

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/16/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7.00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 12/16/14 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

Approval of Minutes of 11/18/14 regular meeting:

Approval of Claims: The claims lists are included in your packet and include: From 12/3/14: ACH for payroll expenses totaling \$21,516.27; Checks 31977 to 32014 in the amount of \$25,512.36; and Payroll vouchers 10055 to 10083 in the amount of \$23,957.86; and for 12/17/14: ACH, e-check and JE for payroll benefits, health and life insurance, and utility bills totaling \$47,615.85; Checks 32015 to 32066 in the amount of \$50,852.30; and Payroll vouchers 10084 to 10107 in the amount of \$23,993.87.

Approval: Operator's License to expire 6/30/16 to: Lori Stern, Amy Zwicker, Roland Furst, Holly Ciccione.

Street Use Permit for WI Vietnam Vets for Winterfest Parade on 1/16/15: This annual parade uses the standard route: starting on Railroad Street to 6<sup>th</sup> Avenue, 6<sup>th</sup> Avenue to 1<sup>st</sup> Street, 1<sup>st</sup> Street to 5<sup>th</sup> Avenue, 5<sup>th</sup> Avenue to 2<sup>nd</sup> Street, 2<sup>nd</sup> Street to 4<sup>th</sup> Avenue, ending at the Fire Station.

Update: Meeting with DNR regarding Lead Water Services: The Village received notice that two water samples taken from homes were in violation of the state's limits for lead. After investigating the issue further the Village has already replaced our portion of the lateral with copper in both of the homes the samples were taken from and the only remaining lead lateral at these homes is the homeowners' portion. Staff supplied the DNR with our recent history of replacing lead laterals and the list of laterals scheduled to be replaced with next year's street project. Staff met with the DNR on Friday December 5<sup>th</sup> and has developed a communication plan to assure residence of the safety of our water system. All customers were notified of the lead level violation per DNR requirements.

Update: 2015 Street Project Informational Meeting 1/14/15: Staff and village engineers are preparing for a public informational meeting for the residents affected by the 2015 street projects for the start of the next Public Works/Public Safety meeting. The Public Informational meeting will be held in the community room.

Monthly Building Inspector Report: The monthly building inspector report was included with the agenda packet.

Monthly Police Report: The monthly police report was included with the agenda packet.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: MEMBERSHIP AGREEMENT WITH V.A.L.U.E. FOR PURCHASING CARD:

In researching options for additional credit cards the various departments of the Village, staff was made aware of the purchasing card system currently being used by the School District. In order to participate with this purchasing card program through JPMorgan, the Village will first need to become a member of V.A.L.U.E. in Local Government. There is an annual fee for membership of \$35. As part of the program, the Village will receive a rebate from use of the card. An estimate of that rebate indicated a savings of approximately \$191.48 based on the 2013 expenditures with the credit card. If the Village Board approves membership and use of the JPMorgan purchasing card, staff will begin drafting the necessary policies for Board approval. President Truttman asked that a presentation on the Purchasing Card be made to Village Board as the process moves forward.

Motion by Greg Thoemke, second by Mark Janowiak to approve the membership agreement for the Purchasing Card. Motion carried.

CONSIDERATION: RESOLUTION 14-40/2014 BUDGET AMENDMENT #1: Resolution 14-40 is a compilation of the various changes to the 2014 budget made by the Village Board throughout the course of the year. This Resolution formalizes those changes into a budget amendment and authorizes the changes be made to the 2014 budget. Motion by Petra Streiff, second by Peg Kruse to approve Resolution 14-40/2014 Budget Amendment #1. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peg Kruse-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: ORIGINAL ALCOHOL BEVERAGE RETAIL CLASS B BEER/CLASS C WINE

LICENSE TO COW & QUINCE, LLC TO EXPIRE 6/30/15: This is the original license application for the serving of beer and wine at Cow and Quince. Motion by Mark Janowiak, second by Eric Gobeli to approve the Class B Beer and Class C Wine License to Cow & Quince, LLC to expire 6/30/15. Motion carried.

CONSIDERATION: ORIGINAL ALCOHOL BEVERAGE CLASS B BEER/LIQUOR LICENSES TO STEINBOCK, LLC FOR NEW GLARUS HOTEL AND CHALET LANDHAUS TO EXPIRE 6/30/15:

These are original liquor licenses for new owners of the New Glarus Hotel and lessees of the restaurant/bar portion of the Chalet Landhaus. The licenses currently held by Hans Lenzlinger for these establishments are being relinquished to Steinbock, LLC effective 1/1/15. Motion by Greg Thoemke, second by Laci Bainbridge to approve the Class B Beer/Liquor License to Steinbock, LLC for the New Glarus Hotel and Chalet Landhaus to expire 6/30/15. Motion carried.

CONSIDERATION: NON-CODIFIED AMENDED ORDINANCE 14-05: After adopting the bond schedule last month staff discovered a number of violations were left off of the version adopted, this new ordinance amending the previous ordinance includes all violations. Motion by Greg Thoemke, second by Mark Janowiak to approve the amended, non-codified Ordinance 14-05. Motion carried.

HISTORICAL PRESERVATION:

CONSIDERATION: APPLICATION FOR ARCHITECTURAL SURVEY: Petra Streiff reported that the State Historical Society is offering a 100% reimbursable grant to fund an architectural survey of the Village. This would allow for the hiring of a consultant to review eligible properties within the Village as well as provide the research, history, report and mapping of those sites. Motion by Peg Kruse, second by Laci Bainbridge to approve the application for the Architectural Survey. Motion carried.

PRESIDENT'S REPORT: President Truttman thanked the staff for their work on the 2015 budget.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:15 p.m., second by Laci Bainbridge. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/2/14  
The Village Board did not meet.

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/18/14

2015 BUDGET PUBLIC HEARING: President Truttmann called the 2015 Budget Public Hearing to order at 7:00 p.m. PRESENT: Roger Truttmann, Laci Bainbridge, Greg Thoenke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Linda Hiland, Library Director Lauren White, Chief Burt Boldebuck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Staff reviewed with the Village Board the proposed 2015 Budget. Said Budget is shows a levy of \$1,351,602 (before TID increment), a reduction of \$4,941 from 2014, with a proposed Village mill rate (TID increment included) of \$9.30 per \$1,000 of value. This is a reduction of 10¢ per \$1,000 of value. Overall, the estimated gross tax rate will be \$27.23 per \$1,000 of value, a reduction of \$1.19 from last year. Staff noted that the school tax credit, first dollar credit and lottery tax credit are unknown at this time.

Staff also reviewed the changes made to the budget subsequent to the initial budget meeting on September 30, 2014, including:

- Increases to parking citation revenues and to police utility expense account of \$300 to accommodate monthly fee of a smart phone for the police sergeant
- Increases to police donations revenue and police patrol general operations expense of \$250 to accommodate purchase of a smart phone for the police sergeant
- Use of police sinking funds and increase of police vest purchase from Fund 60 (Capital Projects) for the purchase of vest for SWAT for police sergeant
- Increase in the wage/fringe for Fund 30 (Chalet Museum) to \$3,000 total with an increase in the tax levy for that Fund to \$5,475 from \$4,550 to accommodate the increase in wages/fringes. Adjustments were made in General Fund revenue/expense lines to accommodate the additional levy.
- Redirect the proceeds from the Triathlon of \$2,500 from Fund 60 (Capital Projects) Pool Sinking Fund to be allocated \$1,500 to Fund 12 (Debt Service) for payment on the Pool Bathhouse final loan payment and \$1,000 to Fund 10 (General Fund) as Triathlon expense noting the Triathlon Committee has asked to provide input in the spending of those proceeds
- Adjustments were made within the Parks & Recreation expense line items to accommodate an error in the spreadsheet
- Removal of \$2,000 carryforward from 2014 to 2015 for computers in the Clerk's Office as replacement of the computers will be necessary in 2014

Staff also updated the Village Board on Act 145, referring to an article by the League of Wisconsin Municipalities, noting the reduction to the TID increment of approximately \$18,601 for TIDs #2 & #3. This Act will also result in a reduction to the PILOT payment received from the utilities. The article by the League also touched on possible property tax reform including the elimination of personal property tax. The Board and Staff briefly discussed the effect that would have on TID#3 and the Village as a whole.

Linda Hiland, President of the Library Board addressed the Village Board requesting the Village Board consider the request of the Library Board for an additional \$340 in the 2015 levy, noting the purpose would be to offset the 2% wage increase to Library employees as was provided for Village employees by the Village Board.

Motion by Greg Thoenke, second by Eric Gobeli to close the public hearing at 7:08 p.m.

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7.09 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 11/18/14 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Eric Gobeli to approve the consent agenda, second by Greg Thoemke. Motion carried.

Approval of Minutes of 10/21/14 regular meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH, e-check and JE for payroll benefits, health and life insurance, and utility bills totaling \$47,419.88; Checks 31916 to 31976 in the amount of \$104,326.01; and Payroll vouchers 10021 to 10054 in the amount of \$28,813.06.

Update Status on Vet's Park Scoreboard: Recreation Director Chris Rear has been working with the Bank of New Glarus on a potential donation for the score board at Vet's Park. The Bank of New Glarus has agreed to pay for purchase and installation of a new scoreboard for Veteran's Park. The Parks Committee has agreed to allow one year of naming rights to the Bank of New Glarus for each \$1,000 of value donated.

Approval: Operator's License to expire 6/30/16 to Joanne Schwartzlow.

Monthly Building Inspector Report: The monthly building inspector report was included with the agenda packet.

Monthly Police Report: The monthly police report was included with the agenda packet.

CONSIDERATION: 2015 BUDGET RESOLUTIONS: Motion by Mark Janowiak, second by Greg Thoemke to approve Budget Resolutions, agenda items 7 A-G. Motion carried.

RESOLUTION 14-36/ADOPTION OF 2015 BUDGET AND ESTABLISH TAX LEVY: Sets the levy for the 2015 budget and establishes the mill rate.

RESOLUTION 14-30/CARRY FORWARD UNSPENT FUNDS FROM 2014 TO 2015 BUDGET: This resolution carries forward funds from 2014 Cable TV, Parks Grounds Repair and Pool General Operations to 2015.

RESOLUTION 14-31/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF VILLAGE MONIES: Annual resolution appointing signors for the Village's Public Depositories for 2015.

RESOLUTION 14-32/SETTING 2015 STORMWATER UTILITY EQUIVALENT RUNOFF UNIT (ERU): Set the fees for stormwater utility for 2015.

RESOLUTION 14-33/TREASURER'S BOND: This is an annual resolution required by the County that obligates the Village for payment of state and county taxes for 2015.

RESOLUTION 14-34/ESTABLISH WAGES FOR PART-TIME EMPLOYEES FOR 2015: Sets annual wages for part time employees for 2015.

RESOLUTION 14-35/ESTABLISH WAGES FOR FULL-TIME EMPLOYEES FOR 2015: Sets annual wages for full time employees for 2015.

CONSIDERATION: CONTRACT WITH L.E. GARDINER ASSESSMENT SERVICE FOR REVALUATION OF COMMERCIAL PROPERTIES: The Village Board previously discussed the need for the commercial revaluation and agreed to include the cost in the 2015 Budget. The contract with Gardiner Assessment Service would provide for the revaluation of the Village's commercial property in 2015 at a cost of \$8,900, with Board of Review to be held no later than June 30, 2015. Motion by Peg Kruse, second by Greg Thoemke to approve the contract with L.E.Gardiner Assessment Service for \$8,900. Motion carried.

CONSIDERATION: CONTRACT WITH MDROFFERS CONSULTING FOR COMPREHENSIVE PLAN UPDATE: The contract with MDROffers is for the updating of the Village's comprehensive plan at a total cost of \$24,000. It is intended to complete and pay for the contract over the next two years (2015-2016). Motion by Greg Thoemke, second by Mark Janowiak to approve the contract for updating the Village's comprehensive plan with MDROffers Consulting. Motion carried.

CONSIDERATION: CONTRACT WITH NEW GLARUS AREA EMS FOR 2015: The New Glarus Area EMS has provided a contract for 2015 with a 2% increase over 2014. Motion by Greg Thoemke, second by Eric Gobeli to approve the 2015 contract with New Glarus Area EMS. Motion carried.

COMMITTEE/COMMISSIONS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 14-04/AMENDING 288-33(C)(2)(A) AND REPEALING 288-33(C)(2)(b) PARKING REGULATIONS: Staff is recommending holding a public hearing on ordinance 14-04 at 7 p.m. at the January 6<sup>th</sup> Board meeting. The Ordinance revises code to be more consistent with current enforcement procedure. Motion by Greg Thoemke, second by Peg Kruse to schedule the public hearing on Ordinance 14-04 for January 6, 2015 at 7 p.m. Motion carried.

CONSIDERATION: NON-CODIFIED ORDINANCE 14-05 AMENDING BOND SCHEDULE: Chief Boldebeck has amended the fines for violation of the Village's parking regulations. At the recommendation of the Village Attorney, these revisions have been prepared as a non-codified ordinance. The entire bond schedule has been included for updating. Motion by Greg Thoemke, second by Eric Gobeli to approve non-codified Ordinance 14-05. Motion carried.

CONSIDERATION: ADOPTION OF ACT 377 OPTION F REGULATING HUSBANDRY AND AGRICULTURE COMMERCIAL MOTOR VEHICLES: Act 377 is a recently adopted Legislative law regulating the use of agricultural vehicles. Green County Highway Committee is recommending adoption of option F as best approach for uniformity throughout the County. Public Works/Public Safety recommends adoption of option F, to follow and accept Act 377 option F as written. Motion by Eric Gobeli, second by Mark Janowiak to accept Act 377, adopting Option F. Motion carried.

PARKS & RECREATION:

CONSIDERATION: AGREEMENT WITH ACTIVE NETWORK FOR ONLINE REGISTRATION:

Trustee Thoemke reviewed the proposal for online registration for the summer pool and recreation programs with Active Network. There will be an initial set up fee of \$500 and an additionally active keeps \$4.95 per registration which will be built into the fee schedule. There is also a \$3.95 credit card

fee which cannot be passed along to the consumer. He noted that savings are realized as staff time rather than cost savings. The committee was split on how to proceed with this item but chose to forward this to the Board for consideration. Administrator Owen indicated the swim team and youth soccer programs have successfully used online registration for their programs last year. The Board and staff discussed accommodating those who prefer to pay in cash and register in person and Clerk Erb indicated that option will be accommodated. Motion by Petra Streiff to approve the agreement with Active Network, second by Greg Thoemke. Motion carried.

CONSIDERATION: CHALET OF GOLDEN FLEECE ENTERTAINMENT BOOK AGREEMENT: At the recommendation of Parks Committee, motion by Petra Streiff, second by Peg Kruse to approve the Chalet of the Golden Fleece Entertainment Book Agreement. Motion carried. There is no cost for the ad in the book, but the Chalet would provide 2 for 1 and 10% loyalty discounted tours to people that present the coupon.

#### PRESIDENT'S REPORT

PROCLAMATION: NATIONAL HOMELESSNESS AWARENESS MONTH: President Truttman presented a proclamation recognizing November as National Homelessness Awareness Month and further recognizing the work of Family Promise of Green County and its partners and proclaimed the fourth week of November as Family Promise of Green County Awareness Week. Motion by Petra Streiff second by Greg Thoemke to approve the proclaiming November as National Homelessness Awareness Month. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:22 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/4/14  
The Village Board did not meet.

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/21/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Kevin Budsberg, Julie Reeves, Lexa Speth, Suzi Janowiak, Lorri Stueber, Lexie Harris, Jance Marty, Colleen Bell, Library Director Lauren White, Building Inspector Mike Fenley, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Public Works Director Scott Jelle joined at 7:05 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 10/21/14 agenda, second by Eric Gobeli. Motion carried.

INTRODUCTION OF LIBRARY DIRECTOR LAUREN WHITE TO VILLAGE BOARD: Library Board Member, Suzi Janowiak introduced new Library Director Lauren White to the Village Board and provided a brief background. Lauren then invited the Village Board members to stop by the Library and/or contact her with any questions/concerns.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Lexa Speth spoke in appreciation of the Board's willingness to address the proclamation for Pancreatic Cancer Awareness Month, noting she is celebrating her two-year survival this month.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Petra Streiff. Motion carried.

Approval of Minutes of 10/7/14 regular meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH and JE for payroll benefits, health and life insurance, and utility bills totaling \$50,191.04; Checks 31828 to 31881 in the amount of \$72,037.72; and Payroll vouchers 9969 to 9993 in the amount of \$24,799.97.

Approval: Tax Collection Agreement with Green County: The annual tax collection agreement with Green County shows no increase in fee this year. Green County has requested that the Clerk's Office no longer accept payments. Payments are accepted locally at Bank of New Glarus and Union Bank & Trust, as well as many other location throughout the County.

Approval: Audit Contract with Schenck: The contract includes 3 years with the option of adding 2 more years. There was no increase from the 2013 audit to the 2014 audit, and a nominal increase each year going forward.

Update: Sidewalk for Veterans' Memorial Park: The Veteran's Memorial Park Committee approached the Village about installation of a sidewalk to access the memorial. Parks & Recreation Committee has directed staff to research the possibility of a cost-share for the project and provide estimated costs.

Monthly Building Inspector Report: The monthly building inspector report was included with the agenda packet.

Monthly Police Report: The monthly police report was included with the agenda packet.

President Truttman requested to move Item 12.B.-Consideration: Proclamation Declaring November "Pancreatic Cancer Awareness Month" to this point of the agenda.

CONSIDERATION: PROCLAMATION DECLARING NOVEMBER "PANCREATIC CANCER AWARENESS MONTH": Motion by Mark Janowiak, second by Petra Streiff to approve the Proclamation declaring November "Pancreatic Cancer Awareness Month".

APPEARANCE BY BUILDING INSPECTOR ON EVALUATION OF VILLAGE HALL: Village Building Inspector, Mike Fenley appeared before the Board requesting direction on specifics for the type of evaluation the Board is requesting. Inspector Fenley reviewed with the Board the levels (1,2 or 3) of reconstruction indicated that the amount (level) of reconstruction will determine whether the reconstruction will require state permit and with that additional guidelines required for HVAC and ADA compliance issues. He noted that the building is zoned appropriately for the proposed use. After further discussion and explanation on the levels of reconstruction, consensus of the Board was that most likely library expansion at the Village Hall will require a level 3 reconstruction which will include a state permit and the change of occupancy usage, requiring some additional restroom facilities. Inspector Fenley was instructed to prepare the evaluation utilizing the preliminary plan previously prepared by Trustee Thoemke and assuming a level 3 reconstruction will occur. Inspector Fenley noted that his evaluation will not include cost estimates and Administrator Owen confirmed the

evaluation is meant to evaluate the building for potential issues, i.e. roof, HVAC maintenance items. Kevin Budsberg asked about the well in the basement and electric service at back of building. Inspector Fenley noted he was aware of those items, and would work with Public Works Director to determine if either is an issue. Jodi Hoesly asked about the building being in the flood plain and how that might affect the reconstruction. Inspector Fenley indicated he would review the maps, but believes Village Hall is currently in the flood fringe and therefore it would not be an issue.

CONSIDERATION: REQUEST FOR CONSTRUCTION/INSTALLATION OF PRIVATE SEPTIC SYSTEM: Administrator Owen reported that the Village has received a request from Julie Reeves and the Bank of New Glarus for installation of a private septic system on a property on Elmer Road that Reeves is considering purchasing. Village code generally requires homes to be connected to the Village sanitary sewer system; but allows the Village Board to approve a home to install a private system where Village sewer is not available, provided the property to connect to the sanitary sewer system once it becomes available. This lot previously had a single family home on it which was served by a well and private septic. Utility staff estimates the cost of extension of the sewer at \$60,000 which makes it cost prohibitive to Ms. Reeves. Ms. Reeves indicated the cost of a private septic system at approximately \$10,000 to \$12,000. Ms. Reeves is planning on connecting to Village water to serve the property. Building Inspector Mike Fenley briefly reviewed the ordinance pertaining to connection to sanitary system with the Board and noted that if Board allows a private system, the design and review permit would still be required through the State. Greg Thoemke moved to approve the request for a private septic system to Ms. Reeves, second by Mark Janowiak. Motion carried.

COMMITTEE/COMMISSIONS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: OPERATOR'S LICENSE TO EXPIRE 6/30/16: RENEE GROOM AND DENISE OLSON: Motion by Peg Kruse, second by Greg Thoemke to approve the operator license to Renee Groom and to deny the operator license to Denise Olson. Motion carried.

CONSIDERATION: ORIGINAL CLASS A LIQUOR LICENSE TO EXPIRE 6/30/15: SUSAN L. NETTUM (THE ARTFUL GOURMET): Motion by Mark Janowiak, second by Peg Kruse to approve the original Class A Liquor License for samples and carry-outs to expire 6/30/15 to Susan Nettum. Motion carried.

CONSIDERATION: STREET USE PERMIT FOR BEERS AUCTION ON 11/8/14: Motion by Eric Gobeli, second by Peg Kruse to approve street use permit for the closing of 2<sup>nd</sup> Avenue between 2<sup>nd</sup> Street and Railroad Street on 11/8/14. Motion carried.

CONSIDERATION: PURCHASE OF DIGGER DERRICK: Public Works/Safety Committee is recommending the approval of up to \$99,000, toward the purchase of a digger derrick. The utility has received 3 bids for used digger derrick trucks and are most interested in the 2005 International with the Terex boom, but would like to operate the vehicle prior to committing to purchase. The Board briefly discussed the three bids that had been received with Public Works Director, Scott Jelle providing information on the various types of booms, indicating staff has had several maintenance/repair issues with the existing Altec boom. The current digger derrick is a 1991. Funding of the equipment will come from the electric utility sinking fund. Motion by Greg Thoemke, second by Eric Gobeli to approve the purchase of a used digger derrick for a cost not to exceed \$99,000 with the sale/trade-in of the current digger derrick. Motion carried.

CONSIDERATION: RESIGNATION OF LINEMAN RUDEEN: Lineman, Ryan Rudeen provided his resignation to the Village on October 16, 2014 with his last day of employment on November 7, 2014. Motion by Mark Janowiak, second by Peg Kruse to approve the resignation of Ryan Rudeen. Motion carried.

CONSIDERATION: AUTHORIZATION TO ADVERTISE FOR LINEMAN POSITION: The Board briefly discussed the pros/cons of hiring an apprentice or a journeyman lineman. Motion by Greg Thoemke, second by Laci Bainbridge to authorize the advertisement of an apprentice or journeyman lineman position for the Village of New Glarus. Motion carried.

PARKS & RECREATION:

CONSIDERATION: CHALET OF GOLDEN FLEECE AAA LICENSE AGREEMENT: The Friends of the Chalet are proposing participating in AAA's Show Your Card and Save program. AAA members would save \$1 on admission when they present their card and AAA would advertise to their members that the Chalet is participating in this program. There is no cost to the Chalet to participate but they will be required to submit a quarterly usage report to AAA; the committee recommends approval. Motion by Mark Janowiak, second by Petra Streiff to approve the Chalet of Golden Fleece AAA License Agreement. Motion carried.

CONSIDERATION: CHALET 2015 BUDGET: The draft 2015 budget includes a levy of \$4,550 for the Chalet Fund, the same as 2014. That levy covers approximately \$1,900 in wages. The Friends of the Chalet have requested the wages be increased to \$3,000 as was the original budget in 2013. Parks & Recreation Committee is recommending increasing the Chalet Fund levy by the additional \$1,100 to accommodate the increase to the wages. Motion by Petra Streiff, second by Laci Bainbridge to levy an additional \$1,100 for the Chalet for 2015 to cover wages. Motion carried.

CONSIDERATION: TRIATHLON PROCEEDS: The Triathlon Planning Committee attended the Parks & Recreation Committee requesting the ability to provide input on the spending of the proceeds of the Triathlon. They would like to be able to provide support for youth programs and equipment and promote the Triathlon as a part of that. The event was initially started to provide funds for the pool house project. The debt for that project will be paid off in 2015. Parks & Recreation Committee is recommending \$1,000 of the 2015 proceeds be provided to the Triathlon Committee to determine use with the remainder being applied to debt service and 100% of the proceeds being used for Parks & Recreation purchases with input provided by the Triathlon Committee for future years. Motion by Greg Thoemke, second by Mark Janowiak to allow \$1,000 of the 2015 proceeds of the Triathlon to be used as determined by the Triathlon Committee with the remainder to be applied to debt service for the pool bathhouse. Motion carried.

CLERK'S REPORT:

CONSIDERATION: RESOLUTION 14-37/APPOINTMENT OF CLERK & DEPUTY CLERK TO SERVE AS SPECIAL REGISTRATION DEPUTIES FOR NOVEMBER 4<sup>TH</sup> ELECTION: Clerk Erb is requesting the appointment of Clerk and Deputy Clerk to serve as Special Registration Deputies for the November 4<sup>th</sup> Election should additional staffing be necessary. Motion by Greg Thoemke, second by Petra Streiff to approve Resolution 14-37. Motion carried.

CONSIDERATION: RESOLUTION 14-38/APPOINTMENT OF DANA LINDH AS ELECTION

OFFICIAL: Clerk Erb reported that of the election officials appointed in December 2013, one has moved from the Village, one has retired and two are currently unable to assist. It would be helpful to add an additional election official now in order to get some training completed before we need to utilize them in 2015. Clerk Erb is recommending appointment of Dana Lindh as an election official. Motion by Greg Thoemke, second by Eric Gobeli to approve Resolution 14-38. Motion carried.

PRESIDENT'S REPORT

DISCUSSION/CONSIDERATION: ALTERNATIVES FOR VILLAGE HALL RELOCATION:

Administrator Owen requested direction from the Village Board on their preferences for a new Village Hall site. He noted factors to consider include: location, willingness to take a parcel off the tax roll, own versus rent, new construction versus existing building or are there any specific parcels the Board would like researched. Greg Thoemke indicated there are several options which include renting,

buying and building. He listed the 5<sup>th</sup> Avenue Shoppes site and west side property currently owned by the library as building options, the old Town Hall and Swiss Center building (not currently on the market) as buying options. Mark Janowiak added the Post-Messenger building and Anderson Mall as rental options. The old Citizen's Bank at the corner of 2<sup>nd</sup> Street and 5<sup>th</sup> Avenue as well as the northwest corner of the current Village Park were also mentioned. President Truttman indicated his main concern is not to take any additional properties off the tax roll. Kevin Budsberg asked that the Village Board in their process of locating new facilities build a template for an operating budget that could be used by the library.

ADJOURNMENT: Eric Gobeli moved to adjourn at 8:13 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/7/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoenke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Sandy Blum, Marty Statz, Kevin Budsberg, Linda Hiland, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 10/7/14 agenda, second by Eric Gobeli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda, second by Eric Goebli. Motion carried.

Approval of Minutes of 9/16/14 regular meeting and 9/30/14 budget meeting:

Approval of Claims: The claims lists are included in your packet and include: ACH and JE for payroll benefits and utility bills totaling \$33,636.11; Checks 31782 to 31827 in the amount of \$63,705.74; and Payroll vouchers 9915 to 9968 in the amount of \$53,200.24.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: WPPA UNION CONTRACT FOR 2014 THRU 2016: The tentative agreement for a contract for 2014-2016 includes the following changes:

- WRS contribution: Effective September 1, 2014 Employees hired before July 1, 2011 will contribute 3% of the Employee Share. Effective January 1, 2015 Employees hired before July 1, 2011 will contribute 5.5% of the Employee Share. Effective January 1, 2016 Employees will contribute the Employee Share as defined by the Wisconsin Retirement System.
- Wages: 9/1/14 – 2.5% increase, 1/1/15 – 2.5% increase and 1/1/16 – 3% increase
- Provided additional language regarding scheduling of vacation to allow employees to pick dates by seniority by December 31<sup>st</sup> of each year, with a second round through March 1<sup>st</sup> and then accommodating vacation dates on a first-come, first-serve basis without regard to seniority throughout the year.
- The addition of paying overtime rates for all hours worked which were not scheduled if the change to the work schedule is initiated by the Chief or his/her designee with less than sixty (60) hours, excluding emergency situations defined as natural disasters; major fires; riots; weather related situations (tornados, etc); or other situations requiring a call-out of the Department.

- Adding flexibility in scheduling training to alleviate overtime.

Motion by Peg Kruse, second by Laci Bainbridge to approve the WPPA Contract for 2014-2016. Motion carried.

CONSIDERATION: CONTRACT WITH CHARLES QUAGLIANA FOR CHALET OF GOLDEN FLEECE CONDITION REPORT: The Friends of the Chalet of the Golden Fleece have obtained a proposal from Charles Quagliana for a Condition Report of the Chalet of the Golden Fleece at a cost not to exceed \$5,750. Trustee Thoemke noted Mr. Quagliana is one of a few people who do this type of work and the report provides a plan for maintaining the building and puts the Chalet in a better position to seek

grants. Trustee Gobeli asked if the report will include estimates for the items that need attention. It will not. Funding for the report will include approximately \$3,000 from the Chalet reserves that represent the balance of the Scholl's grant previously received by the Village. Motion by Petra Streiff, second by Greg Thoemke to approve the contract with Charles Quagliana in an amount not to exceed \$5,750. Motion carried.

CONSIDERATION: SUBMISSION OF COMMUNITY FOUNDATION OF SOUTHERN WISCONSIN GRANT FOR FRIENDS OF THE CHALET: The Friends are requesting permission to submit a grant to the CFSW for some items not covered in the 2015 budget that would help with upkeep of the Chalet and improving the appearance of the building. The grant is a reimbursable grant where the Village will pay the upfront cost and be reimbursed for the expense by the grant. Motion by Mark Janowiak, second by Eric Gobeli to approve the submission of the Community Foundation Grant. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: APPOINTMENT TO COMMUNITY DEVELOPMENT AUTHORITY: President Truttmann is recommending appointing Anthony Edge to the unexpired term of Kris Gmur on the Community Development Authority. Motion by Peg Kruse, second by Eric Gobeli to appoint Anthony Edge to the unexpired term of Kris Gmur which expires 4/16. Motion carried.

CONSIDERATION: REQUEST RESPONSE FROM LIBRARY BOARD ON USE OF VILLAGE HALL WITHIN 30 DAYS: Several Board members have asked that this item be on the agenda to request an answer on whether or not the Library Board is interested in the use of Village Hall as the new library facility in order for continued planning. Trustee Streiff reported that the Library Board had approved moving forward with Village Hall with the assumption that remediation is not too expensive, however, those meeting minutes have not yet been approved. She further indicated she feels that it is up to the Village Board to determine if this is the best choice indicating the Village Board needs to address several issues, i.e. where village offices will go, the cost of relocating those offices as well as an operational budget for that facility and addressing the necessary maintenance issues at the current Village Hall. She suggested the Village Board begin the process for obtaining a condition report of Village Hall as well as appointing a committee to look at the relocation of Village offices and determine if this is the best move for the Village. Trustee Thoemke noted the Village Board is essentially looking for an indication of intent by the Library Board in order to start the process of preparing the condition report and relocating village office. After further discussion by the Village Board, consensus was reached to begin the process for obtaining a condition report, noting the information would be helpful regardless of who remains in this building. Motion by Peg Kruse to table and include use of Village Hall for library on the next agenda, 2<sup>nd</sup> by Eric Gobeli. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:25 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
BUDGET MEETING  
VILLAGE OF NEW GLARUS  
9/30/14

**BUDGET MEETING:**

**CALL TO ORDER:** Meeting was called to order at 6:32 p.m. PRESENT: Laci Bainbridge, Greg Thoemke, Peg Kruse, Petra Streiff, Roger Truttmann, Eric Gobeli and Mark Janowiak. ALSO PRESENT: Becky Weiss, Linda Hiland, Jody Hoesly, Jim Salter, Pattie Salter (joined at 6:45 p.m.), Jim Mann with Ehlers & Associates, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

**ANNOUNCEMENT:** President Roger Truttmann announced that cell phones shall remain off for the duration of the meeting.

**AGENDA:** Motion by Greg Thoemke to approve the 9/30/14 agenda, second by Mark Janowiak. Motion carried.

**PUBLIC COMMENT:** No public comment.

**PRESENTATION BY EHLERS & ASSOCIATES ON FUTURE BORROWINGS:** Jim Mann with Ehlers & Associates provided an overview of his proposed 2014/2015 Finance Plan, outlining the Village's existing debt and noting the opportunity for a refinancing of 2006 debt issue resulting in a savings of approximately \$90,000 in interest over the remaining life of the debt. Mr. Mann also noted a balloon payment due in 2019 would need to be refinanced at some point in the future, but was not callable at this time to accomplish that. He added that with the closure of TID#2 in 2015 there will be a one time opportunity for the Village to capture approximately 7 – 8% additional levy with a decrease to the mill rate.

Mr. Mann then reviewed the following options with the Board:

- Option 1a including the borrowing of \$770,000 for street projects in 2015 with an additional \$550,000 for street projects in 2017
- Option 1b included the borrowing of \$770,000 for street projects and \$1,000,000 for the library project in 2015 with an additional \$550,000 for street projects in 2017.

Both Options 1a and 1b would include the refinancing of the 2006 debt obligation.

- Option 2 includes borrowing \$1,000,000 for the library project and completing the refinancing of the 2006 debt obligation in 2015 with a borrowing for both street projects (total \$1,320,000) in 2016 for projects in 2016 and 2017.

The debt capacity under Option 1b would top out at 86.93% in 2015 and remain over 80% through 2017.

Mr. Mann noted that while their recommendation is not to exceed 70 to 75% of statutory debt capacity and the Village has a self-imposed limit of 75%, this library project is something they consider a legacy project and would not occur again for many years. The advisory referendum vote would also support the Board exceeding their debt capacity limit for such a project.

The Board discussed the various options, focusing on whether the savings realized from combining the borrowings would be offset by the risk of increasing interest rates and exceeding the self-imposed debt capacity. Consensus of the Board was to proceed with the borrowing of funds for a street project in 2015.

**DISCUSSION 2014 BUDGET:** Staff reviewed the first draft of the 2015 budget with the Village Board. The initial draft provides a levy decrease of approximately \$3,441, including debt service levy. The budget as proposed comes in utilizing the entire allowable levy increase and subsequent to the proposed draft for tonight's meeting, staff has received the dental insurance premiums, the final Fire District budget and the State Highway Aid. While the dental insurance and Fire District expenses were less than anticipated in the draft budget, the revenue from State Highway Aid was less as well, resulting in an increase adjustment of \$1,056.81 needed to accommodate the unknown figures. Currently, the EMS budget remains unknown and Trustee Janowiak reported they have a meeting scheduled for October. The police union has settled their contract from 2014 through 2016 and includes a 2.5% wage

increase for 2015 with a 3% contribution to WRS. A two percent wage increase is included for non-union employees along with the continued contribution by the employee of ½ pension expense.

Staff reported the 2014 Street Project came in under budget and the remaining \$65,000 will be applied toward street maintenance projects in 2015. With that additional funding from the previous borrowing, staff is recommending utilizing the \$20,000 previously budgeted for annual street maintenance projects to be allocated to fund the update to the Comprehensive Plan and the computer server. Staff also received information from the Village Assessor last week that the commercial assessments are out of compliance with state law for the second year and will need to be brought into compliance within another year. The Assessor has proposed doing a revaluation of just the commercial properties for 2015 at an estimated cost of \$8,900. Part of the capital project budget includes amounts contributed to sinking funds for future projects and we may need to reallocate some of those funds to accomplish the revaluation. The proposed capital project budget as presented shows both a borrowing for a street project in 2015 as well as the borrowing of \$1 million for the expanded library facility in 2015.

The Board discussed the capital projects funds and the need for continued contributions to sinking funds within the capital budget as well as funding the \$8,900 necessary for a revaluation of the Commercial Property in 2015. Trustee Thoemke suggested a 5% cut to the library levy as an option to fund the revaluation of the Commercial Property while continuing to fund the sinking funds at the level in the first draft of the budget. Trustee Streiff felt that a cut to one department would be unfair noting that the library has received no increase in levy for 5 years. Trustee Janowiak suggested cutting the 2% wage increase to 1%, a savings of approximately \$2,000. Trustee Streiff indicated she would like to see that stay at 2%. Trustee Gobeli noted that in looking at the proposed budget of the library, it appeared the increase to county aid would offset the 5% decrease to levy. Following further discussion, a consensus was reached to include the 2015 Street Project, understanding the debt capacity will be close to 77%, and to include the proposal for the revaluation of Commercial Property utilizing sinking funds as proposed by staff in their 9/30/14 memo for continued preparation of the 2015 budget for the public hearing.

SCHEDULE FUTURE BUDGET MEETINGS: No further meeting required.

SCHEDULE 2014 BUDGET PUBLIC HEARING 11/18/14: Mark Janowiak moved to schedule the 2015 Budget Public Hearing for 11/18/14 at 7 p.m. in the Community Room, second by Laci Bainbridge. Motion carried.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:15 p.m., second by Petra Streiff. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/16/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:08 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Judy Korshak-Samuels, Colleen Bell, Mark Renner, Linda Yates, Sandy Blum, Arlene Swanson, Lauren White, Rachel and Mary Holcomb, Len Mary Rauch, Jim Grant, Sandy Bubenzer, Mary Usher, Dan Gartzke, Tanya Hanson, Barb Anderson, John, Kathryn and Vivian Mulvihill, Jody Hoesly, Bronna Lehmann, Cheryl Bergum, Bob Bergum, Stephanie Ganshert, Joan Betz, Kevin Budsberg, Beth Blahut, Carol Mixdorf, Linda Uttech, Judy Murken, Daryl Murken, Ignacia Boersma, Sue Moss, Teresa Taylor, Becky Weiss, Suzi Janowiak, Jon Ziltner, reporter from Channel 15 News, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 9/16/14 agenda, second by Laci Bainbridge. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: The Board received comments from the following individuals: Jim Salter, Dan Gartzke, Stephanie Ganshert, Ignacia Boersma, Arlene Swanson, Jodi Hoesly and John Mulvihill. All spoke in favor of continuing the exemption from the County Library tax and maintaining current funding levels for the Library. Additional comments were made in favor of building a new library facility, the many community partnerships the Library provides and the importance of a Library in supporting community values.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda items B thru G, second by Eric Goebli. Motion carried.

Approval of Claims: ACH, e-check and JE for payroll benefits, health and life insurance and utility bills totaling \$51,387.78; Checks 31735 to 31781 in the amount of \$37,470.91; and Payroll vouchers 9876 to 9914 in the amount of \$27,162.96.

Street Use Permit: New Glarus High School for Homecoming Parades – Car & Bike Parade (10/1/14) and Homecoming Parade (10/3/14): The application is for the annual Homecoming and car/bike parades. The Homecoming parade begins at the High School on 2<sup>nd</sup> Street to 14<sup>th</sup> Avenue, to 1<sup>st</sup> Street crossing STH 39, to 5<sup>th</sup> Avenue to 2<sup>nd</sup> Street ending at the Village Park; the bike/car parade uses the same route but runs the opposite direction.

Special Events Permit for Chamber of Commerce Downtown Harvestfest (10/12/14): The application is for the closing of 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenue for Harvestfest. The application is for one day only from 7:00 a.m. to 7:00 p.m.

Update: 2014 Park & Pool Reports: The 2014 park and pool reports are included with the agenda packet review. .

Monthly Building Inspector Report: The monthly building inspector report is included with the agenda packet.

Monthly Police Report: The monthly police report is included with the agenda packet.

APPROVAL OF MINUTES OF 9/2/14 REGULAR MEETING: Mark Janowiak requested the addition of language to the minutes to reflect a discussion by the Village Board regarding the use of saved library funds for general purpose fund and consultant study. After a brief discussion, motion by Greg Thoemke, second by Petra Streiff to add the following language to the 9/2/14 minutes discussion on the Exemption from County Library Tax: "The Board also discussed redirecting any funds saved by not exempting the Village from County Library Tax to general fund and studies pertaining to the update of the comprehensive plan." Motion carried.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: VILLAGE HALL MAINTENANCE/PAINTING PROPOSAL: On recommendation of Finance/Personnel Committee, motion by Greg Thoemke, second by Eric Goebli to approve the proposal of Coplien Painting for \$8,909 for the staining/painting of previously stained exterior surfaces at Village Hall and \$125 per door for 5 doors at Village Hall utilizing \$3,700 of budgeted fund with the remaining funds coming from the building sinking account. Motion carried.

CONSIDERATION: RESOLUTION 14-28/EXEMPTION FROM COUNTY LIBRARY TAX: This annual resolution that provides for the Village to be exempt from the payment of County Library tax due to the fact the Village levies an amount in excess of the amount of the County tax the Village would be responsible for was tabled at the 9/2/14 meeting. Petra Streiff moved to approve Resolution 14-28, 2<sup>nd</sup> by Mark Janowiak. Greg Thoemke proposed an amendment to the motion to include approval be contingent on Village Staff providing the non-monetary contribution the Village provides to the Library through the use of the Village Hall building, second by Eric Gobel. Village staff noted it would not be difficult to provide that number, however, making approval of the Resolution contingent on receipt may prove problematic. The Village

Board discussed the purpose for providing the non-monetary contribution and timeline for action on Resolution 14-28 to be provided to the County. Trustee Thoemke noted that he had wanted to table the action on Resolution 14-28 at the last meeting as a result of input from a village resident and to provide the Board the opportunity to research the matter. He believes not exempting the Village from the County Library Tax would seriously damage the library, however, considering the New Glarus Public Library's current funding level being in the top 8% in the State, he would consider a 5% cut in funding from the Village in the 2015 budget amounting to \$7,700. He indicated having the information on the amount of building cost support provided to the Library from the General Fund will help to provide true and accurate information on Village support for the Library. Trustee Thoemke then indicated he would be willing to withdraw his amendment to the original motion provided the information is included in the annual budget process. Trustee Gobeli who had seconded the amendment agreed. Vote on the original motion to approve Resolution 14-28 was taken and carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 14-29/FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT (2014 STREET PROJECTS) AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED

PROPERTY: Resolution 14-29 adopts the final special assessments for the 1<sup>st</sup> and 2<sup>nd</sup> Street reconstruction projects. The Village policy is to assess 100% of the cost for replacement of curb, gutter and sidewalk. A copy of the final assessments is included with the Resolution. Statements for the assessments will be sent to property owners on approval of the Resolution providing 30 days to pay in full, with the option to place the special assessment on the tax roll over next 6 years. Motion by Mark Janowiak, second by Greg Thoemke to approve Resolution 14-29. Motion carried.

CONSIDERATION: OPERATOR'S LICENSE TO EXPIRE 6/30/16: AARON HALVERSON; AMBER KLUEVER: Motion by Peg Kruse, second by Eric Gobeli to approve the license for Halverson and deny the license for Kluever based on recommendation of Public Works/Public Safety. Motion carried.

DISCUSSION/CONSIDERATION: SCHEDULE FOR STREET RECONSTRUCTION: Trustee Kruse updated the Board on the recommendation of Public Works/Public Safety to proceed with a street project in 2015 rather than wait for 2016. Administrator Owen indicated 2015 project would include total reconstruction of 7<sup>th</sup> and 8<sup>th</sup> Avenues, or the Board may want to wait until 2016 and borrow funds for projects to be completed in 2016 and 2017. Staff noted the planning process would need to begin with conversations with the Village Engineer and financial consultants to determine the best options for the Village. The Village's financial consultant, Jim Mann with Ehlers & Associates will be in attendance at the 9/30/14 budget meeting. Motion by Greg Thoemke, second by Mark Janowiak to table this item to the 9/30/14 budget meeting. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT TO PETS ARE US RESCUE FOR VILLAGE PARK ON 9/20/14:

The applicant has verbally indicated they are no longer interested in this permit, however, have not yet provided the requested cancellation in writing. Staff suggests taking action on the permit since written notification of cancellation was not received. Applicant needs to provide a Certificate of Insurance as well, and at the request of Parks & Recreation Committee, more detailed information on the timing of the park use. Motion by Mark Janowiak, second by Laci Bainbridge to approve the park use to Pets Are Us Rescue for Village Park on 9/20/14 contingent on receipt of a Certificate of Insurance and the applicant clarifying and shortening the hours of the event. Motion carried.

UPDATE/CONSIDERATION: HOESLY POND STEWARDSHIP GRANT APPLICATION: Parks & Recreation Committee discussed options for improvements to the Park that would not create additional financial/maintenance burdens for the Village including native plantings, a handicap fishing pier and a small shelter that could be designed for future expansions to include restroom and additional facilities. Motion by Mark Janowiak, second by Peg Kruse to proceed with the Hoesly Pond Stewardship grant application utilizing the scaled down scenario as recommended by Parks. Motion carried.

CONSIDERATION: USE OF CHALET RESERVE FUNDS FOR CONDITION REPORT: Greg Thoemke reported the Friends of the Chalet are requesting use of approximately \$3,000 from the Chalet reserves grant for the Sholl's foundation as a match to conduct a condition report on the Chalet. The condition

report will identify areas that need to be improved on the Chalet to ensure the long term health of the building and the collection. Currently there is \$9,891 in this account and in the past the Board's position has been to maintain this fund to accommodate large capital needs such as a new roof or furnace. Sandy Blum with the Friends of the Chalet indicated that the condition report will address the structure and climate control of the facility and is a requirement for many of the larger grants the group is hoping to apply for. She further noted that the Sholl's grant was received many years ago and has approximately \$3,000 left unspent. The Board discussed concerns over spending funds currently held for capital repairs, the need to obtain more than one bid for the preparation of the condition report, the possibility of the Friends fundraising to repay the cost and the ability to make application for larger grants without having a condition report. Motion by Petra Streiff, second by Greg Thoemke to use up \$3,000 of Chalet reserve funds for preparation of a condition report. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: APPROVAL OF CONTRACT WITH APPLIED ECOLOGICAL SERVICES FOR WETLAND/FLOODPLAIN DELINEATION AND FUNDING SOURCE: The Village has received approval from both landowners to proceed with the study, and the CDA is recommending proceeding with the first three tasks identified in the proposal: data gathering and GIS base map preparation, wetland assessment site visit and the wetland delineation. If these studies come back favorable the CDA would discuss proceeding with the additional tasks. The total cost for completing the first three tasks for both parcels is \$9,700. The small parcel (approximately 10 acres) is located within TID#3 and the \$2,800 cost could be covered by TIF funds. The analysis on the larger parcel (approximately 40 acres) is \$6,900 and the Village would need to determine a funding source for this part of the project. Motion by Mark Janowiak to approve the contract with Applied Ecological Services with \$2,800 covered by TID#3 and the remaining \$6,900 covered by undesignated general fund reserves, second by Greg Thoemke. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:08 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/2/14

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:12 p.m. PRESENT: Roger Truttmann, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Petra Streiff, Peg Kruse and Eric Gobeli. ALSO PRESENT: Ben Kahl, Becky Weiss, Suzi Janowiak, Kevin Budsberg, Colleen Bell, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 9/2/14 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, pulling item 6.C., second by Peg Kruse. Motion carried.

Approval of minutes of 8/19/14 regular meeting.

Approval of Claims: ACH for payroll benefits in the amount of \$22,372.14, Checks 31680 to 31734 in the amount of \$45,443.55, and payroll vouchers 9830 to 9875 totaling \$31,364.30.

6.C.PLAN COMMISSION UPDATE: Glenn and Cynthia Kinderman requested input from the Plan Commission on dividing their parcel located at the far southeast corner of the village to sell off the approximately 5 acre lot that would be created. There currently is no village water/sewer to the parcel and a variance would be required to allow on-site septic and water supply. Currently the closest sewer and water mains are located at the Valle Tell Subdivision. Plan Commission agreed they would consider a variance for onsite septic and water with the condition that the property owner would have to connect to village sewer and water when it would become available in the future.

Trustee Thoenke asked whether the research referred to had turned up similar requests and Administrator Owen indicated the research had not yet been completed. Trustee Thoenke then asked if the Plan Commission had just discussed the issue or had made a motion. Administrator Owen replied it was discussion only, indicating in order to proceed a formal application would need to be filed.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

SCHEDULE BUDGET MEETING(S):

Staff is suggesting holding special budget meetings for the 2015 budget on Tuesday, September 30<sup>th</sup> and if necessary Wednesday, October 1<sup>st</sup>. Consensus of the Board is to schedule the meetings accordingly, beginning at 6:30 p.m.

CONSIDERATION: VILLAGE HALL MAINTENANCE/BRANTMEIER PAINTING PROPOSAL:

President Truttmann reported that Finance/Personnel has reviewed a bid from Brantmeier Painting to clean and stain all previously stained wood surfaces on the entire Village Hall building at a cost of \$9,600. In addition, the cost for cleaning and refinishing the front doors would be \$350 per door. The Committee requested Administrator Owen to obtain one additional bid for the work. Motion by Greg Thoenke, second by Laci Bainbridge to ask Village Staff to seek one additional quote on staining Village Hall and refinishing the exterior doors. Motion carried.

CONSIDERATION: RESOLUTION 14-28/EXEMPTION FROM COUNTY LIBRARY TAX: This is an annual resolution that provides for the Village to be exempt from the payment of County Library tax due to the fact the Village levies an amount in excess of the amount of the County tax the Village would be responsible for. Ben Kahl asked to address the Board requesting the Board to not exempt the Village from County Library tax indicating if the Village paid the County Library tax it would be more equitable with the Town's payment. He noted there are currently 42 municipalities in the State of Wisconsin who currently do not exempt themselves from County Library tax. He further noted that the New Glarus Public Library per capita is currently the 32<sup>nd</sup> highest in the State. Trustee Streiff indicated that it is not reasonable to make that kind of cut in one year. The Board also discussed redirecting any funds saved by not exempting the Village from County Library Tax to general fund and studies pertaining to the update of the comprehensive plan. Motion by Peg Kruse, second by Eric Gobeli to table to the 9/16/14 board meeting. Motion carried with Petra Streiff and Mark Janowiak opposing.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: SUBMISSION OF GRANT APPLICATION FOR \$25,000 ECONOMIC

DEVELOPMENT PLANNING GRANT: Administrator Owen reported that at the last meeting the board approved submission of the WEDC Community Improvement Grant and while it was discussed the planning grant application was not formally on the agenda for approval. This grant would fund the planning of a permanent festival pavilion. The cost of this application is \$1,000 and would be reimbursed by the grant if the application is successful. The Board discussed the current use of festival tents and the safety issues related to tents being installed on the streets and the growing number of attendees at the festivals. Administrator Owen noted that the grant, if awarded, is

specifically for planning purposes. Motion by Greg Thoemke, second by Eric Gobeli to proceed with the grant application. Motion carried with Petra Streiff opposing.

LIBRARY BOARD:

CONSIDERATION: PHYSICAL EVALUATION OF VILLAGE HALL: Administrator Owen referred to the documents from the Library Board that were distributed to the Village Board earlier today. The Library Board is requesting the Village conduct a physical evaluation of Village Hall to determine renovations to bring the building into code compliance if the building is repurposed for use as a library. Additionally there are some thoughts from Steven Kiekhafer for Plunkett Raysisch on additional improvements that may be required through state plan review due to the change in use of the building. Village Building Inspector, Mike Fenley would be able to perform the requested evaluation of Village Hall if desired for a fee. Administrator Owen is suggesting that Village Board may want to hold off on performing this evaluation until we receive feedback from the Library Board that they are interested in renovating this space for their new library.

Kevin Budsberg (Library Board member) noted concerns of the Library Board in proceeding with determining if expansion of the Library at Village Hall can work, including whether 6,500 square feet is sufficient and determining a renovation budget. He asked if the Library Board were to move forward with the expansion, who would be responsible for assessing the building as far as safety and soundness, potential deterioration of replaceable items, i.e. roof and HVAC as well as possible code violations. He noted he felt having the Village's building inspector perform the assessment for a fee could be a conflict of interest. He further indicated that it is difficult to assess the building for possible expansion without information on potential building code compliance issues with a "change of use" of the building, the requirement for ADA compliance and a possible sprinkler system and whether the Library or Village would be responsible for the costs of these items.

Trustee Thoemke noted the previous Vierbicher plan that included a possible redesign of the building as well as a similar redesign prepared by him as a starting point for determining costs. He indicated that without any formalized action by the Library Board on moving forward with the expansion at Village Hall if the remediation from code compliance is not too expensive, he is not in favor of moving forward with the physical evaluation study. After further discussion of the Board, motion by Greg Thoemke, second by Peg Kruse to table the proposal for the physical evaluation pending passage of a motion by the Library Board signaling intention to move forward with expansion at Village Hall under the assumption remediation is not too expensive. Motion carried.

PLAN COMMISSION:

CONSIDERATION: UPDATE TO VILLAGE COMPREHENSIVE PLAN: Plan Commission is recommending proceeding with an update of the Village's Comprehensive Plan. Village Planner Mark Roffers presented options for the required 10 year update to the Village's Plan. The cost for the main update is \$24,000 and Administrator Owen and Roffers discussed starting the project in June of 2015 and finishing the update in 2016 so the project can be split between two budget years. The contract included two options: Option A is an online survey of residents for \$2,700 and Option B is including the Village's Comprehensive Park Plan in the overall Comprehensive Plan. The commission discussed both options but did not recommending going forward with either. The Village's original comprehensive plan was done in 2005 in conjunction with a grant received by the county for municipalities to complete their plans. Shortly after its completion the Village adopted their own Peripheral and Extraterritorial Plan to provide more specifics regarding growth around the Village's borders. This update would blend these two documents together to create an inclusive comprehensive plan.

The Board discussed options for update and possible ideas for funding the \$24,000 contract with MDRoffers for updating the plan. Motion by Roger Truttmann to table for staff to research possible funding for the contract, including use of TIF funds, second by Peg Kruse. Motion carried.

ADJOURNMENT: Laci Bainbridge moved to adjourn at 8:12 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/19/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:12 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoenke, Mark Janowiak, Petra Streiff and Peg Kruse. ABSENT: Eric Gobeli. ALSO PRESENT: Colleen Bell, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 8/19/14 agenda, second by Laci Bainbridge. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda omitting items A (8/5/14 minutes) and L (Temporary Alcohol License for Art in the Park), second by Peg Kruse. Motion carried.

Approval of Claims: ACH for payroll benefits, life and health insurance and Journal Entry for utility payment in the amount of \$54,827.70, Checks 31612 to 31679 in the amount of \$334,594.79, and payroll vouchers 9789 to 9829 totaling \$34,844.60.

Special Events Permit Application for Glenda K. Scott Run on 9/27/14: The annual fundraiser run will use Elmer Road to the Village limits for the run and Valle Tell Soccer Park for the start and finish of the race.

2014 Chalet of the Golden Fleece Operations: Parks & Recreation Committee was provided an overview of the activities of the Friends of the Chalet for 2014 including: 220 volunteer hours, award of a preservation grant from the National Trust for Historical Preservation, preparation of a nomination for the National Historic Register, mass emailing to bus companies and churches, and holding fundraisers. The group is planning to create a website and finish the condition report.

On-line Registration of Pool and Park Programs for 2015: Staff updated the Parks & Recreation Committee on their goal for on-line registration for the pool and recreation programs for 2015, in order to make registration more convenient for participants and less labor intensive for staff. The swim team successfully used online registration this year for the first time and staff hopes to utilize a similar program. It is anticipated there will be a minimum additional fee which will likely be passed along to registrants.

Approval of Operator's License to expire 6/30/16: Melanie Judd, Brian Anderson, Eric Anderson, James Smith, Anne Miller, Wendy J.

Approval of a Cigarette Licenses to Swiss Lanes Inc.

Special Events Permit for New Glarus Chamber of Commerce for New Glarus Car Show on 8/23/14: The permit includes the closing of 5<sup>th</sup> Avenue from Railroad Street to 1<sup>st</sup> Street and 1<sup>st</sup> Street from 5<sup>th</sup> Avenue to 6<sup>th</sup> Avenue as well as open intoxicants in the downtown area as designated by signs but not the serving of alcohol for the event.

Special Events Permit for Wilhelm Tell Weekend 8/29/14-8/31/14: The permit includes use of streets as noted in the permit for the Children's Lantern Parade on Friday the 29<sup>th</sup> and the closure of the 500 block of 1<sup>st</sup> Street for a tent to be installed on Friday the 29<sup>th</sup> and removed on Monday, September 1<sup>st</sup>. The application includes open intoxicants for the downtown area as marked by the Chamber's signs.

Special Events Permit for New Glarus Chamber of Commerce for Oktoberfest 9/25/14 – 9/29/14: The permit for the annual Oktoberfest includes closing of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue as well as 5<sup>th</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street. A tent will be located in the 500 block of 1<sup>st</sup> Street and include serving of alcohol and amplified music. In addition, open intoxicants are included for the downtown area as designated by Chamber signs. The permit also includes the closing of 3<sup>rd</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street for a garden tractor pull on Saturday afternoon and Sunday for an antique tractor pull. Police coverage will be provided as designated in the license addendum at the Chambers expense.

Temporary Alcohol License for New Glarus Chamber of Commerce for Oktoberfest: The license covers serving beer and wine at the Oktoberfest tent on 1<sup>st</sup> Street on 9/25/14 to 9/28/14.

Street Use Permit for New Glarus Area EMS for Run/Walk for 9/7/14: The permit provides for the closing of 4<sup>th</sup> Avenue from 3<sup>rd</sup> Street to 5<sup>th</sup> Street on 9/7/14 for a run sponsored by the New Glarus Area EMS. The run route will start by Glarner Park on 3<sup>rd</sup> Avenue to Duerst Road in the Town and back.

Update: Community Solar Garden Pilot Project: Plans for the solar project are moving forward. Staff is reaching out to commercial customers to see if there is interest in buying units from the solar garden.

Update: 2014 Street Construction Projects: The major reconstruction projects are complete with some minor punch list items remaining. The County is in the Village doing paver patching work in some areas.

Update: Express Energy Efficiency Program Results: The committee reviewed the results of the home energy audit offered by Focus on Energy through WPPI. Out of the 818 eligible homes, 73 participated for a rate of 8.92%. Staff is satisfied with the community's participation in the program.

Monthly Building Inspector Report: The report was included in the agenda packet.

Monthly Police Report: The monthly police report was included in the agenda packet.

APPROVAL OF MINUTES OF 8/5/14 REGULAR MEETING: After a brief discussion, motion by Petra Streiff to add "and the 9 questions posed" to the first paragraph of the Discussion/Consideration: Direction for Moving Forward with Library Location to read: In addition, Trustee Thoemke had previously provided a document dated 8/2/14 to the Village Board representing his thoughts in response to the 7/9/14 document "Overview of Village Hall Feasibility Studies" and the 9 questions posed by the Library Board. And change the language in the second paragraph to read. She asked if the other members supporting the Village Hall site (*Bainbridge, Kruse and Gobel*) agreed with Thoemke's answers to the 9 questions the Library Board asked

*regarding the Village Hall as the library site. All three indicated that they agreed with Thoenke's answers. Second to the motion by Peg Kruse. Motion carried.*

TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS VISION FOR ART IN THE PARK: This is a first time application for serving beer and wine in Village Park for Art in the Park. The license covers serving beer and wine on Sunday August 31<sup>st</sup> from 10:00 a.m. until 4:00 p.m. in Village Park. Staff requested the approval include specifying a designated area within the Park for the alcohol to be allowed. Motion by Greg Thoenke, second by Lacy Bainbridge to approve the Temporary Alcohol License to New Glarus Vision for Art in the Park contingent on the posting of signage limiting alcohol to the western end of Village Park, utilizing the sidewalk west of the play area, and sidewalks along 3<sup>rd</sup> Avenue, 4<sup>th</sup> Avenue and 2<sup>nd</sup> Street as the boundaries. Motion carried.

COMMITTEE/COMMISSIONS:

PUBLIC SAFETY/PUBLIC WORKS

CONSIDERATION: APPROVAL TO SEEK PRICES FOR PURCHASE OF DIGGER DERRICK:

Public Works/Public Safety Commission is recommending seeking prices for a digger derrick truck. The estimated purchase price is \$95,000; the projected trade in for the current unit is \$20,000 for a total cost of the vehicle of \$75,000. The current vehicle is a 1991 and is used on a regular basis by the department. The purchase would be funded by the Electric Utility. Motion by Peg Kruse, second by Greg Thoenke to seek prices for the purchase of a digger derrick. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: CONTRACT WITH ECONOMIC DEVELOPMENT PARTNERS:

Community Development Authority (CDA) is recommending approval of a contract with EDP for submission two grants through WEDC for the Cow and Quince project, a local sustainable agricultural related business. Initial cost of the application will be \$2,500, which would be reimbursed to the Village if the grant is successful. The contract also includes a 3% success fee for the consultant if successful with the application. In addition, there is an additional fee of \$1,000 for application for a \$25,000 planning grant for economic development planning which could include planning for a permanent festival pavilion. This \$1,000 fee would also be covered by the grant if the grant is successful. Staff is suggesting a likely funding source for the contract, should the application be unsuccessful as the general fund undesignated reserves. The CDA is recommending approval of the contract with 50% of the cost being paid upfront and the remaining 50% on completion of the grant application.

Motion by Greg Thoenke, second by Mark Janowiak to approve the contract with Economic Development Partners (EDP) for preparation of the grant application through WEDC for the Cow and Quince project in the amount of \$2,500 with 50% paid upfront and the remaining 50% on completion of the grant application as well as approval for the contract in the amount of \$1,000 for a \$25,000 economic development planning grant, as being paid 50% upfront and 50% on completion of the grant application. Motion carried.

CONSIDERATION: SUBMISSION OF WEDC COMMUNITY DEVELOPMENT INVESTMENT GRANT

APPLICATION: The CDA has been meeting with Lorri Stern regarding her plans for a community supported restaurant with a possible creamery component including cheese making demonstrations in the former Post Messenger/Hoesly Meats building on Second Street. The 70/30 grant would help reimburse her costs for acquisition and renovation of the building currently estimated at \$250,000 for the first phase of renovation with approximately \$62,500 in grant funds from the WEDC. The Village would not incur any of the expense, other than the contract costs listed above for the writing of the grant, should the application be unsuccessful.

The Community Development Authority is recommending submitting an application for up to \$250,000 from the WEDC Community Development Investment Grant Program. Motion by Greg Thoenke, second by Peg Kruse for approval of the submission of the WEDC Community Development Investment Grant Application. Motion carried.

ADJOURNMENT: Peg Kruse moved to adjourn at 7:30 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/5/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Eric Gobeli, Petra Streiff and Peg Kruse. ALSO PRESENT: Kevin Budsberg, Barb Anderson, Linda Hiland, Erica Loeffelholz, Becky Weiss, Jody Hoesly, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 8/5/14 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Library Board President Linda Hiland reviewed with the Village Board a prepared Overview of Village Hall Feasibility Studies dated 7/29/14 (a copy of which is on file with the Village Clerk's Office). The document reviewed and summarized the two previous studies done for an expanded library facility at Village Hall, one prepared by Vierbicher & Associates in 2002 and the other prepared by Plunkett Raysich in 2004. Also included in the document was a list of 8 questions for the Village Board from the Library Board.

CONSENT AGENDA: Motion by Eric Gobeli to approve the consent agenda, second by Peg Kruse. Motion carried.

Approval of minutes of 7/15/14 Regular Meeting:

Approval of Claims: ACH for payroll benefits and retirement and Checks 31563 to 31565 in the amount of \$50,493.75, Checks 31566 to 31611 in the amount of \$69,373.46, and payroll vouchers 9744 to 9788 totaling \$33,503.55.

Plan Commission Update: At their 7/24/14 meeting, the Plan Commission approved a variance request for Keith Peterson and Scott Smith for a two story expansion that will exceed the minimum 8 foot side yard setback. The expansion will not extend farther than the existing 3 seasons porch that will be removed as part of the project.

Tourism Commission Update: The Tourism Commission met on 7/31/14 and reviewed the 2013 Chamber report that was included in the agenda packet. The commission decided to take no action on the room tax rate.

COMMITTEE/COMMISSIONS:  
FINANCE/PERSONNEL

DISCUSSION/RECOMMENDATION: RESOLUTION 14-19/PART-TIME EMPLOYEE FRINGE:

President Truttman reported that Resolutions 14-19 and 14-22 reflect updates included in the Personnel Handbook at the last meeting. The additions are in italics and the items to be removed

have been lined out with most of the changes being the elimination of duplicate information between the Resolution and Handbook. Resolution 14-19 is for part time employees. Motion by Petra Streiff, second by Greg Thoemke to approve Resolution 14-19. Motion carried.

DISCUSSION/RECOMMENDATION: RESOLUTION 14-22/FULLTIME EMPLOYEE FRINGE:

Resolution 14-22 is for full-time employees. In addition to various changes to coincide with the Personnel Handbook, a change was made to the vacation schedule in an attempt to make the proration of vacation on employment and through the first year of employment a little easier and allows new employees to receive 3.5 hours each month from date of hire with 40 hours on January 1<sup>st</sup> following the date of hire. Employees will max out on their vacation time after 15 years of employment with the Village. Motion by Mark Janowiak, second by Peg Kruse to approve Resolution 14-22. Motion carried.

CONSIDERATION: RESOLUTION 14-27/APPOINTMENT OF REAGAN ANDERSEN AS SUB-

LIFEGUARD I: Staff is recommending appointment of Reagan Andersen as a sub-lifeguard 1 for the remainder of the season to help fill vacancies of the existing pool staff returning to school. Motion by Petra Streiff, second by Greg Thoemke to approve Resolution 14-27. Motion carried.

DISCUSSION/CONSIDERATION: DIRECTION FOR MOVING FORWARD WITH LIBRARY

LOCATION: Greg Thoemke provided the Village Board with “Additional Thoughts Regarding Allocation of Village Hall Space” including a colored diagram of the Village Hall, excluding the existing police department, calculating square footage available for library expansion under his plan. He indicated he had not changed his mind and continues to believe the existing Village Hall as the appropriate location for an expanded library facility. In addition, Trustee Thoemke had previously provided a document dated 8/2/14 to the Village Board representing his thoughts in response to the 7/29/14 document “Overview of Village Hall Feasibility Studies” and the 9 questions posed by the Library Board. (Both documents and drawing prepared by Trustee Thoemke are on record with the Village Clerk’s Office.)

Petra Streiff indicated that she has not changed her mind and is concerned when the Village Board offers two sites on a referendum then support a totally separate site at the last minute. She encouraged the Board’s to work together to come to a solution, noting any of the site will require additional discussion and review. She asked if the other members supporting the Village Hall site (Bainbridge, Kruse and Gobeli) agreed with Thoemke’s answers to the 9 questions the Library Board asked regarding the Village Hall as the library site. All three indicated that they agreed with Thoemke’s answers. Discussion continued with Greg Thoemke detailing his calculations for updated costs for a new building based on estimates noted in 2/15/05 Village Board minutes, indicating an estimated cost of roughly \$3.5 million for the latest proposal for the west side site according to his calculation. He further commented on the progress of the fundraising noting approximately \$340,000 in cash donations and \$410,000 to \$510,000 in pledges have currently been received.

The Village Board discussed several items with the members of the audience, including:

- Library Board’s understanding that they may not be able to build the square footage desired at the current time, but to have the ability for future growth.
- What the future of a Library will include, i.e. print materials, technology, programming space and the amount of square footage needed, noting the local High School is currently reducing the size of their existing library to provide additional classroom space
- Projected population growth and anticipated future customer base
- Village Board’s desire to see budgets for construction and operations, including an increased contribution by the Town or County
- Estimated cost for relocating Village staff and Boardroom

Trustee Gobeli noted it appears there is no change in the recommendation for use of existing Village Hall for an expanded Library and he would like to see the Library Board come up with a plan and budget.

ADJOURNMENT: During the discussion on the Library, Eric Gobeli moved to adjourn, second by Greg Thoemke. Motion carried 5-2 with Petra Streiff and Mark Janowiak opposing. Time: 8:10

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/15/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, Mark Janowiak, Eric Gobeli, Petra Streiff and Peg Kruse. ALSO PRESENT: Jerry Landmark, Becky Weiss, Kevin Budsberg, Linda Hiland, Vicki Sasso, Harry Pulliam, Deb Carey, Colleen Bell, Lexa Speth, Louise Hicks, Dan Gartzke, Scott May, Jennifer Thayler, Sandy Bubenzer, Erica Loeffelholz, Cary Mixdorf, Steve Wisdom, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 7/15/14 agenda, second by Eric Gobeli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Kevin Budsberg addressed the Board, providing a copy of his statement to the board members (a copy is on file with the Clerk's office). He asked for a decision on the location to be made tonight and reviewed with the Board a summary of key factors and events in the process.

Lexa Speth read a statement prepared by Bridgette Flasch that was previously provided to the Village Board (a copy is on file with the Clerk's office). The statement outlined various issues with the current library facility and urged the Village Board to pick a location.

Dan Gartzke encouraged the Village Board to take action on the location.

Deb Carey noted that everyone she has spoken to values the library and complimented the Library Board on their fundraising efforts to date. She went on to indicate her concern for seeing the project move forward successfully, noting her recent building experience and concern that the estimated costs for the library may not be sufficient for the type and size of building planned. She also expressed a concern about future operational expenses and the ability to meet those. She noted that Flannery's building on Second Street is currently for sale and should be looked at, mentioning the possibility of the library retaining Village Hall and village offices moving to the Flannery building. She indicated there are some excess monies related to the TID#3 (Brewery TID) that she would be willing to donate toward moving the library project forward. She indicated she would need to see the dollars in hand for the project and an operating budget completed before she would be willing to turn the money over.

CONSENT AGENDA: Motion by Peg Kruse to approve the consent agenda, second by Greg Thoemke. Motion carried.

Approval of minutes of 7/1/14 Regular Meeting:

Approval of Claims: ACH for payroll benefits, JE for Utilities, ACH and e-check for health and life insurance in the amount of \$53,800.36, Checks 31502 to 31562 in the amount of \$603,959.09, and payroll vouchers 9701 to 9743 totaling \$32,587.78.

Approval: Operator's License to expire 6/30/16: Sara E. Smith; Lori Vind; Raven Neath; Michael Olesewski; Kendra Cox; Heidi Stauffer; Kristen Swaag; Matt Schrieber; Ashley Wichser:

Approval: Special Events Permit Application for Alphonman Triathlon 8/3/14: Includes use of Village Park as a staging area, the pool for the swim portion and also includes the closing of 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Street for the bike portion and the finish line of the run as well as the parking lot behind Village Hall for a post race event including serving of beer.

Approval: Temporary Alcohol License for Alphonman Triathlon 8/3/14:

Approval: Temporary Alcohol License for New Glarus Fire Department for Firefest for 8/2/14:

Approval: Special Events Permit for New Glarus Fire Department for Firefest 8/2/14: Includes the closing of 4<sup>th</sup> Avenue Friday night through Saturday, open intoxicants on 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street, a tent in the parking lot behind Village Hall secured by hooks in the sidewalk and cement barricades and amplified music.

Approval: Park Use Permit for Art in the Park on 8/31/14: Includes the use of Village Park on 8/31/14.

Monthly Building Inspector Report: The report was included in the agenda packet.

Monthly Police Report: The monthly police report was included in the agenda packet.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL

CONSIDERATION: PERSONNEL HANDBOOK: Finance/Personnel Committee is recommending approval of the updated Personnel Handbook omitting the additional week of vacation following 25 years of employment. Motion by Mark Janowiak, second by Greg Thoemke to approve the Personnel Handbook. Motion carried.

CONSIDERATION: CASELLE SOFTWARE CONVERSION AGREEMENT: Clerk Erb updated the Board on the proposal for an upgrade to the Village's financial software to be compliant with the necessary software for the automated utility meters. The software was last updated in 2001. The total cost of the upgrade will be \$46,800 with approximately \$12,552.28 from general fund and the remaining \$34,247.72 funded by utility funds. Finance/Personnel is recommending approval of the purchase of new software with the funding by the WPPI no interest loan for the AMI project. Motion by Greg Thoemke to proceed with the Agreement for purchase of software with the funding from the 10-year no interest borrowing through WPPI, 2<sup>nd</sup> by Eric Gobeli. Motion carried.

PARKS & RECREATION:

CONSIDERATION: RESOLUTION 14-26 APPOINTMENT OF JOHN BIEHL AS CERTIFIED POOL OPERATOR: Motion by Mark Janowiak, second by Peg Kruse to approve Resolution 14-26, appointing John Biehl as the Village's Certified Pool Operator as required by state regulations. Motion carried.

CONSIDERATION: RESOLUTION 14-26 APPOINTMENT OF ASSISTANT RECREATION

DIRECTOR: Motion by Petra Streiff, second by Eric Gobeli to approve Resolution 14-26, appointing Chris Rear as the assistant recreation director. Motion carried.

CONSIDERATION: ADDENDUM TO SPECIAL EVENTS PERMIT FOR GRACE CHURCH FOR 9/5-7/14 TO INCLUDE GLARNER PARK:

Grace Church is requesting the addition of the use of Glarner Park to the special events permit for their annual festival due to the addition of a concert by a former American Idol contestant to their events. They are still in the planning stages and are not sure if they will hold the concert in Glarner Park or move some of the kids' activities to Glarner and hold the concert in Village Park. They anticipate 3,000 people to be in attendance for the concert. One remaining issue is determining if an additional officer is needed for this event. Motion by Mark Janowiak, second by Petra Streiff to approve the addendum to the Special Events Permit for Grace Church for 9/5-7/14 to include use of Glarner Park contingent on resolving the matter of an additional officer. Motion carried.

CONSIDERATION: STEWARDSHIP GRANT APPLICATION FOR HOESLY POND PARK:

Trustee Thoemke reported that Parks & Recreation Committee is recommending moving forward with the application for the stewardship grant through the Village. The New Glarus FFA Alumni has done a lot of work to improve Hoesly Pond and has previously prepared a grant application, but is unable to apply since they are not the owners of the property. Administrator Owen will contact an alumni member to obtain the work previously completed by the FFA Alumni on the grant application. Dan Ziegler with the New Glarus FFA Alumni has indicated the group would like to continue to work with the Village on improvements to the pond. The grant application process opens up in January/February and is due May 1. Motion by Eric Gobeli, second by Laci Bainbridge to have the Village move forward with the grant application. Motion carried.

PUBLIC SAFETY/PUBLIC WORKS

CONSIDERATION: COMMUNITY SOLAR GARDEN PILOT PROJECT:

Trustee Kruse indicated that WPPI Energy is seeking proposals for three community solar gardens in their member communities and Public Works Director Scott Jelle is looking for permission to start the process of applying for the Village of New Glarus. The gardens would consist of 400 solar panels and residents and business could purchase energy generated by the panels. The applications will be reviewed based on support from the governing body, ability to sell shares in the solar garden to the community, sales and marketing plan to sell the shares and the quality of the site to be used. There will be no cost to the utility for the project; costs will be covered by sales of shares in the garden. The Board briefly discussed the location and whether or not the property needed to be owned by the Village. Motion by Petra Streiff, second by Eric Gobeli to allow Public Works Director Jelle to continue the process for completing an application. Motion carried.

DISCUSSION/CONSIDERATION: LOCATION FOR NEW LIBRARY: President Truttman began the discussion noting the April referendum indicated the use of Glarner Park for a new library facility and after discussion with the School District, they would be willing to cost share for the building of a new field across from the High School. He further indicated that the Village had someone who would be willing to donate the Village's portion of that cost.

President Truttman moved to select Glarner Park as the new location for the library, second by Petra Streiff. A brief discussion followed with Trustee Thoemke noting his concern over the operating budget and indicating the offer suggested during Public Comment regarding the Flannery building should be explored. He also noted his disappointment with President Truttman for not sharing information he had regarding assistance with relocation of a ballfield. Trustee Kruse also noted her concerns over the operating budget. Trustee Janowiak noted his concerns with the Glarner Park were relocation and cost for a new ballfield and since those had been resolved he is ok with that site. President Truttman indicated the financial issues would be resolved prior to the Village borrowing funds for the facility. President Truttman called the question. ROLL CALL VOTE: Laci Bainbridge-

no; Eric Gobeli-no; Mark Janowiak-yes; Peg Kruse-no; Greg Thoemke-no; Roger Truttman-yes; Petra Streiff-yes. Motion failed 3-4.

Motion by Greg Thoemke to recommend moving forward with the proposal for the library to remodel Village Hall with Village staff relocating contingent on having a project and operating budget in place, second by Eric Gobeli. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli-yes; Mark Janowiak-no; Peg Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-no. Motion carries 4-3.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Eric Gobeli moved to adjourn at 7:55 p.m., second by Peg Kruse. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/1/14

7 P.M.-PUBLIC HEARING ON ORDINANCE 14-02: President Truttman called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttman, Laci Bainbridge, Greg Thoemke, and Mark Janowiak. ABSENT: Eric Gobeli, Petra Streiff and Peg Kruse. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

President Truttman noted Ordinance 14-02 amends Sections 288-16 pertaining to reserved parking areas and 288-20(A)(5) pertaining to limitations on parking during certain times.

There was no public comment. Motion by Greg Thoemke, second by Laci Bainbridge to close the public hearing at 7:02 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:02 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 7/1/14 agenda, second by Laci Bainbridge. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: There was no public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 6/17/14 REGULAR MEETING AND THE 6/23/14 SPECIAL MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits and Check 31466 in the amount of \$25,024.39, Checks 31467 to 31501 totaling \$22,031.96 and payroll vouchers 9661 to 9700 totaling \$31,996.10.

CONSIDERATION: ORDINANCE 14-02: President Truttman reviewed with the Board that Ordinance 14-02 amends Sections 288-16 pertaining to reserved parking areas allowing for parking stalls for utility vehicles on the north side of 4<sup>th</sup> Avenue west of 2<sup>nd</sup> Street as marked and for one stall for police parking in front of 315 2<sup>nd</sup> Street. The ordinance also amends 288-20(A)(5) pertaining to limitations on parking during certain times which updates dated language regarding overnight parking in front of Village Hall that was discovered with the amendments to 288-16. Motion by Greg Thoemke, second by Laci Bainbridge to approve Ordinance 14-02. Motion carried.

COMMITTEE/COMMISSIONS:

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: REQUESTING INTEREST IN PERFORMING FLOODPLAIN/WETLAND

ANALYSIS: Trustee Thoemke reported that the CDA has been researching options for a second business park in the Village and believe the most feasible location found for this is at the south end of the Village along STH 69. The two potential properties in this are privately owned at this time and the majority of the property is in the floodplain and may contain wetlands. The CDA received a proposal from Applied Ecological Services of Brodhead in the amount of \$9,700 to perform the necessary floodplain and wetland analysis to determine if the land is developable. A portion of the cost could be attributable to TID#3 with a specific funding source for the remainder yet to be determined. The CDA would like to send letters to the owners of the two identified parcels notifying them that the Village is interested in having this area studied for this purpose, noting the studies may be beneficial to the owners if they choose to sell in the future.

Trustee Janowiak asked if there is any indication that the owners would be interested in this study and Administrator Owen indicated he believed one was and was unsure about the other. Motion by Mark Janowiak, second by Laci Bainbridge to send the letters to determine interest. Motion carried.

UPDATE: WEDC COMMUNITY DEVELOPMENT INVESTMENT GRANT PROGRAM: Greg Thoemke reported that Administrator Owen has been working with Green County Development Corporation (GCDC) Executive Director, Mike Johnson and Cynthia Jaggi and JD Milburn of Economic Development Partners (EDP) regarding potential grant opportunities (Community Development Investment Grant) for the Village of New Glarus. EDP's ideas include working with the owner of the old Post Messenger/Hoesly Meats building on their redevelopment as well as the renovation of additional properties to enhance New Glarus as a local food tourism destination. They also feel the Village could use this to begin to enhance its options available for serving the bicyclists that come to New Glarus.

EDP would write the grant for us and indicated their fee could be built based on a successful grant award to make the application more affordable. The biggest challenge with proceeding with this project is going to be finding the financing to go forward if awarded the grant as CDIG requires a 75% match investment for the project. The match funds can come from various sources; private investment, local funds, additional grants but no more than 30% can come from other state or federal funds.

Trustee Thoemke noted the Community Development Authority is recommending Administrator Owen and GCDC Executive Director Johnson to work on the details required for submitting and application and updating the Backtown Redevelopment plan as a supporting document.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE APPOINTMENTS: President Truttman presented the completed 2014-2015 Committee/Commission appointments to the Board, indicating the last additions were Lloyd Lueschow and Ben Kahl to the Joint ETZ and Travis Sysko to the Cable TV Committee. Motion by Roger Truttman, second by Greg Thoemke to approve the 2014-2015 Committee/Commission appointments as presented (a copy is included with the Board minutes). Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:15 p.m., second by Laci Bainbridge. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS – SPECIAL MEETING  
VILLAGE OF NEW GLARUS  
6/23/14

SPECIAL MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 6:15 p.m. PRESENT: Roger Truttmann, Greg Thoemke, Petra Streiff and Mark Janowiak. ALSO PRESENT: Administrator Nic Owen.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 6/17/14 agenda, second by Greg Thoemke. Motion carried.

CONSIDERATION: CLASS B BEER/LIQUOR RENEWAL TO FLANNERY’S INC.: Motion by Greg Thoemke, second by Petra Streiff to approve the Class B Beer/Liquor license to expire 6/30/15 to Flannery’s Inc. contingent on receipt of any delinquencies owed the Village under Section 198-1 of the Municipal Code. Motion carried.

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/16 TO MICHAEL FLANNERY: Motion by Greg Thoemke, second by Mark Janowiak to approve the Operator License to expire 6/30/16 to Michael Flannery. Motion carried.

ADJOURNMENT: Petra Streiff moved to adjourn at 6:17 p.m., second by Mark Janowiak. Motion carried.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/17/14

7 P.M.-PUBLIC HEARING ON ORDINANCE 14-01: President Truttmann called the public hearing to order at 7:00 p.m. PRESENT: Roger Truttmann, Eric Gobeli, Petra Streiff, Laci Bainbridge, Greg Thoemke, and Mark Janowiak. ABSENT: Peg Kruse. ALSO PRESENT: Sherry Sweeney, John Vetterli, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

President Truttmann noted Ordinance 14-01 repeals and recreates Section 298-49 pertaining to Cross Connections in accordance with Chapters NR 810 and SPS 382 of the Wisconsin Administrative Code.

There was no public comment. Motion by Eric Gobeli, second by Greg Thoemke to close the public hearing at 7:02 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:02 p.m. PRESENT: All those present at the public hearing and Colleen Bell.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced a closed session under State Stat. 19.85(1)(c) will be held during the course of this meeting to consider licensing for an operator license licensed by the Village Board.

AGENDA: Motion by Greg Thoemke to approve the 6/17/14 agenda, second by Laci Bainbridge. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 6/3/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits, JE for utilities and Check 31401 in the amount of \$31,097.71, Checks 31402 to 31465 totaling \$157,010.85 and payroll vouchers 9623 to 9660 totaling \$34,922.67

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/15: Danielle Pickett.

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/16: Melissa L. Grainger-Harry; Hans Lenzlinger; Debra Watterson; Daryl Watterson; Aleah Kaldem; Karon Wolber; Richard S. Engen; John Ruegsegger; Charles Bigler; Alex Esser; Kathrine Herbers; Jodi A. Bubbenzer; Mary Bigler Little; Kristi Lopez and Teresa Gorman.

APPROVAL OF LICENSE RENEWALS TO EXPIRE 6/30/15:

MISCELLANEOUS LICENSES: Pool Tables: Swiss Lanes, Inc. Bowling Lanes: Swiss Lanes, Inc.; RV Park: Town Edge RV Park

CLASS A LIQUOR: Swiss Aire Motel, LLC; Hoch Enterprises, Inc.

CLASS B BEER: Swiss Aire Motel, LLC

CLASS B BEER/LIQUOR: Tofflers Entertainment, LLC; Swiss Lanes, Inc.; Puempels Olde Tavern, Inc.; New Glarus Hotel, Inc. (Hotel); New Glarus Hotel, Inc. (Chalet); Kristi Lopez

CLASS B BEER/CLASS C WINE: Sugar River Pizza Company, LLC; Fat Cat Coffee Works

CLASS B LIQUOR (WINERY): Robert Borucki

MONTHLY BUILDING INSPECTOR REPORT: The monthly building inspector was included with the agenda packet.

MONTHLY POLICE REPORT: The monthly police report was attached to the agenda packet.

CONSIDERATION: ORDINANCE 14-01: Administrator Owen reviewed with the Board that Ordinance 14-01 repeals and recreates section 298.49 of the Village's Code to comply with Chapters NR 810 and SPS 382 of the Wisconsin Administrative Code requiring protection of the public water system from contamination due to backflow of contaminants through the water service connection as well as outline the development and implementation of a comprehensive cross connection control program in accordance with Wisconsin DNR requirements. The Board briefly discussed how backflow contamination could occur.

Motion by Eric Gobeli, second by Greg Thoemke to approve Ordinance 14-01. Motion carried.

CONSIDERATION: RESOLUTION 14-17/ADOPTION OF CROSS CONNECTION CONTROL

PROGRAM: Resolution 14-17 adopts procedures for cross control inspections to be compliant with

State Statutes. Motion by Petra Streiff, second by Mark Janowiak to approve Resolution 14-17. Motion carried.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 14-23 CONFIRMING BORROWING FOR NEW FIRE TRUCK:

Clerk Erb informed the Board this resolution confirms Resolution 13-30 dated October 15, 2013 for the borrowing of \$37,000 for the purchase of a new fire truck for the Fire District by updating the timing of the borrowing through Union Bank & Trust and was prepared for this meeting based on information from the Fire District that delivery of the truck would occur June 30<sup>th</sup>. Trustee Janowiak indicated the latest information is that the delivery will occur sometime in August. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 14-23. Motion carried.

CONSIDERATION: RESOLUTION 14-24 SETTING FEES: Resolution 14-24 amends the Village's fee schedule to include the addition of a fee for noise permit and private alarm system permit each at \$25.00 and the formalizing of a staff policy to charge 10¢ per page for scanned documents requested by the public. Motion by Greg Thoemke, second by Eric Gobeli to approve Resolution 14-24. Motion carried.

PUBLIC SAFETY/PUBLIC WORKS:

CONSIDERATION: ADVERTISING FOR POLICE OFFICER POSITION: Trustee Gobeli reported that due to the resignation of a fulltime police officer earlier this month, Public Works/Public Safety Committee is recommending advertising for the position. Motion by Greg Thoemke, second by Laci Bainbridge to approve the advertising of a fulltime police officer position. Motion carried.

CONSIDERATION: RESOLUTION 14-18 ANNUAL CMAR: This is the annual resolution approving submittal of the annual report for the WWTP. Administrator Owen indicated the Village received all good marks with the exception of a "C" for phosphorus which he indicated was the result of two large rain events that compromised the system. Motion by Greg Thoemke, second by Laci Bainbridge to approve Resolution 14-18 and the Annual CMAR. Motion carried.

PARKS & RECREATION:

CONSIDERATION: RESOLUTION 14-16 APPOINTMENT OF LIFEGUARDS: Resolution 14-16 (Amended) adds Kelsey Zimmerman to the list of sub guards. Kelsey previously worked as a fulltime guard and agreed to continue as a sub guard after the initial Resolution had been approved. Motion by Mark Janowiak, second by Laci Bainbridge to approve Resolution 14-16 as amended. Motion carried.

CONSIDERATION: LAND DIVISION BY CSM-JOHN VETTERLI: Plan Commission approved the land division of Tax Parcel 23-161-645.0200 by CSM into two lots with both lots meeting all zoning requirements. One lot is being sold and the second lot will be available for development. Motion by Eric Gobeli, second by Greg Thoemke to approve the land division by CSM of Tax Parcel 23-161-645.0200 owned by John Vetterli. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE APPOINTMENTS: President Truttman indicated he has one position remaining to fill and hopes to have the appointments completed by the next meeting.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Eric Gobeli to convene into closed session at 7:15 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli-yes; Mark Janowiak-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Eric Gobeli, second by Mark Janowiak to reconvene into open session at 7:20 p.m. ROLL CALL VOTE: Laci Bainbridge-yes; Eric Gobeli-yes; Mark Janowiak-yes; Petra Streiff-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

CONSIDERATION OF OPERATOR LICENSE: Motion by Roger Truttman, second by Eric Gobeli to approve the operator license to Sherry Sweeney to expire 6/30/16.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:23 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/3/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Eric Gobeli, Petra Streiff, Laci Bainbridge, Greg Thoemke, Peg Kruse and Mark Janowiak. ALSO PRESENT: Tom Paque (WPPI), John Etter and Beth Zurbuchen with Swiss Center of North America, Library Board members: Linda Hiland, Jody Hoesly, Kevin Budsberg, Suzi Janowiak, Lexa Speth and Becky Weiss, Library Fundraising Committee members: Dan Gartzke and Jim Grant, Barb Kummerfeldt and Steve Wisdom, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the closed session listed on the agenda will not be necessary.

AGENDA: Motion by Greg Thoemke to approve the 6/3/14 agenda, second by Laci Bainbridge. Motion carried.

PRESENTATION: WPPI ENERGY 2014 GOVERNING BODY VISIT: Tom Paque with WPPI Energy presented “Stronger Together: New Glarus and the WPPI Energy Membership” to the Board. His presentation included an overview of the value of a local utility, how ownership in WPPI Energy preserves and enhances that value, your WPPI Energy membership, three key areas of service and dividends of WPPI Energy membership for New Glarus.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Roger Truttman introduced John Etter with the Swiss Center of North American who had requested to speak to the Board. Mr. Etter updated the Board on the purpose of the Swiss Center of North America and indicated he had been authorized by the Swiss Center Board at their meeting last Tuesday night to propose to the Village Board the potential purchase of the Swiss Center building by the Library Board for a new facility. The Swiss Center would retain 1 office space and the ability to share some of the common area. He indicated the Swiss Center would permanently loan to the library a large portion of their collection and display. The building he estimated at approximately 3,500 square feet per floor with the lower level used basically for storage at this time. He noted the need to negotiate a price, which he indicated would be substantially less than building a new facility, as well as negotiating the permanent loan to the library. The library could then build onto the existing building if they wish. He further reported on the strategic review of the future operations of the Swiss Center of North America, noting the Board may consider relocating elsewhere in North America.

Linda Hiland addressed the Board on the library location agenda item, asking the Village Board to move forward with a decision for the location at this meeting. She referred to the Library Board’s outline of site criteria provided at the 5/6/14 Village Board meeting as well as the letter from retired civil engineer Ralph

Blumer addressing traffic safety concerns at the Hwy. 39/Durst Road intersection. She also noted her concerns related to the clarification of the retention/detention ponds on the west side site as compared to the Glarner Park site, noting the west side site would be a dry pond whereas the Glarner Park site would be a wet site and may have additional issues as a result of being wet. She noted the Library Board is awaiting an update on the safety issues for Glarner Park with emergency vehicle traffic and noise issues related to those vehicles. She also asked if the west side site is not used, how and when will the Village reimburse the Library Board for the west side site. She indicated the Library Board has a forecast budget ready to share with the Village Board if the west side site is chosen. She indicated the process for the new building being: location, design, budget, possible revisions and that the process needs to start with location.

Dan Gartzke spoke on behalf of the Library fundraising committee noting they have over \$750,000 and are poised to make a final run wrapping up fundraising on 9/30/14. He noted the possibility of losing some of those funds should the west side site not be the selected site. He reiterated Linda Hiland's comments on the need for a decision on the location to be made soon.

CONSENT AGENDA: Motion by Mark Janowiak to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 5/20/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits and Checks 31363 and 31364 in the amount of \$28,153.45, Checks 31365 to 31400 totaling \$472,766.23 and payroll vouchers 9593 to 9622 totaling \$28,049.67.

COMMITTEE/COMMISSIONS:

FINANCE/PERSONNEL:

CONSIDERATION: 2015 BUDGET PROCEDURE: Based on recommendation of the Finance/Personnel Committee, motion by Greg Thoemke, second by Eric Gobeli to approve the 2015 budget procedure. Motion carried.

CONSIDERATION: PERSONNEL HANDBOOK/RESOLUTIONS 14-19 AND 14-22: The 5/27/14 memo prepared by Clerk Erb regarding the changes to the Personnel Handbook and to Resolutions 14-19 and 14-22 for employee fringe benefits was attached to the agenda packet. Mark Janowiak asked about the additional week of vacation after 25 years, for a total of 6 weeks. The Board briefly discussed the vacation schedule and clarified the existing vacation schedule as well as the existing policy on other leave time. Motion by Peg Kruse, second by Eric Gobeli to table back to Finance/Personnel to revisit the vacation schedule. Motion carried.

PUBLIC SAFETY/PUBLIC WORKS:

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 14-02/PARKING REGULATIONS: This ordinance change includes a police only parking stall in front of the police department and utility stalls on 4<sup>th</sup> Avenue. The ordinance does require a public hearing and staff is recommending holding a public hearing on recommended changes to parking regulations at the July 1<sup>st</sup> Village Board meeting at 7:00 p.m. Motion by Petra Streiff, second by Greg Thoemke to schedule the public hearing for 7/1/14 at 7:00 p.m. Motion carried.

CONSIDERATION: TEMPORARY AMENDMENT TO ALCOHOL LICENSE OF KLEEMAN'S BAR & GRILL, LLC FOR 6/7/14: Greg Kleeman is requesting permission to amend his alcohol license to include his parking lot for an anniversary celebration on Saturday June 7<sup>th</sup> from 5:00 p.m. to 11:00 p.m. He will block the parking lot off during the event and will be cleaned up immediately following the event. Motion by Mark Janowiak, second by Eric Gobeli to allow the amendment to Kleeman's Bar & Grill, LLC alcohol license to include the parking lot adjacent to his building on June 7 from 5 to 11 p.m. Motion carried. Greg Thoemke asked that the police department be informed of the amendment.

PARKS & RECREATION:

UPDATE: CHANGE OF DATE FOR NEW GLARUS EMS SPECIAL EVENT PERMIT TO JULY 12: Staff informed the Board that the EMS had to change the date of their event that was planned for May 18, 2014. They now plan to hold the event on July 12, 2014. No other items have changed.

LIBRARY BOARD:

DISCUSSION/POSSIBLE CONSIDERATION: LOCATION FOR LIBRARY EXPANSION: Roger Truttman announced that in light of the proposal made by the Swiss Center of North America earlier this evening, it may not be possible for a decision to be reached tonight on location.

Eric Gobeli provided his perspective on the two locations listed on the advisory referendum, noting that in the weeks following the April election it has become apparent to him that the residents of the Village want the library located downtown, but he isn't convinced that the Glarner Park location is in the best interest of the Village due to the loss of green space and a ballfield. He went on to propose looking at the vacant lot where the 5<sup>th</sup> Avenue Shoppes previously stood, noting it is downtown with plenty of parking, sidewalks, is not in the floodplain and utilities are already available. The Board briefly discussed the site, noting the lot is "L" shaped and approximately .24 acres or 10,454 square feet. Petra Streiff disagreed that the 5<sup>th</sup> Avenue site would be sufficient, noting previous studies indicating issues with size and parking spaces and indicating that the two sites that went to referendum should be the sites under consideration. Petra Streiff went on to indicate she believes the school will be proceeding with a recommendation on the ballfield by the end of June.

Greg Thoemke commented on his concerns remaining with the safety issues on the west side site, referring to the letter from Mr. Blum and noted the advisory referendum indicated the desire for a downtown location. He agreed with Trustee Gobeli that neither of the sites from the advisory referendum are ideal and that the vacant lot on 5<sup>th</sup> Avenue should be looked at. He provided a concept drawing for the vacant lot on 5<sup>th</sup> Avenue. The basic design comes from the concept drawing for the site proposed on the west side location scaled down to fit the 5<sup>th</sup> Avenue site. The concept was 2 floors with a total of 11,000 square feet. Linda Hiland questioned the concept for the 5<sup>th</sup> Avenue site noting the 2 floors would increase staff costs, the need for on-site parking including for daily deliveries, and that recommendation of DPI is for a current sized library at 10,574 square feet with future projections of 17,000 to 21,000 square feet, making this site too small. She also referred to the items for determining site location listed in the 5/6/14 memo of the Library Board and asked whether the property is currently on the tax roll. Trustee Thoemke indicated it had an assessed value of \$55,000.

The Board had a lengthy discussion with John Etter of the Swiss Center of North America who reviewed with the Board the Swiss Center's desire to collaborate with the library. They discussed building size and design, the purposes of the Swiss Center and how the collection would be handled.

Motion made by Eric Gobeli to look at 5<sup>th</sup> Avenue site, second by Greg Thoemke. Further discussion occurred on various issues with the 5<sup>th</sup> Avenue site, budget constraints and the reasons for the Swiss Center's desire to collaborate, with Trustee Kruse expressing concerns that the library take over housing and maintenance of the Swiss Center collection in light of issues the Village has run into with the Chalet of the Golden Fleece building and collection. Trustee Thoemke asked Mr. Etter if the Swiss Center has a timeline and Mr. Etter indicated approximately 45 days. Steve Wisdom commented that many years ago the offer had been made for Village Administration and Police to move to the building now owned by the Swiss Center with the library taking over the current Village Hall. He still believes that to be a viable option as well and noted his desire to keep the library downtown. He also supported the 5<sup>th</sup> Avenue site.

Eric Gobeli then withdrew his original motion and moved to table the item in order to obtain information on both the Swiss Center of North America and the 5<sup>th</sup> Avenue sites, second by Greg Thoemke. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE APPOINTMENTS: No report.

REPORT ON CLOSED SESSION MATTER: President Truttman reported that the probationary police officer had submitted a resignation today.

ADJOURNMENT: Peg Kruse moved to adjourn at 9:00 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/20/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Eric Gobeli, Petra Streiff, Laci Bainbridge, Greg Thoenke, Peg Kruse and Mark Janowiak. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoenke to approve the 5/20/14 agenda, second by Eric Gobeli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 5/6/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits, e-check for life insurance and Journal Entries for utility bills and health insurance in the amount of \$49,206.06, Checks 31305 to 31362 totaling \$79,979.70 and payroll vouchers 9565 to 9592 totaling \$27,177.12.

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/15: Samuel Braugher, Sunni Brooks-Schrieber; Hannah Wytenbach

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/16: Paul Vornholt; Steven Anderegg; Andrew Westby; Barbara Eckert; Wayne Prisk; Sandy Rahberger; Stephen Gmur; Brandi Nehmer; Vicki Spidahl; Jolene Krychowiak; Dennis Blumer; Kristina Ziltner; Judith Ziltner; Jon Ziltner; Erin Kleeman; Betty Everson

APPROVAL OF MISCELLANEOUS LICENSES TO EXPIRE 6/30/15: Pool Tables: Kleeman's Bar & Grill LLC; Sportsman's Bar & Grill; Tofflers Entertainment; Ott Haus Pub, Inc. Mobile Home Park: Firefly Park LLC

APPROVAL OF CIGARETTE LICENSES TO EXPIRE 6/30/15: New Glarus Mobil Mart LLC; Kleeman's Bar & Grill LLC; Blanchardville Co-operative Oil Assoc.; Ott Haus Pub, Inc.

APPROVAL OF RENEWAL ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/15:

Class A Liquor to: Brandi Nehmer

Class A Beer/Liquor to: New Glarus Mobil Mart LLC (Singh Suchinder P, Agent); Blanchardville Co-operative Oil Assoc. (Ladd Pettit, Agent); New Glarus Home Town Foods, Inc. (Judith Ziltner, Agent)

Class B Beer/Liquor to: Glarner Enterprises, Inc (Gary Westby, Agent); Kleeman's Bar & Grill LLC (Greg Kleeman, Agent); Sportsman's of New Glarus, Inc. (Fred Ryser, Agent); Ott Haus Pub, Inc. (Roseann Ott, Agent)

MONTHLY BUILDING INSPECTOR REPORT: A copy of the monthly report was included with the agenda packet.

MONTHLY POLICE REPORT: A copy of the monthly report was included with the agenda packet.

COMMITTEE/COMMISSIONS:

PUBLIC SAFETY/PUBLIC WORKS:

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE FOR POLKA FEST/BEER, BACON & CHEESE ON 6/12/14 TO 6/16/14: The application for Polka Fest and Beer Bacon and Cheese for 2014 includes a tent on 1<sup>st</sup> Street, open intoxicants for the downtown area as designated by the Chamber's signs and amplified music. Beer, Bacon and Cheese will be held on Saturday, June 14 and includes closing 5<sup>th</sup> Avenue for vendors in addition to 1<sup>st</sup> Street for the tent. Due to the popularity of the event the Chamber has agreed to pay for an officer to be present for the duration of Beer, Bacon and Cheese on Saturday. The certificate of insurance is on file and the committee recommends approval. Motion by Petra Streiff, second by Greg Thoemke to approve the Special Events Permit for New Glarus Chamber of Commerce for Polka Fest/Beer, Bacon & Cheese on 6/12/14 to 6/16/14. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE FOR TASTE OF NEW GLARUS/CHICKEN BBQ ON 6/27/14 TO 6/28/14: The application for Taste of New Glarus and the Lion's Chicken BBQ includes use of the Village Park Gazebo on Friday evening for the chicken BBQ and closing of First Street for live music on Saturday. Open intoxicants are requested for the downtown area on Saturday in the area designated by the Chamber's signs. The committee recommends approval. Motion by Mark Janowiak, second by Petra Streiff to approve the Special Events Permit for New Glarus Chamber of Commerce for Taste of New Glarus/Chicken BBQ on 6/27/14 and 6/28/14. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS CHAMBER OF COMMERCE FOR POLKA FEST/BEER, BACON & CHEESE: This application is for serving beer and wine for Polka Fest/Beer, Bacon & Cheese. The Chamber is aware that all sales of alcohol need to occur under the festival tent. Motion by Eric Gobeli, second by Greg Thoemke to approve the Temporary Alcohol License to New Glarus Chamber of Commerce for Polka Fest/Beer, Bacon & Cheese on 6/13/14 to 6/15/14. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS CHAMBER OF COMMERCE FOR TASTE OF NEW GLARUS: This application is for serving beer for the Taste of New Glarus. Motion by Petra Streiff, second by Peg Kruse to approve the Temporary Alcohol License to New Glarus Chamber of Commerce for Taste of New Glarus on 6/28/14. Motion carried.

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/16 TO SHERRY SWEENEY: This operator license application has been recommended for denial by the Police and Public Works/Public Safety due to failure to provide background information. It was noted that there is a process for appeal. Motion by Greg Thoemke, second by Laci Bainbridge to deny the operator license to expire 6/30/16 to Sherry Sweeney. Motion carried.

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 14-01 CROSS CONNECTION CONTROL: Administrator Owen reported that Ordinance 14-01 to adopt policies for handling cross control inspections for compliance with State Statutes. This ordinance, along with Resolution 14-17 will set policy for the necessary inspections. There will need to be a public hearing on Ordinance 14-01 and Staff is recommending holding that public hearing at the June 17<sup>th</sup> Board Meeting. Staff anticipates Resolution 14-17 to be included on the June 17<sup>th</sup> agenda as well. Motion by Peg Kruse, second by Petra Streiff to schedule the public hearing on Ordinance 14-01 for June 17 at 7 p.m. Motion carried.

DISCUSSION/CONSIDERATION: RESOLUTION 14-21/ADOPTING CMOM AND SORP FOR SEWER COLLECTION SYSTEM POLICY: Administrator Owen reported that the CMOM and SORP are additional policies regarding maintenance of the Village sewer collection system and a CMOM will be required by the state by 2016. The policies set goals for maintenance of the system and establish procedures for responding to overflow events. The committee recommends approval of both policies. Motion by Greg Thoenke, second by Petra Streiff to approve Resolution 14-21 Adopting CMOM and SORP for Sewer Collection System Policy. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR GRACE CHURCH (6/22/14): Grace Church has submitted this application for the exclusive use of Village Park for a church picnic on Sunday June 22<sup>nd</sup>. A certificate of insurance is on file and the committee recommends approval. Motion by Peg Kruse, second by Eric Gobeli to approve the Park Use Permit for Village Park to Grace Church for 6/22/14. Motion carried.

CONSIDERATION: PARK USE PERMIT FOR HEIDI FOLK FEST INC (6/27-29/14): This application is for the Heidi Craft Fair in Village Park. The application includes vendors checking in and setting up on Friday 6/27/14 and concluding the event by 5 p.m. on Sunday, 6/29/14. A certificate of insurance provided by the New Glarus Chamber is on file and the committee recommends approval. Motion by Laci Bainbridge, second by Eric Gobeli to approve the Permit for Village Park to Heidi Folk Fest, Inc. from 6/27/14 to 6/29/14. Motion carried.

CONSIDERATION: RESOLUTION 14-16 APPOINTMENT OF SUMMER STAFF: This is the annual resolution appointing summer staff. The resolution includes step increases for returning guards as well as the appointing of two new lifeguards, Haley Reeson and Devon Wieser. Motion by Laci Bainbridge, second by Mark Janowiak to approve Resolution 14-16. Motion carried.

CLERK'S REPORT:

REMINDER: BOARD OF REVIEW SCHEDULED FOR 5/27/14: Clerk Erb reminded the Board of the 5/27/14 Board of Review scheduled at 6 p.m. and noted it would last at least 2 hours.

CONSIDERATION: BACK TAXES ON PART OF TP 0645.3 TRANSFERRED FROM VILLAGE TO ILRETTEV, LLC IN 2005: Clerk Erb updated the Board on the .18 acres that had transferred from the Village to ILRETTEV, LLC in 2005, but failed to get moved to the parcel owned by ILRETTEV, LLC on the tax roll. This was recently discovered as the result of a title search. The title company is requesting assurance that no back tax will be charged on this small parcel. The taxes can only be charged back for two years and the amount is estimated at approximately \$100. Motion by Petra Streiff to not charge back taxes on the parcel, second by Greg Thoenke. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE APPOINTMENTS: President Truttman noted he has 3 positions remaining to fill. Motion by Roger Truttman to appoint Randy Kruse to the Board of Appeals, second by Greg Thoenke. Motion carried.

CONSIDERATION: RESOLUTION 14-20/IN APPRECIATION OF VILLAGE FORESTER AND TREE PLANTING VOLUNTEERS: President Truttman noted this Resolution was prepared in appreciation for the work Paul Jennrich has done as Village Forester including his coordination of the tree planting day. The Resolution also thanks the many volunteers who work with Paul on planting trees. Motion by Mark Janowiak, second by Petra Streiff to approve Resolution 14-20. Motion carried.

ADJOURNMENT: Greg Thoenke moved to adjourn at 7:16 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/6/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Eric Gobeli, Petra Streiff, Laci Bainbridge, Greg Thoemke, Peg Kruse and Mark Janowiak. ALSO PRESENT: Becky Weiss, Kim Tschudy, Gloria Bodenmann, Vicki Sasso, Jane Martinson, Joel Piper, Rob Ready, Barb Kummerfeldt, Steve Wisdom, Jim Grant, Julie LeGros, Jody Hoesly, Suzi Janowiak, Dan Gartzke, Travis Sysko, Barb Anderson, Lexa Speth, Larry Stuessy, Colleen Bell, Linda Hiland, Jeff Babler, Lisa Bell-Righter, Tom Holm (Monroe Times), Maggie Waggoner, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 5/6/14 agenda, second by Eric Gobeli. Motion carried.

PRESENTATION: 2013 AUDIT REPORT BY LISA SALO (SCHENCK SC): Auditor Lisa Salo presented the 2013 Audit Report to the Board. She reviewed the Management Communications with the Board and noted they issued an “unmodified (clean) opinion” on the financials. She reported two significant deficiencies, which are due to the size of the community and have been included in all the audit reports. Those deficiencies are the segregation of duties due to staff size and preparation of the annual financial report since the auditors are assisting with preparing the report. She indicated both deficiencies are due to the size of the community and staff and of no real concern. She further reported on two items related to internal controls at the library. Those being that the funds being collected need to be kept in a safer environment and the need for a policy on the credit card. Lisa then reviewed the fund balances with the Board found on pages 4-8 of the Management Communications. The Village’s general fund balance pm 12/31/13 was \$44,363, and the unassigned balance equals 59% of the total fund expenditures putting the Village in good financial standing. She reported that each of the enterprise (utility) funds saw a net gain in 2013 with the rate of return for electric at 9.64% and water at 3.81%. Trustee Thoemke asked if the rate of return at 9.64% for the electric could be considered too healthy. Auditor Salo explained how the rate of return is calculated and reminded the Board that it takes the condition of the infrastructure into account.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Dan Gartzke, speaking on behalf of the fundraising committee, addressed the Village Board indicating the group would encourage the use of the west side location for the library, noting that a review of the ballots revealed a vote of 115 for Glarner Park and 113 for the west side location if all the ballots that were not cast in accordance with the instructions were not counted. He further noted that the group believes that comments made that they will receive more donations if the new library is located downtown are purely speculation when they have been informed by one donor that that donor may pull the \$100,000 donation made if the new library is not placed on the west side. The group has fundraised specifically for the west side location and has revitalized their efforts since the referendum vote and anticipate completing their fundraising efforts by 9/30/14.

Steve Wisdom referred to his recent “Letter to the Editor” in the POST-MESSENGER-RECORDER, noting he is a supporter of the library and favors a downtown location as opposed to the west side. He went on to note his concerns over the safety of the west side location and costs involved. He believes it would be premature for the Village Board to commit for the borrowing until the questions on the costs have been resolved, noting the public need to really understand what impact the new facility

could have on taxes for both the construction and the continued operations. Barb Kummerfeldt echoed his concerns and emphasized the importance of having an operating budget for the new facility as well as fundraising for an endowment fund to assist with the operational costs.

Lisa Bell-Righter, Director at Small World Childcare indicated her concerns about the safety of the west side location, noting walking the children from the daycare doesn't concern her as much as the proximity of the facility to Highway 39. She indicated she believes a downtown location would more likely be used by children.

Julie LeGros, a local daycare provider, also commented on her concerns over the safety and ease of access by walking of the west side location. She noted that the story time last Friday was attended by 21 children, 17 of whom walked to the facility.

Jeff Babler indicated his desire for a downtown location, but not Glarner Park.

Travis Sysko who works for the School District noted one of the reasons his family settled in New Glarus was what the community has to offer its residents. He noted the passion on both sides of the location issue, with all in favor of a library. He asked how we get people to come together and compromise rather than divide the community.

Joel Piper, a coach utilizing Glarner Park indicated while he would drive to the library either way, he believes the better location to be downtown, but has concerns should a ball field be removed and not replaced, as the ball field is well utilized.

Kim Tschudy reminded the Board to keep the current building in mind when considering options.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 4/15/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits, journal entry for donation to library summer reading and Check # 31251 in the amount of \$37,835.32, Checks 31252 to 31304 totaling \$234,433.17 and payroll vouchers 9498 to 9539 totaling \$35,767.82 and payroll vouchers 9540 to 9564 totaling \$25,989.47.

DISCUSSION/RECOMMENDATION: SITE FOR NEW LIBRARY: President Truttman began the discussion indicating he believes the final site selection belongs to the Library Board. Trustee Thoemke disagreed indicating the Village Board controls the borrowing as well as approval of building and site plans as with other new construction within the Village. Trustee Streiff indicated her agreement with President Truttman noting while we don't have a perfect site she hopes we can work on finding the best possible site and provide that site as a recommendation to the Library Board. Trustee Kruse commented that while this has been a long process it is important to remember the Village Board needs to do what is in the best interest of the Village residents. She has safety concerns over the west side location and noted the future needs of the existing ball field. She referred to the need for an operating budget and indicated the Board needs to make sure the residents will be able to pay the bill for the construction and operation of a new library. She further noted her concern over choosing a location based on the potential loss of donations, rather than what is in the best interest of the Village.

The Board went on to discuss the various safety issues brought up relating to the west side location, including additional signage and reducing the speed limit on the State Highway as well as the existing ball field at Glarner Park and need to maintain a ball field. The Board also discussed the potential costs involved with each of the locations as well as the possibility for looking at a new site, i.e. the 5<sup>th</sup>

Avenue Shops location. Library Board President, Linda Hiland noted that as a result of the creation of the subcommittee developed last year and their recommendation for looking at Glarner Park, she understood there were only two locations being considered at this time, Glarner Park or the west side location. She noted the 5<sup>th</sup> Avenue Shops site had previously been ruled out by the Library Board as there is not enough square footage available.

Administrator Owen commented that based on comments made tonight, it is apparent that there are still questions and concerns on both locations, i.e. safety issues at the west side site as well as the need for a new ball field should Glarner Park be used for a library. Motion by Eric Goebli to table in order for Administrator Owen to provide information on costs to address concerns of safety for the west side site and relocation of the ball field at Glarner Park, second by Greg Thoemke. Greg Thoemke then asked to amend the motion to include obtaining an official statement from the Department of Transportation to move the speed limit out ½ mile from the existing location on Hwy. 39, amendment seconded by Eric Goebli. Vote on the amendment-ROLL CALL VOTE: Laci Bainbridge-yes; Eric Goebli-yes; Mark Janowiak-no; Peg Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-yes. Amended motion passed 5-2. Vote on original motion- ROLL CALL VOTE: Laci Bainbridge-yes; Eric Goebli-yes; Mark Janowiak-no; Peg Kruse-yes; Petra Streiff-no; Greg Thoemke-yes; Roger Truttman-yes. Original motion passed 5-2.

#### COMMITTEE/COMMISSION REPORTS:

##### FINANCE/PERSONNEL:

##### CONSIDERATION: RESOLUTION 14-15/AUTHORIZING BORROWING FROM WPPI ENERGY:

Administrator Owen reported that staff has been working with WPPI to complete the utilities upgrade to the automated metering system. Resolution 14-15 authorizes borrowing \$450,629 with a term of ten years at zero interest. The loan funds will be used to assist with the purchase of the software upgrade and equipment and will be repaid with revenue from the electric and water utilities. Trustee Thoemke asked about the estimate on payback for the investment. Administrator Owen reported it would include the time it currently takes staff to manually walk around and read the meters as well as manually enter them into the software, and the more accurate readings received. The meters are expected to have a service life of 20 years. Administrator Owen estimated a 5-year timeline for the project. Motion by Petra Streiff, second by Greg Thoemke to approve Resolution 14-15/Authorizing the Borrowing from WPPI Energy. Motion carried.

##### VILLAGE/TOWN NEGOTIATION COMMITTEE:

##### DISCUSSION/RECOMMENDATION: CONTINUED NEGOTIATIONS WITH TOWN OF NEW GLARUS ON CO-OPERATIVE BOUNDARY AGREEMENT:

President Truttman noted this item had been tabled for the results of the library referendum. Trustee Janowiak asked Town Chair Seward for input on whether the Town is still interested in negotiations. Town Chair Seward responded that the Town Board hasn't addressed the continuation but believes with the amount of time invested in the negotiations they would be interested. He further indicated the Town has been collecting impact fees, some for the library, some for pool which could be paid over to the Village with the Cooperative Boundary Agreement. Chair Seward informed the Village Board that the Town has received notice that they will have to vacate their current facility, most likely by year end and are interested in continuing negotiations on offices within the new library facility.

Administrator Owen outlined the remaining issues with the Cooperative Boundary Agreement as the revenue sharing amount and where those funds go in addition to the 10-year payment from the Village to the Town at the end of the Agreement. Trustee Thoemke noted his concerns as the payments being offered are not adequate to purchase a 20-year commitment of no annexations and he is opposed to the Town being able to dictate how the revenue sharing funds are spent by the Village Board, especially for the current Village Board to make that decision for future Boards.

Motion by Mark Janowiak to continue the Cooperative Boundary Agreement negotiations, second by Petra Streiff. After a voice vote, it was determined to clarify with a roll call vote. ROLL CALL VOTE:

Laci Bainbridge-yes; Eric Goebli-no; Greg Thoemke-no; Roger Truttman-no; Peg Kruse-no; Petra Streiff-yes; Mark Janowiak-yes. Motion fails. (3-4)

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS EMS: This application is coming directly to the Village Board as it was received too late for submittal to Public Works/Public Safety. The permit is for the annual EMS Open House held in conjunction with EMS Week and requests the closing of 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 5<sup>th</sup> Street on 5/18/14 from 10:00 a.m. 5:00 p.m. (with access to the Fire Department). The permit also requests the use of Glarner Park for the landing of a helicopter. EMS will contact the School regarding any concerns with the temporary fence and scheduling for Glarner Park. In the past, the Village has placed a condition of wetting down the infield of the ball diamond if it is dry to prevent dust from the helicopter. Motion by Greg Thoemke, second by Mark Janowiak to approve the Special Events Permit to the EMS for 5/18/14. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: COMMITTEE APPOINTMENTS: President Truttman presented his committee/commission appointments for 2014-2015. He reviewed with the Board a couple of the remaining vacancies and were able to fill the trustee positions remaining. He requested the members of the Board let him know if they knew of residents interested in filling some of the remaining four positions. Motion by Eric Goebli, second by Mark Janowiak to approve the committee/commission appointments for 2014-2015 (a copy of which is attached to the minutes). Motion carried.

RESOLUTION 14-14/RECOGNIZING MUNICIPAL CLERK'S WEEK: Administrator Owen noted this is Municipal Clerk's Week and the Village is fortunate to have both Lynne and Barb. Motion by Greg Thoemke, second by Eric Goebli to approve Resolution 14-14. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 9:12 p.m., second by Peg Kruse. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/15/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Eric Gobeli, Petra Streiff, Laci Bainbridge, Greg Thoemke, Peg Kruse and Mark Janowiak. ALSO PRESENT: Dan Gartzke, Kevin Budsberg, Jim Grant, Linda Hiland, Jane Martinson, Mary Hillstrom, Keith Peterson, Susie Weiss, Suzi Janowiak, Russel Larson (Race Day Events, Chief Burt Boldebuck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 4/15/14 agenda, second by Eric Gobeli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Dan Gartzke, co-chair of the library fundraising committee read a statement to the Village Board regarding the recent library referendum and proposed building. He noted that with the favorable results for the borrowing for a library, the Village Board should move forward with the building. He also asked about a recount of the votes on the location since the language on the referendum was to vote on location only if you voted yes to the

borrowing and the number of votes indicate that some who voted no to the borrowing did vote on the location. A copy of that statement is on file at the Clerk's Office with the minutes of this meeting.

Keith Peterson also spoke to the Board indicating he respectfully disagreed with Mr. Gartzke and went on to note his concerns about the potential unintended consequences of the wording of the referendum. He noted that while someone who voted no should still have the opportunity to provide a preference as to building site, it is also possible that someone may have voted yes just to be able to vote on the location. Mr. Peterson thanked the Board for his recent appointment to the Community Development Authority noting his interest in the CDA.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 4/1/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits, e-check for life insurance and Journal Entries for utility bills and health insurance in the amount of \$49,373.25, Checks 31201 to 31250 totaling \$68,655.07 and payroll vouchers 9464 to 9497 totaling \$26,047.12.

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/15 FOR TAMI REESON:

APPROVAL OF OPERATOR'S LICENSE TO EXPIRE 6/30/16: ROSEMARY SCHILTZ:

MONTHLY POLICE REPORT: The monthly police report was included with the agenda packet.

MONTHLY BUILDING INSPECTOR REPORT: The monthly building inspector report was included with the agenda packet.

MONTHLY LIBRARY DIRECTOR'S REPORT: The monthly library director's report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS MUSIC FEST (5/22-27/14):

This annual application for Music Fest over Memorial Day weekend includes the closing of 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and Railroad street for a tent, serving of beer and amplified music as well as the street closure of 3<sup>rd</sup> Avenue between 2<sup>nd</sup> Street and Duerst Road for a fun run on 5/24/14. The application also requests allowing open intoxicants in a portion of Village Park during day hours of the event as approved last year. In addition, the application includes the use of Village Park and Glarner Park for the weekend. The application requested use of picnic tables from Veteran's park which staff is recommending denying as we currently have a reservation for use of that park that weekend. The applicant is aware of the requirement for paying for police coverage as follows: 1 uniformed New Glarus Police Officer on Friday from 6 p.m. to 1 a.m., 2 uniformed New Glarus Police Officers on Saturday and Sunday from 6 p.m. to 1 a.m. and 1 uniformed, licensed, insured and bonded security officer on Saturday and Sunday from 6:30 p.m. to 12:30 a.m. Staff comments also include providing and updated certificate of insurance and that no stakes be placed in the pavement on 4<sup>th</sup> Avenue. The committee recommends approval including staff recommendations. Motion by Mark Janowiak, second by Greg Thoemke to approve the special events permit for New Glarus Music Fest as recommended by the Committee. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS VISION FOR NEW

GLARUS MUSIC FEST: Motion by Petra Streiff, second by Greg Thoemke to approve the temporary

alcohol license to New Glarus Vision for the New Glarus Music Fest from 5/23/14 to 5/26/14. Motion carried.

CONSIDERATION: STREET USE PERMIT FOR KEGS N EGGS BIKE RIDE (5/10/14): Russel Larson with Race Day Events was present to review the Street Use Permit for the 5/10/14 event. The event includes use of the streets for a bicycle event on 5/10/14 between 9 a.m. and 1 p.m. on the following route: 6<sup>th</sup> Avenue from Kubly Road to Railroad Street, Railroad Street north to 2<sup>nd</sup> Avenue, 2<sup>nd</sup> Avenue to 2<sup>nd</sup> Street and 2<sup>nd</sup> Street north to Cty Hwy. O. He indicated that he spoke with Fire Chief Dave Anderson earlier this week and will be adjusting the path the bicyclists take south of the Village along the DNR path and State Highway 69 to the Brewery based on Chief Anderson's recommendation. He further noted that the event has been limited to 200 bicyclists, will have a staggered start time and volunteers assisting with traffic crossings. The application contains review signatures from EMS, Police and Fire. Insurance is on file and the application is recommended by the Public Works/Public Safety Committee. Motion by Greg Thoemke, second by Petra Streiff to approve the Street Use Permit for Kegs N Eggs Bike Ride on 5/10/14. Motion carried.

CONSIDERATION: DISPUTED WATER/SEWER CHARGE ROBERT BRILBECK (119 1<sup>ST</sup> AVE): Mr. Brillbeck is disputing the large volume of water used at his residence, in February when he was billed for 78,000 gallons which is above normal usage. The Village checked the meter and determined that the meter is accurate. The committee is recommending adjusting the sewer portion of the bill to the monthly average. Motion by Greg Thoemke, second by Peg Kruse to approve the adjusting the sewer portion of the bill to the monthly average. Motion carried.

CONSIDERATION: SIMPLIFIED WATER RATE INCREASE: The water utility's rate of return has fallen below the threshold that allows us to submit a simplified rate increase to the Public Service Commission. The simplified rate increase would result in a 3% increase to utility rates. For a utility customer that uses 4,000 gallons the monthly water charge would increase from \$21.55 to \$22.19. The last simplified rate increase for the Village was in 2011, making this adjustment equate to 1% increase per year. Motion by Greg Thoemke, second by Mark Janowiak to approve the simplified rate increase for the water utility. Motion carried.

CONSIDERATION: NO PARKING IN DRIVEWAY MARKINGS IN DOWNTOWN: Trustee Kruse reported that the committee is recommending installation of no parking in driveway signs and additional striping of the roadway for under \$1,000 to help resolve the issue of blocked driveways in the downtown area. Staff has received an estimate of \$20 - \$30 for designed no parking signs with the cost dependent on the amount of detail in the sign. Motion by Petra Streiff, second by Peg Kruse to approve the installation of no parking in driveway signs and additional striping of the roadway for under \$1,000. Motion carried.

CONSIDERATION: ACCEPTANCE OF MOBILE DATA COMPUTER GRANT: Trustee Kruse reported the police department applied for and was approved for receipt of a grant for the purchase of mobile computers for the squad cars. The equipment will allow the Police to be compliant with paperless ticket requirements from the State of Wisconsin. The total grant award is for \$21,000 and will cover the full cost of the equipment purchases. Chief Boldebeck reported that the grant is a 75/25 share and equipment costs of approximately \$17,000 should be covered in full by the 75% received from the State with the 25% "soft costs" consisting of wages for training and set up. He indicated there would be some installation costs that are currently estimated at \$300 to \$500 per car (3 cars totals \$900 to \$1,500). The Board further discussed with the Chief the potential time savings to personnel as a result of the system as well as the possibility of an additional desktop server being needed and the life-expectancy of the equipment and need for budgeting funds for equipment replacement. Motion by Greg Thoemke to accept the Mobile Computer Data Grant, second by Eric Gobeli. Motion carried.

## PARKS & RECREATION

CONSIDERATION: RESOLUTION 14-10/ESTABLISH 2014 SCHEDULE OF FEES FOR USE OF NEW GLARUS VILLAGE PARKS & SWIMMING POOL: This is the annual resolution establishing fees for the parks and pool for the summer. Trustee Thoemke indicated the only changes from the previous year include making the swim team a set \$60 for all participants and reducing the cost of the Touch Down Club due to the number of sessions being reduced. Motion by Petra Streiff, second by Mark Janowiak to approve Resolution R14-10. Motion carried.

CONSIDERATION: RESOLUTION 14-11/APPOINTMENT OF LTE CHALET OF THE GOLDEN FLEECE EMPLOYEE FOR 2014: This resolution appoints Mary Statz to the LTE chalet employee position for the 2014 tour season. The annual pay rate remains at \$10/hour and Trustee Thoemke offered an amendment to the resolution to include the total pay for the season not to exceed \$3,000 in wage and fringe benefits combined. Motion by Mark Janowiak, second by Laci Bainbridge to approve Resolution 14-11 as amended. Motion carried.

CLERK'S REPORT:

CONSIDERATION: RESOLUTION 14-13 APPOINTMENT OF ELECTION OFFICIAL: Clerk Erb reported that Russ Reuter, one of our long-term, regular Chief Election Inspectors plans to retire from those duties at the end of 2014. Carol Thompson has expressed an interest in serving as Election Official and would be willing to complete the additional training necessary to become a Chief Election Inspector. This Resolution appoints Carol Thompson now to allow some time to get the training completed and provide the opportunity to work elections under Russ's direction. Motion by Petra Streiff, second by Greg Thoemke to approve Resolution 14-13. Motion carried.

PRESIDENT'S REPORT:

DISCUSSION: LIBRARY REFERENDUM RESULTS/DIRECTION: [Results of referendum: 231 votes in favor of the borrowing and 191 opposed - Glarner Park received 125 votes and the site west of the Swiss Center received 118 votes]. President Truttmann reported on the results of the two referendum questions from the April 1<sup>st</sup> ballot, noting that with the issue regarding the additional votes on the location over the number who voted yes on the borrowing and the fact that only 7 votes separated the locations, he would prefer the west side location in an effort to save the green space and alleviate the need to build a new ball park. Trustee Janowiak asked if the question on the number of votes on the location over the number of yes votes on the borrowing could be resolved. Clerk Erb noted the ballots are currently sealed until the state canvass period is completed but that she understood the ballots could be reviewed after that time should there be an open records request for that. Several of the trustees provided their insight on the vote on location and their preference, noting the referendum was advisory. Trustee Kruse noted her concern over the additional costs to the village taxpayers, not only for the borrowing, but the potential additional costs to sustain the building noting if the new facility could operate under the current operating budget she would be fine with moving forward. Trustee Thoemke also indicated his desire to see a detailed estimated operating budget, including staffing plan. The Board also discussed with members of the audience the capital project budget as well as the operating budget and the need for an endowment account. Also discussed was the fundraising and the progress and timeline for the continued fundraising, including fundraising for an endowment account. Trustee Thoemke asked about the capital campaign requesting to see an accounting of the receipt of the pledges, noting the possibility of the Village needing to issue a Bond Anticipation Note to provide up front funds for the building until the pledges are received. The Board agreed the remaining issues to resolve were: site, building plan and operating plan. Linda Hiland, President of the Library Board asked the Village Board for an assurance on the borrowing, understanding the need for an operating budget, but noting the backing of the Village Board is necessary to continue the fundraising. She further noted that once the fundraising is complete the Library Board can go back to the architect to design the building that they can afford and once that is complete the Library Board can come back with an operating budget.

President Truttmann asked the Village Board about the following timeline: May 6 Village Board meeting would include discussion on the site and the May 20 Village Board meeting will include

discussion on the borrowing issue. Consensus of the Board to continue with that timeline, noting the agenda items will be listed as discussion/recommendation.

ADJOURNMENT: Eric Gobeli moved to adjourn at 8:30 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/1/14

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Eric Gobeli, Kevin Budsberg, Greg Thoemke, and Joan Betz. ABSENT: Peg Kruse and Mark Janowiak. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the Village Board will convene into Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Administrator Annual Evaluation].

AGENDA: Motion by Joan Betz to approve the 4/1/14 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Joan Betz. Motion carried.

APPROVAL OF MINUTES OF 3/18/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits in the amount of \$22,561.22, Checks 31162 to 31200 totaling \$45,130.28 and payroll vouchers 9433 to 9463 totaling \$27,130.95.

COMMITTEE/COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION: SITE PLAN REVIEW: NEW GLARUS WÄSCHE CENTER & STORAGE: The site plan is proposing the construction of a joint laundry mat/car wash and two separate mini-warehouse storage units on the parcel of land south of the existing hardware store. Plan Commission reviewed the site plan and is recommending approval contingent on list of Strand dated March 27, 2014. The Design Review committee also met on Thursday to review the plans compliance with the Swiss Architecture code. Design Review approved the plan with the addition of canton shields and trim. President Truttman reported the owners have indicated they intend to build the mini storage unit building this Spring and allow the pad area for the Laundromat/car wash building to settled before beginning that building in the Fall. Motion by Kevin Budsberg to approve the New Glarus Wasche Center and Storage contingent on satisfaction of the requirements listed by Plan Commission and Design Review, second by Greg Thoemke. Motion carried.

CLERK'S REPORT:

BOARD OF REVIEW TRAINING AND DATES: Clerk Erb reported the Village has two current members certified for Board of Review for 2014, Peg Kruse and Eric Gobeli. She provided information to the Board on additional training opportunities and reported that initial conversations with Assessor Gardiner indicate Board of Review could be scheduled for May 27 or 28 with Open Book on May 9<sup>th</sup>. Consensus of the Board was to look at May 27.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 14-12/IN APPRECIATION OF SERVICE OF TRUSTEES

BUDSBERG AND BETZ: President Truttmann thanked Trustees Budsberg and Betz for the service on the Village Board. Motion by Greg Thoemke, second by Eric Gobeli to approve Resolution 14-12. Motion carried with Kevin Budsberg abstaining.

CONSIDERATION: APPOINTMENT OF KEITH PETERSON TO COMMUNITY DEVELOPMENT

AUTHORITY: President Truttmann reported that Community Development Authority (CDA) member, Sue Leverich has moved outside the Village limits and is no longer able to serve on the CDA.

President Truttmann has spoke with Keith Peterson who is willing to serve the remaining term of Sue Leverich which expires April, 2016. Motion by Roger Truttmann, second by Kevin Budsberg to appoint Keith Peterson to fill the unexpired term of Sue Leverage on the Community Development Authority to expire April, 2016. Motion carried.

CONSIDERATION: APPOINTMENT OF KEVIN BUDSBERG AS WEED COMMISSIONER:

President Truttmann indicated that Kevin Budsberg has indicated a willingness to serve as the Village's Weed Commissioner. Richard Irland has resigned. Motion by Roger Truttmann, second by Eric Gobeli to appoint Kevin Budsberg as Weed Commissioner for a one-year term effective upon taking the Oath and expiring 4/30/15. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Greg Thoemke, second by Kevin Budsberg to convene into closed session at 7:10 p.m. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Greg Thoemke-yes; Roger Truttmann-yes; Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Eric Gobeli, second by Kevin Budsberg to reconvene into open session at 7:14 p.m. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Greg Thoemke-yes; Roger Truttmann-yes; Motion carried.

RESULTS OF CLOSED SESSION: Administrator Owen had a favorable review.

ADJOURNMENT: Joan Betz moved to adjourn at 7:15 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/18/14

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttmann, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. Greg Thoemke joined the meeting at 7:25 p.m. ABSENT: Mark Janowiak. ALSO PRESENT: Dawn Gunderson with Ehlers & Associates, Anne Bigler, Brenda Kela, John Bigler, Ellyn Runde, Todd Runde, Hedy Anderegg, Blake Campbell, Russell Rylander, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 3/18/14 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Elyn Runde indicated she is a resident of First Street and was unable to attend the public hearing held on special assessments last week. She had comments and questions regarding the project, including:

- Why is it necessary replace sidewalk, could they just replace the needed sidewalk and not remove good sidewalk?
- Will water and sewer be replaced to the house?
- Has a 50/50 cost split been considered with the Village paying 50% and property owner 50%?
- What is the plan for preserving the large street trees that could sustain root damage during the project?

Hedy Anderegg asked why weren't people on First Street notified of meetings, no newspaper coverage. She also inquired if the Village's use of police powers for the assessment of these costs could be revoked. [Clerk's Note: The Village mailed a notice of Public Information Meeting for 2014 Second Street Reconstruction Project held December 3, 2013 to Second Street property owners on November 18, 2013. The Village mailed a notice of Public Information Meeting for 2014 First Street and Railroad Street Reconstruction Project held on December 11, 2013 to First Street and Railroad Street property owners on November 18, 2013. On February 20, 2014 the Village mailed the Notice of Public Hearing for March 12, 2014 for the 2014 Street Projects and Resolution 14-07/Preliminary Resolution for Special Assessments to all property owners and published the Notice of Public Hearing for Special Assessments/2014 Street Improvements as a boxed legal in the POST-MESSENGER-RECORDER on February 27, 2014.]

Blake Campbell of 900 1<sup>st</sup> Street requested the Village consider a 50/50 cost split, he commented that the project indicates a partial sidewalk replacement when his property will include 62 of the 66 feet being replaced, noting that his sidewalk is currently in good condition. He asked that the need for sidewalk replacement be reviewed.

CONSENT AGENDA: Motion by Eric Gobeli to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 3/4/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits, life and health insurance and Journal Entry for utilities in the amount of \$50,613.25, Check 31113 to 31161 totaling \$30,808.78 and payroll vouchers 9405 to 9432 totaling \$25,990.27.

APPROVAL OF OPERATOR'S LICENSES TO EXPIRE 6/30/15 TO JEANIE L. SMITH, DAWN HAHN AND AJAY RAJPUT:

MONTHLY POLICE REPORT: A copy of the monthly police report was included with the agenda packet.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the monthly building inspector's report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: R14-09/RESOLUTION AWARDDING THE SALE OF \$1,000,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2014A: Dawn Gunderson with Ehlers &

Associates presented the results of the sale of the bonds earlier today, reviewing the four bids and noting the low bid from Bernardi Securities at a true interest rate of 3.3855%. She noted that due to lower than expected costs of bond counsel and underwriter discount, they were able to lower the amount of the total bond issuance by \$10,000 to \$1,000,000. She provided and reviewed with the Village Board with the Sale Day Report and Resolution 14-09 Awarding the Sale of \$1,000,000 General Obligation Corporate Purpose Bonds, Series 2014A. The bond issuance will require the use of a paying agent and Bond Trust Services will provide that service for this bond. The closing date will be April 9, 2014.

Motion by Kevin Budsberg, second by Eric Gobeli to approve R14-09, Resolution Awarding the Sale of \$1,000,000 General Obligation Corporate Purpose Bonds, Series 2014A. Said Resolution incorporated into the minutes herein by reference. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Peg Kruse-yes; Roger Truttmann-yes. Greg Thoenke and Mark Janowiak absent. Motion carried (5-0)

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: APPROVE/DISAPPROVE/AMEND ENGINEERS REPORT ON PROPOSED SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS AGAINST PROPERTY OWNERS FOR 2014 STREET PROJECT: [Greg Thoenke joined the meeting during this discussion].

Peg Kruse reported that Public Works/Public Safety Committee held a public hearing on the special assessments at their March 12, 2014 meeting. Based on opposition from property owners at that public hearing, the Public Works/Public Safety Committee is recommending amendment of the Engineers Report on Proposed Special Assessments for the 2014 street projects to remove the brick pavers from the 2<sup>nd</sup> Street portion of the 2014 street projects and replace it with concrete. At the request of the Committee, Village Engineer Pat Rank researched the possibility of replacing the brick pavers with stamped decorative concrete to give a similar appearance. The estimated square foot cost of the brick pavers is \$16.91; estimate for stamped concrete is \$10.36 per square foot and regular concrete is \$3.47 per square foot. The Committee also noted concerns by citizens who didn't think as much sidewalk as was listed in the project actually needed to be replaced and had requested Strand Engineering to take a second look at that and provide new cost estimates. Administrator Owen commented that some of the sidewalk squares will need replacement due to the installation of infrastructure. He further noted that the fact that the First Street will not be widened will help to prevent additional root damage to the trees and that the Village will work with the Village Forrester to minimize damage to trees. Motion by Kevin Budsberg, second by Eric Gobeli to amend the Engineer's Report on Proposed Special Assessments for Public Improvements Against Properties Located in the Village of New Glarus, Wisconsin to replace the pavers with plain sidewalk as well as have Village Staff and Engineer work to minimize sidewalk replacement during the preliminary meeting phase. Motion carried.

CONSIDERATION: REQUEST TO RETAIN DOGS UNDER MULTIPLE PET PERMIT: RUSSELL RYLANDER AND LINDA HEWITT:

President Truttmann referred the Board to the minutes of Public Works/Public Safety, notes for this meeting as well as today's correspondence from Russ Rylander. Public Works/Public Safety Committee recommends revocation of the multiple pet permit and allowing 30 days for compliance. Mr. Rylander informed the Board that he and his wife plan to pursue moving from the Village and asked that they be allowed a reasonable amount of time to accomplish that, noting that they did violate the permit by adding a dog in 2013 but feels what brought this issue to the Board has more to do with other issues. Eric Gobeli asked how many dogs they currently have. Russ indicated they currently have six dogs. Greg Thoenke asked Russ Rylander and Chief Boldebeck to describe the recent attempt to inspect the premises. No inspection was completed that day due to refusal for entry and Rylander did receive a citation which has subsequently been withdrawn due to the March 21<sup>st</sup> deadline previously provided. Motion by Eric Gobeli, second by Peg Kruse to revoke the multiple pet permit, providing 30 days to be in compliance. Motion carried with Kevin Budsberg opposing.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR STUESSY-KUENZI AMERICAN LEGION MEMORIAL DAY PARADE FOR 5/26/14: This is an annual application for the Memorial Day parade starting at Second Street in front of Village Hall and traveling to Fifth Avenue, left to First Street, right on First Street to Fourteenth Avenue, right on Fourteenth Avenue to Second Street and left on Second Street to the Elementary School. The parade will be held between 9 and 10:30 a.m. on May 26, 2014. Motion by Kevin Budsberg, second by Greg Thoemke to approve the Special Events Permit to Stuessy-Kuenzi American Legion for the Memorial Day Parade. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR MUSIC IN THE PARK (7/13/14, 7/27/14 & 8/10/14: The annual application for music in Village Park is complete with proper signatures; the committee recommends approval contingent on receipt of an updated certificate of insurance. Motion by Greg Thoemke, second by Eric Gobeli to approve the Park Use Permit for Music in the Park on 7/13/14, 7/27/14 and 8/10/14 contingent on receipt of an updated certificate of insurance. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:40 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/4/14

PUBLIC INFORMATIONAL MEETING-CALL TO ORDER: The public informational meeting was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ABSENT: Mark Janowiak. ALSO PRESENT: Colleen Bell, Ben Kahl, Jane Martinson, Vicki Sasso, Dean Streiff, Becky Weiss, Linda Hiland, Barb Anderson, John Etter, Jim Hoesly, Milo Hoesly, Jody Hoesly, Maggie Waggoner, Vance Waggoner, Erica Loeffelholz, Ignacia Boersma, Don and Angela Neff, Mary Usher, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk-Treasurer Lynne Erb

Administrator Owen provided a brief Power Point presentation of the two questions that will appear on the April 1<sup>st</sup> ballot as Advisory Referendum questions, including the financial impact on the Village taxpayers for a \$1 million borrowing for a new library as being approximately \$64 annually on a \$150,000 home for the repayment period of the debt. The presentation also provided a map New Glarus showing and on the two locations currently under consideration as well as a brief description of each location, noting both have been determined suitable for building. The presentation ended by indicating the Advisory Referendum will be on the Village of New Glarus ballot for the April 1<sup>st</sup> Election, poll hours from 7 a.m. to 8 p.m.

Barb Anderson asked that since this is a non-binding referendum what is the Village Board's plan if the voters say "YES", and what is the plan if the voters say "NO"? Roger Truttmann responded that he believes the consensus of the Village Board is move forward if the voters say "YES", and if they say "NO" the Board will need to review the options. Greg Thoemke added that is personal position is if the voters say "YES" and the Library Board is able to provide an operating budget for the new facility with no additional funding from the Village, he will support the building. Barb Anderson then asked that ask one of the people who have worked hard to raise funds for the building of a new library, what are they supposed to do with the funds that have been raised if no library is built? Greg Thoemke encouraged them to see guidance from the Community Foundation, the organization the Library Board is working with for the fundraising. Dean Streiff asked how much of the money that was privately donated has been spent? Kevin Budsberg responded that to date approximately \$357,000 in cash is on hand with \$750,000 total pledges and that of that amount no funds have been spent on the campaign. The Library has other donated funds that have been used for the campaign.

With no additional questions from the audience, the informational portion of the meeting closed at 7:10 p.m.

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:10 p.m. PRESENT: Roger Truttman, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ABSENT: Mark Janowiak. ALSO PRESENT: Colleen Bell, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 3/4/14 agenda, second by Greg Thoemke. Motion carried. Kevin Budsberg asked for a 1 minute recess of the Board and that request was granted.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Kevin Budsberg asked to speak. He went on record to report that at the last Village Board meeting he requested that Financial/Personnel Committee take up the issue of trustee salaries. At that meeting he estimated a savings of \$3,000 when what he initially proposed at that meeting would actually save \$960. He subsequently provided a second proposal to the Village President and Administrator that would result in additional savings. He noted that needed to correct his previous statement in order for Finance/Personnel Committee to take the item up for discussion and that he was therefore making this correction for the record.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 2/18/14 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll benefits and retirement in the amount of \$22,884.93, Check 31078 to 31112 totaling \$63,657.84 and payroll vouchers 9375 to 9404 totaling \$27,127.76.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION R14-08/RESERVE FUND POLICY/DEBT POLICY: Clerk Erb reported this is an annual Resolution setting forth the Emergency Reserve Fund and Working-Capital Reserve amounts for the Village. The reserve account set aside for this fund is currently \$2,739.47 short of the amount it needs to be for 2014 and if this Resolution is approved, that amount will be transferred from General Fund surplus to the reserve account. The Resolution also sets forth the General Obligation Debt as of December 31, 2013 and as you can see the Village is within the self-imposed limit. Motion by Greg Thoemke, second by Kevin Budsberg to approve Resolution R14-08. Motion carried.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN REVIEW: NEW GLARUS BREWING COMPANY: Plan Commission is recommending approval of the proposed additions to the New Glarus Brewing Co. warehouse at the Hilltop location. Motion by Kevin Budsberg, second by Eric Gobeli to approve the Site Plan of New Glarus Brewing Company. Motion carried.

CLERK'S REPORT:

CONSIDERATION: VILLAGE OF NEW GLARUS ELECTION CONTINGENCY PLAN: Clerk Erb presented the updated Election Contingency Plan noting the previous plan had been prepared in 2008 and this revision updates some of the procedures and adds the New Glarus Home as a possible

facility for re-location of the polls if necessary. Clerk Erb has also confirmed with the New Glarus Fire, EMS and Schools for possible facilities for re-location if necessary. The Clerk's Office has training for Election Officials scheduled for the end of March and this Plan will be reviewed with the Election Officials at that time. Motion by Kevin Budsberg, second by Greg Thoemke to approve the Village of New Glarus Election Contingency Plan. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:22 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/18/14

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ABSENT: Mark Janowiak. ALSO PRESENT: Dawn Gunderson (Ehlers & Associates), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 2/18/14 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Trustee Budsberg asked to speak. He requested the Finance/Personnel Committee discuss the possibility of changing the trustee salaries to not allow for payment of attending two meetings if both meetings fell on the same night, i.e. Finance/Personnel Committee followed by the Village Board meeting. The item will be placed on the next Finance/Personnel Agenda.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda. Kevin Budsberg asked for Item C (Update: Notice from Green County Regarding Conservation of Salt to be removed from the consent agenda, Greg Thoemke agreed to amend his motion accordingly, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 2/4/14 REGULAR MEETING:

APPROVAL OF CLAIMS: Approval of: ACH for payroll benefits, health and life insurance, Journal Entry for utility payments and Check 31034, in the amount of \$55,741.83, Check 31035 to 31077 totaling \$58,685.46 and payroll vouchers 9350 to 9374 totaling \$26,235.59.

UPDATE: AMENDMENTS TO SB-414/CHANGES TO ASSESSMENT LAWS: At the last meeting the Village Board adopted R 14/03 opposing amendments to the assessment process proposed in SB-414. On Monday February 10<sup>th</sup> the Village received notice from the League of Wisconsin municipalities that SB-414 was amended to retain the 15 day notice except that it requires an extended notice of 30 days for changed assessments in revaluation years.

MONTHLY POLICE REPORT: The monthly police report was included with agenda packet.

MONTHLY BUILDING INSPECTOR REPORT: The monthly building inspector report was included with the agenda packet.

MONTHLY LIBRARY DIRECTOR REPORT: The monthly library director report was included with the agenda packet.

UPDATE: NOTICE FROM GREEN COUNTY REGARDING CONSERVATION OF SALT:

Administrator Owen reported that the Village received a notice from the Green County Highway department that salt supplies are getting low and requesting the Village's cooperation in conserving salt for the rest of the winter. He noted he had not received any additional information from the County since the last weather event. Trustee Budsberg asked if this would have any effect on the frequency of the plowing and Administrator Owen indicated it would not.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION R14-04/INITIAL RESOLUTION AUTHORIZING \$740,000 GENERAL OBLIGATION BONDS FOR STREET IMPROVEMENT PROJECTS:

Dawn Gunderson with Ehlers and Associates was in attendance to provide an overview of the 2014 borrowing for street projects. Ms. Gunderson noted that there are three resolution for Board consideration tonight as corporate purpose bonds must be approved for each purpose, i.e. street project, storm sewer and the combined purpose. She presented the Board with a Pre-Sale Report for the Village of New Glarus \$1,165,000 General Obligation Corporate Purpose Bonds, Series 2014A to the Committee. She noted that the report was based on estimates for the project and with the bid coming in lower than original estimates, those funds will be adjusted prior to the issuance of the bond. Included with the Pre-Sale Report were projections for future anticipated debt issuance and the tax impact of those issuances as well as the impact on the debt capacity of the Village. This borrowing will put the Village at approximately 73% of borrowing capacity. Ms. Gunderson informed the Board of the timeline for the borrowing, indicating the sale of bonds, if approved, will occur at the March 18<sup>th</sup> Board meeting with closing on April 3<sup>rd</sup>.

Trustee Budsberg asked if staff knew what the special assessment revenue might be for this project and was informed that the engineer's report with those preliminary estimates will be available at the Clerk's Office later this week. Trustee Budsberg asked if it made sense to reduce the amounts in tonight's resolutions prior to adoption and was informed that the resolutions were prepared on a "not to exceed" basis and the actual issuance amount will be adjusted according to the actual bid award. Trustee Budsberg asked for a review of the scope of the project and whether the sewage issues are being addressed as part of the project. Administration Owen reported the project included:

- Second Street – total reconstruction, curb, gutter, sidewalk, utility infrastructure and roadway
- First Street – partial sidewalk, curb, gutter, roadway, and utility infrastructure including sanitary sewer being replaced on 11<sup>th</sup> Avenue to help with sewer flow issues
- Railroad Street – installation of curb and gutter, utility infrastructure and roadway

Motion by Greg Thoemke, second by Eric Gobeli to approve Resolution 14-04/Initial Resolution Authorizing \$740,000 General Obligation Bonds for Street Improvement Projects. **ROLL CALL VOTE:** Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Peg Kruse -yes; Greg Thoemke-yes; Roger Truttmann-yes. Trustee Mark Janowiak absent.

CONSIDERATION: RESOLUTION R14-05/INITIAL RESOLUTION AUTHORIZING \$425,000 GENERAL OBLIGATION BONDS FOR STORM SEWER PROJECTS:

Motion by Peg Kruse, second by Greg Thoemke to approve Resolution 14-05/Initial Resolution Authorizing \$425,000 General Obligation Bonds for Storm Sewer Projects. **ROLL CALL VOTE:** Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Peg Kruse -yes; Greg Thoemke-yes; Roger Truttmann-yes. Trustee Mark Janowiak absent.

CONSIDERATION: RESOLUTION R14-06/ RESOLUTION PROVIDING FOR THE SALE OF \$1,165,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS:

Motion by Greg Thoemke, second by Eric Gobeli to approve Resolution 14-06/Initial Resolution Authorizing \$1,165,000 General Obligation Corporate Purpose Bonds. **ROLL CALL VOTE:** Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Peg Kruse -yes; Greg Thoemke-yes; Roger Truttmann-yes. Trustee Mark Janowiak absent.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: AWARD OF BID FOR 2014 STREET IMPROVEMENTS: Bids for the projects were opened at 2 p.m. on Friday, February 14<sup>th</sup>. A copy of the bid results were provided to the Board at the meeting. Low bidder was Maddrell Excavating, LLC in the amount of \$1,388,162.85. Administrator Owen reported that he and engineer, Pat Rank have not previously worked with the company, but all reports they have received from other municipalities have been positive. Motion by Greg Thoemke to approve the award of bid for 2014 Street Projects to Maddrell Excavating for \$1,388,162.85, second by Kevin Budsberg. Motion carried.

CONSIDERATION: RESOLUTION 14-07/ PRELIMINARY SPECIAL ASSESSMENT RESOLUTION: Resolution 14-07 sets the procedure and terms for the special assessment for the cost of the concrete curb and gutter, curb and gutter removals, concrete sidewalk, concrete sidewalk removals, concrete stairs and railings, concrete stairs and grating and private storm sewer inlets with piping to be assessed against the properties. A public hearing has been scheduled before the Public Works/Public Safety Committee on March 12<sup>th</sup> at 7 p.m. A copy of the engineer's report including estimated special assessment amounts is available at the Village Clerk's Office. Board members briefly discussed tree removals as part of this project and were informed that only one tree would be removed at the request of the property owner.

Motion by Kevin Budsberg to approve Resolution 14-07, second by Greg Thoemke. Motion carried.

CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/15 TO: NAOMI BALDERAS, SUMIT KUMAR, JOHN MILLER: Motion by Kevin Budsberg to approve, second by Peg Kruse. Motion carried.

CONSIDERATION: TEMPORARY BEER/WINE LICENSE FOR NEW GLARUS FIRE

DEPARTMENT: This is the annual application for serving of beer and wine at the Firemen's Supper on March 22, 2014. Motion by Eric Gobeli, second by Kevin Budsberg to approve the Temporary Beer/Wine License to New Glarus Fire. Motion carried.

CONSIDERATION: ORIGINAL ALCOHOL LICENSE (CLASS B BEER/CLASS C WINE) TO FAT CAT COFFEE WORKS, LLC (JOHN MILLER, AGENT) TO EXPIRE 6/30/14: This application is for an original Class B Beer/Class C Wine license for Fat Cat Coffee Works LLC to serve beer and wine. Motion by Kevin Budsberg, second by Greg Thoemke to approve the original Class B Beer/Class C Wine license to Fat Cat Coffee Works, LLC to expire 6/30/14. Motion carried.

CONSIDERATION: STREET USE PERMIT (AROC WISCONSIN) FOR 5/3/14: This is an annual application for the AROC time trial event. The cars head out of the Village on Kubly Road and return on Elmer. Motion by Greg Thoemke, second by Eric Gobeli to approve the Street Use Permit to AROC Wisconsin for 5/3/14 contingent on receipt of a current certificate of insurance. Motion carried.

CONSIDERATION: DEAD END SIGN ON HILLSIDE CIRCLE: Staff received a request of a resident regarding placing a dead end sign on Hillside Circle to reduce the amount of traffic entering the circle only to have to turn around. The committee recommends approval of the addition of a dead end sign on Hillside Circle. Anticipated cost of the sign is \$200. Motion by Greg Thoemke, second by Peg Kruse to approve the installation of a dead end sign on Hillside Circle. Motion carried.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Greg Thoenke moved to adjourn at 7:43 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/4/14

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoenke, Eric Goebli, Peg Kruse, Kevin Budsberg, and Mark Janowiak. ABSENT: Joan Betz. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 2/4/14 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 1/7/14 and 1/21/14 REGULAR MEETINGS:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits and Check 30999, in the amount of \$76,575.52, Check 31000 to 31033 totaling \$44,314.96 and payroll vouchers 9321 to 9349 totaling \$26,407.91.

UPDATE ON EMERALD ASH BORER: Village Forester Paul Jennrich informed the Committee that the emerald ash borer has been found in the counties surrounding us and we should consider how the Village will handle the ash borer. Village Forester Jennrich will research treatment alternatives and identify problem trees that should be removed and report back at a Tree Board meeting this summer.

COMMITTEE/COMMISSION REPORTS

TREE BOARD:

CONSIDERATION: BID AWARD FOR 2014 TREE PRUNING AND REMOVAL: The Village received two bids for the 2014 tree pruning project with the low bid from Steven R. Basset Inc for \$13,330. The 2014 budget includes \$15,000 for this project. The Tree Board is recommending award of the 2014 tree pruning and removal contract to Basset for \$13,330 pending receipt of insurance certificate. Motion by Greg Thoenke, second by Kevin Budsberg to award the 2014 tree pruning/removal bid to Steven R. Basset, Inc. in the amount of \$13,330 contingent on receipt of insurance. Motion carried.

CLERK'S REPORT:

UPDATE: ANNUAL AUDIT: Clerk Erb updated the Village Board on the final audit, noting the fieldwork was completed last week. The auditor's expect the final report to be ready in March. Clerk Erb requested input from the Board on scheduling the final audit report for the Village Board, and whether they preferred March with the existing Board, or May with the new Board sitting. Consensus of the Board was after the new Board sits. Clerk Erb also inquired how many Board members would

prefer to have a hard copy of the audit report as compared to an electronic copy. Board members agreed electronic copies would be fine.

ADMINISTRATOR'S REPORT:

CONSIDERATION: RESOLUTION 14-02 IN SUPPORT OF RETURN OF STATE SURPLUS FUNDS TO MUNICIPALITIES:

Administrator Owen reviewed Resolution 14-02 with the Village Board referring to the news release from the League of Wisconsin Municipalities. He further reported that the Village's State aids have dropped by nearly \$76,000 since 2006, with a loss of \$16,522 from 2012 to 2013. Resolution 14-02 details the Village's support of the League's position in requesting use of a portion of the State's surplus to restore funding to the State's Transportation Fund, shared revenue programs, payment for municipal services program and recycling grant program. Motion by Kevin Budsberg, second by Peg Kruse to approve Resolution 14-02. Motion carried.

CONSIDERATION: RESOLUTION 14-03 IN OPPOSITION TO SB-414/CHANGES TO

ASSESSMENT LAWS: Administrator Owen reported that Gardiner Appraisal recently informed Village staff of pending legislation that will affect the Board of Review procedures for the Village and referred the Board to correspondence from Gardiner Appraisal Service. Staff has prepared Resolution 14-03 opposing SB-414 in its current form due to the delays it could cause in the Board of Review procedure. Motion by Kevin Budsberg, second by Mark Janowiak to approve Resolution 14-03. Motion carried with Greg Thoemke abstaining.

UPDATE: BORROWING FOR 2014 STREET PROJECTS: Staff has been coordinating the debt issuance for the 2014 street projects with Village financial advisors Ehlers and Village Engineer Strand. An anticipated timeline for the project is included with the agenda packet along with a summary of the estimated costs for the project. Staff currently anticipates issuing General Obligation debt of \$718,790 for the street portion and \$409,157 in stormwater utility debt, with the sanitary sewer and water portions being paid for with surplus funds in those utilities. Administrator Owen reported the \$718,790 estimate for the street portion is over the previous estimate of \$695,000 due to the addition of some work on First Street and poor soil conditions on Railroad Street. Staff expects the Board will consider awarding the contract at the February 18<sup>th</sup> Village Board Meeting, as well as considering the initial borrowing resolution. A representative from Ehlers will be in attendance for that meeting. Consideration of the bond sale is anticipated at the March 18<sup>th</sup> meeting. The Board briefly discussed the use of Strand Engineering and the need to bid engineering service for future projects as well and the various existing utility funds and use of those funds toward the project.

PRESIDENT'S REPORT: President Truttman reported that staff is looking for input on the date/time for a public informational meeting on the Library Referendum and suggesting either at the March 4<sup>th</sup> Village Board meeting or a separate night. Consensus of the Village Board was to hold the informational meeting at 7 p.m. on March 4, 2014 followed by the regular Village Board meeting.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:22 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/21/14

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman. **PRESENT:** Roger Truttman, Greg Thoemke, Eric Goebli, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. **ALSO PRESENT:** Kim Tschudy and Sandy Blum

with Friend of the Chalet of the Golden Fleece, Chief Burt Boldebeck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 1/21/14 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda removing item A, approval of 1/7/14 minutes, second by Kevin Budsberg. Motion carried.

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, health and life insurance and Journal entry for utility bills in the amount of \$52,959.92, Checks 30951 to 30969 for 2013 expenses totaling \$11,795.57; Checks 30970 to 30998 for 2014 expenses totaling \$76,757.97 and payroll vouchers 9293 to 9320 totaling \$30,184.61.

MONTHLY POLICE REPORT: A copy of the December report was included with the agenda packet.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the December report was included with the agenda packet.

VETERAN'S PARK MEMORIAL UPDATE: The New Glarus Veterans Memorial Park Board recently received a grant from the New Glarus Community Foundation, to support the Vietnam War/World War I Marker. They are planning the dedication of the Vietnam War/World War I Marker for Memorial Day 2014. Immediate projects planned for the Veterans Memorial Park are: completing the concrete sidewalk around the Memorial Markers; re-laying the bricks; improving the drainage; and some landscaping.

MONTHLY LIBRARY DIRECTOR REPORT: A copy of the January report was included with the agenda packet.

APPROVAL OF MINUTES OF 1/7/14 REGULAR MEETING: Greg Thoenke noted the 1/7/14 minutes seemed to be missing the resolution of the Village consultant fees charged to the Growing Tree. After a brief review, motion by Kevin Budsberg to table to the next meeting, second by Greg Thoenke. Motion carried.

#### COMMITTEE/COMMISSION REPORTS

##### FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 14-01/2013 BUDGET AMENDMENT: Finance/Personnel Committee are recommending the Budget Amendments as outlined in Resolution 14-01. The Resolution outlines 2013 Budget Amendments previously approved by the Village Board with the exception of the two paragraphs in italics. The Resolution serves to formalize those actions and summarize all the amendments for publication. One of the new items is to request carry-over \$2,000 of unspent funds budgeted in 2013 for ordinance codification for use in 2014 to apply toward updating Village website software. The second is to fund the additional \$8,766.50 for squad video cameras, over the original budget amendment of \$15,365 done on 7/16/13. Of the \$8,766.50, \$4,000 is expected to be reimbursed by an additional grant, leaving \$4,766.50 to be funded. The police

squad/equipment sinking fund has sufficient funds remaining to cover that balance. Payment of the \$4,766.50 from the sinking fund will leave a balance of \$9,181.11 (after receipt of the \$4,000 grant). The total amount for the Chalet of the Golden Fleece for 2013 is also now known and that amount \$6,989.63 is noted in the Resolution. Trustee Budsberg noted his concerns regarding the spending of funds from the PD Sinking funds in anticipation of a grant award, indicating caution should always be used to assure grant funds will be forthcoming.

Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 14-01/2013 Budget Amendment. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: REVOCATION OF MULTIPLE PET PERMIT: HEWITT/RYLANDER: Chief Boldebeck reported that the Village was recently informed that one of the Hewitt/Rylander's pets was deceased and that they had replaced that animal with another dog, in violation of the terms of their current multiple pet permit which allows for six dogs plus one foster dog through 10/1/15. After investigation police confirmed with Mr. Rylander that this had happened and police issued a citation for the violation in accordance with Village policies. The Board discussed revocation of the Multiple Pet Permit and requiring the relocation of all but three dogs, or requiring the relocation of the new puppy and the foster dog allowing Hewitt/Rylander to keep the remaining five dogs. Also discussed was how to make sure the existing dogs listed on the permit, are not replaced with similar dogs, the cost of enforcement of this issue and the condition of the dogs at the home. Motion by Kevin Budsberg to allow the Rylander/Hewitt Multiple Pet Permit to remain intact with the 5 specified dogs, to relocate the new puppy, Eva, and revoke the exception for keeping the foster dog, Bubba by March 21, 2014 as well as investigating the ability of the Village to conduct an in-home inspection of the living conditions for the animals and assure the two dogs have been relocated to be reported back to the Public Works/Public Safety Committee, second by Joan Betz. Motion carried with Mark Janowiak and Eric Gobeli opposing.

CONSIDERATION: APPLICATION FOR SPECIAL EVENT PERMIT-GRACE CHURCH FOR NEW GLARUS FAMILY FESTIVAL ON SEPTEMBER 4-7, 2014:

This item was referred back to the committee by the Village Board for discussion on closing 2<sup>nd</sup> Street during on Sunday of the Festival. Chief Boldebeck has met with Grace Church and they have provided assurances that the street will be closed only between noon and 5 p.m., allowing use of the street during morning church services. Motion by Peg Kruse, second by Kevin Budsberg to approve application for the Special Event Permit to Grace Church for New Glarus Family Festival on September 4-7, 2014. Motion carried.

CONSIDERATION: SMART METER OPT-OUT CHARGE:

Trustee Kruse reported that staff has worked with WPPI and the Public Service Commission (PSC) to establish smart meter opt-out charge for customers that do not wish to have a smart meter on their home. The cost is based on the actual cost of manually reading a meter (employee loaded wage for reading the meter, imputing the data and the cost of the vehicle) and calculates out to \$14.86 per month. WPPI staff has held meetings with the PSC to discuss the opt-out charge and so far the PSC has been receptive. If approved by the Village Board WPPI will submit the opt-out charge to the PSC for approval. The committee recommends approval of the opt-out charge. The Board briefly discussed how to account for inflation with this fee going forward and consensus was that if costs changed significantly, staff would work with WPPI and PSC to have the fee adjusted. Motion by Greg Thoemke, second by Kevin Budsberg to approve the smart meter opt-out charge at \$14.86 per month. Motion carried.

DISCUSSION: SMART METER PURCHASE:

Administrator Owen reported the utilities will begin purchasing meters that can later be used with a smart-meter system. The main factor contributing to this is new rules requiring the replacement of water meters containing lead and meter manufacturers going away from older technology in meters. The utility's goal is to replace all existing meters in the Village with AMI compatible meters and switch to automated meter reading. Staff will continue to

keep the Village Board updated as this progresses and the full switch to automated meter reading will not occur for several years. Trustee Budsberg asked if households could sign up to get the new smart-meter, noting the additional publicity it could provide. Administrator Owen indicated he would look into that.

PARKS & RECREATION:

CONSIDERATION: HIRING CONSULTANT FOR HISTORICAL REGISTER APPLICATION FOR CHALET OF GOLDEN FLEECE: Representatives from the Friends of the Chalet of the Golden Fleece updated the Village Board on their hopes to hire a consultant to assist with submission of an application for the Chalet of the Golden Fleece to be placed on the Historic Register. The estimated cost of the consultant is \$3,700. The Friends are currently applying for grants that could be used to cover the consultant's cost for preparation of the grant and feel their chances for obtaining Historic Register status are very good as the pre-qualification was done a couple of years ago. The Board discussed whether having the Chalet on the Historic Register could cause additional costs for repairs to the exterior and/or interior of the building as maintenance items come up. The Friends group indicated Historic Register is generally concerned with the exterior of the building, noting being on the Register does open the Chalet for additional grant opportunities. It was also noted that once the property is on the Historic Register it will remain on, even if sold.

Motion by Greg Thoemke, second by Mark Janowiak to move forward with hiring a consultant for assistance in submitting an application for Historic Register designation for the Chalet of the Golden Fleece, with no outlay of Village funds being used. Motion carried.

CONSIDERATION: 2014 MOWING CONTRACT: The committee is recommending award of the 2014 mowing contract to Wirth Lawncare. Wirth performed mowing services in 2013 and the quote for 2014 included no increase in mowing costs. Motion by Kevin Budsberg, second by Greg Thoemke to approve awarding the 2014 mowing contract to Wirth Lawncare with no changes from the 2013 contract. Motion carried.

PRESIDENT'S REPORT: President Truttman and Administrator Owen briefly updated the Board on information from the League of Wisconsin Municipalities pertaining to a request for a portion of the State surplus to be returned to municipalities. Administrator Owen will provide a Resolution in support of the League's position for the next Board meeting.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:15 p.m., second by Eric Goebli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/7/14

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke, Eric Goebli, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. ALSO PRESENT: Jesse Maynard (Planet Wise), Brandon Legler and Brooke Skidmore (The Growing Tree), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 1/7/14 agenda, second by Eric Goebli. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 12/17/13 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits and Check 30883 in the amount of \$27,416.24, Checks 30884 to 30932 for 2013 expenses totaling \$93,292.07; Check 30933 to 30950 for 2014 expenses totaling \$143,863.54 and payroll vouchers 9265 to 9292 totaling \$30,116.40.

WPPI MEMBER RELATIONS PRESENTATION: JAKE OELKE: Mr. Oelke was not present.

DISCUSSION/CONSIDERATION: VILLAGE CONSULTANT FEES CHARGED TO THE GROWING TREE: Administrator Owen reported that the owners of the Growing Tree Academy are contesting the fee charged for a survey of their property conducted to ensure compliance with the Village approved site plan after the neighbors questioned the grade. The property was re-graded, however, according to Village engineers is still not in compliance with the approved site plan. Administrator Owen noted that Village policy provides that all consultant costs for review of the site plan will be the responsibility of the applicant.

Brandon Legler and Brooke Skidmore, owners of The Growing Tree expressed their concerns over having to pay the additional engineering expense of \$706.96 to determine the grade of their property as a result of a complaint by the neighbor. They indicated they had re-graded the property once before based on the neighbor's complaint and have not heard from the Village since the site review by the Village engineers. Administrator Owen reported that he and Building Inspector Mike Fenley recently reviewed the engineer's report with the neighbor and the findings by the Village engineers indicate the site still has one spot that is not in compliance with the approved site plan that will need to be corrected.

The Board discussed the matter at length with the owners of The Growing Tree and reviewed the August 27, 2013 letter to the owners regarding the agreement to re-grade to match the approved site plan. The consensus of the Board being that the site needs to be corrected to be in compliance with the original Village approved site plan. Motion by Greg Thoemke, second by Mark Janowiak to approve the Village payment of 1/3rd of the \$706.96, with the remaining 2/3rds being the responsibility of the owners of The Growing Tree, noting they may want to attempt collection of a portion of that fee from the excavator who performed the work. Motion carried.

COMMITTEE/COMMISSION REPORTS

FINANCE/PERSONNEL:

CONSIDERATION: 2012 DELINQUENT PERSONAL PROPERTY TAXES: Clerk Erb reported that Finance/Personnel Committee are recommending the chargeback of two delinquent accounts who are no longer in business, D L Engraving and The Vault. The remaining three delinquent, JB Investments, RW Construction and Wirts Small Engine A-1 Service will continue to be billed in hopes of collecting the amount due along with the 2013 personal property tax. The Finance/Personnel Committee will revisit the matter at a later date. Motion by Greg Thoemke, second by Peg Kruse to

approve the recommendation of Finance and Personnel for the collection of the delinquent personal property taxes. Motion carried.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN APPROVAL: JESSE MAYNARD FOR PLANET WISE: The Plan Commission is recommending approval of the attached site plan for the expansion of Planet Wise. The expansion will add an additional 3,000 square feet to the building and add 6 new parking spaces and all setback requirements have been met. Motion by Kevin Budsberg, second by Mark Janowiak to approve the Site Plan of Jesse Maynard for Planet Wise. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESIGNATION OF RICHARD IRLAND AS WEED COMMISSIONER: President Truttmann reported that Richard Irland has resigned from the position of Weed Commissioner and thanked him for his service to the Village. President Truttmann will begin looking for a replacement for that position. Motion by Mark Janowiak, second by Greg Thoemke to accept the resignation of Richard Irland. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:05 p.m., second by Eric Goebli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer