

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/20/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttmann, Mark Janowiak, Joan Betz, Peg Kruse, and Greg Thoenke. ABSENT: Kevin Budsberg. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Deputy Clerk Barb Roesslein.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoenke to approve the 12/20/11 agenda, second by Roger Truttmann. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda as presented, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 12/6/11 BOARD MEETING: A copy of the 12/6/11 minutes are attached to the agenda.

APPROVAL OF CLAIMS: The claims list is included in your packet and includes; Expense checks 28521-28561 totaling \$32,842.27; ACH for payroll expenses, Journal entry for Utility bills, health and life insurance totaling \$42,163.94 and payroll vouchers, 7445 to 7470 totaling \$26,476.41.

MONTHLY POLICE REPORT: A copy of the November report is attached to the agenda packet.

UPDATE: VILLAGE HALL REPAIRS: The restrooms in the police department have been completed. Staff continues to work on the ADA doors for village hall.

LIBRARY BOARD MONTHLY UPDATE: A copy of the Library Director's report was attached to the agenda packet for review.

UPDATE: ICE RINK: Staff will work to get the rink set up by the end of the year and filled once the weather is cold enough.

UPDATE: HOESLY POND: Staff is working with the FFA Alumni on removal of the sediment piles at the pond site.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: RESOLUTION 11-36 CARRYFORWARD OF VILLAGE HALL BUILDING

REPAIR MONIES: Administrator Owen reported a balance of \$5,000 remaining from the 2011 Budget after repairs to the police department restrooms and proposes the carryforward of those funds into 2012 to use for the continuation of necessary repairs at Village Hall. Motion by Roger Truttmann, second by Mark Janowiak to approve Resolution 11-36. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

DISCUSSION/CONSIDERATION: FILLING VACANCY DURING MILITARY LEAVE OF

KATHRYN WERGINZ: The Village was recently informed that newly hired full-time officer Werginz was called to active duty beginning in February. Werginz' last day working with the Village prior to her deployment will be January 31, 2012. Chief Boldebeck and Public Works/Public Safety are recommending filling the shift vacancy by hiring a part-time limited term employee. It is anticipated that the temporary officer will be hired and begin work by March and be trained for the summer festival season. The 11 month period will then end in the Village's slow winter season with Werginz returning from duty the following spring. A concern whether Werginz' leave would create excess overtime was discussed. Chief Boldebeck and Administrator Owen are working on the police work schedule to keep overtime at a minimum. Motion by Roger Truttman, second by Peg Kruse to hire a limited term employee for an 11 month position at 40 hours a week. Motion carried.

UPDATE/DISCUSSION: RETIREMENT OF PUBLIC WORKS DEPARTMENT LABORER PHIL

COX: Public Works Laborer, Phil Cox has provided the Village with his notice of retirement effective 1/27/12 after 28 years of service with the Village. Staff has begun the process for hiring a replacement, hoping to have that individual started prior to Cox's retirement.

CONSIDERATION: RESOLUTION 11-35 OPPOSING ASSEMBLY BILL 182:

Public Works/Public Safety is recommending the approval of Resolution 11-35 opposing the proposed Assembly Bill 182 which takes away the municipal electric utilities ability to transfer delinquent utility bills to a landowner's tax bill. The elimination of this provision will increase delinquent amounts that go uncollected which would have to be recovered through the rates paid by the rest of the utility customers. Motion by Peg Kruse, second by Roger Truttman to approve Resolution 11-35. Motion carried. Staff will forward the Resolution to our State Representatives as well as the Governor's office.

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE: NEW GLARUS FIRE

DEPARTMENT/WINTERFEST: This is the annual application for the serving of beer at the fire house following the Winterfest parade on Friday January 13th, 2012. Motion by Kevin Budsberg to approve of the temporary alcohol license for the New Glarus Fire Department second by Peg Kruse. Motion carried.

CONSIDERATION OF STREET USE PERMIT: WINTERFEST PARADE: This is the annual application for the Winterfest parade on Friday January 13th, 2012. Motion by Mark Janowiak to approve the street use permit for the Winterfest Parade (for the route as indicated on the application) by the Wisconsin Vietnam Veterans, second by Peg Kruse. Motion carried.

PARKS AND RECREATION:

DISCUSSION/CONSIDERATION: CREATION OF CHALET OF THE GOLDEN FLEECE

SUBCOMMITTEE: In discussions with Deb Carey and the Chamber of Commerce it was determined that a short-term subcommittee would be a good approach for coordinating the efforts regarding the Chalet of the Golden Fleece. The final make up of the subcommittee is yet to be determine, but could consist of a representative from the Chamber of Commerce, a Village Board Member, Deb Carey or her designee and a member representative of the Chalet, such as Pete Etter. Discussion followed regarding if it would be better that the committee consisted of 5 members rather than 4 members. Members of the committee, terms for those members and purpose of the committee will need to be determined and staff will work out those details and bring back to the Village Board. Motion by Jim Salter, to approve creation of the Chalet of the Golden Fleece Subcommittee consisting of 5 members, second by Roger Truttman. Motion carried.

DISCUSSION/CONSIDERATION: OPERATION AGREEMENT WITH CHAMBER OF COMMERCE FOR CHALET OF THE GOLDEN FLEECE: Parks has recommended approval of the agreement for operations of the Golden Fleece with the Chamber of Commerce as prepared by staff. Staff is working with the Chamber of Commerce on determining the days and times of operation. Motion by Greg Thoemke to approve the contract with the New Glarus Chamber of Commerce for operation of the Chalet of the Golden Fleece subject to operation of hours being inserted, second by Roger Truttmann. Motion carried.

CLERK'S REPORT:

CONSIDERATION: RESOLUTION 11-33/APPOINTMENT OF ELECTION OFFICIALS: Deputy Clerk Roesslein reported that the Village had not received any requests from political parties for appointments. All current election officials are willing to serve another term and two additional individuals have been added. Also added is a special registration deputy at the High School. Motion by Greg Thoemke, second by Peg Kruse to approve Resolution 11-33. Motion carried.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Greg Thoemke, second by Roger Truttmann to adjourn. Motion carried at 7:22 p.m.

–Barb Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/6/11

PUBLIC HEARING on Ordinance 11-09 to Amend Section 244-2(J)(1) and 244(J)(5) of the Municipal Code of the Village of New Glarus: President Salter called the Public Hearing to order at 7:00 p.m. PRESENT: Jim Salter, Roger Truttmann, Mark Janowiak, Kevin Budsberg, Joan Betz, Peg Kruse, and Greg Thoemke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER) and Administrator Nicholas Owen. With no public comments, motion to close the public hearing by Jim Salter, second by Kevin Budsberg. Motion carried at 7:02 p.m.

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:03 p.m.

PRESENT: All those present at the Public Hearing.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 12/6/11 agenda, second by Peg Kruse. Motion carried.

CONSIDERATION: Ordinance 11-09: The ordinance amends the application procedure for the receiving of holding tank waste and septage at the wastewater treatment plant to be more in line with the actual procedure the Village would like to use. Motion by Kevin Budsberg to approve Ordinance 11-09, second by Roger Truttmann. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda as presented, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 11/15/11 BOARD MEETING: A copy of the 11/15/11 minutes are attached to the agenda.

APPROVAL OF CLAIMS: The claims list is included in your packet and includes; Expense checks 28468-28520 totaling \$83,206.10; ACH for payroll expenses, Journal Entries for utilities, health and life insurance totaling \$23,036.60 and payroll vouchers for two pay periods, 7383 to 7444 totaling \$54,273.86. [NOTE: The November 15, 2011 approval of payroll vouchers should read 7356 to 7382 totaling \$25,791.59].

MONTHLY POLICE REPORT: A copy of the October report is attached to the agenda packet.

BUILDING INSPECTOR REPORT: A copy of the latest report is attached to the agenda.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

UPDATE: FINALIZED RESOLUTION 11-31: Administrator Owen reported the final Statement of Assessment has now been received from the State of Wisconsin, the TIF increment worksheet completed and the 2012 Budget Adoption and Tax Levy Resolution that was approved at the last meeting as to total levy has now been updated. The Resolution 11-31 now includes the TIF increment amounts as well as the 2011 assessed value and local mill rate and there was no increase in the Village's Mill rate for 2012. The Resolution will be published on December 8, 2011.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE:

UPDATE ON PLANNING CONTRACT WITH MDROFFERS: President Salter reported that the Town board requested some minor revisions to make them more comfortable with the contract. The revisions stated that each municipality will pay for any additional consulting work they request outside of the contract. There was no change to the terms or price of the contract. The next Town board meeting will be December 13th. Motion by Greg Thoemke to recommend approval of the contract amendments with MDROffers, second by Mark Janowiak. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE:

CONSIDERATION: AWARD OF BID FOR FEED MILL DEMOLITION: The CDA is recommending award of the bid for demolition of the feed mill buildings to the low bidder, Earth Construction LLC for \$29,700. There is sufficient balance in the TIF account to cover the costs. Kevin Budsberg expressed his belief that the CDA needs to come up with a plan for the use of fill from projects like this for the future redevelopment of the Backtown. Administrator Owen stated it would be complicated to do that because the site is still needed as a working garage facility and since the project is in a floodplain the filling would need to be approved and monitored by the DNR. Trustee Truttmann asked about a timeline for the project and Administrator Owen reported a start date in January, 2012. Motion by Roger Truttmann to recommend award of the bid for demolition of the feed mill buildings to Earth Construction LLC for \$29,700, second by Kevin Budsberg. Motion carried.

ADMINISTRATOR'S REPORT

PROCLAMATION RECOGNIZING COLNEY'S MASTER GARDENER CERTIFICATION:

Administrator Owen reported the proclamation recognizes Mike and Teresa Colney for achieving certification as Master Gardner's. The proclamation thanks the Colney's for the dedication in maintaining the floral clock as a unique and attractive entrance to the Village as well as the flower pots in front of Village Hall. Motion by Kevin Budsberg to approve the proclamation recognizing the Colney's contributions, second by Peg Kruse. Motion carried.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Roger Truttmann, second by Kevin Budsberg to adjourn. Motion carried at 7:14 p.m.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/15/11

2012 BUDGET PUBLIC HEARING: President Salter called the 2012 Budget Public Hearing to order at 7:00 p.m. PRESENT: Jim Salter, Roger Truttmann, Mark Janowiak, Kevin Budsberg, Joan Betz, Peg Kruse, and Greg Thoemke. ALSO PRESENT: Library Board Members-Linda Hiland, Suzi Janowiak and Becky Weiss, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk Lynne Erb.

Library Board members thanked the Board for their support of the library.

Motion to close the public hearing by Greg Thoemke, second by Roger Truttmann. Motion carried at 7:02 p.m.

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:03 p.m. PRESENT: All those present at the Budget Public Hearing and Library Director Denise Anton-Wright.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 11/15/11 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, removing the 11/1/11 Board minutes, second by Roger Truttmann. Motion carried.

APPROVAL OF CLAIMS: Expense checks 28418-28467 totaling \$105,842.99; ACH for payroll expenses, Journal Entries for utilities, health and life insurance totaling \$44,196.02 and payroll vouchers 7330 to 7355 totaling \$26,791.59.

MONTHLY POLICE REPORT: A copy of the October report is attached to the agenda packet.

LIBRARY BOARD UPDATE: A copy of the latest report is attached to the agenda.

APPROVAL OF MINUTES OF 11/1/11 BOARD MEETING: Kevin Budsberg moved to amend the 11/1/11 minutes under Consideration of Appointment of Kevin Budsberg to the unexpired term of Darrel Weber on the Library Board from Kevin Budsberg abstaining to Kevin Budsberg recusing himself, second by Greg Thoemke. Motion carried.

CONSIDERATION OF 2012 BUDGET RESOLUTIONS: Administrator Owen indicated that all budget resolutions could be approved in one block if the Board so chooses. He briefly reviewed the purpose behind each of the Resolutions.

Administrator Owen reviewed the 2012 budget documents provided noting all essential services have remained intact with no increase in the levy. Both the Wisconsin Professional Police Association and International Brotherhood of Electrical Workers Unions have not reached agreements, however, staff has identified potential budget cuts if the needed concessions on wages and fringes are not agreed upon by the unions.

Kevin Budsberg asked if the \$150,703 levy to the Library included sinking fund monies. Administrator Owen indicated Library sinking funds were not included in the 2012 budget. Trustee Budsberg then questioned whether planned expenses for the Town/Village negotiations were included and Administrator Owen indicated they were.

The Board briefly discussed the Village's 5 year financial plan, noting debt capacity will continue to be a concern on the Village's long-term financial health. The Village's self-imposed limit of 75% of total debt capacity was also discussed.

Administrator Owen noted that the Wisconsin Dept. of Revenue has informed all municipalities that the final Statement of Assessment may not be available for another couple of weeks. Without that assessment figure, staff is unable to complete Resolution 11-31 as far as TIF increments and mill rate. Staff is requesting approval of the 2012 levy to allow the tax bills to be printed once the assessment figure is obtained. The publication of the final budget resolution (R11-31) will not be made until all numbers have been completed.

R11-23/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF VILLAGE MONIES.

RESOLUTION 11-24/TREASURER'S BOND:

RESOLUTION 11-25/SETTING 2012 STORMWATER UTILITY (ERU):

RESOLUTION 11-26/CARRY-FORWARD MONIES FROM 2011 TO 2012:

RESOLUTION 11-27/ESTABLISH WAGES FOR FULL-TIME EMPLOYEES FOR 2012:

RESOLUTION 11-28/ESTABLISH WAGES FOR PART TIME EMPLOYEES FOR 2012:

RESOLUTION 11-29/WAGE AND FRINGE BENEFITS FOR FULL-TIME EMPLOYEES:

RESOLUTION 11-30/WAGE AND FRINGE BENEFITS FOR PART TIME EMPLOYEES:

RESOLUTION 11-31/BUDGET RESOLUTION: Motion by Kevin Budsberg, second by Roger Truttman to approve Resolutions 11-23 through 11-31 as presented and to return Resolution 11-31 as numbers are completed. The Board briefly discussed procedure for moving forward with 2012 levy approval. Motion by Kevin Budsberg to withdraw his previous motion, second by Mark Janowiak. Motion carried.

Motion by Kevin Budsberg, second by Greg Thoenke to approve 2012 Budget Resolutions R-23 through 11-30 as presented. Motion carried. (7-0)

Motion by Kevin Budsberg, second by Mark Janowiak to approve 2012 Budget Resolution R11-31 with a levy of \$1,279,565, returning the Resolution to the Board for update on the TIF increment and mill rate values. Motion carried (7-0).

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: NEW GLARUS EMS CONTRACT FOR 2012: The per person rate has remained the same as 2011. Due to the population increase the Village's contribution increased \$522. Motion by Greg Thoenke, second by Peg Kruse to approve the 2012 New Glarus EMS Contract. Motion carried.

PUBLIC WORK/PUBLIC SAFETY:

CONSIDERATION: AMENDMENT TO LIQUOR LICENSE ADDENDA FOR KLEEMAN'S BAR & GRILL: Roger Truttmann reported Kleeman's have requested that the height of the railing for their beer garden be lowered to 36" from 48" to allow the patrons to better enjoy the aesthetics of the street. The committee recommends approval of the amendment to the addenda lowering the rail height. Motion by Mark Janowiak, second by Kevin Budsberg to approve the change to Kleeman's Bar & Grill Liquor License Addenda. Motion carried.

CONSIDERATION: RESOLUTION 11-32 APPOINTING KATHRYN WERGINZ AS FULLTIME POLICE OFFICER: Roger Truttmann reported that current part-time officer Kathryn Werginz has submitted a letter of intent after the internal posting for the full-time police officer position. Staff reports her field training is going well recommends appointing her to fill the vacancy beginning January 1, 2012. Staff feels this timeline will allow Werginz to complete the FTO program and be ready for patrol duties on her own. Kevin Budsberg noted while he believes she is well qualified for the position, he is concerned that she has no solo patrol experience. He suggested the Board externally advertise for a full-time position, retaining Kathryn as a candidate for the position. The Board discussed the hiring process that resulted in Kathryn's appointment to the part time position, the timeline that would be involved in an external advertisement for full time and the probationary period served by all new hires. Motion by Roger Truttmann, second by Peg Kruse to approve appointing Kathryn Werginz to begin January 1, 2012. Motion carried with Kevin Budsberg opposing.

CONSIDERATION: PURCHASE OF SNOW PUSHER FOR END LOADER: Staff is recommending the purchase of a snow pusher to help provide a quicker clean up of the downtown area and parking lots. The committee is recommending purchase of a snow pusher from Brook's Tractor for \$6,500, with the expense being covered by the Public Works Equipment Sinking fund. Greg Thoemke asked if sufficient funds remain in the equipment sinking funds and Administrator Owen indicated yes. Motion by Mark Janowiak, second by Greg Thoemke to approve the purchase of a snow pusher from Brooks Tractor at a cost of \$6,500. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR GRACE CHURCH [SEPTEMBER 6-9, 2012]: This special events application is for Grace Church's annual Good Neighbor Fest for September 6-9, 2012 and includes the use Village Park for a Church Festival and 4th Avenue for a car show. The application is complete with signatures, however, an updated certificate of insurance will need to be filed. Motion by Kevin Budsberg, second by Joan Betz to approve the Special Events Permit to Grace Church for September 6-9, 2012, contingent on receipt of an updated certificate of insurance. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: APPOINTMENT TO PARKS COMMITTEE: President Salter announced that he would like to appoint Joan Betz to the Parks Committee. Motion by Jim Salter, second by Greg Thoemke to appoint Joan Betz to the Parks Committee. Motion carried.

ADJOURNMENT: Motion by Joan Betz, second by Kevin Budsberg to adjourn. Motion carried at 7:45 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/1/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttmann, Mark Janowiak, Kevin Budsberg, Peg Kruse, and Greg Thoemke. ALSO PRESENT: Tom Paque (WPPI Energy), Administrator Nic Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 11/1/11 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Tom Paque with WPPI Energy spoke to the Board regarding the Village's membership in WPPI and provided an update on WPPI's business plan. He reported on infrastructure improvements and related costs as well as the effect on the rate and how the rates compare to other utilities. He also updated the Board on the various power plants WPPI has an ownership interest in and noted that WPPI has a well diversified power supply portfolio and continues to improve their renewable energy sources. He reviewed various energy efficiency programs available.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Roger Truttmann. Motion carried.

APPROVAL OF MINUTES OF 10/18/11 BOARD MEETING

APPROVAL OF CLAIMS: The claims list is included in your packet and includes; Expense checks 28359-28417 totaling \$34,731.66; ACH for payroll expenses totaling \$21,036.10 and payroll vouchers 7330 to 7355 totaling \$27,537.73.

BUILDING INSPECTOR REPORT: A copy of the September report is attached to the agenda packet.

COMMITTEE/COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION: CSM FOR NEW GLARUS FIRE DISTRICT: This CSM has been prepared for the Fire District to consolidate their current property with the alleyway behind their building that is currently owned by the Village of New Glarus. In reviewing the CSM and existing mapping discrepancies were found in the existing mapping and deeds and in order to provide clean title, there will need to be quit claim deeds exchanged between the Village and the Fire District in addition to the quit claim deed from the Village for the alleyway. The Fire District will be responsible for the costs of preparing the deeds. Motion by Roger Truttmann to approve the CSM for the New Glarus Fire District contingent on the recording of quit claim deeds between the Village and Fire District to correct the legal descriptions, second by Mark Janowiak. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE:

CONSIDERATION: CONTRACT FOR DRAFTING OF COOPERATIVE BOUNDARY

AGREEMENT (CBA): The joint committee at their last meeting recommended awarding the contract for drafting of the CBA to MD Roffers at a cost of \$8,900. Said contract cost will be split equally between the Village and the Town and MD Roffers will be working for both municipalities and reviewing all areas of concern for each municipality. President Salter noted that following the drafting of the CBA, both the Village and Town Board will be given the opportunity to review and provide input on the Agreement as well as have the Agreement reviewed by additional planners and/or attorneys. Kevin Budsberg and Jim Salter commented the draft will be prepared as a 20 year agreement rather than 10 year agreement with a renewal option, noting the Committee felt that was the better option at this time. Greg Thoemke asked if the concerns of Administrator Owen regarding the condition of the infrastructure at the time it

will be turned over to the Village was addressed. Administrator Owen noted that is something that can be addressed as the CBA is drafted.

Motion by Greg Thoemke, second by Mark Janowiak to approve the contract with MD Roffers for drafting of the CBA with the Village and Town for a total cost not to exceed \$8,900. Motion carried.

FIRE DISTRICT UPDATE:

UPDATE ON PURCHASING NEW RADIOS FOR NARROW BANDING COMPLIANCE:

President Salter updated the Board on the purchase of new radios by the Fire District to comply with the narrow banding requirements. He indicated the estimated cost to the Fire District for purchase of handheld radios will be \$26,000 and the Fire District has approved the use of existing funds for that purchase. The Board briefly discussed the timeline provided to the Fire District for the conversion, noting the Village had been informed over a year ago about the switch to narrow banding.

PRESIDENT'S REPORT:

CONSIDERATION: APPOINTMENT OF JOAN BETZ TO FILL THE UNEXPIRED TERM OF DARREL WEBER: President Salter announced that he would like to appoint Joan Betz to the unexpired term of Darrel Weber. Said term will expire in April, 2012. Motion by Jim Salter, second by Greg Thoemke to appoint Joan Betz as trustee to complete the term of Darrel Weber. Motion carried.

CONSIDERATION: APPOINTMENT OF KEVIN BUDSBERG TO THE UNEXPIRED TERM OF DARREL WEBER ON THE LIBRARY BOARD: President Salter informed the Board that he would like to appoint Trustee Kevin Budsberg to replace Darrel Weber as Village Board representative on the Library Board. Motion by Jim Salter, second by Roger Truttman to appoint Kevin Budsberg to fill the vacancy left by Darrel Weber on the Library Board. Motion carried with Kevin Budsberg recusing himself.

ADJOURNMENT: Motion by Roger Truttman, second by Greg Thoemke to adjourn. Motion carried at 7:56 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/18/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttman, Kevin Budsberg, Peg Kruse, and Greg Thoemke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Doug Longmore, Building Inspector Mike Fenley, Administrator Nic Owen and Clerk Lynne Erb.

RECONVENE FROM 10/4/11 CLOSED SESSION: Motion by Greg Thoemke, second by Peg Kruse to reconvene from the 10/4/11 closed session. . ROLL CALL VOTE: Kevin Budsberg-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes; Darrel Weber-yes. Motion carried at 7:01 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 10/18/11 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda, removing the Village Hall Repairs for further discussion at the request of President Salter, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 10/4/11 BOARD MEETING.

APPROVAL OF CLAIMS: Approval of Expense checks 28323 to 28358 totaling \$33,130.28; ACH for payroll expenses, utility bills, life and health insurance totaling \$42,822.01 and payroll vouchers 7303 to 7329 totaling \$27,592.46.

MONTHLY POLICE REPORT: A copy of the September report is attached to the agenda packet.

REVIEW PARK AND RECREATION REPORTS: The 2011 reports are included with the agenda packet. 2011 revenues were very comparable to 2010 with expenses down slightly in 2011.

UPDATE: WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN REPLACEMENT PROJECT: The contractors will be returning to complete the project within the next two weeks and estimate the work can be completed in 5 days.

UPDATE: VILLAGE HALL REPAIRS: Staff has received a bid of \$4,971.80 for replacement of the rear doors to the community room, including ADA access to one of the doors, and renovation of the police restrooms. Staff is still working with the contractor on obtaining prices for the front doors at Village Hall. President Salter asked about the progress on the ADA doors for the front entrance at Village Hall and whether installing the ADA entrance at the back of the building would be more efficient. Administrator Owen reported that staff has recently found a contractor able to provide a bid for the installation of an ADA entrance and since the back area of the building is not monitored as easily as the front, it would make more sense to install the main ADA entrance at the front of the building.

CONSIDERATION: CONTRACT FOR BUILDING INSPECTION SERVICES: Vierbicher Associates has notified the Village they are discontinuing their building inspector services and have provided us with documentation allowing the Village to assign our current contract with them to Mike Fenley, the building inspector the Village currently uses at Vierbicher. The contract would be between the Village and Mike Fenley with all contract terms remaining the same. Mike Fenley noted that he has formed a limited liability company, Fenley Total Inspections, LLC and has the necessary insurance in place. He indicated he will be working with Tracey Johnson so that the Village will always have someone available and that he anticipates a smooth transition from Vierbicher to Fenley Total Inspections, LLC. Motion by Kevin Budsberg to award the contract to Fenley Total Inspections, LLC for building inspection services, second by Greg Thoenke. Motion carried.

COMMITTEE/COMMISSION REPORTS:

CONSIDERATION: RESOLUTION 11-21/REVISE PERSONNEL HANDBOOK PERTAINING TO HEALTH INSURANCE AND WISCONSIN STATE RETIREMENT CONTRIBUTIONS: Resolution 11-21 amends the Village's Personnel Handbook to adopt the state mandated changes for employee contributions for health insurance and retirement and include the dental insurance benefits initially offered to Village employees in 2000. Motion by Kevin Budsberg, second by Greg Thoenke to approve Resolution 11-21. Motion carried.

CONSIDERATION: CONTRACT WITH GREEN COUNTY FOR TAX COLLECTION: This is an annual contract for collection of taxes by Green County and reflects no cost increase in 2012. Motion by Greg Thoenke, second by Peg Kruse to approve Contract with Green County for Tax Collection. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 11-19/APPOINTMENT OF POLICE CHIEF: Resolution 11-19 appoints Burt Boldebeck as Police Chief, working up to 20 hours per week with benefits as provided

to part time employees under Resolution 08-35. Motion by Roger Truttman, second by Peg Kruse to approve Resolution 11-19. Motion carried with Kevin Budsberg opposing.

CONSIDERATION: RESOLUTION 11-18/GREEN COUNTY EMERGENCY MANAGEMENT PLAN:

Administrator Owen indicated that the Green County Emergency Management Plan was recently updated and this Resolution allows the Village to adopt the Green County All Hazards Mitigation Plan Revision as an official plan of the Village. Public Works/Public Safety is recommending approval. Motion by Kevin Budsberg, second by Greg Thoenke to approve Resolution 11-18. Motion carried.

DISCUSSION/CONSIDERATION: ORDINANCE 11-10 REGULATING CONCEALED CARRY ON MUNICIPAL PROPERTY:

Attorney Bill Morgan prepared Ordinance 11-10 to amend current village ordinance to conform with 2011 Wisconsin Act 35 and prohibit the carrying of concealed weapons in building owned, occupied or controlled by the Village of New Glarus. The Village will be required to post the necessary signage on the buildings by November 1, 2011 when the law takes effect. Administrator Owen indicated his understanding from most communities who have chosen to regulate the concealed carry on their properties is for public safety purposes. Greg Thoenke noted that he has some concerns over the potential for additional liability for the Village by regulating concealed carry and that he has not heard a strong expression from the public either way. Motion by Kevin Budsberg to approve Ordinance 11-10 regulating concealed carry on municipal property, second by Jim Salter. Motion carried with Greg Thoenke opposing.

CONSIDERATION: MOBILE HOME PARK LICENSE TO EXPIRE 6/30/12 TO FIREFLY PARK, LLC.

The mobile home park recently transferred ownership to Firefly Park, LLC and the new owners have applied for the mobile home park license. Public Works/Public Safety has reviewed the application and recommends approval. Motion by Kevin Budsberg, second by Peg Kruse to approve the mobile home license to Firefly Park, LLC to expire 6/30/12. Motion carried.

CONSIDERATION: OPENING HIRING PROCESS FOR FULL-TIME POLICE OFFICER:

Public Works/Public Safety is recommending proceeding with the hiring of a fourth full-time police officer. The 2012 budget has been prepared to accommodate the part time chief and four full-time officers. The hiring process will begin with an internal posting of the position for any interested part time officers currently working for the Village with staff making a recommendation to the Village Board. Motion by Greg Thoenke, second by Roger Truttman to approve the hiring of a full-time police officer. Motion carried. Kevin Budsberg asked about a timeline for the hiring and Administrator Owen reported that would be dependent on whether or not there are any internal candidates. Administrator Owen will provide updates to the Board on the process.

CONSIDERATION: SET PUBLIC HEARING ORDINANCE AMENDING RECEIVING OF HOLDING

WASTE AND SEPTAGE: Ordinance 11-09 has been prepared to streamline the application and billing process for the receiving of holding waste and septage at the WWTP. Public Works/Public Safety is recommending approval. A public hearing will need to be held before the Village Board. Motion by Kevin Budsberg, second by Peg Kruse to schedule a public hearing on Ordinance 11-09 for December 6, 2011 at 7 p.m. Motion carried.

CONSIDERATION: DRIVEWAY APPLICATION FOR DOUGLAS LONGMORE (819 4TH STREET):

Administrator Owen indicated the application requests installation of a driveway closer than 10 feet to the neighboring property's driveway which requires board approval. Douglas Longmore indicated that he has spoken with his neighbor about the driveway and the neighbor is supportive of the location. Public Works Director Scott Jelle has reviewed the application and recommends approval. Kevin Budsberg noted a concern over street parking in the area between the drives. Motion by Kevin Budsberg to approve the driveway permit as presented, second by Greg Thoenke. Motion carried.

CONSIDERATION: AWARD OF TRUCK BID:

The Village received 5 bids for 2012 4 x 4 pickup trucks. The low bid was from Monticello Ford for \$21,489. The bid meets all required specifications and provides for delivery in 12 weeks. After a brief discussion, motion by Kevin Budsberg, second

by Roger Truttmann to award the bid for a ¾ ton pickup for \$21,489 to Monticello Ford contingent on delivery within 12 weeks. Motion carried.

CONSIDERATION: LEAF BURNING HOURS FOR 2011: The Public Works Department has scheduled leaf pickup with the leaf vacuum beginning the week of October 17th and continuing through November 18, 2011 as weather permits. The Village has historically allowed burning during specific dates and times. The Public Works/Public Safety is recommending discontinuing leaf burning this year. Administrator Owen reported that only two people had applied for burning permits last year. Leaf vacuuming will continue as weather permits. Motion by Kevin Budsberg to discontinue leaf burning this year, second by Peg Kruse. Motion carried.

PARKS & RECREATION:

UPDATE: CHALET OF GOLDEN FLEECE FUNDING FOR 2012: Parks Chair, Greg Thoemke, reported on the Public Hearing held on October 12, 2011, noting approximately 30 people in attendance. He reported that Deb Carey has offered to provide a grant to the New Glarus Chamber of Commerce for operating the Chalet of the Golden Fleece in 2012. Administrator Owen updated the Board on Deb Carey's proposal reporting she will be working with the Chamber of Commerce to staff the museum for tours and develop a self-guided tour for the facility. All proceeds from the tours will given to the Village to offset expenses at the Chalet. Administrator Owen will work with Attorney Morgan to develop necessary legal documents.

PLAN COMMISSION:

CONSIDERATION: RESOLUTION 11-20/OPPOSING AB 260 REGARDING COUNTY MASTER PLANS: President Salter informed the Board that Resolution 11-20 opposes Assembly Bill 260 which would no longer require Counties to include municipal comprehensive plans or official maps in County comprehensive plans. If adopted, AB 260 would have a negative impact on a cooperative planning process that has been practiced in the county since the beginning of the State's comprehensive plan requirements. Administrator Owen added that he spoke with Green County Zoning, noting that the Village plan was prepared in conjunction with Green County's and Green County prefers to continue those cooperative efforts. Greg Thoemke noted his concerns over stating a position on AB 260 since he is not familiar with the background and reasoning of the Bill and has not heard any concerns from the public. Kevin Budsberg noted he feels it important to let the legislators know that the Village has developed these plans and continues to work cooperatively with surrounding municipalities and the County and that the Village should be allowed to continue that work. After further discussion, motion by Kevin Budsberg to approve Resolution 11-20, second by Jim Salter. Motion carried with Greg Thoemke opposing.

LIBRARY BOARD UPDATE:

CONSIDERATION OF APPOINTMENT OF JODY HOESLY: President Salter has recommended the appointment of Jody Hoesly to the Library Board to fill the unexpired term of Faun Phillipson, whose term would expire in 2013. Motion by Jim Salter, second by Kevin Budsberg. Motion carried.

LIBRARY BOARD MONTHLY UPDATE: The monthly update is included with the agenda packet.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE:

REVIEW/DISCUSSION: COOPERATIVE BOUNDARY AGREEMENT DRAFT LANGUAGE: The Board reviewed the 9/7/11 draft of the Intergovernmental Agreement between the Town of New Glarus and Village of New Glarus, including the 8/12/11 memo from Administrator Owen to the Village Board outlining his concerns. Kevin Budsberg informed the Board that the Committee is looking for guidance on the current language proposed for the Agreement. The next step in the process is contracting with a planner for review and drafting of an Agreement. The Committee has interviewed two planners, but have not yet made a recommendation for a contract. The contract approval will come back to the Village Board. Jim Salter noted this document is still in draft format and can be changed, indicating the entire process will take 12+ months and will include a public hearing. The Board briefly discussed how the CBA will affect the existing comprehensive plan and ETZ plan noting that the planners will review the various documents and address any conflicting language as they draft the CBA.

Administrator Owen requested clarification on two issues, Section 6 regarding Commercial and Industrial Development and Section 5.1.2.d regarding the amount of library support provided by the Village. He noted that Attorney Bechler has indicated he has concerns over the legality of Section 6 and Administrator Owen believes it would be in the best interest of the Village to obtain a legal opinion on that Section prior to the planners beginning their work. Consensus of the Village Board was to obtain an opinion from Attorney Bechler. The Board did not request any changes to 5.1.2.d.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 11-22/ACCEPTING RESIGNATION AND RECOGNIZING SERVICE OF TRUSTEE DARREL WEBER: President Salter announced that Trustee Weber has resigned his duties as trustee. Motion by Greg Thoemke, second by Kevin Budsberg, to accept the resignation of Darrel Weber and recognize his service to the Village of New Glarus.

ADJOURNMENT: Motion by Greg Thoemke, second by Roger Truttmann to adjourn. Motion carried at 8 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/4/11

PUBLIC HEARING: Public Hearing on Ordinance 11-08 to amend Sections 265-10 and 305-106 [Definitions], Section 305-116 [Design and Performance Standards] and create Section 305-125 [Private Road and Driveway Standards] regulating driveways and private roads within the extra-territorial zoning area was called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttmann, Kevin Budsberg, Peg Kruse, Mark Janowiak and Greg Thoemke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Chief Burt Boldebuck, Administrator Nic Owen and Clerk Lynne Erb.

No public comment. Motion by Kevin Budsberg, second by Greg Thoemke to close the public hearing at 7:02 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:03 p.m.

PRESENT: All those present at the public hearing and Dennis Hoesly, Lillian Hoesly and Jay Gunderson.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Salter announced that the Village Board will convene into closed session called under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: [review/evaluation of interim Police Chief].

ANNOUNCEMENT: President Salter announced that the Village Board will convene into closed session called under State Stat. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (B) applies which, if discussed in public, would be likely to have a substantial adverse affect upon the reputation of any person referred to and such histories or data, or involved in such problems, or investigations.

AGENDA: Motion by Greg Thoemke to approve the 10/4/11 agenda, second by Peg Kruse. Motion carried.

CONSIDERATION OF ORDINANCE 11-08: Motion by Kevin Budsberg to approve Ordinance 11-08, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Roger Truttmann to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 9/20/11 BOARD MEETING.

APPROVAL OF CLAIMS: Expense checks 28280 to 28322 totaling \$32,625.53; ACH for payroll expenses, retirement and Check No. 28279 totaling \$21,211.48 and payroll vouchers 7278 to 7302 totaling \$27,096.41.

BUILDING INSPECTOR REPORT FOR AUGUST.

COMMITTEE/COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION: SITE PLAN FOR HOESLY'S INC (213 INDUSTRIAL DRIVE): The site plan is for the construction of a warehouse/storage facility for Hoesly Meats, Inc. The plan has been reviewed and recommended for approval by the Plan Commission. Plan Commission also provided a variance to Hoesly Meats, Inc. for side yard setback in connection with the construction of the building. Kevin Budsberg moved to approve the site plan to Hoesly Meats, Inc. at 213 Industrial Drive, second by Roger Truttmann. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION OF AMENDED DEVELOPER'S AGREEMENT WITH HOESLY MEATS, INC

IN TID#2: Hoesly Meats, Inc. has requested the previously approved Developer's Agreement be amended to reduce the value of the building being constructed to \$120,000. The incentive provided will also be amended to \$12,000 [\$7,000 for building and \$5,000 for utility extension/site preparation]. An amended Developer's Agreement has been prepared by Attorney Bechler to reflect the changes. Motion by Kevin Budsberg, second by Greg Thoemke to approve the amended Developer's Agreement between the Village of New Glarus and Hoesly Meats, Inc. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE:

CONSIDERATION: CONTRACT FOR DRAFTING OF COOPERATIVE BOUNDARY

AGREEMENT: The Joint Negotiation Committee met 9/29/11 and discussed options for contracting for services to draft a Cooperative Boundary Agreement. President Salter reported that the Committee has scheduled a presentation from Vierbicher & Associates for their next meeting on 10/10/11 and will then discussed a recommendation. Trustee Budsberg noted he anticipated the recommendation for contract to come before the Village Board at their next meeting along with a review of the existing draft language of the Agreement. Motion by Jim Salter to table to the 10/18/11 Village Board meeting, second by Kevin Budsberg. Motion carried. The next Joint Village/Town Negotiation Committee meeting will take place on 10/10/11 at 6:30 p.m. at Village Hall.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSION: Motion by Kevin Budsberg second by Greg Thoemke to convene into closed session under 19.85(1)(c). ROLL CALL VOTE: Kevin Budsberg-yes; Mark

Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes.
Motion carried at 7:15 p.m.

RECONVENE INTO OPEN SESSION: Motion by Roger Truttmann second by Mark Janowiak to reconvene into open session. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 8:58 p.m.

DISCUSSION/CONSIDERATION OF POLICE CHIEF POSITION: Administrator Owen reported that during closed session the Village Board determined that overall Interim Chief Boldebeck was doing a good job and identified some areas for improvement. The Board discussed the two main options available for the chief of police position, retaining the part-time chief position and hiring a fourth full-time officer or going back to the full-time police chief position. The Board discussed the budget implications and that the costs between the two options are very similar. Motion by Kevin Budsberg to recommend hiring a full-time police chief and ending the part-time chief position at the end of October. Greg Thoemke expressed his view that a majority of the citizens are looking for the most police coverage they can get for the least amount of money and that he feels the way to do this is with the part-time chief and additional full-time officer. Budsberg felt that it was more than just a money issue and that public perception was important. Jim Salter added that from the input he received the people like the face time with the community that comes with a full-time Chief. Thoemke asked Interim Chief Boldebeck to address any community programs that the department is looking into. Boldebeck explained he is currently working with the school on a Halloween safety program, DARE, a bike rodeo in the spring as well as continuation of the shop with a cop program. After further discussion, Jim Salter made a second on the original motion by Budsberg to hire a full-time chief. Motion failed 2-4 with Kruse, Janowiak, Thoemke and Truttmann opposing. The board discussed the options of retaining the part-time chief on an interim basis or making the position permanent. Motion by Greg Thoemke to continue with the part-time chief position on a permanent basis, second by Roger Truttmann. Motion carried 4-2 with Budsberg and Salter opposing.

CONVENE INTO CLOSED SESSION: Motion by Roger Truttmann second by Greg Thoemke to convene into closed session under 19.85(1)(f). ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 9:23 p.m.

The meeting adjourned without reconvening into open session at 9:58 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/20/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Darrel Weber, Roger Truttmann, Kevin Budsberg, Peg Kruse, Mark Janowiak and Greg Thoemke. ALSO PRESENT: Olga Heberer, Sue Moen (POST-MESSENGER-RECORDER), Public Works Supervisor Scott Jelle, Administrator Nic Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Jim Salter to approve the 9/20/11 agenda moving item 7(B) prior to 7(A) and renumbering, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

RECONSIDERATION OF 8/16/11 MINUTES: Motion by Greg Thoemke, second by Darrel Weber to reconsider the 8/16/11 Board minutes and amend the Library Board Update to delete "selected an architect" and add "retained the services of a professional fund raiser". Motion carried.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda removing item 6(C)-Monthly Police Report for August for further discussion, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 9/6/11 BOARD MEETING.

APPROVAL OF CLAIMS: Expense checks 28228 to 28278 totaling \$124,920.77; ACH for payroll expenses, health and life insurance and journal entry for utility billing totaling \$46,916.51 and payroll vouchers 7240 to 7277 totaling \$27,737.77.

REVIEW OF AUGUST PARK AND RECREATION REPORTS.

MONTHLY POLICE REPORT FOR AUGUST: Trustee Thoemke asked about the comparison of citations issued in August, 2010 to August, 2011, noting the number in 2011 was much higher. Administrator Owen reported that this was a result of the "Click it or Ticket" campaign and the enforcement that is part of that grant program. Motion by Greg Thoemke to approve the report, second by Roger Truttman. Motion carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/13: R. THOMAS ATWELL:

Motion by Roger Truttman, second by Greg Thoemke to approve the operator license to R. Thomas Atwell to expire 6/30/13. Motion carried.

CONSIDERATION: STREET USE PERMIT(S) FOR NEW GLARUS HIGH SCHOOL

HOMECOMING EVENTS: Motion by Roger Truttman, second by Kevin Budsberg to approve the Street Use Permits to the New Glarus High School for the Homecoming Events as listed on the applications. Motion carried.

CONSIDERATION: STRAND CONTRACT FOR CMOM ASSESSMENT:

Public Works Supervisor, Scott Jelle was present to review with the Board the necessity of development of a Capacity, Management, Operation and Maintenance (CMOM) program for the Village WWTP. Strand has provided a contract for program assessment services for \$7,500. President Salter noted the DNR has not finalized the rules for this program and asked if the Village should wait with this assessment. Public Works Supervisor Scott Jelle indicated that the assessment could wait but felt it was a better to approach to be proactive and begin the assessment process now. Administrator Owen indicated this would provide the Village with an assessment of the sanitary sewer infrastructure and help to determine what condition the system is in and where improvements can be made. Trustee Thoemke asked about specific language in the contract indicating the Village would be billed an extra 10 percent over actual incurred expenses and Administrator Owen reported that is standard language and has not been an issue with Strand in the past. Motion by Kevin Budsberg, second by Roger Truttman to approve the Strand contract for CMOM Assessment at the WWTP. Motion carried.

CONSIDERATION: PROCEEDING WITH PW PICKUP TRUCK PURCHASE: Public Works Supervisor, Scott Jelle has contacted Monticello Ford to obtain a timeline for the delivery of a 2012 pickup truck. The Village had previously awarded a bid for a 2011 pickup to Monticello Ford and due to an issue with the tires in the off-road package, the truck was not able to be delivered. Monticello Ford has indicated they will honor the bid with a 2012 model and if the truck is ordered without the off-road package it could be delivered in 8-10 weeks. The Board discussed with Scott Jelle the options at this time and asked his preference. He indicated his preference would be to re-bid the truck. Motion by Jim Salter, second by Kevin Budsberg to rebid the truck. Motion carried.

CONSIDERATION: OPT IN TO STATE LOW INCOME ENERGY ASSISTANCE PROGRAM: The public benefit fee charged on utilities bills, as required by state law is used equally for low-income programs and conservation programs. New Glarus Utilities opted into the state program (focus on energy) for conservation programs about a year ago. WPPI is now recommending New Glarus Utilities opt-in to the state low-income program. Currently, New Glarus Utilities is the only utility in Green County that runs their own program. Opting in will not only allow residents more weatherization dollars from the state but will help in the confusion when utility customers apply for energy assistance through Green County Human Services. Motion by Kevin Budsberg, second by Greg Thoemke to approve the New Glarus Utilities opt-in to the State Low Income Energy Assistance Program. Motion carried.

ANNOUNCEMENT: WPPI ENERGY'S LEADING BY EXAMPLE COMMUNITY: Public Works Supervisor Scott Jelle reported that the New Glarus Utilities has met all the requirements set forth by WPPI to be a Leading by Example Community and continues to work toward promoting energy efficiencies.

UPDATE: WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN REPLACEMENT PROJECT: The permits have been approved by the State and the Village is working with Rule Construction to complete the work.

UPDATE: VILLAGE HALL REPAIRS: A contractor has been retained for the work in the police department and once materials are received the work will begin. Public Works Supervisor Scott Jelle reported that the police department restrooms will be repaired first along with the outside doors on the community room. He is trying to find someone to do the ADA doors at the front of Village Hall.

CONSIDERATION: SPECIAL EVENTS PERMIT-NEW GLARUS PTO: This application is for a New Glarus Knights Fun Run sponsored by the New Glarus PTO on October 1, 2011 between 7 a.m. and noon. The run will take place at Veteran's Memorial Park and the School and the route will include Second Street to the DNR path. The PTO has obtained the signatures of the EMS and Fire Department and the necessary insurance is on file. Motion by Greg Thoemke to approve the Special Events Permit as detailed on the application, second by Peg Kruse. Motion carried.

FINANCE/PERSONNEL:

DISCUSSION: 2012 BUDGET: Administrator Owen reviewed with the Board the 2012 proposed Budget as prepared by Administrator Owen and Clerk Erb. The proposed budget reflects a levy equal to the 2011 budget with no real cuts to essential services. The major reduction in expenses to maintain the zero levy increase is contained in the Capital Projects funds with a \$28,600 reduction in expense. The general fund shows reduction in shared revenue of approximately \$16,000 with a reduction in highway aid of approximately \$17,000. The proposed budget includes no wage increase for employees, the employee required retirement contribution, and health insurance provided at the same level as 2011 which meets the new state requirement. Administrator Owen noted that union contract negotiations have not yet been completed and that may affect the budget numbers. The general fund expenses are

approximately \$30,000 under 2011 with reductions in basically all categories. General government is up just under \$4,000 as a result of a more accurate reflection of the public works hours and the additional amounts for liability and property insurance, assessment contract and elections. All other categories experienced reductions between \$1,700 and \$16,700. The proposed budget for public safety is based on use of a part-time chief with four full-time officers with no wage increase and the employee required retirement contribution. It was noted that the union contract has not been settled, nor has the Board made a final determination on the staffing for the police department. President Salter noted an approximate \$1,900 increase for the Village on the EMS budget and expected the fire budget to be close to 2011. The Parks budget includes the bark mulch for next year. The CTV budget was based on the request from CTV committee. The contribution to Green County Development Corp. (GCDC) for economic development was transferred to the TIF funds. The forestry budget was decreased which will ultimately decrease the amount of pruning performed on an annual basis. Kevin Budsberg asked if that reduction would result in additional emergency removals that may result in additional costs for Public Works. Administrator Owen indicated he is hoping this funding can be restored and that a reduction for one or two years should not have a negative impact.

Administrator Owen continued his review of the other funds of the village and reported the debt service levy increased and is anticipated to increase over the next couple of years. The employee pay-out fund was restored to the 2010 level. The Waste Management fund experienced an increase as a result of the contracted services for garbage and recycling collection. The library was funded at the 2011 level of \$150,703 and the proposed budget currently does not include any sinking funds. Kevin Budsberg expressed concern that the Board determine if the Library Board/newly hired fundraiser will be looking for a commitment from the Village in 2012 and that the amount be included in the 2012 budget. After a brief discussion by the Board, Greg Thoemke noted such a request in 2012 could be referred to the 2013 budget. Administrator Owen referred the Board to the September 7, 2011 correspondence from the Library Board regarding the 2012 budget, noting they requested an additional \$522 for general operations and an addition to the sinking fund in whatever amount the Village believes most appropriate. Further discussion occurred on the contribution to the Library including staffing issues and contributions from County reimbursement.

Funding for the Chalet of the Golden Fleece will need to be address in the 2012 budget. The proposal does not include any levy for the operations of the Chalet. A public hearing is scheduled for October 12, 2011 and the Board agreed to wait for the results of the public hearing before determining the funding for 2012.

As part of the 2012 budget discussion, President Salter asked about the ability of the Village to use existing investments to pay down existing debt, noting the interest on investments is lower than the loan rates. Trustee Thoemke outlined his concerns over the financial implications of using investments for that purpose. Staff reported that some of existing investments are required to be held for specific purposes and some for daily operations. The investments belong to the different funds and while inter-fund borrowing can occur there would most likely be interest charged and the potential for immediate pay-back should the lending fund need the money. In reviewing the existing debt, only one loan is currently eligible for early pay-off.

Staff reviewed with the Board the budget timeline and requested input on proceeding with the budget process. Consensus of the Board was the proposed budget with a zero levy increase that maintains all essential services is a good balance and requested the budget be published as presented. It was further noted that staff will need to adjust the proposed budget as the remaining outstanding issues are resolved. The budget hearing is scheduled for November 15, 2011.

PARKS AND RECREATION:

UPDATE CHALET OF GOLDEN FLEECE PUBLIC HEARING: The public hearing on the Chalet of the Golden Fleece has been rescheduled for Wednesday, October 12, 2011. Notices have been sent to interested persons and will be published in the POST-MESSENGER-RECORDER.

LIBRARY BOARD UPDATE: Library Director, Denise Anton Wright has provided an updated which is attached to the agenda packet.

TOWN/VILLAGE JOINT NEGOTIATIONS COMMITTEE:

UPDATE: NEXT MEETING: SEPTEMBER 29, 2011: President Salter reported that the Committee had heard an attorney presentation at their last meeting and have scheduled a presentation from planner, Mark Roffers at their next meeting. Trustee Budsberg added that both the Town and Village are reconsidering the term of the agreement and looking at a 10-year renewable agreement rather than the 20-year.

ADJOURNMENT: Motion by Roger Truttman to adjourn, second by Greg Thoemke. Motion carried at 8:35 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/6/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m. PRESENT: Jim Salter, Darrel Weber, Roger Truttman, Kevin Budsberg, Peg Kruse, Mark Janowiak and Greg Thoemke. ALSO PRESENT: Joey Tremain, Steven Daley, Mark Roffers (MD Roffers Consulting, LLC), Sue Moen (POST-MESSENGER-RECORDER), Attorney Bill Morgan, and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSIONS: President Salter announced the Board would be convening into closed session called under State Stat. 19.85(1)(b) for a hearing on appeal of a denied operator's license.

AGENDA: Motion by Jim Salter to approve the 9/6/11 agenda moving items 13 and 15 (two closed sessions) to the October 4, 2011 meeting, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 8/16/11 BOARD MEETING.

APPROVAL OF CLAIMS: Expense checks 28154-28227 totaling \$51,290.88; ACH for payroll expenses and Checks 28152-28153 totaling \$21,348.93; and payroll vouchers 7198-7239 totaling \$31,571.14.

BUILDING INSPECTOR REPORT FOR JULY.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION OF RESOLUTION 11-14/REVISE PERSONNEL HANDBOOK REGARDING

GRIEVANCE PROCEDURE: Attorney Morgan reviewed the revised Resolution with the Board. Trustee Thoemke confirmed with Attorney Morgan that the final level of appeal must be the highest elected body (Village Board) and that review could not be delegated to a smaller committee.

President Salter and Trustee Budsberg questioned the ability of employees to address their concerns immediately, especially if issues reach a breaking point. Attorney Morgan reported that in the case of work-place safety issues, grievances should be filed immediately and suggested that generally employees get morning and afternoon breaks that could be used for filing any other type grievance. In an extreme situation where an employee feels no recourse but to walk away, they should immediately notify the Administrator or Clerk of the situation. The actual written grievance should be completed and filed during non-work hours. Trustee Budsberg asked about the language indicating all times periods laid out herein are "deemed of the essence" and clarification on steps to be taken if the grievance would involved the Village Administrator. Attorney Morgan indicated the "deemed of the essence" is language an arbitrator would look for to clarify that the employee and supervisors are aware of the importance of the timeline. He referred to paragraph (b) wherein the parties may mutually agree to waive any step in the grievance review process with the exception of the final level of review to the Village Board as the process to follow should the grievance involve the Administrator. Motion by Kevin Budsberg to approve Resolution 11-14/Revise Personnel Handbook Regarding Grievance Procedure, second by Peg Kruse. Motion carried.

CONSIDERATION OF RESOLUTION 11-17/EXEMPTION FROM COUNTY LIBRARY TAX: This is an annual resolution and exempts the Village from paying County Library tax as long as the Village levies an amount in excess of that proposed to be levied by Green County. President Salter indicated that if we want to include a dollar amount to be levied in 2012, he would like to see \$150,703, the amount levied in 2011, rather than the 3-year average which would be \$144,216. After a brief discussion, the board felt it would be best to not include a specific dollar amount. Motion by Kevin Budsberg, second by Darrel Weber to approve Resolution 11-17 amending the \$144,216 to read "in an amount equal to or greater than" the 3-year maintenance of effort amount. Motion carried.

RESCHEDULE SPECIAL BUDGET MEETING FROM 9/21/11: Clerk Erb reported that a public hearing had been scheduled for the Joint ETZ meeting at 6:30 p.m. on 9/21/11 and asked to reschedule the initial budget meeting to a different evening, suggesting September 12, 13 or 15. Motion by Kevin Budsberg to schedule the initial budget review meeting to September 12, 2011 at 6 p.m., second by Mark Janowiak. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF CHANGE TO SPRING BULK PICK-UP DAY TO TWO DAYS: The Village garbage contractor, Veolia, has indicated an estimated savings of approximately \$1,300 to the Village by splitting the bulk pick-up into two days. The user fee collection will continue to be offered by Veolia for residents that do not want to wait until the bulk pickup day to get rid of items. Motion by Roger Truttmann, second by Kevin Budsberg to approve splitting the bulk pick-up into two days for 2012. Staff will work with Veolia to determine the timing and routes for a split, keeping both sides of the street the split occurs on the same day, as well as educating the public on the change.

DISCUSSION ON CONCEALED CARRY ON MUNICIPAL PROPERTY: Attorney Bill Morgan reviewed with the Board information pertaining to the new concealed carry law and whether the Village should consider prohibiting weapons in public buildings, noting open spaces such as parking lots and parks cannot be posted for no carrying of concealed weapons. The new law automatically prohibits carrying concealed weapons in the police department. Attorney Morgan informed the Board that the Village would not incur additional liability if the Board decided not to prohibit the carrying of concealed weapons in municipal buildings, and if the Board does prohibit the carrying of concealed weapons it is somewhat unclear if additional liability is incurred. Attorney Morgan noted that will most likely end up being determined by a court at some future time. He indicated he believed that as long as the Village took reasonable steps to enforce the no carry policy and didn't knowingly allow anyone to carry within the building, the Village's liability should not increase. The Board briefly discussed the liability issues and weighing the pros and cons. The law will go into effect on 11/1/11. Trustee Budsberg asked if the Village Hall is not posted for no concealed weapons, could the Library still post for their area? Attorney Morgan felt that the Library Board could decide to post that portion of the building. Consensus of the Board was to refer the matter to Public Works/Public Safety for further discussions.

PLAN COMMISSION:

RECOMMENDATION: PLANNING CONTRACT PROPOSAL MD ROFFERS CONSULTING: MDROffers is made up of Mark and Dana Roffers, the Village's previous contacts for planning services with Vandewalle. They would do the work on an as needed basis just as the Village was doing with Vandewalle, and would primarily review development proposals. Those costs are covered by the developer. The plan commission has reviewed the contract for planning services with MDROffers and recommends approval. Mark Roffers was in attendance and provided the Board with 8/26/11 correspondence from Vandewalle confirming there is not a no-compete clause between the Roffers and Vandewalle. Motion by Kevin Budsberg to award the contract to MDROffers, second by Roger Truttman. Motion carried.

TOWN/VILLAGE JOINT NEGOTIATIONS COMMITTEE:

CONSIDERATION OF ATTORNEY CONTRACT FOR DRAFTING OF COOPERATIVE BOUNDARY AGREEMENT: The Town/Village Joint Negotiations Committee meeting scheduled for 9/1/11 was rescheduled to 9/7/11. The Committee will review the attorney proposals at their 9/7/11 meeting and present to the Board. Motion by Jim Salter, second by Greg Thoenke to table to the next meeting. Motion carried. Trustee Janowiak asked if MDROffers could assist with the drafting of the agreement. Mr. Roffers indicated they have drafted similar agreements and could draft one for the Village and Town with the assistance of the attorney.

CABLE TV:

2012 BUDGET REQUEST AND INITIATIVES: President Salter reported that at the Cable TV meeting the Committee requested \$6,000 for the 2012 budget, the same amount they received in 2011. They identified upgrading the equipment used for recording of board meetings to obtain better sound, and filming and editing video of community events to be used for promotion of the events as uses of the funds. Trustee Thoenke asked what the budget was spent on in 2011 and whether the cable advisor fee should continue to be paid if the Village is going to take care of the board meeting recordings. Trustee Budsberg questioned whether there may be an excess of funds in this budget.

EXTRA-TERRITORIAL ZONING COMMITTEE:

CONSIDERATION OF LAND CONSOLIDATION BY CSM FOR ROY KLITZKE: The CSM consolidates 2 existing lots into 1 lot with the land use remaining as agricultural. The owner does not intend on any new construction on the lot. The CSM is accompanied by a deed restriction which requires the 29 plus acres to remain as "open space" in accordance with the Town's Land Use Ordinance. The current ordinance requires open space until 2025, therefore residential or commercial building would not be allowed under the existing ordinance. Motion by Kevin Budsberg, second by Greg Thoenke to approve the CSM for Roy Klitzke. Motion carried.

SCHEDULE PUBLIC HEARING ON ORDINANCE 11-08/PRIVATE ROAD AND DRIVEWAY

STANDARDS IN ETZ: The ordinance creates standards for private drives in the ETZ area surrounding the Village and has been reviewed by ETZ Committee and Plan Commission. Staff recommends holding a public hearing on the ordinance at the October 4th Village board meeting. Motion by Kevin Budsberg second by Greg Thoenke to schedule the Public Hearing on Ordinance 11-08 for 10/4/11 at 7 p.m. Motion carried.

PRESIDENT REPORT:

CONSIDERATION OF PROCLAMATION RECOGNIZING DEB CAREY'S ACCOMPLISHMENTS:

The proclamation recognizes Deb Carey of New Glarus Brewing for her many awards received during 2011. Motion by Mark Janowiak, second by Roger Truttman to approve the Proclamation. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoenke, second by Peg Kruse to convene into closed session under 19.85(1)(b) for hearing on appeal of a denied operator's license. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoenke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:07 p.m.

RECONVENE INTO OPEN SESSION: Motion by Greg Thoenke, second by Roger Truttman to reconvene into open session. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg

Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:29 p.m.

CONSIDERATION OF OPERATOR LICENSE APPEAL: Motion by Greg Thoemke, second by Mark Janowiak to approve the operator license of Joey Tremain. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-no; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Greg Thoemke. Motion carried at 8:32 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/16/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:12 p.m. PRESENT: Jim Salter, Darrel Weber, Roger Truttman, Kevin Budsberg, Peg Kruse, Mark Janowiak and Greg Thoemke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Chief Burt Boldebuck, Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSION: President Salter announced the Board would be meeting in closed session called under State Stat. 19.85(1)(c) for the purpose of Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: [Review/Evaluation of Interim Police Chief]. Trustee Budsberg asked if the purpose of the closed session was personnel evaluation or discussion on the part-time position. After a brief discussion, the Board determined the matter was the position rather than evaluation and the discussion should take place in open session.

AGENDA: Motion by Kevin Budsberg to approve the 8/16/11 agenda amending the closed session to an open discussion on the part-time police chief position, second by Darrel Weber. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: President Salter asked for items A, H and K to be removed from the consent agenda and Trustee Weber asked for the removal of items E and G. Motion by Kevin Budsberg to approve items B, C, D, F, I and J of the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF CLAIMS: Expense checks 28100-28151 totaling \$54,206.54; ACH for payroll expenses, journal entry for utility bills and e-checks for health and life insurance totaling \$49,350.42; and payroll vouchers 7155 to 7197 totaling \$36,382.87

TEMPORARY ALCOHOL LICENSE TO CHAMBER OF COMMERCE: For Oktoberfest 9/22/11 to 9/25/11 under festival tent located on First Street between Fifth and Sixth Avenues.

STREET USE PERMIT WITH TENT TO CHAMBER OF COMMERCE: For Oktoberfest weekend 9/22/11 to 9/26/11 for a tent located on First Street between Fifth and Sixth Avenues to include amplification devices for live bands on 9/22/11 from 7-10 p.m., 9/23/11 from 7 p.m. to midnight, 9/24/11 from noon to midnight, 9/25/11 from noon to 6 p.m. Street closures also include: Third Avenue between Railroad and Second Street on 9/25/11 from 7 a.m. to 7 p.m. and on 9/24/11 from 7 a.m. to 7 p.m. for tractor pulls. Open intoxicants will be

allowed on 1st Street between 5th and 6th Avenues, on 6th Avenue from Puempels to New Glarus Hotel, on 5th Avenue from 1st Street to Toftlers, and 2nd Street from the Ott Haus to 5th Avenue on the following dates: 9/22/11 from 5-10 p.m., 9/23/11 from 6p.m. to midnight, 9/24/11 from noon to midnight, 9/25/11 from noon to 6 p.m. The Chamber will post signage noting the open intoxicant area.

UPDATE: BIOLOGICAL UPSET AT WWTP: The WWTP experienced a major biological upset in which many of the “bugs” that process waste in the oxidation ditches were killed during the week of July 18th. The event did cause the Village to exceed allowable limits on their discharge permit which will appear on the annual WWTP report to the DNR. The DNR is not likely to take action against us for the violation since it was an isolated incident. Staff worked diligently to determine the cause and identify ways to remedy the problem. The plant is again operating at normal capacity.

REVIEW PARK & RECREATION REPORTS: Park, Pool and Recreation reports for July, 2011 are included with the agenda packet for review. Staff noted the hot weather resulted in the best daily pass revenue month in over 10 years for the month of July.

UPDATE: HOESLY POND: Staff has received approval from the DNR for the FFA Alumni to move the outfall from the West end of the pond to the south end.

APPROVAL OF MINUTES OF 8/2/11 BOARD MEETING: President Salter asked for a correction of the 8/2/11 minutes on the approval of Resolution 11-06 in the motion by Greg Thoenke with a second by Peg Kruse to approve Resolution 11-06 fixing “and” to “any” in paragraph (5), to reflect a (4-2) vote as he had voted no as well. Motion by Jim Salter to approve 8/2/11 minutes as amended, second by Greg Thoenke. Motion carried.

UPDATE: COMPARISON OF RECYCLING AND GARBAGE TONNAGE AFTER AUTOMATED COLLECTION: A comparison of tons of garbage collected in 2011 versus 2010 has been prepared by staff. To date, garbage collection is 42.19 tons below 2010 which equates to a savings of approximately \$1,900 for 2011. Veolia has provided recycling tonnage information from January through March showing an increase of 19.19 tons in 2011 over 2010. At the recommendation of the PW/PS committee staff will prepare an article for the paper on the success of the automated recycling pickup. Trustee Weber asked for clarification if the compost cost noted in the information is for the compost dumpster located near the village shops. Administrator Owen confirmed that it was. President Salter noted he believes the 22.89 tons of regular residential garbage for June is an under-estimate.

UPDATE: WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN REPLACEMENT PROJECT: If no negative comments were received by the DNR during the 30 day time period for public comment following the July 14th publication the Village can expect to receive approval to proceed with the project. Trustee Weber asked if additional land had been acquired next to the driveway at the WWTP. Administrator Owen reported that an easement on the north side of the drive had been obtained.

UPDATE: VILLAGE HALL REPAIRS: President Salter asked if a contractor has been lined up to do the work and what their timeline is. Administrator Owen reported that staff is working with a contractor for estimates on the restrooms in the police department restrooms and backdoors. The contractor is providing staff with the name of someone to install ADA doors on the front of the building. The board discussed the importance of completing the ADA doors on the front of Village Hall and making that a priority in the projects to be completed. Trustee Truttman mentioned the stucco on the front of the building will need attention soon as well.

UPDATE: FUNDING FOR CHALET OF THE GOLDEN FLEECE: President Salter asked about the public hearing. Administrator Owen reported Parks and Recreation Committee will be holding a public hearing at their September 14th Committee meeting to hear ideas on the future of the Chalet of the Golden Fleece. The meeting will begin at 6:00 p.m. A public hearing notice will appear in the POST-MESSENGER-RECORDER and be provided to interested businesses and organizations.

The Board requested notice also go to the immediate neighbors and to the Village Historic Preservation Commission.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION OF RESOLUTION 11-14/REVISE PERSONNEL HANDBOOK REGARDING GRIEVANCE PROCEDURE: President Salter reported this resolution is a requirement of Act 10 and revises the current grievance procedure in the Village's Personnel Handbook to be compliant. The main change is adding a hearing in front of an impartial examiner to the grievance procedure, noting that was a concern for the Finance/Personnel Committee but they felt that with the final level of review at the Village Board, the procedure was satisfactory and have recommended approval. Trustee Budsberg noted the following questions/concerns:

- Paragraph A-requiring the employee to perform his or her assigned work task and grieve the complaint later. What options are available to employees to be re-assigned or allowed ime away during the process?
- Paragraph C-requiring the grievance to be filed no later than 15 days following knowledge of the occurrence. How will the Village determine that 15 day period if the grievance is regarding a pattern of behavior that has developed over time?
- Paragraph D- What happens at the second level of review if the Administrator is involved in the grievance?
- Paragraph E-Who is the impartial examiner and can that be changed to Personnel Committee?

The Board discussed the various items noting clarification will be necessary from the Village Attorney on some of the issues. Administrator Owen reported that the impartial examiner will need to be appointed by the Board and can be either an individual or firm ideally with HR experience related to grievances. The impartial examiner portion of the process is one of the requirements of Act 10. The Board also discussed making the impartial examiner level the last level of review rather than the Board being the last level. The Board discussed the possibility of an employee using leave time during the grievance procedure if necessary.

Motion by Kevin Budsberg, second by Greg Thoemke to table Resolution 11-14 for clarification from Village counsel on the above referenced concerns. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/13: Motion by Roger Truttmann to approve an Operator Licenses to expire 6/30/13 to Sumit Kumar and to deny the Operator License application of Joseph Tremain based on recommendation of the police, second by Peg Kruse. Motion carried.

CONSIDERATION OF RESOLUTION 11-16 HIRING OF PART-TIME POLICE OFFICER:

Administrator Owen reported there were 70 applicants for part-time officers and 8 were interviewed. It is anticipated 2-3 will be hired for part-time use as needed. The standard probationary period of 6 months per the Personnel Handbook will apply. Motion by Kevin Budsberg, second by Darrel Weber to approve Resolution 11-16 appointing Kathryn Werginz as part-time police officer effective 9/6/11. Motion carried.

MONTHLY POLICE REPORT: Chief Boldebeck was present to provide the monthly police report. He also provided a presentation to the Board regarding the various updates and changes made within the department since his appointment as interim chief. President Salter asked if Oktoberfest would be hiring an outside security firm for use at the tent for their event. Chief Boldebeck reported they have a meeting scheduled for this week with the Chamber to discuss the event and more would be known after that meeting. Trustee Thoemke complimented Chief Boldebeck on the technology advances made and ask if there are additional opportunities. Chief Boldebeck indicated the biggest item is implementation of Badgertracks program that would allow more of the paperwork to be done from the squad cars.

DISCUSSION/CONSIDERATION: CANCELANON OF PUBLIC WORKS PICKUP TRUCK ORDER:

Trustee Truttmann reported that Monticello Ford has been unable to fill the order for the pick-up truck that was approved in March by the Village Board as the appropriate (off-road) tires were not available. Monticello Ford has offered to honor the price of the truck on a 2012 truck but is unable to provide a delivery date due to the tire unavailability. Public Works/Public Safety recommends canceling the order from Monticello Ford and re-bidding for a 2012 pickup. The Board discussed attempting to get a definite timeframe on the delivery of a 2012 pickup from Monticello Ford. Motion by Greg Thoemke, second by Kevin Budsberg to refer the truck order to Public Works/Public Safety for further information. Motion carried.

UPDATE: REPORT ON BULK TRASH PICKUP DATE: Public Works/Public Safety Committee discussed various options to reduce costs associated with bulk trash pickup, including splitting the pick up over two collection days, providing dumpsters for collection and the user fee system. The user fee collection is currently offered by Veolia for residents that do not want to wait until the bulk pickup day to get rid of items. The Committee recommends splitting the collection into two days, allowing Veolia to use 1 less truck for an estimated savings of \$1,300. Veolia recommends using non-recycling pick up days to increase the efficiency of collection. This item will be placed on a future agenda for consideration.

CONSIDERATION: SIMPLIFIED RATE INCREASE FOR WATER UTILITY: Administrator Owen reported that the water department is running a deficit for 2011 and the water utility's rate of return makes the utility eligible for a 3% rate increase through a simplified rate increase. The utility was eligible for the simplified rate increase of 3% last year but the Board did not pursue the increase at that time. With posting requirements the December bill would be the first bill that would be affected by the rate increase. The committee is recommending proceeding with the simplified rate increase. Motion by Greg Thoemke to approve a simplified rate case for the water utility, second by Peg Kruse. Motion carried.

CONSIDERATION: STREET USE PERMITS FOR WILHELM TELL FESTIVAL [SEPT. 3-6, 2011]:

These applications were received late and did not go before Public Works/Public Safety Committee. The late fee was paid. One application requests use of streets through the Village (per application) for the Laternen Zug Parade on Friday, 9/2/11 between 8 and 8:30 p.m. The second application requests the use of 1st Street between 5th Avenue and 6th Avenue for a tent on Friday, 9/2/11 at 6:00 a.m. through Monday, 9/5/11 midday (removal of the tent will most likely occur on Tuesday, 9/6/11). The application includes open intoxicants from 1st Street between 5th and 6th Avenues, on 6th Avenue from Puempels to New Glarus Hotel, on 5th Avenue from 1st Street to Tofflers, and 2nd Street from the Ott Haus to 5th Avenue. The application also includes the use of an amplification device under the tent. Insurance is on file. Motion by Kevin Budsberg, second by Greg Thoemke to approve the street use permits to Wilhelm Tell Guild. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR GRACE CHURCH 7/1/12: This application is for the use of Village park for a church picnic in 2012. This event has been held in the past and there have been no issues. An updated certificate of insurance will be needed prior to the event. Motion by Darrel Weber, second by Peg Kruse to approve the Park Use Permit to Grace Church. Motion carried.

LIBRARY BOARD UPDATE: Trustee Weber updated the Board, noting the update provided by Director Denise Anton Wright attached to the agenda packet. He reported that the Library Board has retained the services of a professional fund raiser for the expansion project and that Library Board President Faun Phillipson has resigned with her last meeting being the September 13 Library Board meeting.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: AMENDED RESOLUTION 11-13 DEVELOPMENT AGREEMENT FOR PRAIRIE WIND, LLC. Jesse Maynard of Planet Wise has advised the Village that they have created a limited liability company (LLC) for the purposes of purchasing properties and have requested the developer's agreement and supporting documents be changed to Prairie Wind, LLC rather than Planet Wise, Inc. This does not change any of the requirements or obligations in the

agreement or the Village's security on the investment. Resolution 11-13 has been amended to make the change and Attorney Bechler has revised the agreement and supporting documents. Motion by Kevin Budsberg, second by Darrel Weber to approve Amended Resolution 11-13/Development Agreement with Prairie Wind, LLC. Motion carried.

President Salter requested a short recess of the Board.

TOWN/VILLAGE JOINT NEGOTIATIONS COMMITTEE:

DISCUSSION/CONSIDERATION: REVENUE SHARING AGREEMENT FOR VILLAGE/TOWN COOPERATIVE BOUNDARY AGREEMENT:

Administrator Owen provided a memo to the Board outlining his concerns over the current draft of the proposed revenue sharing agreement portion of the Cooperative Boundary Agreement (CBA) with the Town of New Glarus which was included with the agenda packet. The Joint Negotiations Committee has approved the agreement and they are looking for an initial approval from their respective boards before moving forward with an attorney preparing the draft language for the revenue sharing agreement for the CBA. There were no substantial changes since this was reviewed at the August 2nd Village Board meeting. Administrator Owen's memo noted the following concerns:

- The Village agreeing to set and maintain an amount for library support in excess of Maintenance of Effort during the term of the agreement as it creates a budget commitment for future Village Board's in a tough budget environment. He suggested using language from an earlier draft of the agreement that would allow the Town to reduce/withdraw their funding support if the Village reduced funding below the Maintenance of Effort.
- Whether the additional revenue received on annexation of the property after 20 years is sufficient to cover the additional services costs when including the payment to the Town for 5 years taxes over a period of 10 years, and the condition of the infrastructure the Village will be annexing. He suggested adding language to the agreement requiring continuance maintenance of the infrastructure.
- The extension of the agreement to 30 years with the 10 year pay-back period and suggested a shorter term.

He also presented a history of the equalized values of the Town and the Village from 2006 to 2011, showing the Town's value increased by \$20,275,600 while the Village's value decreased by \$134,400 during the same time period.

President Salter outlined the boundary noting the Village currently has a number of empty residential lots for development and the agreement includes options for commercial annexations. He also reviewed the formula for the annual payment noting the first \$10,000 will be available for use as the Village chooses, while the remainder (anticipated at \$6,000 in the first year) will be escrowed for the library expansion. If the library is not built within 10 years, those funds will be returned to the Town, otherwise they will be paid over to the Village on the opening of the library. Trustee Thoemke asked if the payment of five-years tax is required on annexation. Administrator Owen noted that if the Village would annex property without an agreement of this type, the payment would be required, however, after entering such an agreement the statutory requirement does not exist. Trustee Budsberg noted the need for direction from the Board in order for the Committee to proceed with the drafting of the agreement and reminded the Board that the agreement will come back to the Board and require public hearings before anything is completed. The Board discussed the maintenance of effort requirement for the library. Trustee Thoemke asked the agreement be revised to clarify the following:

- Item 1.f. – The Village agrees to set and maintain, each year of the agreement an amount for library support *equal to or* in excess of Maintenance of Effort.
- Add an expectation of the condition of the infrastructure upon annexation

Trustee Weber added:

- Clarification in Item 1.b. that the full payment as calculated by the formula will be made to the Village in year 11 and beyond if the library is not built within 10 years and the escrow money collected in those first 10 years is returned to the Town.

Motion by Kevin Budsberg, second by Mark Janowiak for a non-binding roll call vote to approve the August 11, 2011 Revenue Sharing draft between the Town and Village with the clarifications noted above. ROLL CALL: Greg Thoenke-yes; Peg Kruse-yes; Darrel Weber-yes, Kevin Budsberg-yes, Mark Janowiak-yes; Roger Truttmann-yes; Jim Salter-yes.

CABLE TV:

DISCUSSION/CONSIDERATION: VILLAGE BOARD VIDEO RECORDING, POSTING,

RETENTION: Administrator Owen reported that he has completed the recording of the meetings held by the Village for posting and is working with Fliqz to get the procedure for uploading them to the website. He reported that some of the last year's meetings were delivered to the school when Mr. Weasner took over Mr. O'Brien's position and the formatting of those recordings may not be compatible for uploading on the new system. President Salter indicated he believes the formatting issue could be resolved to get the video uploaded to the website and staff should work toward that goal. The Board requested the school be contacted to determine what meeting recordings they have. Motion by Kevin Budsberg to retain Village Board meeting recordings for one year after posting. The Board discussed the current retention policy with Administrator Owen indicating current policy is to retain recordings on the website one-year from the date posted. Trustee Budsberg withdrew his motion. Motion by Peg Kruse to table the item to determine what recordings are being held by the school, second by Kevin Budsberg. Motion carried.

PRESIDENT REPORT: No report.

DISCUSSION ON INTERIM POLICE CHIEF POSITION: President Salter commented that in response to the POST-MESSENGER-RECORDER question of the week asking when the police chief vacancy will be posted, he is unclear on the Board's position as the interim position was intended to end in October, 2011. Trustee Janowiak asked if other departments utilize a part-time chief and how many hours they work. Administrator Owen noted Brooklyn has a part-time chief, but also has a part-time department. Administrator Owen reported that he and Public Works/Public Safety Chair Truttmann have been working on the various options outlined at the time the interim chief was hired, namely, use of a part-time chief, re-hiring a fulltime chief, contracting for services, and plan to bring those to the September Public Works/Public Safety meeting for discussion with a recommendation to the Village Board. Trustee Budsberg questioned whether the discussion should take place at Committee or full Board. The Board briefly discussed the pros and cons of the part-time position vs. full-time and the option for hiring a fourth fulltime officer using a part-time chief with Chief Boldebeck noting almost all of his time is now devoted to administration. Trustee Budsberg indicated he has several questions that he will present to Administrator Owen in preparation for the discussion, including a request for input from the current officers. The Board requested the 9/6/11 meeting include a closed session to include personnel evaluation and contracting options, with any discussions on coverage times and cost scenarios being part of the regular meeting.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Mark Janowiak. Motion carried at 10:25 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/2/11

PUBLIC HEARING: Ordinance 11-07 to create Village Code section 305-44(I) Off Street Loading and 305-45(M) Off Street Parking

CALL TO ORDER: Public Hearing called to order by President Jim Salter at 7:10 p.m.

PRESENT: Jim Salter, Darrel Weber, Roger Truttmann, Kevin Budsberg, Peg Kruse and Greg Thoenke. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Jesse Maynard (Planet Wise, Inc.), Administrator Nicholas Owen and Clerk Lynne Erb.

President Salter asked for comment on Ordinance 11-07. No public comment.

Motion by Greg Thoemke, second by Kevin Budsberg to close the public hearing at 7:11p.m.
Motion carried.

REGULAR MEETING: Regular meeting called to order by President Jim Salter at 7:11p.m.
PRESENT: All those present at the public hearing.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 8/2/11 agenda, second by Greg Thoemke. Motion carried.

CONSIDERATION OF ORDINANCE 11-07: President Salter informed the Board this Ordinance had been discussed approximately a month ago, and will allow building in the C-1 (downtown commercial) zoning to request exemptions from the off street loading and parking requirements as part of the site plan process when re-constructing or doing a major renovation of a pre-existing building and the lot is not large enough to meet the requirements. Current ordinance requires the application of a variance for this purpose. Trustee Budsberg asked whether the discussions on downtown parking were continuing, noting he would like to see the Village remain proactive on that matter. Motion by Kevin Budsberg, second by Greg Thoemke to approve Ordinance 11-07. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 7/19/11 BOARD MEETING

APPROVAL OF CLAIMS: Expense checks 28050-28099 totaling \$60,840.26; ACH for payroll expenses \$26,542.48; and payroll vouchers 7113 to 7154 totaling \$35,278.50.

BUILDING INSPECTOR'S REPORT: The report for June was provided with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION OF RESOLUTION 11-06/REVISE PERSONNEL HANDBOOK REGARDING SOCIAL MEDIA POLICY: Attorney Morgan has provided revisions to the policy in an attempt to address the freedom of speech concerns noted by the Board by changing the wording in paragraphs 5.16(D)(9)(c)(3) and (5). President Salter suggested some changes in wording with the Board agreeing that in paragraph (5) "and religion" should be "any religion". President Salter noted his concern with paragraph (11) Reporting Violations indicating he would like to see the paragraph removed. The Board discussed the pros and cons of including the paragraph which notes that if an employee becomes aware of a violation that employee shall notify his or her supervisor immediately for follow-up action. Trustee Budsberg indicated he would prefer a policy that has broader language rather than one this specific. Administrator Owen noted that the policy needs to include specifics to be enforceable. The Board discussed getting a policy in place and then working to perfect the language as needed.

Motion by Jim Salter to approve Resolution 11-06 fixing "and" to "any" in paragraph (5) and striking paragraph (11), second by Greg Thoemke. Motion failed (2-4). Motion by Greg

Thoemke to approve Resolution 11-06 fixing “and” to “any” in paragraph (5), second by Peg Kruse. Motion carried (4-2) with Jim Salter and Kevin Budsberg opposing.

CONSIDERATION OF RESOLUTION 11-14/REVISE PERSONNEL HANDBOOK REGARDING GRIEVANCE PROCEDURE: Administrator Owen noted that staff is working with Attorney Morgan to update the existing grievance policy to include those items necessary to comply with WI Act 10 and that additional revision were recently received. Staff provided an outline of the changes to the Board asking the Board to table the matter to the next meeting to allow review time. Motion by Roger Truttman, second by Greg Thoemke to table. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE:
ECONOMIC DEVELOPMENT STRATEGY DISCUSSION: Administrator Owen provided the Board with the Economic Development Strategy Discussion document prepared by the CDA. The CDA will continue to develop specific goals and strategies based on the comments provided. Trustees Thoemke and Budsberg were encouraged by the new energy of this committee and invited the board members to attend future meetings.

PLAN COMMISSION:
CONSIDERATION OF LAND DIVISION-HOESLY MEATS, INC.: The land division by certified survey map will create two lots from the current parcel 645.4 (213 Industrial Drive) owned by Dennis and Lillian Hoesly. The Hoeslys intend to sell one of the lots to Planet Wise, Inc. for construction of a warehouse building and retain the other for their own future expansion. The CSM has been recommended by Plan Commission. Trustee Weber asked if any of the property is located in the floodplain and Administrator Owen indicated that none of the two lots contain floodplain. Motion by Kevin Budsberg, second by Roger Truttman to approve the land division by certified survey map for Hoesly Meats, Inc. Motion carried.

CONSIDERATION OF SITE PLAN APPROVAL-PLANET WISE, INC (JESSE MAYNARD): Planet Wise, Inc. has prepared a site plan for building a 8,000 square foot warehouse on Lot 2 of the CSM for land division for Hoesly Meats, Inc. as referred to above. The Plan Commission recommends site plan approval has approved the necessary variances for the side and street yard setbacks. Administrator Owen reported that the side yard setback requirement for fire code will need to be met when Hoesly’s build on the adjacent lot. Trustee Thoemke asked Jesse Maynard where the potential expansion will take place and whether there will be a rear exit to the building. Mr. Maynard indicated the potential expansion will take place in the rear of the building (toward Vetterli) and that there will be a rear overhead door. Motion by Kevin Budsberg, second by Darrel Weber to approve the site plan for Planet Wise, Inc. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: President Salter reported that the Joint Committee met on Thursday, July 28th at which time they came to an agreement on the shared revenue portion of the Cooperative Boundary Agreement (CBA). A handout including the revenue sharing for library costs formula was provided. President Salter indicated the revenue payment amount is made in exchange for annexation rights for 20 years allowing the Town to protect their tax base. The Town would begin payments to the Village by June 30th of the year following the signing of the CBA in an amount determined by the formula based on Town Residents use of the library, currently estimated at \$16,000. The first \$10,000 of each payment to go to the Village with the remainder (estimated at \$6,000 in the first year) going into an escrow held by the Town until such time as a new library is constructed. If no new library is built in 10 years the escrow amount will revert to the Town. The Town would also contribute any impact fees they have collected for library to the capital costs of a new library. Administrator Owen briefly explained impact fees to the Board. Trustee Budsberg asked if the Town had placed any conditions on base revenue sharing estimated at \$10,000 to start. President Salter indicated there were none. President Salter noted that the Cooperative Boundary Agreement could be adjusted every two years and that a 20 year term was considered “standard”. The

Board discussed the ability to make any changes as both parties would need to agree in order for a change to occur. Also discussed was the possibility of a shorter term agreement considering the economic times and the tie to funding the library expansion within the 10-year period. President Salter reminded the Board this is an update on progress being made with the Town and these items will come back to the Board for input on proceeding with the negotiations.

PRESIDENT REPORT:

CONSIDERATION OF RESOLUTION 11-15/RESIGNATION AND APPRECIATION OF SERVICE OF TRUSTEE JANISCH: Motion by Greg Thoemke, second by Kevin Budsberg to approve Resolution 11-15. Motion carried.

CONSIDERATION OF APPOINTMENT OF MARK JANOWIAK TO FILL UNEXPIRED TERM OF TRUSTEE JANISCH: President Salter recommended Mark Janowiak to fill the unexpired term of Henry Janisch and provided a brief background on Mr. Janowiak. Trustee Kruse asked whether as a matter of public perception it makes sense to advertise to fill vacancies at the board level. The Board discussed that vacancies have been filled strictly by appointment and by advertising in the past. Motion by Jim Salter to appoint Mark Janowiak to fill the unexpired term of Henry Janisch, second by Darrel Weber. Motion carried with Peg Kruse opposing.

CONSIDERATION OF COMMITTEE APPOINTMENTS: President Salter is proposing the following committee assignments with the resignation of Trustee Janisch and appointment of Trustee Janowiak:

Greg Thoemke to Chair Parks and Recreation
Greg Thoemke to Loss Control
Mark Janowiak to Parks and Recreation, Design Review and CDA
Kevin Budsberg to Plan Commission and Joint ETZ

Motion by Kevin Budsberg to approve the new committee assignments, second by Roger Truttmann. Motion carried.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Roger Truttmann. Motion carried at 8:13 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/19/11

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.
PRESENT: Jim Salter, Darrel Weber, Roger Truttmann, Kevin Budsberg, Peg Kruse and Greg Thoemke. ALSO PRESENT: Anna Schramke (Green County Development Corp), G. Scott Nichols, Jesse Maynard (Planet Wise, Inc.), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttmann to approve the 7/19/11 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

APPEARANCE BY ANNA SCHRAMKE: GREEN COUNTY DEVELOPMENT ANNUAL UPDATE: Anna Schramke presented and reviewed with the Board the 2010 Annual Report for Green County Development Corporation, as well as the 2010 Economic Indicators, including statistics from 2006 through 2010. She informed the Board that the Green County Development Corporation has gained 501(c)(3) status with the IRS which allows them to be a conduit for other programs, i.e. the Future Forward initiative.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 7/5/11 BOARD MEETING

APPROVAL OF CLAIMS: Expense checks 28002-28049 totaling \$45,327.53; ACH for payroll expenses, health and life insurance, journal entry for utility payment and Check 28001 totaling \$47,145.57; and payroll vouchers 7071 to 7112 totaling \$34,556.66.

OPERATOR LICENSES TO EXPIRE 6/30/13: Sherry Dreger, McAllister Reynolds, James Loeffelholtz, Ginger Blum, Beverly Hoesly, Karan Chohan

PARK & RECREATION REPORTS FOR JUNE, 2011

VETERAN'S MEMORIAL PARK: Administrator Owen's meeting notes indicate the Veteran's memorial project has completed its first phase of the project consisting of installation of a retaining wall, partial sidewalk, flag poles and a memorial stone. The work crews will finish up some minor site work to make the site more presentable but the next phase of the project will not begin until sufficient funds are raised.

HOESLY POND: Administrator's notes provided that the pond has been drained and the FFA alumni anticipate dredging work to begin the end of July. The Village has also received approval from the DNR for the FFA Alumni to move the outfall from the West end of the pond to the south end. The Alumni group feels this will create a better flow to keep the water fresh and slow the re-silting of the pond.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION OF RESOLUTION 11-10/FUND BALANCE POLICY PURSUANT TO GASB STATEMENT 54: This Resolution sets forth the fund designations for Village funds to comply with GASB Statement 54. Motion by Kevin Budsberg second by Darrel Weber to approve Resolution 11-10. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE: VILLAGE OF NEW GLARUS-ALPHORNMAN TRIATHLON: The Village is planning for the annual Triathlon on 8/7/11. This application requests the serving of beer at the post race event in the fenced in area in the parking lot between Village Hall and the Fire Department. The Triathlon Committee is working with the Fire Department to coordinate this event with the Firemen's Anniversary Celebration on 8/6/11. Motion by Greg Thoemke, second by Peg Kruse to approve the Temporary Alcohol License to the Village for the Alhornman Triathlon on 8/7/11. Motion carried.

CONSIDERATION OF SPECIAL EVENTS PERMIT: VILLAGE OF NEW GLARUS-ALPHORNMAN TRIATHLON: The Alhornman Triathlon is requesting the closing of 2nd Street

between 3rd and 4th Avenue; 3rd Avenue from Railroad Street to 2nd Street and the parking lot between Village Hall and the Fire Department to include a tent on 8/7/11 as well as no parking along 3rd Avenue between 2nd Street and Durst Road. Also included is the request is the use of Village Park, including the pool and the use of amplification devices between 7 a.m. and 1 p.m. The park will be used on 8/6/11 for set-up and 8/7/11 for the event. The Village will be utilizing their own dumpsters and toilet facilities will be provided at the pool, Village Hall and portable facilities in the area between Village Hall and the Fire Department. The application has been reviewed by all departments and the Village's insurance covers the event. Motion by Greg Thoenke, second by Kevin Budsberg to approve the Special Events Permit for the Alphornman Triathlon. Motion carried.

CONSIDERATION OF STREET USE PERMIT: G.S.CONSTRUCTION SERVICES-407 5TH AVENUE 8/1-8/7/11: This request is for the closing of one lane in front of 407 5th Avenue for one day, as weather permits, between 8/1/11 and 8/7/11 for the parking of a crane to unload trusses. Insurance is on file. Motion to approve Permit by Kevin Budsberg, second by Henry Janisch. Motion carried.

MONTHLY POLICE REPORT: Chief Boldebuck will begin providing a monthly report of activities of the police department with this initial report covering the month of June, including year-to-date. Trustee Kruse commented things appear to be going well and Chief Boldebuck has implemented some good changes.

UPDATE: VILLAGE HALL REPAIRS: Administrator Owen reported that bids have been solicited for work on the police department restrooms, the refinishing and weatherproofing of the community room doors and addition of ADA assist openers to one door of the community room and one front door of Village Hall. He anticipates work beginning as soon as possible with projects completed as budget allows.

REVIEW/DISCUSSION: REPORT ON BULK TRASH PICKUP DAY: Final costs for the May bulk waste pick-up day totaled \$9,039.03. As comparison, 2009 was \$2,173.54 and 2010 was \$5,968.62 (the first year of the new contract in which clean-up day is billed separately). Administrator Owen has scheduled a meeting with our Veolia representative to research cost efficiencies. Trustee Truttmann (County Board member to the Solid Waste Management Board) indicated the landfill is reporting larger numbers of Green County residents bringing waste to the landfill on their own, rather than paying for pick-up. The Board discussed looking at other options for providing the pick-up. Members asked for a review on the effect the use of the recycling bins has had on the tonnage of garbage being collected for the next Public Works/Public Safety meeting.

CONSIDERATION: STREAMBANK IMPROVEMENT PROJECT BID AWARD: Bids were opened on 7/14/11 for the stream bank improvement project to include a small section of the Little Sugar River located adjacent to STH69 behind the south Village entrance sign. Green County Conservation is providing grant assistance of 70% of project costs up to \$1,000. The Village received two bids with the low bid being Tyvand Valley Landscaping (owned by Scott Jelle) for \$2,923. The Village's portion of \$1,923 would need to be funded from the capital projects undesignated fund balance. Motion by Henry Janisch to approve the bid for stream bank improvement to Tyvand Valley Landscaping for \$2,923, second by Roger Truttmann. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR WILHELM TELL FESTIVAL-ART IN THE PARK ON 9/4/11: This application is for the use of Village Park for the Art in the Park on 9/4/11. Insurance is on file. Motion to approve by Kevin Budsberg, second by Roger Truttmann. Motion carried.

LIBRARY BOARD UPDATE: Trustee Weber reported that the closing for the purchase of land from the Swiss Center of North America has been completed and the next step will be a topographical survey of the property. A written report was provided by Library Director Denise Anton-Wright and is provided with the agenda packet.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: RESOLUTION 11-12 DEVELOPMENT AGREEMENT HOESLY MEATS, INC. The Developer's Agreement provides \$20,000 in TIF assistance to Hoesly Meats, Inc. for building demolition and some site work in exchange for the construction of a \$200,000 facility on the property. The Developer's Agreement and supporting documents were prepared by Attorney Larry Bechler and detail the agreement between the Village and Hoesly Meats, Inc. Current fund balance in TIF District #2 will provide for the financial assistance and could result in extending the life the TIF District a year. The statutory closing of the TIF must occur by 2022 but is currently expected to close in 2015 or 2016. Motion by Kevin Budsberg, second by Roger Truttmann to approve Resolution 11-12, including the supporting documents. Motion carried.

CONSIDERATION: RESOLUTION 11-13 DEVELOPMENT AGREEMENT FOR PLANET WISE, INC. The Developer's Agreement provides for \$82,000 in TIF assistance to Planet Wise, Inc. for purchase of property and extension of utilities in exchange for the construction of a \$250,000 facility and creation of at least 3 new jobs over the next 2 years. The Developer's Agreement and supporting documents were prepared by Attorney Larry Bechler and detail the agreement between the Village and Planet Wise, Inc. Current fund balance in TIF District #2 will cover the incentive with a possible extension of the TIF District of a year. Trustee Budsberg asked whether a review of a business plan was done. Administrator Owen noted that the Promissory Note and Mortgage that are a part of the Developer's Agreement will secure the payment of the \$82,000 to the Village. The Board discussed whether the size of the lot is sufficient for the planned building and potential future expansion. Jesse Maynard (Planet Wise, Inc.) indicated that they will have sufficient space for the foreseeable future. Planet Wise has submitted an application for a variance for setbacks on the property that is being split by CSM and those items will come before the Plan Commission on 7/28/11. The Board also discussed the number of potential new jobs being created and whether they were fulltime equivalent positions. Mr. Maynard indicated he anticipates at least 3 fulltime positions being added at this location within the next 2 years.

Motion by Kevin Budsberg to amend item 1 (b) on page 2 of the Developer's Agreement to reflect no less than 3 new full-time equivalent jobs be added in the first 2 years after completion, second by Henry Janisch. Motion carried. Motion by Kevin Budsberg to approve Resolution 11-13 including support documents as amended, second by Henry Janisch. Motion carried.

PRESIDENT REPORT:

DISCUSSION OF PRESS QUESTIONS: President Salter reminded the Board that it is their option on replying to the weekly questions coming from the POST-MESSENGER-RECORDER. He noted some of the more technical questions may require staff input, wherein the policy questions are an opportunity for board members to provide their positions on village issues. He reminded members to avoid discussing the questions with each other and to contact staff if they have questions. Administrator Owen noted the importance of keeping staff informed of the responses in order for staff to be prepared for questions by the public.

ADJOURNMENT: Motion by Roger Truttmann to adjourn, second by Darrel Weber. Motion carried at 8:10 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/5/11

PUBLIC HEARING ON ORDINANCE 11-06:

CALL TO ORDER: Public Hearing called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Darrel Weber, Roger Truttman, Kevin Budsberg, Peg Kruse and Greg Thoemke. ALSO PRESENT: Sue Moen (Post-Messenger-Recorder), Becky Weiss and Faun Phillipson (Library Board), Lori Stueber (ReMax Preferred), Attorney William Morgan, Administrator Nicholas Owen and Clerk Lynne Erb.

President Salter reported the Ordinance creates Section 305-63(E) to allow accessory structures to be built in the side yard of a corner lot without a variance as long as they meet the same setback restrictions that would normally apply to the rear yards, as corner lots are considered to have two front yards and two side yards with no rear yard.

No public comment.

Motion by Greg Thoemke to close the public hearing at 7:02 p.m., second by Roger Truttman. Motion carried.

REGULAR MEETING: Regular meeting called to order by President Jim Salter at 7:03 p.m.

PRESENT: All those present at the public hearing. Library Director Denise Anton-Wright joined at 7:08 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 7/5/11 agenda moving items C 1-3 [Plan Commission] above item A [Finance/Personnel], second by Darrel Weber. Motion carried.

CONSIDERATION OF ORDINANCE 11-06: Motion by Kevin Budsberg to approve Ordinance 11-06, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Darrel Weber. Motion carried.

APPROVAL OF MINUTES OF 6/21/11 BOARD MEETING

APPROVAL OF CLAIMS: Expense checks 27965-28000 totaling \$31,693.48 (voiding Check # 27990); ACH for payroll expenses and Check 27964 totaling \$26,518.57; and payroll vouchers 7030 to 7070 totaling \$32,782.43

BUILDING INSPECTOR REPORT: The report for May, 2011 was attached to the Board agenda packet.

PRESENTATION: MEUW SAFETY AWARD: MEUW Associate Director Scott Meske was not in attendance.

PLAN COMMISSION:

CONSIDERATION: AMENDMENT TO SITE PLAN FOR KLEEMAN'S (116 5TH AVENUE):

Kleeman's have resubmitted their site plan for reconstruction of the building at 116 5th Avenue

using the same footprint as the original plan but excluding the second floor apartment. Building Inspector Mike Fenley sees no issues with the revision and Plan Commission has recommended approval. The original site plan was approved by the Village Board on 4/5/11 contingent on variances to be addressed by Plan Commission on 4/7/11. Those variances were approved by the Plan Commission on 4/7/11. Trustee Budsberg indicated his objection to the use of vinyl siding as compared to cedar siding on the upper portion. Motion by Roger Truttman, second by Greg Thoemke to approve the revised site plan of Kleeman's. Motion carried.

CONSIDERATION: LAND DIVISION AND CONSOLIDATION BY CSM (VILLAGE OF NEW GLARUS/NEW GLARUS PUBLIC LIBRARY): The Village of New Glarus (New Glarus Public Library) has an accepted offer to purchase parcel 803 as a future library site as well as a portion of parcel 214.2 for a driveway and pedestrian access to the future library site from the Swiss Center of North America. This land division and consolidation creates one parcel of the property being purchased. Plan Commission has recommended approval. Motion by Kevin Budsberg to approve the land division and consolidation by CSM, second by Darrel Weber. Motion carried.

SCHEDULE PUBLIC HEARING DATE: ORDINANCE 11-07/AMENDMENTS TO DOWNTOWN ZONING REQUIREMENTS: Motion by Kevin Budsberg, second by Darrel Weber to approve scheduling a public hearing on 8/2/11 at 7 p.m. for Ordinance 11-07. Motion carried.

FINANCE/PERSONNEL COMMITTEE:

DISCUSSION/CONSIDERATION: RESOLUTION 11-06 REVISION TO PERSONNEL

HANDBOOK-SOCIAL MEDIA POLICY: Administrator Owen indicated this item had come before Finance/Personnel earlier and due to the number of questions, he felt it best to have Village Attorney William Morgan present to review and discuss the proposed social media policy with the Board. Attorney Morgan noted that the current Personnel Handbook includes social media policy for use by employees at work and this policy for personal use mirrors much of that. He indicated that since many village employees are well known to the public, it is important to be careful that even their personal views are not construed by the public to be the view of the Village. He believes the policy to be defensible in court, noting concern over case law provided where there would be a concerted effort by employees complaining about their work environment and whether that may be considered a union activity. He indicated new changes to Wisconsin laws may have an effect on that.

President Salter noted his concern is with paragraphs 5 (a) and (b) as far as limiting free speech. He indicated his belief that employees should be allowed expression of free speech while on their own time providing examples. Trustee Budsberg indicated a concern with the language in paragraphs (C) (1-3) and questioned how they applied to specific situations. He noted that if a specific incident is the cause for this policy, additional information on the incident may be helpful to the Board in developing the policy. The Board discussed various scenarios and how this policy could be interpreted as well as liability insurance coverage for potential lawsuits and the disciplinary procedure. Attorney Morgan noted that the risk of a lawsuit being brought against an enforcement action under this policy is as likely as one being brought by the public without such a policy. The policy is meant to provide the framework for employees and administration. Consensus of the Board is to reword some of the language, specifically in paragraphs 5 (a) and (b) and bring the Resolution back to the Board.

CONSIDERATION: APPOINTMENT OF UNION NEGOTIATION COMMITTEE: Motion by Greg Thoemke, second by Kevin Budsberg to approve the appointment of the Finance/Personnel Committee staffed by Administrator Owen to negotiate with the Wisconsin Professional Police Association and International Brotherhood of Electrical Workers unions. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: VISION STATEMENT FOR ECONOMIC DEVELOPMENT: The Community Development Authority has conducted a series of meetings including local stakeholders to develop a vision statement to provide guidance to the CDA for development and redevelopment efforts including the surrounding areas. They are looking for support from the Village, Chamber and Town Negotiation Committee. Trustee Budsberg expressed his opinion that enhanced use of resolutions and policy positions outlining specific goals could help keep the public informed; focus Board and committee discussions; provide continuity to Village policy, and be helpful to village staff.

Motion by Kevin Budsberg, second by Roger Truttman to approve the vision statement for economic development as presented. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: President Salter reported at the 6/30/11 meeting the committee discussed initiating the drafting of a co-operative boundary agreement and Keith Seward and Jim Salter will research agreements for a template and hope to be able to put something together before requiring professional review. Town representatives requested additional time to consider the timing of the payment based on library services. The Village position continues for financial support based on the formula to start immediately on acceptance of the agreement rather than waiting for completion of a library expansion. The amount of money the Town was offering for a payment for their residents' use of the pool and parks was less than the amount of revenue the Village would lose from allowing Town residents to pay the same use fee as Village residents. Village representatives proposed removing the parks payment and withdrawing the offer of allowing Town residents to pay the Village resident fee from the agreement. The next meeting will be held on 7/21/11 at 6 p.m. at the Town Hall.

PRESIDENT REPORT: No report.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried at 8:05 p.m.

–Lynne R. Erb, Clerk-Treasurer
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/21/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem, Roger Truttman at 7:00 p.m. PRESENT: Darrel Weber, Roger Truttman, Kevin Budsberg, and Greg Thoenke. Trustee Henry Janisch arrived at 7:20 p.m. ALSO PRESENT: Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Pro-Tem Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 6/21/11 agenda, second by Darrel Weber. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 6/7/11 BOARD MEETING

APPROVAL OF CLAIMS: Expense checks 27892-27963 totaling \$201,546.57; ACH for payroll expenses health and life insurance and utilities totaling \$47,826.83; and payroll vouchers 6990 to 7029 totaling \$31,416.00.

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/12: Kristina Ziltner

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/13: Sundeep Singh; Guprit Brar; Richard Engen; Barbara Kummerfeldt; Robert Steven Wisdom; Kimberly Burton; Michael Nevil; Greg Kleeman; Rhonda Seligman; Peter Salchow; Lessia Bigler; Briana Campbell; Peter Ott; Roseann Ott; Kris Baumgartner; Samantha Hoesly; Jon Durst; Meagan Paske; Susie Weiss

CONSIDERATION OF RENEWAL ALCOHOL LICENSES TO EXPIRE 6/30/12

CLASS A LIQUOR: Hoch Enterprises, Inc.; Brandi Nehmer

CLASS A BEER/LIQUOR: New Glarus MobilMart, LLC

CLASS B BEER/LIQUOR: Swiss Lanes, Inc.; Puempels Olde Tavern Inc.; Kleeman's Bar & Grill LLC; New Glarus Hotel, Inc. (Hotel); New Glarus Hotel, Inc. (Chalet); Deininger's Restaurant; Ott Haus Pub Inc.; Tofflers Entertainment LLC; Flannery Inc.

CLASS B WINE: Robert Borucki

CONSIDERATION OF CIGARETTE LICENSES TO EXPIRE 6/30/12: New Glarus MobilMart, LLC; Puempels Olde Tavern Inc.; Kleeman's Bar & Grill LLC; Ott Haus Pub Inc.; Tofflers Entertainment LLC

CONSIDERATION OF MISCELLANEOUS LICENSES TO EXPIRE 6/30/12: Swiss Lanes, Inc (1 pool table/8 bowling lanes); Kleeman's Bar & Grill LLC (1 pool table); Town Edge RV Park (RV Park); Ott Haus Pub Inc. (1 pool table)

POOL AND RECREATION REPORTS: Administrator Owen's meeting notes indicate the April/May 2011 pool and recreation program revenues are in-line with 2010 revenues.

UPDATE: WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN

REPLACEMENT PROJECT: The 10th Avenue portion is completed and the contractor is awaiting DNR approval to finish the extension to the WWTP.

UPDATE: UNDERGROUND BORING FOR 4TH AVENUE ELECTRICAL UPGRADE

PROJECT: Meeting notes indicate the borings were to be completed by June 17th and Village utility crew will install the wire through the conduit.

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION OF 2012 BUDGET TIMELINE: Staff has prepared the budget timeline to meet publication requirements for a public hearing date on November 15, 2011 to provide for the timely submission of levies to the County for printing of the tax bill. Motion by Kevin Budsberg, second by Greg Thoenke to approve the 2012 Budget Timeline. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF TEMPORARY ALCOHOL LICENSES [NEW GLARUS FIRE]: President Pro-Tem, Truttman informed the Board that the Firefighter's Memorial Ride is a first time event for New Glarus. The fire department anticipates approximately 600-700 cyclists to end their day-long ride in New Glarus with a meal and beverages provided at the fire station. The Board briefly discussed liability issues associated with this type event as well as the street closures related to no parking areas around village hall and the fire station. Both events will allow the serving of alcohol in the fenced-in area in front of the fire station at 212 4th Avenue as well as the lot between the fire station and village hall. Motion by Kevin Budsberg second by Greg Thoenke, to approve a Temporary Alcohol Licenses to New Glarus Fire for the Firefighter's Memorial Ride on 7/23/11 and the Anniversary Celebration on 8/6-7/11. Motion carried.

CONSIDERATION OF STREET USE PERMITS:

NEW GLARUS FIRE FOR FIREFIGHTERS MEMORIAL RIDE [7/23/11]:

NEW GLARUS FIRE FOR ANNIVERSARY CELEBRATION [8/6/11]:

Motion by Greg Thoemke, second by Darrel Weber to approve the street use permit to New Glarus Fire for the Wisconsin Firefighters Memorial Ride on 7/23/11 to close 4th Avenue between 3rd and Railroad Street, 3rd Avenue between 2nd and Railroad Street and use of parking stalls on the east side of 2nd Street between 3rd and 4th Avenue, including a fenced in area on 4th Avenue in front of the fire station and in the lot between the fire station and village hall for the serving of alcohol and the street use permit to New Glarus Fire for the Anniversary Celebration on 8/6-7/11 to close 4th Avenue between 2nd and Railroad Street, including a fenced in area on 4th Avenue in front of the fire station and in the lot between the fire station and village hall for the serving of alcohol. Motion carried.

CONSIDERATION OF STORM WATER UTILITY CORRECTION REQUEST FOR NEW GLARUS MOTORS: New Glarus Motors has submitted a request for Storm Water Utility Correction for the gravel parking area behind their building at 1401 2nd Street. Administrator Owen reported that staff had reviewed the site and discovered that the back gravel area does not drain to the village system. Trustee Budsberg noted the ordinance indicates the property owner is responsible for maintenance of the stream bank and river and questioned who polices that maintenance. Administrator Owen indicated that on approval of any correction the Village will inform the property owner of the correction made and put them on notice regarding the maintenance of the stream bank. On recommendation of Public Works/Public Safety Committee, motion by Kevin Budsberg, second by Greg Thoemke to approve 3.6 ERU's of operations and maintenance and debt service costs to New Glarus Motors at 1401 2nd Street for the back gravel lot. Motion carried.

UPDATE: 2011 STREET MAINTENANCE PROJECTS: Staff prepared a detailed list of the 2011 street maintenance projects along with estimated costs and available budget funds. Projects include \$38,816 in seal coating, repaving and crack filling as well as \$7,637 in paver patching. Trustee Budsberg asked if 4th Avenue in front of the fire station is going to be included in the 2012 Budget. Administrator Owen indicated it remains a high priority on the list of upcoming projects and hopefully can be completed with the 2012 Budget.

CONSIDERATION: MILL AND RECONSTRUCTION OF 8TH STREET (6TH AVENUE TO 12TH AVENUE): In reviewing the street projects for the year, staff researched the possibility of milling/reconstructing 8th Street from 6th Avenue to 12th Avenue. Estimated project costs for the milling and reconstruction by Green County Highway is \$43,810. After completion of the 2011 street maintenance projects, there remains approximately \$17,363 in the capital projects budget that could be applied toward the project. The remaining \$26,447 would come from the street sinking fund that currently has a balance of \$131,880.78. Public Works/Public Safety Committee is recommending moving forward with the project. Motion by Kevin Budsberg, second by Greg Thoemke to approve the milling and reconstruction of 8th Street between 6th Avenue and 12th Avenue with Green County Highway at a cost of \$43,810. Motion carried.

RESOLUTION 11-09: 2010 WWTP COMPLIANCE MAINTENANCE RESOLUTION: Administrator Owen reviewed the results of the 2010 WWTP CMAR with the Board noting the Village received A grades on all items with the exception of Effluent Quality: Phosphorus that received a C grade. Staff continues to work to improve that issue. Motion by Greg Thoemke, second by Kevin Budsberg to approve Resolution 11-09 along with the 2010 WWTP Compliance Maintenance Annual Report to be submitted to the DNR. Motion carried.

LIBRARY BOARD UPDATE: Library Director, Denise Anton-Wright provided a printed report that was included with the agenda packet. Trustee Weber indicated the Library had experienced some computer issues that have been resolved. Administrator Owen reported the Certified Survey Map for land division and consolidation on Swiss Center property comes before the Plan Commission this Thursday with an anticipated closing date scheduled for 7/8/11. The Board briefly discussed the Geotechnical Report and soil borings of the property and learned that only one boring done near the west edge of the property was a concern.

JOINT NEGOTIATION COMMITTEE: The Committee continues to work on the shared revenue agreement for library and pool and park recreation services as well as a boundary agreement with the next meeting scheduled for 6/30/11 at Town Hall. Administrator Owen and Trustee Budsberg

updated the Board on the last negotiations wherein consensus was reached that the Town's proposal for \$4,000 annual payment for parks will not cover the difference in revenue collected using resident and non-resident rates. The Committee discussed that rather than pursue an annual lump payment, the use of the resident vs. non-resident fee structure should remain. The formula for the library contribution has been agreed upon and negotiation process has moved to the timing of any payments with the Village requesting immediate contribution and the Town looking at a contribution beginning on completion of the library expansion.

ADMINISTRATOR'S REPORT:

UPDATE: STATE BUDGET AND BUDGET REPAIR BILL: Administrator Owen reported that Judge Sumi's ruling on the Budget Repair Bill has been overturned by the Supreme Court and will become effective upon publication. It is anticipated the shared pension contribution will begin in late August. Village staff will continue to monitor the issue for compliance.

The 2011-2013 biennial budget was also approved by both the Assembly and Senate last week and is on the Governor's desk. Some of the major points of interest for the Village include:

- Recycling grant funds have been restored
- Municipalities can continue to contract with County Highway Departments for road work
- Cuts to shared revenue remain intact

It is currently unknown what changes may be made by the Governor prior to signing.

Trustee Budsberg noted the replacing of traffic signs with high visibility signage from the last budget and questioned whether that remains. Administrator Owen believed it did.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Henry Janisch to adjourn, second by Greg Thoenke. Motion carried at 7:27 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/7/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem Truttman at 7:00 p.m.

PRESENT: Darrel Weber, Roger Truttman, Kevin Budsberg, Henry Janisch and Peg Kruse. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Pro-Tem Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 6/7/11 agenda. Kevin Budsberg asked if any part of the closed session could be discussed in open session. Administrator Owen indicated he felt the discussion would be best in closed session, with a report in open session. Henry Janisch seconded the original motion of Peg Kruse. Motion carried.

CLOSED SESSION ANNOUNCEMENT: President Pro-Tem Truttman announced that the Board will meet in closed session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [TIF#2 Project]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Darrel Weber. Motion carried.

APPROVAL OF MINUTES OF 5/17/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27821 to 27891 totaling \$61,747.19, ACH for payroll expenses and sales tax plus checks 27811 to 27820 totaling \$47,865.51; and payroll vouchers for two payroll cycles, 6924 to 6989 totaling \$56,350.79.

BUILDING INSPECTOR REPORT: The March and April monthly report was made available to the Board.

FINANCE/PERSONNEL COMMITTEE:

UPDATE ON SOCIAL MEDIA POLICY: Finance/Personnel Committee did not meet tonight due to a lack of quorum. It is anticipated Attorney Morgan will be present at a future Board meeting to review this policy.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE: Administrator Owen reported that the Committee continues discussion on economic development efforts with community members and work on development of a concept plan. The next meeting is scheduled for Monday, June 27.

PLAN COMMISSION:

UPDATE OFFICIAL MAP AMENDMENTS: Administrator Owen reported the amendments add roadways to the area surrounding the Village and are meant to be used as a guide for future development to ensure connectivity between the existing Village and future developments. The map will be sent to the Village Engineers for preparing the map to scale before scheduling a public hearing. Trustee Kruse asked about the road into Neuchatel Development. Administrator Owen noted the developer would be responsible for the roadways created as part of that development.

SET DATE FOR PUBLIC HEARING ON ORDINANCE 11-06, CREATING SECTION 305-63(E)(3) ACCESSORY BUILDING ON CORNER LOTS: Plan Commission has recommended the approval of Ordinance 11-06 creating Section 305-63(E)(3) allowing accessory buildings to be located in side yards provided that they conform to 305-15(D)(3) and they shall be located not less than 3 feet from all lot lines and from other buildings or structures on the same lot. Motion by Kevin Budsberg, second by Roger Truttman to schedule a public hearing on Ordinance 11-06 for 7 p.m. on July 5, 2011. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATIONS COMMITTEE UPDATE: Administrator Owen updated the Board on the negotiations between the Village and Town of New Glarus noting the biggest issue being discussed is the revenue agreement and reaching an agreement on what the Town can afford and the Village is comfortable in giving up in potential growth for a period of time. Trustee Budsberg noted the Village members are scheduled to meet Wednesday, June 8, 2011.

CLERK'S REPORT:

ORDINANCE 11-05 REPEAL & RECREATE SECTION 42-5 ESTABLISHING ELECTION WARDS FOLLOWING 2010 CENSUS, ESTABLISH NUMBER OF ELECTION WORKERS AND POLLING PLACE: Clerk Erb reported this Ordinance is prepared for consideration based on the redistricting of Wards within the Village of New Glarus due to the 2010 Census. The only change to the Wards is moving the blocks between Railroad and First Street and 6th Avenue and 8th Avenue from Ward 2 (County Supervisory District 27) to Ward 4 (County Supervisory District 28). County Supervisory District is the only office affect by this change. The Ordinance will re-establish the number of election officials, polling place and combining of wards. Trustee Truttman noted the County Board reviewed all areas of the County and made only minor changes in most communities. Motion by Kevin Budsberg, second by Darrel Weber to approve Ordinance 11-05. Motion carried.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSION: Motion by Henry Janisch, second by Roger Truttman to convene into closed session under 19.85(1)(e). ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 7:10 p.m.

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch to reconvene into open session, second by Peg Kruse. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 7:23 p.m.

RESULTS OF CLOSED SESSION: Administrator Owen reported the Board discussed a potential project within TID#2 and will continue negotiations.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Henry Janisch. Motion carried at 7:25 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/17/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m. PRESENT: Jim Salter, Greg Thoemke, Darrel Weber, Roger Truttman, Kevin Budsberg, Henry Janisch and Peg Kruse. ALSO PRESENT: Sue Leverich, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Deputy Clerk Barb Roeslein.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 5/17/11 agenda, second by Henry Janisch. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Roger Truttman. Motion carried.

APPROVAL OF MINUTES OF 5/3/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27757 to 27810 totaling \$54,842.35; ACH for payroll expenses, journal entries for utility bills, health and life insurance totaling \$42,714.14; and payroll vouchers 6895 to 6923 totaling \$26,246.54.

Consideration of Operator Licenses to Expire 6/30/12: Anjanette Kammes; Wayne Prisk; Stephen Gmur; Deborah Nash; Jennifer Stephenson; Sandra Rahberger; Minda Saalsaa.

Consideration of Operator Licenses to Expire 6/30/13: Erik Madsen; Helen Beck; Peggy Blumer; Fred Ryser; Margaret Ryser; Debra Anderegg; Melissa Jindra; Gary Westby; Patricia Best; Donna Rodebaugh; Mary Lou Meier; Emily Holz; Elizabeth Gutzmer; Tiffany Schade; Gretchen Mahnke; Shanon Hanson; Jason Beicher; Barbara Argue; Cherri Kempfer.

Consideration of Renewal Alcohol Licenses to Expire 6/30/12: Class A Beer: Blanchardville Co-op Oil Association; Class B Beer/Liquor: Sportsman's of New Glarus, Inc.; Glarner Enterprises, Inc.; Class B Beer/Wholesale Beer: New Glarus Brewing Co. (Cty W/Hwy 69); New Glarus Brewing Co. (2400 Hwy 69)

Consideration of Cigarette Licenses to Expire 6/30/12: Sportsman's of New Glarus, Inc.; Blanchardville Co-op Oil Association

Consideration of Miscellaneous Licenses to Expire 6/30/12: Sportsman's of New Glarus, Inc. (Pool Table); L&S Community (Mobile Home Park)

Consideration of Temporary Alcohol License:

New Glarus Chamber of Commerce for Polkafest [6/9/11 – 6/12/11]: This application is for serving beer at Polkafest under the tent on 1st Street between 5th and 6th Avenues.

Taste of New Glarus [6/25/11]: This application is for the serving of beer on 1st Street between 5th and 6th Avenues for the Taste of New Glarus event.

Consideration of Street Use Permit: Stuessy-Kuenzi American Legion Post for Memorial Day Parade [5/30/11]: The annual Memorial Day Parade will start in front of Village Hall and follow its traditional route and end at the New Glarus Elementary School. State approval has been received to cross STH 39.

Update: Park and Recreation Registration: Registration numbers are in line with previous years.

Consideration of Park Use Permit to Heidi Folk Festival for Village Park (June 24-27, 2011): This application is for the use of Village Park for an Art Fair in coordination with Heidi Fest and the Friday night Lion's Club Chicken Barbeque.

Consideration of Park Use Permit to New Glarus EMS for Glarner Park (May 20, 2011): Application is for the use of Glarner Park in coordination with the EMS Open House. Parks and Recreation Committee is recommending approval contingent on watering the infield to control dust prior to the helicopter landing.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF ORIGINAL CLASS A BEER/LIQUOR TO NEW GLARUS HOMETOWN FOODS INC. TO EXPIRE 6/30/11: Roger Truttmann explained that this alcohol license application is due to the change in ownership of Roy's Market. Motion by Kevin Budsberg, second by Henry Janisch to approve the application of New Glarus Hometown Foods, Inc. for an original Class A Beer/Liquor License to expire 6/30/11. Motion carried.

CONSIDERATION OF RENEWAL CLASS A BEER/LIQUOR TO NEW GLARUS HOMETOWN FOODS INC TO EXPIRE 6/30/12: Motion by Henry Janisch, second by Kevin Budsberg to approve the renewal for the Class A Beer/Liquor license to New Glarus Hometown Foods, Inc. to expire 6/30/12. Motion carried.

CONSIDERATION OF STREET USE PERMITS:

CHRISTA FISH FOR 5K RUN/WALK & KIDS FUN RUN [9/24/11]: Motion by Henry Janisch, second by Darrel Weber to approve the 5K run/walk & kids fun run to be held on 9/24/11 between 9:00 a.m. and 11:30 a.m. in coordination with Oktoberfest. This is a new item to be tried this year. Motion carried.

NEW GLARUS CHAMBER OF COMMERCE FOR POLKAFEST [6/9/11 – 6/13/11]: Based on Committee recommendation, a requirement has been added that the Chamber work with the Police Department to post the limits of where open intoxicants are allowed for the event. Motion by Henry Janisch, second by Kevin Budsberg to approve the Street Use Permit for the closing of 1st Street between 5th and 6th Avenues for Polka Fest from 6/9/11 to 6/13/11 including a tent, amplified music and open intoxicants as noted on the application, contingent on the posting of signs indicating where open intoxicants are allowed. Motion carried.

NEW GLARUS CHAMBER OF COMMERCE FOR TASTE OF NEW GLARUS [6/25/11]: Motion by Henry Janisch, second by Kevin Budsberg to approve the closing of 1st Street between 5th and 6th Avenues for the Taste of New Glarus on 6/25/11 from 9 a.m. to 6 p.m., including open intoxicants in the downtown area and amplified music, contingent on the posting of signs indicating where open intoxicants are allowed. Motion carried.

UPDATE: WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN REPLACEMENT:

Administrator Owen reported that the project began ahead of schedule on Thursday May 5th, on the 10th Avenue portion of the project, the water main has been installed and we are awaiting state approval of the water sample. The first portion of the project is estimated to take 4 weeks from start of excavation to final paving. After completion the crew will move on to the WWTP extension. So far crews have encountered rock as expected but progress is going well. A wetland restoration plan is being requested by the DNR for an area by the WWTP.

CONSIDERATION: AWARD OF BID: UNDERGROUND BORING FOR 4TH AVENUE ELECTRICAL UPGRADE PROJECT: Bids have been received with J. J. Vondrum & Sons being the low bidder for \$8,000, which is under the project estimate of \$8,883. Based on Committee recommendation, motion by Kevin Budsberg, second by Henry Janisch to award the project to J.J. Vondrum & Sons for \$8,000. Motion carried.

DISCUSSION/CONSIDERATION: ORDINANCE 11-04/ADOPTION PH MONITORING REQUIREMENT:

Administrator Owen noted the ordinance would allow the Village to require certain sewer customers to monitor the PH of outgoing sewer flows. Currently there are no issues at the WWTP with PH levels above allowable levels, however; if PH levels were to become a problem, requiring the monitoring would permit the Village to surcharge customers that exceed allowable levels. Motion by Kevin Budsberg, second by Henry Janisch to approve Ordinance 11-04. Motion carried.

PARKS & RECREATION:

CONSIDERATION OF PARK USE PERMIT TO CHRISTA FISH FOR VILLAGE PARK (SEPT. 24, 2011):

This application is for the use of Village Park for a 5k run-walk fund raiser event being held in conjunction with the Chamber of Commerce and Oktoberfest. Motion by Darrel Weber, second by Henry Janisch to approve the Park Use Permit to Christa Fish for Village Park on September 24, 2011. Motion carried.

DISCUSSION/CONSIDERATION: USE OF HOESLY POND FENCING MATERIAL: Administrator Owen reported that the fencing has been removed from the property and the Parks Committee is recommending advertising the same for sale. A fence to keep separation between the property and the highway is desirable and it is hoped the sale of current materials will help to raise funds for installing a more suitable fence. Motion by Henry Janisch, second by Peg Kruse to approve the sale of the existing fencing material. Motion carried. Administrator Owen was directed to inquire if it would be appropriated for the Village to advertise the sale on Craigslist.

LIBRARY BOARD UPDATE: The monthly update provided by Library Director Anton-Wright was included with the agenda packet for review. Darrel Weber reported that soil borings are being arranged to determine the suitability of the North American Swiss Center property.

JOINT NEGOTIATION COMMITTEE:

DISCUSSION/RECOMMENDATION: SHARED REVENUE AGREEMENT WITH TOWN OF NEW

GLARUS: Administrator Owen updated the Village Board on the recent discussions with the Town of New Glarus regarding the negotiations for a boundary agreement and shared revenue agreement. He outlined the various proposals being discussed for shared revenue payments on pool, parks, recreation programs and the library. Kevin Budsberg reported that the latest offer by the Town is \$20,000 which includes \$10,000 to be allocated as rent for the library space within Village Hall. As a committee member he would like direction from the Board on what they would accept as a payment. Consensus of the Board is that the total contributions should be for shared services rather than the exchange for value services. The contributions should also be based on a formula that increases with inflation.

ADMINISTRATOR'S REPORT:

AUTHORIZATION OF VILLAGE ADMINISTRATOR TO NEGOTIATE TRANSFER OF LAND WITH NEW

GLARUS FIRE DISTRICT: Administrator Owen reported that the Fire District has expressed interest in obtaining the land currently owned by the Village that is located behind the Fire Department for the possible construction of a storage shed and/or future expansion of the Fire Department. The Fire District would like assurance that the Village would not charge them for the property. A survey and/or title work will need to be completed to determine the exact lot lines for the neighboring properties with the cost being paid by the Fire District. Administrator Owen is requesting direction from the Village Board along with authority to negotiate the terms of the land transfer. The actual terms negotiated will then be drafted into an Agreement for consideration by the Village Board. Motion by Henry Janisch, second by Roger Truttmann to authorize Administrator Owen to negotiate an agreement with the New Glarus Fire District. Motion carried with Kevin Budsberg abstaining.

PRESIDENT'S REPORT:

CONSIDERATION OF COMMITTEE APPOINTMENTS: The 2011-2012 Committee/Commission appointments were provided as an attachment to the agenda packet. President Salter reviewed his appointments with the Board. Motion by Kevin Budsberg, second by Greg Thoemke to approve the 2011-2012 committee/commission appointments as presented. Motion carried. President Salter added that Suzi Janowiak has agreed to fill the unexpired term of Steve Wisdom on the Joint ETZ [Joint ETZ members need to be members of the Plan Commission]. Motion by Jim Salter, second by Kevin Budsberg of the addition of Suzi Janowiak to fill the unexpired term of Steve Wisdom on the Joint ETZ Committee. Motion carried.

ADJOURNMENT: Motion by Henry Janisch to adjourn, second by Greg Thoemke. Time 8:12 p.m. Motion carried.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/3/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Greg Thoemke, Darrel Weber, Roger Truttman, Kevin Budsberg, Henry Janisch and Peg Kruse. ALSO PRESENT: Bob Elkins, Sue Leverich, Steve Allbaugh, Lisa Salo (Auditor with Schenck), Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb. Auditor Dave Maccoux (Schenck) arrived at 7:15 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Henry Janisch to approve the 5/3/11 agenda moving the audit presentation to be taken up on arrival of Auditor Dave Maccoux, second by Kevin Budsberg. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Jim Salter announced the board would convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Police Chief Hiring Process].

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 4/19/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27721 to 27756 totaling \$21,599.12, ACH for payroll expenses and Check 27720 totaling \$12,902.70; and payroll vouchers 6853 to 6894 totaling \$36,594.59.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

FINANCE/PERSONNEL:

REVIEW/CONSIDERATION OF RESOLUTION 11-06 REVISE PERSONNEL HANDBOOK-

PERSONAL USE OF SOCIAL MEDIA: Administrator Owen reported this resolution adds language to the personnel handbook to provide guidelines regarding employee's private use of social media as it relates to their employment with the Village. The policy is being initiated as a result of a recent internal incident and has been reviewed and approved by the Village Attorney. Finance/Personnel Committee has reviewed and tabled the Resolution to allow additional research regarding concerns over restricting employee's freedom of speech. Trustee Budsberg suggested a review and possible revision of the code of conduct may be applicable and should address all aspects, now and for the future. The Board outlined specific concerns with the proposed Resolution and requested Administrator Owen to review those matters as well as the code of conduct with the Village Attorney. Motion by Henry Janisch, second by Greg Thoemke to table Resolution 11-06. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE: The CDA is continuing with their series of cooperative meetings discussing ways to improve economic development efforts in New Glarus. Next meeting is scheduled for May 23rd at 6:30 p.m. and will include reviews of visioning, demographic and market profile information.

ETZ COMMITTEE:

CONSIDERATION OF LAND DIVISION BY CSM-ROBERT ELKINS: This land division is in the Village's Extraterritorial Zoning District and approval is recommended by the ETZ Committee. The division adds just under an acre of land to a parcel from a neighboring parcel and does not create a buildable lot. The division has also been approved by the Town of New Glarus Board. Motion by Greg Thoemke, second by Henry Janisch for approval. Motion carried.

AUDIT PRESENTATION: Auditors Dave Maccoux and Lisa Salo provided an overview of the 2010 Audit Report indicating the audit went well and they have provided a clean opinion for 2010. In reviewing the Management's Discussion and Analysis portion they noted the statement of net assets, including infrastructure, include a \$1 million increase over 2009 as well as the creation of the storm water utility and transfer of storm water utility infrastructure totaling \$898,257 from the general fund to the storm water utility fund. A report on the Management Communications included the two deficiency findings required as a result of number of staff in small communities to provide the appropriate level of segregation of duties, noting 95 to 100% of communities of similar population have this situation. A report of the individual fund balances included increases in the general fund and all utilities.

CLERK'S REPORT:

UPDATE ON ALCOHOL BEVERAGE LICENSE TO ROY'S MARKET, INC.: Clerk Erb reported that Jon and Judy Ziltner had completed the paperwork for change of officers and agent for the current alcohol beverage license issued to Roy's Market, Inc. and will be submitting a new original license application for a new corporation to be considered at the May 17th board meeting.

ADMINISTRATOR'S REPORT:

CONSIDERATION OF RESOLUTION 11-08 RETENTION OF VILLAGE BOARD

RECORDINGS: Administrator Owen indicated this Resolution was prepared to confirm the purpose of the board meeting recordings is solely for playback on the local access channel and village website and is not an official record of the meeting. Recordings will be destroyed after one year. The Board discussed the reason for the Resolution, noting no current policy exists for the recording of meetings. Motion by Henry Janisch, second by Roger Truttmann to approve Resolution 11-08. Motion carried.

BOARD OF REVIEW: Board of Review will take place on May 10, 2011 from 6 p.m. to 8 p.m. and a quorum of the board is required for the two hours. The training DVD arrived this week and is available for Trustees interested in taking the training.

TRUSTEE ORIENTATION PACKET: Staff generally reviews and updates this document annually should there be a turn-over in board members. Although there are no new board members this term, staff thought the document provides a good review for current members as well. Any questions regarding the information should be directly to Administrator Owen or Clerk Erb.

PRESIDENT'S REPORT:

CONSIDERATION OF COMMITTEE APPOINTMENTS: President Salter reviewed his appointments to committee vacancies with the Board. Motion by Jim Salter, second by Kevin Budsberg to table the approval to 5/17/11 for preparation of the committee list. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Henry Janisch to convene into closed session, second by Darrel Weber. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes and Darrel Weber-yes. Motion carried at 7:52 p.m.

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch to reconvene into open session, second by Peg Kruse. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:30 p.m.

RESULTS OF CLOSED SESSION:

CONSIDERATION OF RESOLUTION 11-07/APPOINTMENT OF INTERIM POLICE CHIEF:

Motion by Henry Janisch, second by Jim Salter to appoint Steve Allbaugh to the Interim Police Chief position. ROLL CALL VOTE: Kevin Budsberg-no; Henry Janisch-yes; Peg Kruse-no; Jim Salter-yes; Greg Thoemke-no; Roger Truttman-no; and Darrel Weber-no. Motion failed.

Motion by Kevin Budsberg, second by Greg Thoemke to appoint Burt Boldebeck to the Interim Police Chief position. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-no; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried: 6-1.

ADJOURNMENT: Motion by Henry Janisch to adjourn, second by Greg Thoemke. Time 8:35 p.m. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/19/11

CALL TO ORDER: Public Hearing called to order by President Jim Salter at 7:00 p.m.
PRESENT: Jim Salter, Greg Thoemke, Darrel Weber, Roger Truttman, Kevin Budsberg, Henry Janisch and Peg Kruse. ALSO PRESENT: Library Board Members: Faun Phillipson, Becky Weiss, Jane Martinson, Suzi Janowiak, Library Director Denise Anton-Wright, Swiss Center of North America representatives: Beth Zurbuchen and Russ Whitacre, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

PUBLIC HEARING: Ordinance 11-01: To delete section 101-3 (b) multiple pet permits and renumber and amend remainder of section 101-3 and repeal and recreate section 106-6 (b)(1) vicious animals and amend section 101-19 limitation of number of dogs of the Municipal Code of the Village of New Glarus. There being no public comment, motion by Jim Salter, second by Kevin Budsberg to close the public hearing at 7:02 p.m. Motion carried.

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:02 p.m.
PRESENT: All those present at the public hearing.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 4/19/11 agenda, second by Henry Janisch. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Jim Salter announced the board would convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Police Chief Hiring Process].

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoenke. Motion carried.

APPROVAL OF MINUTES OF 4/5/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27666 to 27719 totaling \$57,387.55, ACH for payroll expenses, health and life insurance, TIF fees and sales tax and journal entry for utility bills totaling \$41,982.26; and payroll vouchers 6827 to 6852 totaling \$24,544.56.

TEMPORARY ALCOHOL LICENSE: New Glarus Vision Youth Committee for Community Fest on 5/27/2011 to 5/30/2011.

SPECIAL EVENT PERMIT: Music Fest 5/26/2011 to 5/31/2011.

1st QUARTER GENERAL FUND BUDGET TO ACTUAL REPORT: Report provided to Board.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSIDERATION OF ORDINANCE 11-01: Trustee Budsberg asked for clarification that kennel licenses would only be allowed in commercial zoning and not residential and that was confirmed by Administrator Owen. Trustee Budsberg then asked about Section 101(B)(1)(c) Definitions of Vicious Dog, specifically "(c) Any dog or dog-hybrid owned or harbored primarily or in part of the purpose of dog fighting or any dog trained for dog fighting" and whether the ordinance should prohibit the keeping of dogs trained for fighting. After a brief discussion on the wording in the ordinance, Kevin Budsberg moved to approve Ordinance 11-01 amending Section 101(B)(6)-Requirements and Prohibitions to include "Prohibit the keeping of any dog or dog-hybrid owned or harbored primarily or in part for the purpose of dog fighting or any dog trained for dog fighting", second by Henry Janisch.

President Salter stated that while the vicious dog portion of the ordinance is fine, he has concerns with Village limiting the number of dogs residents can keep. The Board discussed various issues and complaints that arise with the keeping of dogs as well as ordinances currently in effect that could resolve those matters. Trustee Budsberg indicated he felt the ordinance is straight forward and provides an easy to understand standard that helps to protect people's rights.

Vote on the original motion carried with Trustees Thoenke and Weber and President Salter opposing.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF STREET USE PERMIT: NEW GLARUS CHAMBER: Trustee Truttman noted Public Works/Public Safety is recommending approval contingent on notification to the downtown business owners of the street closure. Administrator Owen noted that the New Glarus Chamber has contacted the downtown business owners and received no opposition to the street closing. Motion by Roger Truttman, second by Kevin Budsberg to approve the Street Use Permit for 5/14/11 on 1st Street between 5th and 6th Avenues from 7:00 a.m. to 5:00 p.m. Motion carried.

CONSIDERATION OF STREET USE PERMIT: HABITAT FOR HUMANITY OF GREEN COUNTY: Motion by Kevin Budsberg, second by Peg Kruse to approve a Street Use Permit to Habitat for Humanity for Green County for a two-mile and five-mile walk-a-thon on 5/21/11 according to the route outlined on the application. Motion carried.

CONSIDERATION OF WWTP WATER MAIN EXTENSION/10TH AVENUE WATER MAIN REPLACEMENT PROJECT AWARD OF BID: The Village received 9 bids for the project with the low bid being from Rule Construction. Village Engineer Myers is recommending approval of the low bid from Rule construction for the base bid of \$198,253.60 (watermain extension at the WWTP and replacement of the main on 10th Avenue between 3rd and 4th Streets), alternate 2 for the additional street work for \$31,825 and the supplemental work for rock removal and other items for and estimated \$20,600 for a total project cost of \$250,678.60. Of this total, the \$198,253.60 and supplemental \$20,600 will be paid for by the water utility construction fund, \$16,023 will be funded by the Storm water utility and \$15,802 will be covered by the street sinking fund. Administrator Owen reported that the alternate 1 included in the original bid for sanitary sewer work was determined to be unnecessary after the line had been televised. Trustee Weber asked if additional easements are necessary and Administrator Owen reported no, only the wetland delineation with the DNR.

On recommendation of Public Works/Public Safety, motion by Kevin Budsberg, second by Peg Kruse to approve the WWTP water main extension and 10th Avenue water main replacement at the low bid to Rule Construction as detailed above. Motion carried.

UPDATE: 4TH AVENUE ELECTRICAL UPGRADE PROJECT: Administrator Owen reviewed project estimates for the upgrading of electrical lines from the Village Substation, along 4th Avenue to the Botanica and Kleeman's buildings and the remainder of the buildings on that block of 2nd street. Total project cost is estimated at \$68,123 with all but the boring of \$8,883 to be completed by Electric Utility Staff. Bid documents are being prepared by Village Engineers.

UTILITY RATE COMPARISON: Public Safety/Public Works Committee reviewed an electric and water utility rate comparison for similar sized communities in our area prepared by Administrator Owen. The report indicates the Village is on the high side for the water base charge but has a lower per/gallon rate than other communities. The committee discussed the possibility of trying to even out the difference in use rates for small and high end users with the next major rate case, noting that a full rate case would cost the utility approximately \$20,000. Our electric utility the rates are about average for municipal owned utilities and lower than those of investor owned and cooperatives.

PARKS & RECREATION:

CONSIDERATION OF RESOLUTION 11-05/APPOINTMENT OF SUMMER STAFF: Trustee Janisch noted the Resolution does not include the recreation director and those duties have been absorbed by other staff, the Resolution does include the annual increase for returning guards. On recommendation of Parks & Recreation, motion by Kevin Budsberg, second by Darrel Weber to approve Resolution 11-05. Motion carried.

HISTORIC PRESERVATION:

CONSIDERATION OF 2011 HISTORIC PRESERVATION MONTH PROCLAMATION: Trustee Budsberg informed the Board this Proclamation recognizes May as National Historic Preservation Month. 2011's theme is "Celebrating America's Treasures." Trustee Weber asked if property owners initiate the request for designation and Trustee Budsberg indicated that that is how the current commission is operating. Motion by Henry Janisch, second by Greg Thoemke to approve the 2011 Historic Preservation Month Proclamation. Motion carried.

LIBRARY BOARD UPDATE: The monthly update provided by Library Director Anton-Wright was included with the agenda packet for review.

CONSIDERATION OF LAND OWNERSHIP AGREEMENT WITH LIBRARY BOARD: Faun Phillipson informed the Board that the Library Board is proceeding with the purchase of the Swiss Center of North America property and have discovered through a legal opinion from the

Village Attorney that according to state statute the Village of New Glarus will hold title to the property. Since the Library is funding the purchase of the property, the Library Board is requesting the Village Board consider a Land Ownership Agreement. The Agreement was prepared for the Library by Faun Phillipson as Library President, not as Attorney representing her law firm. The Agreement, essentially restates state statute and basically gives exclusive charge, control and custody of the property to the Library Board with title in the Village of New Glarus. The Agreement places no additional liability, cost or responsibility on either Board than currently exists under the law. Village Attorney, Bill Morgan has reviewed the Agreement and has no concerns. The Board discussed with Ms. Phillipson how a building on the property might affect this Agreement and those issues will continue to be addressed as the project proceeds. Motion by Henry Janisch, second by Roger Truttman to approve the Land Ownership Agreement with the Library Board. Motion carried.

CDA UPDATE: Administrator Owen reported the CDA had a productive meeting to discuss ways to improve Economic Development efforts in New Glarus. The next meeting will be Monday April 25th at 6:30 p.m. The results of these meetings will be brought to the Village Board on completion.

ADMINISTRATOR'S REPORT:

ARBOR DAY PROCLAMATION: The annual proclamation recognizes April 29th as Arbor Day, as is part of the Tree City USA program. The annual tree planting program will be held on Friday May 6th. Administrator Owen thanked Village Forester Paul Jennrich for his efforts on these programs. Motion by Henry Janisch, second by Peg Kruse to approve the Arbor Day Proclamation. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION OF COMMITTEE APPOINTMENTS: President Salter indicated he has a few vacancies that he is working on filling and hopes to be completed for the next meeting. He asked board members to contact him with any changes or suggestions.

CONVENE INTO CLOSED SESSION: Motion by Henry Janisch to convene into closed session, second by Darrel Weber. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoenke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:05 p.m.

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch to reconvene into open session, second by Peg Kruse. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoenke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:42 p.m.

RESULTS OF CLOSED SESSION: Administrator Owen will determine candidates for interim chief position.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Roger Truttman. Time 8:43 p.m. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/5/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.
PRESENT: Jim Salter, Greg Thoenke, Darrel Weber, Roger Truttman, Kevin Budsberg, Henry Janisch and Peg Kruse. ALSO PRESENT: Ben Bedward, Sue

Leverich, Greg Kleeman, Marc Ott (architect for Kleeman's), Robert Elkins, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 4/5/11 agenda, second by Henry Janisch. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Jim Salter announced the board would convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Police Chief Hiring Process].

CONSENT AGENDA: Motion by Henry Janisch to approve the consent agenda, second by Darrel Weber. Motion carried.

APPROVAL OF MINUTES OF 3/15/11 BOARD MEETING AND 3/19/11 SPECIAL BOARD MEETING:

APPROVAL OF CLAIMS: Checks 27616 to 27665 totaling \$30,949.71; ACH for payroll expenses, wire for power bill, and Checks 27614 to 27615 totaling \$179,775.13; and payroll vouchers 6803-6826 totaling \$24,949.53.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

FINANCE/PERSONNEL COMMITTEE:
CONSIDERATION OF EQUALIZATION OF NON-REPRESENTED EMPLOYEE RETIREMENT:

President Salter reported on the effect of the budget repair bill on non-represented village employees. He noted that the 2011 budget includes funds for full retirement coverage and that Resolution 08-34 adopted in 2008 provided for full retirement coverage for non-represented employees through 2011. Union represented employees will continue to receive 100% of their retirement paid through 2011 (the end of their union contract), while non-union would start paying 50% beginning with the effective date of the budget bill implementation. Kevin Budsberg asked for clarification on whether the board is considering reviewing possible procedures for off-setting the amount for non-union employees or implementation of such a procedure with the implementation of the budget repair bill, indicating he would prefer to pursue a procedure rather than implement until more is known on the outcome of the budget repair bill. Motion by Kevin Budsberg to table pending implementation of the budget repair bill. No second received. Motion by Henry Janisch, second by Greg Thoemke to approve implementation of a procedure for off-setting the retirement contribution upon implementation of the budget repair bill for non-union employees through 2011. Motion carried with Kevin Budsberg opposing.

UPDATE: EFFECTS OF STATE BUDGET/BUDGET REPAIR BILL: Staff provided information related to the anticipated loss of state revenue for 2012, noting a loss of \$16,371 in shared revenue and \$26,439 in highway aid in addition to approximately

\$10,000 in recycling grant funds. Staff has begun preparation of the 2012 budget and will continue to meet with the various departments to determine possible reductions to accommodate the loss in revenue. It is anticipated that the employee contributions to retirement and health insurance will cover the loss to shared revenue while highway aid reduction may result in cutbacks to street work. Staff does not anticipate cuts to core services.

PLAN COMMISSION:

CONSIDERATION OF SITE PLAN REVIEW-GREGG & ERIN KLEEMAN: Kleeman's have provided a site plan for the reconstruction of their tavern and apartment located at 116 5th Avenue. Plan Commission has reviewed and recommended approval of the site plan with contingencies as recorded in their 3/24/11 minutes. Plan Commission will hold a meeting on 4/7/11 to review the four variance requests necessary for site plan approval.

Architect Marc Ott provided an overview of the plan that includes a tavern on the first floor with apartment on the second floor. Items that will be addressed through the variance requests before Plan Commission on 4/7/11 include: off-street parking requirements, off-street loading requirements, backyard setback requirements for stairway and lot area per dwelling unit requirements. Regulations for the front porch area will be addressed with the liquor licensing.

The Board discussed the design of the building with Kevin Budsberg expressing his concern over the use of vinyl siding on the front façade of the upper portion of the building. Marc Ott described for the Board the various materials being used on the building and the portions of the building covered by each.

Motion by Henry Janisch to approve the site plan for Kleeman's contingent on approval of the variances by Plan Commission on 4/7/11, second by Roger Truttmann. Motion carried.

CONSIDERATION OF LAND DIVISION & CONSOLIDATION BY CSM-ROBERT

ELKINS: Based on recommendation of the Plan Commission, motion by Henry Janisch, second by Kevin Budsberg to approve the Land Division and Consolidation by CSM of Robert Elkins. Motion carried. Said CSM adds a 2 acre parcel to Mr. Elkins existing land.

DESIGN REVIEW UPDATE: Design Review approved the Swiss Architectural Design for the Kleeman's site plan at their 3/24/11 meeting.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE:

INVITATION TO APRIL 11, 2011 CDA MEETING: The Community Development Authority has asked the Village Board to a joint meeting on April 11, 2011 to discuss the publication "The Role of Local Elected Officials in Economic Development" and ways to improve the community's economic development efforts. Administrator Owen asked that Board members contact him with any questions.

ACCEPT RESIGNATION OF DAN MULDER: The Village received a letter of resignation from the Community Development Authority from Dan Mulder on March 28,

2011. Motion by Greg Thoenke second by Roger Truttman to accept the resignation. Motion carried.

ADMINISTRATOR'S REPORT:

OPEN BOOK & BOARD OF REVIEW DATES: Administrator Owen reported that the Open Book and Board of Review dates have been scheduled. Open Book will take place on April 25th between 4 and 6 p.m. and the Board of Review on May 10th from 6 to 8 p.m. Board members will need to be in attendance for the Board of Review. Clerk Erb has ordered the instructional materials for the Board of Review certification process and will let the Board members know when that arrives. Currently, Kevin Budsberg is certified.

UPDATE TRUSTEE CONTACT INFORMATION: Staff requested board members to update their contact information.

CONVENE INTO CLOSED SESSION: Motion by Henry Janisch to convene into closed session, second by Greg Thoenke. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoenke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 7:45 p.m.

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch to reconvene into open session, second by Peg Kruse. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoenke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 8:04 p.m.

CONSIDERATION OF APPOINTMENT OF POLICE CHIEF: Board was advised that the candidate rejected the offer of employment.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Roger Truttman. Time 8:05 p.m. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/19/11

SPECIAL MEETING:

CALL TO ORDER: Regular meeting called to order by President Salter at 8:15. PRESENT: Darrel Weber, Peg Kruse, Greg Thoenke, Kevin Budsberg, Roger Truttman, Jim Salter and Henry Janisch (9:35 a.m.). ALSO PRESENT: Randy Roderick (Green County Sheriff's Department) Monroe Chief of Police Fred Kelly and Administrator Nicholas Owen.

CLOSED SESSION: The Board convened into closed session to interview candidates for chief of police.

ADJOURNMENT: The committee adjourned out of closed session at 10:36 a.m.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/15/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Greg Thoemke, Darrel Weber, Roger Truttmann, Kevin Budsberg and Henry Janisch. ABSENT: Peg Kruse. ALSO PRESENT: Dan Mulder, Bill Bigler, Roseann and Pete Ott, Greg Leeman, Tammy Newberry, Kraig Hendrickson, Ron Byrd, Sue Leverich, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Henry Janisch to approve the 3/15/11 agenda, second by Darrel Weber. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Jim Salter announced the board would convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Administrator Annual Performance Review].

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda. Kevin Budsberg indicated he would like changes to the 3/1/11 minutes. Greg Thoemke amended his motion to approve the consent agenda with the removal of the 3/1/11 board minutes, second by Kevin Budsberg. Motion carried.

APPROVAL OF CLAIMS: Expense checks 27552 to 27613 totaling \$56,021.22; ACH for payroll expenses, health and life insurance, journal entry for utility bills, and Checks 27549 to 27551 totaling \$41,977.16; and payroll vouchers 6777-6802 totaling \$24,757.02.

OPERATOR LICENSES TO EXPIRE 6/30/12: Sandy Jo Brunner, Brandi Nehmer, Vicki Spidahl, Lynne Amble, Linda L. Disch

STREET USE PERMIT: AROC Wisconsin for use of Elmer Road from Sugar River Bridge to Village limits on 4/30/11 contingent on receipt of certificate of insurance.

PARK USE PERMIT: Grace Church for Village Park on 7/3/11 for a church picnic. Insurance is on file.

PARK USE PERMIT: Swiss Church for Village Park on 5/15/11 for a living market with live animals. Insurance is on file.

APPROVAL OF MINUTES OF 3/1/11 BOARD MEETING: Kevin Budsberg moved to approve the minutes changing the language under "Update on Chief Interview Process" to read "Administrator Owen reported that ~~he the Village Board~~ has selected three candidates and will be meeting on Saturday, March 19 to conduct interviews." Second by Henry Janisch. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Dan Mulder presented and read to the Board a statement in support of Szvon Conway for Police Chief [a copy is on file with the Village Clerk]. Bill Bigler reiterated Mr. Mulder's comments adding he has worked with Officer Conway and believes he would make a good Chief. Roseann Ott added her support indicating she had received comments on Facebook in support from Eric Muggenberg and two Monticello area

residents. Pete Ott added that as a member of the New Glarus Fire Department he also supports Officer Conway.

CONSIDERATION OF RESOLUTION 11-1/ABANDONMENT OF 6TH STREET BETWEEN 7TH AND 9TH AVENUES: Administrator Owen reported that cost to the Village for the vacating of the street will be approximately \$25 for the recording of the Resolution vacating the street and establishing the utility easement. Each adjoining property owner's parcel will be adjusted by the Green County Treasurer's office to reflect the portion of the vacated street that will become part of their parcel. Motion by Henry Janisch, second by Kevin Budsberg to approve Resolution 11-1. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF SETTING PUBLIC HEARING DATE: ORDINANCE 11-01/ELMINATING MULTIPLE PET PERMITS/AMENDING VICIOUS ANIMALS: Public Works/Public Safety reviewed the proposed ordinance at their 3/9/11 meeting and are recommending approval. Motion by Roger Truttman, second by Kevin Budsberg to schedule a public hearing on the ordinance for the 4/19/11 Village Board meeting. Motion carried. All current multiple pet permit holders will be informed of the public hearing by letter.

CONSIDERATION OF CHARGE BACK OF UNDER-REGISTERING WATER METER USAGE: Trustee Truttman and Administrator Owen explained to the Board that during a routine meter replacement it was discovered that Alpine Laundry had a 1" internal meter while the service was a 1 1/2" meter resulting in an under-registering /undercharging of the water usage. The utility is allowed to charge back up to 2-years of the extra usage based on PSC rules. Public Works/Public Safety is recommending the amount not be charged back since utility staff had not noticed that the meters did not match. Motion by Roger Truttman to not chargeback the water or sewer usage to Alpine Laundry, second by Darrel Weber. Motion carried.

UPDATE: WATER MAIN REPLACEMENT (3RD STREET AND 10TH AVENUE): Public Works/Public Safety recommended adding the replacement of water main in this area to the bid for water main extension at the WWTP being planned for this year. The 3rd Street and 10th Avenue area [10th Avenue between 3rd and 4th Streets] has had numerous breaks in the 2" main that is undersized and old. Staff believes it may be more cost effective to replace this portion along with WWTP project. It may also be beneficial for the Village to consider additional work on the storm sewer and street on 10th Avenue as part of this project. The water main replacement has been added to the WWTP water main extension bid and the Board will be able to determine whether or not to proceed with the work when the bids come up for consideration.

CONSIDERATION OF SIMPLIFIED RATE INCREASE FOR WATER UTILITY: Administrator Owen informed the Board that the 2010 rate of return for the water utility was 4.9%. The PSC allows a simplified rate increase of up to 3% if the annual rate of return is less than 6%. Administrator Owen noted a 3% increase would mean approximately \$0.63 per month increase to the average residential customer. Trustee Budsberg noted his reasons for not recommending an increase include: water utility financials are healthy, utility rates were brought up by several residents at the budget Public Hearing, and the simplified rate case can occur at any time should that become necessary. Public Works/Public Safety is recommending not proceeding with a simplified water rate increase at this time. Motion by Kevin Budsberg to decline the simplified rate case for the water utility at this time, second by Roger Truttman. Motion carried.

CONSIDERATION OF AWARD OF BID FOR PUBLIC WORKS PICKUP TRUCK: Two bids were received for the purchase of a new 4x4 pickup truck to replace the 1989 public works pickup that was scheduled for replacement a number of years ago. The Public Works/Public Safety Committee is recommending award of the bid to the low bidder, Monticello Ford at \$20,766 for a 3/4 ton truck. Funds for the purchase will come from the equipment sinking fund

that has a current balance of approximately \$41,358. The Board briefly discussed a new truck versus a used truck, noting an approximate difference of \$4,000. They also discussed whether a 1 ton truck would be beneficial over the ¾ ton and determine the ¾ ton sufficient for village purposes. Motion by Kevin Budsberg to approve the purchase of the ¾ ton truck from Monticello Ford for \$20,766, second by Roger Truttmann. Motion carried.

PARKS & RECREATION:

CONSIDERATION OF RESOLUTION 11-04/SETTING PARK AND RECREATION FEES:

Administrator Owen reported that minor changes were made in a few programs to be more consistent across the board. The Board discussed the progress of the Village/Town Joint Negotiation Committee toward an agreement for cost sharing. The Board agrees that the timing of any potential agreement would be too late for the 2011 park and pool season. Motion by Darrel Weber to approve Resolution 11-04, second by Henry Janisch. Motion carried.

JOINT NEGOTIATION COMMITTEE UPDATE: President Salter reported that discussions regarding annexation and user fees continue with the Town. Both municipalities have expressed their concerns over how the state budget will impact their operations. He noted the committee is also discussing the creation of a joint committee to work together on economic development issues.

LIBRARY BOARD UPDATE: The Library Director's monthly update was attached to the agenda packet. Trustee Weber reported the Library Board has not heard back on their latest offer to purchase but are still interested in purchasing the Swiss Center property.

ADMINISTRATOR'S REPORT:

UPDATE ON POLICE CHIEF INTERVIEWS: Administrator Owen noted one of the three candidates has accepted a position with another municipality so there will be interviews of two Police Chief candidates on Saturday, March 19th with one interview by phone. The meeting will start at 8:15 a.m. Administrator Owen has prepared copies of the resumes and interview questions for the trustees.

CONVENE INTO CLOSED SESSION: Motion by Henry Janisch to convene into closed session, second by Greg Thoemke. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes and Darrel Weber-yes. Motion carried at 7:43 p.m.

RECONVENE INTO OPEN SESSION: Motion by Kevin Budsberg to reconvene into open session, second by Henry Janisch. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes and Darrel Weber-yes. Motion carried at 8:30 p.m.

RESULTS OF ADMINISTRATOR PERFORMANCE REVIEW: President Salter indicated the Board reviewed the Administrator's annual performance. They appreciate his performance noting he meets and exceeds expectations with no significant deficiencies.

ADJOURNMENT: Motion by Henry Janisch to adjourn, second by Kevin Budsberg. Time 8:30 p.m. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/1/11

PUBLIC HEARING: Resolution 11-1 for the Abandonment of 6th Street between 7th and 9th Avenues. The Public Hearing was called to order by President Pro-Tem, Roger Truttmann at 7:00 p.m. PRESENT: Greg Thoenke, Darrel Weber, Peg Kruse, Roger Truttmann, Kevin Budsberg and Henry Janisch. ABSENT: Jim Salter. ALSO PRESENT: Sue Leverich, Arnold Kehrl, Bud Kehrl, Brian Kehrl, Michael Marty, Administrator Nicholas Owen and Clerk Lynne Erb.

Administrator Owen reported that a resident had requested the abandonment of the platted but unconstructed 6th Street between 7th and 9th Avenues. Village staff is recommending the retention of a 20-foot wide utility easement down the center of 6th Street if the street right of way is abandoned. Bud Kehrl (speaking on behalf of his father, Arnold) indicated as long as the easement is located down the center of the vacated street as proposed, he has no objection. Mike Marty presented a map he had prepared illustrating the vacated street area, easement and his drive approach. He noted the approach to his drive will encroach the easement area and potentially approximately 2 feet of the vacated street that will become the property of Arnold Kehrl. Mr. Kehrl and Mr. Marty indicated an agreement could be worked out between them to accommodate that issue. Mr. Marty asked about the increase to the assessed value of his parcel with the addition of half the vacated street. Administrator Owen indicated the assessor has estimated the value of that property at approximately \$1,000. Mike Marty asked if the additional property will be a separate tax parcel or added to their existing parcel. Administrator Owen indicated he believes it will be added to the property owner's parcel.

Motion by Henry Janisch, second by Peg Kruse to close the public hearing at 7:10 p.m. Motion carried.

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem, Roger Truttmann at 7:10 p.m. PRESENT: All those present at the public hearing. ABSENT: Jim Salter.

ANNOUNCEMENT: Roger Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Henry Janisch to approve the 3/1/11 agenda, second by Kevin Budsberg. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Roger Truttmann announced the board would convene into closed session under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Police Chief Interview Process].

CONSENT AGENDA:

APPROVAL OF MINUTES OF 2/1/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27497-27548 totaling \$75,841.22; ACH for payroll expenses and February tax settlement, e-check for disability insurance and wire for WPPI power bill totaling \$977,987.41; and payroll vouchers 6749-6776 totaling \$25,776.33.

Trustee Budsberg asked for clarification on the Harmony Construction check for \$22,206.30. Administrator Owen reported that this amount represents funds for the original contract/work that were being held until such time as the floor issues had been corrected. Motion by Kevin Budsberg, to approve the consent agenda, second by Greg Thoenke. Motion carried

CONSIDERATION OF RESOLUTION 11-1/ABANDONMENT OF 6TH STREET BETWEEN 7TH AND 9TH AVENUES: Trustee Budsberg asked about the cost of preparing a survey/legal description for the street vacation. After a brief discussion, Kevin Budsberg moved to table until costs and funds are identified, second by Henry Janisch. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

ADMINISTRATOR'S REPORT:

UPDATE ON STATE BUDGET REPAIR BILL:

Staff has prepared some preliminary estimates of the savings to the Village's general fund for 2012 with the changes anticipated by the State's budget repair bill. At the time of this meeting the budget repair bill passed the assembly but not the senate. The anticipated savings in the general fund is expected to be approximately \$15,300 which is the result of employee contributions toward health premiums and retirement. The current bill does not include any contribution from members of the police union, if it did, that would be an additional \$15,400 savings in the general fund. With the release of the proposed state biennial budget it appears there will be an 8.5% cut to the shared revenue pool, 10% cut to the transportation aid and elimination of recycling grant money as well as no allowable levy increase other than net new construction. Staff will continue to monitor developments for their effect on the Village's budget.

CONVENE INTO CLOSED SESSION: Motion by Kevin Budsberg to convene into closed session, second by Darrel Weber. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 7:20 p.m.

RECONVENE INTO OPEN SESSION: Motion by Kevin Budsberg to reconvene into open session, second by Henry Janisch. ROLL CALL VOTE: Kevin Budsberg-yes; Henry Janisch-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttman-yes and Darrel Weber-yes. Motion carried at 7:45 p.m.

UPDATE ON CHIEF INTERVIEW PROCESS: Administrator Owen reported that he has selected three candidates and will be meeting on Saturday, March 19 to conduct interviews.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Time 7:45 p.m. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/15/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem, Roger Truttman at 7:00 p.m. PRESENT: Greg Thoemke, Darrel Weber, Peg Kruse, Roger Truttman and Henry Janisch. ABSENT: Jim Salter and Kevin Budsberg. ALSO PRESENT: Sue Leverich, Becky Weiss, Mike Fenley (Vierbicher & Associates), Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: Roger Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 2/15/11 agenda, second by Henry Janisch. Motion carried.

CONSENT AGENDA: Motion by Darrel Weber, to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 1/18/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27442-27496 totaling \$54,963.68; Checks 27396-27441, ACH for payroll expenses, e-check for disability insurance and journal entries for utilities, health and life insurance totaling \$174,606.53; and payroll vouchers 6696-6722 totaling \$26,684.63 and 6723-6748 totaling \$25,208.49.

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/12: Jodie Kline

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSIDERATION OF ORDINANCE 11-02/AMENDING SECTION 1-2(N): Administrator Owen reported this Ordinance was prepared on the recommendation of Attorney Bechler to avoid any possible confusion that Village ordinance has cross referenced the most current version of the statutes. Motion by Greg Thoemke, second by Peg Kruse to approve Ordinance 11-02. Motion carried.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION OF RESOLUTION 11-03: RESERVE FUND POLICY/DEBT POLICY:

This is an annual Resolution to establish the emergency reserve and working capital reserve funds for the Village as well as confirm the general obligation debt capacity. Trustee Thoemke reported that the Village currently has more than sufficient funds set aside for reserve and is currently at 82.28% of state imposed debt limit. Based on recommendation of Finance/Personnel, motion by Darrel Weber, second by Peg Kruse to approve Resolution 11-03. Motion carried.

REVIEW 5-YEAR FINANCIAL PLAN: Administrator Owen reviewed the projected levy summary he prepared through 2015, noting the debt service levy as the largest variable. He also reviewed a projection of the debt capacity through 2015, including several scenarios for the borrowing of potential future projects, including street reconstructions, library expansion, public works facility and bike trail. He noted that the projects listed are estimates based on the Village's capital improvement plan and are subject to change based on board prioritization, costs and timing of the projects. He asked the Board for input in prioritizing future projects.

DISCUSSION/CONSIDERATION: VILLAGE CAPITAL CONTRIBUTION FOR NEW LIBRARY:

Administrator Owen reported that he had worked an estimated \$1 million borrowing in the 5-year financial plan for library expansion in 2013, noting the estimated project cost is closer to \$3 million. Owen added that he is not looking for a commitment from the board at this time, but would like input from the Board on their comfort level with the amount and timeline for the Village's financial planning and the Library Board's building planning. The Board discussed the estimated project costs as well as the estimated annual operational and maintenance costs for an expanded facility. Trustee Janisch reported his understanding that current estimates indicate an approximately \$83,000 annual operational cost over the current budget. The Board briefly discussed current negotiations with the Town regarding shared costs and the potential impact on the Village's ability to budget additional costs. Under the direction of the Board, Administrator Owen will research the following information: costs of facility construction, timeline for the new building, fundraising goals/estimates, and other new library projects in the state in comparable communities. Trustee Thoemke suggested the possibility of the board setting a percentage of the project that the board would be willing to issue debt for with an upper limit. The possibility of

a referendum on borrowing for a library was also asked and Administrator Owen indicated that is a possibility.

The Board discussed prioritizing capital projects requiring borrowing with Trustee Thoenke indicating his priorities would be 1) basic maintenance, and; 2) projects that would increase the tax base with all projects requiring careful scrutiny in order to maintain the self-imposed limit on debt capacity. Of the potential projects outlined, consensus was that streets remain a priority.

DISCUSSION/CONSIDERATION: PRIORITIZATION OF ECONOMIC DEVELOPMENT:

Community Development Authority is looking for direction from the Village Board on priorities for Economic Development within the Village, i.e. backtown, downtown, parking. The Board discussed the possibilities, including revitalization of the downtown, development of an industrial park, development of the backtown area not including the village shops and downtown parking. Administrator Owen asked about the possibility of a joint Village Board/CDA meeting to determine a direction.

PLAN COMMISSION:

CONSIDERATION OF RESOLUTION 11-02: AMENDMENT TO BUILDING INSPECTION

FEES: Administrator Owen referred to the comparison of building permit fees with Monroe and Belleville and indicated the proposed fees of Vierbicher & Associates for the Village of New Glarus is in line with those communities. The Board discussed at length their reluctance to raise fees considering the economic times, as well as their understanding that the fees are paid by residents choosing to build or do home improvement projects and does not impact the tax levy. Mike Fenley (Vierbicher & Associates) informed the Board that the current fees were put in place when the Village hired Vierbicher in 2006 and that Vierbicher had purposely not increased their fees in the past few years due to the economy, but with their costs increasing now felt it necessary. He indicated they hope this increase will allow them to continue to operate using these fees for the next 2-4 years. Motion by Roger Truttmann, second by Peg Kruse to approve Resolution 11-02 Amending the Building Inspection Fees. Motion carried with Darrel Weber opposing.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF CLASS A LIQUOR LICENSE TO BRANDI NEHMER (BRANDI'S BRIDAL GALLERIA, ETC.) TO EXPIRE 6/30/11: Motion by Henry Janisch, second by Peg Kruse to approve a Class A Liquor license to Brandi Nehmer to effective 2/15/11 to expire 6/30/11. Motion carried.

CONSIDERATION OF ORDINANCE 11-03/AMENDMENT OF ALTERNATE SIDE PARKING REGULATIONS:

Ordinance 11-03 makes minor revisions to the parking ordinance based on staff recommendations. Motion by Henry Janisch to approve Ordinance 11-03, second by Darrel Weber. Motion carried.

PARKS AND RECREATION:

CONSIDERATION: AWARD OF 2011 CONTRACT FOR PARK MOWING: Wirth Landscaping has provided a proposal for mowing services for 2011 with an increase of \$100 for the mowing of all parcels within the Village, making the 2011 proposal \$10 under the second lowest bid for 2010. Based on recommendation of the Parks & Recreation Committee, motion by Henry Janisch, second by Darrel Weber to approve the 2011 Contract for mowing with Wirth Landscaping. Motion carried.

DISCUSSION/UPDATE: POOL HOUSE FLOOR REPAIR: Trustee Janisch reported that the major repairs to the floor have been completed and approval has been received from the state inspector. Trustee Kruse asked why the floor installation was not done correctly to begin with. Trustee Janisch indicated it was simply an oversight and was corrected at no cost to the Village. Administrator Owen noted the project will come in \$38,240 under the estimated cost.

HISTORICAL PRESERVATION COMMISSION UPDATE: Administrator Owen reported on the 2010 Annual Report attached to the agenda packet.

JOINT NEGOTIATION COMMITTEE UPDATE:

PRESS RELEASE: Administrator Owen referred the Board to the "News Release" prepared by the Joint Negotiation Committee for publication in the POST-MESSENGER-RECORDER.

SHARED FUNDING FORMULAS: The Board reviewed copies of the proposed formulas prepared by the Joint Negotiation Committee for calculating shared funding for pool/parks and library with the Town of New Glarus. The Committee continues to negotiate these items and how the funding will impact resident user fees. The allocation of the possible shared funding also remains a topic of discussion.

LIBRARY BOARD UPDATE: A copy of the update from the Library Board is included in the Board packet. Trustee Weber reported that as of today's date, a counter-offer had been received from the Swiss Center and negotiations continue.

ADMINISTRATOR'S REPORT: Administrator Owen provided the Board with his evaluation and asked that they complete the evaluation and return them to the Village Clerk by Friday, February 25th. The annual evaluation will be included as a closed session on the March 1st Board agenda.

Administrator Owen reported that Police Chief applications are due February 16th at 10 a.m. He will prepare a summary for review by the Board in closed session at the March 1st meeting.

ADJOURNMENT: Motion by Henry Janisch to adjourn, second by Peg Kruse. Time 8:15 p.m. Motion carried.

-Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/1/11

Meeting cancelled due to weather.

-Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/18/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem Roger Truttman at 7:00 p.m. PRESENT: Darrel Weber, Peg Kruse, Kevin Budsberg, Roger Truttman and Henry Janisch. ABSENT: Greg Thoenke and Jim Salter. ALSO PRESENT: Mike Fenley (Vierbicher Associates) Sue Moen (POST-MESSENGER-RECORDER) and Administrator Nicholas Owen.

ANNOUNCEMENT: Roger Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 1/18/11 agenda, second by Peg Kruse. Motion carried.

CONSENT AGENDA: Motion by Darrel Weber, to approve the consent agenda, second by Henry Janisch. Motion carried.

APPROVAL OF MINUTES OF 1/4/11 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27345-27395 totaling \$33,146.72; ACH for payroll expenses, health and life insurance, and Journal entry for municipal utilities and Check 27344 totaling \$43,476.91; and payroll vouchers 6670 to 6695 totaling \$26,520.80.

OPERATOR LICENSE TO BARBARA ECKERT TO EXPIRE 6/30/12

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

COMMITTEE/COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION OF RESOLUTION 11-02: AMENDMENT TO BUILDING INSPECTION

FEES: Administrator Owen reported that Mike Fenley (Vierbicher & Associates) has indicated they are proposing a fee increase to the building permit fees. A copy of the proposed scheduled is attached to Resolution 11-02. Fenley described the changes in the fees and that they have not increased fees since they began working with the Village in 2006 due to the economy. Fenley explained that the fees cover his office hours, administration, vehicle, phone and general overhead as well as his time for each inspection. The Village receives 10% of the fee to cover their administration of permits. Fenley added that when he does an inspection he is working for the property owner to assure that their work is being done correctly. Henry Janisch said he would like to table the item to allow more time for review of the fees and to find out what other communities charge. Motion by Kevin Budsberg to approve Resolution 11-02, second by Roger Truttmann. Roll Call: Darrel Weber, no; Henry Janisch, no; Peg Kruse, no; Kevin Budsberg, aye; Roger Truttmann, aye. Motion failed 3-2. Motion by Henry Janisch to table resolution 11-02, second by Peg Kruse. Motion carried.

TREE BOARD:

CONSIDERATION: AWARD OF 2011 TREE PRUNING CONTRACT: Tree Board met on January 10, 2011 and is recommending award of the 2011 tree pruning contract to low bidder, Whitney Tree Service. Tree Board further noted a budget of \$20,000 and requested Forester, Paul Jennrich to work with Whitney Tree Service to scale back the work to fit within the budget, holding back \$1,000 for emergency work that may occur during 2011. Motion by Kevin Budsberg to award the 2011 tree pruning contract to Whitney Tree Service for \$19,000, second by Henry Janisch. Motion carried.

LIBRARY BOARD UPDATE: The Board reviewed the attached update. Highlights include the executive committee negotiating the purchase of property with the Swiss Center of North America, the library joining the South Central Library System Foundation to assist in fundraising and money management for the new library.

ADJOURNMENT: Motion by Kevin Budsberg to adjourn, second by Henry Janisch. Time: 7.25 p.m. Motion carried.

–Nicholas W. Owen, Administrator

1/4/11

REGULAR MEETING

CALL TO ORDER: Regular meeting called to order by President Pro-Tem Roger Truttmann at 7:00 p.m. PRESENT: Darrel Weber, Peg Kruse, Greg Thoemke, Kevin Budsberg, Roger Truttmann and Henry Janisch. ABSENT: Jim Salter. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: Roger Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 1/4/11 agenda, second by Peg Kruse. Motion carried.

CONSENT AGENDA: Motion by Henry Janisch, to approve the consent agenda, second by Darrel Weber. Motion carried.

APPROVAL OF MINUTES OF 12/21/10 BOARD MEETING

APPROVAL OF CLAIMS: Checks 27303-27331 for 2010 expenses totaling \$25,131.90; Checks 27332-27343 for 2011 expenses totaling \$127,497.59; ACH for payroll expenses, totaling \$14,498.24; and payroll vouchers 6645-6669 totaling \$30,119.61.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

DISCUSSION AND PRIORITIZATION OF BUDGET PUBLIC HEARING COMMENTS:

Administrator Owen referred the Board to his compilation of trustee's rankings of the following items:

- Personnel costs/union contract negotiations
- Grant funding
- Updating of the Village Financial Plan
- Communication with Village residents
- Utility rates
- Police staffing
- Backtown Redevelopment/business recruitment

Additional items added to the list include:

- Room tax increase for Chalet
- Recouping hydrant fee
- Identifying cost savings
- Departmental Performance measures
- Downtown Parking
- Continued support of library

Administrator Owen indicated most items could be referred back to the appropriate committee to address and then be brought back to the Board with a recommendation. He noted the Financial Plan is being updated and has been brought to Finance/Personnel for discussion. He indicated police staffing is something that can be looked at once a new Chief has been hired. Trustee Budsberg asked if the room tax increase has been looked at again. Administrator Owen responded that he and Trustee Thoemke plan to research this issue and meet with Tourism. Trustee Janisch asked about the negotiation of union contracts and Administrator Owen informed the Board that both current contracts expire at the end of 2011. A committee is formed to negotiate the new contract and that process will most likely start late summer to early fall.

The Board discussed various methods of communicating village issues to the public. Trustee Budsberg asked about including the Administrator's meeting notes with the agendas posted online as well as including various studies conducted by the Village. Trustee Thoenke asked about including contact information for the Trustee's online as well. The Board briefly discussed use of the website and Facebook for distributing information as compared to use of the local newspaper and newsletters and consensus was that the website and Facebook allowed an easier, more timely, distribution source.

FIRE DISTRICT:

DISCUSSION ON LAND EXCHANGE: The Fire District has contacted staff regarding storage issues and long-term expansion goals. Behind their existing building is a 12 foot alleyway owned by the Village that starts at Second Street and ends behind their building. The Fire District is currently discussing their options and may be interested in obtaining that land.

UPDATE ON JOINT NEGOTIATION COMMITTEE: Administrator Owen reported that the Committee is discussing the potential for revenue sharing from the Town for certain Village services, such as parks/recreation, pool and library. The Committee also continues discussion on the boundary agreement/annexation. Their next meeting is scheduled for Thursday, January 13th.

ADJOURNMENT: Motion by Henry Janisch, second by Darrel Weber to adjourn at 7:23 p.m. Motion carried.

–Lynne R. Erb, Clerk

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING