALSO PRESENT: Chief Boldebuck, Public Works Director Jelle, Margaret Lutz, Jesse Johnson, Attorney Bill Morgan and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced the Village Board will convene into closed session during this meeting under Section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

AGENDA: Motion by Barb Anderson to approve the 9/1/15 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Margaret Lutz appeared before the Board to express her concerns and disappointment with the handling of the 2015 street project. She noted the project and delays have created many issues for her home day care business and her family indicating the removal of the sidewalk and the gravel, etc. in the street and driveway area have caused safety issues. She also indicated her disappointment in just finding out that the project has been delayed and may not be completed for another 4-6 weeks, noting no notification by the Village that a delay may occur. With school starting, there is also a concern for the pick-up and drop-off point on 7th Avenue being safe for the children.

CONSENT AGENDA: Motion by Greg Thoemke to approve consent agenda, second by Petra Streiff. Motion carried.

Approval of minutes of 8/18/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses and retirement totaling \$23,577.46; Checks 32882 through 32910 totaling \$331,414.04 and payroll vouchers 10653 through 10695 totaling \$31,577.49.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: ADMINISTRATOR ATTENDANCE AT GREEN COUNTY LEADERS 2015 CLASS:

The 2015-2016 Green County Leaders Class began in August and would provide a great networking opportunity for the new Administrator as he begins his duties in New Glarus. The first class has already been held and the next class will occur on 9/9/15. Cost of the program is \$395.00 and there are sufficient funds in the Administrator training budget for that expense. Motion by Greg Thoemke to allow Administrator Gadow to attend, with payment from the applicable budget, provided Administrator Gadow's start date allows him to attend the 9/9/15

meeting and he makes a good faith effort to attend the remaining classes, second by Peggy Kruse. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: EXTENSION/ASSESSING DAMAGES ON 2015 STREET

PROJECT CONTRACT: Public Works Director, Scott Jelle informed the Board that the contract for the 2015 street project has a completion date of 8/30/15 with provisions to allow for the assessment of \$1,200 per day in damages. The contractor has requested a 29 day extension due to issues beyond his control. Public Works Director has worked with Strand to propose a 10 day extension of time to the contractor because of items listed on the contractor's request. Public Works Director Jelle is looking for input on the length of extension the Village is willing to allow, as well as feedback on the enforcement of the damages clause. He indicated the project began in mid-April and he questions whether it will be completed within the 29 day requested extension, reviewing the items that need completing. He also reported that Strand has approximately 7-10 days of on-site engineering time remaining on their contract and Public Works Director Jelle has scaled back the time the on-site engineer is here the last two weeks to help offset additional costs. The letter from Iverson requesting the additional days included a mistake on the plans costing additional days to be added. Consensus of the Board was that would be an issue between Iverson and Strand, rather than the Village. The Board briefly discussed the reasons for the requested additional days as well as the number of days they felt was justified and enforcement of the contract. Motion by Greg Thoemke to extend Iverson's contract by 8 days (rather than 10) and assess liquidated damages after the 8 days and to advise the contractor that concerns on error in the plans should be worked out with Strand, second by Mark Janowiak. Motion carried.

PLAN COMMISSION:

CONSIDERATION: LAND DIVISION BY CSM – ERIC GOBELI (1200 STH 69, BEING TAX PARCEL

23-161-610): The certified survey map provides for the land division for the proposed Glarner Bier Haus being divided from the Swiss Aire Motel property. Plan Commission is recommending approval contingent on adding the building dimensions to the lot lines, adding all easements and owner and lender certificates to the Certified Survey Map prior to signing off approval for recording, as well as assuring all separate documents (easements) have been recorded. Motion by Peg Kruse to approve contingent on adding the building dimensions to the lot lines, adding all easements and owner and lender certificates to the Certified Survey Map prior to signing off approval for recording, as well as assuring all separate documents (easements) have been recorded, second by Barb Anderson. Motion carried. Mark Janowiak asked about the moving of the water main and it was noted that was included in the site plan and will be the expense of the owner.

CONSIDERATION: LAND DIVISION BY CSM – VILLAGE OF NEW GLARUS/NEW GLARUS FIRST

DISTRICT (TAX PARCEL 23-161-290): This certified survey map splits a piece of land 54.99' x 123.96' in the northeast corner of Glarner Park from the Village to the Fire District. The Fire District is responsible for the costs involved with the transfer. Plan Commission is recommending approval, contingent on adding dimensions of existing building and water main easement as well as mortgage certificates (if required) to the Certified Survey Map, recording of the separate documents to define the rights and use of the easement(s). It should also be noted that the property currently owned by the Village is zoned Conservancy and is proposed by this Certified Survey Map to be added to land zoned C-1 Commercial. As we move forward with this transfer the property will need to be rezoned. Motion by Mark Janowiak to approve the land division to include the contingencies of Plan Commission, 2nd by Greg Thoemke. Motion carried.

CONSIDERATION: LAND DIVISION BY CSM – HANS LENZLINGER (TAX PARCEL 23-161-43): The

certified survey map is a request by Mr. Lenzlinger's to split the existing parking lot to the rear of

his lot. He plans to quit claim deed that area to The New Glarus Hotel. Plan Commission is recommending approval contingent on the addition of easements and owner and lender certificates being added to the Certified Survey Map prior to approval for recording. The Board briefly discussed plans for the building of a duplex on 2nd Street and the access to that property being from 2nd Street and the back parking lot. Motion by Barb Anderson to approve the land division by CSM contingent on the addition of easements and owner and lender certificates being added to the Certified Survey Map prior to approval for recording, second by Mark Janowiak. Motion carried.

CONSIDERATION: SITE PLAN REVIEW – ERIC GOBELI (DBA: GLARNER BIER HAUS): This site plan is for the construction of a retail building by Eric Gobeli on the newly created parcel just south of the Swiss Aire Motel. Plan Commission is recommending approval subject to shifting the building 6” to the north for separation of easements and building, depicting all easements on the revised plans, and preparation of easement documents with Village and private parties. Plan Commission also requested a review of the easements by the Public Works. Petra Streiff moved to approve the site plan contingent on requests by Plan Commission being met prior to the issuance of a building permit, second by Mark Janowiak. Motion carried.

PRESIDENT’S REPORT:

PROCLAMATION IN HONOR VIETNAM VETERANS MONTH: The Village was contacted by the City of Monroe who will be holding a Vietnam Vets Program at the Behring Senior Center on October 4th asking if the Village would join the City of Monroe by issuing a special Proclamation proclaiming the month of October, Vietnam Veterans Month in the Village of New Glarus. Motion by Peggy Kruse, second by Barb Anderson to approve the Proclamation in Honor Vietnam Veterans Month. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Petra Streiff to convene into closed session at 7:40 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttman-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Petra Streiff, second by Barb Anderson to reconvene into open session at 9:12 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttman-yes. Motion carried.

RESULTS OF CLOSED SESSION: Motion by Barb Anderson, second by Mark Janowiak to direct the Village Attorney to carry out the action discussed in closed session. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 9:15 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/1/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff, and Greg Thoemke. ABSENT: Laci Bainbridge. ALSO PRESENT: Chief Boldebuck, Public Works Director Jelle, Margaret Lutz, Jesse Johnson, Attorney Bill Morgan and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced the Village Board will convene into closed session during this meeting under Section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

AGENDA: Motion by Barb Anderson to approve the 9/1/15 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Margaret Lutz appeared before the Board to express her concerns and disappointment with the handling of the 2015 street project. She noted the project and delays have created many issues for her home day care business and her family indicating the removal of the sidewalk and the gravel, etc. in the street and driveway area have caused safety issues. She also indicated her disappointment in just finding out that the project has been delayed and may not be completed for another 4-6 weeks, noting no notification by the Village that a delay may occur. With school starting, there is also a concern for the pick-up and drop-off point on 7th Avenue being safe for the children.

CONSENT AGENDA: Motion by Greg Thoemke to approve consent agenda, second by Petra Streiff. Motion carried.

Approval of minutes of 8/18/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses and retirement totaling \$23,577.46; Checks 32882 through 32910 totaling \$331,414.04 and payroll vouchers 10653 through 10695 totaling \$31,577.49.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: ADMINISTRATOR ATTENDANCE AT GREEN COUNTY LEADERS 2015 CLASS:

The 2015-2016 Green County Leaders Class began in August and would provide a great networking opportunity for the new Administrator as he begins his duties in New Glarus. The first class has already been held and the next class will occur on 9/9/15. Cost of the program is \$395.00 and there are sufficient funds in the Administrator training budget for that expense. Motion by Greg Thoemke to allow Administrator Gadow to attend, with payment from the applicable budget, provided Administrator Gadow's start date allows him to attend the 9/9/15 meeting and he makes a good faith effort to attend the remaining classes, second by Peggy Kruse. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: EXTENSION/ASSESSING DAMAGES ON 2015 STREET

PROJECT CONTRACT: Public Works Director, Scott Jelle informed the Board that the contract for the 2015 street project has a completion date of 8/30/15 with provisions to allow for the assessment of \$1,200 per day in damages. The contractor has requested a 29 day extension due to issues beyond his control. Public Works Director has worked with Strand to propose a 10 day extension of time to the contractor because of items listed on the contractor's request. Public Works Director Jelle is looking for input on the length of extension the Village is willing to allow, as well as feedback on the enforcement of the damages clause. He indicated the project began in mid-April and he questions whether it will be completed within the 29 day requested extension, reviewing the items that need completing. He also reported that Strand has approximately 7-10 days of on-site engineering time remaining on their contract and Public Works Director Jelle has

scaled back the time the on-site engineer is here the last two weeks to help offset additional costs. The letter from Iverson requesting the additional days included a mistake on the plans costing additional days to be added. Consensus of the Board was that would be an issue between Iverson and Strand, rather than the Village. The Board briefly discussed the reasons for the requested additional days as well as the number of days they felt was justified and enforcement of the contract. Motion by Greg Thoemke to extend Iverson's contract by 8 days (rather than 10) and assess liquidated damages after the 8 days and to advise the contractor that concerns on error in the plans should be worked out with Strand, second by Mark Janowiak. Motion carried.

PLAN COMMISSION:

CONSIDERATION: LAND DIVISION BY CSM – ERIC GOBELI (1200 STH 69, BEING TAX PARCEL 23-161-610): The certified survey map provides for the land division for the proposed Glarner Bier Haus being divided from the Swiss Aire Motel property. Plan Commission is recommending approval contingent on adding the building dimensions to the lot lines, adding all easements and owner and lender certificates to the Certified Survey Map prior to signing off approval for recording, as well as assuring all separate documents (easements) have been recorded. Motion by Peg Kruse to approve contingent on adding the building dimensions to the lot lines, adding all easements and owner and lender certificates to the Certified Survey Map prior to signing off approval for recording, as well as assuring all separate documents (easements) have been recorded, second by Barb Anderson. Motion carried. Mark Janowiak asked about the moving of the water main and it was noted that was included in the site plan and will be the expense of the owner.

CONSIDERATION: LAND DIVISION BY CSM – VILLAGE OF NEW GLARUS/NEW GLARUS FIRST DISTRICT (TAX PARCEL 23-161-290): This certified survey map splits a piece of land 54.99' x 123.96' in the northeast corner of Glarner Park from the Village to the Fire District. The Fire District is responsible for the costs involved with the transfer. Plan Commission is recommending approval, contingent on adding dimensions of existing building and water main easement as well as mortgage certificates (if required) to the Certified Survey Map, recording of the separate documents to define the rights and use of the easement(s). It should also be noted that the property currently owned by the Village is zoned Conservancy and is proposed by this Certified Survey Map to be added to land zoned C-1 Commercial. As we move forward with this transfer the property will need to be rezoned. Motion by Mark Janowiak to approve the land division to include the contingencies of Plan Commission, 2nd by Greg Thoemke. Motion carried.

CONSIDERATION: LAND DIVISION BY CSM – HANS LENZLINGER (TAX PARCEL 23-161-43): The certified survey map is a request by Mr. Lenzlinger's to split the existing parking lot to the rear of his lot. He plans to quit claim deed that area to The New Glarus Hotel. Plan Commission is recommending approval contingent on the addition of easements and owner and lender certificates being added to the Certified Survey Map prior to approval for recording. The Board briefly discussed plans for the building of a duplex on 2nd Street and the access to that property being from 2nd Street and the back parking lot. Motion by Barb Anderson to approve the land division by CSM contingent on the addition of easements and owner and lender certificates being added to the Certified Survey Map prior to approval for recording, second by Mark Janowiak. Motion carried.

CONSIDERATION: SITE PLAN REVIEW – ERIC GOBELI (DBA: GLARNER BIER HAUS): This site plan is for the construction of a retail building by Eric Gobeli on the newly created parcel just south of the Swiss Aire Motel. Plan Commission is recommending approval subject to shifting the building 6" to the north for separation of easements and building, depicting all easements on the revised plans, and preparation of easement documents with Village and private parties. Plan Commission also requested a review of the easements by the Public Works. Petra Streiff moved to approve the site plan contingent on requests by Plan Commission being met prior to the issuance of a building permit, second by Mark Janowiak. Motion carried.

PRESIDENT'S REPORT:

PROCLAMATION IN HONOR VIETNAM VETERANS MONTH: The Village was contacted by the City of Monroe who will be holding a Vietnam Vets Program at the Behring Senior Center on October 4th asking if the Village would join the City of Monroe by issuing a special Proclamation proclaiming the month of October, Vietnam Veterans Month in the Village of New Glarus. Motion by Peggy Kruse, second by Barb Anderson to approve the Proclamation in Honor Vietnam Veterans Month. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Petra Streiff to convene into closed session at 7:40 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttmann-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Petra Streiff, second by Barb Anderson to reconvene into open session at 9:12 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttmann-yes. Motion carried.

RESULTS OF CLOSED SESSION: Motion by Barb Anderson, second by Mark Janowiak to direct the Village Attorney to carry out the action discussed in closed session. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 9:15 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/18/15

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttmann, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff, Laci Bainbridge, and Greg Thoemke. ALSO PRESENT: Gof Thomson, Faun Phillipson, Andrew Bremer with MSA Professional Services, Chief Burt Boldebuck, and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttmann announced that the Village Board will convene into closed session under State Stat. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations during the course of this meeting.

AGENDA: Motion by Greg Thoemke to approve the 8/18/15 agenda, second by Peggy Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Peggy Kruse to approve consent agenda, second by Barb Anderson. Motion carried.

Approval of minutes of 7/21/15 Regular Meeting and 7/24/15, 7/25/15 and 7/28/15 Special Meetings:

Approval of Claims: Approval of claims from 8/4/15: ACH for payroll expense, JE for credit card payment and Check 32764 totaling \$23,724.13; Checks 32765 to 32799 totaling \$54,056.78 and payroll vouchers 10557 to 10603 totaling \$32,784.17. Approval of claims from 8/18/15: ACH for payroll expense, JE for credit card payment and Check 32764 totaling \$23,724.13; Checks 32765 to 32799 totaling \$54,056.78 and payroll vouchers 10557 to 10603 totaling \$32,784.17 and for 8/18/15: ACH for payroll expense, e-check for life insurance, ACH for health insurance, JE for utility bills totaling \$52,715.27, Checks 32800 to 32881 totaling \$383,661.12 and payroll vouchers 10604 to 10652 totaling \$36,369.24

Approval of Operator Licenses: to expire 6/30/17 to: LouAnn Judd, Hannah Wyttenbach, and Brittany Kremer.

Monthly Police Report: A copy of the monthly police report was included in the agenda packet.

Monthly Building Inspector Report: A copy of the monthly building inspector report was included in the agenda packet.

Update on 2015 Street Project: The street project is proceeding well. There have been a couple of change orders as a result of water main that hadn't been extended in previous projects and needed replacement as well as an extra manhole that will add some cost to the project. In addition, the timeline may end up being extended by a few days to accommodate the extra time for the contractors to complete the change orders.

Update: Chalet Inventory: A copy of the update from Beth Komisarek is attached to the agenda packet.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: LIBRARY USE OF SINKING FUND: The Library Board has requested the use of the remaining sinking funds previously set aside by the Village Board for the library expansion project to be used for stormwater engineering and survey services for the Glarner Park site. The balance of this account is currently \$3,676.81. Motion by Peggy Kruse to approve release of the funds for the expenses, second by Petra Streiff. Motion carried.

