

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/6/04

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Tom Myers, Suzi Janowiak, Jeff Starz, Craig Foreback, Ben Kahl, and Lloyd Lueschow. **ABSENT:** Steve Preston. Also present were: Melissa Shaw (Post-Messenger) Linda Wyeth (Monroe Times), Marty Malloy (Wausau Insurance), Amy Head, Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Foreback moved to approve the 1/6/04 agenda, 2nd by Lueschow. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 12/16/03 Village Board meeting, 2nd by Starz. Motion carried.

WAUSAU INSURANCE REPRESENTATIVE-CONTRACTOR'S INSURANCE

REQUIREMENTS: Marty Malloy, Wausau Insurance Representative addressed the Board with recommendations on contractor's insurance requirements. He indicated that the Village is liable for the acts of people (contractors) we hire. He further indicated that as a municipality there are statutory limits for liability, however, if the village were named in a lawsuit with subcontractors, those limits do not apply. He recommended all contractors used by the Village be required to provide at least 1 million in coverage, with the Village being listed as an additional insured on their policy. The Board discussed both Resolution 99-13 and 00-14 regarding current requirements for contractor's insurance as well as various scenarios where insurance may/may not be required. Kahl moved, 2nd by Myers to table the matter to Finance Committee for input from other municipalities.

CLAIMS: Myers moved to approve Checks 17192-17194 totaling \$5,013.66; Checks 17195 to 17239 totaling \$98,269.89; Checks 17240 to 17255 totaling \$100,745.30 and Checks 17256-17269 totaling \$25,167.67 and payroll direct deposit 1059-1085 totaling \$22,719.92, 2nd by Kahl. Motion carried.

RESOLUTION 04-01/OVERTIME-COMPENSATORY TIME: President Myers explained this Resolution will update the Personnel Handbook to reflect the current practice of the Village regarding compensatory time banks for employees. Motion by Myers to approve Resolution 04-01 changing the total number of compensatory time hours allowed to be banked by employees to 60 overtime credits (40 hours of overtime worked multiplied by 1.5), 2nd by Kahl. Motion carried.

TDS PHONE CONTRACT: On recommendation of Finance, Myers moved to approve a five-year Centrex Service Agreement with TDS Telecom, 2nd by Foreback. Motion carried with Kahl abstaining.

OPERATOR LICENSE: Motion by Kahl, 2nd by Foreback to approve an operator license to Amber Tierman to expire 6/30/05. Motion carried.

STREET USE PERMIT-VIETNAM VETS-WINTERFEST: Kahl moved to approve a Street Use Permit to Vietnam Vets on January 16, 2004 from 9:00 p.m. to 11:00 p.m. for the Winterfest parade [route as provided in application], contingent on receipt of insurance certificate, 2nd by Foreback. Motion carried.

WISCONSIN PROFESSIONAL POLICE ASSOCIATION CONTRACT: Motion by Kahl, 2nd by Foreback to approve the Union Contract for 2004/2005 between the Village of New Glarus and the Wisconsin Professional Police Association. Motion carried.

IMPLEMENTATION OF WATER IMPACT FEE: Kahl updated the Board, indicating the public hearing for the water impact fee ordinance will be held on February 3, 2004 at 7:00 p.m. The ordinance indicates a proposed fee of \$860.00 per residential equivalent unit. The fee will be reserved in a separate fund to be used for water storage capacity. Foreback asked if the fee would apply to properties that may currently have a private well and wish to connect to the village water system. Administrator Mielke will clarify that prior to the hearing.

PLAN:

SMART GROWTH UPDATE: President Myers asked the Board to review the Smart Growth Vision Statement as drafted by the Plan Commission. He noted the next Smart Growth meeting has been scheduled for January 19, 2004.

HISTORICAL PRESERVATION: Foreback indicated he will be contacting Chair Tschudy regarding scheduling a meeting since the last quarterly meeting had been cancelled. Starz asked about the ownership and placement of the caboos along Railroad Street. It was noted that the caboos may be moved next to the Depot platform when the Railroad Street project occurs this year. Foreback will look into the matter.

CLERK'S REPORT: Clerk Erb updated the Board on the progress with the Village's website, indicating it is anticipated to be in operation sometime in January and current plans include updating the site weekly with agendas, minutes and other pertinent information. Clerk Erb also reported that the January tax settlement has been completed and just over 29 percent of the levy was collected in December.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- The entire Personnel Handbook will be updated and reviewed by Personnel Committee with recommendation to the Board by 4/1/04
- A 1/13/04 meeting has been scheduled with DNR representatives regarding the Weaver floodplain issue
- The Town of New Glarus has proposed 1/15/04 or 2/26/04 as possible dates for a joint meeting between the Plan Commissions and Boards for the Village and Town. The consensus of the Village board members is 2/26/04.

PRESIDENT'S REPORT: President Myers thanked those who participated in the Caucus.

ADJOURN: Motion by Myers at 8:22 p.m. to adjourn, 2nd by Starz. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

1/20/04

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Tom Myers, Suzi Janowiak, Jeff Starz, Craig Foreback, Ben Kahl, and Lloyd Lueschow. **ABSENT:** Steve Preston. Also present were: Amy Head, Sue Gerber, John Mulvihill, Kerrie Warne and Shelley Johnson (Small World), Melissa Shaw (Post-Messenger), Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Foreback moved to approve the 1/20/04 agenda, 2nd by Starz. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 1/6/04 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 17270-17299 totaling \$638,251.54 Checks 17300 to 17344 totaling \$89,692.48; and payroll direct deposit 1086-1111 totaling \$22,680.38, 2nd by Kahl. Motion carried.

RESOLUTION 04-02/PAYMENT OF TRAVEL EXPENSES/VACATION CONVERSION:

Administrator Mielke indicated he had received written confirmation from the IBEW that the Public Works/Light & Water union had approved the change on the vacation conversion and would include that change in the upcoming contract. On recommendation of Finance Committee, Myers moved to approve Resolution 04-02 making changes to Section 6.8 (a) and (d)(1) in the Personnel Handbook regarding reimbursement of travel expenses and revising Section 8.2(c) changing employee vacation use from anniversary date to calendar year basis, 2nd by Kahl. Motion carried.

COMMUNITY ROOM RENTAL REQUEST BY SMALL WORLD CHILDCARE: The Finance Committee updated the Board on the request from Small World Childcare for an extension of the current lease of the Community Room. The extension would include use of the room through September 3, 2004 with additional hours beginning June 14, 2004 to include Monday through Friday from 6:00 a.m. to 5:45 p.m. Finance discussed the per day fee at their meeting, with Small World offering \$20.00 per day and Trustee Kahl suggested \$25.00 per day. Small World representatives indicated the \$20.00 fee is calculated based on their current lease agreement with the School District, and the representatives would need to discuss any additional fee with the Small World Board of Directors that will meet next Tuesday. Lueschow moved to table the request to the 2/3/04 Village Board meeting, 2nd by Kahl. Motion carried with Foreback opposing.

POLICE DEPARTMENT-2003 YEAR-END CALL SUMMARY: Kahl referred to the 2003 Annual Report of the Police Department prepared by Acting Chief Mike Schroeder. He noted the reduction in criminal activity.

2004 STREET/UTILITY PROJECTS: Kahl reported that the bid opening for the Railroad Street Project will occur on 2/20/04 at 10:00 a.m. He indicated the committee has met with various property owners located within the project and all issues appear to be resolved for the present time. Administrator Mielke noted that Public Works Director Art Thompson will be meeting with the Post Office on 1/21/04 to address the loading dock issue. The bid opening for the Second Street Water Main Replacement Project will take place on 2/26/04.

NOISE CODE: Kahl noted a public hearing has been scheduled for the Public Works/Public Safety meeting on 2/11/04 at 6:30 p.m. to address the noise complaint issue.

PLAN:

SMART GROWTH VISION STATEMENT: The Village's Vision Statement was submitted at the last Smart Growth meeting.

LIBRARY: Janowiak reported on the following from the Library Board meeting:

- Meeting at Jimmy's on 1/21/04 with New Glarus Chamber and Tom Metcalf discussing how local libraries influence local business
- Tent Task Force meeting scheduled for 1/22/04
- Task Oversight Committee is requesting a joint meeting with the Village Board. That meeting is in the process of being scheduled.

There was a lengthy discussion regarding the Task Force site selection recommendation to the Village Board and the timeline for that recommendation. The consensus of the Village Board is they would like to see more than one possible site to review, with a presentation of the possible sites as soon as possible. Members of the Task Force in the audience indicated the Site Selection Committee will have the top three sites made available for the 1/22/04 Tent Meeting.

HISTORICAL PRESERVATION: Correspondence regarding the removal of the caboose for the Railroad Street project was hand delivered to Kim Tschudy with the Depot Society on Friday, January 16, 2004. The Depot Society appears to move the caboose off village property. There was some discussion on moving the caboose next to the DNR platform with ballasts, ties and rail. Early indications are the DNR would be willing to allow this, however; the Depot Society will need to enter into an Agreement with the DNR for that. There was some concern over the timeline for the Railroad Street project and that the caboose be moved prior to the start of the project. Lueschow moved to request attendance by the owner of the caboose at the 2/3/04 Village Board meeting to resolve the issue, 2nd by Starz. Motion carried.

CLERK'S REPORT: Clerk reported on correspondence from Charter Communications regarding upcoming cable channel changes. The Clerk also reported on the Statewide Voter Registration System meeting for Green County attended last week. The system, which will require state-wide voter registration, will be implemented by the State by January 1, 2006. The major requirement for village staff will be to register all voters within the Village of New Glarus. The State Elections Board will be assisting with that process. The Green County Clerk's Office has offered to maintain the system for any municipality within the County.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Public Hearing on the Water Impact Fee Ordinance on 2/3/04 at 7:00 p.m.
- The Street Use Permit for the moving of the house on 4th Avenue will be on the 2/3/04 agenda. Currently the Town has scheduled a meeting for 2/19/04 to address issues regarding the locating of the house on property within the Town.
- Village website will be up and running on 2/2/04.
- Meeting scheduled for 1/27/04 with Green County Landfill Manager to discuss the increase of tonnage from the Village.
- Virchow Krause is performing the general fund audit this week and Light & Water audit is scheduled for 2/2-3/04
- Attending MEUW conference Wednesday-Friday this week.

PRESIDENT'S REPORT: President Myers noted the Plan Commission will discuss the Acker Development (18 proposed lots in the Town of New Glarus) at their 1/22/04 meeting.

He also encouraged the public to attend the public hearing scheduled for 2/11/04 at 6:30 p.m. regarding the noise issue.

ADJOURN: Motion by Starz at 8:38 p.m. to adjourn, 2nd by Foreback. Motion carried.
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/3/04

PUBLIC HEARING-ORDINANCE 04-01 IMPACT FEES FOR WATER UTILITY:

President Myers called the public hearing to order at 7:00 p.m. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Jeff Starz, and Craig Foreback. ABSENT: Suzi Janowiak and Steve Preston. ALSO PRESENT: Sue Gerber, John Mulvihill, Vicki Hellenbrand (Virchow Krause), Warren Myers (Town & Country Engineering), Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb, joining during the course of the meeting were Amy Head, Melissa Shaw of Post-Messenger, and Shelley Johnson with Small World Child Care.

Administrator Mielke introduced Warren Myers of Town and Country Engineering and Vicki Hellenbrand of Virchow Krause who prepared the ordinance and the calculations for the proposed fees. Warren Myers addressed the Board first indicating he had analyzed the current water storage system and determined future growth needs. His analysis of the current system indicated the Village currently has sufficient water supply and water storage and the only current deficiency is the fire flow demand (combination of water supply and storage). He noted his future projections were calculated based on growth to 4000 people, and using those projections the Village would also be deficient in water storage. His recommendation is for the future consideration of another water storage facility (similar in style and storage capacity to the current facility). Preliminary cost estimates are \$700,000. The proposed impact fee for connection using a 5/8" meter being \$860.00.

Vicki Hellenbrand noted the ordinance outlined how the fee will be assessed and the administration of the fees. She noted the following items included in the ordinance:

- Fee will be collected at time building permit is issued
- Fees can only be used for new storage facility-no other purpose
- Collected fees must stay in separate interest-bearing account
- Fees must be recorded by parcel number of property
- Fees must be expended within reasonable period of time (15 years)
- Fees will remain in place until capacity of a new storage facility is used up
- An appeal process is in place
- Allows for exemption of certain situations, i.e. annexations of homes that currently have a well
- Fee cannot be waived
- Rate table for the fees based on meter size
- Need for bi-annual review of ordinance and rate schedule

The Board discussed possible projections for the timeline on a new water storage facility becoming necessary and Warren Myers estimated between 5 and 10 years. He noted that they have been working on securing a site for a future water storage facility.

John Mulvihill asked if a new well was included in the study and Warren Myers indicated that they did not foresee the necessity for a new well with the growth that is anticipated at this time.

Motion by Myers to close the Public Hearing at 7:28 p.m., 2nd by Starz. Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those present at Public Hearing.

AGENDA: Myers moved to approve the 2/3/04 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 1/20/04 Village Board meeting, 2nd by Lueschow. Motion carried.

RESULTS OF PUBLIC HEARING – ORDINANCE 04-01 WATER IMPACT FEES: Starz moved to approve Ordinance 04-01, 2nd by Kahl. Motion carried.

CLAIMS: Motion by Myers to approve Checks 17345 to 17351 totaling \$11,777.17; and 17352 to 17391 totaling \$120,776.04 and payroll 1112 to 1137 in the amount of \$22,120.31, 2nd by Kahl. Motion carried.

COMMUNITY ROOM RENTAL REQUEST BY SMALL WORLD CHILDCARE, INC.:

Upon recommendation of the Finance Committee, motion by Starz, 2nd by Foreback to approve the extension of the current lease with Small World Child Care to include Monday through Friday from 6:00 a.m. to 5:45 p.m. June 14, 2004 through September 3, 2004 at a cost of \$20.00 per day. Motion carried.

PARKS AND RECREATION: Lueschow reported the following on the 1/27/04 Parks and Recreation meeting:

- The Parks Committee met with the Swiss Historical Board and discussed the possibility of a Management Agreement with the Swiss Historical Village for the 2004 season. The Swiss Historical Board is meeting on 2/10/04 to discuss the matter.
- Committee has determined that the vacant lot on Hillside Circle is not buildable and since there are no plans for park development, the Committee is requesting the property be returned to the developer who donated the land. Attorney Vale indicated that would be a proper disposition of the land. Motion by Lueschow, 2nd by Kahl to return land to developer. Motion carried.
- Committee will be looking into updating the bathhouse at the Pool.
- Committee anticipates utilizing an engineering assessment of the proposed park property on the west side of Elmer Road in the Valle Tell Development for use as a ballfield. Administrator noted changes in the areas of parkland within the development being made for the final plat. One change includes a “tot lot” park being constructed within the interior of the plat freeing up additional land to east for water retention.

RESOLUTION 04-03/AUTHORIZING PRELIMINARY ASSESSMENTS-RAILROAD STREET AND 8th STREET CONSTRUCTION PROJECTS:

Kahl introduced the Resolution indicating it is part of the process for authorizing special assessments to property owners along the two proposed construction projects this year on Railroad Street and 8th Street. Strand Engineering will be preparing their preliminary engineering report and notices will be mailed to all interested property owners for the 3/16/04 Public Hearing. Motion by Kahl, 2nd by Starz to approve Resolution 04-03. Motion carried.

SIPPY STREET USE PERMIT/HOUSE MOVING: Kahl moved, 2nd by Foreback to table to 2/17/04. Motion carried.

PLAN: Myers indicated the Plan Commission heard a proposal from a potential developer of land just west of the Village limits at their 1/22/04 meeting and noted the importance of the joint Town Boards and Plan Commissions meeting scheduled for 2/26/04.

LIBRARY: Administrator Mielke indicated he will be meeting with a financial advisor arranged by Gof Thomson on Friday, 2/6/04. Kahl asked about a proposed operating

budget being prepared by the Library Task Force. Administrator Mielke will request that at their next meeting.

HISTORICAL PRESERVATION:

Status of Caboose. Myers read into the record a copy of the letter received from New Glarus Depot Society on 2/3/04 (a copy is attached to these minutes). Myers recommendation is to have the caboose removed from village property until such time as restoration is complete and a site is approved. After discussion regarding amount of restoration and ownership of caboose, motion by Myers, 2nd by Starz to have said owner remove caboose 3 weeks prior to start of Railroad Street construction. Motion carried. Starz indicated a concern over using an "open-ended" date for the removal. Kahl moved to amend the motion requiring removal 3 weeks prior to start of construction but no later than 4/1/04, 2nd by Myers. Motion carried.

CLERK'S REPORT: Clerk Erb asked the Board for possible dates to reschedule the appearance by Senator Erpenbach from the 2/17/04 meeting. Consensus of the Board is to change the date to 3/2/04. Clerk will check with Erpenbach's office. Clerk Erb also reminded the Board of upcoming Board of Review training and the need for trustees to become certified for the Board of Review. Clerk requested direction on the collection of three delinquent 2002 personal property tax bills. Motion by Starz, 2nd by Myers for the chargeback of one account and pursuing small claims actions on two accounts. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Met with Valle Tell representatives and engineers. Anticipate final plat will be presented to Plan Commission on 2/19/04 and Village Board on 3/2/04. There have been slight modifications, including changing the multi-family lots to duplexes. There will also be changes in the parkland dedications. Administrator Mielke is continuing work on the developer's agreement and covenants.
- Will be meeting with financial consultant, Mike Hallmann on 3/9/04 to review the TID debt and possible refinancing of the same.
- Thanked Kari Peterson for her time and effort on the new Village of New Glarus web-site (www.newglarusvillage.com)
- Thanked Clerk-Treasurer's Office for the smooth tax collection

PRESIDENT'S REPORT: Myers reported the Swiss Center of North American will be making a final decision as to site location within the next 30 to 60 days.

ADJOURN: Motion by Myers at 8:15 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/17/04

PRESENTATION BY LIBRARY TASK FORCE SITE SELECTION SUBCOMMITTEE--

President Myers called the meeting to order at 6:45 p.m. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Jeff Starz, Craig Foreback, Suzi Janowiak and Steve Preston. ALSO PRESENT: Sue Gerber, Elijah Meeker, Wayne Duerst, Marilyn Christensen, Marilee Steffen, Barb Anderson, Virginia Bryan, Bert Stitt, Axel and Arlene Swanson, Dunnell Kendrick Parker, John Mulvihill, Howard Cosgrove, Jaime Vache', Gof Thomson, Pat Sellon (Monroe Times) and Administrator Jim Mielke.

Wayne Duerst, Chair of the Library Task Force Site Committee presented the Board an update on the work of the site subcommittee, comprised of volunteers. The committee's work included:

- Re-evaluate work of previous committee
- Brain-storm all site options
- Prioritize the options

- Consult with professional/library staff and village staff

Committee started their work in June, 2003. Wayne Duerst provided a summary of sites considered by the committee. A total of 20 locations within the Village were identified. A total of 8 sites were investigated in depth: Bahler Trust Land; former Monroe Clinic; Randy Kruse Property (4.7 acres); Wesenberg property; James Hoesly property; Pet Milk houses; Glarner Park; and Village Hall. A narrative was completed for each site. In addition, a matrix for rating each of the sites was developed. The top 3 rated sites were Pet Milk houses, Glarner Park and Village Hall. The site selection committee would like feedback from the Parks Committee regarding Glarner Park and options from the Village Board regarding the potential use of the Village Hall. Discussion regarding the space needs of the Village offices, and how that would relate to the needs of the Library if the Village Hall would be used as the future site. It was noted that the Glarner Park and Pet Milk houses sites would be stand-alone sites. The next step would be to develop cost projections of using the Village Hall, Glarner Park and Pet Milk houses location. The Board expressed its appreciation to Wayne Duerst and the Committee for the hard work regarding the site selection.

REGULAR MEETING: President Myers called the regular meeting to order at 7:40 p.m.

PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Jeff Starz, Craig Foreback, Suzi Janowiak and Steve Preston. Also present: Sue Gerber, Pat Sellon (Monroe Times) Jaime Vache', Elijah Meeker, Sharon Sippy, Dave Sippy, Bert Stitt and Administrator Jim Mielke. Clerk Erb joined the meeting at approximately 8:30 p.m.

AGENDA: Starz moved to approve the 2/17/04 agenda, 2nd by Lloyd. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 2/3/04 Village Board meeting, 2nd by Kahl. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: President Myers announced the Village Board will go into Closed Session called under State Stats. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility during the course of this meeting.

CLAIMS: Motion by Myers for approval of Checks 17392 to 17402 totaling \$795,233.39; and 17403 to 17461 totaling \$39,545.45 and payroll 1138 to 1163 in the amount of \$21,564.47, 2nd by Kahl. Motion carried.

PARKS AND RECREATION: Chair Lueschow reported that it appears that the original developer of the Hillside Circle Subdivision does not have an interest in receiving the vacant "park" lot back from the village. Motion by Lloyd Lueschow, second by Tom Myers to proceed with approaching the adjoining property owners regarding their interest in the vacant "park" lot. Motion carried.

Chair Lueschow also reported that the Committee will once again review the proposed parkland and use associated with the Valle Tell Subdivision. The next committee meeting is scheduled for Wednesday February 25th.

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/05: Kahl moved to approved operator licenses to expire 6/30/05 to Elizabeth Kirch, Susan Walser and Jason Anderson contingent on proof of completion of the Beverage Server Course, 2nd by Preston. Motion carried.

STREET USE PERMIT – AROC WISCONSIN: Motion by Kahl to approve a Street Use Permit for Elmer Road and Kubly Road to AROC Wisconsin for the hillclimb on May 8, 2004, 2nd by Foreback. Motion carried.

SIPPY STREET USE PERMIT/HOUSE MOVING: Kahl moved, 2nd by Preston to approve the Street Use Permit for 2/24/04 between the hours of 2:00 a.m. to 5:00 a.m. over the route indicated on the application for the moving of the house from 4th Avenue subject to the Electric Utility estimate for labor being paid. The Board noted that Childs Movers have provided the Certificate of Insurance and the owner of the property has provided a \$1,000.00 security check in lieu of a bond. Motion carried.

DISCUSSION ON ORDINANCE 04-2 to AMEND VILLAGE CODE 262-2 [Construction and Repair of Sidewalks]: Public Works/Safety Chair Kahl reviewed the proposed changes to the sidewalk repair/maintenance ordinance. It was noted that various sections requiring repair or maintenance would be marked annually. The purpose of the proposed ordinance amendment is to clarify the replacement process. Motion by Kahl,

2nd by Myers to schedule a public hearing on the proposed change for March 16th at 7:15 p.m. Motion carried.

PLAN: A joint meeting will be held with the Town of New Glarus on Thursday, February 26th. President Myers is recommending the Village move quickly to adopt an Extraterritorial Zoning Ordinance. He recommends the Plan Commission meet prior to the joint meeting to review the proposed Extraterritorial Ordinance.

Valle Tell Final Plat: The final plat will be presented to the Plan Commission on Thursday, February 19, 2004.

LIBRARY: [Discussion of Presentation of Task Force Site Selection Subcommittee]:

Janowiak noted that the Library Board will be meeting jointly with the Task Force each month. Discussion regarding the next steps in the site selection process included a consensus of the Board that it is necessary to provide the Task Force with the space needs of the Village offices/Boards. It was noted the Board endorses all these sites and pledged their support in providing all necessary information to the Task Force.

Trustee Janowiak asked for a brief departure from the agenda to recognize Elijah Meeker and to address the misinformation he recently presented to the Board regarding Village and Town Library funding. The consensus of the Board is that additional time is needed before addressing his concerns. The Board offered to provide additional information to Mr. Meeker at the March 2nd Village Board meeting. Administrator Mielke requested that the Library Board President and Library Director be present on the 2nd.

NEW GLARUS FIRE DISTRICT: Preston reported the Fire Department has purchased a new brush truck from New Glarus Motors. Fully equipped, the vehicle cost is approximately \$52,000. The District is asking for the municipalities of the District to contribute a total \$38,000. The cost will be divided among the municipalities according to the operating budget percentage. Preston also reported that the District will provide the Board with a copy of their meeting minutes on a regular basis.

TREE BOARD: The Village has received Tree City, USA recognition. Chair Lueschow congratulated Paul Jennrich and other members of the Tree Board for the continued efforts.

