

GENERAL INFORMATION
CONSTRUCTION SITE EROSION CONTROL PERMIT APPLICATION

Send Application to:

Village of New Glarus
319 Second Street
New Glarus, WI 53574

Official Use Only

Date Received: _____

Fee Received: _____

Reviewer: _____

Instructions: Please type or print. Read all instructions before completing application.

Name of Project:

Applicant/Entity Receiving Permit:

Name of Applicant: _____

Contact-First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: _____

Fax: _____

Property Owner:

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: _____

Fax: _____

Engineer (Where Applicable):

Name of Firm: _____

Contact: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: _____

Fax: _____

VILLAGE OF NEW GLARUS
 CONSTRUCTION SITE EROSION CONTROL PLAN
 APPLICATION CHECKLIST
 (SITES<ONE ACRE)

Project Name: _____

Permit #: _____

Date: _____

*Please check the appropriate box: I=Included; N/A=Non-Applicable
 (If N/A is checked, an explanation must be entered)*

PLAN REQUIREMENT	I	N/A	EXPLANATION//LOCATION IN PLAN
A. Submittal Requirements			
1. Permit Application Form			
B. Site Drawing			
1. North Arrow			
2. Delineation of Proposed Land Disturbance Area			
3. Existing/Proposed Site Information			
a. Building, roads, access drives			
b. Property lines			
c. Drainage Ways			
d. Water bodies			
e. Trees			
f. Culverts			
g. Other structures within 50 feet of prop. Disturbance			
h. Direction/Grade of slopes before/after disturbance			
F. Narrative			
1. Description of site and nature of construction activity			
2. Construction start and end dates			
3. Description and location of all temporary control practices			

VILLAGE OF NEW GLARUS
CONSTRUCTION SITE EROSION CONTROL PERMIT NO. _____

Date of Application _____
Site Address _____
Plat Name _____
Certified Survey Map _____
Lots No. (s) _____

Permit Conditions:

- (a) Permittee shall notify the Village Administrator 48 hours prior to commencing any land disturbing construction activity.
- (b) Permittee shall notify the Village Administrator of practice installation within 5 days of installation.
- (c) Permittee shall obtain permission in writing from the Village Administrator prior to any modification pursuant to S.08(2) of the erosion and sediment control ordinance.
- (d) Permittee shall install all practices as identified in the approved erosion and sediment control plan.
- (e) Permittee shall maintain all road drainage systems, stormwater drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.
- (f) Permittee shall repair any siltation or erosion damage to adjoining surfaces and drainage ways resulting from land disturbing construction activities and document repairs in a site erosion control log. Remove accumulated sediment from downstream culverts, storm sewers, and other drainage facilities.
- (g) Permittee shall inspect the practices within 24 hours after each rain of 0.5 inches or more which results in runoff during active construction periods, and at least once each week, make needed repairs and document the findings of the inspections in a site erosion control log with the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site.
- (h) Permittee shall allow the Village Administrator to enter the site for the purpose of inspecting compliance with the erosion and sediment control plan or for performing any work necessary to bring the site into compliance with the control plan. Permittee shall keep a copy of the erosion and sediment control plan at the construction site.

**APPLICANT
MUST FILL
IN BOXED
AREA**

Owner _____

(please print or type full name)

Address _____

Signature or Owner or Authorized Representative

Area of Land Disturbance (Square Feet) _____

SPECIAL CONDITIONS: _____

CONDITIONAL APPROVAL: _____

Administrative Authority

Title

Date

Permits issued under this section shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The Village Administrator may extend the period one or more times for up to an additional 180 days. The Village Administrator may require additional BMPs as a condition of the extension if they are necessary to meet the requirements of this ordinance.