

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

New Glarus Historic Preservation Commission

**Date:** June 4, 2018 **Time:** 6:30 P.M. **Presiding:** Shaun Dow **Location:** NG Village Hall Board Room **Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	x		Mary Statz	x	
Dow, Shaun	x		Mondloch, Joe	X				
Disch, Dorene	x		Tschudy, Kim	X				
Lienhardt, Al	x							
			Also Present:					
			Sandy Blumer	x				
Agenda Item	Action Taken "No Action" or State the Motion			Motion Made by	Motion 2nd By	Outcome of Vote		
1. Call to order	6:30 pm							
2. Approval of Agenda	Motion to approve			Anderson	Disch	Carried		
3. Approval of Minutes of 4/2/18 meeting	Motion to approve			Mondloch	Disch	Carried		
4. Discussion: Repairs to the Chalet of the Golden Fleece	<p>The Chalet received \$460 grant from the Community Foundation this year to fix the steps on the front porch. Work has begun and will be complete in a day or two, however there has been change in plans. Kim Tschudy will reinforce the steps this year, we will purchase the materials for replacement of the steps with the grant money this year. Another grant will be written for next year so that the steps and the porch can all be replaced at once. Sandy is also planning to write a Scholl's Foundation Grant for funding for other, more extensive, repairs. Mary and Sandy asked for guidance in undertaking the bid process. Shaun will speak to Bryan to find out if there is a project total required before bids need to be asked for. Also, we will need to get an estimate from a carpenter for cost.</p> <p>Motion to have Bryan and a volunteer from this committee and or/ Friends of the Chalet to get estimates</p>			Disch	Kiesz	Carried		

	for the various projects along with a list of required materials that are appropriate.			
5. Discussion/Recommendation: Consultant for Historic Districts Nomination Project	<p>Joe asked whether we could use any remaining funds for another project if we don't spend the entire \$12,500 for this project. We cannot. The UW Milwaukee bid is the lowest( \$7,728.50), but they will be using some students to complete the project. The Legacy proposal is very impressive and came in at \$12,500. Carol Cartwright's project total is \$12,500 and she is familiar with the project. Her completion date is the earliest at October 31, 2018, although that is her work completion. We assume that the decision by the state committee will come at a later date.</p> <p>Motion to recommend that Carol Cartwright be hired to complete the work for the Historic Districts.</p>	Anderson	Tschudy	Carried
6. Discussion/Review: Updating information on Village's website	<p>Dorene suggests that we simply meet with the person who manages the Village website and make the changes. We can always make adjustments at a later date. Dorene and Shaun will partner with the website maintenance person to get the changes made.</p>			
7. Discussion/Review: Local Landmark Brochure	Do we want to keep the paper format, or should we put the information on the website and make it printable?			

	Shaun will check with the village about about proceeding with this.			
8. Landmark Designation Packet and Procedures	Probably doesn't need much changing. This information could also be available online. Shaun will check on this.			
9. New Glarus Room Tax	What is the current rate? We believe it's 5%. Kim explained that we'd like to raise that to 5.5% and designate the additional funds to the Chalet. Who's on the room tax committee? What are the area comparables? Who determines use and priority of funds? Perhaps a joint meeting would be worthwhile. We should have conversations about membership on the committee, as having motel/hotel owners on the committee seems to be a conflict of interest. Shaun will speak with Bryan and report back to this committee in regard to these questions and issues. Consensus is that we are all in favor of increasing the room tax and making some of the funds available to other entities than the Chamber of Commerce.			
10. Certificate of Appropriateness for Depot	New storm doors and screens have been installed at the Depot building. They didn't file a certificate of appropriateness, and the doors and screens that were installed are of a modern design. We will need to send a letter to the DNR to inform them that the new doors and window screens aren't appropriate. Motion that we issue a letter of non-compliance to the DNR. Shaun will work with Bryan to compose the letter to the DNR.	Kiesz	Anderson	Carried
10. Next Meeting Date and time	July 2, 2018 at 6:30.			
11. Adjournment				

**Date:** April 2, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room  
**Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X				
Anton-Wright, Denise	X		Mondloch, Joe	X				
Disch, Dorene	X		Tschudy, Kim	X				
Lienhardt, Al	X							
			Others Present: Diane Peters	X				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	Chair Wright called the meeting to order at 6:31 pm			
2. Approval of Agenda	Motion to approve	Anderson	Disch	Carried
3. Approval of Minutes of 2/12/18 meeting	Motion to approve	Disch	Kiesz	Carried
4. Discussion/Consideration Certificate of Appropriateness, Carroll Capital Group, Inc. (400 2 <sup>nd</sup> St.)	Short discussion with Diane Peters re repairs to be made to building. Motion to approve Application.	Tschudy	Disch	Carried
5. Discussion: Repairs to the Chalet of the Golden Fleece	3 bids from Buehler Interiors LLC for materials to replace the porch: *Cheapest bid for materials using treated lumber and pine instead of cedar: \$516.12 * Next highest uses treated lumber and cedar for the risers and steps: \$752.60 * Highest bid uses treated lumber and cedar for deck, stairs and skirt boards: \$1445.32 Discussion about cost. The grant that the Chalet received from the Community Foundation was for repairs, not replacement of the porch and won't cover the cost of replacement. The minimum that we can do is to replace the stairs. Suggested that we replace the			

	<p>stairs this year. The Chalet could then write a grant request for replacing the porch in 2019.</p> <p>Motion to approve replacement of the stairs with treated lumber for 2018 and that staff use the bid from Buehler Interior for the purchase of materials.</p> <p>Kim Tschudy will see Bryan tomorrow regarding who will do the work.</p> <p>The new downspout ends have been installed.</p>	Anderson	Tschudy	Carried
6. Discussion/Review: Updating info. on the Village's website/Local Landmark Brochures/Landmark Designation Packet and Procedures	<p>There are some things on the Village Website currently that need to be updated. References to the Certificate of Appropriateness Packet need to be updated, and perhaps the packet will be replaced with links to the proper information. We should all take another look at the information Doreen sent us and suggest improvements, updates, etc. Our local landmark brochure needs updating and possibly we should include National Historic Registry properties.</p> <p>Kim Tschudy has received correspondence indicating that the Hall of History at the Historical Village is probably eligible for the National Historic Registry.</p>			
7. Discussion: New Glarus Room Tax	<p>Kim shared results of a survey that he took which indicates that room tax doesn't seem to be a factor in deciding to stay at a hotel. Many communities use their room tax for other things than Chamber of Commerce. In New Glarus' case, the Village has decided to allocate the full room tax for the first ten years to the Chamber of Commerce. We are not aware of when the ten years ends.</p>			
8. Downtown Open House Event (Connect Communities)—May 19, 2018	<p>New Glarus will again participate in the Downtown Open House as part of the Connect Communities program. Historic Preservation Commission will not be participating with an activity this year.</p>			

9. Discussion: New Glarus Village Barn Ideas	Green County Historical Society is doing this and it will be on line.			
10. Next Meeting Date and Time	June 4, 2018 at 6:30 p.m.			
11. Adjournment	Meeting adjourned at 7:39 p.m.			

**Date:** February 12, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room  
**Recorder:** Barb Anderson

Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X		Sandy Blum	x	
Anton-Wright, Denise	X		Mondloch, Joe	X				
Disch, Dorene		x	Tschudy, Kim	X				
Lienhardt, Al		x						
			Also present:					
			Bryan Gadow	x				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:32 pm			
2. Approval of Agenda	Motion to approve	Kiesz	Mondloch	Carried
3. Approval of Minutes of 1/8/18 meeting	Motion to approve	Kiesz	Mondloch	Carried
4. Follow-up: Certificate of Appropriateness for updates to Chalet of the Golden Fleece	<p>Eaves trough terminals are okay as planned. Dymonic is recommended by Kim to be used for glazing windows. Kim has taken another look at the chalet porch. He suggests that the entire thing needs replacing, as there are safety concerns. Bryan suggests that we ask Ken Zimmerman for a bid for the entire replacement of the porch. He can then look at the budget to see if there's any wiggle room to cover the additional cost. We should take care to use good materials so that it doesn't need to be replaced for an extended period of time.</p> <p>There is a bus tour scheduled in mid-May. Sandy would like to have the project finished by the end of April, prior to the scheduled tour bus.</p> <p>If the committee chooses to put the project out for bids, it will probably not be ready by the mid-May tour. Another suggestion was to have two or more contractors work together and donate their time. Motion to 1) Direct Administrator Gadow to prepare an invitation for bids for placement in the newspaper and elsewhere for the replacement of the Chalet of the Golden Fleece front porch based on the specifications discussed on 2/12/18; and 2)</p>			

	Request that Member Kim Tschudy consult with area contractors to determine if any would be interested in providing donated labor for the project.	Kiesz	Mondloch	Carried
5. Discussion/Review: Update of info on Village website	Denise had a copy of the website info as submitted by Dorene Disch. This item will be added to next month's agenda, as more input from the committee is needed. We should all look at the document and provide input prior to our next meeting.			
6. Update: Nomination of Swiss UCC for Historic Designation	No update. Because this item will be handled by Swiss Church, we can remove it from our agenda next month.			
7 Update: Borucki Bldg Historic Designation App.	No update. Because this item will be handled by the Borucki's, we can remove it from our agenda next month.			
8. Discussion/Review: Local Landmarks Brochures	We will wait until Bryan goes through the packet before we discuss this item again.			
9. Discussion: NG village barns ideas	The Green County Historical Society is working on a countywide inventory of barns. New Glarus' barns would be part of this. We will include it for discussion again next month.			
10. Next Meeting Date and time	March 5, 2018 at 6:30.			
11. Adjournment				

New Glarus Historic Preservation Commission

**Date:** January 8, 2018 **Time:** 6:30 P.M. **Presiding:** Denise Anton-Wright **Location:** NG Village Hall Board Room

**Recorder:** Barb Anderson



Member	Present	Not Present	Member	Present	Not Present	Member	Present	Not Present
Anderson, Barb	X		Kiesz, Harold	X				
Anton-Wright, Denise	x		Mondloch, Joe	x				
Disch, Dorene	x		Tschudy, Kim		x			
Lienhardt, Al	x							
			Gadow, Bryan	x				

Agenda Item	Action Taken "No Action" or State the Motion	Motion Made by	Motion 2nd By	Outcome of Vote
1. Call to order	6:32 pm			
2. Approval of Agenda		Anderson	Kiesz	Carried
3. Approval of Minutes of December 4, 2017	Motion to approve	Kiesz	Mondloch	Carried
4. Discussion/Consideration: Certificate of Appropriateness for updates to Chalet	Work to be done: 7 serpent eves trough terminals and railings and steps on front porch. Sandy Blum and Mary Statz were present to share photos of needed repairs. Sandy will touch base with Kim Tschudy regarding materials to be used. Motion to approve Certificate of Appropriateness.	Kiesz	Mondloch	Carried
5. Discussion: Updating information on Village Website	The Village Adminisrator will be the person to do any physical updating on the website. Doreen and Kim have done some initial work on changes. The commission members felt it would be easiest to wordsmith this document online. We should all look at the document, make suggested changes and get them to Doreen by the end of January. Al Lienhardt suggested that we might want to include a FAQ section. All members were in hearty agreement!			
6. Update: Nomination of Swiss UCC for Historic Designation	No update, but we believe it's being mailed in January.			
7. 2018 Goals	1. Refresh Website Information. 2. Barns of New Glarus? We would all be willing to work on it. Completion of this project will be our main focus for the year.			

	3. Continue to encourage SUCC and Baruki building historic designation			
8. Update from Bryan Gadow	On February 28, 2018 the Wisconsin Economic Development Corporation is planning a workshop at Toffler's restaurant in New Glarus. The topic will be Façade and Property Improvements to boost business. More information will be forthcoming. We are all encouraged to attend.			
9. Next Meeting Date and time	Monday, February 5, 2018 at 6:30 p.m.			
10. Adjournment	7:09 pm			

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