

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
December 9, 2015
Minutes**

Chair Kruse called the regular meeting to order in the Village Hall Community Room at 5:00 p.m. Present: Mark Janowiak, Laci Bainbridge, and Peg Kruse. Also present: Administrator Bryan Gadow and Chief Boldebeck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 11/11/15 Minutes: Motion by Laci Bainbridge to approve the minutes of 10/14/15 second by Mark Janowiak. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/2017: Levi Reeson and Breanne E. Karn have applied for an Operator's Licenses. The individuals have been reviewed by the Police Department. Motion by Laci Bainbridge to approve the Operator's Licenses, second by Mark Janowiak. Motion carried.

Recommendation: Street Use Permit for WI Vietnam Vets for Winterfest Parade on 1/15/16: Chair Kruse noted that this is the annual application for the Winterfest parade. The parade uses the standard route: starting on Railroad Street to 6th Avenue, 6th Avenue to 2nd Street, 2nd Street to 5th Avenue, 5th Avenue to 3rd Street, 3rd Street to end at the Fire Station. There have been no issues with this event in the past. Police, Fire, and EMS have all reviewed the permit request. Motion by Mark Janowiak to approve the Street Use Permit, second by Laci Bainbridge. Motion carried.

Update: Submitted Monthly Police Report: Administrator Gadow noted that Chief Boldebeck was on his way to the meeting to provide an update for the Committee, and that they should continue with other Committee business and return to this item when Chief Boldebeck arrives.

Public Works

Utility Financials: The Committee reviewed the monthly utility financial reports.

Public Safety

Update: Submitted Monthly Police Report: Chief Boldebeck provided the Committee with an update on the hiring process for an additional full-time officer, and indicated that they would conduct another interview with a finalist candidate that had previously withdrawn, and make a conditional offer pending the outcome of the interview.

Chief Boldebuck provided the Committee with an update on a recently completed investigation of inappropriate conduct by a student at the New Glarus School.

Adjournment: Motion by Laci Bainbridge to adjourn, second by Mark Janowiak. Motion carried. Time: 5:42 p.m.

Minutes submitted by:

Administrator Bryan Gadow

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
November 11, 2015
Minutes

Acting Chair Bainbridge called the regular meeting to order in the Village Hall Community Room at 7:00 p.m. Present: Mark Janowiak, Laci Bainbridge. Also present: Public Works Director Scott Jelle and Administrator Bryan Gadow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 10/14/15 Minutes: Motion by Mark Janowiak to approve the minutes of 10/14/15 second by Laci Bainbridge. Motion carried.

Selection and Approval of a Vice Chair: Administrator Gadow noted that he would like each standing committee to appoint a vice chair to serve in the absence of the chair. Laci Bainbridge nominated herself to serve as Vice Chair. Motion by Mark Janowiak, second by Laci Bainbridge to appoint Laci Bainbridge as Committee Vice Chair. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/2017: Brooke Erickson has applied for an Operator's Licenses. The individual has been reviewed by the Police Department. Motion by Mark Janowiak to approve the Operator's Licenses, second by Laci Bainbridge. Motion carried.

Update: Submitted Monthly Police Report: The Committee reviewed the monthly police report.

Public Works

Utility Financials: The Committee reviewed the monthly utility financial reports.

Amendment to Long Term Agreement with WPPI: Administrator Gadow noted that WPPI is requesting approval of an amendment to a Long Term Power Supply Contract for its 51 participating members. The current contract will expire on December 31, 2037. WPPI is requesting an extension of the contract to December 31, 2055. The reason for the long term extension is to allow for longer term (30 year) capital facility planning and energy source procurements. Motion by

Mark Janowiak to recommend approval of the amendment to the WPPI Long Term Power Supply Contract, second by Laci Bainbridge. Motion carried.

Discussion/Update: Vehicle Replacement Schedule: Public Works Director Jelle noted that he is researching options for replacement of the Village's oldest snowplow truck (purchased in 1998). He noted that staff previous looked into purchasing a new vehicle in 2006, but no final decision was made by the Board. He reviewed municipal lease pricing options received from V&H Trucks Inc. and Daimler Truck Financial. Administrator Gadow noted that they will also get a quote from the municipal lease program through Woodford State Bank. Public Works Director Jelle indicated that annual payment for the lease amount would come from the equipment sinking fund, which would need to be funded in each year of the lease period. He noted that proceeds from the sale of the existing snowplow truck would go back into the equipment sinking fund. Public Works Director Jelle stated he would like to finalize the purchase by the end of the year and indicated a preference for the seven year lease option. Administrator Gadow noted that once they receive additional lease quotes, they will bring the item to the full Village Board for review in December. Motion by Mark Janowiak, second by Laci Bainbridge to recommend support for a 7 year municipal lease option with funding through the equipment sinking find. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Laci Bainbridge. Motion carried. Time: 7:21 p.m. The next committee meeting was set for Wednesday December 9, 2015, at 7:00 p.m.

Minutes submitted by:

Administrator Bryan Gadow

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
October 14, 2015
Minutes

Acting Chair Bainbridge called the regular meeting to order in the Village Hall Community Room at 7:06 p.m. Present: Mark Janowiak, Laci Bainbridge. Absent: Peg Kruse. Also present: Public Works Director Scott Jelle, Chief Burt Boldebuck, Sgt. Jeff Sturdevant, Robert Jacobson (Monroe Police Department), Village President Roger Truttman, and Administrator Bryan Gadow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 8/12/15 Minutes: Motion by Mark Janowiak to approve the minutes of 9/9/15 second by Laci Bainbridge. Motion carried.

Public Safety

Discussion/Recommendation: Police Department Server Separation Request: Chief Boldebuck provided an overview of the Police Server issue. He noted that earlier this year, the New Glarus Police Department received a letter from the Monroe Police Department, who serves as the system administrator for the Spillman records system that the area police departments utilize. The Spillman system administrator indicated that the current configuration of the New Glarus Police Department network server is non-compliant with the Criminal Justice Information Services Security Policies due to the lack of physical and electronic network separation between the Police server and the Village servers. Mr. Robert Jacobson of the Monroe Police Department stated that he strongly recommends that the Village and the Police

Department take steps to resolve the issues soon to bring our system into compliance with the government agreement requirements.

Chief Boldebeck stated that since the Village Board is planning for the remodeling of the Police Department in the 2016 fiscal year, it is also timely and appropriate to address the Police Department server issues at the same time. Mr. Jacobson discussed the quote from Meridian IT, out of Deerfield, IL, for approximately \$15,000 for labor and parts to do the necessary server separation work. Motion by Laci Bainbridge, second by Mark Janowiak to recommend including the \$15,000 for the Police Server separation into the 2016 borrowing package. Motion carried.

Recommendation: Operator's License to expire 6/30/2017: Kathleen Hillenmeyer, Roseann Ott, Peter Ott, Ajay Rajput, Kelli Hedges have applied for Operator's Licenses. The individuals have been reviewed by the Police Department. Motion by Mark Janowiak to approve the Operator's Licenses, second by Laci Bainbridge. Motion carried.

Update: Submitted Monthly Police Report: Sgt. Sturdevant provided the monthly report. Mark Janowiak asked if there are any new trends to be aware of in the community. Chief Boldebeck noted that things have been pretty quiet; however the Police Department would like to set up a county wide taskforce to address heroin use. Chief Boldebeck also provided an update on community outreach efforts during the Grace Church event and Oktoberfest. The Committee also discussed the difficulty in hiring a new officer and the decline in Police Academy graduates due to the current climate.

Public Works

Utility Financials: The Committee reviewed the monthly utility financial reports.

Discussion/Recommendation: Annual Mowing Contract: Mr. Gadow provided the Committee with a review of the proposed 2016 annual mowing contract by Wirth Lawn Care. He noted that the prices for 2016 would be the same as the 2015 price at \$590.00 for all 20 locations per mow. Motion by Mark Janowiak, second by Laci Bainbridge to recommend approval of the 2016 Annual Mowing Contract with Wirth Lawn Care. Motion carried.

Discussion/Recommendation: 2016 Refuse/Recyclables Requests for Proposals: Mr. Gadow reviewed the three bids received on the refuse and recycling contracts from Advanced Disposal, Waste Management, and Pelleteri. He noted that based upon the submitted bids, Advanced Disposal (the incumbent contractor) was the low bidder. Mr. Gadow stated that regardless of which vendor is selected, the Village Attorney would draft up a new contract which would include items like a not-to-exceed fee number, performance standards, and other items. Mr. Truttmann indicated that Advanced Disposal's bid was lower due to the recycling cart costs already paid for through the previous contract. Motion by Mark Janowiak, second by Laci Bainbridge to recommend awarding Advanced Disposal the 5 year contract, with the condition that a new contract be entered into including language on performance standards, fee, and other items. Motion carried.

Update: 2015 Street Maintenance and Construction Projects: Public Works Director Jelle informed the Committee that the 7th and 8th Avenue reconstruction project is scheduled to be completed on Thursday October 15th with the exception of a few punch list items. He noted that street maintenance is completed for the year, except for 1st Street, between 5th and 6th Avenue, which will be held over until 2016.

Adjournment: Motion by Mark Janowiak to adjourn, second by Laci Bainbridge. Motion carried. Time: 7:43 p.m. The next committee meeting was set for Wednesday November 11, 2015, at 7:00 p.m.

Minutes submitted by:

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
September 9, 2015
Minutes

Chair Kruse called the regular meeting to order in the Village Hall Community Room at 7:00 p.m. Present: Mark Janowiak, Laci Bainbridge and Peg Kruse. Also present: Jesse Johnson, Scott Smith, Keith Peterson, Margaret Lutz, Kate Douma, Public Works Director Scott Jelle, Sgt. Jeff Sturdevant, and Administrator Bryan Gadow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 8/12/15 Minutes: Motion by Mark Janowiak to approve the minutes of 8/12/15 second by Laci Bainbridge. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/17: Melva Genschaw and David Genschaw: Motion by Laci Bainbridge, second by Mark Janowiak to recommend approval. Motion carried.

Recommendation: Special Events for Glenda Scott Walk/Run on 9/26/15: This is an annual application for the Glenda Scott Walk/Run to close a small portion of Elmer Road in front of the Valle Tell soccer Park, extending to Valley View Road between the hours of 8:00 a.m. and 11:00 a.m. on 9/26/15. The walk/run extends to Airport Road and the applicant is aware of the need to contact Green County Sheriff for that portion. The applicant has included responsibility for refuse containers and the use of the port a potty at the Park. Amplification devices will be used at the Valle Tell Park between 8 a.m. and 10 a.m. Insurance is on file through the Chamber. Sgt. Sturdevant recommends closing the road on Elmer Road, on the southern end of Valle Tell Dr.

Motion by Laci Bainbridge, second by Mark Janowiak, to recommend approval the Special Events Permit for the Glenda Scott Walk/Run on 9/26/15, with the Police Department recommendation. Motion carried.

Recommendation: Special Events for Oktoberfest 2015: This is an annual event sponsored by the New Glarus Chamber and requests the closing of 1st Street between 5th and 6th Avenues from after bar time on Wednesday 9/23/15 through Monday 9/28/15 around noon for a tent that will be installed on Thursday and taken down on Monday, as well as the closure of 5th Avenue between Railroad Street and 2nd Street from after bar time on Thursday, 9/24/15 through Sunday 9/27/15 at 8 p.m. The tent will be installed using stakes and cement barriers. Also included in the application is the request to close 3rd Avenue from Railroad Street to 2nd Street on Saturday night, 9/26/15 in preparation for the tractor pull on Sunday, 9/27/15 with the street reopening by 6 p.m. on 9/27/15. The request includes amplification devices for live music on Thursday from 6 p.m. to 9 p.m., Friday from 7 p.m. to midnight and Sunday from 11 a.m. to 6 p.m. Applicant is also requesting open intoxicants be allowed from Ott Haus on 2nd Street up to Tofflers on 5th Avenue, 5th Avenue to 1st Street including the Oktoberfest tent on 1st Street to 6th Avenue and down 6th Avenue to Puempels Tavern during the following times: Thursday 9/24/15 from 5 p.m. to 10 p.m., Friday, 9/25/15 from 3 p.m. to midnight, Saturday, 9/26/15 from 11 a.m. to midnight and Sunday, 9/27/15 from 11 a.m. to 7 p.m. with the Chamber responsible for posting the "No Alcohol Beyond this Point" signs at all boundary locations. The applicant has included dumpster facilities as well as 20 port a potties in the alleyway behind the Bank of New Glarus. The police have included an addendum outlining the additional police coverage

for the event that includes 48 hours to be covered by the applicant. Insurance is on file. Motion by Laci Bainbridge, second by Mark Janowiak to recommend approval the Special Events Permit to New Glarus Chamber for Oktoberfest from 9/23/15 through 9/28/15. Motion carried.

Recommendation: Application for Temporary Class B Beer/Wine License for Chamber: This temporary alcohol license is for the serving of beer and wine under the festival tent for the Oktoberfest event on September 24-27, 2015. Motion by Laci Bainbridge, second by Mark Janowiak to recommend approval. Motion carried.

Recommendation: Street Use Permit to New Glarus School for Homecoming Parades on 9/30/15 and 10/2/15: These Street Use Permits are for the annual New Glarus Schools Homecoming activities, including the car and bike parade to be held on 9/30/15 and Homecoming parade on 10/2/15 held in connection with the Homecoming activities. This application requests use of 2nd Street from Village Park to the New Glarus Elementary School on Wednesday, September 30, 2015 at 6:30 p.m. for a car and bike parade. The second request is for the Homecoming on Friday, October 2, 2015 beginning at 1:30 p.m. using 2nd Street from the New Glarus High School to 14th Avenue down to 1st Street and 1st Street to 5th Avenue, 5th Avenue to 2nd Street and 2nd Street to Village Park with an option to proceed from Village Park down 3rd Avenue to the New Glarus Home. An updated insurance certificate needs to be filed with the Village. Motion by Mark Janowiak, second by Peg Kruse to recommend approval of the street use permits to the New Glarus Schools, contingent on receipt of an updated certificate of insurance. Motion carried.

Recommendation: Marking of no parking on 4th Avenue along Glarner Park: Chief Boldebeck has requested the painting of the curb on the north side of 4th Avenue from 3rd Street to the west end of Glarner Park between the signs. Current parking prohibited ordinance 288-21(H) addresses that area. Motion by Peg Kruse, second by Mark Janowiak, to recommended approval of the marking of "No Parking" on south side of 4th Avenue from 3rd Street to the west end of Glarner Park. Motion carried.

Recommendation: Change of Utility Parking Stalls on 4th Avenue to Monday thru Friday from 7 a.m. to 4 p.m.: Currently there are two parking stalls located on 4th Avenue next to Village Hall reserved for utility vehicles. A change to specific week day hours would help create some additional stalls during evening and weekends. Public Works Director Scott Jelle sees no issues with the proposed change. Motion by Laci Bainbridge, second by Peg Kruse, to recommend approval of the change in Utility Parking Stalls on 4th Avenue to Monday thru Friday from 7 a.m. to 4 p.m. Motion carried.

Update: Hoesly Drive semi-trailer parking: Mr. Stampfli has cemented an area behind his building for the parking of his semi-trailers. He is now working on the approach to the area and the cement needed some curing time and should be usable by mid-September.

Update: Submitted Monthly Police Report: Sgt. Sturdevant provided the monthly report, noting that the new squad car is having new striping added and will likely be available this week.

Utility Financials: The Committee reviewed the monthly utility financial reports.

Recommendation: Vacating 4th Street between 4th Avenue and 5th Avenue: Bill Bigler, owner of the property located at 400 5th Avenue has asked about the possibility of vacating 4th Street between 4th Avenue and 5th Avenue. Public Works Director Jelle indicated that there are no known utility issues at this time, and that the Village Board could indicate that they are comfortable with the proposed vacation. A motion from Peg Kruse, second by Mark Janowiak, to recommend approval of the vacation of 4th Street between 4th Avenue and 5th Avenue. Motion carried.

Appearance: Jesse Johnson Regarding Condition of 3rd Street: Mr. Johnson appeared at the meeting regarding the condition of the street he resides on, 3rd Street between 7th and 8th Avenue. Public Works Director Jelle indicated that the plan originally were to do all side streets as part of the project, but the project bids came in too high, and the Village could not financially complete the project at that cost, so the project was reduced to 7th and 8th Avenue. The Committee discussed the potential for the side streets, including 3rd Street, to be moved up on the 2016 Capital Improvements Priority List for Village Board consideration.

Discussion/Recommendation: 2015 Stream bank Project: Staff was contacted by Chris Newberry recently regarding a small stream bank project that the Village had applied to do in April, 2015 at Vet's Park. This is the last year for the stream bank grant program and if the Village wants to complete this project, the work will need to be completed by mid-October. The grant covers 90% of the project with the Village's share being covered by the storm water utility. Due to the shortened timeline for completion, Public Works Director Scott Jelle has called for bids on the project. Public Works Director Jelle indicated that he contacted three contractors and received two bids: one from J&R Excavation for \$4025.00, and one from Richard Alme Construction for \$9,065.34. A motion from Mark Janowiak, second by Peg Kruse, to recommend acceptance of the low bid by J&R Excavation. Motion carried.

Update: 2015 Street Maintenance Projects: Public Works Director Jelle informed the Committee that Green County decided to sealcoat 2nd Street this year after he had prepared his list of maintenance projects. Since the County is only responsible for the center of 2nd Street, the Village ended up sealcoating the parking lanes of 2nd Street this year. As a result, the funding may run short as we have not yet received the bill from Green County on the 2nd Street portion. The only remaining project for this year is the 1st Street paving at \$14,980 and in speaking with Green County Highway, completing that project in 2016 would work better for their schedule. Public Works Director Scott Jelle is proposing delaying the 1st Street maintenance project to 2016 with funding in the 2016 budget and utilizing the savings in 2015 to cover the 2nd Street maintenance.

Update: 2016 Refuse/Recyclables Requests for Proposals: The Requests for Proposals were opened at 10 a.m. today. The Village received 3 proposals and Administrator Gadow will review the proposal for the next Committee meeting.

Update: 2015 Street Reconstruction Projects: At the 9/3/15 construction meeting, the following update was provided to the Village. The contractor is placing water main and storm sewer on 7th Avenue. Over the next two weeks the contractor will complete all water main and storm sewer on 7th Avenue. The contractor will begin road excavation and placement of base course on 7th Avenue between 2nd Street and 5th Street. The contractor is currently reviewing their schedule for work on 8th Avenue and will be updating the Village by early next week. The Village will provide further updates as they become available.

Recommendation: Authorize Service Agreement for Direct Assignment of Facilities Charges with Alliant: Public Works Director Jelle informed the Committee that Alliant has requested the Village enter into this Direct Assignment Facilities Charges agreement with them. The agreement increases the fees the Village currently pays for shared facilities. According to WPPI, New Glarus has been receiving a significant reduced cost for many years, and Alliant is not looking at back charging at this time; however, in the event New Glarus does not sign the agreement, Alliant will file

the agreement with FERC as unexecuted and proceed with the new billing. New Glarus could then argue their case to FERC in court. According the legal counsel with WPPI, it is very unlikely FERC would reduce any charges given it is a standard formula and it would be expensive to dispute it. Legal counsel indicates the charges look correct and are consistent with other agreements across the Alliant footprint. A motion by Mark Janowiak, second by Laci Bainbridge, to recommend authorization to sign the Service Agreement for Direct Assignment of Facilities Charges with Alliant. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Mark Janowiak. Motion carried. Time: 8:16 p.m. The next committee meeting was set for Wednesday October 14, 2015, at 7:00 p.m.

Minutes submitted by:

Administrator Bryan Gadow

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
August 12, 2015
Minutes

Chair Kruse called the regular meeting to order in the Village Hall Community Room at 7:10 p.m. Present: Mark Janowiak, Laci Bainbridge and Peg Kruse. Also present: President Roger Truttman.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Peggy Kruse. Motion carried.

Approval of 7/15/15 Minutes: Motion by Mark Janowiak to approve the minutes of 7/15/15 second by Peggy Kruse. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/17:

Motion by Mark Janowiak, second by Peggy Kruse to recommend approval of operator licenses to expire 6/30/17 to: LouAnn Judd, Hannah Wytenbach, Brittany Kremer. Motion carried.

Recommendation: Special Events Permit for New Glarus Chamber for Car Show 8/22/15: This is an annual application for the New Glarus Chamber and requests the closing of 5th Avenue from 2nd Street to Railroad Street and 1st Street from 5th Avenue to 6th Avenue between the hours of 8 a.m. to 6 p.m. on Saturday, August 22, 2015 for a car show. Applicant is also requesting open intoxicants be allowed in the same area between 10 a.m. and 6 p.m. with the Chamber responsible for posting the "No Alcohol Beyond this Point" signs at all boundary locations. The event will include the use of an amplification device on 5th Avenue near the Bank of New Glarus between 10 a.m. and 6 p.m. Insurance is on file. Motion by Mark Janowiak, second by Peggy Kruse to recommend approval of the Special Events Permit for New Glarus Chamber Car Show on 8/22/15 with the requirement that 1 port-a-potty be included. Motion carried.

Recommendation: Change to Parking Ordinance Section 288-21(c) to allow parking on the east side of 3rd Street between 4th and 5th Avenues: Police Chief Boldebeck has requested the no parking on the east side of 3rd Street between 4th and 5th Avenue be changed to allow parking in that area. Public Works Director, Scott Jelle has concerns over allowing the parking in this area as it narrows the street and could create issues for the plow truck

and potentially other large vehicles to get through. Motion by Mark Janowiak, second by Peggy Kruse to deny a change in the parking. Motion carried.

Monthly Police Report: The monthly police report was reviewed.

Public Works

Utility Financials: The utility financials were reviewed by the Committee.

Update: Wray Property: An inspection warrant was served on the property on July 30, 2015 by Building Inspector Mike Fenley. He determined there were safety concerns at the residence and the Public Works Employees were able to board up the building to address the safety concerns as the Village staff works with the Village Attorney to determine the next step.

Discussion/Consideration: Apprentice School for Mike Mathews: It was the intention of staff to send Mike Mathews to apprentice school at the time of his hiring earlier this year. The program is anticipated to be a four-year program and the cost to the Village (electric utility) over the course of the four years is \$3,800. Upon completion, Mike will be a qualified Journeyman Lineman with the State of Wisconsin. Staff will need to complete the agreement between the Village and Mr. Mathews prior to his beginning school to assure reimbursement of the tuition should Mr. Mathews terminate employment with the Village within the time period prescribed. Public Works Director has also noted the Village Board will need to review and approve a wage schedule as part of the program requirement through the State and those items can be completed within the near future. Motion by Mark Janowiak, second by Peggy Kruse to send Mike Mathews to apprentice school and enter into the signed agreement regarding tuition expense. Motion carried.

Discussion/Consideration: Resolution 15-36/2014 CMAR Report: This is an annual Resolution for review and submittal of the 2014 Compliance Maintenance Annual Report for the Wastewater Treatment Facility. Wastewater Treatment Operator, Mike Ganshert is preparing the report for submission to the WI DNR and will complete the Collection section prior to submittal. It appears that the plant is function well over all, and that staff will need to monitor influent area as we move forward. Motion by Laci Bainbridge, second by Mark Janowiak to approve Resolution 15-36/2014 CMAR Report. Motion carried.

Update: 2015 Street Reconstruction Projects: The street project is proceeding well. There have been a couple of change orders as a result of water main that hadn't been extended in previous projects and needed replacement as well as an extra manhole that will add some cost to the project. In addition, the timeline may end up being extended by a few days to accommodate the extra time for the contractors to complete the change orders. Village Engineer is working with the Contractor to determine the project end date.

Adjournment: Motion by Mark Janowiak to adjourn, second by Peggy Kruse. Motion carried. Time: 7:42 p.m. The next committee meeting was set for Wednesday September 9, 2015, at 7:00 p.m.

Minutes submitted by:

Laci Bainbridge

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
July 15, 2015
Minutes**

Chair Kruse called the regular meeting to order in the Village Hall Community Room at 7:45 p.m. Present: Mark Janowiak and Peg Kruse. Also present: Public Works Supervisor Scott Jelle, Sgt. Jeff Sturdevant and Chief Burt Boldebuck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Peggy Kruse. Motion carried.

Approval of 6/10/15 Minutes: Motion by Mark Janowiak to approve the minutes of 6/10/15 second by Peggy Kruse. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/17:

Motion by Mark Janowiak, second by Peggy Kruse to recommend approval of operator licenses to expire 6/30/17 to: Susie Weiss, Mike Nevil, Courtney Leuzinger, Brooke Bidlingmaier, Shanne Krueger-Sorenson, Mennen Borucki, Anjanette Kammes, Sandy Berg, Sundeep Singh. Motion carried.

Recommendation: Temporary Alcohol License for New Glarus Fire Department for Firefest: This is an annual application for the New Glarus Fire Fest on August 1st and 2nd. Motion by Peggy Kruse, second by Mark Janowiak to recommend approval of Temporary Alcohol License for New Glarus Fire Department for Firefest. Motion carried.

Recommendation: Special Events Permit for New Glarus Fire Department for Firefest 8/1/15: This annual application for the Firefest event held by the New Glarus Fire Department on 8/1/15 and includes the closure of 4th Avenue between 2nd and 3rd Street on July 31st and August 1st. A tent will be located in the parking lot between the fire department and village hall. Amplification devices will be utilized within the building. Chief Boldebuck has spoken with the Fire Chief regarding the extra police coverage between 7:30 p.m. and 12:30 a.m. The certificate of insurance is on file with the Village. Motion by Peggy Kruse, second by Mark Janowiak to recommend approval of the Special Events Permit to New Glarus Fire Department for Firefest on 8/1/15. Motion carried.

Recommendation: Temporary Alcohol License for Alphornman Triathlon 8/2/15: This is an annual license for the serving of beer at the post-race portion of the Alphornman Triathlon under the tent in the parking lot between Village Hall and Fire Dept. Motion by Peggy Kruse, second by Mark Janowiak to recommend approval of the Temporary Alcohol License for Alphornman Triathlon on 8/2/15. Motion carried.

Recommendation: Kleeman's Extension of License to Parking Lot – Change Date: Following the Board's approval of Kleeman's use of their parking lot for an event on July 18, 2015, Kleeman's asked that the date of the event be changed to Sunday, August 16th. Motion by Peggy Kruse, second by Mark Janowiak to recommend approval to Kleeman's for use of their parking lot for an event on August 16th contingent on amending of permit. Motion carried.

Recommendation: Special Events Permit: Wilhelm Tell Festival 9/4-6/2015: This is an annual application for street use with tent, open intoxicants and amplification devices on Friday, September 4th through Sunday, September 6, 2015. The applicant is requesting the closure of 1st Street between 5th and 6th Avenue for a tent. Open intoxicants were approved for past events and the applicant would like to include a larger area this year by adding Railroad Street to Sugar River Pizza in addition to 2nd Street from Ott Haus to 5th Avenue, 5th Avenue to 1st Street, 1st Street to 6th Avenue and 6th Avenue to Railroad Street. They are also requesting open intoxicants in Village Park for Sunday, September 6th during the Art in the Park. We will need to obtain an updated certificate of insurance and any recommendation should be contingent on receipt of that. Chief Boldebuck noted that no port-a-potties were provided per the application and he recommends the applicant be required to provide port-a-potties per the recommendation on the application. Motion by Mark Janowiak, second by Peggy Kruse to recommend approval of the Special Events Permit to Wilhelm Tell for 9/4-6/15, contingent on receipt of insurance and providing of port-a-potties. Motion carried.

Discussion/Recommendation: Process for Marking No-Parking areas for Festival events: Committee discussed options for signage during or in preparation of special events. Staff is working on pre-posting of temporary no parking zones 24-hours in advance of event/closure of street. Motion by Mark Janowiak, second by Peggy Kruse to post temporary no parking zones 24-hours prior to special events/closure of streets. Motion carried.

Update: Request by Brent Peters for Refund of Parking Citation/Towing: Mr. Peters is requesting the waiving the \$20 parking citation and reimbursement for the \$50 towing charge. Chief Boldebuck noted that he has resolved the parking citation/towing charge issue with Mr. Peters and Mr. Peters has agreed to pay the towing charge while Chief Boldebuck has agreed to withdraw the parking citation.

Monthly Police Report: The monthly police report was reviewed.

Public Works

Utility Financials: The utility financials were reviewed by the Committee.

Recommendation: Repair/Replacement of Storm Sewer on 11th Avenue between Railroad and 1st Street: Public Works Supervisor, Scott Jelle has received estimates for both the repair and the replacement of a section of storm sewer on 11th Avenue that is deteriorated and creating drainage issues. The estimates are from Iverson Construction, the company currently performing the street construction work in the Village. Recommendation of the Supervisor Jelle is to replace the section with 24" pipe at a cost of \$27,910 in order to avoid future issues. There are sufficient funds in the storm water utility surplus account to cover this cost.

Motion by Peggy Kruse, second by Mark Janowiak to recommend approval of repairs to the storm sewer on 11th Avenue between Railroad and 1st Street using 24" main by Iverson Construction at a cost of \$27,910. Motion carried.

Update: Possible relocation of water main-Village right of way 13th Avenue between Railroad and Hwy 69: Public Works Supervisor Jelle updated the Committee of the possible need for a water main relocation for some proposed development along Hwy. 69. He obtained an estimate from Iverson Construction in the amount of \$30,505, as well as correspondence from Engineer Warren Myers noting his recommendation. The cost of the relocation would be the responsibility of the property owner.

Discussion/Recommendation: Installation of Street Lights on Hoesly Drive: Chair Kruse received a request from a local resident for the installation of street lights on Hoesly Drive, noting that only the intersections of Hoesly/Industrial and Hoesly/Cty W currently have lights. There is a concern that with the semi-trailers parking on that roadway, the dark stretch creates a safety issue. Peggy Kruse moved to table this item until parking issue on Hoesly Drive is resolved, second Mark Janowiak. Motion carried.

Update: Alliant Substation: Public Works Supervisor Jelle met with representatives from Alliant Energy last week. Included in the meeting were two representatives from WPPI to discuss future improvements and ownership of substation and equipment. This discussion has been on-going for the last 15+ years and Public Works Supervisor Jelle will update the Committee on the process moving forward.

Update: 2015 Street Reconstruction Projects: The street project is proceeding well and appears to be on schedule.

Adjournment: Motion by Mark Janowiak to adjourn, second by Peggy Kruse. Motion carried. Time: 8:44 p.m. The next committee meeting was set for Wednesday August 12, 2015, at 7:00 p.m.

Scott Jelle, Public Works Supervisor

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
June 10, 2015
Minutes**

Chair Kruse called the regular meeting to order in the Village Hall Board Room at 7:00 p.m. Present: Laci Bainbridge, Mark Janowiak and Peg Kruse. Also present: Chief of Police Burt Boldebeck, Sergeant Jeff Sturdevant, Trustee Greg Thoemke and Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Mark Janowiak to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 5/13/15 Minutes: Motion by Laci Bainbridge to approve the minutes of 5/13/15 second by Mark Janowiak. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/17: Vicki L. Jenson; Richard Engen; Theodore Williams; John B. Miller; Hannah Workman; Lessia Bigler; McAllister Reynolds; Robert Steven Wisdom; Barbara Kummerfeldt; Ginger Blum; Jeremy Bigler; James Loeffelholz; Samantha Hoesly; Eric Gobeli; Harmony Brooks; Jolene J. Butenhoff: Motion by Laci Bainbridge to recommend approval, second by Mark Janowiak. Motion carried.

Recommendation: Original Alcohol Beverage Retail Class A Liquor License to Brandi's Bridal Galleria Etc LLC (Brandi Nehmer, Agent) to expire 6/30/16: This is an original application because the applicant is changing from an individual to an LLC. Motion by Mark Janowiak to recommend approval, second by Laci Bainbridge. Motion carried.

Recommendation: License Renewals: Administrator Owen noted that all licenses are recommended for approval and that Edelweiss Cheese and Ott Haus Pub & Grill are requested amendments to the beer garden addenda. Edelweiss is requesting permission to serve beer and wine at the tables in front of their storefront when not in use by Ticino's and the Ott Haus is requesting the beer garden allowed to be open until 10:00 or 11:00 p.m. from the current 9:00 p.m. Motion by Peg Kruse to recommend approval of license renewals including the addendum request for Edelweiss Cheese and increasing the beer garden time for Ott Haus to 11:00 p.m. barring additional issues or complaints, second by Mark Janowiak. Motion carried.

Miscellaneous License to Expire 6/30/16: Swiss Lanes, Inc (pool table); Swiss Lanes, Inc (bowling lanes); Ott Haus Pub & Grill, LLC (pool table); Townedge Restaurant & RV Park (RV Park); Firefly Park LLC (Mobile Home Park)

Cigarette Licenses to Expire 6/30/16: Swiss Lanes, Inc; Ott Haus Pub & Grill, LLC;

Renewal Alcohol Beverage Licenses to expire 6/30/16:

Class A Liquor to: Susan Nettum (Artful Gourmet)

Class A Beer/Liquor to: Edelweiss Cheese Authentic Wisconsin (Kathleen Workman, Agent)*; Hoch Enterprises, Inc. (Barbara H. Kummerfeldt, Agent)

Class B Beer/Liquor to: Swiss Lanes, Inc (Richard Engen, Agent); Kristi's Restaurant LLC (Kristi Kae Lopez, Agent); Steinbock LLC (New Glarus Hotel & Chalet Landhaus- Michael Nevil, Agent); Puempels Olde Tavern LLC (Charles Bigler, Agent); Ott Haus Pub & Grill LLC (Rebecca Pytak, Agent)*

Class B Beer/Class C Wine: Fat Cat Coffee Works LLC (John Miller, Agent); Sugar River Pizza Co., LLC (Debrah Rose Dippen-Watterson, Agent); Cow & Quince LLC (Lori Stern, Agent)

Class B Liquor: Robert Borucki (Primrose Winery)

Class A Liquor/Class B Beer: Swiss Aire Motel LLC (Eric Gobeli, Agent)

Discussion: Police Department Remodel: The committee discussed the request for consideration of remodeling and the safety audit from M3 Insurance. Motion by Mark Janowiak to recommend advertising for bids for the Police Department remodel including expansion into the office space on the north end of Village Hall and security updates to Village Hall identified in the M3 security audit, second by Laci Bainbridge. Motion carried.

Discussion/Recommendation: Amending Village Policy to Allow the Police to have a Facebook page: The committee discussed the request for a police facebook page. Motion by Mark Janowiak to amend Village policy to allow the police to have a facebook page, second by Laci Bainbridge. Motion carried.

Discussion: Stop Sign on 5th Street and 10th Avenue: The committee discussed the stop sign on 5th Street and are recommending closer monitoring of the intersection and investigating placement of warning signs.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Utility Financials: The committee reviewed the monthly financials.

Update: 2015 Street Reconstruction Projects: Administrator Owen reported the project started later than anticipated but overall is going well. There have been a few issues with contractors using roads that are deteriorating but they are aware that they have to repair any damage done to the streets.

Discussion/Consideration: Ordinance 15-04/Restoration of Street Openings and Excavations: The resolution requires contractors that are working in conjunction with Village Street projects to replace any disturbed terrace or lawn area with sod, if the Village is also restoring the area with sod. Motion by Peg Kruse to recommend approval, second by Laci Bainbridge. Motion carried.

Discussion/Consideration: Amendment to Street Privilege: This amendment requires contractors applying for street opening permits to provide plans when their project is disturbing curb, gutter or sidewalk. Motion by Peg Kruse to recommend approval, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Laci Bainbridge. Motion carried. Time: 8:26 p.m. The next committee meeting was set for Wednesday July 15th, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
May 13, 2015
Minutes**

Chair Kruse called the Public Hearing to order at 7:00 p.m. Present: Laci Bainbridge and Peg Kruse. Also present: The Deingers, Gloria Bodenmann, Al and Nancy Hefty, Julie Reeves, Chris Lenkiewicz, Lois Wainwright, Matt Wainwright, Howard Gundluch, Josh Smith, Jason Kaczowski (Strand Engineering), Chief of Police Burt Boldebeck, Sergeant Jeff Sturdevant, Public Works/Utility Supervisor Scott Jelle and Administrator Owen.

Jason Kaczowski provided an overview of the construction plan and described the assessment process. Kaczowski noted that residents were being assessed for replacements only and residents receiving new curb and gutter and sidewalk would not be assessed. Those present asked questions on assessment amounts and

specific project questions for their properties. Several residents stated they had not seen their estimated cost. Administrator Owen stated the Village will mail out the assessment estimates.

With no further public comment Motion by Laci Bainbridge to close the public hearing, second by Peg Kruse. Motion carried. Time: 7:26 p.m.

Chair Kruse called the regular meeting to order in the Village Hall Board Room at 7:27 p.m. Present: Laci Bainbridge and Peg Kruse. Also present: Chief of Police Burt Boldebuck, Sergeant Jeff Sturdevant, Public Works/Utility Director Scott Jelle and Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Laci Bainbridge to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 4/15/15 Minutes: Motion by Laci Bainbridge to approve the minutes of 4/15/15 second by Peg Kruse. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/16: Eric M. Fish; Reba Hefty: Motion by Laci Bainbridge to recommend approval of licenses for Fish and Hefy, second by Peg Kruse. Motion carried.

Recommendation: Operator's License to expire 6/30/17: Tami Reeson; Naomi Balderas; Donna Borth; Patricia Best; Janet Fuchs; Terri Albright; Kimberly Burton; Melissa Thompson; Leslie Kanter; Craig Patchin; Greg Kleeman; Beverly Hoesly: Motion by Laci Bainbridge to recommend approval of all licenses presented, second by Peg Kruse. Motion Carried.

Recommendation: Miscellaneous License to Expire 6/30/15: Pool Table to Hungo, LLC: Motion by Laci Bainbridge to recommend approval of pool table license for Hungo, LLC, second by Peg Kruse. Motion carried.

Recommendation: Original License Application to Bright Holdings, LLC to expire 6/30/15: Motion by Laci Bainbridge to recommend approval of original license for Bright Holdings, LLC, second by Peg Kruse. Motion carried.

Recommendation: License Renewals: Motion by Laci Bainbridge to recommend approval of licenses renewals as presented, second by Peg Kruse. Motion carried.

Miscellaneous License to Expire 6/30/16: Kleeman's Bar & Grill LLC (pool table):

Cigarette Licenses to Expire 6/30/16: Blanchardville Co-operative Oil Assoc.; Kleeman's Bar & Grill LLC; New Glarus Mobil Mart LLC

Renewal Alcohol Beverage Licenses to expire 6/30/16:

Class A Beer/Liquor to: Blanchardville Co-operative Oil Assoc. (Ladd Pettit, Agent); New Glarus Hometown Foods, Inc (Judith Ziltner, Agent); New Glarus Mobil Mart LLC (Suchinder Singh, Agent)

Class B Beer/Liquor to: Bright Holdings, LLC; Kleeman's Bar & Grill LLC (Greg Kleeman, Agent);

Recommendation: Temporary Alcohol Licenses to New Glarus Chamber: Motion by Laci Bainbridge to recommend approval of temporary alcohol licenses for New Glarus Chamber, second by Peg Kruse. Motion carried.

Temporary Fermented Malt Beverage for Polkafest & Beer, Bacon & Cheese on 6/12/15 to 6/14/15:

Temporary Fermented Malt Beverage and Wine for Saengerfest on 6/18/15 to 6/21/15:
Temporary Fermented Malt Beverage for Taste of New Glarus on 6/27/15:

Recommendation: Special Events Permit – New Glarus EMS 2016 Open House: This is the annual application for the use of 4th Avenue between 3rd Street and 5th Street and Glarner Park for the EMS open house. Glarner Park will be used for the landing of a medical helicopter and staff will communicate with the High School that the field will be unavailable for games this day. Administrator Owen commented added that the use of Glarner Park should also be approved contingent on the pending developments with the new library. Motion by Laci Bainbridge to recommend approval of the special events permit for New Glarus EMS, contingent on receipt of an updated certificate of insurance and availability of Glarner Park with the potential library project, second by Peg Kruse. Motion carried.

Recommendation: Special Events Permit-New Glarus Chamber for Polkafest & Beer, Bacon & Cheese on 6/12/15 to 6/14/15: The annual application includes closure of 1st Street between 5th Avenue and 6th Avenue with a tent, live music and open intoxicants. 5th Street between 2nd Street and Railroad Street will be closed for the BBC event on Saturday June 13th. The police department is requiring 2 officers for Saturday from 1:00 p.m. until 6:00 p.m.; the additional cost will be covered by the applicant. The application is complete with all proper signatures, a certificate of insurance is on file and there have been no problems with this event in the past. Motion by Laci Bainbridge to recommend approval of the special events permit for Polkafest and Beer, Bacon and Cheese, second by Peg Kruse. Motion carried.

Recommendation: Special Events Permit to New Glarus Chamber for Saengerfest on 6/16/15 to 6/21/15: The application includes the closure of 4th Avenue between Railroad Street and Second Street including a tent, amplified music and open intoxicants. The application also includes the closure of the pool parking lot on Railroad Street for a bus pick up/drop off area. The police department is requesting one additional officer on Thursday and Friday nights and two additional officers on Saturday; the additional cost will be covered by the applicant. The application is complete with proper signatures and a certificate of insurance is on file. Motion by Laci Bainbridge to recommend approval of the special events permit for Saengerfest, second by Peg Kruse. Motion carried.

Recommendation: Special Events Permit-New Glarus Chamber for Taste of New Glarus on 6/27/15: This annual application requests the closure of 1st Street between 5th Avenue and 6th Avenue and 5th Avenue between Railroad Street and Second Street including open intoxicants and amplified music. The streets will be reopened by 8:00 p.m. on Saturday. The application is complete with all proper signatures, a certificate of insurance is on file and there have been no issues with the event in the past. Motion by Laci Bainbridge to recommend approval of the special events permit for Taste of New Glarus, second by Peg Kruse. Motion carried.

Recommendation: Resolution 15-30/Appointment of Full-Time Police Officer: Staff is recommending the appointment of Cody Conover as a full-time officer for the Village. Conover was the top candidate throughout the interview process. Motion by Peg Kruse to recommend approval of Resolution 15-30 appointing Cody Conover as a full-time police officer contingent on successful passing of the drug screen, second by Laci Bainbridge. Motion carried.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Utility Financials: The committee reviewed the monthly financials.

Discussion/Recommendation: 2015 Street Maintenance Projects: After last month's meeting Public Works/Utility Director Scott Jelle removed the projects for Kubly Road and Legler Valley Road to bring the street maintenance project cost to \$99,611 and within our 2015 maintenance budget. Motion by Peg Kruse to recommend approval of 2015 Street Maintenance Projects, second by Laci Bainbridge. Motion carried.

Discussion/Recommendation: Purchase of Lawnmower/Snow Blower: The Village received two quotes for replacement of the Village lawnmower/snow blower. While the Village contracts out for a majority of the mowing we still do some ourselves and use the snow blower attachment extensively in the winter. Low bid was from Mid-State Equipment for \$23,775 and includes \$10,000 for trade value for the old machine. This expense was not budgeted for 2015 but there is sufficient balance in the Public Works Equipment sinking fund to cover the cost. Motion by Laci Bainbridge to recommend approval of award to Midstate Equipment for \$23,775, second by Peg Kruse. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Laci Bainbridge. Motion carried. Time: 8:03 p.m. The next committee meeting was set for Wednesday June 10th, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
April 15, 2015
Minutes

Chair Kruse called the meeting to order in the Village Hall Board Room at 7:06 p.m. Present: Laci Bainbridge, Eric Gobeli and Peg Kruse. Also present: Trustee Greg Thoemke, Chief of Police Burt Boldebuck, Public Works/Utility Director Scott Jelle and Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Eric Gobeli to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 3/11/15 Minutes: Motion by Peg Kruse to approve the minutes of 3/11/15 second by Laci Bainbridge. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/16: David Pytak; Singh Gurmukh, Lisa K. Minor; Carol Hustad: Motion by Eric Gobeli to recommend approval of operator's license for Pytak, Gurmukh, Minor and Hustad, second by Laci Bainbridge. Motion carried.

Recommendation: Operator's License to expire 6/30/17: Fred Ryser, Margaret Ryser, Debra Anderegg, Gary Westby, Helen Beck; Peggy Blumer: Motion by Eric Gobeli to recommend approval of Ryser, Ryser, Anderegg, Westby, Beck and Blumer, second by Laci Bainbridge. Motion carried.

Recommendation: Original Class B Beer/Liquor License Application for Hungo, LLC d/b/a Tofflers Pub & Grill to expire 6/30/15: Motion by Eric Gobeli to recommend approval of the Original Class B Beer/Liquor License for Hungo, LLC d/b/a Tofflers Pub and Grill, second by Laci Bainbridge. Motion carried.

Recommendation: Renewal of Class B Beer/Liquor License to expire 6/30/16: Sportsman's of New Glarus; Glarner Enterprises, Inc.; Hungo, LLC: Motion by Laci Bainbridge to recommend approval of Class B Beer/Liquor licenses to expire 6/30/16, second by Eric Gobeli. Motion carried.

Recommendation: Miscellaneous License to Expire 6/30/16: Pool Table to Sportsmans of New Glarus, Inc., Tofflers Pub & Grill: Motion by Laci Bainbridge to recommend approval of pool table licenses for Sportsmans and Tofflers, second by Eric Gobeli. Motion carried.

Recommendation: Special Events Permit – Grace Church for New Glarus Family Festival: The annual application includes the closure of 3rd Avenue between 2nd Street and Railroad Street, 2nd Street between 3rd Avenue and 4th Avenue, and Railroad Street between 3rd Avenue and 4th Avenue on Sunday, exclusive use of Village Park including a tent, dumpster and portable restroom facilities will be provided and amplified music will be on Saturday from 2:00 – 10:00 pm. and Sunday 8:00 a.m. – 6:00 p.m. Chief Boldebeck noted that up to two officers may be required at the applicants cost, dependent on crowd size. The application is complete and there have been no issues with the event in the past. An updated certificate is needed prior to the event. Motion by Eric Gobeli to recommend approval of the special events permit for Grace Church, contingent on receipt of an updated certificate of insurance, second by Laci Bainbridge. Motion carried.

Recommendation: Special Events Permit – New Glarus EMS for Run/Walk on 5/23/15: This is an application for a Run/Walk for the EMS. The event will begin in front of the EMS Station on 4th Avenue, to 5th Street to 3rd Avenue to Durst Road to the Town of New Glarus and turn around and follow the same route back to the EMS station. The application is complete with all proper signatures and a certificate of insurance is on file. Motion by Laci Bainbridge to recommend approval of special events permit for New Glarus EMS, second by Eric Gobeli. Motion carried.

Recommendation: Street Use Permit – American Legion Post for Memorial Day Parade on 5/25/15: This is an annual application for the Memorial Day Parade. The route will be the standard route starting on 2nd Street at Village Hall and ending with Memorial services at the Elementary School. The application is complete; an updated certificate of insurance is needed prior to the event. Motion by Laci Bainbridge to recommend approval of the street use permit for the Memorial Day Parade, second by Peg Kruse. Motion carried.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Discussion/Recommendation: 2015 Street Maintenance Projects: Director Jelle provided sheets detailing the street maintenance budget and a list of quotes for repair work from the Green County Highway Department. Director Jelle noted he will need to remove some projects to get within the budget. Jelle looked for input from the committee on the repaving of 1st Street between 5th Avenue and 6th Avenue. The street is not in terrible condition but it is a major street in the Village. Repaving would put the street in good condition for some time and make less of an inconvenience for business owners than a major reconstruction. Consensus was to include 1st Street repave in the projects. The committee directed Jelle to make the additional revisions needed to come in within budget and report back to the Committee.

Discussion/Recommendation: Posting of Designated Parking on Hoesly Drive: Jelle provided a background on the semi parking issue on Hoesly Drive. Consensus of the committee was that temporary parking of the trailers seemed like a good compromise with Village businesses. Motion by Peg Kruse to allow semi trailer parking on the south end of the west side of Hoesly Drive for 72 hours, and no parking on the east side from CTH W to the LSI parking lot, second by Eric Gobeli. Motion carried.

Adjournment: Motion by Eric Gobeli to adjourn, second by Laci Bainbridge. Motion carried. Time: 7:56 p.m. The next committee meeting was set for Wednesday May 13, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
March 11, 2015
Minutes**

Chair Kruse called the meeting to order in the Village Hall Board Room at 7:00 p.m. Present: Laci Bainbridge, Eric Gobeli and Peg Kruse. Also present: Anne and John Bigler, Steve and Jessica Judd, Chief of Police Burt Boldebuck and Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Eric Gobeli to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 2/11/15 Minutes: Motion by Eric Gobeli to approve the minutes of 2/11/15 second by Laci Bainbridge. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/16: Braydon Mahoney; Bruce Workman; Kathleen Workman: Motion by Laci Bainbridge to recommend approval of operator's licenses for Mayhoney, Workman and Workman, second by Eric Gobeli. Motion carried.

Recommendation: Amend Premise Description for Class B Beer/Liquor License to Steinbock LLC: This amendment removes the dining area in the front of the pizzeria from the liquor license for Ticino's so this area can be converted to a store front. Motion by Eric Gobeli to recommend approval of the amended premise for Class B Beer/Liquor License to Steinbock LLC, second by Laci Bainbridge. Motion carried.

Recommendation: Original Class A Beer/Class A Liquor (Wine) Alcohol License to Edelweiss Cheese Authentic Wisconsin, LLC to expire 6/30/15: This is the original application to sell beer and wine in a newly created store front previously used as a dining area for the Ticino's. Motion by Eric Gobeli to recommend approval of the original Class A Beer/Class A Liquor (wine) license to Edelweiss Cheese Authentic Wisconsin LLC, second by Laci Bainbridge. Motion carried.

Recommendation: Miscellaneous License to expire 6/30/15: Pool Table: Ott Haus Pub & Grill LLC: This is the application for a pool table license for the new owners of the Ott Haus. Motion by Eric Gobeli to recommend approval of the pool table license for Ott Haus Pub and Grill LLC, second by Laci Bainbridge. Motion carried.

Recommendation: Temporary Alcohol License for New Glarus Vision for New Glarus Music Fest: This is the annual application for the serving of beer for Music Fest. There have been no issues with this event in the last few years. Motion by Laci Bainbridge to recommend approval of the temporary alcohol license for Music Fest, second by Eric Gobeli. Motion carried.

Recommendation: Special Events Permit for New Glarus Music Fest (5/21-25/15): This is the annual special events application for Music Fest. The event requests the closer of 4th Avenue between Railroad Street and 2nd Street including a tent anchored by cement barricades and the use of Village Park for the duration of the event and Glarner Park for Saturday. The application is requesting the serving of alcohol and allowing open intoxicants in Village Park until 7:00 p.m. Alcohol will be sold in the tent from noon until 1:00 a.m. on Friday, the permits request 8:00 a.m. until 1:00 a.m. Saturday – Sunday and 8:00 a.m. until 8:00 p.m. The event will also use amplified music on Friday, Saturday and Sunday. Additional Police coverage will be provided on Friday, Saturday and Sunday as stated in the addendum prepared by Chief Boldebuck; the applicant will cover the cost of the additional coverage. The certificate of insurance will be renewing prior to the event and approval should be contingent on providing an updated copy. Motion by Eric Gobeli to recommend approval of the special events permit for Music Fest, second by Laci Bainbridge. Motion carried.

Discussion Recommendation: Award of Bid for Squad Car Purchase: The Village received two bids for purchase of a new squad car. Low bid was from New Glarus Motors for \$25,214. Motion by Eric Gobeli to recommend award of the 2015 squad car bid to New Glarus Motors for \$25,214, second by Laci Bainbridge. Motion carried.

Update: Police Officer Hiring Timeline: The first round of interviews are being scheduled for the third week of March; top candidates will be brought in for a second interview for the hiring decision. Staff anticipates the officer beginning training by the end of April.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Utilities Financials: The committee reviewed the monthly utility financials.

Update: Green County Landfill Status: The City of Monroe and the Green County Landfill are in negotiations over a new contract. The biggest contended issue at this point is whether the City will pass an ordinance on flow control; flow control would require all waste, including private dumpsters to the County transfer station. An article appeared in the Monroe Times stating that private waste haulers would consider a law suit if they are required to take private dumpsters to the landfill. Staff will continue to monitor the contract negotiations and update the Board as needed.

Adjournment: Motion by Eric Gobeli to adjourn, second by Laci Bainbridge. Motion carried. Time: 7:28 p.m. The next committee meeting was set for Wednesday April 15, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
February 11, 2015
Minutes**

Chair Kruse called the meeting to order in the Village Hall Board Room at 7:05 p.m. Present: Laci Bainbridge and Peg Kruse. Absent: Eric Gobeli. Also present: Public Works/Utility Director Scott Jelle and Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Laci Bainbridge to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 1/14/15 Minutes: Motion by Laci Bainbridge to approve the minutes of 1/14/15 second by Peg Kruse. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/16: Manjit S. Mann; Rebecca Pytak: Motion by Laci Bainbridge to recommend approval of the licenses for Mann and Pytak, second by Peg Kruse. Motion carried.

Recommendation: Street Use Permit (AROC Wisconsin) for 5/2/15: This is an annual event where cars are run on a set course. The event begins in the Village on Elmer Road to Kubly Road into the Town of New Glarus and returns to the Village on Elmer. There have been no issues with this event in the past. The Village needs to obtain the certificate of insurance on renewal of their policy. Motion by Laci Bainbridge to recommend

approval of the street use permit for AROC Wisconsin contingent on receipt of updated certificate of insurance, second by Peg Kruse. Motion carried.

Recommendation: Original Class B Beer/Class B Liquor License to expire 6/30/15 to Ott Haus Pub & Grill, LLC (Rebecca Pytak, Agent): Motion by Laci Bainbridge to recommend approval of the original class B beer/class b liquor license for Ott Haus Pub and Grill, second by Peg Kruse. Motion carried.

Recommendation: Cigarette License to expire 6/30/15 to Ott Haus Pub & Grill, LLC: Motion by Laci Bainbridge to recommend approval of the cigarette license for Ott Haus Pub and Grill, second by Peg Kruse. Motion carried.

Recommendation: Temporary Beer/Wine License for New Glarus Fire Department [3/21/15]: This is an annual application for the serving of beer and wine for the annual Fire Department Dinner. There have been no issues with the event in the past. Motion by Laci Bainbridge to recommend approval of the beer/wine license for New Glarus Fire Department, second by Peg Kruse. Motion carried.

Discussion/Recommendation: Request for No parking 13 7th Avenue on Railroad St: The owner of Sugar River Pizza Darrel Watterson requested that the Village consider making a few parking spaces across from their business on Railroad Street no parking. He said when cars are parked there the street narrows and it is difficult for two cars to pass. Staff has researched the issue and feels it would be appropriate to designate the first 100 feet of the west side of Railroad Street south of 7th Avenue as no parking. Committee members noted that they have seen the congestion there in the summer months and feel this is a good change. Motion by Laci Bainbridge to recommend approval of no parking for the first 100 feet of the west side of Railroad Street south of 7th Avenue, second by Peg Kruse. Motion carried.

Update: Police Officer Hiring Timeline: The candidates will take a written test on Saturday February 14th. The results of the test will be received February 26th and first round of interviews is anticipated to occur the second week of March. Staff's goal is to have the officer hired by the end of April.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Utilities Financials: The committee reviewed the monthly utility financials.

Recommendation: Replacement of Part Time Public Works Laborer: Art Thompson has notified the Village that he no longer wishes to remain in his role for the Village. Attached is the description and ad for replacing Art. This position provides custodial services to the Village, assists with snow removal, various public works projects and utility meter reading. Motion by Laci Bainbridge to recommend advertising for replacement of part time laborer position, second by Peg Kruse. Motion carried.

Update: Green County Landfill Status: Recently the City of Monroe informed the Green County Landfill that they were withdrawing their membership from the landfill. At a meeting I attended the Mayor of Monroe stated that they only sent this letter because they have been without a contract with the landfill for a year and would like a new contract. The City of Monroe is the biggest landfill user and the loss of their revenue could cause closure of the landfill. Staff will continue to monitor this situation and update the committee as needed.

Adjournment: Motion by Laci Bainbridge to adjourn, second by Peg Kruse. Motion carried. Time: 7:16 p.m. The next committee meeting was set for Wednesday March 11, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
January 14, 2015
Minutes

Call to Order: Chair Kruse called the Public Informational meeting to order at 7:00 p.m. Present: Laci Bainbridge, Peg Kruse and Eric Gobeli. Also present: David Johnson, Rod and Tammy Marty, the Deiningers John and Sandy Colstad, Gloria Bodenmann, Al and Nancy Hefty, Chris Pagel, Julie Reeves, Chris Lenkiewicz, Ashley Holland, Jesse Donahue, John Marty, Lois Wainwright, Matt Wainwright, Jeff Starz, Brock Reeson, Al Schuler, James Lutz, Lori Rodefeld, Judy Williamson, Beth Blahut, Teri Dearth, Pat Rank (Strand Engineering), Public Works/Utility Supervisor Scott Jelle and Administrator Owen.

Pat Rank of Strand Associates provided a brief summary of the projects proposed for 2015 including the reconstruction of street surface and utility infrastructure and curb/gutter and sidewalk for 7th Avenue and 8th Avenue 2nd Street to 7th Street as well as alternate additional projects for 7th Avenue and 8th Avenue depending on the price for the project and funds available. Bids will be opened in late March with construction anticipated to begin in mid May with completion in September.

Following the question and answer segment Village Engineer Rank and Public Works/Utility Director Jelle stayed so residents could review the plans and ask additional questions.

Regular Meeting: Chair Kruse reconvened the regular meeting to order in the Village Hall Board Room at 7:23 p.m. Present: Laci Bainbridge, Peg Kruse and Eric Gobeli. Also present: Administrator Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Eric Gobeli to approve the agenda, second by Laci Bainbridge. Motion carried.

Approval of 12/10/14 Minutes: Motion by Eric Gobeli to approve the minutes of 12/10/14, second by Laci Bainbridge. Motion carried.

Public Safety

Recommendation: Operator's License to expire 6/30/16: Josh Baker; Matthew Warfield: Motion by Peg Kruse to recommend approval of operator licenses for Baker and Warfield, second by Laci Bainbridge. Motion carried.

Monthly Police Report: The committee reviewed the monthly police report.

Public Works

Utilities Financials: The committee reviewed the monthly utility financials. Administrator Owen noted that the water utility closed with a negative balance and at a minimum we will need to consider a simplified rate increase in 2015.

Adjournment: Motion by Eric Gobeli to adjourn, second by Peg Kruse. Motion carried. Time: 7:26 p.m. The next committee meeting was set for Wednesday February 11, 2015, at 7:00 p.m.

Nicholas Owen, Administrator

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

