

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**MINUTES
VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
VILLAGE HALL BOARDROOM
319 2ND STREET
11/7/16 6:30 P.M.**

Members Present: Barb Anderson; Harold Kiesz; Joe Mondloch; Dorene Disch; Kim Tschudy; Lexi Harris

Absent: Barb Kummerfeldt

1. Call to order: Chair Anderson called the meeting to order at 6:33 p.m.
2. Announcement: All cell phones shall remain off during meeting
3. Approval of Agenda: Motion to approve by Joe Mondloch/Dorene Disch. Carried.
4. Approval of Minutes of the 10/1/16 Meeting: Minutes were approved with the following correction: In line one, replaced 'Historic Register' with 'Local Landmark status'.

In line three, replaced 'Historic Registry' with 'Local Landmark'.

5. Update: Nomination of Swiss UCC for Historic Designation: The paper work is in the process of being prepared. The application includes the church, Zwingli House, and the Settlers Monument. However, the monument is owned by the Village. Kim Tschudy will attend the next church council meeting to see if they would be willing to take ownership of the monument if the Village is willing to turn it over to them. Obviously, this is something that the Village Board will need to discuss.

6. Discussion/Recommendation: Chalet of Golden Fleece Maintenance Items including eaves trough, storm window reglazing/painting and porch deck replacement: The Chalet has written a grant to the Community Foundation for \$6500 to cover the cost of the three maintenance items. They are able to purchase the exact same eaves troughs from the same company that made the original ones and have a bid from Wayne Klosterman for \$3515 to do the work. Dana Deppler will do the reglazing of the windows. They are searching for 2" tongue in groove boards to replace the front porch deck. Something that looks like them will be used if they aren't able to find the tongue in groove. The amount in the grant will cover all items if the grant is approved. Motion to recommend moving forward with the three maintenance items when the grant is received was made by Kiesz/Anderson. Carried, with Tschudy abstaining.

7. Next Meeting Date and Time: Next meeting will be December 5, 2016. If there are no urgent agenda items in December, the meeting will be canceled and we will meet in January.

8. Adjournment: Prior to adjournment, Kim Tschudy gave a brief report on the State Historical Preservation Conference, which he attended. Motion to adjourn by Disch/Harris. Carried.

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
8/1/16

Members Present: Barb Anderson; Harold Kiesz; Joe Mondloch; Barb Kummerfeldt; Dorene Disch; Kim Tschudy
Absent: Lexie Duval

PUBLIC HEARING: Nomination of Valerie Winters Home for Historic Designation.
Property Address: 118 6th Avenue [tax parcel 23-161-44]

The Public Hearing was called to order at 6:30 p.m. There was no one present to comment on the nomination of the Winters property. The Public Hearing was closed at 6:35 p.m.

1. Call to order: Chair Anderson called the meeting to order at 6:35 p.m.
2. Announcement: All cell phones shall remain off during the meeting.
3. Approval of Agenda: Motion by K. Tschudy, second by D. Disch to approve the agenda. Motion carried.
4. Approval of Minutes of the 7/11/16 Meeting: Motion by H. Kiesz, second by J. Mondloch to approve the minutes. Motion carried.
5. Discussion/Consideration: Application for Historic Register-118 6th Avenue:
After a brief discussion, motion by K. Tschudy, second by H. Kiesz to approve the application of the 118 6th Avenue property for Historic Registry. Motion carried.
6. Update: Implementation of Historic Districts-Letter to Property Owners:
Discussion regarding who will implement the process of designating historic districts. K. Tschudy noted that there is grant money available from the Wisconsin State Historical Society to cover the costs of the process. He is of the opinion that Carol Cartwright, who did the New Glarus survey recently, would be the most economical option to complete the paperwork for either, or both, historic districts because she is familiar with the properties. Also, she does a thorough job and communicates well with her clients. This suggestion will be offered to the village administrator, who is pursuing the grant application.

7. Next Meeting Date and Time: Because the next regular meeting date falls on a holiday, we will not meet in September unless there is business that needs urgent attention before October. Our next meeting will be October 3, 2016 at 6:30 p.m.
8. Adjournment: Motion by D. Disch, second by B. Kummerfeldt to adjourn. Carried.

Barb Anderson, Chair

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
6/6/16

Members Present: Barb Anderson; Harold Kiesz; Joe Mondloch; Barb Kummerfeldt
Absent: Lexie Duval; Dorene Disch; Kim Tschudy

1. Call to order Chair Anderson called the meeting to order at 6:36. Our newest member, Joe Monloch, was introduced to the group. Welcome, Joe!
2. Announcement All Cell phones shall remain off during the meeting.
3. Approval of Agenda Motion made by H. Kiesz, second by B. Kummerfeldt to approve the agenda. Carried.
4. Approval of Minutes of the 5/2/16 Meeting Motion by H. Kiesz, Second by B. Anderson to approve the minutes as presented. Carried
5. Update: Implementation of Historic Districts-Letter to Property Owners Chair Anderson read a copy of the letter that will be sent out to owners of properties that have been identified as falling within 2 possible Historic Districts in New Glarus, one district being a business district and the other a residential district. The question that was raised by the group was, "How will we identify which district the responders to the letter fall into since there is no identifier on the return post card?" Chair Anderson will relay our concern to Administrator Gadow.
6. Update: 2016 Historic Preservation Week Activities Activities for Preservation Week included a Century Barns display in the New Glarus Public Library; a barn display at the Green County Dairy Breakfast which included distribution of self-guided barn tour brochures; self-guided barn tour brochures were distributed to the Chalet and the Historical Village; included, but held earlier in March, was an educational presentation about historic districts and the historic registry.

7. Discussion: Chapter 3 of the Historic Preservation Commission Training was reviewed. We will discuss Chapter 4 at our next meeting. All members have received the link to the website and are encouraged to read the next chapter prior to the July meeting.

8. Presentation: Kim Tschudy's barn presentation was rescheduled to the July meeting.

9. Next Meeting Date and Time Please note: our next meeting will be July 11, as the first Monday in July falls on the 4th.

10. Adjournment Motion by B. Kummerfeldt, second by H. Kiesz to adjourn. Carried.

Barbara Anderson, Chair
Historical Preservation Commission

**VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
VILLAGE HALL BOARDROOM
4/4/2016 6:30 PM
Minutes**

Members Present: Barb Anderson, Kris Baumgartner, Dorene Disch, Kim Tschudy
Absent: Barb Kummerfeldt, Lexie Duval Harris, Harold Kiesz

1. Call to Order: Chair Anderson called the meeting to order at 6:32 PM
2. Approval of Agenda
 - Kim Tschudy made a motion to approve the agenda, Second by Disch. Motion carried.
3. Minutes of 2/8/16 meeting approved as printed. Motion by Disch, Second by Tschudy.
4. Discussion, 2016 Historical Preservation Week Activities.
 - Kim will set up a display in the Library. The theme will be Green County Barns.
 - Barb will check with the village clerk and the library to see if there is a copy of the 2014 state historic preservation month poster, as its theme is barn preservation.
 - Kim will compose an article for the Post Messenger detailing activities offered for Historic Preservation Week in New Glarus, which may include a self-guided tour of some of the barns in the area (maps to be made available in the library, if available); a self-guided walking tour of local properties currently on the Historic Registry (maps to be made available in the library); an open house at the Chalet of the Golden Fleece. Dorene Disch will post the newspaper article on Facebook and we will request that the article be posted on the Village website.

5. Implementation of Historic Districts
 - The Village staff is planning to send a letter to property owners in the proposed Historic Districts to ascertain interest in pursuing Historic District designation. Dorene Disch suggested that rather than just a 'yes or no' response to the letter that a 'no response' would indicate a positive opinion. Also, the committee would like to see the letter prior to its being mailed. Barb Anderson will talk to Administrator Gadow regarding this suggestion.
6. Historic Tax Credit Program
 - Kim Tschudy informed the group that there has been some push-back at the state level regarding Historic Tax Credits. We should be aware of possible legislative activity in this area.
7. Chalet Maintenance
 - Regarding the roof vents, the original bid sheet would indicate whether the roofer was aware of the type of vents that were required to meet specifications. Anderson will request a copy of the bid sheet.
 - The bathroom floor has been replaced.
 - A new vacuum cleaner has been purchased.
 - The upstairs west bedroom windows are presently being repaired.
 - The kitchen wall water damage is still under consideration.
8. Chalet Open House
 - Mary Statz and Sandy Blumer will set a date for an open house in May. They will offer attendees a coupon good for one free admittance with one paid admittance.
9. Historic Preservation Commission Training, Chapter 1: History of Historic Preservation
 - The Wisconsin State Historical Society website has a very useful training curriculum. We began viewing the first chapter and will finish viewing it at home on our own computers. We will read chapters 1 and 2 prior to our May meeting and plan to discuss the information at that time. To find the website, go to Wisconsin State Historical Society and then type *Historic Preservation Commission Training* into the search box.
10. Next meeting will be May 2, 2016 at 6:30 PM.
11. Adjournment
 - Motion to adjourn by Dorene Disch. Second by Baumgartner. Carried.

**VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION**

VILLAGE HALL BOARDROOM
2/8/2016 6:30 PM
Minutes

Members Present: Barb Anderson, Kris Baumgartner, Dorene Disch, Kim Tschudy

Absent: Barb Kummerfeldt, Lexie Duval Harris, Harold Kiesz

1. Call to Order: Chair Anderson called the meeting to order at 6:30 PM
2. Approval of Agenda
 - Kris Baumgartner made a motion to approve the agenda, Second by Disch. Motion carried.
3. Approval of minutes of the 1/11/16 meeting
 - Motion by Kris Baumgartner to approve the agenda, Second by Disch. Motion carried.
4. Discussion: 2016 Historical Preservation Month Activities
 - The library display case has been reserved for May. Kim will set up display of local barns.
 - Kim has copies of a walking tour of New Glarus. He will make copies to have available.
 - Carol Cartwright and Joe DeRose will be presenting the results of the survey on March 6
 - The local barn driving tours are available on the Green County Historical Society website. A link can be set up to other sites.
 - There will be a presentation of the local barn survey at the Swiss Center on Feb. 17 at 7 pm
 - Barb will ask if the Chalet could open to the public sometime in May.
5. Discussion: Implementation of Historic Districts/ March 6 Historic Tax Credit Presentation
 - A letter went out to property owners on 2nd St
 - A separate letter should be sent to property owners in the residential district and individual property owners.
 - Dorene and Butch are on the committee at the Swiss Church that is looking at historic designation of the property
 - Kim Tschudy's family will cover the cost of National Registry application in memory of their ancestor who was the first

minister. Carol Cartwright will work to finish the application based on information from the survey.

- Barb and Kim will write letters to residential district property owners and individual property owners identified as eligible for historic designation
- Carol and Joe should detail next steps for getting properties and districts designated at the March 6 meeting.
- Dorene will set up a Facebook event for the March 6 meeting.
- Barb will arrange for coffee/refreshments at the meeting.

6. Set next meeting date and time

- The next meeting will be in conjunction with the meeting on Sunday, March 6 at 2 pm

7. Adjournment

Motion by Baumgartner, second by Disch. Motion carried

**VILLAGE OF NEW GLARUS
HISTORICAL PRESERVATION COMMISSION
VILLAGE HALL BOARDROOM
1/11/2016 6:30 PM
Minutes**

Members Present: Barb Anderson, Kris Baumgartner, Lexie Duval Harris, and Harold Kiesz.

Others Present: Mark Roffers, Kim Tschudy

Absent: Barb Kummerfeldt, Dorene Disch

8. Call to Order: Chair Anderson called the meeting to order at 6:30 PM

9. Approval of Agenda

- Kris Baumgartner made a motion to approve the agenda, Second by Kiesz. Motion carried.
- Chair Anderson stated that Linda Schiesser has resigned from the Commission. Kim Tschudy will be replacing her position as soon as he is approved by the Board.

10. Approval of minutes

- Motion by Kris Baumgartner to approve the agenda, Second by Kiesz. Motion carried.

11. Discussion: Update to the Village of New Glarus Comprehensive Plan

- Mark Roffers is working with the Village to update their Comprehensive plan
 - The plan was last updated in 2005 and the Village is required to update it every 10 years.
 - The 2005 plan was fairly vague and the Village has done a fair job of implementing it
 - The first part of the process of updating the plan is collecting background information from different groups within the Village
 - The 2005 plan provided no framework for working with the Town of New Glarus
 - The 2015 plan will be more focused, prioritized and accomplishable
 - Mark Roffers will have Bryan Gadow send an email to the Commission with any sections of the 2005 plan that dealt specifically with historic preservation
 - Mark has reviewed the study done by Carol Cartwright
 - Mark presented three questions to the Commission and documented the responses, which will be summarized and communicated to the group
12. Discussion: 2016 Historical Preservation Week Activities
- Kim Tschudy will reserve the library display case for May
 - Green County Historical Society is doing a barn inventory and will create 4 driving tours around the county
 - Kim agreed to set up the Library display of barns in and around New Glarus
 - Carol Cartwright is available any time in March to do a presentation. We will let her choose between Sunday, March 6 or Sunday, March 13.
 - Kris will send article to the newspaper about the study that was done and the upcoming presentation.
13. Set next meeting date and time
- Monday, February 8 at 6:30 pm
14. Adjournment
- Motion by Kiesz, second by Baumgartner. Motion carried.

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