HISTORICAL PRESERVATION: After a brief discussion regarding the timeline for the removal of the caboose from Village property, consensus of the Board is to request Attorney Vale prepared follow-up correspondence to the Depot Preservation Society, with copies to all known members, requesting a timeline for the removal.

Foreback noted that as part of Historic Preservation Week, the Depot Preservation Society will hold a Depot Open House on May 8, 2004.

CLERK'S REPORT: Clerk requested direction from the Board regarding obtaining an Appliance Contract prior to the April 21st Spring Clean up Days. Correspondence will be forwarded to Kirk Genthe requesting a response by March 15.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Toured the new facility at L.S.I. today with Anna Schramke of Green County Development Corp. L.S.I. has been pleased with the cooperation received from the Village during this project.
- Met today with Waste Management to discuss the increase in tonnage to the Landfill from the Village and will continue to monitor the issue.
- Reminded Board the Bid opening for the Railroad Street Project will be February 20th with recommendation of contract award to the Board on March 2nd.
- Noted Bid opening on 2nd Street Water Project will be February 26th with contract award recommendation to Board on March 2nd.
- The March 2nd meeting will also include a short-term borrowing request for the 2nd Street Water Project.
- Provided the Board with a "draft" agenda for the February 26 joint meeting with the Town of New Glarus.
- Updated the Board on his meeting with Town Chair Mark Renner, noting the Town of New Glarus is waiting for a formal recommendation from the Library Board regarding a Joint District before moving forward.

PRESIDENT'S REPORT: President Myers updated the Board on the copy of a letter received this past week from the School District of New Glarus indicating they are not

interested in pursuing a joint library. Board requested receiving a copy of the letter the Library Board had sent to the School regarding the same.

CLOSED SESSION CALLED UNDER STATE STAT. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Myers, 2nd by Kahl to convene into Closed Session. Roll Call Vote: Myers – yes; Starz – yes; Foreback - yes; Janowiak - yes; Preston - yes; Kahl – yes; Lueschow - yes. Motion carried. Time 8:45 p.m.

OPEN MEETING: Motion by Kahl, 2nd by Foreback to convene into Open Session. Roll Call Vote: Myers – yes; Starz – yes; Foreback - yes; Janowiak - yes; Preston - yes; Kahl – yes; Lueschow - yes. Motion carried. Time 9:15 p.m.

RESULTS OF CLOSED SESSION [Consideration of Amended Employment Agreement]: Motion by Lueschow, 2nd by Myers to approve the amended Employment Contract between the Village of New Glarus and James Mielke including the hours agreement. Motion carried.

ADJOURN: Motion by Myers at 9:20 p.m. to adjourn, 2nd by Kahl. Motion carried.

Jim Mielke, Administrator/Lynne R. Erb, Clerk

VILLAGE OF NEW GLARUS

SP. MEETING VILLAGE BOARD/VILLAGE PLAN COMMISSION

TOWN BOARD/TOWN PLAN COMMISSION

2/26/04

APPROVAL OF AGENDA: Village President Tom Myers called meeting to order at 7:00 p.m. Present - Tom Myers, Lloyd Lueschow, Craig Foreback, Jeff Starz, Suzi Janowiak, Tim Usher, Steve Wisdom, Wayne Duerst, and Roy Kempfer. Absent – Ben Kahl, Steve Preston, and Art Thompson. Town Board/Town Plan Commission – Mark Renner, Ken McKenzie, Dean Streiff, and Robert Elkins. Others - Village Administrator Jim Mielke, Deputy Clerk Barb Roesslein, Ben & Lynn Schwoerer, Russ Moser (Town Resident), Sue Gerber (Village Resident), Jane Martinson (Library Board), Brian Remer (Library Board), Susan & Howard Cosgrove (Town Residents), Library Director Virginia Bryan, and Sue Moen (Post-Messenger). Motion by Tom Myers, 2nd by Jeff Starz to approve the agenda as presented. Motion carried.

SELECTION OF CHAIR PRO-TEM: Village President Myers deferred the position of Chair Pro-Tem to Town Chairman Mark Renner. It was decided they would alternate the position of Chair Pro-Tem at forthcoming meetings.

VISION STATEMENTS – SMART GROWTH: Copies of the Village's Vision Statement were distributed. Village Administrator Jim Mielke noted that the Village Plan Commission had prepared the Village Vision Statement. Chairman Renner presented the Town's Vision Statement indicating the overlapping of ideals from both statements.

OVERVIEW OF STATUTORY PROVISIONS TO PLANNING/ZONING TOWN & VILLAGE: A packet of information regarding Extraterritorial Zoning was distributed. Both Boards expressed interest in creating a joint extraterritorial zoning committee. The intent of a joint committee would be to review developments within a set extraterritorial boundary. The committee would consist of 3 citizen members from the village plan commission and 3 town resident members. The process to form the committee would be initiated by the Village of New Glarus with the enactment of an ordinance. Chairman Renner expressed that the Town welcomed the Village to start the process. Village Administrator Mielke indicated the committee could be in place by year-end and wouldn't be retroactive concerning any current developments that have submitted preliminary plats. Decisions would be final by the joint committee and wouldn't be forwarded to the Village or Town Boards.

POTENTIAL FOR SHARED SERVICES/FACILITIES AND STAFF: Town facilities and staff versus Village facilities and staff were discussed and if cost effective measures could be had with shared services, facilities, and staff. Also discussed were joint efforts regarding trash pickup, parks, pool, and recreation programs. Chairman Renner asked if data could be obtained on town resident usage within Village programs. The Town expressed willingness to further research the possibility of joint efforts for common purposes. Village Trustee Craig Foreback indicated also including the school district.

PUBLIC COMMENT: Comments expressed were that accountability would need to be set and once joint committees are formed authority would be left with those committees.
FUTURE MEEETING DATE SCHEDULE: The consensus of both Boards is to meet quarterly. Next meeting date was set for May 27, 2004 at 7:00 p.m. to be held at the Town of New Glarus' office.
ADJOURNMENT: Motion by Mark Renner at 8:40 p.m. to adjourn, 2nd by Tom Myers. Motion carried.

Barbara Roesslein, Deputy Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/2/04

REGULAR MEETING: President Myers called the regular meeting to order at 7:30 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Jeff Starz, Craig Foreback, Suzi Janowiak and Steve Preston. Also present: Sue Gerber, John Mulvihill, John DeWitt, Bob Wesenberg, Pat Rank (Strand Engineering), Dale Huston, Dwight Huston, Mike Calkins (Calkins Engineering), Attorney Vale, Pat Sellon (Monroe Times), Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 3/2/04 agenda, 2nd by Preston. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: President Myers announced the Village Board will go into Closed Session called under State Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session [IBEW Negotiations].

MINUTES: Myers moved for approval of the minutes for the 2/17/04 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Motion by Myers to approve Checks 17462 to 17474 totaling \$13,620.50; and 17475 to 17524 totaling \$165,445.15 and payroll 1164 to 1189 in the amount of \$21,644.61, 2nd by Kahl. Motion carried.

PARKS AND RECREATION:

PARK USE PERMIT/NEW GLARUS VISIONS: Lueschow moved, 2nd by Preston to approve a Park Use Permit to the Sugar River Optimist for Glarner Park on 5/29/04 (rain date 5/30/04) including ball and bat restrictions in the outfield. Motion carried. Optimists have also requested possible use of Village Park on 5/29/04 for volleyball tournaments dependent on weather. Lueschow moved, 2nd by Preston to approve use of Village Park, if necessary, contingent upon conditions as set by Village Administrator and Park Director to protect the turf in the Park. Motion carried.

RESOLUTION 04-05/2004 POOL FEES: Motion by Lueschow to approve Resolution 04-05 setting the 2004 Pool Fees, 2nd by Starz. Motion carried.

POOL BATH HOUSE: Various repairs and maintenance will need to be completed on the pool bathhouse. The Administrator will be working with the Committee to develop a plan for 2004 and beyond. The Committee does not expect unusual costs in 2004, however major repairs will need to be budgeted over the next few years. Preston suggested options for financing the repairs/improvements, including the possibility of charging an additional user fee strictly for use in bathhouse repairs/improvements.

Park Chair Lueschow informed the Board that the Park Director will be meeting with volunteers for the recreation programs concerning complaints received over behavior and littering last year at the ballfields.

CHALET MUSEUM 2004 OPERATIONS: Lueschow indicated Parks Committee is interested in continuing operation of the Chalet Museum on a daily basis for the 2004

season. Myers noted that he has talked with Swiss Historical Board members and suggests the Village Board wait until after the Swiss Historical Board meeting on 3/9/04 before making any decision regarding operations for the 2004 season. Consensus of Board is to talk further with Swiss Historical Board before advertising for staff for the 2004 season.

RAILROAD STREET CONSTRUCTION CONTRACT AWARD: Kahl indicated Strand Engineering is recommending the low bidder for the project, Bjoin Limestone, Inc. at a cost of \$99,370.75. Motion by Kahl to approve the bid of Bjoin Limestone, Inc. in the amount of \$99,370.75 with the contract to provide for a completion date of August 27, 2004 and to negotiate with the contractor and to pay an additional \$3,000.00, if the contractor agrees to a completion date of May 28, 2004, 2nd by Myers. Motion carried.

RESOLUTION 04-04/2nd STREET WATER MAIN BORROWING: Motion by Kahl to table to 3/16/04, 2nd by Preston. Motion carried.

2nd STREET WATER MAIN CONSTRUCTION CONTRACT AWARD: Motion by Kahl, 2nd by Preston to table to 3/16/04. Motion carried.

PLAN:

FINAL PLAT – VALLE TELL PHASE I: Myers noted Plan Commission approved Phase I unanimously with conditions as listed in their February 19, 2004 minutes. Janowiak stated the condition changing Article VI(2)(a) in the minutes needed revision. After discussion with developer John DeWitt and Attorney Vale, the language necessary for the change to Article VI(2)(a) was clarified to read: Rights of Developer. While the Developer owns any Lot, the Developer by its sole act may amend this Declaration by an instrument signed by the Developer and recorded with the Register of Deeds. The developer may not terminate restrictions/covenants as long as developer owns 25% of the lots.

Foreback asked about Section 13 as listed in the Table of Contents for the Development Agreement (Bike/Pedestrian Trails) and the body of the Agreement contains language pertaining to Developer to Reimburse the Village for Costs Sustained. It was noted this was a typo and the Bike/Pedestrian Trails will be removed from the Table of Contents. Bike/Pedestrian Trails are not a part of the Final Plat but could be added to the Parks area west of Elmer Road as well as incorporated into Phase II at some future time.

Janowiak noted the land dedication credit noted in the body of the Agreement was 1.67 acres while Exhibit D noted 1.63 acres. Consensus of the Board is to use 1.63 acres. The language pertaining to the Special Conservancy Provisions has been added in the Addendum to Declaration of Protective Covenants for Valle Tell. The Addendum has been reviewed by developer John DeWitt and will be recorded along with the Covenants. Mr. DeWitt has indicated the special restriction will apply to lots 3-24.

Foreback questioned Article V(1) Pets, wondering if limiting each lot to no more than two domestic animals was too restrictive. DeWitt noted the number was common practice in his developments and provides an objective measure should a problem arise. Consensus of Board was the issue was a developer's concern.

Janowiak moved, 2nd by Preston to accept the Final Plat of Phase I of Valle Tell with the following conditions:

- Proof of the transfer of ownership to the developer
- Change Article VI(2)(a) of the Covenants and Restrictions for Valle Tell to read: Rights of Developer. While the Developer owns any Lot, the Developer by its sole act may amend this Declaration by an instrument signed by the Developer and recorded with the Register of Deeds. The developer may not terminate restrictions/covenants as long as developer owns 25% of the lots.
- Establish a limit of six (6) Lots that may be purchased by one individual or entity during any one calendar year.

- Establish a binding agreement that the Village of New Glarus retain control and enforcement of the conservancy area(s).
- Resolution of all Village Engineering concerns/issues.
- Approval of Engineering Plan and agreement on unit prices for Elmer Road improvements and cost-sharing of the improvements.
- Approval of Addendum to Declaration of Protective Covenants for Valle Tell as drafted by Attorney Vale

Motion carried unanimously.

LIBRARY: Janowiak updated the Board on future meeting dates and invited all Board members to attend the 3/4/04 Oversight Meeting. She emphasized the importance of communications between the various Boards and Committees. Lueschow indicated Parks Committee had reviewed the Glarner Park site and will recommend consideration of a new ballfield site, noting other issues may need to be addressed with the Glarner Park site. The Board briefly discussed other sites, including the tennis courts and the Bahler land across from the High School as possible alternatives.

NEW GLARUS FIRE DISTRICT: Preston indicated the District has purchased a new brush truck from New Glarus Motors and expected to have it in service by April 1, 2004. The Village's portion of the truck is \$16,869.26.

HISTORICAL PRESERVATION: Myers reported that he had met with DNR representatives last week at the Depot and discussed the need for removal of the caboose. The Board instructed Attorney Vale to research the village's options should the caboose not be removed prior to the start of the Railroad Street construction project and direct a letter to the Depot Society.

CLERK'S REPORT: Clerk reported on correspondence from Charter Communications indicating an increase in basic service of \$1.80 per month and in expanded basic service of \$.20 per month. She also reported Ampride had requested to sell garbage stickers from their business, indicating they will purchase them outright from the Village and have them available for purchase by citizens.

Clerk informed the Board she has received a signed contract from New Glarus Appliance for appliance pick-up on the Spring and Fall Clean-up Days. The worker's compensation insurance issue will be addressed in the Contract and Attorney Vale is working on that language.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Alliant Energy Correspondence related to Fuel Adjustment Cost noting next month's electric bills will reflect the additional charge. He noted this one-time monthly increase from Alliant in the amount of \$24,657.31 will be passed on to customers, resulting in approximately an additional \$750.00 in village utility bills.
- Meeting on 3/9/04 with Mike Hallmann regarding TID #2 debt restructuring
- Reminded Board the 3/16/04 Agenda will include a Public Hearing on the Sidewalk Maintenance Ordinance and the Railroad Street Special Assessments. There will also be presentations from Virchow Krause on the 2003 Audit as well as from the Swiss Center
- Noted the Agri-Graphics Building is being listed for sale and will be looked at as an option for Village Offices

CLOSED SESSION CALLED UNDER STATE STAT. 19.85(1)(e): Motion by Myers, 2nd by Kahl to convene into Closed Session. Roll Call Vote: Myers – yes; Starz – yes; Foreback - yes; Janowiak - yes; Preston - yes; Kahl – yes; Lueschow - yes. Motion carried. Time 8:47 p.m.

OPEN MEETING: Motion by Myers, 2nd by Kahl to convene into Open Session. Roll Call Vote: Myers – yes; Starz – yes; Foreback - yes; Janowiak - yes; Preston - yes; Kahl – yes; Lueschow - yes. Motion carried. Time 9:00 p.m.

RESULTS OF CLOSED SESSION [IBEW Negotiations]: Myers indicated the Union Negotiation Team will continue with negotiations between the Village and the IBEW.

ADJOURN: Motion by Myers at 9:02 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

3/16/04

PUBLIC HEARING-Special Assessments on Railroad Street and 8th Street Projects

President Myers called the Public Hearing to order at 7:00 p.m. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Jeff Starz, Suzi Janowiak and Steve Preston. ABSENT: Craig Foreback. Also present: Sue Gerber, Pat Rank (Strand Engineering), Karen Olson and Marilyn Gruenberg (Cobblers II), Jack Kundert (Swiss Center of North America), Attorney Vale, Pat Sellon (Monroe Times), and Administrator Jim Mielke.

Representatives of Cobblers II appeared before the Board. Questions were asked regarding the proposed assessment. Village Engineer, Pat Rank, answered questions regarding the unit prices for the curb and gutter and sidewalk and the amount of footage related to their parcel.

Motion by Myers, 2nd by Starz to close the public hearing. Motion carried at 7:10 p.m.

PUBLIC HEARING-Ordinance 04-02 [Construction and Repair of Sidewalks]

President Myers called the Public Hearing to order at 7:17 p.m. PRESENT: All those present at the 7:00 p.m. Public Hearing with the exception of Karen Olson and Marilyn Gruenberg.

No one spoke in favor or opposition to the proposed ordinance. Myers stated that the intent of the ordinance is to clarify the existing policy regarding sidewalk maintenance and repair. Motion by Myers, 2nd by Kahl to close the public hearing at 7:23 p.m. Motion carried.

REGULAR MEETING: President Myers called the regular meeting to order at 7:35 p.m.

PRESENT: All those present at the previous Public Hearing with the addition of Julie Schwingel and Amy Manthey of Virchow Krause & Co., Attorney Daniel Schlichting (Brennan's), Barb Anderson, Arlene Swanson, Virginia Bryan, John Mulvihill, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 3/16/04 agenda, 2nd by Starz. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 3/6/04 Village Board meeting, 2nd by Janowiak. Motion carried.

RESULTS OF PUBLIC HEARING [Special Assessments]: Motion by Kahl, 2nd by Lueschow to approve the Engineer's Report with the updated Special Assessment calculations. Motion carried.

RESULTS OF PUBLIC HEARING/CONSIDERATION OF ORDINANCE 04-02: Kahl moved to approve Ordinance 04-02, 2nd by Preston. Motion carried.

PRESENTATION BY SWISS CENTER OF NORTH AMERICA: Jack Kundert, representative of the Swiss Center of North America addressed the Board. He indicated the SCNA had received some building estimates and will be waiting to begin building, but will focus on initiating their program and building a business plan. He noted the SCNA appreciated the Village's assistance in obtaining a bid for water and sewer

extension to the SCNA's land located on County O, however; at this time SCNA will not be extending those services to that land.

PRESENTATION OF 2003 AUDIT REPORT BY VIRCHOW KRAUSE: Amy Manthey of Virchow Krause & Company presented the 2003 Audit Report to the Board. She noted the undesignated general fund balance equaled 28% of the 2004 budget which is considered a healthy balance. The outstanding debt is at 58% of the debt capacity, but does not include some short-term debt that will need to be included when refinanced. Amy noted the Board's policy to remain under 75% of debt capacity as a good practice. The Audit Report Financial Statement and Report on Internal Controls is kept on file with the Clerk's Office.

Amy briefly discussed the conversion of the WWTP fund to an enterprise fund to comply with GASB 34 for the 2004 audit noting Virchow Krause is preparing a proposal for assistance in this matter. The Clerk and Administrator updated the Board on the progress with GASB 34 and the accounting manual.

Administrator requested direction on the recommendation of Virchow Krause to determine a method to be used for allocating the accruals of vacation, sick and comp time for employees whose time and wages are split between General Fund and Enterprise Funds. Board consensus is to add discussion to the next Finance agenda.

CLAIMS: Motion by Myers to approve payment of Checks 17525 to 17530 totaling \$29,168.51; and 17531 to 17594 totaling \$96,313.44 and payroll 1190 to 1216 in the amount of \$21,744.08, 2nd by Kahl. Motion carried.

PARKS AND RECREATION:

APPLICATION OF SMALL WORLD-VILLAGE PARK: Starz moved, 2nd by Janowiak to approve a Park Use Permit to Small World of New Glarus for Village Park on 4/3/04. Motion carried. Lueschow noted that this application had not been turned into timely and had not been presented to the Parks & Recreation Committee. He suggested any future applications by this organization must be filed on a timely basis.

DISCUSSION-2004 CHALET MUSEUM OPERATION: Trustee Lueschow noted the Village's current support to the Chalet Museum is approximately \$15,000. Under the proposal with the Swiss Historical Village, the Village of New Glarus would save approximately \$10,000 in 2004. He noted the down side is that the Chalet would only be open for tour busses and special events. Administrator Mielke indicated that all previous guides that have contacted him are not interested in working the 2004 season on an "as needed" basis. Lueschow indicated Parks & Recreation will wait for an official proposal from the Swiss Historic Village.

RESOLUTION 04-04/2nd STREET WATER MAIN BORROWING: Motion by Kahl, 2nd by Preston to approve Resolution 04-04 for the borrowing of a sum not to exceed \$170,000.00 for the 2nd Street Water Main Project from the Bank of New Glarus in a 24-month note with an interest rate of 2.01%. Motion carried.

2nd STREET WATER MAIN CONSTRUCTION CONTRACT AWARD: Warren Myers of Town & Country Engineering reviewed the various bids with the Board noting that based on the comments from SCNA, the Village will need to focus on the base bid amount. The low bid was \$134,379 from Iowa-Grant Trucking, Inc. and second low was \$146,301 from Rule Construction Ltd. Warren noted a minor irregularity in the bidding by Iowa-Grant in that they did not submit the Bidder's Proof of Responsibility five days prior to the bid opening. He also relayed a bad experience the Village of Blanchardville had with Iowa-Grant approximately 3 years ago, noting that his background with two other municipalities within the last 2 years was acceptable.

Attorney Vale had prepared a memo to the Board indicating the Village Board has the authority to accept or reject bids using their discretion. He noted the law is to protect the taxpayer, not the contractor.

The Board discussed various factors in selecting the contractor, including the inconvenience to the businesses and residences along 2nd Street as well as the amount of staff and engineering time required to monitor the different contractors. Motion by Kahl, 2nd by Preston to award the base bid to Rule Construction for \$146,301 noting failure of Iowa-Grant to timely render the Bidder's Proof of Responsibility. Motion carried.

REQUEST BY BRENNAN'S FOR SIGN PLACEMENT: Attorney Dan Schlichting representing Brennan's requested the Village consider allowing an approximately 8 x 16 ft sign be placed just inside the fence (on village land) at the corner of Highway 69 and County W. The Board discussed various concerns including how signage would affect the use of the pond area as a recreational area and the possible precedence set by the Village for use of lands by other businesses. After discussing other options, Attorney Schlichting indication Brennan's would most likely pursue the location of the "Margaret's Garden" sign in the DOT right-of-way. Kahl moved, 2nd by Janowiak to deny the request by Brennan's for placing of a sign on village property. Motion carried.

TEMPORARY CLASS B LICENSE – NEW GLARUS VISIONS: Kahl moved, 2nd by Preston to approve a Temporary Class B License to New Glarus Visions for May 28-31, 2004, noting the noise issue has been addressed with the applicant. Motion carried.

STREET USE PERMIT – NEW GLARUS VISIONS: Motion by Kahl, 2nd by Preston to approve a Street Use Permit with Tent to New Glarus Visions for May 28-31, 2004 on 4th Avenue between 2nd Street and Railroad Street pending receipt of proper insurance. Motion carried.

YARD WASTE PICK-UP FEE: Public Works/Safety Committee has discussed the possibility of initiating a \$2.00 per bag fee for the pickup of yardwaste. The Village would need to implement a sticker system with a monthly pick-up schedule. The yardwaste dumpster would still be available for use by residents at no cost. Preston moved to table to the next meeting for additional information, 2nd by Kahl. Motion carried.

RESOLUTION 04-06/CMAR ANNUAL REPORT: Kahl reported that this report grades our WWTP facility on an annual basis, noting a total of 15 points this year when 0-70 points is under the voluntary range. Kahl credited Art Thompson and staff for the good report. Motion by Kahl, 2nd by Preston to approve Resolution 04-06 including the 2003 Compliance Maintenance Annual Report for the WWTP. Motion carried.

CLASS B LIQUOR LICENSE-GREG KLEEMAN: Kleeman is purchasing Burreson's Bar & Grill, noting Andy Ostby will be relinquishing his Class B license on the closing of this transaction. Motion by Kahl, 2nd by Preston to approve a Class B Liquor/Beer license to Greg Kleeman.

PLAN: Administrator Mielke reported that he had attended the Smart Growth meeting on March 22nd and obtained copies of the policy worksheets for the Plan Commission members. The next Smart Growth meeting will be May 24th.

LIBRARY:

NEGOTIATIONS WITH TOWN OF NEW GLARUS-JOINT LIBRARY: Janowiak referred to the Recommendation of Partnering Committee, Library Facility Development Task Force dated March 9, 2004 as prepared by John Mulvihill. Motion by Janowiak, 2nd by Preston to enter discussion with the Town Board regarding a joint library. Motion carried.

AUTHORIZATION OF JOINT LETTER (TOWN & VILLAGE) TO GREEN COUNTY LIBRARY BOARD and GREEN COUNTY BOARD: Janowiak reported that the Library Board had approved the Town and Village Boards making a request to the Green County Board/Green County Library Board for permission to succeed from the County system. Janowiak moved, 2nd by Kahl to approach the Town Board in sending a joint letter to Green County Board/Green County Library Board. Motion carried.

Administrator Mielke noted the Oversight Committee meeting tomorrow night with the architects reviewing the Village Hall. He noted that current Village operations occupy 3,100 sq. ft. The Board noted 4,000 to 5,000 sq. feet would be necessary as the current square footage does not include offices for the building inspector or public works director and the boardroom needs expansion.

Administrator Mielke noted the School Board is going to be working with the contractor of their current facility to determine the location of possible future growth before determining the needs of the vacant land east of the High School.

NEW GLARUS FIRE DISTRICT: Preston reported on the Annual Fireman's Supper on Saturday, 3/27/04.

HISTORICAL PRESERVATION: Administrator Mielke noted the caboose is scheduled to be moved on 3/26/04.

CLERK'S REPORT: Clerk provided the Board information on the League of Municipalities Dinner to be held on 4/29/04 in Monticello. She also provided information on Board of Review training options noting the necessity of one board member becoming certified prior to the 2004 Board of Review.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Railroad Street Preconstruction Meeting will be held 4/5/04. The project is slated to begin 4/12/04 with completion by 5/28/04.
- Mike Hallmann will be presenting TIF debt restructuring options at the 4/20/04 Board meeting
- Strand Engineering is preparing a proposal for a Phase 1 and Phase 2 Environmental Study on the Village Shop site to determine possible soil contamination
- The house on 4th Avenue is scheduled to be moved on 3/18/04 at 2:00 a.m. Approximately 20 electric customers will be affected and they have been notified.
- Verified trustees who will be absent from the 4/6/04 board meeting. Noting four trustees will be absent, a quorum will not be available for 4/6/04. The Board discussed the rescheduling of the meeting with a motion by Kahl, 2nd by Starz to reschedule to 4/13/04. Motion carried. It was noted the 4/20/04 meeting will remain unchanged.

ADJOURN: Motion by Myers at 9:15 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

APRIL 6, 2004 ELECTION RESULTS
Village of New Glarus

TRUSTEE – 2 YEAR TERM TO BEGIN 4/20/04

<u>NAME</u>	<u>VOTES</u>
*Steven R. Preston	171

*Lloyd Lueschow	168
*Craig Foreback	139
John Mulvihill	120
Sue Gerber	83
Amy Head	24
Erwin Zweifel	1
John Zweifel	1

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/13/04

REGULAR MEETING: President Myers called the regular meeting to order at 7:30 p.m. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Jeff Starz, Suzi Janowiak and Steve Preston. Also present: Sue Gerber, Sharon Sippy, Don Vollmer, Pat Sellon (Monroe Times), Melissa Shaw (Post-Messenger), Administrator Jim Mielke, and Deputy Clerk Barb Roesslein.

AGENDA: Myers moved to approve the 4/13/04 agenda, 2nd by Foreback. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 3/16/04 Village Board meeting. Janowiak asked that a typo be corrected on page 4, under the heading of *Authorization of Joint Letter (Town & Village) to Green County Library Board and Green County Board*, 1st sentence, the word *succeed* to *secede*. Myers moved for approval of the corrected minutes for the 3/16/04 Village Board meeting, 2nd by Janowiak. Motion carried.

CLAIMS: Motion by Myers to approve payment of Checks 17595 to 17613 totaling \$53,369.65; and 17614 to 17669 totaling \$152,080.02 and payroll 1241 to 1267 in the amount of \$22,059.18, 2nd by Kahl. Motion carried.

CONSIDERATION PHASE 1 ENVIRONMENTAL SITE ASSESSMENT – VILLAGE SHOP AREA: Proposal from Strand Engineering to perform Phase I Environmental Site Assessment of the Village Shop area was discussed in Finance. Finance Committee will be seeking a cost share with Green County Highway Department and will bring back with a recommendation to the Village Board. This assessment is vital whether or not the Swiss Cultural Center would locate to this property.

PARKS AND RECREATION:

CONSIDERATION OF 2004 CHALET MUSEUM OPERATION: Lueschow moved to table pending the results of the 4/13/04 Swiss Historic Village Board meeting, 2nd by Janowiak. Motion carried.

CONSIDERATION OF SWIMMING POOL BATHHOUSE REPAIR PROPOSAL: Trustee Lueschow noted that the bathhouse needs considerable renovations, but at this time only cosmetic repairs will be made to the bathhouse, which includes new partitions to the restrooms, new entry doors to the restrooms, and replacement of the bottom skirting around the base of the changing area. Total proposal cost for repairs was \$4,024. A proposal was also received to replace the roof on the filter house for \$3,145. Lueschow motion to proceed with the repairs to the bathhouse accepting the proposal from Anderson's Carpentry of \$4,024 and to proceed with the replacement of the roof on the filter house accepting the proposal from Seamless Gutters Unlimited for \$3,145, 2nd by Myers. Motion carried. It was noted a budget transfer from the tennis court reserve fund would fund the repairs for the bathhouse. The tennis court reserve fund would be repaid in 2005. The replacement of the filter house roof was budgeted for 2004.

PARK USE PERMIT – NEW GLARUS VISIONS: Motion by Lueschow, 2nd by Janowiak to approve a Park Use Permit for the Village Park and Glarner Park to New Glarus Visions for May 28-31, 2004. Motion carried.

AUTHORIZATION TO EXECUTE QUIT CLAIM DEED FOR HILLSIDE CIRCLE PARKLAND: Motion by Lueschow, 2nd by Preston to approve the transfer of Lot 11 of Hillside Haven Subdivision from the Village of New Glarus to be divided equally to Mr. and Mrs. Klassy and Ms. Reuter. Motion carried.

RESOLUTION 04-08/EXPECTATIONS AND GUIDELINES FOR PLAYERS AND COACHES USING VILLAGE OF NEW GLARUS BASEBALL/SOFTBALL FACILITIES: Lueschow noted this resolution was created due to complaints of conduct received during the 2003 season. Lueschow moved, 2nd by Foreback to approve Resolution 04-08 for the 2004 season. Motion carried.

PUBLIC SAFETY/PUBLIC WORKS:

CONSIDERATION OF RETURN OF HOUSE MOVING BOND: Kahl reported that Public Works Director Art Thompson had reviewed the route taken for the house move and indicated there was no damage to Village streets. Administrator Mielke noted that a final cost cannot be determined until final costs are received from Alliant Energy. Sharon Sippy had paid an estimate of the cost prior to the move. After the Village portion of the Alliant Energy costs are determined a final bill of Village costs will be prepared and forwarded to Sharon Sippy. Also noted was that one claim was received from a local business and has been referred to the movers insurance. Kahl moved, 2nd by Preston to return bond of \$1,000 to Sharon Sippy due to no street damages. Motion carried. Starz requested that Public Works Director Art Thompson check the eastside of STH 39, west of the cemetery for sod damage possibly from Alliant trucks. Sharon Sippy stated she has received complaints regarding the move and asked who is responsible. Board indicated it is the responsibility of the movers to receive the complaints. Any further issues regarding the house move should be referred to the Public Safety/Works Committee.

RESOLUTION 04-09/SUPPORT OF STORM WATER UTILITY GRANT APPLICATION: Motion by Kahl, 2nd by Preston to approve Resolution 04-09 authorizing the submittal of a state grant application for the creation of a storm water utility. Motion carried.

PLAN:

ORDINANCE 04-04/INTERIM ZONING ORDINANCE

Attorney Vale was requested to draft an interim zoning ordinance as the first step in the formation of a joint extraterritorial zoning committee with the Towns of New Glarus and Exeter. The process of forming a joint extraterritorial zoning committee, enacting an interim ordinance and adopting an extraterritorial zoning ordinance was discussed. Consensus of the Board is to improve the existing Village subdivision code and extraterritorial zoning code. Preston moved to adopt Ordinance 04-04, 2nd by Janowiak. Motion carried.

LIBRARY: Janowiak reported that the Oversight Committee had received proposals from the three architect firms and action will be taken at the next Oversight Committee meeting on the selected firm. Additional information will be presented at the April 20th Village Board meeting.

NEW GLARUS FIRE DISTRICT: Preston reported with the brush season commencing the new brush truck has been put into service. The Fire District has received a grant from FEMA for the purchase of self-contained breathing apparatuses.

ARBOR DAY PROCLAMATION: Lueschow moved, 2nd by Preston to recommend that Village President Myers sign the joint Arbor Day Proclamation with the Village of

Monticello. Motion carried. It was noted that the Arbor Day tree planting is set for April 23, 2004.

HISTORICAL PRESERVATION: Foreback reported that the caboose has been moved. A letter was received from Chairman Kim Tschudy who wishes to resign from the Historical Preservation Commission due to health reasons.

CLERK'S REPORT: The Board was asked to consider dates for Board of Review. Date will be set at the April 20th Board meeting.

ADMINISTRATOR'S REPORT: Administrator Mielke distributed a proposal from Griffin, Kubik, Stephens & Thompson, Inc for TIF debt restructuring. Mike Hallmann will make a presentation to the Board on April 20th at 7:00 p.m.

PRESIDENT'S REPORT: President Myers commended those who were on the recent Spring Election ballot. He also extended congratulations to Steve Preston, Craig Foreback and Lloyd Lueschow on their re-election as Village Trustees.

ADJOURN: Motion by Myers at 8:32 p.m. to adjourn, 2nd by Kahl. Motion carried.
Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/20/04

REGULAR MEETING: President Myers called the meeting to order at 7:00 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak and Steve Preston. **ABSENT:** Jeff Starz. Also present: Sue Gerber, Pat Sellon (Monroe Times), Mike Hallmann (Griffin, Kubik, Stephens & Thompson), Wayne Duerst, Marilee Steffen, Barb Anderson, Darrel Weber, Virginia Bryan, Mark Janowiak, Jane Martinson, Howard Cosgrove, Administrator Jim Mielke, and Clerk Lynne Erb.

APPEARANCE BY MIKE HALLMANN/TID#2 DEBT REFINANCING: Mike Hallmann of Griffin, Kubik, Stephens & Thompson presented the Village Board with an Overview of TID #2 Debt including two options for refinancing of the debt. Option #1, a nine year General Obligation Refunding Bond, would lock in on current interest rates, however; the disadvantages included limiting future flexibility as well as not allowing principle prepayment until 2011. Option #2, a five year General Obligation Refunding Note, would allow more flexibility for other future village projects as well as allow more principle prepayment in early years therefore saving interest costs. The possible disadvantage with option #2 is the unknown interest rate when the balloon is due. Mr. Hallmann noted all projections indicate TID#2 is good financial condition and most likely will be able to close ahead of schedule. The Board briefly discussed the difference between using General Obligation Debt and Revenue Debt for the refinancing. Mr. Hallmann indicated either could be used; however, General Obligation Debt has lower interest rates and municipalities generally only use Revenue Debt for these situations when debt capacity is an issue. It was noted that a refinancing of the current TID#2 debt at this time would save the Village approximately \$14,000.00 to \$15,000.00 annually in interest expense. A timeline for the refinancing was included in Mr. Hallmann's presentation indicating a closing date on the note no later than 6/28/04.

Administrator Mielke asked Mr. Hallmann to briefly address the possibility of financing future water projects with revenue debt. It is estimated there is approximately \$750,000.00 to \$800,000.00 in water projects anticipated in 2005 and 2006. Mr. Myers of Town & Country is updating those estimates. Mr. Hallmann indicated that it would be possible to do that borrowing in conjunction with the TID#2 refinancing in order to save issuance costs.

The Board requested the TID#2 refinancing be included on the 5/4/04 Village Board Agenda for action.

AGENDA: Myers moved to approve the 4/20/04 agenda, 2nd by Lueschow. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 4/13/04 Village Board meeting, 2nd by Lueschow. Motion carried.

CLAIMS: Motion by Myers, 2nd by Kahl to approve Checks 17670-17678 totaling \$12,074.29 Checks 17679 to 17733 totaling \$49,926.58; and payroll direct deposit 1217-1292 totaling \$41,547.22. Motion carried.

RESOLUTION 04-10-RESERVE FUND POLICY/DEBT LIMIT: This is an annual resolution setting reserve funds and debt capacity limits that is updated each year based on the latest audit report. Based on recommendation by Finance, motion by Myers to approve, 2nd by Kahl. Motion carried.

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2004 CHALET OPERATIONS: Lueschow indicated Parks & Recreation Committee is seeking to work out an agreement with the Swiss Historical Village for the operation of the Chalet for the 2004 season. Motion by Lueschow endorsing the administration and control of the Chalet to the Swiss Historical Village with the maintenance costs to remain with the Village of New Glarus through 2004, and the Chalet being open only for tours and not on a daily basis, 2nd by Foreback. Motion carried.

PARK USE PERMIT – DEPOT DAYS: Trustee Lueschow moved to approve the use of Village Park on April 24 and 25 by the Chamber of Commerce for Depot Days, 2nd by Myers. Motion carried. It was noted the event is covered by the Chamber's insurance and that setting of the track will be contingent on the condition of the ground.

LOUDSPEAKER/AMPLIFYING DEVICE PERMIT – COMMUNITY FEST: Motion by Kahl, 2nd by Foreback to approve said permit to New Glarus Chamber for Community Fest. Motion carried. It was noted that language was added to the permit noticing the applicant regarding the times and authority of Chief of Police to revoke.

TEMPORARY CLASS B ALCOHOL LICENSE-NEW GLARUS CHAMBER-POLKAFEST: Motion by Kahl, 2nd by Preston to approve Temporary License to New Glarus Chamber for June 4-6, 2004. Tent for Polkafest to be located on First Street between 5th and 6th Avenue. Motion carried.

STREET USE-NEW GLARUS CHAMBER-POLKAFEST: Motion by Kahl, 2nd by Preston to approve use of First Street between 5th and 6th Avenue for Polkafest Tent beginning June 3 through June 7, 2004. Motion carried.

LOUDSPEAKER/AMPLIFYING DEVICE PERMIT – POLKAFEST: Motion by Kahl, 2nd by Foreback to approve said permit to New Glarus Chamber for Polkafest. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/06: Kahl moved, 2nd by Preston to approve operator licenses to expire 6/30/06 to: Steven Anderegg, Betty Everson, Nicole Bartelt, Hans Lenzlinger, Roger Alderman, and Wayne Prisk. Motion carried.

STREET USE-NEW GLARUS CHAMBER-DEPOT DAYS: Motion by Kahl, 2nd by Preston to approve use of streets surrounding Village Park including Railroad Street, 4th Avenue, 3rd Avenue and 2nd Street for a Hobo Parade on April 24, 2004. Motion carried.

RESOLUTION 04-11/INTENT TO BORROW: Based on recommendation of Virchow Krause, motion by Kahl, 2nd by Preston to approve Resolution 04-11 pertaining the \$170,000.00 borrowing for the 2004 2nd Street Water Main Project. Motion carried.

ELMER ROAD FUNDING: Administrator Mielke indicated estimates have been provided for the update to Elmer Road in conjunction with the new subdivision. Total cost of the project, which includes road improvement as well as sanitary and storm sewer and water mains, is estimated at \$1,202,821.50. The Village's portion, which consists of the west half of Elmer Road from Kubly Road south approximately 1,400 feet, is estimated at \$64,692.00. The proposed option for payment of this project include the use of funds remaining from the Hwy. 39/5th Avenue projects amounting to approximately \$26,000.00 and the remainder (approximately \$38,692.00) from capital reserve. Motion by Preston, 2nd by Myers to accept the unit prices for Elmer Road at \$64,692.00 and method of funding from Fund 65 (Highway 39/5th Avenue Projects) and capital reserve. Motion carried.

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WATER UTILITY CAPITAL PROJECTS-RATE STRUCTURE: Trustee Kahl informed the Board that in order to fund the anticipated 2005 and 2006 water projects , the utility will be looking at an approximately 10% increase in water rates. Administrator Mielke is reviewing the status of the project plan and a rate increase application would need to go before the PSC prior to any increase being implemented. Anticipated implementation of increase is expected to be 1/1/05.

PLAN:

EXTRATERRITORIAL ZONING/SUBDIVISION ORDINANCE: Administrator Mielke provided the Board with samples of ordinances from Village of Mt. Horeb and City of Middleton as well as a legal opinion from Attorney Vale. The item will be placed on the 5/4/04 Board agenda.

UPDATE-PROPOSED TOWN OF NEW GLARUS SUBDIVISION-HIGHWAY 39:

President Myers indicated that he and Trustees Janowiak and Starz had attended a meeting of the Town of New Glarus Plan Commission on 4/14/04 pertaining to a proposed subdivision by Sherry Wilde just west of the Village limits on Highway 39. He indicated there were several issues which remain to be resolved and the Village Board is looking forward to the Town's cooperation in resolving potential issues. He noted that he had brought to the attention of the Town Plan Commission the conflict of interest with the developer being a member of the Plan Commission. Administrator Mielke indicated he had been advised that the Town Board will be discussing that issue at their next meeting. He also noted he has requested a copy of the 4/14/04 Town Plan Commission meeting minutes.

LIBRARY: Trustee Janowiak referred to her memo and copy of the proposal from Plunkett Raysich Architects. Kahl asked if a timeline for the project had been determined and Library Board member, Wayne Duerst, indicated that will be done once the firm has officially been approved. There was a brief discussion over the various scenarios the architects will be reviewing and the Board agreed to Administrator Mielke being the contact person for questions/issues regarding village spaces. Wayne Duerst reminded the Board that the architect's plan will be broad in scope. Upon recommendation of the Library Board, Janowiak moved to approve hiring of Plunkett

Raysich to conduct feasibility/engineering study for Village Hall as regards potential expanded library facility for a fee of \$10,000.00 with monies to come from the non-village sources, 2nd by Foreback. Motion carried.

Janowiak noted the next Oversight meeting will be held 5/6/04 and will include a discussion of reorganization into a more broad-based committee, including Library, Village Board and Town Board.

President Myers presented a Proposed Green County Library Board Budget for 2005 requesting the Library Board review the information, specifically addressing budget issues moving forward and budget in comparison with other Green County municipalities.

TREE BOARD: Lueschow noted the Tree Planting Day is scheduled for 4/23/04. President Myers asked if this board, or Parks & Recreation could look into some clean-up in the pond area. That item was referred to Parks & Recreation Committee.

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CLERK'S REPORT: Clerk reminded the Board that Open Book is scheduled for 5/17/04 from 4:00 p.m. to 6:00 p.m. and Board of Review on 6/1/04 from 5:00 p.m. to 7:00 p.m. with the Village Board meeting to follow. She also reminded the Board of the League of Municipalities Dinner to be held in Monticello on 4/29/04. The updated Personnel Handbook was provided to Board members noting action on the same is on the 5/4/04 agenda. Clerk Erb then provided the Board with a sample of the proposed tax bill for 2004, noting the firm that will print the bills for Green County would also prepare the bills for mailing for an additional \$.07 per bill (approximately \$60.00 total charge).

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board there is a planned power outage scheduled for May 2, 2004 between 2:00 a.m. and 6:00 a.m. for updates at the substation. Administrator Mielke expressed his appreciation to the Clerk's Office in conjunction with Clerk's Week.

PRESIDENT'S REPORT:

RESOLUTION 04-07: Trustee Preston read Resolution 04-07, proclaiming the week of May 2nd Municipal Clerk's Week and moved to approve the same, 2nd by Kahl. Motion carried.

COMMITTEE APPOINTMENTS: Motion by Myers to retain the standing committees as for 2003-2004, 2nd by Foreback. Motion carried. Those committees are: Finance-Myers (Chr.) Kahl and Preston; Personnel-Myers (Chr.), Lueschow and Kahl; Public Works/Safety-Kahl (Chr.), Foreback and Preston; Parks and Recreation-Lueschow (Chr.), Starz and Janowiak.

President Myers read aloud a Resolution of Commendation for Legion Post 141 and Village of New Glarus pertaining to the hosting of the Third District Spring Conference. He commended Administrator Mielke for his work in keeping the Board informed on issues.

ADJOURN: Motion by Myers at 8:50 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/4/04

REGULAR MEETING: President Myers called the meeting to order at 7:36 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak, Steve Preston, and Jeff Starz. Also present: Sue Gerber, Darrel Weber, Pat Sellon (Monroe Times), Melissa Shaw (Post-Messenger), John DeWitt, Dale Huston, Attorney Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 5/4/04 agenda as amended, 2nd by Lueschow. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 4/20/04 Village Board meeting, 2nd by Lueschow. Motion carried.

CLAIMS: Myers moved for approval of Checks 17734 to 17741 totaling \$79,136.61; and 17742 to 17785 totaling \$68,738.16 and payroll 1293 to 1327 in the amount of \$30,506.45, 2nd by Kahl. Motion carried.

RESOLUTION 04-13/PERSONNEL HANDBOOK UPDATE: Administrator Mielke noted the revisions had been reviewed by Department Heads and Attorney Vale and Finance/Personnel Committee is recommending approval. Janowiak asked about noting within the Handbook that the Library has their own Handbook and is not governed by the Village Personnel Handbook. Consensus of Attorney Vale and Board is that current language in the statutes and handbook cover those concerns. Motion by Lueschow to approve Resolution 04-13 adopting the updated Personnel Handbook, 2nd by Preston. Motion carried.

DISCUSSION TID#2 REFINANCING OPTIONS/DISCUSSION FUTURE WATER UTILITY CAPITAL PROJECTS: Myers reported the Finance Committee is recommending moving forwarding with the 5-year issuance with balloon payment for the TID#2 refinancing and Mike Hallmann of Griffin, Kubik, Stephens and Thompson will attend the 5/18/04 meeting to proceed with that issue. He noted that Finance is recommending holding off on borrowing for future water projects until additional project information is received.

RESOLUTION 04-12/APPOINTMENT OF SUMMER RECREATION EMPLOYEES: Upon recommendation of the Parks Committee, motion by Lueschow to approve Resolution 04-12, 2nd by Preston. Motion carried. Lueschow informed the Board that Parks Committee has recommended requesting Ken Roth return as a consultant for the 2004 swim season. Board requested that Parks bring additional information regarding the proposal to the Board at the 5/18/04 meeting.

PARK USE PERMIT – NEW GLARUS EMS: Trustee Lueschow noted this application was received too late to come before the Parks & Recreation Committee and indicated his frustration over how often this occurs. There was a lengthy discussion regarding procedural changes including denying applications if more than one late application is received from a specific organization. Motion by Lueschow, 2nd by Kahl to approve use of Glarner Park by the New Glarus EMS on May 11, 2004 for the landing of a helicopter in conjunction with the EMS Open House and to include a letter indicating the importance of timely filing of said applications. Motion carried.

PLAN:

EXTRATERRITORIAL SUBDIVISION ORDINANCE: Attorney Vale provided a draft of an extraterritorial subdivision ordinance for review by the Board. He noted the Village can govern an area within 1½ mile of the Village limits. The Town's current ordinance allows for 1 dwelling unit per 35 acres or a cluster development which essentially equals 3 dwelling units in 40 acres. The current Town ordinance does not, however, restrict

building within ½ mile of the Village limits. The proposed ordinance would restrict the ½ mile area next to the Village the same as the Town's ordinance restricts the remaining Town. The Board discussed whether it would be important to address the 1½ mile area in this proposed ordinance rather than just ½ mile. Attorney Vale briefly explained annexation rules noting the Village could not create islands within the Town (any land annexed to the Village would need to be contiguous to the current Village boundaries). Attorney Vale noted that using the 35 acre rule within the ½ mile area would essentially force annexation of land for development of subdivisions within that area and once an annexation occurs the ½ mile area from Village limits would be extended a ½ mile from the new boundary line. Kahl moved to request Attorney Vale draft ordinance for ½ mile area and look into a special meeting for approval of same, 2nd by Janowiak. Motion carried with Foreback and Preston opposing.

CONSIDERATION VALLE TELL DEVELOPERS AGREEMENTS: Administrator Mielke reported he has been working with Attorney Vale and Valle Tell to finalize the Developer's Agreement. Valle Tell is requesting a change in the line of credit, decreasing the amount to reflect the portion of Elmer Road being paid by the Village (approximately \$64,000). Attorney Vale has reviewed and sees no problem with that change. Strand Engineering has indicated all items under their review have been resolved. Trustee Starz brought up a question regarding Exhibit D and the park land dedication credit and how the final amount of that credit would be determined. Lueschow noted that in their latest discussions at Parks Committee, the Committee feels comfortable that the usable area has been confirmed and a credit "not to exceed 1.63 acre" is acceptable. Trustee Janowiak asked about the grading of the park area west of Elmer Road. Mr. Huston described the grading and reseeding that will take place to create two soccer fields. Motion by Preston, 2nd by Starz to accept the Developer's Agreement with Valle Tell, Incorporated dated May 4, 2004. Motion carried.

CONSIDERATION ORDINANCE 04-04/EXTRATERRITORIAL ZONING ORDINANCE TO PRESERVE EXISTING TOWN ZONING WITHIN THE VILLAGE OF NEW GLARUS EXTRATERRITORIAL ZONING JURISDICTION: This ordinance is coming before the Board in order to correct statutory notice requirements. Motion by Myers to approve Ordinance 04-04, 2nd by Kahl. Motion carried.

LIBRARY: Trustee Janowiak reported Library Board met today and accepted the resignation of Librarian Virginia Bryan. She indicated the Library Board is posting the position. The Library Oversight Committee will meet on 5/6/04 for a reorganizational meeting. Trustee Kahl asked if in the posting of the Librarian position, the Library Board could inquire on the number of positions (fulltime and parttime) of surrounding municipalities.

FIRE DISTRICT: Trustee Preston reported on the burning of the Wesenberg barn on 5/3/04. He noted Valle Tell, Inc. provided pizza and a donation to the Fire Department and thanked John DeWitt and Dale Huston for both.

TREE BOARD: Trustee Lueschow reported the Village had been named Tree City for the 9th consecutive year. He thanked Village Forrester, Paul Jennrich for his

tremendous commitment to this program. He noted that 41 trees were planted and Industrial Park trees were re-mulched on Tree Planting Day held 4/23/04. Trees along 6th Avenue that need replacing will be replaced. He indicated a tree-planting plan is being developed for the pond area.

HISTORICAL PRESERVATION:

ROLE OF COMMISSION: Trustee Foreback requested input from the Board on the direction of this Commission. A Commission meeting is scheduled for 5/13/04 and consensus of the Board is to request input from the Commission before moving forward.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board:

- Railroad Street project is on schedule, curb and gutter will be poured 5/10/04 and paving should take place 5/17/04
- Planned power outage and Industrial Park voltage conversion on 5/2/04 went smoothly
- Vandalism continues to occur at Vet's Park restrooms. Various options to deter vandalism were discussed.
- Spring Clean-up generated 64 tons of garbage compared to 77 tons in Spring of 2003
- Requested future discussion on burning permits including the procedure and possible fee. The item will be referred to the June Public Works/Public Safety meeting
- His appointment to District 28 of the Green County Board of Supervisors with his first meeting to be 5/11/04. He noted all Village meetings will remain his priority.

PRESIDENT'S REPORT:

President Myers advised the Board on the status of a letter of resignation he received in April from Trustee Starz. Trustee Starz has worked out his scheduling conflicts and will not be resigning from the Board. He thanked Trustee Starz for the time and effort he contributes to the Village.

Trustee Preston asked that the Discussion on Trustee Vacancy be placed on the 6/1/04 meeting in order to develop a policy.

COMMITTEE APPOINTMENTS: President Myers reviewed with the Board the Committee/Commission appointments for 2004-2005 (attached list). Motion by Myers for approval, 2nd by Lueschow. Motion carried.

ADJOURN: Motion by Myers at 9:05 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS
SPECIAL MEETING
NEW GLARUS VILLAGE BOARD
MAY 12, 2004**

1. Approval of Agenda: President Tom Myers called the meeting to order at 5:50 p.m. Present: Ben Kahl, Steve Preston, Craig Foreback, Lloyd Lueschow, Susan Janowiak, Jeff Starz and Tom Myers: Others: Administrator Jim Mielke and Sue Gerber.
2. Consideration of Ordinance 04-06 Extraterritorial Plat Approval Subdivision Rules: President Myers provided an overview of recent conversations with Attorney Larry Bechler regarding the proposed ordinance amendment. Based on his preliminary review, the proposed amendment as drafted by Attorney Tom Vale is acceptable. Attorney Bechler noted that the Plan Commission would need to hold a public hearing regarding the ordinance and after the hearing make a recommendation to the Village Board. Motion by Steve Preston, second by Craig Foreback to direct the Village Plan Commission to hold a public hearing regarding Ordinance 04-06 on June 3, 2004. Motion carried.
3. Adjournment: Motion by Tom Myers, second by Ben Kahl to adjourn. Motion carried. Time 6:07 p.m.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/18/04

REGULAR MEETING: President Myers called the meeting to order at 7:30 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak, and Jeff Starz. **ABSENT:** Steve Preston. Also present: Sue Gerber, Pat Sellon (Monroe Times), Melissa Thompson, Marilee Steffen, Rich Bengham and Joe Dolphin (Northland Explosives), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Kahl moved to approve the 5/18/04 agenda moving item 3.C.12 (Consideration of Blasting Permit Application) to item 3.C.1, 2nd by Lueschow. Motion carried.

President Myers introduced Melissa Thompson who is working on a degree in broadcast captioning and is practicing recording public meetings. Melissa gave a brief overview of her course and the equipment involved.

MINUTES: Myers moved for approval of the minutes for the 5/4/04 Village Board meeting and the special 5/12/04 meeting, 2nd by Kahl. Motion carried.

CLAIMS: Motion by Myers to approve Checks 17786-17792 totaling \$15,853.27 Checks 17793 to 17864 totaling \$49,583.80; and payroll direct deposit 1328-1352 totaling \$21,087.74, 2nd by Kahl. Motion carried.

2004 BUDGET PROCEDURE: Myers reviewed a timeline for the 2005 Budget Procedure proposing a Public Hearing on the 2005 Budget on 11/16/04. Janowiak indicated a concern over the timing with the recruitment and appointment of a new library director. Starz moved to approve the procedure/timeline, 2nd by Foreback. Motion carried.

PHASE I ENVIRONMENTAL ANALYSIS-SHOP COMPLEX: Myers updated the Board regarding the \$4,000.00 estimate received from Strand Associates for a Phase I Environmental Analysis at the Shop site. Green County Highway Department has indicated they are not interested in a cost share of the study. On recommendation of the Finance Committee, Kahl moved to approve and proceed with the Phase I study, 2nd by Janowiak. Motion carried.

RESOLUTION 04-14/OPPOSING LEGISLATION OR CONSTITUTIONAL AMENDMENT LIMITING LOCAL GOVERNMENT CONTROL RELATING TO TAX REVENUE AND EXPENDITURES: Administrator Mielke reviewed the TABOR (Taxpayer Bill of Rights) proposal currently under consideration by the State Legislature. Janowiak and Foreback noted that Senator Erpenbach noted he is opposed to TABOR and encouraged municipalities for support. Motion by Janowiak to approve Resolution 04-14, 2nd by Starz. Motion carried.

CHALET OF THE GOLDEN FLEECE MUSEUM OPERATING AGREEMENT FOR 2004: Lueschow reviewed the proposed agreement between the Swiss Historical Village and the Village of New Glarus for operations of the Chalet Museum during the 2004 season. The Swiss Historical Village has approved the agreement. Motion by Lueschow to approve the agreement, 2nd by Janowiak. Motion carried.

APPLICATION FOR BLASTING PERMIT – NORTHLAND EXPLOSIVES: Kahl advised that this Application was received after Public Safety/Public Works meeting. The Village Engineer has reviewed the application and the required insurance certificate is on file. Joe Dolphin, representative of Northland Explosives presented a plan for the blasting of areas within the Valle Tell Development between May 19, 2004 and July 19, 2004. He noted that blasts would occur at either 11:00 a.m. or 1:00 p.m. on various days and the

Village Offices will be notified prior to blasting. He has contacted Roy's Market and Marjorie Elmer. A seismograph will be placed prior to each blast and each delay will be approximately 35-40 pounds. Mr. Dolphin noted the noise level would be approximately 132 decibels at the site. No explosives will be kept within the village limits. The Board reviewed the map of the areas where blasting may occur. Motion by Kahl, 2nd by Foreback to approve the application. Motion carried.

CHAMBER OF COMMERCE-STREET USE PERMIT: Kahl moved, 2nd by Myers to approve Street Use Permit (no tent) to New Glarus Chamber of Commerce for First Street between Fifth and Sixth Avenues on June 26, 2004 from 6:00 p.m. to 11:00 p.m. for the Heidi Festival Street Dance. Motion carried.

CHAMBER OF COMMERCE-AMPLIFIED MUSIC APPLICATION: Motion by Kahl, 2nd by Foreback to approve an Application for Use of Amplification Devices to the New Glarus Chamber of Commerce for June 26, 2004 from 8:00 p.m. to 11 p.m. for a live band at the Heidi Street Dance. Motion carried.

STUESSY-KUENZI AMERICAN LEGION – STREET USE PERMIT: Motion by Kahl, 2nd by Starz to approve a Street Use Permit to the Stuessy-Kuenzi American Legion for the Memorial Day Parade on Monday, May 31, 2004 from 9:30 a.m. to 10:00 a.m. per the route indicated on the application. Motion carried.

CLASS B BEER/LIQUOR LICENSES TO EXPIRE 6/30/05: On recommendation of Public Works/Public Safety, Kahl moved, 2nd by Foreback to approve the following Class B Beer/Liquor Alcohol Beverage licenses to expire 6/30/05: Deiningers of New Glarus, Inc. (including addendum for garden terrace serving); New Glarus Hotel, Inc.[Chalet Landhaus] (including addendum for garden terrace service); New Glarus Hotel, Inc. [Hotel]; Sportsman's Bar & Grill; Ott Haus Pub, Inc. and Glarner Enterprises, Inc. (including three outside dining tables as outlined on the application). Motion carried.

CLASS A BEER LICENSE TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Starz to approve Class A Beer to Blanchardville Co-op Oil Association. Motion carried.

CLASS A BEER LICENSE TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Janowiak to approve Class A Beer/Liquor to Roy's Market, Inc. Motion carried.

WHOLESALE BEER LICENSE TO EXPIRE 6/30/05: Kahl moved, 2nd by Starz to approve Wholesale Beer License to IRL, Inc. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Janowiak to approve operator licenses to expire 6/30/05 to: Christina Bocan, Patrick Bodell, Catherine Spielman, Andrew Williams, Debbie Johnson and Lisa Kitchell contingent on filing of certificate of completion for Responsible Beverage Server Course and payment of any outstanding debts owed to the Village as applicable. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/06: Motion by Kahl, 2nd by Janowiak to approve operator licenses to expire 6/30/06 to: : Renee Groom; Victoria Lenzlinger; Maria Zabawa; Donald Stuessy; William Hustad; Jon Ziltner; Marcia Crouch; David Owen; Monty Ruhde; Karen Wenger; Renee Williams; Maya Luescher contingent on filing of certificate of completion for Responsible Beverage Server Course and payment of any outstanding debts owed to the Village as applicable. Stipulation on license to Maria Zabawa included revocation of the license if convicted of one other alcohol related incident during the license period, with notification to operator included with license. Motion carried.

MISCELLANEOUS LICENSES TO EXPIRE 6/30/05: Kahl moved, 2nd by Foreback to approve licenses to expire 6/30/05 as follows:
Mobile Home Park to Southside Mfg. Home Court, Inc.
Pool Table to Ott Haus Pub, Inc.

Pool Table (2) to Sportsman's Bar & Grill
RV Park to Town Edge RV Park (contingent on filing proof of State certification)
Motion carried.

CIGARETTE LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Foreback to approve cigarette license to expire 6/30/05 to: Roy's Market, Inc., Blanchardville Oil Co-op Assoc. Inc.; Ott Haus Pub, Inc.; Sportsmans of New Glarus, Inc. Motion carried.

ORDINANCE 04-03/PUBLIC NUISANCES AFFECTING MAINTENANCE OF BUILDINGS-PREMISES: Kahl noted Public Works/Public Safety Committee held a public hearing on Ordinance 04-03 at their May 12, 2004 meeting and had reviewed and approved the ordinance. No comments were received at the Public Hearing. Janowiak requested clarification on the ordinance indicating portions may be too subjective. Kahl noted Attorney Vale had reviewed the ordinance. The Board discussed the ordinance and methods for enforcement. It was noted the ordinance is not meant to be a policing mechanism but rather driven by complaints. There was further discussion regarding whether all complaints would be initiated by citizens or could come from village staff (i.e. zoning administrator, police chief) Motion by Kahl, 2nd by Lueschow to approve Ordinance 04-03. Motion carried with Janowiak opposing.

ORDINANCE 04-05/AMENDING ORDINANCE 288-20 LIMITATIONS ON PARKING DURING CERTAIN TIMES: The ordinance clears up language in the ordinance to comply with current signage pertaining to hours and the area between Fifth and Sixth Avenue from Railroad Street to Second Street. Motion by Kahl, 2nd by Starz to approve Ordinance 04-05. Motion carried.

ORDINANCE 04-07/REGISTRATION SUSPENSION ADMINISTRATIVE FEE: Acting Chief Schroeder requested updating the registration suspension process for failure to pay parking citations to include a \$25.00 administrative fee. On recommendation of the Public Works/Public Safety Committee, Kahl moved, 2nd by Foreback to approve Ordinance 04-07. Motion carried.

PLAN: Myers noted the Commission will meet on 5/20/04 and agenda items will include sign ordinance and master plan in the extraterritorial jurisdiction.

LIBRARY:

RESOLUTION 04-15 IN APPRECIATION OF LIBRARIAN VIRGINIA BRYAN: Janowiak thanked Librarian, Virginia Bryan for her years of service and moved to approve Resolution 04-15, 2nd by Starz. Motion carried.

APPEARANCE BEFORE BOARD-OVERSIGHT COMMITTEE UPDATE: Marilee Steffen appeared before the Board to review recommendations of the Library Task Force Oversight Committee. She gave a brief overview of the work done by the Task Force Subcommittees and Oversight Committee. The Oversight Committee is recommending the formation of a special committee consisting of Library Board members, Town Board members and Village Board members. This committee will continue to research issues pertaining to joint Village/Town Library as well as the expansion of library facilities. The architectural feasibility study currently underway will report back to this special committee that will make a recommendation to the Village

Board on the Village Hall site. Marilee reported that the Library Board had appointed John Mulvihill and Wayne Duerst to the committee. The Town of New Glarus has appointed Mark Renner. A tentative meeting has been scheduled for 6/3/04 at 7:00 p.m. The Oversight Committee outlined the following steps in their 5/6/04 recommendations:

- Each of the respective boards appoint one or more of their members to this committee.
- Village Board and Town Board proceed with the official consideration of any necessary negotiations relative to the concept of creating a joint library.

- Oversight Committee, Site Committee, and Partnering Sub-Committee remain available to support the work of this new joint governmental committee.
- Fund-Raising Sub-Committee stands ready to act when there is a clear determination of what they are raising funds for.

There was some discussion among the Board regarding the duties of the special committee and the duties remaining with the individual governing Boards. It was noted that the special committee would perform in an advisory capacity with each individual Board retaining their specific authority. Myers noted that Village appointments to this new committee would be made at the 6/1/04 Village Board meeting.

HISTORICAL PRESERVATION: Foreback noted the Commission had a very positive meeting last week. The Commission would like to remain active and is moving forward with a review of local historic landmarks and the possibility of placing some of those on the state and national registries. The Commission is requesting possible funds in the 2005 budget process for training. They will meet again on 6/10/04.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board:

- Met today with Rev. Neilsen at Swiss Church regarding the sidewalk on 4th Avenue being obstructed with dirt. He indicated he will forward a letter to the church requesting removal of the obstruction and installation of silt fencing. Consensus of the Board was to move forward in resolving the issue prior to the festival weekend on May 28-31 noting a safety issue as well as additional dirt being washed into the stormsewer. Trustee Starz asked about various vehicles blocking sidewalks when parked in driveways being a violation of the ordinance as well. It was noted that specific instances should be addressed with the Police.
- He will attend the Chamber of Commerce meeting tomorrow with Building Inspector Bill Glenn to address the sandwich-board sign issue.
- Requested input from the Board for agenda items for the upcoming 5/27/04 joint meeting with the Town of New Glarus. The Board suggested the following items: Library, joint offices (issues and Town's expectations), proposed development and ETZ. Trustee Starz noted his hope for creating a clear agenda and clear idea of what is to be accomplished at the meeting.
- Paving on Railroad Street and 8th Street will occur on 5/24/04, and on Second Street by 5/28/04, weather permitting.

PRESIDENT'S REPORT: President Myers noted that Charles Phillipson had agreed to fill his father's unexpired term on the Board of Appeals and moved to appoint Charles Phillipson to that vacancy, 2nd by Kahl. Motion carried. Myers noted that Tourism Commission met last week and all members have agreed to continue serving on that Commission. It was requested that terms be changed from 1-year terms to 2-year terms, with half the members terms up each year. An ordinance change will be prepared for that and presented to the Board.

APPOINTMENT TO EXTRATERRITORIAL ZONING COMMITTEE: President Myers referred to a memo from Attorney Vale regarding the appointment of members to the Extraterritorial Zoning Commission noting the Village will need to appoint citizen members of it's Plan Commission. Myers will be addressing this appointment at the Plan Commission meeting on 5/20/04. Members of the Board expressed their concerns and disappointment over the Town's appointments to this Commission and hope to discuss the same with the Town at the 5/27/04 meeting.

ADJOURN: Motion by Myers at 8:55 p.m. to adjourn, 2nd by Foreback. Motion carried.

REGULAR MEETING: President Myers called the meeting to order at 7:30 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak, Steve Preston and Jeff Starz. Also present: Sue Gerber, Melissa Shaw (Post-Messenger), Renee Pierick, Pat Sellon (Monroe Times), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Foreback moved to approve the 6/1/04 agenda, 2nd by Lueschow. Motion carried.

ANNOUNCEMENT REGARDING CLOSED SESSION: President Myers announced that during the course of this meeting the Village Board will hold a closed session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session: [Negotiations with IBEW Union]

MINUTES: Myers moved for approval of the minutes for the 5/18/04 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 17865 to 17874 totaling \$139,126.59; and 17875 to 17929 totaling \$212,121.63 and payroll 1353 to 1381 in the amount of \$22,484.03, 2nd by Foreback. Motion carried.

RESOLUTION 04-16/APPOINTING PARTTIME SUMMER EMPLOYEE: On recommendation of Finance/Personnel and Public Works/Public Safety, Kahl moved, 2nd by Lueschow to approve Resolution 04-16 appointing Collin Kruse as part time summer employee with the Public Works Department. Motion carried.

ORDINANCE 04-08/TOURISM TERMS: President Myers noted the Tourism Commission had recommended this change in the length of terms from 1 year to 2 years and the members have been appointed on alternating terms beginning this year. Ordinance 04-08 amends Section 16-11(2) of the current code. Motion by Myers, 2nd by Lueschow to approve Ordinance 04-08. Motion carried.

APPLICATION FOR USE OF VILLAGE PARK/HEIDI FESTIVAL CORP. (6/25-27/04): Lueschow moved to approve use of Village Park by the Heidi Festival Corporation for June 25 through 27, 2004, 2nd by Foreback. Motion carried.

APPLICATION FOR USE OF VILLAGE PARK/GIRL SCOUT TROOP 467: Motion by Lueschow, 2nd by Preston to approve use of the volleyball courts at Village Park by Girl Scout Troop 467 on June 2, 9 and 16 from 6:30 p.m. to 7:30 p.m. Motion carried.

TEMPORARY ALCOHOL LICENSE-CHAMBER OF COMMERCE for 6/10/04: Kahl moved, 2nd by Preston to approve a Temporary Alcohol License to the New Glarus Chamber of Commerce for the New Glarus Depot on June 10, 2004 from 10:00 a.m. to 5:00 p.m.

APPLICATION FOR USE OF LOUDSPEAKERS OR AMPLIFYING DEVICES: Motion by Kahl, 2nd by Preston to approve Use of Loudspeakers or Amplifying Devices by the Chamber of Commerce for June 10, 2004 from 10:00 a.m. to 5:00 p.m. at the New Glarus Depot. Motion carried.

RESOLUTION 04-17/SUPPORT OF DOT GRANT APPLICATION: Administrator Mielke reported on a grant program that would assist with 6th Avenue traffic concerns. The grant would provide a 75 percent funding from DOT for signage, enhanced pavement markings, etc. Strand Associates will be assisting in determining the specifics. The Board discussed the use of the speedboard on 6th Avenue to reduce speed coming into the downtown area. Lueschow noted a concern over the double-parking for loading and unloading in the 6th Avenue area. That item will be placed on Public Safety/Public

Works agenda for discussion. Motion by Kahl, 2nd by Foreback to approve Resolution 04-17. Motion carried.

PLAN: Myers noted the Commission will meet on 6/3/04 to hold a Public Hearing on Ordinance 04-06 regarding ETZ Subdivision regulations. The Commission will be addressing the sign ordinance in the near future and Myers noted the Commission welcomes input from the public on that issue.

LIBRARY: Janowiak reported that to date the Library Board Chair has received 16 applications for the director's position and will begin reviewing those.

APPOINTMENT TO JOINT INTERGOVERNMENTAL LIBRARY FACILITY

COMMITTEE: Myers moved to appoint Craig Foreback and Ben Kahl as Village Board members to the Joint Intergovernmental Library Facility Committee, 2nd by Janowiak. Motion carried with Kahl abstaining. Myers requested the Committee work to bring a recommendation back to the respective Boards within 90 days in order to facilitate timing for a possible referendum with the November, 2004 election. The Board discussed the use of a facilitator for the newly formed committee and consensus was to proceed to appoint a chair for the committee from those appointed to the committee rather than use a facilitator.

FIRE DISTRICT: Preston thanked the public for their participation in the pig roast held on Monday.

HISTORICAL PRESERVATION: Foreback noted the Commission is interested in obtaining input from the Town Hall Preservation Society on Commission work. The Board requested Administrator Mielke check on the status of the portable toilet located at the Depot and when it might be removed.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board:

- Pool is scheduled to open June 7, 2004 at 4:00 p.m. and will be open from 4:00 p.m. to 8:00 p.m. each day until Friday, June 11, 2004 when it will begin regular hours. Lessons are scheduled to start June 14, 2004.
- Pool bathhouse has been repainted by pool staff-Erica Appel, Jennifer Updike and Amber Ritschard. Administrator Mielke thanked the staff for the terrific job in updating the bathhouse. Anderson Carpentry has completed his work in the bathhouse as well and it is a tremendous improvement. He noted Parks & Recreation is looking at establishing a sinking fund for future improvements of the bathhouse.
- Thanked Art Thompson for his hard work in stripping and waxing the floors in Village Hall over the weekend.
- Noted Railroad Street project is complete with the exception of the area behind the Post Office which will hopefully be completed by the end of the week. Second Street project is complete. Painting of the streets for both projects should be completed by the end of the week. He noted the entire west side of Railroad Street between 5th Avenue and 6th Avenue will be no parking and shall be marked as such.
- Work is progressing at Valle Tell and they anticipate pouring curb and gutter sometime in July. Elmer Road improvements will take place last. Preston requested that with the closing of Elmer Road for a period of time, the public be informed along with emergency personnel.

PRESIDENT'S REPORT: President Myers thanked the work crews and village personnel for their diligence in completing Railroad and Second Street projects as well as the public for their patience during the construction period. He noted he had already received many positive comments on the Railroad Street project.

APPOINTMENT TO JOINT EXTRATERRITORIAL ZONING COMMISSION: President Myers indicated he has requested the Town of New Glarus to reconsider their appointments to this Commission noting the Village is required to use citizen members of the plan commission while the Town has appointed board members. Motion by Myers, 2nd by Starz to appoint Tim Usher, Wayne Duerst and Steve Wisdom to the newly formed Joint Extraterritorial Zoning Commission. Motion carried.

CONVENE TO CLOSED SESSION UNDER 19.85(1)(e): Motion by Myers, 2nd by Kahl to convene into closed session under 19.85(1)(e) at 8:00 p.m. ROLL CALL VOTE: Myers-yes, Janowiak-yes, Foreback-yes, Starz-yes, Preston-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Myers, 2nd by Kahl to return to open session at 8:25 p.m. ROLL CALL VOTE: Myers-yes, Janowiak-yes, Foreback-yes, Starz-yes, Preston-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: Discussed status of union negotiations.

ADJOURN: Motion by Myers at 8:26 p.m. to adjourn, 2nd by Janowiak. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/15/04

REGULAR MEETING: President Myers called the meeting to order at 7:37 p.m. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak, Steve Preston and Jeff Starz. Also present: Mike Hallmann of Griffin, Kubik, Stephens & Thompson, Gof Thomson and Warren Laube of the Bank of New Glarus, Sue Gerber, Melissa Shaw (Post-Messenger), Renee Pierick, Pat Sellon (Monroe Times), Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 6/15/04 agenda, 2nd by Kahl. Motion carried.

ANNOUNCEMENT REGARDING CLOSED SESSION: President Myers announced that during the course of this meeting the Village Board will hold a closed session called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

MINUTES: Starz moved for approval of the minutes for the 6/1/04 Village Board meeting, 2nd by Foreback. Motion carried.

CLAIMS: Myers moved to approve Checks 17930-17935 totaling \$15,538.29 Checks 17936 to 17994 totaling \$46,640.03; and payroll direct deposit 1382-1412 totaling \$29,318.66, 2nd by Kahl. Motion carried.

TIF DEBT REFINANCING PROPOSAL: This comes from Finance Committee with no recommendation. Myers asked Administrator Mielke to provide an overview of the refinancing process thus far.

Mike Hallmann of GKS&T presented his Sale Report for \$1,105,000 G.O. Refunding Bonds dated June 15, 2004. He noted the bonds carry an average interest rate of 3.661% with total principal and interest payment of \$1,258,073.96 with a 5-year balloon structure.

Gof Thomson of the Bank of New Glarus indicated that he learned of the refinancing approximately one week ago. He presented his General Obligation Proposal for

\$1,105,000 G.O. Loan with an interest rate of 3.596% and total principal and interest payment of \$1,255,090.00 with a 5-year balloon structure. The Bank of New Glarus also provided an additional proposal for the borrowing of \$1,096,000 with an interest rate of 3.596% and total principal and interest payment of \$1,244,864.00.

Attorney Vale asked Mike Hallmann to update the Board on the timeline and payoff of the State Trust Fund loan. The Board discussed the necessity for paying off the State Trust Fund loan by 8/1/04 and the notice required to the State Trust Fund as well as on the Bond Anticipation Note being refinanced. The Board also discussed the use of local banks and Griffin, Kubik, Stephens & Thompson for borrowings, indicating the preference to use local banks when appropriate while keeping in mind the need for expertise in municipal financing in certain situations.

Gof Thomson (Bank of New Glarus) proposed the Village look at all debt and get proposals from several firms regarding refinancing all village debt, indicating he would put together a proposal. Preston noted that the Village had done this approximately one year ago and discovered it not to be cost effective at that time. Trustee Kahl requested any future proposals include background and experience information on the firm. Kahl stated the Finance Committee would address the refinancing issue within 60 days.

RESOLUTION 04-18/AUTHORIZING THE ISSUANCE AND SALE OF \$1,105,000 GENERAL OBLIGATION REFUNDING BONDS: Motion by Kahl, 2nd by Preston to approve Resolution 04-18 Authorizing the Issuance and Sale of \$1,105,000 General Obligation Refunding Bonds. ROLL CALL VOTE: Myers-yes; Lueschow-yes; Janowiak-yes; Starz-no; Foreback-no; Preston-yes; Kahl-yes. Motion carried.

PARKS & RECREATION:

RESOLUTION 04-16/APPOINTING PARTTIME SUMMER EMPLOYEE: Lueschow moved, 2nd by Foreback approve Resolution 04-18 adding Dan Jelle as Reserve Guard at the pool for the 2004 summer season. Motion carried.

Lueschow complimented the pool staff for the work at the bathhouse noting a big improvement. He reminded the Board to keep in mind the necessity of future major improvements at the bathhouse.

OPERATOR LICENSES TO EXPIRE 6/30/06: Motion by Kahl, 2nd by Foreback to approve operator licenses to expire 6/30/06 to the following: Ronald Schneider; Helene Schultheiss; Lori Koss; Karon Wolber; Charles Bigler; Shannon Siegenthaler; Stephanie Zweifel; Jackie Eichelkraut; Darlene Bolly; Sheri Kleeman; Terry Babler; Peggy Borucki; Ronald Pierce; Michael Flannery; Franki L. Hale; Virgil Boll. Motion carried.

ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Lueschow to approve Class A Liquor license to Hoch Enterprises, Inc. and Class B Beer/Liquor license to Andrew Ostby (Burreson's Bar & Grill), Swiss Lanes, Inc. Jimmy's Inn, Inc., Puempel's Olde Tavern, Inc., Flannery's, Inc. Motion carried. Motion by Kahl, 2nd by Janowiak to approve Class A Beer license to NGBP Mart, LLC. Motion carried. Motion by Kahl, 2nd by Foreback to approve Class B Liquor license to Robert Borucki (The New Glarus Primrose Winery). Motion carried. Motion by Kahl, 2nd by Janowiak to approve Class B Beer/Wholesale Beer to New Glarus Brewing Co. Motion carried with Preston abstaining. Motion by Kahl, 2nd by Janowiak to approve Class A Beer/Liquor license to Apple Annie, Inc. Motion carried.

MISCELLANEOUS LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Lueschow to approve the following licenses: Pool Table to Burreson's Bar & Grill, Pool Table and Bowling Lanes to Swiss Lanes, Inc. Motion carried.

CIGARETTE LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Janowiak to approve cigarette licenses to: Burreson's Bar & Grill, Puempel's Olde Tavern, NGBF Mart, LLC., Jimmy's Inn, Inc., Flannery, Inc., Swiss Lanes, Inc. Motion carried.

CONSIDERATION OF ORDINANCE 04-06/LAND DIVISION WITHIN ETZ: Myers noted a public hearing was held before the Plan Commission on this ordinance and the Plan Commission is recommending approval. Janowiak moved, 2nd by Myers to approve Ordinance 04-06. Motion carried.

LIBRARY: Janowiak reported the Library Board had received 26 applications for the director position and are planning to conduct interview by the end of the month. Janowiak requested Myers to update the Board on his conversation with the Library Board regarding the Green County funding. The Board discussed the various funding options and comparisons including circulation and per capita rates.

Foreback updated the Board on the progress of the Library Intergovernmental Committee noting they will be meeting every two weeks in an attempt to prepare for a possible November referendum.

FIRE DISTRICT: Update on upcoming event for 7/31/04.

HISTORICAL PRESERVATION: Foreback reported this Commission met last week and had inviting someone from the Town Hall Preservation Society to appear in hopes of gaining some input about their progress at the Town Hall; however, no one appeared. Myers asked about the Port-a-Potty located in the terrace area at the Town Hall building and was informed that to date the Village has been unable to locate who it belongs to. The Board requested the unit be moved back to the Village Shop area until ownership could be ascertained.

Foreback reported the Historic Commission was working on obtaining the publications that are being prepared for the Walking Tours and hoped to have those available soon. They also listened to Rick Bernstein of the Wisconsin State Historical Society who provided ideas regarding grants and tax credits available.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board:

- Auditing proposals were mailed out yesterday
- Paving behind the Post Office should occur Wednesday or Thursday
- Tree grate on 1st Street was broken during the Polka Fest as a result of the truck servicing the port-a-potty driving over it. The estimate for repairs has been forwarded to the company. Myers requested discussion of permanent tent designation on 4th Avenue be included on the July Public Safety/Public Works agenda
- Commended Erica Appel and Steph Zweifel for the terrific jobs they have done in preparing the pool for the season and organizing the swim lessons
- Noted the pool inspection had been conducted yesterday and there were only two minor issues – painting a depth marking and installing a sign
- Electric Utility has been awarded the Safety Award from MEUW for the second consecutive year
- Provided a press release from Senator Mary Panzer regarding TABOR

PRESIDENT'S REPORT:

APPOINTMENT TO BOARD OF APPEALS: Myers moved to appoint Denny Blumer to the Board of Appeals, with his term expiring in 2007, 2nd by Kahl. Motion carried. Myers noted that Robert Talarczyk recently moved from the Village and his position on the Board of Appeals will need to be filled.

CONVENE TO CLOSED SESSION UNDER 19.85(1)(g): Motion by Kahl, 2nd by Myers to convene into closed session under 19.85(1)(g) at 8:45 p.m. ROLL CALL VOTE:

Myers-yes, Lueschow-yes, Janowiak-yes, Starz-yes, Foreback-yes, Preston-yes, and Kahl-yes. Motion carried.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Myers, 2nd by Kahl to return to open session at 9:06 p.m. ROLL CALL VOTE: Myers-yes, Lueschow-yes, Janowiak-yes, Starz-yes, Foreback-yes, Preston-yes, and Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: No action taken by the Board.

ADJOURN: Motion by Myers at 9:10 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/6/04

REGULAR MEETING: President Myers called the meeting to order at 7:32 p.m. **PRESENT:** Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, and Steve Preston. **ABSENT:** Suzi Janowiak and Jeff Starz. Also present: Darrel Weber, Kent Anderson, Lindsay Wettach, Rich Westgard (General Communications), Sue Gerber, Pat Sellon (Monroe Times), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 7/6/04 agenda, omitting the closed session, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 6/15/04 Village Board meeting, 2nd by Lueschow. Motion carried.

CLAIMS: Myers moved for approval of Checks 17995 to 18013 totaling \$9,531.32; and 18014 to 18086 totaling \$322,113.79 and payroll 1413 to 1449 in the amount of \$25,795.63, 2nd by Kahl. Motion carried.

CONSIDERATION OF CONTRIBUTION TO CHAMBER HOLIDAY DECORATIONS: Myers brought the Board up to date on the recommendation of the Finance Committee for a matching contribution of up to \$1,500.00 toward the Holiday Decorations recently purchased by the Chamber. Administrator Mielke noted the funds would come from the general fund. There was a brief discussion regarding the history of previous decorations and who normally pays for holiday decorations in a community. Sue Gerber indicated she felt that since the request for donations had already been made of village residents through mailings in the utility bills and bank statements, the donation by the village constituted a "forced donation". There was a brief discussion between members of the audience with a motion by Kahl to close discussion and bring the issue back to committee (board), 2nd by Preston. Motion carried. Kahl asked about the village's history of contributions to the Chamber and Administrator Mielke noted that prior to the room tax, the village made an annual contribution. Kahl moved, 2nd by Preston to approve the matching contribution to a maximum of \$1,500. Motion carried.

CONSIDERATION OF PROPERTY REVALUATION PROPOSAL: Based on recommendation of the finance committee, Myers moved to approve a revaluation contract with Gardiner Appraisal in the amount of \$26,000 to begin in 2005 and be completed in 2006, 2nd by Kahl. Motion carried.

PARKS & RECREATION

WATER MANAGEMENT PROGRAM: Lueschow updated the Board on the Park's approval of a contract with Carrico Aquatic Resources, Inc. to provide pool chemicals and consulting services noting the price is basically the same as what the village is currently paying for chemicals.

Lueschow reported that the Parks & Recreation Committee is currently looking at developing a skating pond at the pond on the corner of Hwy. 69 and Cty. W.

PUBLIC SAFETY/PUBLIC WORKS

TEMPORARY ALCOHOL LICENSE-NEW GLARUS FIRE DEPT: Motion by Kahl, 2nd by Myers to approve a Temporary Alcohol Beverage License to the New Glarus Fire Department for 7/31/04. Motion carried.

APPLICATION FOR USE OF LOUDSPEAKER OR AMPLIFYING DEVICE-NEW GLARUS FIRE DEPT.: Motion by Kahl, 2nd by Myers to approve Use of Loudspeaker or Amplifying Device by the New Glarus Fire Department for 7/31/04. Motion carried.

STREET USE PERMIT-NEW GLARUS FIRE DEPT.: Motion by Kahl, 2nd by Foreback to approve a Street Use Permit to the New Glarus Fire Department for 7/30/04 to 8/1/04 on 4th Avenue between 2nd Street and 3rd Street (with 3rd Street being open to traffic). Motion carried.

OPERATOR LICENSE: Motion by Kahl, 2nd by Foreback to approve an operator license to Shazia Ansari to expire 6/30/06. Motion carried.

RESOLUTION 04-19/HAZARD MITIGATION POLICY: Kent Anderson provided the Board with an All-Hazards Mitigation Plan Summary. He indicated the Plan had been prepared for Green County with a grant through Green County Emergency Management and that each municipality needs to have a plan in place in order to receive funds for mitigation. He noted the prime considerations for the Village of New Glarus include a review of current codes in light of mitigation concerns, a review and possible revision of the New Glarus Emergency Management Plan, and a review and possible revision of current flood maps with associated flood mitigation efforts. The proposed plan has been approved by municipalities within Green County and is currently under review by the State. Preston moved to accept the Hazard Mitigation Plan, 2nd by Kahl. Motion carried. Motion by Kahl, 2nd by Myers. Motion carried.

LEASE AGREEMENT WITH GREEN COUNTY SHERIFF DEPT. FOR

COMMUNICATION TOWER SITE: Rich Westgard with General Communications reviewed with the Board the site plan for the radio tower being proposed by Green County to assist the Green County Communications Center. Westgard reported the building will most likely begin within the next two weeks, and the self-supporting tower will be 140' in height and will not require painting or lights. Kahl asked about frequency concerns with the two cellular towers on either side. Westgard indicated the frequencies were different and there are no concerns regarding the frequency.

Kahl requested two changes to the License for Tower Placement as drafted by Green County. In paragraph 1, add "or other governmental organization" after the Department of Natural Resources. In paragraph 8, include language to provide a right of first refusal by the Village at termination of the license. Motion by Kahl, 2nd by Foreback to approve the License for Tower Placement including the two above referenced changes. Motion carried.

PLAN

RESOLUTION 04-20/SIGN APPLICATION MORATORIUM: President Myers noted the moratorium was reviewed by the Plan Commission at their 6/24/04 meeting in light of the ongoing review of the sign ordinance. The Resolution has been reviewed with Attorney Vale as an option to provide time to re-work the current ordinance. Motion by Myers, 2nd by Preston to approve Resolution 04-20. Motion carried.

SITE PLAN APPROVAL-HOESLY MEATS: Upon recommendation of the Plan Commission, Preston moved to approve the site plan of Hoesly Meats, 2nd by Kahl. Motion carried. The site plan is for a 20 x 36 foot expansion to the south of the current building for a freezer unit. [Trustee Preston left the meeting at 8:00 p.m.]

LIBRARY

DISCUSSION: DRAFT WORDING OF NOVEMBER REFERENDUM QUESTION:

Trustee Foreback reported on the draft of referendum wording for both the Village and the Town of New Glarus regarding the creation of a joint library. The referendum is being proposed for the November 2, 2004 election. Kahl noted the referendum is contingent on approval of both the Village and the Town residents as well as approval from the County as it pertains to County funding. Consideration of the referendum wording will appear on the 7/20/04 Board agenda.

DISCUSSION: DRAFT JOINT LIBRARY AGREEMENT DOCUMENT:

Trustee Foreback noted the committee is continuing work on the joint library agreement and hopes to finalize the same at their 7/15/04 meeting and bring to the Village Board on 7/20/04.

TREE BOARD: Next meeting will be 7/13/04 at 6:45 a.m. Kahl requested the tree board discuss the dead trees in the terrace areas and Lueschow noted the board is currently working on a grant to assist with that project.

CLERK'S REPORT: Clerk Erb reported that Deputy Clerk Roesslein will be attending the Clerk's Completion portion of training at UW Green Bay next week, having completed the Treasurer's Institute last year. The TID#2 refinancing proceeds were received today and the pay-offs of the various loans will occur this month.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board:

- ALLIANT ENERGY WHOLESALE RATE CASE – Alliant Energy will be filing for a rate increase for wholesale customers at the end of July or early August. It is anticipated the increase will be approximately 14 percent and will be effective 1/1/05. The increase will be passed through to village customers on the fuel adjustment. MEUW will review the rate filing. President Myers questioned the gap between what village customers will be paying as compared to Alliant customers. Administrator Mielke indicated a rate comparison will be prepared.

PRESIDENT'S REPORT: Myers indicated that Merton Colney had resigned as first alternate to the Board of Appeals and he will be looking for someone interested in completing that term.

APPOINTMENT TO BOARD OF APPEALS: Myers moved to appoint Steve Wisdom to the Board of Appeals to replace Robert Talarczyk whose term expires in 2005, 2nd by Lueschow. Motion carried.

APPOINTMENT OF CHAIR TO BOARD OF APPEALS: Motion by Myers, 2nd by Kahl to approve Charles Phillipson as chair to the Board of Appeals. Motion carried.

ADJOURN: Motion by Myers at 8:15 p.m. to adjourn, 2nd by Kahl. Motion carried.

REGULAR MEETING: President Myers called the meeting to order at 7:45 p.m.
PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Craig Foreback, Suzi Janowiak, Jeff Starz and Steve Preston. Also present: Pat Sellon (Monroe Times), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 8/3/04 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 7/20/04 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 18153 to 18159 totaling \$181,544.33; and 18160 to 18205 totaling \$171,512.46 and payroll 1486 to 1526 in the amount of \$26,734.21, 2nd by Lueschow. Motion carried.

PARKS & RECREATION:

APPLICATION FOR PARK USE-SMALL WORLD DAY CARE FOR VILLAGE PARK ON 8-18-04: and APPLICATION FOR PARK USE-NEW GLARUS VISIONS FOR VILLAGE PARK ON 9-5-04: Motion by Lueschow, 2nd by Kahl to approve Park Use of Village Park for Small World Day Care on 8-18-04 and use of Village Park on 9-5-04 to New Glarus Visions. Motion carried.

PUBLIC SAFETY/PUBLIC WORKS

RESOLUTION 04-24/APPOINTING JEFF STURDEVANT OFFICER-IN-CHARGE: Kahl read Resolution 04-24, adding to the original draft the following "This officer-in-charge position held by Jeff Sturdevant shall be reviewed in 60 days for possible promotion to Sergeant. Motion by Kahl, 2nd by Myers, to approve Resolution 04-24 with the added language. Motion carried.

PLAN: Myers reminded the Board of the joint meeting with the Town of New Glarus on 8/26/04. He then updated the Board on the work of Attorney Bechler noting the Attorney is preparing an outline for an RFP (Request for Proposal) for firms to assist with the development of a Master Plan for the Village. Attorney Bechler also informed President Myers that the newly developed ETZ Commission will not need to review the newly proposed development in the Town of New Glarus, but issues of that type will be addressed with a new Master Plan.

LIBRARY: Janowiak reported that the Library Board has appointed Denise Anton Wright as the new Library Director. She will begin her duties on 8/26/04.

RECONSIDERATION RESOLUTION 04-23/NOVEMBER JOINT LIBRARY REFERENDUM QUESTION and DISCUSSION: DRAFT JOINT LIBRARY AGREEMENT DOCUMENT: Trustee Kahl moved to table to the 8/17/04 meeting to address some additional issues, 2nd by Janowiak. Motion carried.

CLERK'S REPORT: Clerk Erb reported on the new requirements for administration of elections, including the Chief Election Official training. The Village must have one certified election workers at the polling place at all times beginning with the November, 2004 election. Training is scheduled for two poll workers and the Village Clerk in August. Any additional poll workers will cost \$50.00 each for training. The Clerk also updated the Board on the Help America Vote Act of 2002, noting the purpose of this Act is to provide assistance for the disabled voter to cast their ballot privately and independently. The State must implement this Act by January 1, 2006. The State Elections Board is currently advising municipalities to budget \$4,000.00 per polling place to cover the potentially necessary equipment.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board: [Trustee Preston left the meeting at 8:05 p.m. in response to a fire call]

- UPDATE HIGHWAY 69 SURFACING PROJECT – The project is scheduled for 2006 from the Dane County line to just south of Monticello. He noted the State currently plans to add a paved full shoulder from Culvers to just north of Hwy. W as well as adding a thru land and passing lane at the Industrial Drive intersection. The State has advised that they will not consider a round-about at the intersection of Hwy. 39 and 69, but will investigate a dedicated left turn lane, thru lane and right turn lane for southbound traffic. The project will require the detour of traffic, but at this time there is no specific timeline for the project. Trustee Kahl requested Administrator Mielke obtain written notification from the State relating to the round-about.
- UPDATE PEDESTRIAN YIELD SIGNS-6th AVENUE -- The WI DOT has advised that they plan to have specifications and standards in place by early 2005 regarding the yield signs that can be installed in the center of the roadway. He also reminded the Board that the Village did submit a grant application for addressing safety concerns at that intersection and should learn if the grant was awarded some time this month. Trustee Kahl asked the issue be placed on the next Public Works/Public Safety Agenda with price quotes on the yield signs. There was a brief discussion regarding the parking areas located at that intersection.
- Reminded Board of the special meeting with the Town Board and Library Board on 8/12/04 to review the architect's recommendations.

PRESIDENT'S REPORT:

President Myers requested the Clerk prepare a memo for his signature pertaining to open meeting laws and walking quorums for the Board.

ADJOURN: Motion by Myers at 8:10 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/26/04

REGULAR MEETING: President Pro-Tem Steve Preston called the meeting to order at 6:45 p.m. PRESENT: Ben Kahl, Lloyd Lueschow, Steve Preston, Craig Foreback and Jeff Starz. Suzi Janowiak joined meeting at 6:50 p.m. ABSENT: Tom Myers. Others: Administrator Jim Mielke, Library Director Denise Wright, John Mulvihill, and Deputy Clerk Barb Roesslein. Wayne Duerst and Mark Renner joined meeting at 6:52 p.m. Ken McKenzie joined meeting at 6:55 p.m. Sherry Wilde joined meeting at 7:00 p.m.

AGENDA: Preston moved to approve the 8/26/04 agenda, 2nd by Lueschow. Motion carried.

RESOLUTION 04-23/NOVEMBER JOINT LIBRARY REFERENDUM QUESTION:

Foreback informed the Board that the Joint Library Intergovernmental Committee met on Monday, August 24th to review the concerns addressed at the Village Board meeting of 8/17/04. He noted language was added to indicate that the referendum shall be binding upon an executed "Intergovernmental Agreement Creating a Joint Library". The language was added to lock the proposed referendum to the agreement. The Board discussed the use of equalized value to determine the amount of funding and if the new language would allow for adjustments or is funding locked in on one rate.

Kahl moved to recess meeting at 7:03 p.m. to conduct the scheduled Village Board/Town Board meeting, 2nd by Starz. Motion carried.

Preston moved to reconvene at 8:17 p.m., 2nd by Kahl. Motion carried.

The Board continued discussion on how concerns could be addressed within the agreement and the possibility of setting a time limit on the funding commitment for review by both boards. Lueschow expressed concern that the agreement would not have any authority. Consensus of the Board is to obtain a legal opinion from Attorney Vale to determine if the terms of the "Intergovernmental Agreement Creating a Joint Library" would supercede the terms of the Resolution, specifically the reference to the rate of \$1.22 per \$1,000.00 of equalized valuation.

Motion by Preston to reconsider Resolution 04-23, 2nd by Kahl. Motion carried.

Motion by Preston, second by Lueschow to adopt Resolution 04-23 contingent on favorable Legal Opinion indicating that the terms outlined in the "Intergovernmental Agreement Creating a Joint Library" would supercede future funding commitments referenced in the Resolution. Motion carried.

ADJOURN: Motion by Preston at 8:40 p.m. to adjourn, 2nd by Kahl. Motion carried.

Barbara Roesslein, Deputy Clerk

VILLAGE OF NEW GLARUS
SP. MEETING VILLAGE BOARD/VILLAGE PLAN COMMISSION
TOWN BOARD/TOWN PLAN COMMISSION
8/26/04

APPROVAL OF AGENDA: Town Chairman Mark Renner called meeting to order at 7:04 p.m. Present – Steve Preston, Ben Kahl, Lloyd Lueschow, Craig Foreback, Jeff Starz, Suzi Janowiak, and Wayne Duerst. Steve Wisdom joined meeting at 7:20 p.m. Absent – Tom Myers, Tim Usher, Roy Kempfer, and Art Thompson. Town Board/Town Plan Commission – Mark Renner, Ken McKenzie and Sherry Wilde. Others - Library Director Denise Anton Wright, John Mulvihill, Village Administrator Jim Mielke, and Deputy Clerk Barb Roesslein.

APPROVAL OF MINUTES

Lloyd Lueschow moved to approve the minutes of 2/26/04, 2nd by Ben Kahl. Motion carried. Suzi Janowiak moved to approve the minutes of 5/27/04, 2nd by Ben Kahl. Motion carried.

DISCUSSION: ETZ PLAT REVIEW – VILLAGE

Chairman Renner stated that he had requested this agenda item with a presentation from the Village on the progress of the ETZ for clarification purposes. Chairman Renner asked if the Village had any contact from the Town of Exeter regarding their appointment of members to the ETZ Committee. Village Administrator Mielke responded that the Village hasn't received any correspondence from the Town of Exeter. Chairman Renner requested that the Village contact the Town of Exeter, stating that he believed State Statues outline steps that can be taken to pursue the Town of Exeter in complying with the requirement of appointing members to the ETZ Committee. Village Administrator Mielke will contact Village Attorney Vale for guidance on how to proceed with the request.