CONSIDERATION: REPLACEMENT OF LIGHTS OUTSIDE VILLAGE HALL: President Truttman indicated the Village has obtained a quote from Clark Electric for replacement of the 8 light fixtures outside of Village Hall that have broken over the course of time. Clark Electric has provided two options: replacement of all 8 fixtures with 10 watt LED fixtures for \$2,800 or replacement of 4 fixtures with 36 watt LED fixtures for \$1,200. Clerk Erb indicated the building sinking fund has a current balance of \$25,569 that could be used to cover the costs. Trustee Thoenke noted that he had been asked about the utility doing the necessary work and indicated that per Clark Electric quote, \$350 to \$400 of the cost is labor and he felt it would be more cost effective to allow Clark Electric to perform the work. On recommendation of Finance/Personnel, motion by Petra Streiff, second by Barb Anderson to approve the installation of 8 light fixtures at a cost of \$2,800. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER CAR SHOW ON 8/22/15: This annual application for the car show is sponsored by the New Glarus Chamber and includes closing of 5th Avenue from 2nd Street to Railroad Street and 1st Street from 5th Avenue to 6th Avenue on 8/22/15 between 8 a.m. to 6 p.m. The application also requests open intoxicants from 10 a.m. to 6 p.m. on the closed streets. Applicant will be responsible for posting the boundaries for the open intoxicants. Amplification will be used for announcements and background music between 10 a.m. and 6 p.m. Insurance is on file. Public Works/Public Safety is recommending approval with the requirement that 1 port a potty be provided.

Motion by Peggy Kruse, second by Petra Streiff to approve the Special Events Permit to New Glarus Chamber for the car show on 8/22/15 with the added port a potty. Motion carried.

CONSIDERATION: APPRENTICE SCHOOL FOR MIKE MATHEWS: Public Works/Public Safety Committee is recommending Mike Mathews attend apprentice school beginning this fall with the Village paying the tuition of \$3,800 over the four-year course, with an agreement made between the Village and Mr. Mathews regarding reimbursement of the tuition should he terminate employment within four years of completing the schooling. Motion by Mark Janowiak, second by Laci Bainbridge to approve Mike Mathews for the apprentice program with the payment of the tuition by the Village. Motion carried.

CONSIDERATION: RESOLUTION 15-36 CMAR REPORT: This is an annual Resolution for review and submittal of the 2014 Compliance Maintenance Annual Report for the Wastewater Treatment Facility. The Grading Summary notes all sections received an A rating with the exception of the Influent which received a C. Motion by Greg Thoemke, second by Barb Anderson to approve Resolution 15-36 and the CMAR Report for 2014. Motion carried.

PARKS & RECREATION

CONSIDERATION: REPAIRS TO FLORAL CLOCK: Mike and Theresa Colney provided the Committee a couple of options for the repairs to the floral clock. The cost for rebuilding/refurbishing the existing movement was estimated at \$3,500 to \$4,500 with the cost for building new movement at \$6,000 to \$8,000. The recommendation of the Parks & Recreation Committee is to have the Public Works employees pull the clock works this fall in order for Colneys to have the clockworks shop in Madison take a look and provide an estimate for repairs and determine if the clock can be repaired or if possibly the issue is wiring. Motion by Barb Anderson, second by Peggy Kruse to have the Public Works staff remove the clock works after the end of September to allow for checking of needed repairs.

PLAN COMMISSION:

DISCUSSION & RECOMMENDATION OF RESOLUTION 15-37 FOR THE PROJECT PLAN TO CREATE TAX INCREMENTAL FINANCE DISTRICT #4: Andrew Bremer with MSA provided an overview to the Tax Incremental Finance District #4 Project Plan and maps and reviewed with the Village Board the changes made after the review with the Plan Commission. He noted that four parcels on the west side of 2nd Street between 4th and 5th Avenues were included in the boundary of the TID and project details were changed to accommodate the additional parcels.

Trustee Kruse asked about the numbers for estimated project costs and expenditures on Table 2. Mr. Bremer indicated those professional estimates were prepared based on sites and work to be completed using assumptions for proposed development. He further noted that each project/development will come before the Board individually for approval and possible funding. He noted the proposed TID#4 as prepared is scheduled to close in 2041 with a positive cash flow of \$772,515.

Mr. Bremer indicated a second Joint Review Board meeting will be held for the final approval of the TID on 9/10/15 and he will be contacting the Village to schedule and provide notices for that meeting.

Motion by Peggy Kruse, second by Laci Bainbridge to approve Resolution 15-37 for the Project Plan to create Tax Incremental Finance District #4 contingent on approval by the Village Attorney. Motion carried.

HISTORIC PRESERVATION:

CONSIDERATION: ACCEPTANCE OF ARCHITECTURAL SURVEY: Trustee Barb Anderson provided an update on the work completed by Carol Cartwright under a grant provided by the State for an architectural survey of the Village. The survey was completed through a 100% reimbursable grant through the Wisconsin Historical Society. The Historic Preservation Commission held a public hearing on the report on August 17th that was well attended. Motion by Barb Anderson, second by Mark Janowiak to accept the architectural survey prepared by Carol Cartwright. Motion carried.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSION: Motion by Mark Janowiak, second by Barb Anderson to convene into closed session at 7:42 p.m. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttmann-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Barb Anderson, second by Peggy Kruse to reconvene into open session at 9:40 p.m. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes and Roger Truttmann-yes. Motion carried.

RESULTS OF CLOSED SESSION: President Truttmann will contact the Village Attorney to discuss a few options.

ADJOURNMENT: Mark Janowiak moved to adjourn at 9:41 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/28/15

SPECIAL MEETING-CALL TO ORDER: President Truttmann called the special meeting to order at 7:00 p.m. PRESENT: Roger Truttmann, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff and Greg Thoemke. ALSO PRESENT: Clerk-Treasurer Lynne Erb

CONSIDERATION: RESOLUTION 15-35/APPROVE ADMINISTRATOR EMPLOYMENT CONTRACT: The Board briefly discussed the contract and amendment made prior to signing. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 15-35 approving the Administrator Employment Contract (attached to the Resolution) and appointment of Bryan Gadow to the position of Village Administrator. Motion carried unanimously.

ADJOURNMENT: Mark Janowiak moved to adjourn at 7:17 p.m., second by Peggy Kruse. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/25/15

SPECIAL MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 8:45 a.m. PRESENT: Roger Truttmann, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff and Greg Thoemke. ALSO PRESENT: Bill and Denise Freuh of Public Administration Associates. Clerk-Treasurer Lynne Erb joined after the interview process was completed.

CONVENE INTO CLOSED SESSION: The convened into closed session immediately after call to order by unanimous vote.

The Village Board conducted interviews of the three finalist candidates for the position of Administrator and listened to background and reference checks and discussed the offering of an employment contract and its terms with the top candidate.

RECONVENE INTO OPEN SESSION: The Board reconvened into open session at 1:35 p.m. by unanimous vote.

ADJOURNMENT: Barb Anderson moved to adjourn at 1:35 p.m., second by Greg Thoemke. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/24/15

An informal meeting of the Village Board with the three finalists for the position of Village Administrator was held at the Chalet Landhaus conference room from 6 p.m. to 8 p.m. In attendance were: Roger Truttman Barb Anderson, Peggy Kruse, Petra Streiff and Greg Thoemke. Also present were: Bill and Denise Freuh with Public Administration Associates, Bryan Gadow and guest, Martin Shanks and guest, and Caitlin Stene.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/21/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Mark Janowiak, Petra Streiff and Greg Thoemke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 7/21/15 agenda, second by Peggy Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

PRESIDENT'S REPORT:

APPOINTMENT OF TRUSTEE TO VACANCY: President Truttman is recommending the reappointment of Laci Bainbridge to the unexpired term she resigned from earlier this year. Motion by Greg Thoemke, second by Peggy Kruse to appoint Laci Bainbridge as trustee. Motion carried.

REMINDER OF 7/24 AND 7/25 ADMINISTRATOR INTERVIEWS: President Truttman reminded the Board of the upcoming interview times. The Board reviewed information from PAA, the firm assisting with the hiring process. He also informed the Board that one of the four finalist has decided not to continue in the hiring process and the Board will be interviewing three finalist on Saturday. The Board briefly discussed whether they felt three finalist was sufficient.

CONSENT AGENDA: Motion by Peggy Kruse to approve consent agenda, second by Petra Streiff. Motion carried.

Approval of minutes of 7/7/15 Regular Meeting:

Approval of Claims: ACH for payroll, JE for life and health insurance and for utilities totaling \$51,247.12; Checks 32709 thru 32763 totaling \$241,267.29 and payroll vouchers 10510 to 10556 totaling \$32,802.84.

Approval of Operator Licenses: to expire 6/30/17 to Susie Weiss, Mike Nevil; Courtney Leuzinger; Brooke Bidlingmaier; Shanne Krueger-Sorenson; Mennen Borucki; Anjanette Kammes; Snady Berg; Sundeep Singh.

Approval: Temporary Alcohol License for New Glarus Fire Department for Firefest: to be held on August 1st and 2nd at the Fire Station and parking lot area between Village Hall and Fire Station.

Approval: Temporary Alcohol License for Alhornman Triathlon 8/2/15: for the serving of beer at the post-race portion of the Alhornman Triathlon located in the parking area between Village Hall and the Fire Department.

Approval: Amendment to Kleeman's Alcohol License to allow beer garden in parking lot on 8/16/15:

Update: Joint Parks Meeting/Public Hearing on Dog Park: The joint Town/Village Parks Committee met on July 15th and held a public hearing on a potential dog park. Approximately 8 people attended the public hearing in support of a dog park with one possibility for a location being brought as the vacant area currently owned by Jack Links and the Village. The Committee discussed options for gaining additional public support and researching options for grant opportunities as well as shared funding from the Village and Town.

Update: Alliant Substation: Public Works Supervisor Jelle informed the Public Works/Public Safety Committee of his recent meeting with representatives from Alliant Energy recently. They discussed future improvements and ownership of substation and equipment. This discussion has been on-going for the last +15 years and staff will continue to update the Board as more information becomes available.

Monthly Police Report: A copy of the monthly police report was included in the agenda packet.

Monthly Building Inspector Report: A copy of the monthly building inspector report was included in the agenda packet.

Update on 2015 Street Project: The contractor has finished the installation of the water main and all water services on 8th Avenue. The contractor is approximately 80n percent complete with the storm sewer on 8th Avenue. The contractor is expected to begin the street excavation of 8th Avenue this week. Once the storm sewer is complete on 8th Avenue the contractor will continue installing the sanitary sewer and water on 7th Avenue.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS FIRE DEPARTMENT FOR

FIREFEST 8/1/15: This annual application for the Firefest event held by New Glarus Fire Department on 8/1/15 and includes the closure of 4th Avenue between 2nd and 3rd Street on July 31st and August 1st. A tent will be located in the parking lot between the fire department and village hall. Amplification devices will be utilized within this building. Chief Boldebeck has spoken with the Fire Chief regarding the extra police coverage between 7:30 p.m. and 12:30 a.m. The certificate of insurance is on file with the Village and Public Works/Public Safety is recommending approval. Motion by Petra Streiff, second by Barb Anderson to approve the Special Events Permit to New Glarus Fire for Firefest on July 31st and August 1st. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: WILHELM TELL FESTIVAL 9/4-6/2015: This is an annual application for street use with tent, open intoxicants and amplification devices on Friday, September 4th through Sunday, September 6, 2015. The applicant is requesting the closure of 1st Street between 5th and 6th Avenue for a tent. Open intoxicants were approved for past events and the applicant would like to include a larger area this year by adding Railroad Street to Sugar River

Pizza in addition to 2nd Street from Ott Haus to 5th Avenue, 5th Avenue to 1st Street, 1st Street to 6th Avenue and 6th Avenue to Railroad Street. They are also requesting open intoxicants in Village Park for Sunday, September 6th during the Art in the Park. Public Works/Public Safety is recommending approval, adding the recommendation of Chief Boldebeck that port-a-potties be provided. We will need to obtain an updated certificate of insurance and any recommendation should be contingent on receipt of that. Motion by Peggy Kruse, second by Bard Anderson to approve the Special Events Permit for Wilhelm Tell Festival on 9/4/15 to 9/6/15 contingent on the addition of port-a-potties as recommended by FEMA guidelines included with the Special Events Permit Application and receipt of updated certificate of insurance. Motion carried.

CONSIDERATION: RECOMMENDATION: REPAIR/REPLACEMENT OF STORM SEWER ON 11TH AVENUE BETWEEN RAILROAD AND 1ST STREET: Trustee Kruse reported that Public Works Supervisor, Scott Jelle has received estimates for both the repair and the replacement of a section of storm sewer on 11th Avenue that is deteriorated and creating drainage issues. The estimates are from Iverson Construction, the company currently performing the street construction work in the Village. Recommendation of the Supervisor Jelle is to replace the section under the 24" main at a cost of \$27,910 in order to avoid future issues. The main on either side of this section is all 24" main. Strand has included this replacement as part of the Village's 5-year plan for a few years now, as areas above and below this section have been replaced within that last number of years leaving this area as the only deteriorated section in this problem area. There are sufficient funds in the storm water utility surplus account to cover this cost and Public Works/Public Safety is recommending approval of the bid for installation of the 24" main utilizing storm water utility surplus. Motion by Greg Thoenke, second by Petra Streiff to approve the bid with Iverson Construction for replacement of the storm sewer main on 11th Avenue between Railroad and 1st Street with 24" main at a cost of \$27,910 funded by the storm water utility. Motion carried.

PARKS & RECREATION

CONSIDERATION: USE OF VILLAGE PARK ON 9/6/15 BY WILHELM TELL FESTIVAL FOR ART IN THE PARK: This is an annual application for the art fair held in conjunction with Wilhelm Tell Fest. The application requests the use of Village Park for Sunday, 9/6/15. A certificate of insurance is on file. Motion by Barb Anderson, second by Petra Streiff to approve the Park Permit to Wilhelm Tell Festival for Art in the Park on 9/6/15. Motion carried.

CONSIDERATION: RESCIND ACCEPTANCE OF OFFER ON CHALET ROOF: Trustee Thoenke updated the Board on the concerns over moving forward with the roofing project in light of the necessary repairs included in the condition report on the Chalet received earlier this year. The Board discussed the condition report and noted a reference to repairs to the chimney being needed prior to repair of the roof. They also discussed the replacement of the logs on the roof as required, noting the additional \$3,050 to the bid for new logs. Trustee Thoenke briefly updated the Board on the work of the Friends of the Chalet noting this is their third year and in that time they have been able to secure some grants, get the Chalet listed on the National Historic Register and meet their revenue goal of \$2,000 last year. He would like the opportunity to meet with the Friends to review the Board's concerns regarding the necessary repairs to the Chalet. Consensus of the Board was to include a discussion on the Chalet at the August Parks meeting. The Board briefly discussed the ownership of the collection at the Chalet.

Motion by Roger Truttman to rescind the acceptance of the offer for repairs on the Chalet Roof by Hightop Roofing, second by Peggy Kruse. Motion carried.

Motion by Greg Thoenke to table acceptance of the low bid on the roofing project to 8/18/15, second by Barb Anderson. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 7:37 p.m., second by Barb Anderson. Motion carried.

-Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/7/15

PUBLIC HEARING: ORDINANCE 15-03 CREATING SECTIONS 288-21 AND 288-27 OF THE MUNICIPAL CODE: President Truttman called the public hearing to order at 7:00 p.m.

PRESENT: Roger Truttman, Barb Anderson, Peggy Kruse, Mark Janowiak, and Greg Thoenke.
ABSENT: Petra Streiff. ALSO PRESENT: Bill Frontzak, Dale Stampfli, Mich Ganshert, Sandy Blum, Jonathon Brauer, Kim Tschudy, Colleen Bell, Sue Moen (POST-MESSENGER-RECORDER), Chief Burt Boldebeck and Clerk-Treasurer Lynne Erb.

This ordinance would allow for the parking of certain vehicles and equipment on the west side of Hoesly Drive for a period of 72 hours wherein, current ordinance includes a twenty-four hour limitation. Chief Boldebeck updated the Board on the history of this ordinance indicating he has been in the works for some time and during that time no enforcement of parking on Hoesly Drive has been done. He spoke regarding his concerns in allowing the longer parking period for semi-trailers in this area, noting the congestion with 2-5 trailers regularly parked in the area from Thursday through Sunday or Monday, and a recent collapse of one trailer that resulted in a fuel spill. He is recommending this ordinance not be approved and the existing 24 hour limit parking ordinance continue to be enforced. Mr. Stampfli (representing Top Logistics) asked where he should go with his trailers, indicating his drivers are required to have a specific number of hours off each week and need an area to leave the trailers. He noted he has been conducting this business for 15 years and is parking on the west side of Hoesly Drive as requested by the Village and area businesses and that there has only been one incident in that time (the trailer collapse and fuel spill). Mr. Stampfli indicated the problems began when vehicles started parking on the east side of the roadway as well.

Mich Ganshert spoke to the Board indicating his concern that allowing this exception to accommodate one individual/business would set a dangerous precedent for the Village.

Bill Frontzak also spoke to the congestion on Hoesly Drive suggesting parking only on one side of the roadway and improved signage and marking. He noted he had no issue with the semi-trailers parked on the west side of the roadway as long as the east side was kept open.

After further discussion regarding parking from various businesses in the area and possible solutions for relocating the semi-trailers, motion by Greg Thoenke, second by Mark Janowiak to close the public hearing at 7:23 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:23 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoenke to approve the 7/7/15 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Mark Janowiak to approve consent agenda, second by Peggy Kruse. Motion carried.

Approval of minutes of 6/16/15 Regular Meeting:

Approval of Claims: ACH for payroll, and Checks No. 32660 to 32663 totaling \$20,022.41; payroll vouchers 10465 to 10509 totaling \$36,624.12 and Checks 32664 to 32708 totaling \$206,616.21.

CONSIDERATION: ORDINANCE 15-03/PARKING OF SEMI-TRAILERS ON HOESLY DRIVE:

The Board continued discussion indicating concern over the issues created with the semi-trailers parking on the roadway for extended periods as well as creating a special exception for one business to utilize a public way. The Board also discussed a desire to work with Mr. Stampfli on a solution and to allow time for that to occur without enforcement of the 24-hour limitation parking ordinance.

Motion by Greg Thoemke to deny Ordinance 15-03, second by Mark Janowiak. Motion carried. Consensus of the Board is to request Chief Boldebeck, Public Works Supervisor Jelle to work with Mr. Stampfli on possible solutions with no citations issued during that timeframe and to provide an update at the August Public Works/Public Safety meeting.

CONSIDERATION: RESOLUTION 15-33/ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR AN UPDATE TO THE VILLAGE OF NEW GLARUS COMPREHENSIVE PLAN:

This Resolution establishes the procedures for public participation as the update to the Village's Comprehensive Plan moves forward and follows procedures set forth during the preparation of the original plan. The document was prepared by Mark Roffers of MDRoffers who will be updating the Plan over the course of the next two years for the Village. Motion by Peggy Kruse, second by Barb Anderson to approve Resolution 15-33. Motion carried.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-34/AMENDING PERSONNEL HANDBOOK TO ALLOW

POLICE A FACEBOOK PAGE: Clerk Erb presented Resolution 15-34 amending Chapter 5.16(D)(8)(c)(1) of the Village's Personnel Handbook allowing an exception for the Police Department to maintain their own social media (Facebook) account. Motion by Mark Janowiak, second by Barb Anderson to approve Resolution 15-34. Motion carried.

PARKS & RECREATION:

CONSIDERATION: AWARD OF BID FOR CHALET ROOF: The Village received 3 bids with the low bid (High Top Roofing) at \$5,550 for the base bid and additional plywood listed at \$40 per sheet. The next lowest bid was (Seamless Gutters) at \$5,650 for the base and additional plywood listed at \$35 per sheet. Clerk Erb noted that the bids do not include new logs and several of the existing logs are getting quite rotted. Replacement with new logs is not included in the bids. Historic Preservation Commission will be meeting on 7/13/15 to approve the color of the shingles and could consider replacement of the logs and rocks. Sandy Blum (Friends of the Chalet) asked about some additional work to repairs of the walls and Greg Thoemke noted that at this time there are no additional funds for that work. The Board briefly reviewed the quote from High Top Roofing. Motion by Greg Thoemke, second by Barb Anderson to approve the bid with High Top Roofing at \$5,550 excluding the logs to be funded from Chalet sinking funds. Motion carried.

CONSIDERATION: AWARD AND FUNDING OF AIR UNIT FOR CHALET OF GOLDEN FLEECE:

The air unit at the Chalet of the Golden Fleece quit working mid-June and due to the age of the unit, parts cannot be found to correct the problem. The Village received two bids for replacement of the unit, one from Lanz in the amount of \$4,932 and the other from Monroe Heating for \$3,729. This replacement is not included in the Budget and the Board will need to determine a funding source for this

repair. Trustee Thoenke noted that the sinking fund held by the Chalet fund will be used almost entirely for the roofing project and most likely will need to utilize undesignated general fund money to replacement the air unit. Motion by Peggy Kruse to award bid to Monroe Heating for \$3,729 for a new air unit to be paid for with undesignated general fund reserve, second by Greg Thoenke. Motion carried.

ANNOUNCEMENT: CLOSED SESSION:

President Truttman announced the Village Board will convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Review applications for Village Administrator position].

CONVENE INTO CLOSED SESSION: Motion by Mark Janowiak, second by Greg Thoenke to convene into closed session at 8:10 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Greg Thoenke-yes; Roger Truttman-yes. Motion carried.

RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION ON MATTER DISCUSSED IN CLOSED SESSION: Motion by Peggy Kruse, second by Barb Anderson to reconvene into open session at 8:45 p.m. ROLL CALL VOTE: Barb Anderson-yes; Mark Janowiak-yes; Peggy Kruse-yes; Greg Thoenke-yes; Roger Truttman-yes. Motion carried.

President Truttman reported the Village Board is proceeding with the hiring process for the Village Administrator.

DISCUSSION/CONSIDERATION: CONTRACT WITH PAA REGARDING ADMINISTRATOR

HIRING BACKGROUNDS: Clerk Erb reported that she had been in contact with PAA regarding assistance with the remaining portions of the administrator hiring process and received a verbal quote of \$4,000 plus travel expense for taking the process from tonight's meeting through appointment of the new administrator, i.e. arranging for interviews, organizing and conducting social event and interviews, background checks, and contract negotiation. Motion by Greg Thoenke, second by Barb Anderson to award the contract for assistance with the remaining hiring process for the Administrator to PAA of Oshkosh, WI at a cost of \$4,000 plus travel expense. Motion carried.

PRESIDENT'S REPORT:

DISCUSSION AND RECOMMENDATION ON AN INDIVIDUAL TO NOMINATE FOR THE PUBLIC MEMBER POSITION FOR THE JOINT REVIEW BOARD FOR PENDING TIF DISTRICT #4:

President Truttman indicated he spoke with Dave Wyttenbach and Dave agreed to be the public member of the Joint Review Board for TIF#4. Motion by Roger Truttman, second by Peggy Kruse to appoint Dave Wyttenbach as the public member of Joint Review Board for TIF #4. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 9:47 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/16/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:10 p.m. PRESENT: Roger Truttman, Barb Anderson, Petra Streiff, Peg Kruse, Mark Janowiak, and Greg Thoenke. ALSO PRESENT: Kevin Budsberg, Parks Director Chris Rear, Colleen Bell, Bill Hustad, Doug Oppliger, William Kuenzi, Jr. Dan Stolts, Linda Stolts, Library

Director Lauren White, Andrew Bremer (MSA), Laci Bainbridge, Brent Peters, Chief Burt Boldebuck, and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 6/16/15 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Brent Peters appeared before the Board regarding parking notification for Saengerfest and other festivals located on 4th Avenue, providing a letter outlining his concerns over being ticketed and towed and requesting the procedure for closing the street for these events be looked at for ways to improve notification to local residents. This item will be placed on the next Public Works/Public Safety agenda.

CONSENT AGENDA: Motion by Petra Streiff to approve consent agenda, second by Barb Anderson. Motion carried.

Approval of minutes of 6/2/15 Regular Meeting:

Approval of Claims: ACH for payroll, JE for utility bills and health insurance and Check No. 32597 totaling \$57,868.79; payroll vouchers 10425 to 10464 totaling \$29,586.96 and Checks 32598 to 32659 totaling \$136,130.01.

The following licenses are approved as recommended by the Public Works/Public Safety Committee:

Approval: Operator's License to expire 6/30/17: Vicki L. Jenson; Richard Engen; Theodore Williams; John B. Miller; Hannah Workman; Lessia Bigler; McAllister Reynolds; Robert Steven Wisdom; Barbara Kummerfeldt; Ginger Blum; Jeremy Bigler; James Loeffelholz; Samantha Hoesly; Eric Gobeli; Harmony Brooks; Jolene J. Butenhoff.

Approval: Original Alcohol Beverage Retail Class A Liquor License to: Brandi's Bridal Galleria Etc LLC (Brandi Nehmer, Agent) to expire 6/30/16:

Miscellaneous License to Expire 6/30/16: Swiss Lanes, Inc (pool table); Swiss Lanes, Inc (bowling lanes); Ott Haus Pub & Grill, LLC (pool table); Townedge Restaurant & RV Park (RV Park); Firefly Park LLC (Mobile Home Park)

Cigarette Licenses to Expire 6/30/16: Swiss Lanes, Inc; Ott Haus Pub & Grill, LLC;

Renewal Alcohol Beverage Licenses to expire 6/30/16:

Class A Liquor to: Susan Nettum (Artful Gourmet)

Class A Beer/Liquor to: Edelweiss Cheese Authentic Wisconsin (Kathleen Workman, Agent) [including the addendum]; Hoch Enterprises, Inc. (Barbara H. Kummerfeldt, Agent)

Class B Beer/Liquor to: Swiss Lanes, Inc (Richard Engen, Agent); Kristi's Restaurant LLC (Kristi Kae Lopez, Agent); Steinbock LLC (New Glarus Hotel & Chalet Landhaus- Michael Nevil, Agent); Puempels Olde Tavern LLC (Charles Bigler, Agent); Ott Haus Pub & Grill LLC (Rebecca Pytak, Agent)[including changing the closing time on the addendum to 10 p.m.]

Class B Beer/Class C Wine: Fat Cat Coffee Works LLC (John Miller, Agent); Sugar River Pizza Co., LLC (Debrah Rose Dippen-Watterson, Agent); Cow & Quince LLC (Lori Stern, Agent)

Class B Liquor: Robert Borucki (Primrose Winery)

Class A Liquor/Class B Beer: Swiss Aire Motel LLC (Eric Gobeli, Agent)

Monthly Police Report: The monthly police report was included in the agenda packet.

Monthly Building Inspector Report: The monthly building inspector report was included in the agenda packet.

Update on 2015 Street Project: The street project started a week late do to extra time needed to get the contract information approved and signed but overall the project is progressing well. There has been an issue with the contractor driving trucks on streets not stable enough to support large truck traffic but the contractor is aware that they will have to repair any damage done.

COMMITTEE/COMMISSIONS:

COMMUNITY DEVELOPMENT AUTHORITY:

INTRODUCTION OF ANDREW BREMER OF MSA (TID#4):

DISCUSSION/CONSIDERATION: TIMELINE FOR CREATION OF TID#4: Andrew Bremer with MSA introduced himself and presented an overview of possible timelines for the creation of TID#4, noting the Village Board would need to approve the TID prior to September 30, 2015 in order to use the 1/1/15 values and receive TID increment revenue by 2017. There is one party interested in working with the Village on a project within the proposed area for this TID and negotiation of a Developer's Agreement could begin after approval of the TID. Motion by Mark Janowiak to follow the timeline for Board action by 9/30/15 and use the 1/1/15 assessments as set forth by MSA, second by Barb Anderson. Motion carried.

FINANCE & PERSONNEL

CONSIDERATION: AGREEMENT WITH GREEN COUNTY REGARDING SETTLEMENT OF SPECIAL ASSESSMENTS AND CHARGES: Clerk Erb reported that Green County is presenting this agreement to allow them to continue to settle in full with each municipality, but also to provide them assurance that each municipality will be responsible for the special charges/assessments place on a property in the event there would be insufficient proceeds to cover expenses for the property. Motion by Petra Streiff, second by Peggy Kruse to approve the Agreement with Green County Regarding Settlement of Special Assessments and Charges. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: AMENDING VILLAGE POLICY TO ALLOW THE POLICE TO HAVE A FACEBOOK PAGE: Public Works/Public Safety is recommending amending Village Policy to allow a Facebook page for the Police Department. Motion by Greg Thoemke, second by Mark Janowiak to approve amending Village Policy to allow a Facebook page for the Police Department. Motion carried.

DISCUSSION/CONSIDERATION: POLICE DEPARTMENT REMODEL: Trustee Kruse noted there was an extensive discussion at Public Works/Public Safety regarding this issue and noted the Committee felt the needed security updates are important. She further noted her concern about the funding of the project and prioritizing concerns with safety issues being addressed first. Chief Boldebuck presented his plan for the renovation and indicated the only sensible option is to expand to the north, a space currently occupied by a tenant. He also noted the need for private offices and estimated the cost of the project at \$50,000 based on an estimate received approximately one and one-half years ago, indicating this update should be sufficient for the department for the next 10-12 years. Clerk Erb prepared a memo for the Board outlining concerns over the funding of the project as well as the possibility of future updates to Village Hall should the library move from its current space. She also outlined existing concerns for the administrative offices at Village Hall, including security and combining office spaces. Greg Thoemke moved at 7:55 p.m. to recess to allow him time to read the memo provided by Clerk Erb, second by Peggy Kruse. Motion carried with Petra Streiff opposing. Motion by Greg Thoemke, second by Barb Anderson to reconvene at 8:00 p.m. Motion carried.

The discussion continued with Trustee Thoemke indicating his preference for meeting the needs of the Police Department sooner rather than later. After a lengthy discussion, Greg Thoemke moved to seek bids on the Police Department remodel project as laid out in the plan by Chief Boldebeck separately, but in conjunction to seek bids for security to the Administrative Offices and electronic keying for all offices, second by Mark Janowiak. Motion carried.

CONSIDERATION: AMENDMENT TO KLEEMAN'S ALCOHOL LICENSE TO ALLOW BEER GARDEN IN PARKING LOT ON 7/18/15: Motion by Mark Janowiak to approve amending the alcohol license for Kleeman's to allow for a beer garden on the parking lot on 7/18/15 from noon to 9 p.m. and providing for fencing of the area with access only through the bar, second by Barb Anderson. Motion carried.

DISCUSSION/CONSIDERATION: ORDINANCE 15-04/RESTORATION OF STREET OPENINGS AND EXCAVATIONS: Trustee Kruse reported this Ordinance would change the procedure for obtaining permits for the opening or excavating of public streets by requiring contractors that are working in conjunction with Village Street projects to replace any disturbed terrace or lawn area with sod, if the Village is also restoring the area with sod. The committee recommends approval. Motion by Petra Streiff, second by Barb Anderson to approve Ordinance 15-04. Motion carried.

DISCUSSION/CONSIDERATION: AMENDMENT TO STREET PRIVILEGE PERMIT: This amendment requires contractors applying for street opening permits to provide plans when their project is disturbing curb, gutter or sidewalk. The amendment is being made as a result of WE Energies removing a set of sidewalk stairs that the Village called out for protection during the 2015 Street project. Motion by Petra Streiff, second by Mark Janowiak to approve the amendments to the Street Privilege Permit. Motion carried.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: POTENTIAL SITES FOR SOFTBALL FIELD: Parks & Recreation Committee is recommending continuing to work with Fehr Graham on design and cost estimate for the potential layout for a new softball field at Veteran's Park as prepared by Parks and Recreation Director Chris Rear. The plan would require the school to donate the tennis courts back to the Village and they would need to be removed. There is one other potential site that would require the Village to purchase the land from a private party. Trustee Thoemke referred to the lay-out prepared by Chris Rear, noting it received approval on a 2-1 vote at Parks Committee and that he personally cannot support the lay-out as presented without exploring other options. He expressed his concerns with the plan including safety and space issues. Chris Rear noted there are safety concerns at Glarner Park as well, that could potentially be resolved by the relocation of the ball field to Vet's Park. He also indicated that while this initial drawing is a rough draft, he believes it would be worthwhile to explore the option in more detail and is therefore asking the Board to support requesting a more specific design and cost estimate. As part of that process, he would also like to meet with the veteran's groups to assure their needs for the monument are met. Chris Rear also reported that in conversations with the School, he understood they are willing to donate the tennis courts back to the Village and possible assisting with the ball field, however, a new ball field of this type is not in their plans and they have no area available for use as this type of field. William Kuenzi, Jr with the veterans presented a written overview of the history of the park and the memorial outlining the building of the actual memorial and future plans. [A copy of his written remarks are maintained at the Clerk's Office]. Several other members of the audience spoke to concerns for the maintenance of the veteran's memorial area as well as potential safety, parking, space issues. The Board and members of the audience continued to discuss several issues including: space needs, safety concerns, parking concerns, school use of the property, use of tennis courts, use of playground and use of the basketball court, and the veteran's memorial as well as options for utilizing the parking area.

