

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING July 12, 2017

Regular Meeting

Chair Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebeck, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Denise Wright. Motion carried.

Approval of Minutes from 6/12/17: Motion by Denise Wright to approve the 6/12/17 minutes, second by Anthony Edge. Motion carried.

Public Safety

Package Agenda Items 5a-5b: Motion by Denise Wright to package and approve Agenda Items 5a-5b. Second by Anthony Edge. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Jeanie L. Smith; McAllister Reynolds; Beverly Hoesly; James Loeffelholz; Harmony Brooks; Ginger Blum; Roseann Ott; Peter Ott; Susie Weiss; Anjanette Kammes; Breanne Karn
- Recommendation: Special Event Permit for Glenda Scott Walk/Run on 9/23/17

Update: Submitted Monthly Police Report: Police Chief Boldebeck reviewed the monthly report, including an update on the new officer hiring, Polkafest/Beer, Bacon & Cheese Fest activity, joint active shooter training, and Brodhead high visibility enforcement mobilization through a county-wide OWI grant.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Update/Discussion: Phosphorous Operational Evaluation Study Update: Public Works Director Jelle provided an overview of Staff and Strand Associates' (the Village's engineering consultant) work to date on the Village's phosphorus output. He noted that the DNR is considering amending their regulations statewide, which would change the Village's allowed limit from 1.4 mg/L to 0.12 mg/L, which is a substantial decrease. Director Jelle discussed the three treatment options they are evaluating, including: additional filters, improvements to point source contributors (i.e. local farms), and buying/trading credits with the Madison Metropolitan Sewer District. He noted that the Village's industrial users are actually doing a very good job of controlling the amount of phosphorus that they pass into the Village's waste water treatment system. The Committee discussed the financial impact of the potential DNR rule change, and potential upgrades to the Village's system to meet the new regulations. Director Jelle updated the Committee on an algae treatment pilot program that the Village of Monticello is conducting, and stated he would keep the Committee informed about the results.

Update/Discussion: Alliant Energy Substation Project Update: Public Works Director Jelle updated the Committee on the work completed to date on the potential acquisition of the Alliant substation. He noted that Staff and Forster Electrical Engineering (the Village's consultant) recommend Scenario 2, which requires a \$2 million investment from the Village, but means that the Village and Alliant would provide mutual back up to the electrical system, and receive a higher payment in lieu of taxes (PILOT) from Alliant. He noted that this option would include removal of the existing downtown substation near Hwy 69, and relocation of the equipment to the Village's WWTP. Director Jelle stated that if no action is taken, then the Village's assigned payments to Alliant would increase from \$54,495 to approximately \$265,672 in the coming years. The Committee discussed the potential financing of this option, noting that a rate case study would be likely in the next year. Director Jelle indicated that he would next brief the full Village

Board on work completed to date, and ask for formal action from the Village Board on which option to pursue in early fall.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:02pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
June 14, 2017**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 5/10/17: Motion by Anthony Edge to approve the 5/10/17 minutes, second by Denise Wright. Motion carried.

Public Safety

Package Agenda Items 5a-5d: Motion by Denise Wright to package and approve Agenda Items 5a-5d. Second by Anthony Edge. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Hannah Workman; John B. Miller; Levi Reeson, Tami Reeson; Eric Gobeli; James Shumway; Wendy Martin; Theodore Williams; Michael Nevil; Brooke Stampfli; Corisa Cook; Kathy Yaun; Barbara Eckert; Margaret Smith; Emily Krueger; Allison Swenson; Shannon Jelle; Brooke Bidlingmaier; Mark Ryan; Sara E. Jelle; Lauren E.L. Burkey
- Recommendation: Liquor License Renewals to expire 6/30/18:
Class B Beer/Liquor: Ott Haus Pub & Grill LLC (*includes request to revise Beer Garden Addenda*); Hungo LLC (dba Tofflers Pub & Grill); Kristi's Restaurant LLC; Puempels Olde Tavern Inc.; Steinbock, LLC (New Glarus Hotel and Chalet Landhaus)
Class A Beer/Liquor: Blanchardville Co-op Oil Association, Inc.; Burreson's Market Inc. (dba Roy's Market)
Class B Beer/C Wine: Sugar River Pizza Co LLC; Fat Cat Coffee Works LLC
Class B Beer: Swiss Aire Motel LLC
Class A Beer/Liquor: Glarner Bier Haus LLC
Class A Liquor: Shake & Shum Inc.
Class B Winery: Jornys End LLC (dba Hawks Mill Winery); Robert Borucki (dba The New Glarus Primrose Winery)
- Recommendation: Cigarette License to expire 6/30/18: Ott Haus Pub & Grill LLC; Glarner Bier Haus LLC
- Recommendation: Miscellaneous License to expire 6/30/18: Tofflers Pub & Grill (pool table)

Update: Submitted Monthly Police Report: Police Chief Boldebuck reviewed the monthly report, including an update on the new officer hiring, new squad car purchase, purchase of portable speed sign with State grant funds, and Music Fest operational issues.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Discussion/Recommendation: 2016 Compliance Maintenance Annual Report (CMAR): Administrator Gadow noted that the Village received very high marks from the DNR on its annual CMAR report. Anthony Edge asked what was driving the higher levels of phosphorous, and if the Village treats stormwater runoff separate from its sewer treatment. Administrator Gadow stated that he was get that information from the Public Works Department. The Committee discussed an interest in scheduling a tour of the WWTP. Motion by Anthony Edge to recommend Village Board approval of Resolution 17-23 2016 CMAR Report, second by Denise Wright. Motion carried.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:25pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
May 10, 2017**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Lt Jeff Sturdevant, Public Works Director Scott Jelle, Keith Peterson, Matt Bruss, and Ben Grabow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Administrator Gadow recommended amending the Agenda to include new items 5O: Recommendation: Temporary Alcohol License: New Glarus Youth Baseball (May 27-28); and 5P: Recommendation: Approval of Street Use Permit: Stuezy-Kuenzi VFW Post 141: Memorial Day Parade (May 29th). Motion by Anthony Edge to approve the agenda with the amendments to 5O and 5P, second by Denise Wright. Motion carried.

Approval of Minutes from 4/12/17: Motion by Denise Anton Wright to approve the 4/12/17 minutes, second by Anthony Edge. Motion carried.

Public Safety

Package Agenda Items 5a-5i, 5o, and 5p: Motion by Anthony Edge to package and approve Agenda Items 5a-5i, 5o, and 5p. Second by Denise Wright. Motion carried. Package agenda items as follows:

- Recommendation: Operator License to Expire 6/30/2019: Sundeep Singh; Gurprit Brar; Sandra Berg; Courtney Leuzinger; Greg Kleeman; Vicki L. Jensen; David R. Lendl
- Recommendation: Original Class A Beer/Liquor License to Expire 6/30/18 to Casey's Marketing Company
- Recommendation: Original Class B Beer License to Expire 6/30/17 to Edelweiss Cheese Authentic Wisconsin
- Recommendation: Liquor License Renewals to expire 6/30/18:
Class B Beer/Liquor: Glarner Enterprises, Inc.; Sportsmans of New Glarus, Inc.; Kleeman's Bar & Grill LLC
Class A Beer/Liquor: New Glarus Mobil Mart, LLC
Class B Beer/C Wine: Cow & Quince, LLC
Class A Liquor: Brandi's Bridal Galleria, Etc. LLC
Class B Beer: Edelweiss Cheese Authentic Wisconsin
- Recommendation: Cigarette License to expire 6/30/18: Casey's Marketing Company; New Glarus Mobil Mart, LLC; Blanchardville Oil Co-op Assoc., Inc.; Kleeman's Bar & Grill LLC
- Recommendation: Miscellaneous License to expire 6/30/18: Sportsmans Bar & Grill (pool table); Firefly Park LLC (mobile home park); Kleeman's Bar & Grill (pool table)
- Recommendation: Street Use Permit: FuelFed, Inc. for June 2, 2017*
- Recommendation: Special Event Permit for Polkafest and Beer, Bacon & Cheese (June 9-11)*
- Recommendation: Temporary Alcohol License for Polkafest and Beer, Bacon & Cheese (June 9-10)*
- o. Recommendation: Temporary Alcohol License: New Glarus Youth Baseball (May 27-28)
- p. Recommendation: Approval of Street Use Permit: Stuezy-Kuenzi VFW Post 141: Memorial Day Parade (May 29th)

Agenda Item 5j: Recommendation: Special Event Permit for Brazen Dropout – New Glarus Omnium Cycling Race (July 29-30): Matt Bruss and Ben Grabow of the Brazen Dropouts Cycling Team appeared before the Committee to discuss their permit request for various street closures for two cycling races: 1) a Time Trial on July 29th starting in the Valle Tell neighborhood; 2) a Criterium on July 30th in downtown on 2nd St, 3rd Ave, 5th St, and 5th Ave. The Committee, Administrator Gadow, and Lt. Sturdevant discussed their concerns with closing those portions of downtown streets during church services that will occur at the same time as the race. Mr. Bruss and Mr. Grabow suggested shifting the race route to the west to avoid conflicts or closures of 2nd St between 4th Ave and 5th Ave. Amended route includes 3rd Ave, 5th St, 5th Ave, 3rd St, 4th Ave, 2nd St [Copy of the amended route is attached as

Attachment A]. Motion to recommend approval of the Special Event Permit with the amended July 30th Criterium route, second by Anthony Edge. Motion carried.

Agenda Item 5k: Special Event Permit for Taste of New Glarus (June 24th): As the Committee is awaiting additional application materials, they recommended the full Board review the application. Motion by Denise Wright, second by Anthony Edge to forward the item on to the full Village Board for review, pending additional information. Motion carried.

Agenda Items 5l and 5m: Special Event Permit and Temporary Alcohol License for New Glarus Music Fest (5/26/17-5/28/17):
Keith Peterson appeared before the Committee to answer questions regarding the event and changes since the last meeting.

The Committee members reviewed the list of Staff questions on the Permit requests, including:

1. Identify locations for alcohol sales. Response: Two beer tent locations; 1) 1st Street (5th and 6th Ave), and 2) 5th Ave (by Bank of New Glarus).
2. Provide updated certificate of insurance. Response: Applicant will provide.
3. Open Intoxicants in Village Park and Glarner Park? Response: PWPS Committee recommends no, to reduce number of police officers needed to cover the event.

Motion by Denise Wright to recommend approval of Agenda Items 5l and 5m, support to the conditions of approval noted in the Special Event Permit Addendum, as amended. Second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Lt. Sturdevant reviewed the monthly report, including an update on the new officer hiring process, the intake of 29 lbs of drugs in the lobby dropbox, and Lt. Sturdevant's recent Green County Officer of the Year Award.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Update: Public Works Laborer Position Hiring: Public Works Director Jelle provided an update on the hiring process for the Public Works Laborer II position, noting that eleven application were received, and four were selected for interviews.

Update: Revisions to Village Noise Ordinance: Administrator Gadow discussed recently received complaints regarding construction noise in the community. He indicated he would review other communities' ordinances and provide recommendations on if any modifications were needed to the Village's ordinance.

Update: ATV Ordinance: Administrator Gadow reviewed the Town of New Glarus' recent public hearing on the proposal for an ATV trail from Blachardville to the Town and Village of New Glarus. He noted that the Town voted against approving authorization of Town roads for the trail, thus at this time, the Village did not need to take any further action.

Update: Authorization for 2017 Utility Capital Equipment Purchases: Public Works Director Jelle reviewed the received bids of the updates to the Waste Water Treatment Plant Supervisory Control and Data Acquisition (SCADA) System. The bid for the SCADA System came back at \$28,790, versus an estimate of \$28,000. The bid would be sent to the full Board for review and approval.

Discussion/Recommendation: 2017 Street Maintenance Project List: Public Works Director Jelle reviewed the proposed street maintenance list for 2017, noting that the proposed 12 projects would be \$50,392. He noted that 2017 Capital Fund has \$35,000 allocated for Street Maintenance, which would leave a funding gap of \$14,644.

Administrator Gadow noted that the Committee and Village Board have two options:

- 1) Option 1: Utilize all \$35,000 in Capital Fund for Street Maintenance, and remove \$14,644 in project costs off of 2017 Street Maintenance list to meet budget. The removed \$14,644 in street maintenance projects would be moved to the 2018 Street Maintenance list for future consideration.

- 2) Option 2) Utilize all \$35,000 in Capital Fund for Street Maintenance and draw \$14,644 from Street Sinking Fund to fund remaining 2017 Street Maintenance projects. The Street Sinking Fund has a current balance of \$28,764.25 and if \$14,644 were to be drawn down, the remaining balance in the sinking fund would be \$14,120.25.

The Committee discussed both options, including the financial impact of using sinking funds versus delaying certain street maintenance projects to future years. Committee members noted that these projects will become more expensive if the Village continues to wait. Motion by Denise Wright to recommend Option #2 to the Village Board, second by Anthony Edge. Motion carried.

Adjournment: Motion by Anthony Edge to adjourn, second by Denise Wright. Motion carried. Meeting adjourned at 8:11pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
April 12, 2017**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Anton Wright, and Mark Janowiak. Also present: Administrator Bryan Gadow, Police Chief Boldebuck, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Denise Wright. Motion carried.

Approval of Minutes from 2/15/17: Motion by Denise Anton Wright to approve the 2/15/17 minutes, second by Mark Janowiak. Motion carried.

Public Safety

Agenda Item 5a: Recommendation: Operator License to Expire 6/30/2019: Peggy S. Blumer; Debra Anderegg; Gary Westby; Barbara Froehlich; Fred Ryser; Margaret Ryser; Donna Lynn Borth; Patricia Best; Judy Riley; Jolene J. Buttenhoff; Helen Beck. Motion by Mark Janowiak to approve Agenda Item 5a, second by Denise Wright. Motion carried.

Package Agenda Items 5d-5e: Motion by Mark Janowiak to package and approve Agenda Items 5d and 5e, second by Denise Wright:

- 5d: Recommendation: Special Event Permit for Pedal for Paws for July 15, 2017
- 5e: Recommendation: Temporary Alcohol License for Green County Humane Society for July 15, 2017.

Motion carried.

Agenda Items 5b and 5c: Special Event Permit and Temporary Alcohol License for New Glarus Music Fest (5/26/17-5/28/17):

John Biegler and Corbin Judd (Event Organizers) appeared before the Committee to discuss the changes to the event from previous years, including having local businesses sponsor music acts to get people moving around town. Mr. Biegler and Mr. Judd indicated that they would also like to block off a portion of 2nd Street for a craft area. Mr. Biegler also noted that no alcohol sales would occur past 7:00pm on Saturday and that they would only sell cans. Mr. Biegler and Mr. Judd also described Friday's music event setup with the stage in front of the Swiss Church near 5th Ave, including the sidewalk and two parking spaces.

The Committee members reviewed the list of Staff questions on the Permit requests, including:

4. Identify locations for alcohol sales. Response: Two beer tent locations; 1) 1st Street (5th and 6th Ave), and 2) 5th Ave (by Bank of New Glarus).
5. Provide updated certificate of insurance. Response: Applicant will provide.
6. Open Intoxicants in Village Park and Glarner Park? Response: PWPS Committee recommends no, to reduce number of police officers needed to cover the event.

Chief Boldebeck stated his questions and concerns regarding the proposed event attendance shown on the permit application and the number of police officers that would be needed for the Sunday events. Chief Boldebeck asked about open intoxicants on 2nd Street. Mr. Judd stated that yes, they would like to have open intoxicants allowed on 2nd Street, but would not need to block off the street. Chief Boldebeck asked about where the EMS would stage and if it would be necessary to stage them near the main stage. It was agreed that due to the proximity of the EMS Department, they would not need a tent, but rather would be on call.

Motion by Mark Janowiak to continue Agenda Items 5b and 5c to the May 10th Public Works/Public Safety Committee meeting to allow the event organizers to gather additional information for the committee. Second by Denise Wright. Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebeck reviewed the monthly report, including an update on the new officer hiring process.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Recommendation: Authorization for 2017 Utility Capital Equipment Purchases: Administrator Gadow reviewed the three capital equipment purchases that were being considered, including: 1) purchase of a new Utility Bucket Truck (estimated at \$100,000-\$120,000); 2) a new Marlow Pump system for the Waste Water Treatment Plant (estimated at \$30,000); and 3) updates to the Waste Water Treatment Plant Supervisory Control and Data Acquisition (SCADA) system (estimated at \$28,000). Administrator Gadow reviewed why each of these items were coming up for replacement or purchases, and noted that Staff was only looking for authorization to bid out these items at this time. Administrator Gadow stated that the funds for purchasing these items would come from the Utility Capital accounts (Funds 40, 45, and 50) and not the General Fund (Fund 60). He also noted that Staff would present the received cost bids to the Village Board for approval prior to finalizing the purchase of the equipment. Motion by Denise Wright to recommend to the Village Board to authorize Staff to bid out the three capital equipment purchases, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Denise Wright. Motion carried. Meeting adjourned at 8:04pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
March 15, 2017
NO MEETING**

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
February 15, 2017**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00 p.m. Present: Peg Kruse and Denise Anton Wright. Also present: Administrator Bryan Gadow and Police Chief Burt Boldebeck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Anton Wright to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes: Motion by Denise Anton Wright to approve the 12/14/16 minutes, second by Peg Kruse. Motion carried.

Public Safety

Package Agenda Items 5a-5g for Approval: Motion by Peg Kruse, and second by Denise Anton Wright to package and approve Agenda Items 5a-5g (Motion carried), including:

- 5a: Recommendation: Operator License to Expire 06/30/2018: Jeremy Langfoss; Teresa Joranlien; Nicole Thompson; Ric Joranlien; Debra Foster; Lauren Shulka; Sarah Marsh; Benjamin Schmitt; Tonya Bentley
- 5b: Recommendation: Original Class B Retailers Winery License Application for Jornys End LLC (Hawk's Mill Winery) to expire 6/30/17
- 5c: Recommendation: Special Event Permit for New Glarus Fire Department for Firefest (8/5/17)
- 5d: Recommendation: Temporary Beer/Wine License for New Glarus Fire Department (3/18/17)
- 5e: Recommendation: Temporary Beer/Wine License for New Glarus Fire Department (8/5/17)
- 5f: Recommendation: Special Event Permit for New Glarus Family Festival-Grace Church (9/7/17 to 9/10/17)
- 5g: Recommendation: Street Use Permit for AROC Wisconsin (5/6/17)

Update: Monthly Police Report: Chief Boldebeck provided the Committee with an overview of the December and January activity, including a recap of the December "Shop with a Cop" event, completed cases, Drug Drop Box collection efforts, and 2017 festival coordination planning.

Public Works

Update: Utility Financials: The Committee reviewed the monthly utility financial reports.

Discussion/Recommendation: Stormwater Utility Fee for 2017: Administrator Gadow reviewed the information that was discussed at the December 14, 2016 meeting, stated that annually the Village Board sets the Equivalent Runoff Unit (ERU) fee. Since the fee was established in 2006, the Village has not adjusted the rate of \$4.85 per ERU per month. He stated that in reviewing the financials with the Village's engineers, the current rate is causing expenses to outweigh revenue coming in. This is due in part to the Village completing road projects in the past few years that have included a stormwater infrastructure component. Administrator Gadow stated that the Village Board will need to consider increasing the ERU, and that for revenues to cover expenses, the rate would need to be \$7.51 per ERU. However, he noted that it is not a realistic expectation for customers to have to adjust to a \$7.51 ERU rate in one year. Administrator Gadow noted that the Village will likely have to consider a step increase in the fee over the coming years. The Committee discussed the possibility of a \$1.00 per ERU increase. Motion by Peg Kruse to recommend Village Board approval of Resolution 17-04, raising the ERU fee \$1.00, from \$4.85 per ERU per unit to \$5.85 per ERU per month, second by Denise Anton Wright. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Denise Anton Wright. Motion carried. Time: 7:18 p.m.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
January 11, 2017
NO MEETING**

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING