

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
June 13, 2018 - DRAFT**

Chair Barb Anderson called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Chuck Phillipson. Also present: Administrator Bryan Gadow, Parks and Recreation Director Chris Rear, Emilie Glotfelty, Diana Clark, Steve Wehrley, and Dan Couey.

Approval of Agenda: Motion by Petra Streiff, second by Chuck Phillipson to approve the agenda. Motion carried.

Approval of Minutes of the 5/9/18 Meeting: Motion by Petra Streiff, second by Barb Anderson to approve the 5/9/18 minutes. Motion carried.

Recommendation: Park Use Permit Application for Art in the Park (9/2/18): Motion by Petra Streiff, second by Chuck Phillipson to approve the Park Use Permit. Motion carried.

Recommendation: Special Event Permit Application for Mad City Velo Club Bike Time Trials (7/21/18): Steve Wehrley provided an overview of the event, which will utilize Glarner Park as a staging and registration area. He noted that the event will utilize 2<sup>nd</sup> St/Hwy O, but will not require the closure of the street, and the Club has been in contact with Dane County Sheriff and Green County Sheriff's Offices. He noted the event will last from 9:00AM to approximately 12:00PM, and postcards will be mailed to residents along the route. Motion by Chuck Phillipson, second by Petra Streiff to approve the Park Use Permit.

Discussion: Land availability for new softball field/recreational facilities: Administrator Gadow provided an overview of properties researched to date, and requested an additional direction on other properties to research. Chuck Phillipson asked to have this item added to the upcoming Joint Village/Town Parks Committee meeting on June 21<sup>st</sup>, and postpone any decisions until after that meeting.

Update/Discussion: Parks & Recreation Budget and Operations Questions: In response to questions from the 5/9/18 Committee meeting, Administrator Gadow provided an update on the following items:

- 2018 Parks and Recreation Operational Budget and Capital Improvement Plan
- Breakdown of Village Staff park maintenance responsibilities
- Utilization of park maintenance checklists for inventory of future park maintenance capital requests
- Use of a volunteer liability waiver to allow interested citizens to assist with park maintenance activities.

Petra Streiff asked to have a discussion on a volunteer utilization strategy added to the next meeting's agenda. Chuck Phillipson asked to have a schedule of Veteran's Park and Glarner Park utilization before the June 21<sup>st</sup> Joint Village/Town Parks Committee.

Update: Chalet of the Golden Fleece 2017 Report and 2018 Projections: The Committee members reviewed the report from the Chalet of the Golden Fleece, and discussed the front porch step repair project.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
MAY 9, 2018**

Chair Barb Anderson called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Chuck Phillipson. Also present: Administrator Bryan Gadow and Dan Kuewy of the New Glarus Youth Baseball Association.

Approval of Agenda: Motion by Petra Streiff, second by Chuck Phillipson to approve the agenda. Motion carried.

Approval of Minutes of the 3/14/18 Meeting: Motion by Petra Streiff, second by Barb Anderson to approve the 3/14/18 minutes. Motion carried.

Recommendation: Park Use Permit Application for Music in the Park (7/15/18, 7/29/18 & 8/12/18): Motion by Petra Streiff, second by Chuck Phillipson to approve the Park Use Permit. Motion carried.

Recommendation: Park Use Permit Application for Swiss United Church Picnic (8/12/18): Motion by Barb Anderson, second by Petra Streiff to approve the Park Use Permit.

Recommendation: Park Use Permit Application for Grace Church (6/24/18): Motion by Chuck Phillipson, second by Barb Anderson to approve the Park Use Permit.

Recommendation: Park Use Permit Application for New Glarus Baseball Association (5/26-27/18): Motion by Barb Anderson, second by Petra Streiff to approve the Park Use Permit.

Update: Village Comprehensive Outdoor Recreation Facilities Plan: Administrator Gadow explained that a team of students from UW-Madison would be working on this project for their fall workshop in the Department of Planning and Landscape Architecture. He noted that he would invite them to a future committee meeting to introduce themselves to the committee members and get feedback on the project scope.

Update: Eagle Scout Project (Signage) at Hoesly Pond Park: Administrator Gadow noted that the Eagle Scout candidate and NGSD student would be installing the sign near the end of May. He will install it near the intersection of Hwy W and Hoesly Drive, so that it is visible from both Hwy W and Hwy 69.

Discussion: Notification of Park Reservation (Signage) on Day of Event: Barb Anderson noted that there have been occasions when a park facility has been reserved for a special event, but there may be other members of the public utilizing it unaware of the reservation. She suggested that the facilities have a sign stating “Reserved at...” to let people know of the reservation. The Committee agreed with this approach.

Discussion: Bernese Dog Club use of Village Park for an event: Administrator Gadow noted that he had received a request for a Bernese Dog Club group to utilize a village park for an event around Labor Day for 20-40 dogs. He noted that Village ordinances prohibit dogs in the parks and suggested other area locations for this group to consider. Administrator Gadow requested feedback on this approach. The Committee agreed that dogs should be prohibited from the parks as stated in the ordinances, especially during busy weekends.

Questions of the Administrator:

Chuck Phillipson asked staff to provide him with some background information on the following items at a future meeting:

- Update on Parks and Recreation Budget and Capital Plan
- Responsibilities for parks maintenance amongst staff
- Utilization of a park maintenance checklist
- Opening of facilities at Veteran’s Park – if someone could be responsible to open and close the facilities on a more regular basis?
- Replacement of basketball hoop at Village Park

Dan Kuewy of the New Glarus Youth Baseball Association, asked in an automatic lock could be added to the bathroom door, and if a drainage ditch would be possible for Veteran’s Park. He also asked if there was an insurance waiver needed to allow community members to assist with maintenance projects on the Village’s baseball and softball facilities.

Adjournment: Being no further business, the meeting stood adjourned at 6:55 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
March 14, 2018**

Chair Greg Thoemke called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Greg Thoemke. Also present: Ben Neff and Administrator Bryan Gadow.

Approval of Agenda: Motion by Petra Streiff, second by Barb Anderson to approve the agenda. Motion carried.

Approval of Minutes of the 1/10/18 Meeting: Motion by Barb Anderson, second by Petra Streiff to approve the 1/10/18 minutes. Motion carried.

Recommendation: Park Use Permit Application for New Glarus Lions Club – Chicken BBQ Event (5/25/18): Motion by Barb Anderson, second by Petra Streiff to approve the Park Use Permit. Motion carried.

Discussion: Mountain Bike Project in New Glarus Woods State Park: Ben Neff of the Friends of New Glarus Woods State Park appeared before the Committee to response a letter of support for a pilot program with the DNR for the installation of a single track mountain bike trail in New Glarus Woods State Park. Mr. Neff indicated that it would provide a unique connection to other bicycle facilities within the community, and serve as a tourism draw. Petra Streiff asked about the environmental impact of the trail. Mr. Neff stated that they will be working with the DNR to locate the trail in areas that would minimize environment impacts and avoid conflicts with other park user groups. Mr. Neff also asked about the future possibility of a “pump track” located elsewhere in the community. Greg Thoemke indicated that land availability would be a change, although locating in the Township might be a possibility. Motion by Greg Thoemke to recommend that the Village Board provide a Resolution of support for the pilot project, second by Barb Anderson. Motion carried.

Presentation/Discussion: Triathlon Committee 2017 Report: Jerry Landmark reported on the 2017 Triathlon noting:

- They had 152 participants, 37 for the kids triathlon, 10 relays
- Grossed approximately \$8,900 with a net profit of \$3,768
- The 2018 Triathlon is scheduled for August 8, 2018
- Record number of sponsorships (\$2,150) which assisted with T-shirt and timing system purchase

Update/Discussion: Eagle Scout Project (Signage) at Hoesly Pond: Administrator Gadow provided an update indicating that the sign had been order, and Staff will work on identifying its location with Mr. Ethan Gray. A copy of the final design was included in the agenda packet.

Adjournment: Being no further business, the meeting stood adjourned at 6:55 p.m.

Minutes taken by Bryan Gadow, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
January 10, 2018**

Chair Greg Thoemke called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Greg Thoemke. Also present: Jerry Landmark, Chris Rear, Anthony Edge, Shaun Dow and Administrator Bryan Gadow.

Approval of Agenda: Motion by Barb Anderson, second by Petra Streiff to approve the agenda. Motion carried.

Approval of Minutes of the 12/13/17 Meeting: Motion by Petra Streiff, second by Barb Anderson to amend the 12/13/17 minutes adding that the sign at Hoesly Pond include the language “Welcome to Hoesly Pond Park”, and approve as amended. Motion carried.

Presentation/Discussion: Triathlon Committee 2017 Report: Jerry Landmark reported on the 2017 Triathlon noting:

- They had 152 participants, 37 for the kids triathlon, 10 relays
- Grossed approximately \$8,900 with a net profit of \$3,768
- The 2018 Triathlon is scheduled for August 8, 2018
- Record number of sponsorships (\$2,150) which assisted with T-shirt and timing system purchase

Mr. Landmark informed the Committee that Triathlon proceeds have provided assistance to the pool, parks and recreation and school district as well as purchased bike helmets for the local bike rodeo. He thanked Village Staff for their assistance in preparing for the annual event.

Barb Anderson asked how many organizers were involved in the event. Anthony Edge stated that there was a core group of six individuals with another 30-40 volunteers during the event.

Discussion/Recommendation: 2018 Pool and Park Fees: The Committee discussed the setting of the 2018 Pool and Parks Fees, requesting staff research rental fees of other communities for the February meeting. Administrator Gadow stated that Staff would conduct the research and present the findings to the Village Board in February.

Update/Discussion: Eagle Scout Project (Signage) at Hoesly Pond: Administrator Gadow provided an update indicating Eagle Scout Candidate Ethan Gray has received an updated quote from Dove Designs for the sign with cost at \$400 for the 1<sup>st</sup> face and \$355 for the 2<sup>nd</sup> face. He is waiting to hear back from the FFA Alumni on a potential contribution. Village Staff will assist with analyzing potential sign locations at Hoesly Pond.

Adjournment: Being no further business, the meeting stood adjourned at 6:48 p.m.

Minutes taken by Bryan Gadow, Administrator

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