Motion by Mark Janowiak, second by Petra Streiff to work with Fehr Graham for a more detailed plan with the understanding there will be no cost to the Village. Motion carried.

PRESIDENT'S REPORT:

RESIGNATION OF TRUSTEE BAINBRIDGE: President Truttman reported he received a resignation from Trustee Bainbridge. Motion by Mark Janowiak, second by Peggy Kruse to accept the resignation. Motion carried.

ADJOURNMENT: Barb Anderson moved to adjourn at 9:15 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/2/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Barb Anderson, Laci Bainbridge, Petra Streiff, Peg Kruse, Mark Janowiak, and Greg Thoenke. ALSO PRESENT: Jason Borth, Chief Burt Boldebuck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 6/2/15 agenda, second by Peggy Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve consent agenda, second by Barb Anderson. Motion carried.

Approval of minutes of 5/19/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses totaling \$28,329.65; payroll vouchers 10395 to 10424 totaling \$28,214.93 and Checks 32550 to 32596 totaling \$63,784.90.

Approval of 2016 Budget Timeline: Annual outline of the timeline was included with the agenda packet.

CLOSED SESSION ANNOUNCEMENT: The Village Board will convene into closed session under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Police Complaint].

President Truttman informed the Board that if they were comfortable with the recommendation of the Village Attorney, no closed session would be necessary. Consensus of the Board was that they were.

CLOSED SESSION [Police Complaint] ACTION: Motion by Greg Thoenke, second by Mark Janowiak to disallow the complaint filed [approve Resolution 15-32 provided by Attorney Morgan]. Motion carried.

DISCUSSION/CONSIDERATION: ACCEPT RESIGNATION OF VILLAGE ADMINISTRATOR:

Motion by Greg Thoemke, second by Peggy Kruse to accept the resignation of Village Administrator, Nicholas Owen. Motion carried. His last day at the Village will be June 19th.

CLOSED SESSION ANNOUNCEMENT: The Village Board will convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Preliminary consideration of filling of Village Administrator position].

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Barb Anderson to convene into closed session at 7:07 p.m. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

RECONVENE INTO OPEN SESSION WITH DISCUSSION AND POSSIBLE ACTION: Motion by Greg Thoemke, second by Mark Janowiak to reconvene into open session at 7:32 p.m. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

Motion by Greg Thoemke, second by Barb Anderson to solicit applications for the position of Village Administrator based on advertisement placed by Village staff on websites as proposed by staff with an anticipated hiring wage range of \$58,000 to \$78,000. Motion carried with Petra Streiff opposing.

DISCUSSION/CONSIDERATION: VILLAGE ADMINISTRATOR RECRUITMENT WITH POSSIBLE AWARD IF CONTRACT: Motion by Greg Thoemke to table, second by Barb Anderson. Motion carried.

DISCUSSION/CONSIDERATION: APPOINTMENT OF INTERIM ADMINISTRATOR: President Truttmann reported Clerk/Treasurer Lynne Erb has previously served as Interim Administrator and Finance and Personnel Committee is recommending her appointment to position from the date of the current administrator leaving until one month from the start date of the new Administrator with a wage increase of \$350 per week for that period. Motion by Mark Janowiak to approve an additional \$350 per week to continue one month after the start date of the new Administrator, second by Greg Thoemke. Motion carried.

DISCUSSION/CONSIDERATION: RESOLUTION 19-31/APPOINTMENT OF OFFICE ASSISTANT: With the additional workload at the Clerk-Treasurer's Office as a result of the Administrator vacancy, staff is requesting hiring part time staff to assist with the daily duties for the Clerk-Treasurer's Office and coverage for the Utility Office as needed. Staff is recommending the appointment of Jamie LeGros as she has had previous experience in this office and is working at the Village Pool as well. Motion by Peggy Kruse, second by Barb Anderson to approve Resolution 19-31 with the total number of hours not to exceed 250. Motion carried.

CLERK'S REPORT:

REMINDER OF BOARD OF REVIEW 6/4/15: Board of Review will be held on Thursday June 4th at 3:00 p.m. to 5:00 p.m.

PRESIDENT'S REPORT

CONSIDERATION: APPOINTMENT OF COMMITTEES/COMMISSIONS: President Truttmann is recommending the appointment of Barb Anderson to replace Petra Streiff as the Village Board

representative to the Historical Preservation Commission. Motion by Roger Truttmann, second by Peggy Kruse to approve the appointment of Committees/Commissions as provided. Motion carried.

ADJOURNMENT: Mark Janowiak moved to adjourn at 7:45 p.m., second by Laci Bainbridge. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/19/15

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttmann, Barb Anderson, Laci Bainbridge, Petra Streiff, Peg Kruse, Mark Janowiak, and Greg Thoemke. ALSO PRESENT: Chief Burt Boldebuck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 5/19/15 agenda, second by Barb Anderson. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No appearances.

CONSENT AGENDA: Motion by Peg Kruse to approve consent agenda, second by Petra Streiff. Motion carried.

Approval of minutes of 5/5/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses, ACH and wire for 2013 Loan payment, e-check for life insurance and ACH for health insurance totaling \$251,800.35; payroll vouchers #10371 to #10394 totaling \$25,134.62 and Checks 32494 to 32549 totaling \$59,238.85.

Operator's License to expire 6/30/16: Approval of licenses to: Eric M. Fish; Reba Hefty.

Operator's License to expire 6/30/17: Approval of licenses to: Tami Reeson; Naomi Balderas; Donna Borth; Patricia Best; Janet Fuchs; Terri Albright; Kimberly Burton; Melissa Thompson; Leslie Kanter; Craig Patchin; Greg Kleeman; Beverly Hoesly.

Original License Application to Bright Holdings, LLC to expire 6/30/15: Approval for an original liquor license to Bright Holdings, LLC (the new owners of Flannery's) effective on the closing of the property.

Renewal of Class B Beer/Liquor License to expire 6/30/16: Approval of licenses to: Sportsman's of New Glarus(Fred Ryser, Agent); Glarner Enterprises, Inc.(Gary Westby, Agent); Hungo, LLC (Stephen Longo, Agent); Bright Holdings, LLC (Craig Patchin, Agent); Kleeman's Bar & Grill LLC (Greg Kleeman, Agent)

Renewal of Class A Beer/Liquor License to expire 6/30/16: Approval of licenses to: Blanchardville Co-operative Oil Assoc. (Ladd Pettit, Agent); New Glarus Hometown Foods, Inc (Judith Ziltner, Agent); New Glarus Mobil Mart LLC (Suchinder Singh, Agent).

Cigarette Licenses to Expire 6/30/16: Approval of licenses to: Blanchardville Co-operative Oil Assoc.; Kleeman's Bar & Grill LLC; New Glarus Mobil Mart LLC.

Misc. License to Expire 6/30/16: Approval of licenses to: Pool Table to Hungo, LLC; Kleeman's Bar & Grill LLC (pool table).

Temporary Alcohol Licenses to New Glarus Chamber: Approval of licenses: Fermented Malt Beverage for Polkafest & Beer, Bacon & Cheese on 6/12/15 to 6/14/15; Fermented Malt Beverage and Wine for Saengerfest on 6/18/15 to 6/21/15; and Fermented Malt Beverage for Taste of New Glarus on 6/27/15.

Monthly Police Report: The monthly police report was included in the agenda packet.

Monthly Building Inspector Report: The monthly building inspectors report was included in the agenda packet.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-19/APPOINTMENT OF PART TIME PUBLIC WORKS

EMPLOYEE: Administration Owen reported the Village received 4 applications for the part-time laborer position and after interviews are recommending hiring John Bjerke. Motion by Petra Streiff to approve Resolution 15-19, second by Greg Thoemke. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT – GRACE CHURCH FOR NEW GLARUS

FAMILY FESTIVAL: This item was tabled to work with Grace Church on the closing of 4th Avenue on Sunday. Pastor Olsen has provided a letter to the Village indicating they will work with the Village and Swiss Church to keep 4th Avenue open during Sunday morning services. Motion by Mark Janowiak, second by Peggy Kruse to approve the Special Events Permit to Grace Church. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT TO NEW GLARUS CHAMBER FOR

SAENGERFEST ON 6/16/15 TO 6/21/15: The application includes the closure of 4th Avenue between Railroad Street and Second Street including a tent, amplified music and open intoxicants as well as the closure of the pool parking lot on Railroad Street for a bus pick up/drop off area. The police department will be providing one additional officer on Thursday and Friday nights and two additional officers on Saturday; with the additional cost covered by the applicant. Motion by Petra Streiff, second by Barb Anderson to approve the special events permit to the Chamber of Commerce for Saengerfest, contingent on receipt of an updated certificate of insurance. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT – NEW GLARUS EMS 2016 OPEN HOUSE:

This application is for the use of 4th Avenue between 3rd Street and 5th Street and Glarner Park for the EMS open house to be held on 4/30/16. The requests includes the use of Glarner Park to be used for the landing of a medical helicopter. Administrator Owen noted that Village staff will communicate with the High School that the field will be unavailable for games this day. He added the other potential conflict for the use of Glarner parks is the pending developments with the new library. Motion by Barb Anderson, second by Petra Streiff to approve the special events permit to the New Glarus EMS for 4/30/16 contingent on the receipt of updated certificate of insurance and availability in connection with library development. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT-NEW GLARUS CHAMBER FOR POLKAFEST &

BEER, BACON & CHEESE ON 6/12/15 TO 6/14/15: This annual application includes closure of 1st Street between 5th Avenue and 6th Avenue with a tent, live music and open intoxicants. 5th Avenue

between 2nd Street and Railroad Street will be closed for the BBC event on Saturday June 13th. The police will be providing 2 officers for Saturday from 1:00 p.m. until 6:00 p.m. with the additional cost covered by the applicant. Motion by Peggy Kruse, second by Mark Janowiak to approve the special events permit to New Glarus Chamber for Polkafest & Beer, Bacon & Cheese contingent on receipt of an updated certificate of insurance. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT-NEW GLARUS CHAMBER FOR TASTE OF NEW GLARUS ON 6/27/15: This annual application requests the closure of 1st Street between 5th Avenue and 6th Avenue and 5th Avenue between Railroad Street and Second Street including open intoxicants and amplified music. The Chamber of Commerce will reopen the streets by 8:00 p.m. on Saturday. Motion by Mark Janowiak, second by Laci Bainbridge to approve the special events permit to the Chamber of Commerce for Taste of New Glarus. Motion carried.

CONSIDERATION: RESOLUTION 15-30/APPOINTMENT OF FULL-TIME POLICE OFFICER: This is the first of two fulltime officer positions being hired. The committee is recommending the appointment of Cody Conover to begin May 20, 2015. Motion by Laci Bainbridge, second by Peggy Kruse to approve Resolution 15-30. Motion carried.

DISCUSSION/CONSIDERATION: PURCHASE OF LAWNMOWER/SNOW BLOWER: Public Works/Public Safety is recommending approval of a quote from Mid-State Equipment for the purchase of a lawnmower/snowblower in the amount of \$23,775. Two quotes were received with Mid-State Equipment being the low bid. This expense was not budgeted for 2015, and staff is recommending use of Public Works Equipment sinking fund to cover the cost. Trustee Thoenke asked what the balance in the sinking fund would be and Administrator Owen reported the current balance is approximately \$45,000. The Board discussed the age and condition of the current lawnmower/snowblower, noting that it's approximately 12 years old and in deteriorating condition. The proposal for \$23,775 includes a trade-in of \$10,000 for the current equipment. Motion by Greg Thoenke, second by Mark Janowiak to approve the purchase of a lawnmower/snowblower in the amount of \$23,775 from Mid-State Equipment. Motion carried.

CONSIDERATION: APPROVE/DISAPPROVE/AMEND ENGINEERS REPORT ON PROPOSED SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS AGAINST PROPERTY OWNERS FOR 2015 STREET PROJECT: Public Works/Public Safety Committee held the public hearing on the special assessments for the 2015 street project. The engineers report shows the estimated costs for special assessment for curb, gutter and sidewalk, and the committee is recommending approval as presented. Motion by Mark Janowiak, second by Petra Streiff to approve the Engineer's Report on Proposed Special Assessments for Public Improvement Against Property Owners for 2015 Street Project. Motion carried.

PARKS & RECREATION

AWARD OF CONTRACT FOR SIDEWALK AT VETERAN'S PARK MEMORIAL: The Village received two quotes for the installation of a sidewalk connecting the Veteran's Park parking lot with the Veteran's Memorial. The low bid was from New Glarus Concrete for \$2,730. Staff is recommending the use of Parks Capital sinking fund to cover the expense. Motion by Laci Bainbridge, second by Barb Anderson to award the contract for sidewalk at Veteran's Park Memorial to New Glarus Concrete in the amount of \$2,730. Motion carried.

CONSIDERATION: RESOLUTION 15-29/APPOINTMENT OF LIFEGUARDS, WATER SAFETY INSTRUCTORS AND FIELD SUPERVISOR: Based on recommendation of the Parks Committee, motion by Mark Janowiak, second by Peggy Kruse to approve Resolution 15-29. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE/COMMISSION APPOINTMENTS: President Truttman provided his list of Committee/Commission appointments. After review, Petra Streiff asked to be

removed from either Historic Preservation or Library Board indicating she would serve until President Truttmann found a replacement. Motion by mark Janowiak to approve as presented, second by Greg Thoemke. Motion carried.

ADJOURNMENT: Mark Janowiak moved to adjourn at 7:20 p.m., second by Laci Bainbridge. Motion carried.
–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/5/15

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttmann, Laci Bainbridge, Petra Streiff, Peg Kruse, Mark Janowiak, Greg Thoemke and Barb Anderson. ALSO PRESENT: Library Director Lauren White, Colleen Bell, Jessy Ruckman, Jennifer Thayer, Kevin Budsberg, Lexa Speth, Linda Hiland, Becky Weiss, Suzi Janowiak, Dave Maccoux (Schenck S.C.), Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Kim Tschudy arrived at 7:30 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 5/5/15 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS:

Kevin Budsberg appeared before the Board speaking to the Resolution being presented regarding the Commitment to the Library Expansion Project. He provided comments, a copy of an Agreement Between New Glarus Village Board of Trustees and New Glarus Public Library Board of Trustees Regarding the Purchase, Ownership and Control of Property for Library Building dated 4/20/11 as well as Information for new library operations budget dated 12/22/12 (copies of which are maintained with the minutes of this meeting). Mr. Budsberg's comments noted the need for compromise and working together to resolve remaining issues, including construction and operating budgets for the project. He also reminded the Village Board that the authority for sale of the west side property remains with the Library Board.

Linda Hiland also spoke to the Resolution being presented regarding the Library Expansion Project. She spoke in favor of moving the project forward and the need for collaboration between the Village and Library Boards to accomplish the remaining issues outlined in the Resolution.

CONSENT AGENDA: Motion by Greg Thoemke to approve consent agenda, second by Barb Anderson. Motion carried.

Approval of minutes of 4/21/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses, echeck for annual TIF fee totaling \$13,618.45; payroll vouchers #10339 to #10370 totaling \$32,943.25 and Checks 32454 to 32493 totaling \$26,794.31.

Approval of Membership in the WI Association of Historic Preservation Commissions: Annual membership of \$40 will be paid from the Committee & Commission general operations budget for 2015.

AUDIT PRESENTATION (DAVE MACCOUX WITH SCHENCK S.C.): Dave Maccoux, auditor with Schenck S.C. presented the Village's 2014 Financial Statements and Management Communications, noting the audit went well and no problems were encountered during the audit process. He reported that the total net position of the Village increased from \$14,740,600 in 2013 to \$15,379,877 in 2014 with the growth in governmental activities of approximately \$300,000 and the same in business activities. The general fund balance increased by approximately \$3,000 in 2014 and currently has a fund balance 57% of anticipated expenditures which he considers good. He reminded the Board that use of fund balance should only be considered for one-time expenses, rather than funding operational, on-going items in order to maintain a healthy fund balance. He also reported that the Storm water and Wastewater utility funds ending balances decreased in 2014 due to use of funds for the 2014 street project. The electric utility had a strong rate of return at 11.08%, while the water utility rate of return was 1.8% (down from 3.81%). Dave further reported on the findings of deficiencies as reported in the audit, noting that the segregation of duties and the preparation of annual financial report have appeared every year, due to the small staff size of the Village and the auditors preparing the State report for the Village. He added a third item this year, "adjustments to the Village's financial records", as the audit firm completed the PSC report for the utility in 2014. Trustee Thoemke asked about options for improving the segregation of duties and Dave Maccoux indicated that finding was not unusual for municipalities this size and other than solutions that would add cost to the Village, it's just a reminder for the Village Board to continue review of the budget and payment of invoices, etc. Mr. Maccoux also noted that under Comments and Observations they have recommended improvements be made to the process currently used by the Police Department for the receipting and depositing of funds to Village Offices.

Trustee Thoemke asked the auditor if a self-imposed debt limit capacity was common in other municipalities he works with and if so, is it easily disregarded. Mr. Maccoux indicated that not many municipalities have self-imposed limits and most have debt issued at 50% or higher of their capacity. He noted the need to balance future debt/projects with current debt and the importance of structuring debt to pay down principal as soon as possible, indicating that the longer the debt remains close to capacity, the more it effects the operating budget.

Trustee Janowiak asked if Mr. Maccoux had any concerns for New Glarus compared to other municipalities they represent and Mr. Maccoux indicated he did not.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-25/STATE TRUST FUND LOAN APPLICATION-RESOLUTION (STORM WATER UTILITY): This borrowing is part of the funding for the 2015 street projects and had been tabled from the 4/21/15 as the paperwork had not arrived. The State Trust Fund Loan in the amount of 232,053.00 is for a 10 year term with interest at the rate of 3.5% for the storm water utility portion of the street project.

Motion by Greg Thoemke, second by Mark Janowiak to approve the application and Resolution 15-25 for the loan through the State Trust Fund Program.

ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

CONSIDERATION: RESOLUTION 15-26/APPOINTMENT OF PART TIME POLICE OFFICERS: Resolution 15-26, recommended for approval at Finance/Personnel appoints two part-time police officers to fill two vacancies created by resignations. Motion by Greg Thoemke, second by Petra Streiff to approve Resolution 15-26. Motion carried.

DISCUSSION/CONSIDERATION: RESOLUTION 15-27/COMMITMENT TO LIBRARY EXPANSION PROJECT: Discussion began with Trustee Anderson asking if it would be up to the

Library to come up with a plan to sell the west side property site. Administrator Owen indicated it would most likely be a cooperative process possibly with the joint Village/Library Board committee working together. Trustee Thoemke then asked which body would have the ultimate authority to accept an offer and Administrator Owen indicated that would be the Village Board, but they would want to work with the Library Board. Discussion continued over various issues addressed in the Resolution including the operating budget and how many years the Village would be looking at no additional levy, possible options for addressing additional funds for the operating budget, setting some time limit parameters for the fund raising and design portions and the amount set for borrowing. The resolution included \$1,030,000 which included \$1,000,000 for the expansion and \$30,000 for the cost of the borrowing. Further discussion occurred on the self-imposed debt capacity limit and how current borrowings are listed, the cost of borrowing is included in the amount. Trustee Bainbridge asked if the Village had a plan for relocation of the softball field and Administrator Owen noted they would be working with the School and speaking with Deb Carey at the Brewery to see if she would still be interested in assisting with funding.

Motion by Petra Streiff to approve the Resolution as presented, second by Barb Anderson.

The Board further discussed the budget and timeline with Kevin Budsberg reporting the capital campaign is not only working on fundraising for the capital portion of the project, they are also looking at an operational reserve where principal and interest can be used to cover shortfalls in the operating budget, as well as an operational endowment where interest only can be used. He further noted that the draft budget dated 12/22/12 he presented earlier in the meeting indicates an additional approximately \$30,000 in operational budget needs. He indicated that he expects the capital campaign committee will complete their capital campaign within 6-8 months.

Trustee Thoemke then indicated he would be offering several individual amendments to the Resolution and requested a roll call vote on each.

Motion by Greg Thoemke to amend the amount of the borrowing by the Village for this project to \$1,000,000, rather than the \$1,030,000, second by Laci Bainbridge. ROLL CALL VOTE: Barb Anderson-no; Laci Bainbridge-yes; Mark Janowiak-no; Peggy Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

Motion by Greg Thoemke, second by Laci Bainbridge to amend bullet point #4 adding "and all other operational costs that may be incurred." ROLL CALL VOTE: Barb Anderson-no; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

Motion by Greg Thoemke to amend bullet point #5 to read: Plan to fund the operating budget with no additional levy from the Village (*based on 2015 levy amount of \$150,703*), including information on endowment funds *for the first full year of operations. For the second through sixth years of operation, increase in Village levy to library not to exceed 150% of the overall Village levy increase, i.e. if overall increase is 2%, library could go up 3%.* Administrator Owen indicated a concern over the language of the amendment as the levy for the library is determined in the budget process.

Trustee Thoemke then changed his amendment into two separate amendments. Motion by Greg Thoemke to amend bullet point #5 to read: Plan to fund the operating budget with no additional levy from the Village (*based on 2015 levy amount of \$150,703*), including information on endowment funds. Second by Laci Bainbridge. ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-no; Peggy Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

Motion by Greg Thoemke to add the following language to bullet point #5 "*...for the first full year of operations. For the second through sixth years of operation, increase in Village levy to library not*

to exceed 150% of the overall Village levy increase, i.e. if overall increase is 2%, library could go up 3%." Second by Peggy Kruse. ROLL CALL VOTE: Barb Anderson-no; Laci Bainbridge-no; Mark Janowiak-no; Peggy Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-no. Motion fails.

Motion by Peggy Kruse, second by Mark Janowiak to amend paragraph #8 of the Resolution as follows: NOW THEREFORE, the Village Board of the Village of new Glarus does hereby resolve to retain debt capacity in the amount of \$1,000,000 for the purpose of a new library facility and will provide the necessary authorizations for the borrowing upon satisfactory completion of the following by the Library Board *within 8 months of the date of this Resolution*". ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

VOTE ON ORIGINAL MOTION by Petra Streiff to approve: ROLL CALL VOTE: Barb Anderson-yes; Laci Bainbridge-yes; Mark Janowiak-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

ADMINISTRATOR'S REPORT

CONSIDERATION: RESOLUTION 15-28 RECOGNIZING MUNICIPAL CLERK'S WEEK:

Administrator Owen presented Resolution 15-28, recognizing May 3-9 as Municipal Clerk's week. He noted the Village is very fortunate to have two dedicated professional clerks making sure the Village runs smoothly and thanked Lynne and Barb for their service. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 15-28. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE/COMMISSION APPOINTMENTS: President Truttman indicated the list is not complete at this time.

PROCEDURAL UPDATE: President Truttman provided a handout from the ordinances regarding the conduct of deliberations for trustee reference.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:34 p.m., second by Laci Bainbridge. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS VILLAGE OF NEW GLARUS 4/21/15

PUBLIC HEARING- APPEAL OF VARIANCE REQUEST BY LSM CHIROPRACTIC CLINIC FOR SIGNAGE-CALL TO ORDER:

President Truttman called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Petra Streiff, Peg Kruse and Barb Anderson. Greg Thoemke appeared by phone. ABSENT: Mark Janowiak. ALSO PRESENT: Dr. Kelly Towne (LSM Clinic), Jon Ziltner (Roy's Market), Gloria Sweet (Absolute Interiors), Jim Mann (Ehlers & Associates), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Dr. Kelly Towne presented his request to appeal the denial by the Plan Commission for a variance on the maximum square feet allowed for a monument sign. He would like to add additional signs indicating the insurance providers that he accepts onto the existing sign for his chiropractic clinic. Dr. Towne also feels this would benefit the village by keeping people in the community to utilize local businesses. He further noted that the variance was denied by the Plan Commission on a 3-3 vote.

Gloria Sweet asked what information will be provided on the new sign and was informed by Dr. Towne that it would include two HMO logos. Ms. Sweet went on to indicate she was in favor of allowing the additional signage.

Jon Ziltner with Roy's Market noted he too was considering different signage and asked the Board to reconsider to allow the sign. He further noted the importance of supporting existing businesses in the community.

Being no further public comment, motion by Roger Truttmann, second by Barb Anderson to close the public hearing at 7:05 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:05 p.m. PRESENT: All those present at the public hearing. Sandy Blum and Kim Tschudy (Friend of the Chalet) joined at 7:25 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 4/21/15 agenda, second by Barb Anderson. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No appearances.

CONSENT AGENDA: Motion by Petra Streiff to approve consent agenda pulling item E, second by Barb Anderson. Motion carried.

Approval of minutes of 4/7/15 Regular Meeting:

Approval of Claims: ACH for payroll expenses, echeck for VISA bills, life and health insurance and Journal entry for utility bills totaling \$59,638.32; payroll vouchers #10308 to #10338 totaling \$29,357.33 and Checks 32398 to 32453 totaling \$62,310.65.

Operator's License to expire 6/30/16: Approval of licenses to David Pytak; Singh Gurmukh, Lisa K. Minor; Carol Hustad

Operator's License to expire 6/30/17: Approval of licenses to Fred Ryser, Margaret Ryser, Debra Anderegg, Gary Westby, Helen Beck; Peggy Blumer

Renewal of Class B Beer/Liquor License to expire 6/30/16: Approval of renewal licenses to Sportsman's of New Glarus; Glarner Enterprises, Inc.; Hungo, LLC

Misc. License to Expire 6/30/16: Approval of Pool Table licenses to Sportsmans of New Glarus, Inc. and Tofflers Pub & Grill

Street Use Permit: Approval of the annual application for the Memorial Day Parade on 5/25/15 to the American Legion contingent on receipt of an updated certificate of insurance.

Update Police Officer Hiring Timeline: A third interview has been scheduled for April 20 and 21st for five candidates. The intent is to narrow down the list down to the top three, start background checks on those three and determine the top 2 for conditional offers of employment. Those top two candidates will then have to take the physical, drug test and meet with the psychologist. Once the top two applicants successfully pass those tests, we should be able to provide them a start date, tentatively by the end of May.

Monthly Police Report: A copy of the monthly report was included with the agenda packet.

Monthly Building Inspector Report: A copy of the monthly report was included with the agenda packet.

ORIGINAL CLASS B BEER/LIQUOR LICENSE APPLICATION: Clerk Erb indicated Hungo, LLC has requested this license be issued effective on the closing for the business which is anticipated for 4/23/15. Motion by Petra Streiff to approve the original license to Hungo, LLC d/b/a Tofflers Pub & Grill effective upon the closing of the business and to expire 6/30/15, second by Barb Anderson. Motion carried.

CONSIDERATION: APPEAL ON VARIANCE REQUEST FOR SIGN – LSM CLINIC: Dr. Kelly Towne spoke to the need to advertise insurance availability and support of local businesses, noting other LSM Clinics have found the addition of the accepted insurance programs benefitted their businesses. Dr. Towne noted the variance could be approved based on hardship and he believes the drop in revenues over the past couple of years to be contributable to the public being unaware of insurance programs accepted by his clinic. The Board discussed the size and illumination of the proposed sign, noting several other signs located in the area were similar to that being proposed. Trustee Thoemke noted his concerns in reversing the Plan Commission recommendation and asked if a similar variance has ever been issued and whether the existing sign could be re-worked to include the additional information. Dr. Towne was not aware of any other similar variance and noted that it was not feasible to re-work the existing sign. Trustee Kruse noted other instances where ordinances such as the Swiss Design varied from ordinance and indicated she saw this as an opportunity to support local business without negative impact to the community. Motion by Petra Streiff, second by Peggy Kruse to approve the variance to LSM Clinic. Motion carried.

CONSIDERATION: REFUND OF SPECIAL EVENTS PERMIT FEE TO NEW GLARUS EMS: Administrator Owen reported that EMS special events permit for their open house on 4/11/15 had been submitted too late to have the application go through the standard committee/board approval and subsequently staff missed that the High School had two softball games scheduled for Glarner Park the day that it was requested by the EMS. Due to this conflict the EMS was unable to have a medical helicopter land on the field. Trustees Streiff and Anderson agreed that since the application had been submitted late and the event continued as planned with the exception of the landing of the helicopter on Glarner Park, the fee should remain with the Village. Trustee Thoemke felt that based on the service provided by the EMS, and the nominal fee, the Village could allow a return of the fee. It was noted that today the EMS submitted the application, with fee, for the event for next year. After a brief discussion, including waiving the fee for additional organizations, motion by Petra Streiff to not refund the permit fee, second by Barb Anderson. Motion carried.

FINANCE/PERSONNEL:

CONSIDERATION: CHALET INVENTORY PROPOSAL: Staff received a proposal from Beth Komisarek for assistance with completing an inventory of the Chalet Collection with the assistance of volunteers from the Friends of the Chalet. Cost of the project is estimated at \$3,100 and would most likely come from general fund reserve. Staff reviewed the importance of an accurate inventory for insurance and safe-guarding purposes. Motion by Peggy Kruse, second by Petra Streiff to approve completing the Chalet inventory at a cost not to exceed \$3,500 (with funding from General Fund undesignated reserve). Motion carried.

CONSIDERATION: RESOLUTION 15-22/RESOLUTION AWARDING THE SALE OF \$3,315,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2015A: Jim Mann with Ehlers & Associates was present to provide the results of the sale of the various bonds in connection with the financing for the 2015 street projects and refinancing of the 2006 existing GO Debt. Mr. Mann reviewed the Sale Day Report with the Village Board noting 3 bids were received for this issuance, with the low bid from Baird in Milwaukee at a blended interest rate of 2.5828% for a 20-year bond and a savings of approximately \$84,000 over the originally anticipated estimate.

Motion to approve Resolution 15-22/Awarding the Sale Of \$3,315,000 General Obligation Corporate Purpose Bonds, Series 2015A by Greg Thoemke, second by Peggy Kruse.

ROLL CALL VOTE: Barb Anderson-abstain; Laci Bainbridge-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried. [Mark Janowiak-absent]

CONSIDERATION: RESOLUTION 15-23/RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$565,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2015B OF THE VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS: Jim Mann reported this issuance received 5 bids with the low bid going to Dougherty & Co. LLC of Minneapolis at a blended rate of 2.8972% for a 15-year bond, \$10,000 less than originally estimated. Motion by Greg Thoemke, second by Petra Streiff to approve Resolution 15-23/Authorizing the Issuance and Sale of \$565,000 Water and Electric System Revenue Bonds, Series 2015B of the Village of New Glarus, Green County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds.

ROLL CALL VOTE: Barb Anderson-abstain; Laci Bainbridge-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried. [Mark Janowiak-absent]

CONSIDERATION: RESOLUTION 15-24/RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$325,000 SEWERAGE SYSTEM REVENUE BOND ANTICIPATION NOTES: Jim Mann reported the low bid on this issuance was received from Bankers Bank working with the Bank of New Glarus at a rate of 1.7% and \$5,000 under the original estimate. He further noted that this issuance is a Bond Anticipation Note with interest only due for 5 years, although the schedule of indebtedness for the Wastewater Utility would appear to have sufficient revenue over the course of the 5 years to pay-off the entire note, providing no other large cost come up for the utility. Motion by Peggy Kruse, second by Petra Streiff to approve Resolution 15-24/Authorizing the Issuance and Sale of \$325,000 Sewerage System Revenue Bond Anticipation Notes.

ROLL CALL VOTE: Barb Anderson-abstain; Laci Bainbridge-yes; Peggy Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried. [Mark Janowiak-absent]

CONSIDERATION: RESOLUTION 15-25/STATE TRUST FUND LOAN: Jim Mann reported that he had filed the application for this loan, but as of today's date has not received the information necessary for the Board to take action. Motion by Greg Thoemke, second by Peggy Kruse to table. Motion carried.

CONSIDERATION: AWARD OF CONTRACT FOR TIF 4 PLANNING SERVICES: Administrator Owen reported that he had done some background checks and believes MSA is qualified to complete the work being requested by the Village for determining the feasibility of creating a TIF#4 although the financial planning for the TIF#4 would need to be completed by another firm. Administrator Owen received a quote of \$4,000 from Ehlers for completing the financial planning portion. Based on recommendation from Finance/Personnel Committee, motion by Peggy Kruse, second by Greg Thoemke to approve awarding the contract for TIF 4 Planning Services to MSA at a cost of \$9,000 and \$4,000 to Ehlers for the financial planning portion. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: AWARD OF 2015 STREET PROJECT BID: Trustee Kruse reported the low bid for the project was from Iverson Construction at \$1,704,304.65 for the base bid. Unfortunately, bids did not come in low enough to allow the Village to include any of the additional alternatives given the current financing plan. Staff is recommending award to Iverson Construction not to exceed \$1,704,304.65 for the base portion of the project only. Motion by Greg Thoenke, second by Laci Bainbridge to award the bid for the base portion of the 2015 street projects to Iverson Construction not to exceed \$1,704,304.65. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT – GRACE CHURCH FOR NEW GLARUS

FAMILY FESTIVAL: Public Works/Public Safety Committee is recommending the approval of the annual application to Grace Church for Family Festival on September 12 & 13, 2015. Included in the permit is the closure of 3rd Avenue between 2nd Street and Railroad Street, 2nd Street between 3rd Avenue and 4th Avenue, Railroad Street between 3rd Avenue and 4th Avenue, on Sunday, exclusive use of Village Park including a tent, with dumpster and portable restroom facilities provided. Subsequent to Public Works/Public Safety Committee, staff clarified street closures with Grace Church and were requested to add 4th Avenue between Railroad and Second Street for Sunday as well. This permit now requests closure of all streets surrounding Village Park on Sunday. The permit also requests amplified music on Saturday from 2:00 – 10:00 pm. and Sunday 8:00 a.m. – 6:00 p.m. Chief Boldebeck noted that up to two officers may be required at the applicants cost, dependent on crowd size. An updated certificate is needed prior to the event. The Board discussed the closing of 4th Avenue during Sunday morning church services and the difficulties that presents. Motion by Peggy Kruse, second by Barb Anderson to table to work with Grace Church to delay the closing of 4th Avenue to 10:30 a.m. on Sunday. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT – NEW GLARUS EMS FOR RUN/WALK ON

5/23/15: This application from the EMS is for a Run/Walk to be held 5/23/15 in conjunction with Music Fest Weekend. The event will begin in front of the EMS Station on 4th Avenue, to 5th Street to 3rd Avenue to Durst Road and follow the same route back to the EMS station. The application is complete with all proper signatures and a certificate of insurance is on file. Motion by Barb Anderson, second by Petra Streiff to approve the Special Events Permit to the EMS for a run/walk on 5/23/15. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR MUSIC IN THE PARK (7/12/15, 7/26/15, & 8/6/15):

Parks Committee is recommending approval of the annual application Music in the Park for 7/12, 7/26 and 8/6. There have been no issues with this event in the past and a certificate of insurance is on file. Motion by Petra Streiff, second by Laci Bainbridge to approve the Park Use Permit for Music in the Park. Motion carried with Barb Anderson abstaining.

CONSIDERATION: CHALET ROOF REPLACEMENT:

A contractor that had been hired to do some work at the Chalet discovered some significant damage caused by the leaky roof at the Chalet and it appears the roof will need to be repaired/replaced. Trustee Kruse referred to Kim Tschudy for additional information regarding the shingles for the project and Mr. Tschudy reported that approval for the roof needs to go before Historic Preservation and that he would obtain information on the appropriate type of shingles for the project. Motion by Peggy Kruse, second by Greg Thoenke to approve the solicitation of bids for repair of the roof at Chalet of the Golden Fleece. Motion carried.

CLERK'S REPORT:

TRUSTEE INFORMATION REQUEST: Clerk Erb provided a handout and requested trustees confirm their information for use on the website and Green County book.

BOARD OF REVIEW TRAINING: Clerk Erb reported that Peggy Kruse completed the Board of Review training and that she is looking for additional board members interested in completing the training.

PRESIDENT'S REPORT:

WELCOME AND PROCEDURAL UPDATE: President Truttman welcomed new trustee Barb Anderson and returning trustees, Peggy Kruse and Mark Janowiak to the Board. He further noted he would be providing a handout pertaining to conduct of board deliberations once the full board is in attendance.

CONSIDERATION: ARBOR DAY PROCLAMATION: Motion by Roger Truttman, second by Greg Thoemke to approve the Arbor Day Proclamation for 2015. Motion carried.

ADJOURNMENT: Peggy Kruse moved to adjourn at 8:00 p.m., second by Laci Bainbridge. Motion carried.

-Lynne R. Erb, Clerk-Treasurer
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/7/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:07 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Petra Streiff, Mark Janowiak, Peg Kruse and Eric Gobeli. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Backtown Development]

AGENDA: Motion by Greg Thoemke to approve the 3/17/15 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Eric Gobeli to approve consent agenda, second by Greg Thoemke. Motion carried.

Approval of Minutes of 3/17/15 regular meeting:

Approval of Claims: ACH for payroll expenses, totaling \$33,643.61; payroll vouchers #10257 to #10281 totaling \$25,588.72 and payroll vouchers #10282 to 10307 totaling \$26,419.27; March 30th Checks 32331 to 32366 in the amount of \$23,346.36 to April 8th Checks 32367 to 32397 totaling \$96,767.53.

Update on Digger Derrick Purchase: The Utility recently purchased the Digger Derrick that was approved for purchase last year. The truck was purchased from Dueco, Inc. for \$63,750.

FINANCE/PERSONNEL:

CONSIDERATION: ACCEPT RESIGNATION OF OFFICER CONWAY: Officer Conway submitted his resignation effective 3/31/15 from the Police Department to seek a different career. Motion by Greg Thoemke, second by Eric Gobeli to accept the resignation. Motion carried.

CONSIDERATION: AUTHORIZATION TO HIRE FULLTIME OFFICER: As a result of Officer Conway's resignation, there are now two vacant officer positions. Staff is seeking permission to hire two candidates out of the current recruitment pool. Administrator Owen indicated that one position would be hired immediately, with the second to start sometime in June, due to the training schedule. Motion by Eric Gobeli, second by Laci Bainbridge to authorize hiring of a second fulltime officers from the current recruitment pool. Motion carried.

CONSIDERATION: RESOLUTION 15-19/APPOINTMENT OF PART TIME PUBLIC WORKS EMPLOYEE: Administrator Owen indicated this item could be removed from the agenda as the selected individual recently accepted a position elsewhere. He further indicated that staff will begin the recruitment process again.

CONSIDERATION: CELLULAR PHONE POLICY: Staff has prepared the draft policy for the use of personal cellphones and Village owned cellphones to provide an outline for employees. One important update includes the addition of recognizing that public records laws apply to emails and text messages on all Village owned phones and the importance of retaining those records. Administrator Owen indicated that every employee, whether or not they carry a Village cell phone would need to sign the policy as it applies to use of personal cell phones as well. The Board briefly discussed the definition of "excessive" as it relates to this policy noting the policy could be amended if necessary. Motion by Greg Thoemke to approve the Cellular Phone Policy, second by Eric Gobeli. Motion carried.

CONSIDERATION: RESOLUTION 15-20/OPPOSING ELIMINATION OF PERSONAL PROPERTY TAX: Resolution 15-20 opposes the current proposals to eliminate the personal property tax and the state computer aid payment to municipalities. The state computer aid was put in place by the state in order to help municipalities when it exempted computer equipment from the personal property tax. The loss of personal property taxes would not only affect our general fund budget, but would impact the revenue to TID #3, affecting the Village's ability to repay our investment in the district.

Greg Thoemke noted that he intends to contact the authors of this bill directly and ask that should the bill move forward an exception be allowed to TID#3 to close prior to implementation.

Motion by Petra Streiff, second by Mark Janowiak to approve Resolution 15-20. Motion carried.

CONSIDERATION: PROPOSALS FOR TID #4 STUDY: Administrator Owen reported that this item had been tabled at Finance and Personnel Committee.

PUBLIC WORKS/PUBLIC SAFETY

CONSIDERATION: RESOLUTION 15-18/PRELIMINARY SPECIAL ASSESSMENTS: The attached resolution states that the Village intends to use special assessments to pay for portions of the 2015 street project and details payment options for repaying the assessments. This is the first step in the assessment process. The alternate bids for the project have been removed due to cost and the property owner list adjusted accordingly. Motion by Peg Kruse to approve Resolution 15-18, second by Greg Thoemke. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT TO NEW GLARUS EMS FOR 4/11/15: This application came in after the Public Works/Public Safety meeting. The application is for an open house for the EMS including the use of Glarner Park and the closing of 4th Avenue. Motion by Mark Janowiak, second by Peg Kruse to approve. Motion carried.

PRESIDENT'S REPORT

CONSIDERATION: RESOLUTION 15-21 NATIONAL LINEMEN APPRECIATION DAY: Resolution 15-21 proclaims April 18, 2015 as National Linemen Appreciation Day; recognizing the vital contributions of

our electrical linemen make to keep the Village running. Motion by Roger Truttmann, second by Eric Gobeli to approve Resolution 15-21. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Eric Gobeli to convene into closed session at 7:17 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Mark Janowiak, second by Eric Gobeli to reconvene into open session at 7:51 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

RESULTS OF CLOSED SESSION: Administrator Owen reported the Village Board met with a party interested in backtown development and discussed a stand-still agreement.

ADJOURNMENT: Eric Gobeli moved to adjourn at 7:53 p.m., second by Greg Thoemke. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/17/15

PUBLIC HEARING ON ORDINANCE 15-01/REZONING OF 26, 102 AND 108 5TH AVENUES-CALL TO ORDER: President Truttmann called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttmann, Laci Bainbridge, Greg Thoemke, Petra Streiff, Mark Janowiak Peg Kruse and Eric Gobeli. ALSO PRESENT: Jeff McNett, Sheri & Peter Weix, Keith Seward, Patrick McGowan, Barb Anderson, Tammy Newberry, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Administrator Owen reviewed the purpose of the ordinance change was to correct an error in current zoning, noting these properties were in fact being used as commercial properties for a number of years. Sheri & Peter Weix, co-owners of 102 5th Avenue spoke noting the property was zoned residential when they purchased it recently and believe there is an advantage to the property remaining zoned residential. Keith Seward, Town of New Glarus Chair also spoke noting the Town currently has an offer to purchase 26 5th Avenue and plans to do an expansion to the building that would only conform provided the property is zoned commercial.

Motion by Greg Thoemke, second by Eric Gobeli to close the public hearing on Ordinance 15-01. Motion carried at 7:05 p.m.

PUBLIC HEARING ON ORDINANCE 15-02/CREATING NO PARKING AREA ON RAILROAD STREET SOUTH OF 7TH AVENUE: Public hearing called to order by President Roger Truttmann. PRESENT: All those present at the previous public hearing.

President Truttmann confirmed with the Board the area covered by this ordinance. No public comment made.

Motion by Greg Thoemke, second by Eric Gobeli to close the public hearing on Ordinance 15-02. Motion carried at 7:06 p.m.

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:07 p.m. PRESENT: All those present at the public hearings.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced the Village Board will convene into Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrator annual review.

AGENDA: Motion by Peg Kruse to approve the 3/17/15 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Barb Anderson addressed the Board in response to comments made at the last meeting regarding library fundraising. She indicated that the fundraising that has been done has been for a specific site and plan, noting that over \$500,000 were raised very quickly after announcement of the site and plan. She noted that once the site and plan became uncertain, the fundraising dropped as a result and that should the original plan end up not being use, it is likely those original donors will need to be contacted to determine whether they want their donation to be used for any other option. Barb went on to state she believes the design and size of the building will need to be determined before an operating budget can be provided. She indicated she sincerely hopes plans can be moved forward soon.

CONSENT AGENDA: Motion by Greg Thoenke to remove Item M. [Update: Clarification of 2014 Library Budget from 3/3/15 Board Meeting Discussion] from the consent agenda, second by Eric Gobeli. Motion carried.

Motion by Greg Thoenke to approve Items A through L of the consent agenda, second by Eric Gobeli. Motion carried.

Approval of Minutes of 3/3/15 regular meeting:

Approval of Claims: ACH for payroll expenses, electronic payment of health and life insurance and Journal Entry for utility bills totaling \$47,003.86; payroll vouchers #10231 to #10256 totaling \$25,032.63; and Checks 32302 to 32330 in the amount of \$26,308.36.

Operator's License to expire 6/30/16: Approval of operator licenses to: Braydon Mahoney; Bruce Workman; Kathleen Workman.

Miscellaneous License to expire 6/30/15: Approval of the pool table license for the new owners of Ott Haus Pub and Grill.

Temporary Alcohol License for New Glarus Vision for New Glarus Music Fest: Approval of a Temporary Alcohol License to New Glarus Vision for Music Fest on May 22 through 25, 2015 for the serving of beer.

Update Police Officer Hiring Timeline: The first round of interviews are being scheduled for the third week of March; top candidates will be brought in for a second interview for the hiring decision. Staff anticipates the officer beginning training by the end of April.

Monthly Police Report: The monthly police report is included in the agenda packet.

Monthly Building Inspector Report: The monthly building inspector report is included in the agenda packet.

Update: Green County Landfill: The City of Monroe and the Green County Landfill are in negotiations over a new contract. The biggest contended issue at this point is whether the City will pass an ordinance on flow control; flow control would require all waste, including private dumpsters to the

County transfer station. An article appeared in the Monroe Times stating that private waste haulers would consider a law suit if they are required to take private dumpsters to the landfill.

Update: Active Software/Online Registration: Online registration has been active since Tuesday March 3rd and so far is working well. As of the Parks meeting on 3/11/15, 140 kids have been registered and over \$10,000 in revenue has been collected.

Update Inventory Proposal for Chalet of Golden Fleece: The Friends of the Chalet have recently reported to the Village that between the internship through the UW-Milwaukee, volunteers and an additional potential internship they feel they have enough staffing to assist with completion of the inventory. The next step in the process would be to clarify project funding, use of volunteers and timeline for completion of the project.

Update: Chalet Condition Report prioritization: The priorities are as follows: repair of the roof and kitchen wall, site work, foundation/drainage/water proofing, exterior doors, shutters and windows and gutters and downspout replacement, total cost for the repairs is \$78,000.

UPDATE: CLARIFICATION OF 2014 LIBRARY BUDGET FROM 3/3/15 BOARD MEETING DISCUSSION: Trustee Thoemke referred to an August 15, 2013 memo from Library Board Trustees to Village Staff and Board noting the increase in the original budget request for 2014 did in fact include funds for operating the library, noting that original request was an increase of approximately \$48,000. Trustee Streiff referred the Board to a November 19, 2013 memo from the Library Board presented at the 2014 Budget Hearing which reduced the original request to approximately \$22,000 noting an increase was needed due in part to the loss of revenue from Green County. Trustees Thoemke and Streiff agreed that the additional funding was requested for the operations of the library.

CONSIDERATION: ORDINANCE 15-01/REZONING OF 26, 102 AND 108 – 5TH AVENUE (INCLUDING PARKING LOT WEST OF 108 5TH AVENUE FROM RESIDENTIAL R-1 ZONING TO COMMERCIAL C-1 ZONING): The Board briefly discussed allowed uses for residential and commercial properties and primary use of the properties covered by this rezoning. Motion by Mark Janowiak, second by Petra Streiff to approve Ordinance 15-01. Motion carried.

CONSIDERATION: ORDINANCE 15-02/CREATING SECTION 288-21(T) PROHIBITING PARKING ON THE WEST SIDE OF RAILROAD STREET FOR THE FIRST 100 FEET SOUTH OF 7TH AVENUE: President Truttmann noted that an area businessman had made the request for the no parking area. The Board asked if any other property owners in the area had contacted the Village regarding the change and Administrator Owen indicated they had not. The Board also commented on the safety issues created with the parking in this area. Motion by Greg Thoemke, second by Peg Kruse to approve Ordinance 15-02. Motion carried.

COMMITTEE/COMMISSION REPORTS:
FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-17/APPOINTING CHALET OF GOLDEN FLEECE INTERN: The resolution appoints Brooke Uhl as intern for the 2015 season based on recommendation of the Friends of the Chalet. Brooke will be paid a stipend of \$800 for the season, covered by funds from the Friends of the Chalet. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 15-17. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: AMENDMENT TO DESCRIPTION OF CLASS B LICENSED PREMISES FOR STEINBOCK LLC (NEW GLARUS HOTEL): This amendment excludes the dining area in the front of the pizzeria from the premise description for the liquor license of Steinbock LLC so this area can be

converted to a store front. Motion by Peg Kruse, second by Eric Gobeli to approve the change to the premise description. Motion carried.

CONSIDERATION: ORIGINAL CLASS A BEER/CLASS A LIQUOR ALCOHOL LICENSE TO EDELWEISS CHEESE AUTHENTIC WISCONSIN, LLC TO EXPIRE 6/30/15: This is an original application to sell beer and wine in a newly created store front previously used as a dining area for the Ticino's. Motion by Laci Bainbridge, second by Petra Streiff to approve. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS MUSIC FEST (5-21-25/15): This is the annual special events application for Music Fest. The event requests the closing of 4th Avenue between Railroad Street and 2nd Street including a tent anchored by cement barricades and the use of Village Park for the duration of the event and Glarner Park for Saturday only. The application is requesting the serving of alcohol and allowing open intoxicants in Village Park until 7:00 p.m. Friday through Monday. Alcohol will be sold in the tent from noon until 1:00 a.m. on Friday, the permits request 8:00 a.m. until 1:00 a.m. Saturday – Sunday and 8:00 a.m. until 8:00 p.m. on Monday. The event will also use amplified music on Friday, Saturday and Sunday. Additional Police coverage will be provided on Friday, Saturday and Sunday as stated in the addendum prepared by Chief Boldebeck; the applicant will cover the cost of the additional coverage. The certificate of insurance will need to be renewed with an updated certificate being provided prior to the event.

Motion by Greg Thoemke, second by Mark Janowiak to approve the Special Events Permit as outlined contingent on receipt of an updated certificate of insurance. Motion carried.

CONSIDERATION: AWARD OF BID FOR SQUAD CAR PURCHASE: The Village received two bids for purchase of a new squad car. The committee recommends award to the low bid from New Glarus Motors for \$25,214. President Truttmann confirmed funds were available for the purchase. Motion by Eric Gobeli, second by Greg Thoemke to approve the purchase of a new squad from New Glarus Motors for \$25,214. Motion carried.

CONSIDERATION: CHANGE OF AGENT/OFFICERS FOR TOFFLERS ENTERTAINMENT: Tofflers requested this item be removed from the agenda earlier today.

CLERK'S REPORT:

BOARD OF REVIEW TRAINING: The certification for both Peggy Kruse and Eric Gobeli will expire this year prior to the Board of Review. At least one member of the Board of Review will need to be certified before we can hold our Board of Review. There are several options available for training and board members interested in the training should contact the Clerk.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Eric Gobeli to convene into closed session at 7:25 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Peg Kruse, second by Petra Streiff to reconvene into open session at 7:35 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried.

RESULTS OF CLOSED SESSION: Village Board reported they completed the annual performance review for the Administrator.

ADJOURNMENT: Peg Kruse moved to adjourn at 7:36 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS
3/3/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Petra Streiff, Mark Janowiak, Peg Kruse and Eric Gobeli. ALSO PRESENT: Kevin Budsberg, Steve Nording, Keith Seward, Tom Holm (THE MONROE TIMES), Colleen Bell, Linda Hiland, Barb Anderson, Tammy Newberry, Jim Mann (Ehlers & Associates), Library Director Lauren White, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 3/3/15 agenda, second by Eric Gobeli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Kevin Budsberg requested to address the Village Board on moving the library project forward, noting the Board has been diligent in reserving debt capacity for the \$1 million borrowing for a library expansion and hopes they will continue to do so. He noted the memo from the financial consultants and the possibility of delaying the borrowing for the library to 2018, indicating that would be very detrimental to the fundraising for the library facility.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

Approval of Minutes of 2/17/15 regular meeting:

Approval of Claims: ACH for payroll expenses and Checks 32257 and 32258 totaling \$22,709.00; payroll vouchers #10206 to #10230 totaling \$26,099.86; and Checks 32259 to 32301 in the amount of \$96,579.51.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-10/TERMINATION OF TID#2: There is sufficient fund balance including the 2015 revenue in TID#2 to cover all 2015 budgeted expenses and the remaining principal balance (\$89,786) of the TID#2 portion of the 2013 Refinancing. Staff anticipates continuing payment of expenses budgeted in TID#2 for 2015 and finalizing the closure and reporting requirements at year-end. An escrow account to cover the remaining loan payments will be set up in the utility funds, as those payments are on a revenue bond. No increment for the district will be certified for tax year 2015, payable in 2016. Trustee Thoemke noted this TID#2 was successful and is closing three years early. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 15-10. Motion carried.

CONSIDERATION: 2015 STREET PROJECT BORROWING: Jim Mann with Ehlers & Associates presented his 2015 Finance Plan dated 2/27/15 outlining 4 options:

- 1.) Issue General Obligation Corporate Purpose Bonds for all projects. (previously rejected at the February 17 meeting)
- 2.) Issue General Obligation Corporate Purpose Bonds for streets, sewer, storm sewer and refunding projects. Also issue Water & Electric Revenue Bonds for water portion [would increase debt capacity to over 80%, going to 87% if \$1 million is borrowed for the library in 2016 and remaining over 80% for a couple more years]
- 3.) Issue General Obligation Corporate Purpose Bonds only for general projects, issue a Water & Electric Revenue Bond and also a Combined Utility (Sewer & Storm Sewer) Revenue Bond [would need to increase sanitary sewer rates before issuing debt]

- 4.) Issue General Obligation Corporate Purpose Bonds only for general projects, issue a Water & Electric Revenue Bond for water portion, issue a Sewer Revenue Bond Anticipation Note [5-year note that allows for payment of interest only with balloon payment], and issue a Storm Sewer Revenue State Trust Fund Loan.

The Finance Plan outlined the 4 options and provided the pros and cons for Options 2-4. Ehlers is recommending Option 4 as the best option to meet the current needs of the Village.

Jim Mann briefly discussed the ability to include the sanitary sewer portion of the debt with the General Obligation piece, provided the final bid numbers would allow. The Board discussed the various Resolutions listed on the agenda, noting all Resolutions set a "not to exceed" dollar amount and provide Ehlers with the flexibility to determine the best financing options for the Village once the final numbers are known. Bids will be opened March 26th and the Board discussed scheduling the award of the bid along with the sale of the bonds for the April 21st meeting to allow time for Ehlers to put together the final option and bid the notes after the final numbers are known.

INITIAL RESOLUTION AUTHORIZING \$770,000 GENERAL OBLIGATION BONDS FOR STREET IMPROVEMENT PROJECTS [RESOLUTION 15-11]: Motion by Greg Thoemke, second by Eric Gobeli to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

INITIAL RESOLUTION AUTHORIZING \$545,000 GENERAL OBLIGATION BONDS FOR SEWERAGE PROJECTS [RESOLUTION 15-12]: Motion by Greg Thoemke, second by Eric Gobeli to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

INITIAL RESOLUTION AUTHORIZING \$2,705,000 GENERAL OBLIGATION REFUNDING BONDS [RESOLUTION 15-13]: Motion by Greg Thoemke, second by Mark Janowiak to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

RESOLUTION PROVIDING FOR THE SALE OF \$3,805,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS [RESOLUTION 15-14]: Motion by Greg Thoemke, second by Eric Gobeli to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

RESOLUTION PROVIDING FOR THE SALE OF \$600,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS [RESOLUTION 15-15]: Motion by Greg Thoemke, second by Mark Janowiak to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

RESOLUTION PROVIDING FOR THE SALE OF \$355,000 SEWERAGE SYSTEM REVENUE BOND ANTICIPATION NOTES [RESOLUTION 15-16]: Motion by Greg Thoemke, second by Eric Gobeli to approve. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli -yes; Mark Janowiak -yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: ORIGINAL CLASS B BEER/CLASS B LIQUOR LICENSE TO EXPIRE 6/30/15 TO OTT HAUS PUB & GRILL, LLC (REBECCA PYTAK, AGENT): Motion by Peg Kruse, second by Mark Janowiak to approve the Class B Beer/Liquor License, including addendum, to expire 6/30/15 to Ott Haus Pub & Grill, LLC. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

DISCUSSION/APPROVAL: AMENDMENT TO REVOLVING LOAN FUND DOCUMENTS: Greg Thoemke reported the revolving loan fund documents have been amended to add language to encourage participation between the Village and bank for applicants wishing to use the program based

on the recommendation of Green County Development Corporation. By doing so, the bank will handle all loan documents, lessening the Village's cost for administration of the loan. The CDA is recommending approval of the amended revolving loan fund (RLF). Motion by Mark Janowiak, second by Eric Gobeli to approve the Amendment to the Revolving Loan Fund Documents. Motion carried.

DISCUSSION: FORMATION OF TID #4/AMEND BOUNDARIES FOR TID #3: Trustee Thoenke reported the CDA is recommending the Village board authorize the preliminary work for creating a new TID (TID#4) to assist with the redevelopment of the backtown area as well as amend the boundaries of TID#3 to encourage additional growth along the STH 69 corridor. The CDA is looking at the redevelopment of the lumber yard property, potentially assisting with renovations needed to the Flannery's building, redevelopment of the old feed mill and stockyard properties and relocation and redevelopment of the public works/utility garage as projects for TID#4. The boundary amendment to TID #3 would assist in facilitating development of a new industrial park. Administrator Owen indicated the next step would be to get an estimate.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN REVIEW: TOWN OF NEW GLARUS SITE PLAN: President Truttmann reported that Plan Commission is recommending the approval of the Town of New Glarus Site Plan contingent on the rezoning of the property which will come before the Village Board on March 17, 2015. The plan includes a 665 square foot addition to the east side of the former drive up bank building on 5th Avenue which they are in the process of purchasing. If the rezoning is approved the addition would meet all zoning requirements including off-street parking requirements. The design review committee has reviewed and approved the plan as well. Motion by Mark Janowiak, second by Peg Kruse to approve the Site Plan for the Town of New Glarus contingent on the rezoning of the property from residential to C-1 Commercial. Motion carried.

CONSIDERATION: SITE PLAN REVIEW: NEW GLARUS BREWERY: Plan Commission is recommending approval of the site plan for New Glarus Brewing Company for an expansion of their warehouse and the production line. The expansion meets all zoning requirements and the applicant has addressed the one minor concern from Village Engineers Strand Associates. Greg Thoenke moved, second by Eric Gobeli to approve the Site Plan for the New Glarus Brewery. Motion carried.

LIBRARY BOARD:

DISCUSSION/CONSIDERATION: RECOMMENDATION ON SITE FROM LIBRARY BOARD:

The Library Board has provided a written recommendation indicating they do not feel that the current Village Hall building would meet their goals for a new library and are requesting that the Village Board move forward with the results of the 2014 advisory referendum and proceed with the \$1 million borrowing and choose a site for the new library; either Glarner Park or the west side site on STH 39. The Board briefly discussed Glarner Park as a potential site, discussed the progress of the fundraising and timing for the project as it relates to the available funds, the size of the proposed facility, as well as the desire to have a viable, detailed operating budget in place prior to the building of a facility. No consensus was reached. The tight operating budget as well as the debt capacity issues illustrated by Ehlers earlier in the meeting were also discussed. A question came up on the reasoning behind the request for additional funding of approximately \$48,000 as part of the 2014 budget discussion and the Board requested staff to research the matter. Trustee Streiff, liaison to the Library Board noted she will take the Board's comments back to the Library Board.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Eric Gobeli moved to adjourn at 8:05 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/17/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Petra Streiff, Mark Janowiak and Peg Kruse. ABSENT: Eric Gobeli. ALSO PRESENT: Barb Anderson, Tammy Newberry, Dawn Gunderson (Ehlers & Associates), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 2/17/15 agenda, second by Peg Kruse. Motion carried.

PRESENTATION: EHLERS & ASSOCIATES ON 2015 BORROWING FOR STREET PROJECT-DEBT CAPACITY: Dawn Gunderson with Ehlers & Associates presented a 2015 Finance Plan dated February 12, 2015 to the Village Board providing three options for the financing of the 2015 Street Projects. Included with the funds for the 2015 street projects is the re-financing of the 2006 General Obligation (GO) Bond. Ehlers is estimating a net savings of \$55,000 to the Village on the remaining life of the 2006 GO Bond. Ms. Gunderson also noted a balloon payment due in 2019 on one of the Village's existing loans that will need to be addressed in a future financing to level out the annual payments.

The 3 options as presented included:

- 1a) borrowing for the base and alternate #1 of the Street Project with all funds (street and utilities) being included as General Obligation Debt.
- 1b) borrowing for the base and alternates #1 and #2 of the Street Project with all funds (street and utilities) being included as General Obligation Debt.
- 2a) borrowing in two separate notes for the base and alternate #1 of the Street Project with the street portion being funded through a General Obligation bond and the utility portions being funded through a Revenue Note.

All Options included the potential for an additional borrowing of \$1 million in 2016 for library expansion.

Ms. Gunderson noted that Ehlers is recommending Option 2a in order for the Village to remain under their self-imposed 75% limit on debt capacity. Option 2a, including a potential borrowing for the library in 2016, would increase the debt capacity to 74.46% in 2015, 80.98% in 2016 (with an additional \$1 million borrowing) and back to 74.37% in 2017. The Board briefly discussed interest rates, noting the recent increase and the higher rate for revenue debt. They also discussed the need for a debt service reserve account with the revenue debt.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Peg Kruse to approve the consent agenda, second by Mark Janowiak. Motion carried.

Approval of Minutes of 2/3/15 regular meeting:

Approval of Claims: ACH for payroll expenses and health insurance, echeck for life insurance, and Journal Entry for utility payments totaling \$48,072.17; Payroll vouchers #10178 to #10205 totaling \$26,247.38; and Checks 32213 to 32256 in the amount of \$46,396.28.

Operator License to expire 6/30/16: Approval of licenses to Manjit S. Mann and Rebecca Pytak.

Street Use Permit (AROC Wisconsin): Approval of Street Use permit based on Public Works/Public Safety recommendation for this annual car run in the Village on Elmer Road to Kubly Road into the Town of New Glarus contingent on submittal of an updated certificate of insurance.

Temporary Beer/Wine License for New Glarus Fire Department: Approval of Temporary Beer/Wine License to New Glarus Fire Department for the Fire Department dinner on 3/21/15.

Update Status: Active Software/Online Registration: Staff Chris Rear and Megan Scheele are doing an excellent job completing the set-up and are indicating things are going well and they expect the program to be up and running in March.

Update: Green County Landfill Status: Administrator Owen reported that recently the City of Monroe informed the Green County Landfill that they were withdrawing their membership from the landfill, noting he understood from the Mayor of Monroe that the City has been without a contract with the landfill for a year and would like a new contract. The loss of the City of Monroe as a member of the landfill could cause closure of the landfill due to the drastic reduction in revenue. Staff will update the Board as needed.

Update: Police Officer Hiring Timeline: The candidates took a written test on Saturday February 14th, with the results of the test due February 26th and first round of interviews is anticipated to occur the second week of March. Staff's goal is to have the officer hired by the end of April.

Monthly Building Inspector Report: A copy of the report was included with the agenda packet for Board review.

Monthly Police Report: A copy of the report was included with the agenda packet for Board review.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-08/RESERVE FUND POLICY-DEBT POLICY: Staff reported this is an annual Resolution that establishes the annual amount for the working-capital reserve and emergency reserve funds for the Village as well as verify the existing debt capacity and establish the Board's self-imposed limit and terms for various types of debt. Motion by Greg Thoemke, second by Laci Bainbridge to approve Resolution 15-08. Motion carried.

DISCUSSION/CONSIDERATION: 2015 STREET PROJECT BORROWING: Administrator Owen indicated staff is looking for direction on proceeding with the Street Project and borrowing based on the options presented by Ehlers. The Board briefly discussed the various financing options presented by Ehlers as well as the base and alternate options with probable cost for the street project. Staff noted that they had recently been advised by the Engineer that his last review of the probable costs had experienced some increases and that until the bids are actually received the known cost of the project is just an estimate. Staff further indicated that should the Board wish to proceed with the street project and borrowing, the initial borrowing resolution is prepared with a "not exceed number" thereby allowing the actual borrowing amount to be decreased if the bids come in below estimates, or if it's necessary to eliminate portions of the proposed project. President Truttmann noted his desire to remain under the self-imposed debt limit of the Village and noted that Option #2 presented by Ehlers did that with the exception of 2016 should the \$1 million borrowing for the library occur then, increasing the capacity to 80% for one year.

Motion by Greg Thoemke to move forward with Option #2 as presented by Ehlers & Associates, second by Mark Janowiak. Motion carried.

PARKS & RECREATION:

CONSIDERATION: INTERN FOR CHALET OF THE GOLDEN FLEECE: Trustee Thoemke reported the Friends of the Chalet are looking at using an intern at the Chalet of the Golden Fleece this summer. The intern program is a partnership between the University of Wisconsin-Milwaukee and the Milwaukee Public Museum. Students are required to work 125 hours and would apply for the position through UWM. The Chalet would be required to pay a stipend for the intern in the amount of \$800 and the Friends of the Chalet have indicated their donations account currently has a balance of \$803.70 which would be used for this purpose. The position would include assistance with marketing, museum collection upkeep and possibly assistance with inventory. Staff noted this position would be considered an employee of the Village and a resolution appointing an individual would come before the Village Board. Motion by Mark Janowiak, second by Peg Kruse to approve the internship position. Motion carried.

CONSIDERATION: 2015 MOWING CONTRACT: Wirth Lawn Care has proposed continuing the 2014 contract into 2015 at the same rate. The Parks & Recreation committee is recommending continuing with Wirth Lawn Care for the 2015 mowing season. Motion by Petra Streiff, second by Laci Bainbridge to award the 2015 contract to Wirth Lawn Care at the 2014 rate. Motion carried with Roger Truttmann abstaining.

CONSIDERATION: RESOLUTION 15-04/CODE OF CONDUCT POLICIES (COACHES, PARENT, PLAYER): Trustee Thoemke noted Resolution 15-04 provides for proposed codes of conduct for coaches, parents and players. The codes layout expectations and guidelines for those participating in our youth sports programs. The policy will be added to the active.com website and require parents to agree to the policies as part of the registration process.

CONSIDERATION: RESOLUTION 15-05/COMMUNICATION PROCESS: Resolution 15-05 provides a policy detailing the desired procedure for communicating concerns and questions between players/parents and coaches for the youth sports program. This policy will also be added to the active.com registration process.

Motion by Greg Thoemke, second by Mark Janowiak to approve Resolutions 15-04 and 15-05. Motion carried.

CONSIDERATION: RESOLUTION 15-06/UPDATED FEE LIST FOR PROGRAMS: The committee is recommending approval of the Resolution 15-06 setting the fee schedule for the 2015 Pool and Recreation season. All fees were increased by \$5.00 to accommodate the online registration fee charged by active.com. This year staff is proposing a 5% early registration discount rather than the \$5 discount offered last year, noting they expect discounts would not exceed \$12.50 and that would be based on registering for \$250 in programs. Motion by Mark Janowiak second by Peg Kruse to approve Resolution 15-06. Motion carried.

CONSIDERATION: SPONSORSHIP PROGRAM AND LETTER: Summer staff is proposing expansion of the Village's Pool pass scholarship program to be used by both the pool and recreation programs. The funds could be used for a variety of purposes including business sponsorship of t-shirts for the younger youth programs, funding program fees for low-income persons or purchasing a piece of equipment for a youth in need. Staff will be adding language to the letter regarding the tax deductibility of any donation to the Village as well as other minor revisions to the letter and donation form prior to distribution. The committee recommends approval to pursue the sponsorship program. Motion by Petra Streiff, second by Greg Thoemke to approve the sponsorship program. Motion carried.

CONSIDERATION: RESOLUTION 15-07/FACILITY USAGE GUIDELINES: Resolution 15-07 outlines guidelines and procedures for making sure fields are in good condition once a team is finished with practices or games. The committee recommends approval. Motion by Laci Bainbridge, second by Petra Streiff to approve Resolution 15-07. Motion carried.

CONSIDERATION: LAND TRANSFER OF PORTION OF GLARNER PARK TO FIRE DISTRICT: Parks committee is recommending approval of a request from the Fire Department for transfer of a portion of land in Glarner Park. The approximately 6500 square feet at the northeast corner of the Park would allow for a driveway and parking stalls for the rear of the fire department for access to future meeting rooms and living quarters in a planned expansion of the fire department. Fire Chief Dave Anderson provided the Committee with a detailed outline of the Fire Department's plans, including the mitigation of storm water runoff at their expense. Administrator Owen noted the main issue with the plan is the relocation of storm water infrastructure located on this property. The Village will need to prepare an Agreement with the fire department to resolve that issue. Motion by Greg Thoemke, second by Laci Bainbridge to proceed with the transfer of land to the Fire District. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: CIGARETTE LICENSE TO EXPIRE 6/30/15 TO OTT HAUS PUB & GRILL, LLC: Motion by Mark Janowiak, second by Greg Thoemke to approve the application for a cigarette license for the new owners of the Ott Haus. Motion carried.

CONSIDERATION: AUTHORIZATION FOR ADVERTISING FOR REPLACEMENT OF PART TIME PUBLIC WORKS LABORER: Motion by Greg Thoemke, second by Laci Bainbridge to approve advertising for a replacement part-time public works laborer position. Motion carried.

HISTORIC COMMISSION:

CONSIDERATION: AWARD OF CONTRACT WITH CONSULTANT FOR ARCHITECTURAL SURVEY: Trustee Streiff indicated the committee is recommending award of the contract to Carol Lohry Cartwright for the architectural survey. Cost of the survey will be \$10,500 and will be funded by a 100% reimbursable grant from the Wisconsin Historical Society. Motion by Greg Thoemke second by Peg Kruse to approve award of contract to Carol Lohry Cartwright. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 15-09/IN APPRECIATION OF SERVICE TO ART THOMPSON: President Truttman noted the Resolution 15-09 recognizes Art Thompson for his service to the Village. Art was previously the Director of Public Works and in 2006 returned to work as a part-time laborer for the Village. His willingness to help out wherever needed and his institutional knowledge of the Village will be greatly missed. Motion by Roger Truttman, second by Mark Janowiak to approve Resolution 15-09. Motion carried.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:03 p.m., second by Greg Thoemke. Motion carried.

-Lynne R. Erb, Clerk-Treasurer
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/3/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: President Truttman called the public hearing to order at 7:14 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Petra Streiff, and Peg Kruse. ABSENT: Eric Gobeli, Mark Janowiak. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 2/3/15 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Laci Bainbridge. Motion carried.

Approval of Minutes of 1/20/15 regular meeting:

Approval of Claims: ACH for payroll expenses, e-check for library VISA payment and check #32171 totaling \$29,808.08; Payroll vouchers #10156 to #10177 totaling \$24,370.51; and Checks 32172 to 32211 in the amount of \$113,592.10.

COMMITTEE/COMMISSIONS:

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: WEDC COMMUNITY INVESTMENT GRANT APPLICATION: Trustee Thoemke reported that WEDC had informed the Village that although the initial grant application for Cow & Quince had been unsuccessful, he felt that with some slight modifications it would be worthwhile to submit a second application. Administrator Owen and Green County Economic Development Director, Mike Johnson worked together to prepare a second grant application for Cow & Quince through the WEDC Community Investment Grant Application. The grant application was due on Friday, January 30th and was submitted. Motion by Peg Kruse, second by Petra Streiff to file the grant application. Motion carried.

CONSIDERATION: AES PROPOSAL FOR WETLAND PERMITTING: The Community Development Authority (CDA) is recommending the Village proceed with task one of the proposal (jurisdictional determination and wetland boundary concurrence) at this time. The cost for that portion of the proposal is \$700. Administrator Owen is recommending the use of TID#3 funds to cover the \$700 cost. The CDA believes this work would be beneficial to have completed in order to be prepared for potential developers of the land. Motion by Peg Kruse, second by Laci Bainbridge to approve Task One of the AES Proposal for Wetland Permitting with the \$700 cost coming from TID#3 funds. Motion carried.

PRESIDENT'S REPORT: President Truttman reported on some potential business expansions.

ADJOURNMENT: Laci Bainbridge moved to adjourn at 7:20 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

1/20/15

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: President Truttman called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Eric Gobeli, Mark Janowiak, Petra Streiff, and Peg Kruse. ALSO PRESENT: Barb Anderson, Tammy Newberry, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 1/20/15 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobel. Motion carried.

Approval of Minutes of 1/6/15 regular meeting:

Approval of Claims: ACH for payroll expenses, payment of life and health insurance and utilities totaling \$52,434.50; Payroll vouchers #10132 to #10155 totaling \$27,177.60 and 2014 Expense Checks 32125 to 32149 in the amount of \$21,031.94 and 2015 Expense Checks 32150 to 32170 in the amount of \$47,947.13.

Approval of Operator's License to expire 6/30/16: Josh Baker, Mathew Warfield:

Update: Condition Report for Chalet of Golden Fleece: The condition report performed on the Chalet of the Golden Fleece was provided to the Board. Overall the building is structurally sound but there are some significant repairs that will be needed in the near future to ensure the continued condition of the building. Parks & Recreation Committee will be working with staff and the Friends Group to prioritize the items.

Update: Status of Scoreboard at Vet's Park: Parks and Recreation Director Chris Rear has been working on the details of the scoreboard donation. The Bank would like the Village to purchase the scoreboard and they will reimburse us for it. We anticipate installation of the board this spring when weather permits.

Monthly Building Inspector Report: The monthly building inspector report for December was included with the agenda packet.

Monthly Police Report: The monthly police report was included with the agenda packet.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: LETTER OF ENGAGEMENT TO RETAIN EHLERS AS DISSEMINATION AGENT FOR ISSUER OF CONTINUING DISCLOSURE REQUIRED BY SEC:

Ehlers and Associates has provided the Village with a contract for services in providing for continuing disclosure reporting to be compliant with SEC rules regarding debt issuance. The SEC has changed the reporting requirements in recent years and Ehlers has found it necessary to increase the price due to the additional work load required. Motion by Mark Janowiak, second by Petra Streiff to approve the Letter of Engagement with Ehlers. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PRESERVATION LEADERSHIP FORUM MEMBERSHIP RENEWAL FOR FRIENDS OF CHALET:

The Friends are requesting renewal of the membership for 2015 in order to be eligible for access to information on historic preservation articles and grant opportunities. The membership was necessary to be eligible for the Historical Preservation grant received for the Chalet of the Golden Fleece in 2014. Cost of the membership is \$250 and while not specifically part of the Chalet budget, will be paid from those funds. The committee is recommending approval. Motion by Petra Streiff, second by Laci Bainbridge to approve the payment of the 2015 membership dues for the Preservation Leadership Forum for the Chalet. Motion carried.

HISTORICAL PRESERVATION:

CONSIDERATION: CHALET OF GOLDEN FLEECE NOMINATION TO NATIONAL REGISTER OF HISTORIC PLACES: Petra Streiff reported the Committee had reviewed the nomination application for the Chalet of the Golden Fleece to the National Register of Historic Places and is recommending approval of the same. The Village Board discussed maintenance issues at the Chalet and whether being on the National Register will restrict the Village's ability to make repairs. Administrator Owen indicated that he had researched that previously and found that being listed on the register would not restrict the Village. The use of specific grant funds awarded through the National Register could depending on the rules of the grant used. Greg Thoemke noted that being listed on the National Register would also help in advertising the Chalet. Motion by Greg Thoemke, second by Laci Bainbridge to approve nomination of the Chalet of the Golden Fleece to the National Register of Historic Places. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: OPERATOR'S LICENSE TO EXPIRE 6/30/16: The license application of Stacy Austin was incomplete at the time the Public Works/Public Safety agenda was prepared. The application is now complete and has been approved by the Police Department. Motion by Mark Janowiak, second by Petra Streiff to approve the Operator's License to Stacy Austin to expire 6/30/15. Motion carried.

TREE BOARD:

CONSIDERATION: AWARD OF BID FOR 2015 TREE PRUNING: The Village received four bids for the 2015 tree pruning project with the committee recommending accepting the low bid coming from Cedarburg Landscaping for \$8,330 contingent on receipt of proof of a certified arborist on staff. The budget for the project is \$15,000. Paul Jennrich has followed up with the low bidder and called references and they submitted a certificate of insurance, but they have not provided proof of having a certified arborist on staff. Administrator Owen indicated Paul Jennrich has contacted Limb Walkers Tree Service the next lowest bidder at \$24,600. Limb Walkers Tree Service has provided proof of certified arborist and are currently working on getting the certificate of insurance re-issued. The Board discussed the need for Paul Jennrich to work with Limb Walkers Tree Service to re-identify the amount of work to fit within the budget. Motion by Greg Thoemke, second by Peg Kruse to award the 2015 tree bid to Limb Walkers Tree Service contingent on proof of insurance and if not provided to award the bid to the next lowest qualified bidder contingent on all requirements being provided to the Village. Motion carried.

ADJOURNMENT: Mark Janowiak moved to adjourn at 7:15 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/6/15

PUBLIC HEARING: ORDINANCE 14-04: President Truttmann called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttmann, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Petra Streiff, and Peg Kruse. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

President Truttmann outlined the changes to the parking regulations ordinance included with Ordinance 14-04. Being no public comment, motion by Greg Thoemke, second by Mark Janowiak to close the public hearing at 7:01. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:01 p.m. PRESENT: All those present at the public hearing and Eric Gobeli.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoenke to approve the 1/6/15 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No appearances.

CONSENT AGENDA: Motion by Mark Janowiak to approve the consent agenda, second by Petra Streiff. Motion carried.

Approval of Minutes of 12/16/14 regular meeting:

Approval of Claims: 2014 Bills paid 12/30/14 included Checks 32067 to 32117 totaling \$81,279.84 and claims for 1/6/15: ACH for payroll expenses totaling \$23,996.80; Payroll vouchers #10108 to #10131 totaling \$27,593.61 and Checks 32118 to 32124 in the amount of \$100,993.76.

CONSIDERATION: ORDINANCE 14-04: After a brief review of the ordinance, Greg Thoenke noted a concern over the amount of time to pay the forfeiture being only 10 days. It was noted that parking forfeitures are generally \$20. Motion by Mark Janowiak, second by Peg Kruse to approve Ordinance 14-04. Motion carried.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 15-01/IN APPRECIATION OF OFFICER TOURDOT: Officer Tourdot recently resigned after serving the New Glarus Police Department as a part time officer for 13 years. Motion by Greg Thoenke, second by Laci Bainbridge to approve Resolution 15-01 in recognition and thanks to Pam for her service to the Village. Motion carried.

CONSIDERATION: RESOLUTION 15-02/APPONTMENT OF UTILITY LINEMAN:

Finance/Personnel is recommending staff's proposal for the appointment of Michael Mathews as Utility Lineman with an anticipated start date of 1/20/15. Administrator Owen noted for the Board that Mr. Mathews will be hired as an apprentice lineman with minimal training. He will start further schooling in the Fall. The Village will have an agreement in place with Mr. Mathews for reimbursement of the training if he leaves employment with the Village within a certain number of years. Motion by Greg Thoenke, second by Mark Janowiak to approve Resolution 15-02. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS FIRE DEPT. FOR WINTERFEST DANCE (1/16/2015): This is an annual license application for the serving of beer at the New Glarus Fire Department for the dance held in conjunction with Winterfest. Motion by Mark Janowiak, second by Peg Kruse to approve the Temporary Alcohol License to New Glarus Fire Dept for 1/16/15. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 15-03 IN SUPPORT OF LEAGUE'S PARTNERSHIP FOR PROSPERITY: Resolution 15-03 has been drafted at the request of the League of Wisconsin Municipalities to lend support to the League's Partnership for Prosperity agenda. Motion by Petra Streiff, second by Mark Janowiak to approve Resolution 15-03 and forward said Resolution to our state legislators and Governor. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:09 p.m., second by Laci Bainbridge. Motion carried.

–Lynne R. Erb, Clerk-Treasurer