

PERMIT FEE: \$25.00 Resident/ \$35.00 Non-Resident

PERMIT NO.: _____

INSURANCE ON FILE: _____

VILLAGE OF NEW GLARUS
APPLICATION FOR USE OF VILLAGE PARK

Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

APPLICANT NAME: _____

ADDRESS: _____

TELEPHONE: _____

SPONSORING ORGANIZATION: _____

NAME OF HEAD OF ORGANIZATION: _____

ADDRESS _____

TELEPHONE: _____

NAME, ADDRESS, TELEPHONE NUMBER OF PERSON RESPONSIBLE FOR PARK, AREA OR FACILITY (if different from Sponsoring Organization)

NAME: _____

ADDRESS: _____

TELEPHONE: _____

ACCURATE DESCRIPTION OF THE PARK, AREA OR FACILITY TO BE USED:
(Name of Park: Village Park/Glarner Park/Vet's Memorial Park/Candy Cane Park)

ARE YOU REQUESTING EXCLUSIVE USE OF THE PARK: YES / NO

DATE OF REQUESTED USE: _____

TIME OF REQUESTED USE: _____

APPROXIMATE ATTENDANCE (Number of People attending event) _____

PROPOSED USE (type of event): _____

Date

Applicant Signature

NOTE: ALCOHOLIC BEVERAGES ARE **PROHIBITED** IN VILLAGE PARKS PER SECTION 11-4-1(a)(1) OF THE MUNICIPAL CODE OF THE VILLAGE OF NEW GLARUS

NOTICE TO APPLICANT:

Applications for exclusive use of the Park are reviewed by the Parks & Recreation Committee and granted by the Village Board and must be made by the 20th of the month preceding the anticipated use of the park.

Applications for use of a **portion** of the park or a park shelter are granted by the Village Recreation Director and must be made 3 days prior to the anticipated use of the area or facility.

Prior to granting any permit for **exclusive use** of a park, the Village may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the Village and such other third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the exclusive use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

PRESENTED TO VILLAGE CLERK: _____

REFERRED TO RECREATION DIRECTOR: _____

FOR EXCLUSIVE USE:

REFERRED TO PARKS & RECREATION COMMITTEE: _____

RECOMMENDATION: _____

PRESENTED TO VILLAGE BOARD: _____

DETERMINATION: _____

APPROVAL GRANTED: _____

Recreation Director / Village President

Municipal Ordinance
Section 220-8
Rev. 9/2012