

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
12/19/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoenke and Peggy Kruse Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 12/19/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 12/5/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll expense, retirement and health insurance, e-check for life insurance totaling \$52,309.68; Checks 35646 to 35698 totaling \$42,853.29; and payroll vouchers 12616 to 12644 totaling \$27,341.64. Motion carried (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
12/5/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoenke and Peggy Kruse Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 12/5/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 11/21/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Roger Truttman to recommend approval of: ACH for payroll expense and retirement totaling \$23,913.01; Checks 35622 to 35645 totaling \$12,258.43; and payroll vouchers 12589 to 12615 totaling \$26,366.05. Motion carried (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:35 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING

11/21/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Greg Thoenke. ABSENT: Peggy Kruse Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoenke to approve the 11/21/17 agenda, second by Roger Truttman. Motion carried.

MINUTES: Motion by Roger Truttman, second by Greg Thoenke to approve the 10/17/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Roger Truttman to recommend approval of: ACH for payroll expenses, health and life insurance, JE for utility bills and credit card payment and Checks 35508 to 35511 totaling \$93,343.31; November 8, 2017 Checks 35512 through 35566 totaling \$80,897.87; November 9, 2017 Checks 35567 to 35575 totaling \$3,634.17; November 22, 2017 Checks 35574 to 35621 totaling \$58,464.34 and payroll vouchers dated October 27, 2017, numbers 12538 to 12563 totaling \$27,478.57; and payroll vouchers dated November 20, 2017, numbers 12564 to 12588 totaling \$27,121.52. Motion carried (2-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:38 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
10/17/17

Meeting called to order at 6:32 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 10/17/17 agenda, second by Roger Truttman. Motion carried.

MINUTES: Motion by Roger Truttman, second by Peggy Kruse to approve the 10/3/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll and health insurance, e-check for life insurance and JE for utility bills and credit card totaling \$51,488.20; Checks 35439 to 35507 (Check 35479 voided) totaling \$61,033.39 and payroll vouchers 12511 to 12537 totaling \$27,712.47. Motion carried (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:42 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING

10/3/17

Meeting called to order at 6:15 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 10/3/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 9/19/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, journal entry for credit card and Check 35403 totaling \$34,898.53; Checks 35404 to 35438 totaling \$57,149.44; and payroll vouchers 12482 to 12510 totaling \$30,312.38. Motion carried (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:22 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
9/19/17

Meeting called to order at 6:32 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. Greg Thoenke arrived at 6:34 p.m. Also present: Tim Bolhuis (Pellitteri Waste), Dustin Reynolds and Jason Hughes (Badgerland Disposal), Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 9/19/17 agenda, second by Roger Truttman. Motion carried.

MINUTES: Motion by Roger Truttman, second by Peggy Kruse to approve the 9/5/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll and health insurance, e-check for life insurance and JE for utility bills totaling \$59,204.32; Checks 35352 to 35402 totaling \$45,715.97 and payroll vouchers 12447 to 12481 totaling \$28,890.32. Motion carried (3-0).

DISCUSSION/CONSIDERATION OF REFUSE AND RECYCLING CONTRACT BID RESULTS:

Administrator Gadow provided a memo to the Committee outlining the various bid options provided by the four (4) vendors who provided bids, including the 2-year and 5-year options, as well as the additional 10-year options recently provided by the vendors. He referred the Committee to the chart of annual costs based on the bid responses. Trustee Thoenke noted his preference for a 10-year option at this time as inflation is low and gas prices are low. Administrator Gadow noted the fuel surcharge included in Pellitteri and Advanced bids with Pellitteri showing a surcharge on diesel fuel over \$2.50 per gallon and Advanced on diesel fuel over \$3.00 per gallon. Dustin Reynolds with Badgerland noted their bid included a surcharge on diesel fuel over \$4.00 per gallon with no

surcharge rate structure built into the bid but rather language that both parties would negotiate in good faith. The Committee discussed the additional cost of the fuel surcharge.

Administrator Gadow noted a couple of decision points necessary by the Committee, namely:

1. Whether to continue with manual or go fully automated
2. Whether to contract for 2, 5 or 10 years. He noted that both he and the Village Attorney have some concerns with a 10-year contract and would advise additional language be included to terminate the contract should there be issues.

President Truttman noted his concerns with the current contractor, indicating the number of missed pickups and difficulties in communications with the contractor due to the frequent turn-over in personnel. He further noted concerns with the amount of tonnage going to the Green County Landfill, indicating that Advanced is often times having to make up tonnage due to failure to get to the Landfill with the Village's refuse.

The Committee discussed hearing concerns from citizens over the number of carts while noting the manual pickup option is more costly than automated, agreeing that automated makes most sense due to the cost savings. They also discussed the 5 and 10 year options, noting bids were more similar with the 10-year option, but expressing concern over being locked into one contractor for that period of time if the Village would experience difficulties with the contract. Trustee Kruse noted she liked the option provided by Pellitteri wherein the Village could accept a 5-year contract and if satisfied opt into a 10-year contract within the first 18 months of the contract. Also discussed were the carts with Administrator Gadow indicating the Village would retain ownership of the existing carts based on the Village Attorney's understanding of the current contract. He further noted the availability of some undesignated funds within the Waste Management fund that could help to offset cart cost if necessary.

Trustee Thoenke indicated his preference for the 10-year contract with Pellitteri. Trustee Kruse suggested the 5-year contract with option to change to 10-year within the first 18 months. The Committee confirmed that 10-year rates would be effective immediately upon entering into the 10-year contract. Administrator Gadow verified with Pellitteri that his proposal included use of the existing recycle carts and that Pellitteri would retain ownership of the refuse carts. Pellitteri responded in the affirmative.

Motion by Peggy Kruse to recommend the Village Board accept Pellitteri 5-year contract for 2018-2022 with the option to change to a 10-year contract within the first 18 months, including language in the contract allowing the Village to terminate the contract if not pleased with the service, second by Greg Thoenke. Motion carried (3-0).

2018 BUDGET UPDATE: Administrator Gadow reported staff is continuing work on the budget packets and hopes to have them ready by September 26<sup>th</sup> for the October 3<sup>rd</sup> meeting.

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 7:07 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
9/5/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoenke. Also present: Tim Bolhuis (Pellitteri Waste) Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 9/5/17 agenda, second by Roger Truttman. Motion carried.

MINUTES: Motion by Roger Truttman, second by Peggy Kruse to approve the 8/15/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: ACH for payroll expenses, and Checks 35290 thru 35304 totaling \$36,283.61; Checks 35305 to 35351 totaling \$68,230.28; and payroll vouchers 12360 to 12403 totaling \$36,024.11 and 12404 to 12446 totaling \$32,120.87. Motion carried (2-0).

DISCUSSION/CONSIDERATION OF REFUSE AND RECYCLING CONTRACT BID RESULTS:

Administrator Gadow presented the Committee with a comparison chart of the bids from four vendors including two and five year options as well as manual and auto pickup for garbage. He noted the Committee will need to determine if the Village wants to switch to automated pickup for refuse as well, or continue with the manual option. Only Advanced Disposal and Badgerland Disposal submitted bids for manual pickup. In reviewing the comparison chart for the five-year automated bid, Administrator Gadow reported that Advanced Disposal was low bid, with Pellitteri coming in second followed by Badgerland and Waste Management respectively. Trustee Thoenke informed Administrator Gadow earlier in the day that his recommendation would be for the five year automated plan with Advanced Disposal.

Tim Bolhuis with Pellitteri Waste requested to speak and presented the Committee with an additional ten-year option, indicating that while it wasn't requested in the RFP, Pellitteri had provided the option as it provided more years for the amortization of the carts resulting in a better price. He also noted they could provide a five-year contract with an option to extend it to ten years within eighteen months of signing.

The Committee discussed concern by residents for a second cart and the sizing of the carts in addition to the newly presented option for a ten-year contract. Administrator Gadow informed the Committee that the Village Attorney noted that since this is not a public service contract, the Village is not required to go with the low bid, but should be sure to articulate reasons for not doing so in any action taken.

After further discussion by the Committee, Peggy Kruse moved to table until the full committee (next meeting on September 19, 2017) could discuss the new information provided tonight, second by Roger Truttman. Motion carried. (2-0)

2018 BUDGET UPDATE: Administrator Gadow reported that work continues on the 2018 budget and the draft is currently approximately \$175,000 over the levy limit. He will prepare a list of options for the upcoming budget meeting.

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:58 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
8/15/17

Meeting called to order at 6:31 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 8/15/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 8/1/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, life and health insurance, JE for utility bills and e-check for TIF amendment fees totaling \$56,578.67; Checks 35219 to 35289 totaling \$62,348.01; and payroll vouchers 12314 to 12359 totaling \$35,491.68. Motion carried (3-0).

CONSIDERATION: WAGE ADJUSTMENT FOR WASTEWATER TREATMENT OPERATOR (F&P RESOLUTION 17-01): Administrator Gadow presented a committee Resolution outlining the nine (9) month probationary review of Michael Brace, WWTP Operator. He reported that Mr. Brace had an exemplary review and the Public Works Director is recommending a wage adjustment as provided for in the 2017 budget of \$1 per hour to \$26.63. Motion by Peggy Kruse, second by Greg Thoemke to approve Finance & Personnel Resolution 17-01 for an increase of \$1.00 per hour for Michael Brace. Motion carried. (3-0)

UPDATE: 2018 BUDGET: Administrator Gadow updated the Committee on the 2018 budget process to-date, noting staff is in the midst of budget preparation and are currently putting all the department budget numbers together. The initial draft will require some cuts to meet the levy limit and Expenditure Restraint Program requirements. Administrator Gadow reviewed with the Committee the net new construction number of approximately 1.58% compared to 1.32% last year, as well as the equalized value of the Village. He further noted that EMS budget will remain the same as 2017 and early information from the Fire District indicates the same. The requests for proposals on the garbage/recycling pick-up will be coming to Finance and Personnel next month for review with the Board needing to determine whether to go with the manual or auto pickup for the garbage collection as well as a two (2) or five (5) year contract. An analysis of comparable wages will also be included as part of the budget process.

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:47 p.m.

Lynne R. Erb, Clerk-Treasurer  
VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
8/1/17

Meeting called to order at 6:32 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 8/1/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 7/18/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, wire for parts for floral clock, and Checks 35179 and 35180 totaling \$30,654.17; Checks 35181 to 35218 totaling \$31,971.72; and payroll vouchers 12270 to 12313 totaling \$37,227.47. Motion carried (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
7/18/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 7/18/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 6/20/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: Checks 35063 to 35112 totaling \$60,693.89 and Checks 35113 to 35178 totaling \$73,984.83; ACH for payroll expenses, life and health insurance, credit card bill, JE for utility bills and Check 35062 totaling \$89,957.44; payroll vouchers 12180 to 12224 totaling \$35,137.10 and 12225 to 12269 totaling \$33,537.69. Motion carried (2-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:39 p.m.

Lynne R. Erb, Clerk-Treasurer

**NO MEETING HELD 7/4/17**

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
6/20/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 6/20/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 6/6/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, life and health insurance and JE for utility bills totaling \$55,344.09; Checks 35003 to 35061 totaling \$85,692.44; and payroll vouchers 12138 to 12179 totaling \$29,563.11. Motion carried (3-0).

CONSIDERATION OF AD FOR REQUEST FOR PROPOSALS (RFP) FOR GARBAGE AND RECYCLING SERVICES: Administrator Gadow provided a draft Request for Proposals (RFP) for Refuse and Recyclables Collection, Processing and Disposal for the Village of New Glarus to be published in the Post-Messenger-Recorder and The Monroe Times as well as the Village website on

June 28, 2017 with proposals due on Wednesday, July 28, 2017 at 10:00 a.m. The RFP will also be sent directly to four companies who have expressed an interest.

Motion by Greg Thoemke, second by Peggy Kruse to approve the publication and mailing of the Request for Proposals for Refuse and Recyclables Collection, Processing and Disposal as recommended by Village Staff. Motion carried. (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:43 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
6/6/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Greg Thoemke. ABSENT: Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 6/6/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Roger Truttman to approve the 5/16/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Roger Truttman to recommend approval of: Checks 34948 to 34952 and ACH for payroll expenses totaling \$26,459.34; Checks 34953 to 35002 totaling \$39,693.28; and payroll vouchers 12112 to 12137 totaling \$26,691.60. Motion carried (2-0).

ADJOURN: Motion by Greg Thoemke, second by Roger Truttman to adjourn. Motion carried (2-0). Time: 6:38 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
5/16/17

Meeting called to order at 6:32 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 5/18/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 5/2/17 committee minutes. Motion carried.



CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Check 34884, ACH for payroll expenses, health and life insurance, Journal Entries for utility bills and credit card and Check 34947 for \$200,000 for final pay-out of TID#3 Developer's Agreement with New Glarus Brewing Company totaling \$254,956.28; Checks 34885 to 34946 totaling \$93,012.69; and payroll vouchers 12086 to 12111 totaling \$30,825.67. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0).  
Time: 6:42 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
5/2/17

Meeting called to order at 6:31 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 5/2/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 4/18/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses including retirement and ACH for credit card payment totaling \$37,770.33; Checks 34845 to 34883 totaling \$60,929.93; and payroll vouchers 12053 to 12085 totaling \$36,528.17. Motion carried (3-0).

CONSIDERATION OF 2018 BUDGET PROCESS TIMELINE: Administrator Gadow reviewed the draft 2018 Budget timeline with the Committee, noting it is a tentative guideline for the process and will be updated as necessary. Motion by Peggy Kruse, second by Greg Thoemke to recommend approval of the 2018 Budget timeline. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
4/18/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 4/18/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 4/4/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34800 to 34801, ACH for payroll expenses, health and life insurance, and Journal Entries for utility bills and TID annual fee totaling \$54,411.58; Checks 34802 to 34844 totaling \$69,866.48; and payroll vouchers 12019 to 12052 totaling \$29,236.24. Motion carried (3-0).

ADJOURN: Motion by Greg Thoemke, second by Peggy Kruse to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
4/4/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 4/4/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 3/21/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Check 34767, ACH for payroll expenses and retirement totaling \$30,986.70; Checks 34768 to 34799 totaling \$40,664.49; and payroll vouchers 11993 to 12018 totaling \$27,741.38. Motion carried (3-0).

ADJOURN: Motion by Greg Thoemke, second by Peggy Kruse to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
3/21/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 3/21/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 3/7/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: Check 34721, ACH for payroll expenses, health and life insurance, credit card and Journal Entry for utility bills totaling \$53,575.87; Checks 34722 to 34766 totaling \$75,108.98; and payroll vouchers 11967 to 11992 totaling \$28,580.79. Motion carried (2-0).

ADJOURN: Motion by Peggy Kruse, second by Roger Truttman to adjourn. Motion carried (2-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
3/7/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 3/7/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 2/21/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34681 to 34683, ACH for payroll expenses and wire for power bill totaling \$155,937.48; Checks 34684 to 34720 totaling \$46,198.40; and payroll vouchers 11937 to 11966 totaling \$28,287.05. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:39 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
2/21/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 2/21/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 2/7/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34637 to 34680 totaling \$36,999.85; ACH for payroll

expenses, retirement, and credit card and JE for utility bills totaling \$43,520.55; and payroll vouchers 11858 to 11886 totaling \$43,603.23 and 11912 to 11936 totaling \$28,820.53. Motion carried (3-0).

RECOMMENDATION: PROMOTION OF TODD RUEGSEGGER TO PUBLIC WORKS LABORER II POSITION: Administrator Gadow reported that Todd Ruegsegger, will have completed one year of service with the Village as Public Works Laborer I on March 1<sup>st</sup>. Todd has been a valuable addition to the Public Works Department and Village as a whole. Staff is recommending promoting Mr. Ruegsegger to the Public Works Laborer II position. This position adjustment was included in the 2017 Budget. Motion by Peggy Kruse, second by Greg Thoemke to promote Todd Ruegsegger to Public Works Laborer II. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:38 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
2/7/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 2/7/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Greg Thoemke to approve the 1/17/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34585 to 34636 totaling \$75,586.83; ACH for payroll expenses, retirement, life and health insurance, Checks 34579 to 34584 totaling \$104,975.50; and payroll vouchers 11858 to 11886 totaling \$43,603.23 and 11887 to 11911 totaling \$28,248.44. Motion carried (3-0).

DELINQUENT PERSONAL PROPERTY TAX TO COLLECTION: Staff reviewed with the Committee the three (3) outstanding personal property tax bills from 2015, requesting approval for a chargeback on Pets Are Us & Consignment as they are no longer doing business in the Village, and sending of the remaining two (2) Judd's Auto Body and Wirts Small Engine to collections. The Committee briefly discussed the collections process. Motion by Greg Thoemke, second by Peggy Kruse to forward the 2015 delinquent personal property tax for Judd's Auto Body and Wirts Small Engine to collections. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:44 p.m.

Lynne R. Erb, Clerk-Treasurer  
VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
1/17/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 1/17/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 1/3/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: Checks 34526 to 34558 for 2016 Expenses totaling \$22,359.86; Checks 34559 to 34578 for 2017 Expenses totaling \$44,617.52; ACH for payroll expenses, retirement, and health insurance, journal entry for utilities and credit card, and e-check for life insurance totaling \$58,612.33; and payroll vouchers 11832 to 11857 totaling \$32,791.14. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoenke to adjourn. Motion carried (3-0). Time: 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
1/3/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. Greg Thoenke arrived at 6:31 p.m. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 1/3/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 12/20/16 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: Checks 34486 to 34512 for 2016 Expenses totaling \$33,282.43; Checks 34513 to 34525 for 2017 Expenses totaling \$106,254.22; ACH for payroll expenses and retirement totaling \$30,870.73; and payroll vouchers 11806 to 11831 totaling \$36,131.05. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoenke to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**