

**Final: Friends of the Chalet meeting, Thursday, November 10, 2016 @ 6:30 PM in the board room at the New Glarus Village Hall**

**Attending:** Sandy Blum, Shirley Lueschow, Mary Statz, Kim Tschudy, Ruth Elmer

The September minutes were read and approved.

**Old business:** We have paid our annual dues to New Glarus Vision.

Inventory continues, especially now that the museum is closed for the season. We are downstairs in the china cabinets, at present. Mary is reaching out to our high school and other outlying students, in hopes that they may be interested in this as a volunteer opportunity.

The Village has provided funds for new brochures and insect control at the museum. Thank you.

While our admissions have improved every year, we are striving to achieve the \$2500.00 budgeted mark next year. Our annual admissions are as follows: Yr. 2013 \$1280.00

Yr. 2014 \$1834.00

Yr. 2015 \$1940.00

Yr. 2016 \$2287.00

Sandy Blum has written a request for a grant from the Community Foundation for \$6000.00. Included in this is a request for new eaves troughs. The reception will be held at 5 PM on November 16, 2016 at the New Glarus Hotel.

**New business:** Any new marketing ideas are welcome.

The land line is again not working at the museum.

Kim Tschudy has spoken with Chip Brown, the compliance officer for the Historic Preservation Commission. Apparently the new eaves troughs should not be a problem. The Village would need to send specifics to the commission. Kim will also check with local art, metal workers.

We discussed "questers" who assist with writing grants. This would be for future restorations.

Denise Anton-Wright will attend the Women's Expo in Madison, and has included a Chalet of the Golden Fleece postcard, with \$1 off sticker and our hours of operation, in each New Glarus packet to be handed out. Thank you Denise for doing this.

**Fundraising:** We continue to discuss holding a "Tea with Edwin," this fall or winter.

We are planning to hold our December meeting at Puempels to celebrate the Holidays.

The meeting was adjourned at 7:08 PM.

**Final: Friends of the Chalet meeting, Thursday, September 8, 2016 @ 6:30 PM in the boardroom at the New Glarus Village Hall**

**Attending: Mary Statz, Kim Tschudy, Sandy Blum, Kara Webber, Ruth Elmer, Amy Budsberg**

**Old business:** July minutes were read and approved.

Inventory is coming along. We are in the basement china room at present. Next will be the stairwell, followed by the kitchen. Anyone who wants to work on this, also, between buses or between tours, is welcome to do so.

Sandy and Tere are still working on the brochure revision. A suggestion was made, to consolidate it to a two sided card, instead of a tri-fold. No decision was made.

Sandy, representing the Chalet, is going to be included in the budget process for the Village, for next year.

Income for August has slipped slightly, however, is better than last year. We took in \$203 over Labor Day weekend, compared to \$87 in 2015.

We have received our new, larger dehumidifier. It is working very well and the humidity level is down to 35%. Thank you.

**New business:** In addition to the buses coming tomorrow, 09/09, there are two coming on October 11, from Ft. Atkinson, one at 10:30 and the other at noon.

The application for the Community Fund grant is due October 15<sup>th</sup>. Sandy is completing this. We are requesting funds for new gutters, storm window restoration, initially in the front of the building, and some siding repair on the north wall. In bidding for any work we hope to work closely with the Village in order to have the proper language in any requests.

Kim Tschudy has learned from Jennifer Davel, a preservation architect from the State Historical Society of Wisconsin, that Wiota Lumber Company in Dubuque, IA. has the exact same gutters still available. These are galvanized tin.

We are requesting of the Village, removal of vegetation from the roof, in both spring and fall.

Where are the extra newly purchased logs for the roof?

We discussed some removal of landscaping or an increase in slope, away from the museum on the south side.

**Fundraising:** There was some discussion of holding an event to coincide with the New Glarus Holiday tree lighting on December 3<sup>rd</sup>. We could possibly decorate several of the rooms. As before, we discussed working with area businesses to host some events. Kara Webber offered several suggestions.

The Chalet will be 80 years old this next year. Should we have a yard party?

The meeting was adjourned at 7:24 PM.

**Final: Friends of the Chalet meeting, Thursday, July 14, 2016 @ 6:30 PM in the Community Room at the New Glarus Village Hall.**

**Attending:** Sandy Blum, Shirley Lueschow, Cheryl Bergum, Ruth Elmer

**Old business:** We have a bus, with 40 people, coming on August 24. They will be split into two groups, one at 2:30 PM and the other at 4:00 PM. Cheryl is able to help. Ruth is checking. Is anyone else interested?

Cheryl Bergum made a motion to approve Ruth Elmer as the second signer on our checking account through the New Glarus Vision. This was seconded by Shirley Lueschow and passed.

Tere Dunlap has completed the first draft of our future new brochures. We will be able to proof, add or subtract to this in future meetings.

Sandy has asked the Village to replace the larger of the two dehumidifiers, at the museum, as it is not working.

Again, we hope to have an insect control regimen and printing of new brochures included in next year's budget process.

**New business:**

We received a bill of \$149.00 for our share of insurance fees, licensure and taxes from the New Glarus Vision.

Mary Statz has purchased a "Square" to enable us to take payment with debit or credit cards. This however requires a smartphone. As not all guides yet have them, the ability to take the cards will be variable yet and not advertised.

Sandy is hosting a pizza party at Sugar River Pizza, on Friday, July 22 at 6:30 PM, as a farewell to Beth Komisarek. She was a great help to us with our inventory, and in sharing her knowledge.

Some of the things to consider for our future grant writing to the Community Foundation are: 1) Painting the front porch 2) Finishing the window restoration 3) Possibly replacing the repaired siding on the north wall.

We discussed taking down the “open” sign by 2:30 PM on days that we are open, if there are no visitors. Our tour takes 45 minutes to an hour.

As you arrive to guide, please pick up any messages from our land line, as there may be some questions or requests for tours

**Fundraising:** Sandy is exploring having a “Tea with Edwin” fundraising event this fall, possibly in October, at the new tea house at the site of the old New Glarus Hardware. We have yet to decide what to charge, the capacity etc. It was suggested that we show little known objects or out of collection objects.

The meeting was adjourned at 7:11 PM.

**Final: Friends of the Chalet meeting, Thursday, May 12, 2016 @ 7 PM in the board room at the New Glarus Village Hall**

**Attending:** Cheryl Bergum, Sandy Blum, Shirley Lueschow, Ruth Elmer, Kim Tschudy

April minutes were read and approved.

**Old business:** Ruth and Shirley are still completing the drapes in the guest bedroom.

A spring and clip were misplaced in the child’s room during the window restoration, which has been completed. This will be replaced prior to opening.

Our inventory continues to progress. We are now tagging the dolls in the southwest cupboards in the basement.

The rocks and logs are back up on the roof. Sandy has requested of the Village, that some upper level painting be done.

Paperwork to get under the umbrella of New Glarus Vision still needs to be completed.

NG High School seniors completed some volunteer hours, by working on our flower gardens. Great job, thank you!

**New business:** Beth Komisarek’s position is coming to a close, although she still plans to assist us. We have hired a new intern for 50 hours! Jennifer Kick has a graduate degree in Museum Studies and has already started. In addition to inventory, she will be helping Mary with the inventory scheduling. We are considering a second intern, as someone has voiced interest.

Inventory, now that we will be open, will need to be on Sundays, weekdays or weeknights.

Eight volunteers from the Monticello FBLA, again recruited by Sandy, will be assisting with cleaning in the museum this weekend. Much appreciated.

Sandy and Bryan Gadow may work out a sharing of the pool employees, as they are also under the Parks and Rec department. Payment could come out of the budget allotment used to pay Mary Statz.

We open this year on May 28 and plan to stay open through the end of October. We have 4 buses scheduled, with the possibility of a fifth.

Sandy has requested of the Village that we be included in the budget process next year. Some needs are for an insect control regimen and printing of new brochures.

Kim Tschudy pointed out that some volunteer repair work to the north wall, set up by the Village, does not meet historic preservation requirements. He is exploring who could correct this, and the cost.

We, at this time, do not plan to have a June meeting.

The meeting was adjourned at 7:49 PM.

**Final: Friends of the Chalet meeting, Thursday, March 10, 2016 @ 6:30 PM in the board room at the New Glarus Village Hall**

**Attending:** Sandy Blum, Cheryl Bergum, Amy Budsberg, Ruth Elmer

The January minutes were read and approved.

**Old business:** Shirley and Ruth have completed new curtains in both bedrooms. They still plan to replace the drapes in the guest bedroom prior to opening. We will look into eventually purchasing blackout shades, UV film, or a way of tinting the windows.

Inventory continues. We are working in the basement now. Volunteers are scheduled for March. Approved hours for Beth Komisarek are winding down.

As mentioned before, treated logs are stored, for the roof. These will be placed back on in spring, followed by the rocks. The large tree in the backyard has been taken out. We have been advised that leaves and other organic material get caught up on the rocks. This will decay and speed up breakdown of the new roof.

We are under the New Glarus Vision's umbrella to receive any donations. Some paperwork remains and we need to get a checking account.

Larry Stuessy has begun work on the downstairs bathroom floor. We need to pick out tile samples. Do we need to check with the Preservation Committee?

Sandy Blum and Tere Dunlap have completed the new description of the Chalet for the Village website.

Cheryl Bergum is about to complete sewing the anti-tarnish cloth pouches.

Dana Deppler is soon to begin the window restoration on the west windows.

We have received our new vacuum.

The phone works at the Chalet. We need to dial "9" to call out. We have a voice mail, and our telephone number and address have been updated in the new Visitor's Guide.

Many thanks to the above volunteers. We are making progress.

**New business:** We received \$500 from the Henry Glaeden memorial! We are very appreciative. Sandy sent a thank you note.

Next week, Sandy Blum plans to attend the Parks and Rec meeting and ask that bids be put out to finish repairing the north wall and the front porch. We may be able to write grants, later for the materials. We hope to also have put in place, some routine maintenance and inspections, as in checking the roof, changing the furnace filter etc. When the sidewalks are shoveled in winter, could the porches also be done?

Sandy has invited New Glarus Vision, and the Parks and Rec committee members to tour the museum.

Mary has asked for summer volunteers at the High School and Sandy is checking at various colleges.

The meeting was adjourned at 7 PM.

**Final: Friends of the Chalet meeting, Thursday, January 14, 2016 at 6:30 PM in the board room at the New Glarus Village Hall.**

**Attending:** Sandy Blum, Mary Statz, Ruth Elmer, Greg Thoenke

**Old business:** Larry Stuessy got a second opinion on our new roof. Apparently it is OK. The shingles should stick down after the weather warms up. Bryan Gadow spoke with the roofer as to the non-historical vents. It appears something can be worked out.

Kim Tschudy and Paul Klassy Jr. found treated logs which have already been halved in Hollandale. It is just a matter of the Village picking them up and storing them until spring.

We will ask Kim to speak with the man restoring the windows.

Ruth and Shirley are working on the curtains, actually this week.

We do appreciate everyone stepping up to help.

Inventory continues. Sandy decided, this week, to move ahead to the basement, as the doors on the cases down there need to be removed for the many items inside to be inventoried. This would not be possible in summer while we are open. We can more easily resume in the dining room when open if necessary.

New Glarus Vision has approved us to be under their umbrella as a not for profit, 501-C3. We appreciate this. They will notify us when the clerical changes are final.

**New business:** Mary has already scheduled buses for this coming year. Great!

They are: Monday, July 18 @2:30PM 40 people

Wednesday, August 24 @2:30PM 40 people

Friday, September 23 @ 9:15 & 10:00AM 52 people

Friday, October 7 @10:00 AM 50 people

Let Mary know if you are able to help out on any of those days.

We have been mentioned as a suggested memorial donation for Norman Henry Glaeden. His mother, Mollie, was a curator at the Chalet many years ago.

Mary has requested, of the Village, a land line telephone to be at the museum, and some internet access.

We could use a newer lighter vacuum cleaner. Greg Thoemke suggested we bring this to the next Parks and Rec. Committee meeting.

We will look into joining the NG Chamber of Commerce. Tere Dunlap and Sandy Blum are working on updating our PR material to be printed in their visitor's guide and on the Village website.

Might we expand our hours?

**Fundraising:** Remains on hold as we do inventory.

As usual we brainstormed ideas, such as holding a tea at New Glarus's new tearoom, featuring found Peterson print women's magazines and other items from the Chalet.

Greg Thoemke offered several suggestions on how to draw more people or groups to the chalet.

The meeting was adjourned at 7:18PM.