Village Administrator Mielke gave an overview on the two ordinances adopted by the Village in June regarding the ETZ, which were the Interim Zoning Ordinance for the formation of a joint extraterritorial zoning committee and the amendment to the subdivision code regarding land divisions within the extraterritorial. Chairman Renner

expressed that the time frame of two years that applies to the ETZ be utilized completely and that the Village keeps things moving. Chairman Renner noted that a 20-lot subdivision on Durst Valley had been approved prior to the amending of the Village's subdivision code, but hasn't been improved on at this time. He stated that this subdivision would not be subject to the ETZ or the amendment. Attorney Vale will be contacted for clarification on what would be applicable to this subdivision. The Village requested the Town supply the Village with documentation related to this subdivision.

DISCUSSION: TOWN PARKS COMMISSION:

Chairman Renner reported that the Town has formed a Town Parks Commission, which has met twice to date. The Commission has been instructed to develop a Master Park Plan to not only include playing fields, but park activities within the Town. They have also been instructed to contact the Village when the Commission is ready, which is anticipated as early as year-end or the beginning of 2005. Lueschow hoped that the planning for playing fields is not discouraged. That joint planning of playing fields would benefit both the Village and Town financially.

DISCUSSION: JOINT LIBRARY REFERENDUM QUESTION:

Chairman Renner stated that the Town had passed a resolution for the submission of the Joint Library Referendum Question. He also noted that the Town Board was not meeting until September 7th and would be unable to meeting before then to make any changes to the referendum question. Discussion followed regarding the use of equalized value instead of assessed value to determine the amount of funding and that changing the commitment of the funding would have to go through another referendum. Also discussed if the November 2nd election was the right time for the referendum or should it be deferred

Joint Village Board/Village Plan Commission and Town Board/Town Plan Commission
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to the April 2005 election. Chairman Renner expressed disappointment that the Village was still indecisive at this late date. Preston commented that the Village would like to be consistent with the Town regarding the language of the referendum question, but that the Village also needs to feel comfortable with the end result.

SHARED OFFICE SPACE/STAFFING EXPECTATIONS:

It was decided to defer this matter based on the presentation of the architectural review of the Village Hall and until the Village Board can make a decision on the building.

PUBLIC COMMENT:

John Mulvihill addressed the Boards regarding the Joint Library Referendum Question. The use of equalized value to determine the commitment of funding was discussed further. Preston stated that his intention is for the funding to be fair, and that both the Village and Town be protected. He also noted that there needs to be flexibility in the event of future action by the State of Wisconsin regarding levy or spending caps.

FUTURE MEEETING DATE SCHEDULE:

Next meeting date was set for January 27, 2005 at 7:00 p.m. to be held at the Town of New Glarus' office.

ADJOURNMENT: Motion by McKenzie at 8:17 p.m. to adjourn, 2nd by Kahl. Motion carried.

Barbara Roesslein, Deputy Clerk

REGULAR MEETING: President Myers called the meeting to order at 7:30 p.m.
PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Steve Preston, Suzi Janowiak and Jeff Starz. **ABSENT:** Lloyd Lueschow. Also present: Pat Sellon (Monroe Times), Sue Moen (Post-Messenger), Karen Allbaugh, Marilee Steffen, Denise Anton Wright, Wayne Duerst, Axel Swanson, Arlene Swanson, Barb Anderson, Jane Martinson, Darrel Weber, Randy Landphier, Jackie Heinen, Anna Schramke (Green County Development Corporation), Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 9/7/04 agenda, moving item 8.A. to following approval of the minutes, 2nd by Janowiak. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 8/17/04 Village Board meeting, 2nd by Kahl. Motion carried.

ACCEPTANCE OF AMERICAN FLAG: President Myers read the Certificate of Appreciation for Support and presentation of flag received from the 330th Military Police Detachment (Chief Allbaugh's unit) serving in Mosul, Iraq with Operation Iraqi Freedom. Chief Allbaugh's wife, Karen was present to observe the presentation. The flag, certification and photo of the unit will be on display in the front lobby of Village Hall. President Myers thanked Karen, and all military families for their service to our Country, and hopes Steve will return soon.

APPEARANCE-GREEN COUNTY DEVELOPMENT CORPORATION: Anna Schramke, Executive Director with Green County Development Corporation presented a 2004 Mid-year Report outlining the various projects GCDC is working on. She specifically noted assistance provided to LSI in the form of Ag Development Zone Tax Credits. Administrator Mielke noted that historically the Village had provided approximately \$5,500 annually toward GCDC.

CLAIMS: Motion by Myers to approve Checks 18263 to 18278 totaling \$101,485.60; and 18279 to 18349 totaling \$93,202.50 and payroll 1565 to 1640 in the amount of \$46,708.38, 2nd by Foreback. Motion carried

AUDIT PROPOSALS: Myers updated the Board on the audit proposal process indicating that the Finance Committee is recommending a proposal from Schenk Government & Not for Profit Solutions from Green Bay, with the staff recommending remaining with the current audit firm, Virchow Krause of Madison. He noted the Schenk proposal provided an estimated savings of approximately \$11,000.00 over a 5-year period and lower cost on PSC rate cases. Administrator Mielke reviewed the staff's position for retaining Virchow Krause and requested if the Board chose to accept the proposal of Schenk, to possible go with a 3-year contract with an option on years 4 and 5. Motion by Foreback, 2nd by Starz to accept the contract with Schenk for 5 years. Motion carried with Preston opposing.

AUTHORIZATION TO FILL PUBLIC WORKS VACANCY/CREATE PART-TIME POSITION: Myers announced that Public Works Director, Art Thompson is planning to retire at year-end. Finance/Personnel Committee met earlier and recommends moving forward with the following possibility in order to prepare the budget: posting internally for the Public Works Director position, advertising for a Laborer 1 position. The Laborer 1 position would allocate time between Public Works, WWTP and Light & Water. Janowiak expressed concern over whether this position would be necessary. Administrator Mielke noted it is anticipated there could be another retirement within the Public Works Department within the next couple years. Board discussed whether it was appropriate to take action prior to receiving the actual retirement notice. Motion by Preston, 2nd by Kahl to table and calculate the 2005 Budget using both options. Motion carried.

PLAN: Myers noted the 9/23/04 meeting is being rescheduled and a definite date has not yet been set.

CONSIDERATION OF SITE PLAN APPROVAL-NEW GLARUS EMS: Upon recommendation of Plan Commission, Kahl moved to approve, 2nd by Myers. Motion carried.

CONSIDERATION OF LAND DIVISION APPLICATION-LESTER KLITZKE: The Board reviewed the application being recommended by the Plan Commission. Starz asked if it mattered what ultimately got built on this property under this division. Myers noted this application is strictly for the land split. It was noted that duplex units are a permitted use under the Residential (R-1) zoning. Janowiak expressed a concern over parking along the private drive and requested it be posted and enforced with no parking. Jackie Heinen of RE/MAX provided a revised survey dated 9/7/04 indicating the 25-foot driveway access and easements along the drive as requested by the Plan Commission. Motion by Myers to approve using the revising 9/7/04 survey, including easements, with no parking signs posted and enforced by the Village on the private drive, 2nd by Starz. Motion carried.

LIBRARY: Janowiak reporting the annual book sale netted approximately \$2,000.00.
RESOLUTION 04-26 EXEMPTING COUNTY LIBRARY TAX: Janowiak reported this Resolution is done annually to exempt the Village from paying County Library tax, as Library levy is included as part of the Village mill rate. Janowiak moved to approve Resolution 04-26, 2nd by Starz. Motion carried.

RESOLUTION 04-23/JOINT LIBRARY REFERENDUM QUESTION:

Trustee Foreback updated the Board on his conversation with Town Chair Renner noting the Town Board is indicating they are uncomfortable with the language change made by the Village Board at their 8/26/04 meeting and are not planning to move forward with the referendum question for the November ballot. Myers asked Attorney Vale if it would be necessary for the Village Board to take action tonight as he understood the Town Board was also meeting tonight and he would prefer to see what action the Town Board took before moving forward. Attorney Vale indicated the action to remove the referendum question from the ballot could wait until the next meeting. Foreback noted he felt appropriate action by the Village Board would be to remove the question from the ballot if the Town decides not to proceed.

Myers thanked the members of the Joint Intergovernmental Committee for their hard work. The Board discussed options moving forward and whether there was a possibility to continue working with the Town on a joint library, and whether the Intergovernmental Committee would meet again. At this point, no future meetings have been scheduled or planned until learning the Town's position. Kahl moved, 2nd by Starz to table until a firm commitment has been received from the Town. Motion carried.

LIBRARY EXPANSION AT VILLAGE HALL: President Myers asked the Board if there is an interest in moving forward with the library expansion even if the joint district is not formed. He feels the Board need to decide whether to move forward or not. He noted some options being village services moving to another building and leaving Village Hall for library renovation with the cost to come from library donations, understanding there would be a budget increase for annual maintenance and for a building for village services. Trustee Kahl noted the importance of a referendum to gain public (taxpayer)

input before any changes are made. Members of the Board expressed their support for an expanded facility as well as the importance of determining funding options for an expansion. The Board discussed moving forward with a referendum for April regarding library expansion as well as moving forward in obtaining cost estimates for the various expansion options, providing costs and estimated tax increases.

Motion by Myers, 2nd by Janowiak to move forward with an April referendum and set up a committee to draft referendum language. Motion carried.

PRUNING/HAZARD TREE REMOVAL CONTRACT: Administrator Mielke reported four bids had been received and the recommendation from the Tree Board is to accept a bid of \$7,753.00 from S&S Underground for tree removal and of \$3,495.00 from Boley Tree Service for tree pruning. He noted Whitney Tree Service was low bid on the tree pruning, but declined the pruning portion of the contract if not awarded the entire contract (removal and pruning). Attorney Vale's recommendation is to proceed to the next low bid (Boley Tree Service). Administrator Mielke noted the Village is receiving a \$5,000 grant from the WI DNR for this project. Motion by Preston to accept the recommendation of the Tree Board, 2nd by Foreback. Motion carried.

CLERK'S REPORT: Clerk Erb provided information to the Board regarding Open Meetings Law and the Agenda outline noting general items will be eliminated from the agenda outline if there is no specific item to be discussed or considered. She advised the Board of the schedule for preparation of the agenda and timetable for board members to add items.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- A successful pool season ended on August 29, 2004. He thanked the pool staff for an outstanding job. A pool survey was mailed out to all season pass holders and it is hoped results will be available for the next Parks meeting.
- Budget meeting dates have been tentatively set for 10/6/04 and 10/7/04.
- Asked if there were Board members interested in attending the 1st Annual Green County Local Government Forum on 9/29/04 in Albany. He and President Myers will attend.
- He will be attending the MEUW Director's meeting on Friday, 9/10/04.
- He and Clerk Erb will be attending Local Budget & Finance Workshop in Platteville on 9/16/04.

ADJOURN: Motion by Myers at 9:10 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/21/04

REGULAR MEETING: President Myers called the meeting to order at 7:30 p.m.
PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Steve Preston, Lloyd Lueschow, Suzi Janowiak and Jeff Starz. Also present: Pat Sellon (Monroe Times), Fred Ryser, Ron Pierce, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 9/21/04 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 8/26/04 Special Meeting and the 9/7/04 regular Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Motion by Myers to approve Checks 18350 to 18355 totaling \$2,262.37 Checks 18356 to 18406 totaling \$89,292.92; and payroll direct deposit 1641 to 1668 totaling \$21,718.37, 2nd by Kahl. Motion carried.

PARK USE VETERAN'S MEMORIAL PARK BY NEW GLARUS FFA: Motion by Lueschow, 2nd by Myers to approve use of Veteran's Memorial Park on 10/9/04 from noon to 8:00 p.m. by the New Glarus F.F.A. Alumni for a fish boil, with the stipulation that the burn site be returned to original condition. Motion carried.

2004 POOL OPERATIONS: Lueschow reviewed the 2004 Pool Operations Report noting an increase in the total season pass revenue, but a decrease in the daily pass revenue. The Committee felt this was due to the summer weather being cooler and wetter than normal. The total net receipts was down approximately \$2,000.00 with the net operational loss approximately \$450.00 more than 2003. [\$17,508 compared to \$17,058]

POOL PATRON SURVEY: The Committee reported a 15% return rate on the Pool Patron surveys, noting they will be addressing the various issues at future meetings.

Lueschow reported the Parks & Recreation Committee is recommending using the additional income from the shared summer school program with the School District to cement the area beneath the bleachers and into the dug-outs at Veteran's Park. President Myers requested the Parks Committee investigate the purchase of a net backdrop for Glarner Park citing safety issues.

STREET USE w/TENT- OCTOBERFEST: President Myers requested a brief discussion as a result of the Public Forum held 9/14/04 regarding tent location indicating that until the issues presented at that Forum have been addressed, the Board should refrain from approving applications for that area. He noted the Oktoberfest tent was located on 4th Avenue last year. Trustee Kahl indicated Public Works/Public Safety is recommending approval of the First Street location based on the application received. Motion by Kahl, 2nd by Janowiak to approve Application for Street Use on First Street. Further discussion took place with Ron Pierce representing the New Glarus Chamber and his business noting the Chamber had voted on the First Street location with the intent to allow open intoxicants in the area between OttHaus on 2nd Street and Puempels on 6th Avenue. He asked why the open intoxicants needed to be restricted to the tent if the street is blocked off, noting it would be detrimental to his business. Fred Ryser of Sportsman's Bar also spoke indicating the tent location in front of his business, without allowing the open intoxicants, is detrimental to his business as well, and requested if the tent location remains on First Street it be moved to butt up to Highway 39. Original motion was amended by Kahl, 2nd by Janowiak to approve Street Use for the Tent on October 8-10, 2004 on First Street with the tent to be located abutting Highway 39. Motion carried.

TEMPORARY CLASS B ALCOHOL LICENSE-CHAMBER OF COMMERCE FOR OCTOBERFEST: Recommendation of the Public Works/Public Safety Committee in conjunction with the Police Department is approval for open intoxicants in the tent only since this event is more of an evening event and will be harder to regulate. Ron Pierce spoke in favor of allowing the open intoxicants as requested on the original application. Motion by Kahl, 2nd by Foreback to approve the Temporary Alcohol License, in the tent only, to New Glarus Chamber of Commerce for October 8-10, 2004. Motion carried.

OPERATOR LICENSE TO EXPIRE 6/30/06: Motion by Kahl to approve Operator License to Expire 6/30/06 to Michael Kail and Jeremy Bigler, 2nd by Lueschow. Motion carried.

RESOLUTION 04-28/FULLTIME OFFICER: Kahl noted that the Committee had received many good applicants for the positions and have selected Amy Miesen. Kahl moved, 2nd by Myers to approve Resolution 04-28 appointing Amy Miesen as Police Officer. Motion carried.

ELECTRIC UTILITY RATE CASE FILING: The rate case has been revised and is currently requesting an 8% increase with an expected implementation date of 1/1/05.

The PSC will hold the required Public Hearing at Village Hall. Administrator Mielke noted that even with the potential 8% increase, the Village's residential electric rates are 24% less than Alliant's residential rates. Motion by Kahl, 2nd by Preston to authorize Virchow Krause to submit the electric rate case to the PSC. Motion carried.

TRASH/RECYCLE CONTRACT PROPOSALS: Administrator Mielke updated the Board on the progress of contract preparations with Green Valley Disposal for garbage/recycle pickup. The final contract will be presented to the Village Board once it has been reviewed by Attorney Vale. The estimated savings with Green Valley Disposal is \$40,000.00 over a five-year period.

LEAF BURNING SCHEDULE/PERMIT FEE: Public Works Committee is recommending allowing burning to occur with a permit, based on the same schedule as last year. The notice for the paper was reviewed and revised to include a start time for the burning of 1:00 p.m. The Committee is also recommending the permit include a \$10.00 fee. Motion by Kahl, 2nd by Preston to approve leaf burning by permit within the stated days/hours and a \$10.00 charge for the permit. Motion carried with Foreback opposing. Board discussed enforcement of the burning hours and requested those times be enforced.

RESOLUTION 04-27/PUBLIC POWER WEEK: Public Power Week will be held October 3-9, 2004 and the New Glarus Light & Water will be participating with a give-a-way item for their customers. Motion by Kahl, 2nd by Preston to approve Resolution 04-27 Proclaiming October 3-9, 2004 Public Power Week. Motion carried.

9/14/04 PUBLIC FORUM: The Board had a brief discussion on the results of the 9/14/04 Public Forum held regarding First Street and noted further discussion will take place in future Public Works/Public Safety meetings.

PLAN: Myers noted the 9/23/04 meeting has been rescheduled to 10/7/04 and the regular October meeting will remain on 10/28/04. He noted Wayne Duerst attended the Smart Growth meeting held 9/20/04.

RESOLUTION 04-25/APPRECIATION FOR JOHN MULVIHILL: Trustee Janowiak read the Resolution to the Board and personally thanked John Mulvihill for his service. She noted there is now a vacancy on the Library Board. Motion by Janowiak, 2nd by Myers to approve Resolution 04-25. Motion carried.

Janowiak noted the Library Board is working on the 2005 Budget and anticipates completion at their 10/11/04 meeting. She indicated Town Chair Renner appeared at their 9/14/04 meeting and expressed a willingness to keep the joint intergovernmental library process moving forward.

RESOLUTION 04-23/LIBRARY REFERENDUM: Motion by Myers, 2nd by Lueschow to rescind approval of Resolution 04-23 Authorizing Library Referendum language for the November ballot. Motion carried with Kahl and Starz opposing. Kahl and Starz indicated they believe the Village worked in good faith on this issue and the referendum vote would provide good public input.

CLERK'S REPORT: Clerk Erb requested the Board change the November 2, 2004 meeting date to November 9, 2004 as a result of the November General Election being held on the 2nd. Consensus of the Board to change the November 2nd meeting to November 9th.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:
2005 BUDGET: Administrator Mielke distributed a draft of the 2005 Budget noting the capital budget includes all requests by Committees/Departments. A Special Budget meeting is scheduled for 10/6/04 and the Finance Committee is requesting recommendations of the staff for reduction of the levy.

HWY. 69 PROJECT: Wisconsin DOT will hold a Public Informational Meeting on 10/26/04 between 6:00 p.m. and 8:00 p.m. at the New Glarus Village Hall for the 2006 Highway 69 Project. A formal presentation of the project will take place at 6:30 p.m. and DOT has requested a meeting with municipal and school officials affected prior to the meeting. The Village of New Glarus is requesting an early start date (April, 2006) and it is anticipated the project will last 12 weeks. The Board discussed the intersection at Hwys. 39 and 69 with Trustee Starz noting concerns with the development of Valle Tell on the east side of Hwy. 69. Consensus of the Board is to work with the DOT and possibly the DNR (for the bike trail) on possible solutions for creating a safer intersection.

PRESIDENT'S REPORT:

TRUSTEE RESIGNATION: President Myers regrettably informed the Board that Trustee Preston will be resigning his trustee position effective with the 10/11/04 Fire District meeting. Trustee Preston addressed the Board saying it was a very hard decision and apologizing for not completing his term. He noted that his reasons for leaving have to do with his need to be involved in the lives of his children and not with the issues facing the Village. The Board thanked Trustee Preston for his commitment to the Village.

APPOINTMENT OF ELECTION OFFICIAL: Clerk Erb explained the necessity for appointing an additional election worker as a result of a shortage during the 9/14/04 election. Motion by Myers, 2nd by Kahl to appoint Shirley Lueschow. Motion carried with Lueschow abstaining.

ADJOURN: Motion by Myers at 8:45 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/5/04

REGULAR MEETING: President Myers called the meeting to order at 7:31 p.m.
PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Steve Preston, Lloyd Lueschow, Suzi Janowiak and Jeff Starz. Also present: Pat Sellon (Monroe Times), Melissa Shaw (Post-Messenger), Stein Rear, Administrator Jim Mielke, and Deputy Clerk Barb Roesslein.

AGENDA: Myers moved to approve the 10/5/04 agenda as presented. Janowiak requested the addition of the Library /Joint Intergovernmental Committee for discussion purposes. Myers moved to amend the original motion to approve the 10/5/04 agenda with the addition of item 5B [Library /Joint Intergovernmental Committee] for discussion only, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 9/21/04 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Motion by Myers to approve Checks 18407 to 18458 totaling \$78,091.44 and 18434 to 18440 totaling \$91,255.05 and payroll direct deposit 1669 to 1693 in the amount of \$20,068.57, 2nd by Kahl. Motion carried.

CONSIDERATION OF AUDIT CONTRACT: Starz moved, 2nd by Kahl to authorize the signing of the five-year audit contract with Schenck Government & Not-For-Profit Solutions. Motion carried.

RESOLUTION 04-32/POLICE SERGEANT DESIGNATION: Administrator Mielke stated that Resolution 04-24 required a review of performance of the Officer-in-Charge position held by Jeff Sturdevant. Depending on the performance, the Board has the option to

promote Officer Sturdevant to Sergeant. Mielke stated that Jeff has done an excellent job taking on the additional duties in Chief Allbaugh's absence and recommends the promotion to Sergeant. He also noted, he has been in email contact with Chief Allbaugh regarding the pending promotion and that the Chief supports the promotion. It was noted there would not be a change in the current wage as Officer-in-Charge position was set at the Sergeant wage level. It was also noted that Officer Sturdevant would remain in the Sergeant position even after Chief Allbaugh's return. Motion by Myers, 2nd by Kahl to approve Resolution 04-32 promoting Officer Sturdevant to Sergeant. Motion carried.

CONSIDERATION OF CONCRETE PROPOSALS/VETERAN'S PARK: As recommended by the Parks & Recreation Committee, three bids were obtained to cement the area beneath the bleachers and into the dug-outs at Veteran's Park. Bids received were Buesser Construction at \$3.20 sq. ft., New Glarus Concrete at \$2.20 sq. ft., and D.P. Concrete & Landscaping Inc. at \$2.25 sq. ft. Stein Rear (Recreational Programs Director) indicated that the proposed improvements to these areas would assist with park maintenance, improve drainage issues and improve the aesthetics of the park. If approved, the project would be completed by the end of October. The total estimated cost of the project is approximately \$7,000.00. A portion of the project would be funded from proceeds of the shared summer school program with the School District. Remaining funds would be contributed from the Capital Budget. Preston moved to award the contract to New Glarus Concrete, 2nd by Myers. Motion carried.

RESOLUTION 04-31/FINAL RESOLUTION FOR 2004 CURB & GUTTER AND ELMER ROAD SPECIAL ASSESSMENTS: Administrator Mielke noted the project has been completed and public hearing waivers have been received from the property owners. Motion by Kahl to approve Resolution 04-31 the final resolution for 2004 curb & gutter and Elmer Road special assessments, 2nd by Preston. Motion carried.

TRICK OR TREAT HOURS: Kahl reviewed with the Board the notice for trick or treat hours in the Village submitted by Officer Sturdevant. Kahl commended Officer Sturdevant on a good job addressing safety issues with Halloween. Kahl moved to approve the trick or treat hours of 3:30 – 7:30 p.m. on Sunday October 31st, 2nd by Foreback. Motion carried.

CONSIDERATION OF TRANSFER OF MOBILE HOME PARK LICENSE TO EXPIRE 6/30/05: Kahl stated that the mobile home park had be sold and asked Administrator Mielke if the new owners have complied with requirements to transfer park license. Administrator Mielke stated an application has been received from the new owners in obtaining transfer of the license. Kahl moved, 2nd by Foreback to grant transfer of mobile home park license to L&S Community, LLC [Southside Manufactured Home Court]. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:
2005 BUDGET: Administrator Mielke distributed a revised copy of the Budget Summary/Fund Tax Levies noting a levy increase of 2.7%. This is change from the October 1st calculation of 2.1%. Preston explained the proposed change in the levy is a result of an increase in the Fire District budget. The District Board met on October 4th to finalize their budget. The District budget has increased from \$92,000 to \$110,000+ He noted the increase was necessary due to the growth of the district and the need to replace outdated personal fire protection equipment. The net impact to the village is approximately \$6,000. It was noted that the village levy hasn't increased in the last three years and that proposed 2005 levy is approximately \$30,000 less than the 2001 levy. Credit was given to the ongoing requests for proposals with changes to the waste pickup and auditing contracts. The need to continue supporting capital projects was discussed. Starz stated he would be unable to attend the 10/6/04 budget meeting, but was in favor of the 2005 Budget proposal.

In closing, Administrator Mielke thanked Trustee Preston for his great service to the Village and along with the office staff appreciated and welcomed his input and comments.

PRESIDENT'S REPORT:

TRUSTEE VACANCY: President Myers also thanked Trustee Preston and appreciated what he offered to the Village. President Myers informed the Board that the vacant Trustee position along with the Library Board position have been noticed in this week's Post-Messenger. He noted that anyone interested in either position should contact Administrator Mielke or himself. He hopes to fill the positions at the November 9th Board meeting. President Myers also stated he would be absent at the 10/19/04 Board meeting. Myers moved to appoint Craig Foreback as President Pro-Tem, 2nd by Kahl. Motion carried.

DISCUSSION: LIBRARY QUESTION/JOINT INTERGOVERNMENTAL COMMITTEE:

Janowiak requested that the library question be revisited and that the Joint Intergovernmental Committee start again. Janowiak commended Kahl and Foreback on an outstanding job on the committee. Kahl and Foreback expressed that the full boards should meet first then go back to committee level. Setting a joint meeting date will be addressed as part of the 11/9/04 agenda.

ADJOURN: Motion by Myers at 8:45 p.m. to adjourn, 2nd by Kahl. Motion carried.

Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
SPECIAL BUDGET MEETING
VILLAGE OF NEW GLARUS
10/6/04

SPECIAL MEETING: President Myers called the meeting to order at 6:05 p.m.

PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Lloyd Lueschow and Suzi Janowiak. Also present: Administrator Jim Mielke, and Clerk Lynne Erb. Absent: Jeff Starz

AGENDA: Myers moved to approve the 10/6/04 agenda, 2nd by Kahl. Motion carried.

2005 BUDGET: Trustee Janowiak requested the Library levy be reflected to show the 2004 levy was low because a \$6,000.00 surplus from previous years was applied. The Tax Levy memo was changed to note the surplus of \$6,000.00 being applied in 2004 and the actual levy increase from 2004-2005 is \$661.00 not \$6,661.00. Administrator Mielke indicated the importance of the actual levy amounts be exact, as those numbers are used for several other reports.

Trustee Lueschow noted the Parks & Recreation Committee had requested \$25,000.00 in sinking funds for pool bathhouse improvements. He noted the Committee now realizes that a portion of the money will most likely need to be used to create soccer fields in the Valle Tell Development. The proposed budget includes \$20,000.00 for the pool bathhouse sinking fund. Consensus is to change the name on that account to "Pool/Park Improvements" to more correctly reflect the use of the funds in 2005, being both soccer field and pool bathhouse. Any funds remaining from 2005 will be carried forward to 2006. It was noted plans for 2005 include prep work for determining the improvements needed for the bathhouse. Trustee Lueschow noted that considering the bottom line budget increase in levy of 2.7%, he was fine with the \$20,000.00 allocation to the Pool/Park Improvement. The Board had a brief discussion on plans for the tennis courts and Trustee Lueschow noted the Parks & Recreation Committee will be addressing the courts, including approaching the Town and/or School for possible assistance.

Kahl moved to approve the 2005 Budget. Trustee Janowiak requested additional information on the increase to the amount designated for a mobile data terminal for the Police Department. Administrator Mielke provided information regarding the purchase of one lap top, but set up for two squads in case one squad would be unavailable, this would enable officers to use the lap top in the other squad. President Myers discussed the benefits of the equipment to the officers.

There was a brief discussion on the Board's policy regarding savings and looking for the low bids for services, as well as maintenance of capital projects.

Administrator Mielke noted the proposed increase in operations would result in an approximately \$.24 per thousand increase, or \$27.00 on an assessment of \$120,000.00. With the inclusion of TIF the increase would be approximately \$.30 per thousand or \$36.00 on an assessment of \$120,000.00.

Motion on the table for approval by Kahl was 2nd by Lueschow. Motion carried.

ADJOURN: Motion by Kahl at 6:45 p.m. to adjourn, 2nd by Myers. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/25/04

REGULAR MEETING: Craig Foreback, President Pro-Tem called the meeting to order at 7:30 p.m. PRESENT: Ben Kahl, Craig Foreback, Lloyd Lueschow, Suzi Janowiak and Jeff Starz. ABSENT: Tom Myers. Also present: Melissa Shaw (Post-Messenger), Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Kahl moved to approve the 10/25/04 agenda moving Item 6.A. [Resolution 04-29/Appoint President Pro-Tem] to the first item on the agenda, 2nd by Lueschow. Motion carried.

RESOLUTION 04-29 / APPOINT PRESIDENT PRO-TEM: Motion by Janowiak to approve Resolution appointing Craig Foreback as Village President Pro-Tem, 2nd by Kahl. Motion carried.

MINUTES: Kahl moved for approval of the minutes for the 10/5/04 Village Board meeting and 10/6/04 Special meeting, 2nd by Lueschow. Motion carried.

CLAIMS: Motion by Kahl for approval of Checks 18459 to 18464 totaling \$13,130.51 Checks 18465 to 18551 totaling \$60,800.23; and payroll direct deposit 1694 to 1718 totaling \$20,025.28, 2nd by Lueschow. Motion carried.

ORDINANCE 04-10 / BORROWING OF FUNDS: Administrator Mielke noted this Ordinance has been recommended by Finance Committee in order to clarify the current ordinance. Motion by Foreback, 2nd by Kahl to approve Ordinance 04-10. Motion carried.

RESOLUTION 04-42 / 2004 BUDGET AMENDMENT #1: This Budget Amendment summarizes previous actions of the Village Board pertaining to Pool Bathhouse, Elmer Road Improvements, Environmental Analysis and 8th Street Curb & Gutter. Motion by Kahl, 2nd by Lueschow to approve Resolution 04-42. ROLL CALL VOTE: Foreback-yes; Starz-yes; Janowiak-yes; Lueschow-yes; Kahl-yes; Myers-ABSENT. Motion carried.

CHALET HOLIDAY HOURS: Lueschow indicated the Parks & Recreation Committee has been approached by members of the business community [Chamber] regarding opening the Chalet of the Golden Fleece during the holiday season. Since the Village began working with the Swiss Historical Board for the operations of the Chalet this year,

the Committee has requested Administrator Mielke and the Chamber work with the Swiss Historical Board regarding opening of the Chalet for the holiday season. Lueschow noted the Committee will address that issue for future years when negotiating the operations of the Chalet of the Golden Fleece for future years with the Swiss Historical Board.

Lueschow noted the Parks & Recreation Committee discussed approaching the Town Parks Commission to discuss the possibility of working together on park and recreational facilities.

TREE REMOVAL/PRUNING CONTRACT: Tree removal has been completed except for the removal of some of the stumps, and repair to the damage sidewalk. The tree pruning is scheduled for the first week in November.

RESOLUTION 04-30 / PRELIMINARY SIDEWALK ASSESSMENT: A public hearing was held at the October 14, 2004 Public Works-Safety meeting. Trustee Kahl noted two interested persons attended the hearing, however, no one spoke against the project which includes sidewalk repairs on First Street between Sixth Avenue and Eleventh

Avenue and Second Street between Sixth Avenue and Ninth Avenue at an estimated cost of \$3,900. The cost will be assessed back to the property owners. Motion by Kahl to approve Resolution 04-30, 2nd by Janowiak. Motion carried.

RESOLUTION 04-43 / ACCEPT WATER and SANITARY SEWER INFRASTRUCTURE OF VALLE TELL SUBDIVISION: Administrator Mielke has reviewed completion of this project with Engineers, who have indicated their approval. Motion by Starz, 2nd by Kahl to approve Resolution 04-43. Motion carried.

RESOLUTION 04-44 / SUPPORT OF BROWNFIELDS SITE ASSESSMENT GRANT APPLICATION: This Resolution authorizes the grant application being prepared by Strand Associates for a Phase II Environmental Assessment on the Village/Green County Shops site. The grant is an 80/20 match with the WI DNR. Motion by Kahl for approval, 2nd by Starz. Motion carried.

BJOIN LIMESTONE FINAL PAY REQUEST: The completion of the Railroad Street and 8th Street Curb and Gutter projects and final pay request of \$8,096.70 have been approved by Strand Associates. No retainage is being held. Motion by Starz for approval of final payment, 2nd by Kahl. Motion carried.

ORDINANCE 04-11 / AMEND SIDEWALK MAINTENANCE CODE: Trustee Kahl noted this revision of the Code clarifies specifications for sidewalk maintenance and construction. The ordinance is being recommended by the Public Works-Safety Committee and has been reviewed by Village Engineer. Motion by Janowiak, 2nd by Lueschow to approve Ordinance 04-11. Motion carried.

TRAFFIC & PARKING FORFEITURE SCHEDULE AMENDMENT: Public Works-Safety is requesting an increase to parking fines currently under \$10, due to costs associated with the issuance and collection of those fines. All parking fees to be a minimum of \$10 with fines doubling for failure to pay within ten (10) days. The Deposit Schedule has been amended to reflect the changes in the forfeiture amounts. Motion by Kahl, 2nd by Starz to approve amendments to the Deposit Schedule. Motion carried.

LIBRARY:

2005 BUDGET: Trustee Janowiak reviewed the 2005 budget as prepared by Library Director Anton-Wright, noting some of the specific line items may change prior to final approval by the Library Board, but the total revenue/expense of \$221,147 will remain the same. Kahl requested a breakdown of the County funds by municipality. It was noted the Village's maintenance of effort amount for 2005 will be \$141,475 which is the amount

budgeted. It is estimated the 2004 actual revenue/expense will come in very close to the budgeted amounts.

JOINT LIBRARY MEETING: Administrator Mielke noted that Town Chair Renner hopes to schedule a meeting between the Town Board, Village Board and Library Board in order to give some direction to the Joint Intergovernmental Committee to continue their work toward a referendum. Consensus of the Board is to move forward with the scheduling of a meeting.

RESOLUTION 04-41 / LIFTING SIGN PERMIT MORATORIUM: Plan Commission is recommending the lifting of the current moratorium, noting they will hold a public hearing on the proposed sign ordinance on 10/28/04 and anticipate the ordinance will come before the Village Board on 11/9/04. Motion by Foreback, 2nd by Janowiak for approval.

Trustees Lueschow and Starz raised some concerns over lifting the moratorium before the new ordinance is adopted. Administrator Mielke noted that there have been a couple of recent requests for sign applications and since the proposed ordinance is ready for Public Hearing, lifting the moratorium would enable those requests to begin their process. The Board discussed concerns that the proposed ordinance be followed for any signs erected prior to approval of the new ordinance. They also discussed concerns over grandfathering existing signs. Lueschow amended his motion to approve Resolution 04-41 contingent on any sign applications submitted prior to adoption of the new ordinance complying with the new ordinance, 2nd by Janowiak. Motion carried with Starz opposing.

CONTRACT FOR EXTRATERRITORIAL PLAN: The proposal by Vandewalle & Associates for Extraterritorial Planning in the amount of \$16,700.00 has been recommended by the Plan Commission. The proposal includes a 9 month process and the cost has been budgeted in the 2005 Capital Project Budget. Motion by Kahl, 2nd by Lueschow to approve the Vandewalle & Associates contract. The Board discussed the necessity of the plan and its effect on addressing extraterritorial issues. It was noted the last comprehensive plan for the Village was prepared in 1994, and as a result of the rapid growth surrounding the Village, the 1994 plan needs revisions. Motion carried.

DISCUSSION ON ORDINANCE 04-09 SIGNS/BILLBOARDS: Administrator Mielke noted the Plan Commission has worked hard on this ordinance and will be holding a public hearing on the same on Thursday, October 28, 2004 at 7:00 p.m. The Board discussed the definition of portable sign and types of signs included. Trustee Starz noted some concerns over banner type signs and will plan to attend the public hearing.

UPDATE ON PROPOSED EXTRATERRITORIAL SUBDIVISION: Administrator Mielke and Trustee Starz attended the last Town Plan Commission that addressed the proposed subdivision on Hwy. 39 west of the Village. They noted several changes have been made to the preliminary plat and the process is moving forward. They noted a total of 28 lots, with the total number of dwelling units unknown. It is anticipated the final plat will be submitted to the Town on 11/16/04 and submitted to the Village in December. The Village Plan will need to address land suitability, density and storm water issues. The extension of the Village sanitary sewer also remains an issue.

ATTORNEY REPORT / AGENDA – OPEN MEETING RULES: Attorney Vale provided a memo to the Board discussing the recent Attorney General's Opinion pertaining to agendas. He noted that the Opinion essentially says that general subject matter designations should be avoided. He indicated that additional informational items not listed specifically on the agenda could be brought up in a limited manner, i.e. note an upcoming event. Lengthy discussions on items not specifically on the agenda should be avoided. The Board questioned and discussed listing all agenda items from Committee meetings on Board agendas. Most committee meeting issues that occur prior to setting of the Board agenda will be addressed as needed and those committees meeting the same night as the Board will be worked out with the Committee Chair and

Administrator. The Board also discussed and received clarification from Attorney Vale on specific situations pertaining to open meeting laws and agenda items.

ADMINISTRATOR'S REPORT: Administrator reported on the following:

- November meeting schedule 11/9/04 and 11/16/04 [Budget Public Hearing at 7 p.m.] The 11/16/04 agenda will be posted to begin the regular meeting immediately upon completion of the public hearing. Parks will meet at 5:45 p.m. that evening.
- Stormwater Management Plan for the Village should be completed by the end of 2004. Strand & Associates will make a presentation on the same at the 11/9/04 meeting.
- The Trash/Recycling Contract with Green Valley has been reviewed by Attorney Vale and will be brought back to Public Works-Safety for a final review.
- The Green County Board will hold a public hearing on their 2005 Budget on 11/9/04. The County levy is remaining the same as 2004, with a decrease to the mill rate for 2005. Estimated revenue from ½ percent sales tax is \$1.75 million annually.
- Will be attending League Conference Wednesday-Friday of this week.
- Complimented the Clerk's Office on the good work in preparing for the November 2nd election.
- WI DOT will be holding a meeting with local government officials on the 2006 Highway 69 Project on 10/26/04 at 4:00 p.m. with a public informational meeting from 6:00 p.m. to 8:00 p.m. [formal presentation at 6:30 p.m.]

ADJOURN: Motion by Foreback at 8:55 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/9/04

REGULAR MEETING: President Tom Myers called the meeting to order at 7:35 p.m.
PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Lloyd Lueschow, Suzi Janowiak and Jeff Starz. Also present: David Wyttenbach, Pat Sellon (Monroe Times), Darrel Weber, Pat Rank and Jon Lindert (Strand Associates), Building Inspector Bill Glenn, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 11/9/04 agenda, 2nd by Lueschow. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 10/25/04 Village Board meeting, 2nd by Lueschow. Motion carried.

CONSIDERATION OF TRUSTEE APPOINTMENT: President Myers reported that after public notice of the vacancy left by Trustee Preston, he had two responses from citizens interested in serving on the Board. He is recommending the appointment of David Wyttenbach noting his financial experience. Motion by Myers, 2nd by Kahl to approve the appointment of David Wyttenbach to fill the term left by Trustee Preston which ends in April, 2006. Motion carried. Wyttenbach was given the Oath of Office by the Clerk.

CLAIMS: Motion by President Myers, 2nd by Kahl to approve Checks 18552 to 18557 totaling \$77,723.66 and 18558 to 18608 totaling \$92,300.05 and payroll direct deposit 1719 to 1744 in the amount of \$20,102.32. Motion carried.

RESOLUTION 04-45/JOB DESCRIPTIONS FOR CLERK-TREASURER AND DEPUTY CLERK-TREASURER: Job descriptions for Clerk-Treasurer and Deputy Clerk-Treasurer have been updated. Motion by Lueschow to approve, 2nd by Kahl. Motion carried.

SCHOOL DISTRICT/VILLAGE SUMMER SCHOOL PARTNERSHIP: Trustee Lueschow reported the Village had received \$6,408.21 from the School District of New Glarus as the Village's share of participating in the 2004 Summer School Program. He noted these funds were spent on improvements to the Vet's Park ball field bleacher and dug-out area. These improvements will benefit both the Village and the School District. Lueschow noted his hopes to continue co-operative efforts with the School District.

PRESENTATION BY STRAND ASSOCIATES-STORM WATER MANAGEMENT PLAN: Jon Lindert of Strand Associates made a presentation to the Board of the work completed to date on the Storm Water Management Plan for the Village that is being done as part of a grant. He reviewed the stormwater mapping illustrating five problem areas including Durst Valley, 14th Avenue, Railroad Street, the Little Sugar River Streambank Erosion at the WWTP outfall, and Glarner Park. The Board discussed various concerns and options relating to the problem areas. Mr. Lindert indicated the results of the plan will be a Stormwater Management Program with costs on recommendations for addressing flooding and water quality concerns. He will also provide policies and practices for addressing stormwater issues of property owners. The potential schedule for completion of this plan is to have the work completed by April 15, 2005 (the date which the DNR Urban NPS Grants are due).

JOINT LIBRARY MEETING DATES: Trustee Janowiak updated the Board on the Library Board Committee meeting earlier today. The 2005 Budget was completed and the Library has noted an increase in circulation in the past month. The Library Board has suggested 12/14/04 as a possible meeting date for the Library Board, Town Board and Village Board to meet regarding a potential joint library. President Myers questioned whether the library expansion project is moving too quickly. He suggested the Village Board may wish to gain input from Village taxpayers regarding support for an increased levy for an improved library facility. The Board discussed at length the options for moving forward with the expanded library project. Consensus of the Board is to coordinate a meeting with the Library Board, Town Board and Village Board for the purpose of understanding the funding mechanism for a joint facility. Administrator Mielke will try to schedule the meeting for 12/14/04.

ORDINANCE 04-09/SIGN ORDINANCE: President Myers reported that during discussion at the Plan Commission on 10/28/04 some issues came up that needed to be clarified. Attorney Vale has been provided with additional information and will be available at the 11/18/04 Plan Commission meeting to review the ordinance. The current sign ordinance remains in effect.

OBERDORF CONDOMINIUM PROJECT: Trustee Starz requested this agenda item to discuss the drainage and foundation of the last 2-unit dwelling. His concerns include the drainage, noting some of the new blacktop is pitched incorrectly, as well as the last foundation appears to not conform with the stormwater drainage plan (elevation is incorrect). Trustee Starz noted he is extremely frustrated with his attempts to have these concerns addressed. He noted that foundation for the last 2-unit dwelling has been changed for a slab (in the original site plan) to a basement. Bill Glenn approved the building permit with the basement, and indicated he did not see any issues as a result of this change. Bill Glenn noted the grading on the site has not yet been completed. President Myers asked whether approval of a site plan includes the approval of the type of foundation used. After further discussion, the Board requested Administrator Mielke to have the Village Engineer for this project (Warren Myers) check on the elevation issues for the last 2-unit dwelling as well as obtain a legal interpretation on the change from slab to basement foundation after site plan approval.

ADMINISTRATION AND ENFORCEMENT OF SIGN/ZONING/BUILDING CODE: Trustee Starz addressed the Board noting his concerns in administering the ordinances evenly and fairly, indicating the need for clear and concise instructions from the Plan

Commission. He spoke of the necessity of education of the public and enforcing ordinances.

ADMINISTRATOR'S REPORT:

TID#2 AMENDMENT: Administrator Mielke spoke on the potential boundary amendment to TID#2 to include the Village and Green County Shop area. The 11/16/02 agenda will include a proposal from Vierbicher & Associates for an amendment.

HWY. 69 RESURFACING PROJECTS: Trustee Starz asked for Board input on pursuing options not included with the DOT Hwy. 69 project relating to the intersection of Hwy. 69 and 6th Avenue, pedestrian crossing, and bike trail crossing. It was noted the DNR has willing to look at changing the location of the bike trail crossing. DOT representatives have indicated a pedestrian overpass is cost prohibitive and an underpass may not be feasible based on the location of the creek bed. Starz asked about the possibility of a round-a-bout at the intersection of Hwy. 69 and 6th Avenue. Consensus of the Board is to invite a DOT representative and DNR representative to address the Board regarding these issues. Administrator Mielke will schedule a meeting.

Administrator Mielke thanked the Election Officials and Clerk's Office for their part in the November 2, 2004 Election process.

PRESIDENT'S REPORT:

COMMITTEE APPOINTMENTS: Motion by Myers to appoint Trustee Wytenbach to Finance, 2nd by Starz. Motion carried. Motion by Myers to appoint Trustee Lueschow to Public Works/Public Safety, 2nd by Janowiak. Motion carried.

APPOINTMENT TO LIBRARY BOARD: President Myers reported he had contacted two people regarding serving on the Library Board, however, at this date has no recommendation.

ADJOURN: Motion by Myers at 9:35 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/16/04

PUBLIC HEARING ON 2005 BUDGET: Public Hearing called to order at 7:00 p.m. by President Myers. PRESENT: Tom Myers, Ben Kahl, Lloyd Lueschow, Suzi Janowiak, David Wytenbach and Jeff Starz. ABSENT: Craig Foreback. Also present: Tod Luedy (Green Valley), Pat Sellon (Monroe Times), Librarian Denise Anton-Wright, Administrator Jim Mielke, and Clerk Lynne Erb.

No public comment received on the 2005 Budget. Motion by Myers to close the public hearing at 7:07 p.m., 2nd by Lueschow. Motion carried.

REGULAR MEETING: President Tom Myers called the meeting to order at 7:08 p.m. PRESENT: All those at public hearing.

AGENDA: Myers moved to approve the 11/16/04 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 11/9/04 Village Board meeting, 2nd by Kahl. Motion carried.

RESOLUTION 04-51/BUDGET ADOPTION & TAX LEVY: Motion by Myers, 2nd by Kahl to approve Resolution 04-51/ADOPTION OF 2005 BUDGET. ROLL CALL VOTE: Myers-yes; Janowiak-yes; Lueschow-yes; Starz-yes; Wytenbach-yes; Kahl-yes. Motion carried.

RESOLUTION 04-33/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF VILLAGE MONIES:

RESOLUTION 04-34/CARRY FORWARD CABLE TELEVISION INTEREST:

RESOLUTION 04-35/CARRY FORWARD EQUIPMENT SINKING FUNDS:

RESOLUTION 04-36/CARRY FORWARD LIBRARY TRUST FUNDS:

RESOLUTION 04-37/TAX REFUND POLICY:

RESOLUTION 04-38/TREASURER'S TAX COLLECTION BOND:

RESOLUTION 04-39/FULLTIME EMPLOYEE WAGES FOR 2005:

RESOLUTION 04-40/PARTTIME EMPLOYEE WAGES FOR 2005: Resolutions 04-33 to 04-40 all pertain to the 2005 Budget and tax collection. Motion by Myers, 2nd by Kahl to approve Resolutions 04-33 through 04-40. Motion carried.

CLAIMS: Motion by Myers, 2nd by Kahl to approve Checks 18609 to 18610 totaling \$739.01 and 185611 to 18644 totaling \$27,498.38 and payroll direct deposit 1745 to 1769 in the amount of \$21,271.66. Motion carried.

RESOLUTION 04-50/AUTHORIZE PROCEEDING WITH TID#2 AMENDMENT:

Administrator Mielke noted the proposal received from Vierbicher for amending the boundaries and project plan of TID#2 totaled \$10,000.00. The amendment would include adding the Village and Green County shop areas to the existing TID#2 to address potential redevelopment in that area. The Board discussed whether proposals from other firms should be pursued. Administrator Mielke noted Vierbicher has reduced the cost from their original proposal. Trustee Wyttenbach indicated the quote seemed in line with proposals of other firms he has seen recently within other municipalities. Motion by Wyttenbach to approve Resolution 04-50, 2nd by Lueschow. Motion carried.

RESOLUTION 04-46/CHIEF ALLBAUGH VACATION CARRYOVER: Upon recommendation of the Finance/Personnel Committee, motion by Kahl to approve and forward direction for policy on payment of earned benefits to Personnel, 2nd by Lueschow. Motion carried.

RESOLUTION 04-47/JEFF STURDEVANT VACATION CARRYOVER: Myers moved to table, 2nd Kahl. Motion carried.

PARKS & RECREATION:

CHALET OF THE GOLDEN FLEECE: Trustee Lueschow reported Pete Etter with the Swiss Historical Village had reviewed the request by the New Glarus Chamber of Commerce for opening the Chalet during the holiday season. The Swiss Historical Village will move forward with plans to open for the 2005 holiday season.

UPDATE ON VALLE TELL SOCCER FIELDS: Parks Committee is planning to have the soccer field at Valle Tell ready for May, 2005 with the Village Administrator and Field Supervisor responsible for the set-up of the field. The Committee will continue to work out the details for costs between the Village and local soccer club. Trustee Wyttenbach asked about the parking for the soccer field and Trustee Lueschow noted parking will currently be located on the street but alternatives will be pursued.

JOINT MEETING WITH TOWN PARKS COMMISSION: Trustee Lueschow will be scheduling a meeting with the Chair of the Town Parks Commission.

RESOLUTION 04-49/FINAL RESOLUTION ON 2004 SIDEWALK SPECIAL

ASSESSMENTS: The only changes noted from the preliminary resolution are a result of additional blocks of sidewalk requiring repairs on a couple of the properties. Administrator Mielke asked for latitude in resolving an issue on Parcel 170 with the Contractor, noting the assessment for that parcel could be slightly less. Consensus of the Board to allow Administrator Mielke to resolve the issue, with Kahl moving to approve Resolution 04-49, 2nd by Myers. Motion carried.

RESOLUTION 04-48/OFFICER HAMMEL PROBATION COMPLETION:

Recommendation has been received from Officer-In-Charge Sturdevant for the completion of the probationary period for Officer Hammel effective 11/19/04. Motion by Kahl, 2nd by Janowiak to approve Resolution 04-48. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/06: Motion by Kahl to approve Operator Licenses to Trisha Pernot, Christina Murray, Kimberly A. Schmid and Liz A. Foster based on recommendation of Public Works/Safety, 2nd by Wyttenbach. Motion carried.

ORDINANCE 04-12/AMENDMENT TO ALTERNATE SIDE PARKING CODE: This ordinance corrects the reference to Hwy 39/6th Avenue (previously Hwy. 39/5th Avenue). Motion by Kahl, 2nd by Lueschow to approve. Motion carried.

TRASH/RECYCLE CONTRACT: The Green Valley contract has been reviewed by Attorney Vale and the Public Works/Safety Committee and is being recommended for approval to the Board. Attorney Vale pointed out a dollar amount needs to be completed on page 8, paragraph H. Administrator Mielke will obtain that information and complete the contract. Trustee Starz asked about the pickup of additional garbage and it was noted that garbage pickup will remain the same with one thirty-gallon container per residence allowed weekly and all additional containers requiring stickers. Motion by Kahl, 2nd by Lueschow to approve the five-year contract with Green Valley Disposal. Motion carried.

UPDATE ON RAILROAD STREET/7th AVENUE RECONSTRUCTION PROJECT:

Trustee Kahl noted the Public Works/Safety Committee recently met with property owners and the village engineer to address concerns regarding the upcoming project.

The Committee will be moving forward with the bid process are looking at start dates of either early April or June 1st.

RESOLUTION 04-52/AUTHORIZATION TO VACATE WATER UTILITY EASEMENT:

Attorney Vale presented a draft of Resolution 04-52, authorizing the Village to vacate a ten-foot wide water utility easement located in the rear of parcels 299, 299.1, 299.2, 299.3, 299.4 and 299.5 and further authorize President Myers to sign the necessary document to vacate the public easement. Attorney Vale will record the document with the Register of Deeds. President Myers noted the easement was no longer necessary as all water service laterals to those properties were installed from 4th Avenue (the front of the lot) during last year's project. The water service laterals in the rear have been abandoned. The properties are currently on the market and a proposed buyer is requesting the vacation of the easement in order to accommodate potential construction. Motion by Myers, 2nd by Kahl to approve Resolution 04-52. Motion carried.

ADMINISTRATOR'S REPORT:

UPDATE ON UTILITY OFFICE MANAGER POSITION: Administrator Mielke informed the Board of the resignation received from Utility Office Manager, Kari Peterson, noting her last day will be November 30, 2004. The position has been advertised and a meeting will be scheduled with President Myers, Trustee Kahl and Administrator Mielke to review applications on December 1, 2004. Interviews will be scheduled for December 6, 2004. Administrator Mielke and the Board wished Kari the best on her new career opportunity.

Administrator Mielke thanked the Board and village staff for their cooperation and assistance with the preparation of the 2005 Budget.

PRESIDENT'S REPORT:

APPOINTMENT TO FIRE DISTRICT BOARD: Motion by Kahl to appoint Trustee Wyttenbach to the Fire District Board, 2nd by Myers. Motion carried.

APPOINTMENT TO LIBRARY BOARD: President Myers apologized he has not had the opportunity to talk to potential candidates for the Library Board position.

APPOINTMENT TO TID#2 JOINT REVIEW BOARD: Motion by Kahl to appoint Trustee Wyttenbach as the Village Board representative to the TID#2 Joint Review Board for the upcoming amendment to the TID#2, 2nd by Lueschow. Motion carried.

ADJOURN: Motion by Myers at 7:40 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/7/04

REGULAR MEETING: President Tom Myers called the meeting to order at 7:37 p.m. PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Lloyd Lueschow, Suzi Janowiak, David Wyttenbach and Jeff Starz. Also present: Pat Sellon (Monroe Times), Melissa Shaw (Post-Messenger), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 12/7/04 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 11/16/04 Village Board meeting, 2nd by Wyttenbach. Motion carried.

CLAIMS: Motion by Myers, 2nd by Kahl to approve Checks 18645 to 18653 totaling \$737.64 and 18654 to 18720 totaling \$141,600.14 and payroll direct deposit 1770 to 1795 in the amount of \$20,217.97. Motion carried.

RESOLUTION 04-47/JEFF STURDEVANT VACATION CARRYOVER: Myers moved to approve, 2nd by Kahl. Motion carried.

2005 LIABILITY INSURANCE PROPOSALS: Myers reported the Finance Committee heard proposals from Community Insurance Corporation and Wausau Insurance (current carrier) and is recommending using Community Insurance Corporation for 2005. Based on the proposals, there would be an estimated savings of approximately \$10,000.00 to \$12,000.00 annually. Motion by Kahl, 2nd by Myers to approve using Community Insurance Corporation (Dave Mosher & Associates, agent) for the 2005 liability insurance. Motion carried.

UTILITY OFFICE MANAGER APPOINTMENT: Myers moved to table the appointment to the 12/21/04 meeting, 2nd by Lueschow. Motion carried.

PUBLIC WORKS VACANCY/JOB DESCRIPTION/POSTING: The Board reviewed the 12/3/04 draft of the job description for Public Works Supervisor and noted the changes made by the Finance/Personnel Committee earlier. Trustee Foreback requested the addition of "certification requirements" under #2 of Essential Knowledge. President Myers noted the Finance/Personnel Committee is recommending the job description, with corrections, be reviewed and approved by the IBEW Union with the understanding the position will be a non-union, working position. The Finance/Personnel Committee has authorized posting the position internally upon confirmation from IBEW Union regarding the working requirement of the supervisor. Motion by Myers, 2nd by Kahl to approve the 12/3/04 job description including the changes noted at Finance/Personnel and the change recommended by Trustee Foreback. Motion carried.

HWY 39/69 INTERSECTION IMPROVEMENTS: Administrator Mielke updated the Board on the response from the DOT regarding the installation of a roundabout at the Hwy. 39/69 intersection as well as the pedestrian underpass and crossing for the Sugar River Trail. Mark Vesperman of the DOT has indicated that the DOT will not consider a roundabout in conjunction with the 2006 resurfacing project, indicating the intersection

functions well with the traffic signals and a roundabout would be a major project that is not currently budgeted as part of the 2006 resurfacing project. The DOT concerns regarding the underpass include no practical place for the underpass and that it would be below the level of the Sugar River. DOT and DNR are receptive to an alternate crossing for the Sugar River Trail, however, available funds may make changes difficult. DOT and DNR are cooperating in moving the Historical Marker to a location in the area of the Depot to allow for lane improvements to the Hwy. 39/69 intersection.

Consensus of the Board is to not pursue the roundabout, but continue working to make the Hwy. 39/69 intersection as safe as possible. The Board requested a representative of the DOT and DNR address the Public Works/Safety Committee regarding the pedestrian underpass and Sugar River Trail crossing.

JOINT MEETING AGENDA ISSUES/MEETING CHAIR: Trustee Janowiak requested input on the agenda for the Joint Village/Town and Library Board meeting scheduled for 12/14/04 noting she would like to see a Chair selected at the meeting. The Board discussed the various issues involved with this meeting, joint district, referendum, funding, and what insight the Village Board hoped to gain from the meeting. Consensus of the Board for the agenda items will be: Selection of Meeting Chair and Library Intergovernmental Agreement. Janowiak indicated she had been working with the Library Director to put together information relative to the funding issue and will provide the same to the Board.

OBERDORF ENGINEERING REPORT: President Myers referred to the Site Review for the Oberdorf Condominiums from Town & Country Engineering dated 12/1/04. The review noted some discrepancies with the elevation on units 610 and 611, but nothing that should affect the planned drainage pattern. The report also noted grading, retaining walls and rain gardens that need to be completed. President Myers noted a formal letter will be mailed to the developer addressing the uncompleted items with a deadline for completion to be addressed at the Plan Commission. Trustee Starz expressed is disappointment with the handling of the building permit approval including an alteration in the elevation of units 610 and 611, noting the building inspector should never compromise aesthetics of a project.

SIGN ENFORCEMENT: President Myers noted this issue had been discussed during the closed session of the Finance/Personnel Meeting tonight and believes an accountability system is in place.

CAUCUS: Motion by Myers, 2nd by Starz to hold the 2005 Caucus on 1/18/05 at 6:30 p.m.

APPOINTMENT OF ELECTION OFFICIALS: Kahl moved to approve the following Election Officials for 2005-2006: Jeanne Meier, Russ Reuter, Minerva Ott, Janet Austin, Jeff Kuhn, Jim Mielke, Gerneen Zurkirchen, Shirley Lueschow and Lois Wainwright, 2nd by Myers. Motion carried.

RESOLUTION 04-53/APPRECIATION OF SERVICE BY LOUISE HICKS AND ELOISE STRICKLER: Motion by Myers, 2nd by Janowiak to approve Resolution 04-53 extending gratitude to Louise Hicks and Eloise Strickler for service to the Village as election officials. Motion carried.

ELECTRIC RATE CASE UPDATE: Administrator Mielke noted the rate case had been filed in August and the PSC is advising the Public Hearing regarding the rate case is anticipated for the 2nd week in January.

EXTRATERRITORIAL ZONING COMMITTEE MEETING DATE: January 10, 2005 has been scheduled for the first meeting of the ETZ Commission (joint Village/Town of New Glarus and Town of Exeter). Attorney Vale will be attending the first meeting.

LIBRARY BOARD APPOINTMENT: President Myers reported he has spoken with someone interested in serving, but has been unable to confirm.

ADJOURN: Motion by Myers at 8:35 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/21/04

PRESENTATION BY WISCONSIN PUBLIC POWER INC.

PRESENT: Tom Myers, Ben Kahl, Craig Foreback, Lloyd Lueschow, Suzi Janowiak, and David Wyttenbach. ABSENT: Jeff Starz. Also present: Pat Sellon (Monroe Times), Roy Thilly, and Tom Paque, (Wisconsin Public Power Inc.), Michelle Roth, Darrel Weber, Administrator Jim Mielke, and Clerk Lynne Erb.

Roy Thilly and Tom Paque with Wisconsin Public Power, Inc. (WPPI) presented an Overview of WPPI Power Supply and Services, outlining savings and additional resources available to the Village of New Glarus by purchasing electric power through WPPI. The Village could assign its current contract with Alliant for the purchase of power to WPPI. WPPI has indicated they will then continue to purchase power through Alliant for the Village. Trustee Kahl asked about the status of the Village agreement with Alliant on the substation and was advised by Attorney Vale that is a separate agreement and will continue in force. He also asked WPPI about any potential liability the Village may have of the various power generating plants WPPI owns as a result of being members of WPPI. WPPI representatives assured the Board that the members of WPPI would not be liable, however, additional costs could be passed on to members.

REGULAR MEETING: President Tom Myers called the meeting to order at 7:30 p.m. PRESENT: All those present at the presentation with the addition of Jack and Helen Ponyicsanyi, Jerry Judd, John Andler (Columbus Electric Utility), Ryan Disch (Disch Landscaping), Mark Janowiak (joined at 8:25 p.m.)

AGENDA: Myers moved to approve the 12/21/04 agenda, 2nd by Wyttenbach. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 12/7/04 Village Board meeting, 2nd by Foreback. Motion carried.

CLAIMS: Motion by Myers to approve Checks 18721 to 18726 totaling \$12,427.89 Checks 18727 to 18784 totaling \$31,785.23; and payroll direct deposit 1796 to 1820 totaling \$21,564.72, 2nd by Wyttenbach. Motion carried.

RESOLUTION 04-54/APPOINTMENT OF UTILITY OFFICE MANAGER: President Myers introduced Michelle Roth and welcomed her to the village staff. Motion by Myers to approve Resolution 04-54, 2nd by Lueschow, noting a January 3, 2005 start date. Motion carried.

PARKS & RECREATION:

CHALET MUSEUM ADMISSION RATES: Trustee Lueschow reported the Parks Committee had met with representatives of Swiss Historical Museum regarding the admission fees for the Chalet of the Golden Fleece. Since the Swiss Historical Museum is managing the tours of the Chalet, they have proposed an increase in the admission fee from \$5.00 for adults to \$7.00 and \$3.00 for children to \$5.00. The Committee and the Swiss Historical Museum will be working a development of a joint admission fee for tours at both the Chalet of the Golden Fleece and the Swiss Historical Museum at a discounted rate of \$12.00 for adult and \$6.00 for children. Lueschow noted the Committee has also decided not to renew the Pest Control Contract for the Chalet, indicating the work can be handled by village staff.

VALLE TELL SOCCER FIELDS: The committee has determined the soccer fields are prepared and ready for Spring, 2005. The only purchase yet required is goals at an estimated cost of \$3,000.00. The committee is proposing the village fund one-half the cost with the remainder funded by community sources.

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JOINT MEETING WITH TOWN OF NEW GLARUS PARKS COMMISSION: A tentative meeting is scheduled for 1/25/05 with confirmation by the Town necessary. He anticipates each entity providing their initiatives and concerns to determine where efforts could be combined.

WELL ABANDONMENT: The village has received notice from the County for a well abandonment on the Chalet property. It was determined the abandonment took place sometime in the late 1990's and the Village Administrator will obtain the necessary written documentation to forward to the County.

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/06: Motion by Kahl, 2nd by Wyttenbach to approve operator licenses to expire 6/30/06 to Lori Furseth and Deanna Connolly. Motion carried.

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE: Kahl moved, 2nd by Foreback to approve a temporary alcohol license application to the New Glarus Fire Department for 1/14/05-1/15/05. Motion carried.

CONSIDERATION OF STREET USE PERMIT FOR 1/14/05: Motion by Kahl, 2nd by Lueschow to approve a Street Use Application to Vietnam Veterans for the Winterfest Parade on 1/14/05 per the route outline on the application. State approval has been received. Motion carried.

CONSIDERATION OF CHANGING TRASH/RECYCLE COLLECTION SCHEDULE: Trustee Kahl reported that Green Valley has requested to change the collection day for trash/recycling from Wednesday to Friday each week, noting that Administrator Mielke was able to negotiate dumpsters for the village park, pool and garage at no cost to accommodate the change requested. The change in date will occur with the first pickup in January (January 7) and will be publicized for the residents by Green Valley. Motion by Kahl to approve, 2nd by Lueschow. Motion carried.

UPDATE-HIGHWAY 39/69 INTERSECTION IMPROVEMENTS: Trustee Kahl reported the Public Works/Public Safety Committee has determined the roundabout proposal for the intersection of Highway 39/69 will not be pursued, however, the pedestrian underpass at that intersection will be pursued with DOT. The Committee continues to work on ideas for improving signage and safety on Highway 39 through the downtown area with specific proposal being provided at a later date.

CONSIDERATION OF MOWING CONTRACT PROPOSALS: Public Works/Public Safety researched the savings realized by sub-contracting the mowing services for the Village and accepted bids for that work. Disch Landscaping was the low bid at \$15,000 for the 2005 season. Ryan Disch noted his bid was based a weekly mowing of the village properties and runs from April 15 to November 1. Lueschow expressed concerns in working with Stein Rear, to schedule the mowing of the ballfields around the various games. Administrator Mielke will work with Ryan Disch and Stein Rear to accommodate that scheduling. Motion by Kahl, 2nd by Lueschow to approve the bid of Disch Landscaping for the 2005 season. Motion carried.

ANNEXATION OF FORMER DUMP PARCEL: Attorney Vale outline the process for the annexation of the former dump-site owned by the Village of New Glarus and located just outside the Village in the Town of New Glarus. He noted that while the law doesn't allow for the creation of an island, there is an exception because the Village owns this

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particular property. The Board discussed the various pros and cons of the annexation of this property, in particular the effect the annexation would have on the 1 ½ mile extraterritorial jurisdiction of the Village. Consensus of the Board is to continue researching the annexation in conjunction with the work on the Comprehensive Plan.

CONSIDERATION OF WISCONSIN PUBLIC POWER PROPOSAL: The Board addressed questions regarding the proposal of Wisconsin Public Power. Trustee Janowiak questioned the length of the contract with WPPI and what would happen should our local utility dissolve prior to the end of the contract. WPPI representatives noted provisions in the contract for those situations wherein the Village could cancel its power supply contract. Attorney Vale noted the funding of the rate stabilization fund of (\$133,245) were addressed in Finance Committee. He further confirmed with Roy Thilly of WPPI, that an error in the Power Supply Contract on page 10, Section 2(a) would need to be corrected noting the language should be "15 years after effective date of this contract" rather than effective July 1, 2005. WPPI noted the Village will be billed monthly for the power.

CONSIDERATION OF RESOLUTION 04-55/ TO JOIN WISCONSIN PUBLIC POWER, INC.: Motion by Kahl, 2nd by Wyttenbach to approve Resolution 04-55. Motion carried. WPPI noted a director and alternate would need to be appointed as part of Resolution 04-55. Motion by Wyttenbach to appoint President Myers as the director, 2nd by Lueschow. Motion carried. Motion by Kahl, 2nd by Myers to appoint Village Administrator as the alternate. Motion carried.

CONSIDERATION OF RESOLUTION 04-56/ APPROVING LONG TERM POWER SUPPLY CONTRACT WITH WPPI: Kahl moved, 2nd by Foreback to approve Resolution 04-56 with a start date of 3/1/05, and the correction to page 10 of the Power Supply Contract, Section 2(a) changing effective date to "15 years after effective date of this contract" rather than effective July 1, 2005. Motion carried.

CONSIDERATION OF APPLICATION OF VILLAGE OF NEW GLARUS FOR MEMBERSHIP IN WISCONSIN PUBLIC POWER INC.:
CONSIDERATION OF AGREEMENT TO BECOME PARTY TO CONTRACT FOR ESTABLISHMENT AND OPERATION OF WISCONSIN PUBLIC POWER, INC.:
CONSIDERATION OF ASSIGNMENT OF CONTRACT BETWEEN VILLAGE OF NEW GLARUS AND WISCONSIN PUBLIC POWER INC., AND WISCONSIN POWER & LIGHT COMPANY: Motion by Kahl, 2nd by Foreback to approve the Application of Village of New Glarus for Membership in Wisconsin Public Power, Inc. and the Agreement to Become Part to Contract for Establishment and Operation of Wisconsin Public Power, Inc. and Assignment of Contract Between Village of New Glarus and Wisconsin Public Power, Inc. and Wisconsin Power & Light Company. Motion carried.

CONSIDERATION OF LAND DIVISION REQUEST-BAHLER TRUST PARCEL (CSM 3369): Trustee Janowiak expressed concerns from the 12/16/04 Plan Commission meeting at which approval of the Land Division Request was recommended on a 3-2 vote. The Board discussed proposed development along the Highway 69 corridor and the potential development of this recently annexed property within TIF #2. Motion by Wyttenbach, 2nd by Foreback to approve the Land Division Request. Motion carried with Janowiak opposing.

UPATE-ORDINANCE 04-09 (SIGNS): Trustee Janowiak reported the Plan Commission tabled this item at their 12/16/04 meeting and have requested plan members provide input on the ordinance at their next meeting.

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UPDATE-TID#2 BOUNDARY AMENDMENT: Administrator Mielke noted Plan Commission will hold a Public Hearing on 1/27/05 for the TIF #2 Boundary and Plan Amendment.

UPDATE JOINT INTERGOVERNMENTAL MEETING: The Board discussed the joint meeting held 12/14/04 and summarized with the Village Board needing to determine their course of action for the creation of a joint library before proceeding with a recommendation to the Town of New Glarus. Trustee Lueschow proposed the Village move forward with a simple referendum question for the April Election, asking for input on interest in creating a joint library. Various funding options were discussed with the Lueschow noting he felt the Board could agree to the maintenance of effort contribution going forward, but not necessarily a "built in" annual increase. Trustee Kahl proposed Board members put together options for village funding of a joint library. Consensus of the Board is to bring referendum language back to the 1/4/05 Board agenda.

PRESENTATION BY MARK JANOWIAK-LIBRARY FUNDING OPTIONS: The Board thanked Mr. Janowiak for his work and determined the referendum question needed to be decided upon prior to the discussion of the funding, noting the options could be discussed at a future time.

UPDATE-VILLAGE HALL ARCHITECTURAL STUDY: Administrator Mielke noted a tentative date of 1/4/05 was scheduled for a presentation by Michael Bahr for the two plans being developed for an expanded library at the Village Hall. Both plans include both an area for the Police as well as the Library with one plan on one level and the other two levels. He anticipates having rough costs estimates available at the time of the presentation. The Board requested rescheduling the presentation to 1/18/05.

UPDATE-ELECTRIC UTILITY RATE CASE: Administrator Mielke indicated the hearing date has not yet been scheduled by the PSC.

FIRE DEPARTMENT REQUEST: The fire department advised the Administrator Mielke today that a Resolution needs to be adopted prior to the end of the year for their participation in the Length of Service Award Program. A special meeting will need to be scheduled to accommodate this action. The Board agreed to hold a special meeting on 12/28/04 at 8:00 a.m.

Clerk Erb reminded the Board of Art's Retirement Open House on 12/29/04.

Administrator Mielke thanked Barb and Lynne for their assistance with the utility department during the vacancy in the utility office manager position.

APPOINTMENT TO LIBRARY BOARD: Myers moved to appoint Linda Hiland to the Library Board, filling the term left vacant by John Mulvihill, 2nd by Lueschow. Motion carried.

ADJOURN: Motion by Myers at 8:50 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

SPECIAL VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/28/04

SPECIAL MEETING: President Pro-Tem, Craig Foreback called the meeting to order at 8:05 a.m.

PRESENT: Lloyd Lueschow, Craig Foreback, Dave Wyttenbach and Suzi Janowiak.

ALSO PRESENT: Brad Beal and Duane Siegenthaler (New Glarus Fire Dept), Clerk Lynne Erb, Administrator Jim Mielke joined at 8:20 a.m.

AGENDA: Lueschow moved to approve the 12/28/04 agenda, 2nd by Janowiak. Motion carried.

RESOLUTION 04-57/CONSIDERATION TO PARTICIPATE IN THE WISCONSIN LENGTH OF SERVICE AWARD PROGRAM: Brad Beal and Duane Siegenthaler addressed the Board regarding the Length of Service Award Program operated by the State of Wisconsin. The program provides retirement for volunteer firefighters and EMTs and requires payments to be made through a municipality. The New Glarus Fire Department is funding the program, with funds being matched by the State of Wisconsin. The Fire Department has requested the Village to be the paying agent for the Fire Department (receiving the funds from the department and forwarding them to the state). Mr. Beal and Mr. Siegenthaler outlined the program for the board noting members need to serve the department 20 years before becoming fully vested in the program and the account of anyone resigning before becoming fully vested will be returned to the department. The department has until January 31, 2005 to pay their 2004 contribution. Motion by Janowiak, 2nd by Wyttenbach to approve Resolution 04-57. The board and fire department representatives discussed the establishment of criteria to determine eligibility of the members for this program. It was determined to be the responsibility of the Fire District Board to establish the criteria. Motion carried.

ADJOURN: Motion by Foreback at 8:27 a.m. to adjourn, 2nd by Lueschow. Motion carried.

Lynne R. Erb, Clerk

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING