

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
7/18/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 7/18/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 6/20/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: Checks 35063 to 35112 totaling \$60,693.89 and Checks 35113 to 35178 totaling \$73,984.83; ACH for payroll expenses, life and health insurance, credit card bill, JE for utility bills and Check 35062 totaling \$89,957.44; payroll vouchers 12180 to 12224 totaling \$35,137.10 and 12225 to 12269 totaling \$33,537.69. Motion carried (2-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:39 p.m.

Lynne R. Erb, Clerk-Treasurer

NO MEETING HELD 7/4/17

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
6/20/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 6/20/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 6/6/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, life and health insurance and JE for utility bills totaling \$55,344.09; Checks 35003 to 35061 totaling \$85,692.44; and payroll vouchers 12138 to 12179 totaling \$29,563.11. Motion carried (3-0).

CONSIDERATION OF AD FOR REQUEST FOR PROPOSALS (RFP) FOR GARBAGE AND RECYCLING SERVICES: Administrator Gadow provided a draft Request for Proposals (RFP) for Refuse and Recyclables Collection, Processing and Disposal for the Village of New Glarus to be published in the Post-Messenger-Recorder and The Monroe Times as well as the Village website on

June 28, 2017 with proposals due on Wednesday, July 28, 2017 at 10:00 a.m. The RFP will also be sent directly to four companies who have expressed an interest.

Motion by Greg Thoemke, second by Peggy Kruse to approve the publication and mailing of the Request for Proposals for Refuse and Recyclables Collection, Processing and Disposal as recommended by Village Staff. Motion carried. (3-0).

ADJOURN: Being no further business, Chair Truttman announced the meeting adjourned at 6:43 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
6/6/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Greg Thoemke. ABSENT: Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 6/6/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Roger Truttman to approve the 5/16/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Roger Truttman to recommend approval of: Checks 34948 to 34952 and ACH for payroll expenses totaling \$26,459.34; Checks 34953 to 35002 totaling \$39,693.28; and payroll vouchers 12112 to 12137 totaling \$26,691.60. Motion carried (2-0).

ADJOURN: Motion by Greg Thoemke, second by Roger Truttman to adjourn. Motion carried (2-0). Time: 6:38 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
5/16/17

Meeting called to order at 6:32 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 5/18/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 5/2/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Check 34884, ACH for payroll expenses, health and life insurance, Journal Entries for utility bills and credit card and Check 34947 for \$200,000 for final pay-out of TID#3 Developer's Agreement with New Glarus Brewing Company totaling \$254,956.28; Checks 34885 to 34946 totaling \$93,012.69; and payroll vouchers 12086 to 12111 totaling \$30,825.67. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0).
Time: 6:42 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
5/2/17

Meeting called to order at 6:31 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 5/2/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 4/18/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: ACH for payroll expenses including retirement and ACH for credit card payment totaling \$37,770.33; Checks 34845 to 34883 totaling \$60,929.93; and payroll vouchers 12053 to 12085 totaling \$36,528.17. Motion carried (3-0).

CONSIDERATION OF 2018 BUDGET PROCESS TIMELINE: Administrator Gadow reviewed the draft 2018 Budget timeline with the Committee, noting it is a tentative guideline for the process and will be updated as necessary. Motion by Peggy Kruse, second by Greg Thoemke to recommend approval of the 2018 Budget timeline. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
4/18/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke and Peggy Kruse. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 4/18/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 4/4/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34800 to 34801, ACH for payroll expenses, health and life insurance, and Journal Entries for utility bills and TID annual fee totaling \$54,411.58; Checks 34802 to 34844 totaling \$69,866.48; and payroll vouchers 12019 to 12052 totaling \$29,236.24. Motion carried (3-0).

ADJOURN: Motion by Greg Thoemke, second by Peggy Kruse to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
4/4/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 4/4/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 3/21/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Check 34767, ACH for payroll expenses and retirement totaling \$30,986.70; Checks 34768 to 34799 totaling \$40,664.49; and payroll vouchers 11993 to 12018 totaling \$27,741.38. Motion carried (3-0).

ADJOURN: Motion by Greg Thoemke, second by Peggy Kruse to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
3/21/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 3/21/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 3/7/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: Check 34721, ACH for payroll expenses, health and life insurance, credit card and Journal Entry for utility bills totaling \$53,575.87; Checks 34722 to 34766 totaling \$75,108.98; and payroll vouchers 11967 to 11992 totaling \$28,580.79. Motion carried (2-0).

ADJOURN: Motion by Peggy Kruse, second by Roger Truttman to adjourn. Motion carried (2-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
3/7/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 3/7/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 2/21/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34681 to 34683, ACH for payroll expenses and wire for power bill totaling \$155,937.48; Checks 34684 to 34720 totaling \$46,198.40; and payroll vouchers 11937 to 11966 totaling \$28,287.05. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:39 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
2/21/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 2/21/17 agenda, second by Greg Thoemke. Motion carried.

MINUTES: Motion by Greg Thoemke, second by Peggy Kruse to approve the 2/7/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34637 to 34680 totaling \$36,999.85; ACH for payroll

expenses, retirement, and credit card and JE for utility bills totaling \$43,520.55; and payroll vouchers 11858 to 11886 totaling \$43,603.23 and 11912 to 11936 totaling \$28,820.53. Motion carried (3-0).

RECOMMENDATION: PROMOTION OF TODD RUEGSEGGER TO PUBLIC WORKS LABORER II POSITION: Administrator Gadow reported that Todd Ruegsegger, will have completed one year of service with the Village as Public Works Laborer I on March 1st. Todd has been a valuable addition to the Public Works Department and Village as a whole. Staff is recommending promoting Mr. Ruegsegger to the Public Works Laborer II position. This position adjustment was included in the 2017 Budget. Motion by Peggy Kruse, second by Greg Thoemke to promote Todd Ruegsegger to Public Works Laborer II. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:38 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
2/7/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoemke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 2/7/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Greg Thoemke to approve the 1/17/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoemke, second by Peggy Kruse to recommend approval of: Checks 34585 to 34636 totaling \$75,586.83; ACH for payroll expenses, retirement, life and health insurance, Checks 34579 to 34584 totaling \$104,975.50; and payroll vouchers 11858 to 11886 totaling \$43,603.23 and 11887 to 11911 totaling \$28,248.44. Motion carried (3-0).

DELINQUENT PERSONAL PROPERTY TAX TO COLLECTION: Staff reviewed with the Committee the three (3) outstanding personal property tax bills from 2015, requesting approval for a chargeback on Pets Are Us & Consignment as they are no longer doing business in the Village, and sending of the remaining two (2) Judd's Auto Body and Wirts Small Engine to collections. The Committee briefly discussed the collections process. Motion by Greg Thoemke, second by Peggy Kruse to forward the 2015 delinquent personal property tax for Judd's Auto Body and Wirts Small Engine to collections. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoemke to adjourn. Motion carried (3-0). Time: 6:44 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
1/17/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse and Greg Thoenke. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Peggy Kruse to approve the 1/17/17 agenda, second by Greg Thoenke. Motion carried.

MINUTES: Motion by Greg Thoenke, second by Peggy Kruse to approve the 1/3/17 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: Checks 34526 to 34558 for 2016 Expenses totaling \$22,359.86; Checks 34559 to 34578 for 2017 Expenses totaling \$44,617.52; ACH for payroll expenses, retirement, and health insurance, journal entry for utilities and credit card, and e-check for life insurance totaling \$58,612.33; and payroll vouchers 11832 to 11857 totaling \$32,791.14. Motion carried (3-0).

ADJOURN: Motion by Peggy Kruse, second by Greg Thoenke to adjourn. Motion carried (3-0). Time: 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
1/3/17

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. Greg Thoenke arrived at 6:31 p.m. Also present: Administrator Bryan Gadow and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 1/3/17 agenda, second by Peggy Kruse. Motion carried.

MINUTES: Motion by Peggy Kruse, second by Roger Truttman to approve the 12/20/16 committee minutes. Motion carried.

CLAIMS: After reading of the claims by President Truttman, motion by Greg Thoenke, second by Peggy Kruse to recommend approval of: Checks 34486 to 34512 for 2016 Expenses totaling \$33,282.43; Checks 34513 to 34525 for 2017 Expenses totaling \$106,254.22; ACH for payroll expenses and retirement totaling \$30,870.73; and payroll vouchers 11806 to 11831 totaling \$36,131.05. Motion carried. (3-0)

ADJOURN: Motion by Peggy Kruse, second by Greg Thoenke to adjourn. Motion carried (3-0). Time: 6:36 p.m.

Lynne R. Erb, Clerk-Treasurer

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING