

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
November 12, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Petra Streiff and Greg Thoemke. Absent: Mark Janowiak. Also present: Recreation Director Chris Rear, Pool Manager Megan Scheele and Administrator Nicholas Owen.

Approval of Agenda: Motion by Petra Streiff, second by Greg Thoemke to approve the agenda as presented. Motion carried.

Approval of Minutes of the 10/15/14 Meeting: Motion by Petra Streiff, second by Greg Thoemke to approve the 10/15/14 minutes as presented. Motion carried.

Recommendation: Chalet of Golden Fleece Entertainment Book Agreement: The Friends of the Chalet are requesting approval to have an ad in the entertainment book. There is no cost for the ad but the Chalet would provide discounted tours to people that present the coupon. Motion by Petra Streiff to recommend approval of the Entertainment Book agreement, second by Greg Thoemke. Motion carried.

Recommendation: Use of Active.com Network for Recreation Sign-up: The committee reviewed the cost/benefit analysis of switching to online registration with active.com. For costs staff used hours at the actual registration as well as staff time to process the registrations afterwards. Greg Thoemke is concerned that we are not really saving any money since the hours for staff will not be cut and doesn't feel the additional expense is warranted in a tight budget. Administrator Owen responded that the cost of online registration is included in the budget and while we are not actually saving the money we are using staff time more efficiently on their normal roles. Thoemke requested that for the board meeting the spread sheet be amended to remove the word savings because he felt it was misleading. Motion by Petra Streiff to recommend approval of the contract with active.com for recreation registrations. Greg Thoemke noted he is not in favor of the additional expense but would 2<sup>nd</sup> the motion to move this forward to the board. Motion carried.

Update Status: Scoreboard at Vet's Park: Recreation Director Chris Rear has been working with the Bank of New Glarus on a potential donation for the score board at Vet's Park. The Bank of New Glarus has agreed to pay for purchase and installation of a new scoreboard for Veteran's Park. For donations to the school the bank has received one year of naming rights for each \$1,000 of value donated. The committee was comfortable with this arrangement. Administrator Owen and Director Rear will work out the details with the Bank of New Glarus and bring this item back for acceptance of the donation at the next meeting.

Adjournment: Motion by Petra Streiff to adjourn, second by Greg Thoemke. Motion carried. Time: 6:46 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday December 10<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
October 15, 2014**

Chairman Greg Thoemke called the meeting to order at 6:33 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoemke. Also present: Jill Starz, Jerry Landmark, Sandy Blum, and Administrator Nicholas Owen.

Approval of Agenda: Motion by Petra Streiff, second by Mark Janowiak to approve the agenda as presented. Motion carried.

Approval of Minutes of the 9/10/14 Meeting: Motion by Petra Streiff, second by Mark Janowiak to approve the 9/10/14 minutes as presented. Motion carried.

Recommendation: Chalet of Golden Fleece AAA License Agreement: The committee reviewed the agreement for the Chalet to participate in AAA's Show Your Card and Save program. AAA members would save \$1 on admission when they present their card and AAA would advertise to their members that the Chalet is participating in this program. There is no cost to the Chalet to participate but they will be required to submit a quarterly usage report to AAA. Motion by Petra Streiff to recommend approval of the AAA License agreement, second by Mark Janowiak. Motion carried.

Discussion/Recommendation: Chalet 2015 Budget: Shortly after adoption of the 2014 budget it was noticed that the budget for operations of the Chalet of the Golden Fleece included \$2,075 for wages/fringes for the part-time guide/curator position. This number was estimated using the average hours per week worked in 2013 rather than the \$3,000 approved in 2013. The friends requested that this amount be restored to the \$3,000. The Board decided to monitor the expenditures in this account for 2014 and do a budget amendment if the expenditures exceeded the budget. With the goal of keeping the overall levy the same for 2015, the Chalet budget was left at \$2,075. The overall 2015 budget for the Chalet includes \$2,000 in tour revenue and \$4,550 for the part-time position and operation costs. Staff is looking for direction on what to levy for the Chalet for 2015, the \$1,900 in the current proposal or the \$3,000. An increase in the Chalet levy to \$5,650 to accommodate the \$3,000 wage budget will require the reduction of \$1,100 elsewhere in the budget.

Year-to-date in 2014 the position has used about \$2,200 from the wage/fringe budget with one more week of tours remaining and the friends are requesting using additional time for grant writing for the remainder of 2014 if needed. Additionally, tour revenues for 2014 were lower than budgeted and several expenses came in over budget so without a significant change in revenue there will need to be a budget amendment to cover expenses over revenue (\$1,645 through 10/8/14).

Trustee Streiff indicated she would like to see the extra funds provided to include \$3,000 in wages for 2015. Trustee Janowiak asked if room tax funds could be used for that purpose and Administrator Owen indicated they could not.

Motion by Petra Streiff to recommend the addition of approximately \$1,100 to the Chalet 2015 levy to accommodate the \$3,000 wages, second by Mark Janowiak. Motion carried.

Discussion/Recommendation: Sidewalk for Veterans' Memorial Park: The committee reviewed the options for a sidewalk to the Veteran's memorial. The Committee discussed a possible cost-share with the local Veterans group. Motion by Petra Streiff to recommend obtaining an estimated cost, second by Mark Janowiak. Motion carried.

Discussion/Recommendation: Active Network Contract for On-line Registration: The committee reviewed the proposal for online registration for the summer pool and recreation

programs with Active Network. There will be an initial set up fee of \$500 and an additionally active keeps \$4.95 per registration which will be built into the fee schedule. There is also a \$3.95 credit card fee which cannot be passed along to the consumer. Staff is working on setting up programs and procedures for the online registration. Online registration worked well for the swim team in 2014 and based on their success staff would like to proceed with doing on line registration for the 2015 season.

The Committee discussed allowing both online and in person registration. Trustee Thoenke asked for a cost benefit analysis. Motion by Greg Thoenke to recommend tabling for further information, second by Petra Streiff. Motion carried.

Discussion/Recommendation: Triathlon Proceeds: The Triathlon Planning committee would like to provide input on the spending of the proceeds of the Triathlon. When the event was started the proceeds were designated to assist in the payoff of the debt for the pool house project; the debt will be paid off in 2015. The Triathlon Committee would like to see the proceeds go toward youth programs, scholarships and youth equipment with the ability to publicize how the Triathlon supports the community and generate additional interest in the Triathlon. The Parks Committee expressed concern over requiring additional levy to cover the debt payment for the pool house and Administrator Owen reminded the Committee that an increase in levy to debt is outside of the levy limit. Trustee Thoenke noted that while he believes this is a good idea, he would like to see the original intent followed through with the debt on the pool house being paid off in 2015.

Motion by Mark Janowiak to recommend use of \$1,000 of the proceeds by the Triathlon Committee as they would recommend for 2015, with the Triathlon Committee recommending how to spend 100% of the proceeds for future years, second by Petra Streiff. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Petra Streiff. Motion carried. Time: 7:11 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday November 12<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
September 10, 2014**

Chairman Greg Thoenke called the meeting to order at 6:30 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoenke. Also present: Administrator Nicholas Owen.

Approval of Agenda: Motion by Mark Janowiak, second by Petra Streiff to approve the agenda as presented. Motion carried.

Approval of Minutes of the 8/13/14 Meeting: Motion by Petra Streiff, second by Mark Janowiak to approve the 8/13/14 minutes as presented. Motion carried.

Update/Recommendation: Hoesly Pond Stewardship Grant Application: Administrator Owen reported that he spoke with Dan Ziegler and he was going to get in contract with the FFA Alumni member that had the plans for the stewardship grant and ask that he get in touch with the Village. So far we have not heard from him. Administrator Owen stated his concern with applying for this grant at this time due to budget concerns and the Village's ability to maintain their existing parks, let alone a new park. Owen added we may be able to scale back the proposal and just do some landscaping and perhaps native grass/prairie flower plantings. The  
Page 3 of 1

consensus of the committee was to try to make some improvements to the park that would result in minimal extra maintenance costs, items discussed included grading and seeding with native plants, a handicap fishing pier and a small shelter house that could be expanded to add restrooms and additional facilities. Motion by Greg Thoemke to recommend staff proceed with a grant encompassing native plantings, a handicap fishing pier and a small shelter designed for future expansion, second by Petra Streiff. Motion carried.

Recommendation: Park Use Permit to Pets Are Us Rescue for Village Park on 9/20/14: This is a first time application for a dinner fundraiser for Pets Are Us Rescue in Village Park. Staff is still waiting on receipt of a certificate of insurance for the event and approval should be contingent on receipt. Motion by Greg Thoemke to recommend approval of the park use permit for Pets Are Us Rescue contingent on receipt of certificate of insurance and verification of time needed on the permit, second by Mark Janowiak. Motion carried.

Update: 2014 Park & Pool Reports: The committee reviewed the park and pool reports for 2014.

Adjournment: Motion by Greg Thoemke to adjourn, second by Mark Janowiak. Motion carried. Time: 6:54 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday October 15<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
August 13, 2014**

Chairman Greg Thoemke called the meeting to order at 6:35 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoemke. Also present: Sandy Blum and Mary Statz (Friends of the Chalet), Assistant Parks and Recreation Director Chris Rear, Administrator Nicholas Owen and Peg Kruse (6:40).

Approval of Agenda: Motion by Mark Janowiak, second by Petra Streiff to approve the agenda as presented. Motion carried.

Approval of Minutes of the 7/9/14 Meeting: Motion by Mark Janowiak, second by Petra Streiff to approve the 7/9/14 minutes as presented. Motion carried.

Update/Discussion: 2014 Chalet of the Golden Fleece Operations: Sandy Blum President of the Friends of the Chalet presented highlights from their activities for 2014 including: 220 volunteer hours, award of a preservation grant from the National Trust for Historical Preservation, preparation of a nomination for the National Historic Register, mass emailing to bus companies and churches, and holding fundraisers. Blum highlighted the next step for the Chalet as finishing the condition report and getting a website. Blum stated the National Trust Grant would cover half the cost of the report and she would like to use the remaining balance of the Scholl's grant to cover the other half. The committee was open to consideration of this request at their next meeting. Greg Thoemke asked how the sale of the buy one get one free admission tickets went. Mary Statz stated they sold a book of \$20 and as of today they have not yet redeemed a coupon. Thoemke noted the importance of continuing to make progress toward making the Chalet self sustaining to encourage Board support.

Discussion: Chalet of the Golden Fleece - 2015 Budget: Greg Thoemke acknowledged the Friends budget request and noted that he feels that the 2015 budget will be tight and that they would be doing well if the Village was able to maintain the budget. Thoemke suggested some additional fundraisers such as 10% donation days at local businesses and selling memberships. Sandy Blum noted next year will mark the 60 year anniversary of Barlow donating the Chalet to the Village and they are working on some ideas to acknowledge this.

Recommendation: Special Events Permit Application for Glenda K. Scott Run 9/27/14: This is an annual application for a fundraiser run. The run uses Valle Tell Soccer Park for the start and finish of the run. Motion by Mark Janowiak to recommend approval of the special events permit for the Glenda K. Scott Run, second by Petra Streiff. Motion carried.

Discussion/Recommendation: Stewardship Grant Application for Hoesly Pond Park: Administrator Owen reproved he sent another email to the alumni looking for information for the application but has not yet received a response.

Update: On-line Registration of Pool and Park Programs for 2015: Staff is researching options for on-line registration for the pool and recreation programs for 2015. Staff has met with the swim team which successfully used online registration this year for the first time. The goal of online registration is to make it convenient for parents and trying to minimize the cost for both the Village and the participants. The site researched requires a minimum additional fee which will likely be passed along a fee to registrants.

Update: New Glarus Youth Committee Donation – Free Water Safety Instruction: The Village received a donation from the Youth Committee to fund free water safety instruction for youth that could not otherwise afford swim lessons. The sessions will be held the week of August 18<sup>th</sup>.

Adjournment: Motion by Mark Janowiak to adjourn, second by Petra Streiff. Motion carried. Time: 7:03 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday September 10<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
July 9, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoemke. Also present: Administrator Nicholas Owen.

Approval of Agenda: Motion by Petra Streiff, second by Mark Janowiak to approve the agenda as presented. Motion carried.

Approval of Minutes of the 6/11/14 Meeting: Motion by Mark Janowiak, second by Petra Streiff to approve the 6/11/14 minutes as presented. Motion carried.

Recommendation: Park Use Permit for Art in the Park on 8/31/14: This is the annual application for a craft fair in Village Park on Wilhelm Tell weekend, the application is complete and a certificate of insurance is on file. Motion by Petra Streiff to recommend approval of the park use permit for Art in the Park, second by Mark Janowiak. Motion carried.

Recommendation: Resolution 14-25 Appointment of John Biehl as Certified Pool Operator: Resolution 14-25 appoints John Biehl as the Village's Certified Pool Operator as required by state regulations. This will be the second year for Biehl performing the duties and the arrangement has worked well for the Village. Motion by Petra Streiff to recommend approval of Resolution 14-25, second by Mark Janowiak. Motion carried.

Recommendation: Special Events Permit Application for Alphornman Triathlon 8/3/14: This is the annual special events application for the Village run triathlon. The triathlon uses Village Park as a staging area, the pool for the swim portion and also includes the closing of 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Street for the bike portion and the finish line of the run. The application also includes using the parking lot behind Village Hall for a post race event including serving of beer. Motion by Mark Janowiak to recommend approval of the special events permit for the Alphornman Triathlon, second by Petra Streiff. Motion carried.

Discussion/Recommendation: Stewardship Grant Application for Hoesly Pond Park: Administrator Owen spoke with Dan Ziegler of the FFA Alumni and Ziegler indicated they would still be willing to work with the Village on the park improvements if the Village applies for the stewardship grant. Ziegler added there were additional Village residents interested in assisting with the project as well. Administrator Owen has contacted an alumni member to obtain the work he has done on the application. Ziegler also said that the Alumni plan on checking the pond in fall to determine how many fish have survived in the pond prior to ordering additional fish to stock the pond. Administrator Owen provided a copy of the stewardship grant application noting the application process opens up in January/February and is due May 1. Mark Janowiak asked if we receive the grant the pond would have to use DNR fishing regulations? Administrator Owen indicated he would research the issue. Motion by Mark Janowiak to recommend moving forward with the stewardship grant application, second by Petra Streiff. Motion carried.

Discussion/Consideration: Resolution 14-26 Appointment of Assistant Recreation Director: Resolution 14-26 appoints Chris Rear as the assistant recreation director. Rear would learn the position for the remainder of the summer to learn his roles and begin in the full capacity next year. The addition of this position would separate the pool and parks/recreation duties allowing these positions to have better focus in each area. It would also allow current aquatics/recreation director to begin to train staff on her roles and scale back her involvement to prepare for transition. The committee recommends approval. Motion by Petra Streiff to recommend approval of Resolution 14-26, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Petra Streiff. Motion carried. Time: 6:41 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday August 13<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
June 11, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoemke. Also present: Administrator Nicholas Owen.

Approval of Agenda: Motion by Petra Streiff, second by Mark Janowiak to approve the agenda as presented. Motion carried.

Approval of Minutes of the 5/14/14 Meeting: Motion by Mark Janowiak, second by Petra Streiff to approve the 5/14/14 minutes as presented. Motion carried.

Discussion/Update: FFA Alumni Involvement with Hoesly Pond: Administrator Owen reported the FFA Alumni have become discouraged by the reception to their application attempts from the WIDNR for stewardship grants for improvement of the park. Due to this the Alumni would like to back off their attempts for improving the park but they would maintain their relationship with the Village to continue stocking and improving the pond itself. Administrator Owen will follow up with the Alumni and see if they would still be interested in partnering with the Village on the improvements if the Village applies for the grant and if they will still be stocking the pond.

Recommendation: Amended Resolution 14-16 Appointment of Summer Staff: Amended Resolution 14-16 adds Kelsey Zimmerman as a substitute guard. Zimmerman is a returning guard; at the time the initial resolution she was unsure if she was returning. Motion by Mark Janowiak to recommend approval of amended resolution 14-16, second by Petra Streiff. Motion carried.

Adjournment: Motion by Petra Streiff to adjourn, second by Mark Janowiak. Motion carried. Time: 6:45 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday July 9<sup>th</sup>, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
May 14, 2014**

Chairman Greg Thoenke called the meeting to order at 6:32 p.m. Present: Mark Janowiak, Petra Streiff and Greg Thoenke.

Approval of Agenda: Motion by Mark Janowiak, second by Petra Streiff to approve the agenda as presented. Motion carried.

Approval of Minutes of the 4/9/14 Meeting: Motion by Mark Janowiak, second by Greg Thoenke to approve the 4/9/14 minutes as presented. Motion carried.

Recommendation: Park Use Permit for Grace Church (6/22/14): This is the annual application for the exclusive use of Village Park for a church picnic on Sunday June 22<sup>nd</sup>. The application is complete with all signatures and a certificate of insurance is on file. Motion by Mark Janowiak to recommend approval of the park use permit for Grace Church, second by Petra Streiff. Motion carried.

Recommendation: Park Use Permit for Heidi Folk Fest Inc (6/27-29/14): This is the annual application for Heidi Craft Fair in Village Park. The vendors will begin checking in and setting up on Friday and stay set up for the duration of the weekend. The application is complete with all proper signatures and a certificate of insurance is on file. Motion by Petra Streiff to recommend approval of the park use permit for Heidi Folk Fest, second by Mark Janowiak. Motion carried.

Recommendation: Special Event Permit for New Glarus Chamber (Lion's Chicken BBQ) on June 27, 2014: This application is for the annual Lion's Chicken BBQ in the Village Park Gazebo on Friday June 27<sup>th</sup>. The application is complete with all proper signatures and a certificate of insurance is on file. Motion by Mark Janowiak to recommend approval of the park use permit for the Lion's Chicken BBQ, second by Petra Streiff. Motion carried.

Recommendation: Resolution 14-16 Appointment of Summer Staff: Staff distributed a revised resolution with updated wages that were not increased in the resolution included in the packet. The resolution includes step increases for some guards as well as the appointing of two new lifeguards, Haley Reeson and Devon Wieser. Motion by Petra Streiff to recommend approval of Resolution 14-16 Appointment of Summer Staff, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Mark Janowiak to adjourn, second by Petra Streiff. Motion carried. Time: 6:39 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday June 11, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
April 9, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Mark Janowiak, Joan Betz and Greg Thoemke. Others Present: Sherri Kanter and Administrator Nicholas Owen.

Approval of Agenda: Motion by Mark Janowiak, second by Joan Betz to approve the agenda as presented. Motion carried.

Approval of Minutes of the 3/12/14 Meeting: Motion by Joan Betz, second by Mark Janowiak to approve the 3/12/14 minutes as presented. Motion carried.

Recommendation: Special Events Permit for New Glarus Music Fest (5/22-27/14): This is the annual application for Music Fest over Memorial Day weekend. The application includes all items approved for last year's event including; the closing of 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and Railroad street including a tent, serving of beer and amplified music. The application requests allowing open intoxicants in a portion of Village Park as approved last year during the day hours of the event. The application also includes the use of Village Park and Glarner Park as well as the closing of 3<sup>rd</sup> Avenue between 2<sup>nd</sup> Street and Duerst Road for a fun run. The application requested use of picnic tables from Veteran's park which staff is recommending denying as we currently have a reservation for use of that park this weekend. The applicant will be responsible for paying for police coverage as specified in the attached letter from Chief Boldebeck. Staff comments also include providing and updated certificate of insurance and that no stakes be placed in the pavement on 4<sup>th</sup> Avenue. The application is complete with all proper signatures. Motion by Mark Janowiak to recommend approval of the special events permit for music fest, second by Joan Betz . Motion carried.

Recommendation: Resolution 14-10/Establish 2014 Schedule of Fees for Use of New Glarus Village Parks & Swimming Pool: This is the annual resolution establishing fees for the parks and pool for the summer. Only two fees were changed for 2014; swim team and touchdown club. The swim team fee was changed to be \$60 with no different fee for non-residents and touchdown club was reduced to \$20 resident and \$25 non-resident because the number of times the program occurs was reduced. Motion by Mark Janowiak to recommend approval of R14-10 as presented, second by Joan Betz. Motion carried.

Recommendation: Resolution 14-11/Appointment of LTE Chalet of the Golden Fleece Employee for 2014: This resolution appoints Mary Statz to the LTE chalet employee position for the 2014 tour season. The annual pay rate remains at \$10/hour and the hours are limited to \$3,000 for the term. Motion by Greg Thoemke to recommend approval of R14-11 with staff to calculate the portion of payroll tax on the \$3,000 salary, second by Mark Janowiak. Motion carried.

Update: Summer Pool/Recreation: Registration Summer brochures have been distributed and are available on the Village website. The Village will hold two registration sessions on April 23<sup>rd</sup> and 29<sup>th</sup> from 5:00 – 7:00 p.m. at Village Hall.

Adjournment: Motion by Joan Betz to adjourn, second by Mark Janowiak. Motion carried. Time: 6:41 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday May 14, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE**



**March 12, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Joan Betz and Greg Thoemke. Absent: Mark Janowiak. Others Present: Administrator Nicholas Owen.

Approval of Agenda: Motion by Joan Betz, second by Greg Thoemke to approve the agenda as presented. Motion carried.

Approval of Minutes of the 2/12/14 Meeting: Motion by Greg Thoemke, second by Joan Betz to approve the 2/12/14 minutes as presented. Motion carried.

Recommendation: Park Use Permit for Music in the Park (7/13/14, 7/27/14, & 8/10/14): This is an annual application for a series of free concerts to be held in Village Park. The application is complete; an updated certificate of insurance will be needed prior to the first event. There have been no issues with this event in the past. Motion by Joan Betz to recommend approval of the park use permit for music in the park (7/13, 7/27 and 8/10), second by Greg Thoemke. Motion carried.

Update: Babe Ruth and Cal Ripken Baseball League Registration: The first year of early registration for the two traveling baseball leagues is complete. There were a few issues with getting parents to sign up on time but staff will work to clarify these problems next year.

Adjournment: Motion by Joan Betz to adjourn, second by Greg Thoemke. Motion carried. Time: 6:33 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday April 9, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
February 12, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Mark Janowiak and Greg Thoemke. Absent: Joan Betz. Others Present: Administrator Nicholas Owen and Eric Gobel (6:45 p.m.).

Approval of Agenda: Motion by Mark Janowiak, second by Greg Thoemke to approve the agenda as presented. Motion carried.

Approval of Minutes of the 1/15/14 Meeting: Motion by Mark Janowiak, second by Greg Thoemke to approve the 1/15/14 minutes as presented. Motion carried.

Discussion/Recommendation: Increase of Salary for Village Forester: Chair Greg Thoemke requested adding the discussion of increasing the salary for Village Forester Paul Jennrich to the agenda due to the potential increase in his work load with the pending issue of the Emerald Ash Borer. Administrator Owen stated this issue would need to be worked into the 2015 budget discussion and could research the issue further. Jennrich does receive the annual wage increase that regular non-represented employees receive. Owen added that he feels the more appropriate committee for this item would be Personnel/Finance. Mark Janowiak suggested the alternative of a bonus during the time when the EAB creates more work for the forester. Motion by Mark Janowiak to recommend the Personnel/Finance Committee consider a wage increase for the Village Forester, second by Greg Thoemke. Motion carried.

Update: Parks and Recreation Brochure: Administrator Owen reported Staff is working on developing the 2014 Parks and Recreation Brochure. The brochure will be ready to be distributed to the schools the Friday before spring break. The Village has partnered with the School District to have notices sent out with their regular email updates to try to save on the number of brochures that need to be printed. Staff is continuing to work with the Swim Team Board on online registration as discussed by the committee last fall; at this time it does not appear that the Village will be able to do all registrations online. One change for this year is that registration the summer youth baseball and softball traveling teams will occur prior to the regular registration to allow more planning time for joining the proper leagues and organizing coaches and teams. Staff is also beginning discussions with the High School baseball and softball coaches and parents about establishing a youth parent board to govern the programs similar to the Swim Team and Youth Football programs.

Update/Discussion: Chalet of the Golden Fleece: Administrator Owen and Chair Thoemke met with Sandy Blum and Mary Statz to discuss the 2014 tour season at the Chalet. The Friends are requesting to join the National Trust for Historic Preservation for \$250 which would make the Village eligible for grants from the NTHP. There will be two additional opportunities to apply for the NTHP grant in 2014. The Friends will be preparing a 5-year plan detailing their operating plans and cost/revenue estimates for consideration by the Village Board.

Adjournment: Motion by Mark Janowiak to adjourn, second by Greg Thoemke. Motion carried. Time: 6:55 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday March 12, 2014.

Nicholas W. Owen, Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
January 15, 2014**

Chairman Greg Thoemke called the meeting to order at 6:30 p.m. Present: Joan Betz and Greg Thoemke. Absent: Mark Janowiak. Others Present: Sandy Blum and Kim Tschudy (Friends of the Chalet) and Administrator Nicholas Owen.

Approval of Agenda: Motion by Joan Betz, second by Greg Thoemke to approve the agenda as presented. Motion carried.

Approval of Minutes of the 12/11/13 Meeting: Motion by Joan Betz, second by Greg Thoemke to approve the 12/11/13 minutes as presented. Motion carried.

Recommendation: Hiring Consultant for Historical Register Application for Chalet of Golden Fleece: The Friends of the Chalet are requesting approval from the Village Board to hire a consultant to assist with submission of an application for the Historical Register for the Chalet of the Golden Fleece. Sandy Blum informed the committee that the Friends will be submitting a National Trust Grant (NTG) for \$4,800 in January. If awarded the NTG funds they plan on using \$2,900 and \$2,900 of a grant from the Community Foundation grant to prepare a condition report on the Chalet. The remaining money from both the NTG and Community Foundation grants will be used to fund the consultant for the Historical Register application. There will be a gap of about \$750 left to fund the Historical Register application, which the Friends indicated they are willing to contribute towards from their funds. If they are unsuccessful with the application for the NTG funds they plan on using the Community Foundation grant to fund the Historical Register Application. The Friends feel that being on the Historical Register will be

more beneficial than the condition report. Motion by Greg Thoemke to recommend hiring of the consultant for preparation and submission of the application for placement of the Chalet of the Golden Fleece on the Historical Register, second by Joan Betz. Motion carried.

Recommendation: 2014 Mowing Contract: Wirth Lawncare has provided a quote for 2014 mowing services at the same price per mowing as they did in 2013. Overall the Village was satisfied with the services received in 2013. Motion by Greg Thoemke to recommend award of the 2014 mowing contract to Wirth Lawncare at 2013 mowing rates, second by Joan Betz. Motion carried.

Veteran's Park Memorial Update: The New Glarus Veterans Park Fund recently received a grant from the New Glarus Community Foundation, a component of the Community Foundation of Southern Wisconsin Inc., to support the Vietnam War/World War I Marker.

The New Glarus Veterans Memorial Park Board is planning the dedication of the Vietnam War/World War I Marker for Memorial Day 2014. Vietnam era Veterans will be recognized on one side and World War I will be recognized on the other side. Immediate work that is being planned for the Veterans Memorial Park are: completing the concrete sidewalk around the Memorial Markers; re-laying the bricks; improving the drainage; and some landscaping.

Adjournment: Motion by Joan Betz to adjourn, second by Greg Thoemke. Motion carried. Time: 6:47 p.m. The next meeting is scheduled for 6:30 p.m. Wednesday February 12, 2014.

Nicholas W. Owen, Administrator

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**