

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

**VILLAGE OF NEW GLARUS  
HISTORICAL PRESERVATION COMMISSION  
VILLAGE HALL BOARDROOM  
11/10/2014 7:00 PM  
Minutes**

Members Present: Petra Streiff, Kris Baumgartner, Lexie Duval-Harris,  
Linda Schiesser, Harold Kiesz, Barb Kummerfeld

Absent: Paul Fredrickson

Also attending: Kim Tschudy

1. Call to Order: Chair Streiff called the meeting to order at 7:00 PM
2. Approval of Agenda
  - Streiff suggested modifying the agenda by removing item 7, Discussion: Possible Historic District for Second Street. Motion by Baumgartner to accept the agenda with the suggested modification, Second by Schiesser. Motion carried.
3. Approval of 9/15/2014 minutes
  - Motion by Harris, Second by Schiesser. Motion carried.
4. Update/Discussion: Photos for Registered Properties
  - Linda has photos from bank calendars with photo credits. Petra will update files with photos that are missing.
  - Linda also has some photos from her personal collection. She will photocopy those with photo credits to add to files.
  - Lexie has taken photos of historic properties but has not printed them yet. She wants to re-take a few that were obstructed by parked vehicles.
5. Update/Discussion: Updating files of Existing Registered Properties
  - Petra updated and shortened the letter originally written by Kevin Budsberg to be sent to owners of properties on the Village historic registry
  - Linda suggested the addition of the word "identical" before "replacement windows" so that property owners know any change in the look of windows needs to come before the board

- Linda suggested requesting property owners to provide a plan to the commission prior to the work being done
- Petra suggested underlining the word "first" so that property owners know to come to the board before beginning any work
- Motion by Kiesz to approve the letter with the suggested changes, second by Schiesser. Motion carried.
- Lexie will talk to Barb Roesslein about updating online photos of Historic properties on the Village website
- The Village website was recently redesigned and the photos are no longer there
- The printed brochure will not be updated until we know if more properties want to join the registry
- The Schiesser family foundation has grant money available for printing the brochures

6. Update/Discussion: Identification of Properties with Historic Characteristics

- The committee agreed that this topic was covered in the previous sections

8. Discussion: Preservation Month in 2015

- Linda reserved the library display case for March 2015
- National Preservation Week is 4/26 – 5/2 with a theme of Pass it On
- Linda had the idea of displaying photos with cameras
- A workshop will be held in conjunction with the library on March 16 for historic property owners
- The workshop should be better advertised – Library Facebook page, newspaper, flyers, letters

9. Discussion: Goals for 2015

- Research a possible historic district for Second St. This requires a lot of manpower and leadership
- Kim Tschudy mentioned that there is a state grant available for researching potential National Register properties. He passed the information about the grant on to the Village but it never was passed on to the Commission.
- The commission will make it a goal to pursue a grant in 2015
- Petra, Kris, and Lexie will meet at Linda' house on December 11 at 1 pm to go through her clippings of local businesses to find articles to add to files
- Next Commission meeting will be Monday, January 12 at 6:30 pm

10. Adjournment
  - Motion by Baumgartner, Second by Harris. Motion carried.

**VILLAGE OF NEW GLARUS  
HISTORICAL PRESERVATION COMMISSION  
VILLAGE HALL BOARDROOM  
9/16/2014 7:00 PM  
Minutes**

Members Present: Petra Streiff, Kris Baumgartner, Lexie Duval-Harris, Linda Schiesser

Absent: Harold Kiesz, Barb Kummerfeld, Paul Fredrickson

Also attending: Kim Tschudy

1. Call to Order: Chair Streiff called the meeting to order at 7:10 PM
2. Approval of Agenda
  - Motion by Baumgartner, Second by Harris. Motion carried.
3. Approval of 6/9/2014 minutes
  - Motion by Schiesser, Second by Harris. Motion carried.
4. Update/Discussion: Photos for Registered Properties
  - Duval-Harris will take updated photos in Fall when the leaves fall from the trees
5. Update/Discussion: Updating files of Existing Registered Properties
  - Kris and Petra worked to clean up files in July and Petra finished cleaning up the files last week
  - Linda will add pictures of properties from her collection to the files
  - Lexie pulled tax roll info on existing historic properties to identify the current owners
  - We discussed hosting a presentation for property owners to introduce our services, possibly through the library
  - A letter was already written by Kevin Budsberg when he was chair that outlines the responsibilities of historic property owners
  - Petra will review and update the existing letter with current info and we will discuss sending them out at our next meeting
  - Lexie will also talk to Barb at the Village to see if the property brochure on the Village website could be scanned and posted again since the original scan was of poor quality
6. Update/Discussion: Identification of Properties with Historic Characteristics

- We reviewed the properties listed on the green sheet
- We discussed sending a letter to owners of those properties to gauge interest in researching their history
- We will discuss this further at the next meeting
- Linda also has a list of past and present businesses in town that she has newspaper clippings on. The clippings are located at UW Platteville in the ARC Southwest Wisconsin room

7. Discussion: Possible Historic District for Second Street

- Need more information and to decide what our role is in this process
- Will discuss at next meeting as part of our goals for 2015

8. Discussion: Preservation Month in 2015

- Linda will talk to the library about reserving the display case
- Historic Preservation month is May but the case may not be available then
- She will set up the case with historic pictures and cameras whenever the case is available

9. Discussion: Goals for 2015

- We will discuss goals at next meeting
- Next meeting: Monday, November 10 at 7 pm
- We will also update historic photos and finalize letters to send out

10. Adjournment

- Motion by Baumgartner, Second by Schiesser. Motion carried.

**VILLAGE OF NEW GLARUS  
HISTORICAL PRESERVATION COMMISSION  
VILLAGE HALL BOARDROOM  
6/9/2014 7:00 PM  
Minutes**

Members Present: Petra Streiff, Kris Baumgartner, Lexie Duval-Harris, Barb Kummerfeld, Linda Schiesser, Harold Kiesz  
Also attending: Kim Tschudy

7. Call to Order: Chair Streiff called the meeting to order at 7:05 PM

8. Approval of Agenda

- Motion by Baumgartner, Second by Kummerfeld. Motion carried.
9. Approval of 6/18/2012 minutes
    - Motion by Schiesser, Second by Kiesz. Motion carried.
  10. Update/Discussion: Photos for Registered Properties
    - Duval-Harris will take updated photos in Fall to match camera angles from previous photos
    - Brochures listing historic properties are outdated
    - Last brochure printing was funded by grant from New Glarus Community Foundation
    - A letter was put together at one point to historic property owners to invite them to a presentation about Historic Preservation
    - When properties change owners, new owners don't necessarily understand what their responsibility is
  11. Update/Discussion: Updating files of Existing Registered Properties
    - Decision to set a meeting date as a working meeting to go through files of historic properties and add updated information
  12. Update/Discussion: Identification of Properties with Historic Characteristics
    - Kiesz has a list of properties identified as potential historic properties
  13. Discussion: Future Direction of Commission
    - Decision: Next steps of Commission should be to educate property owners, talk to building inspector
    - Duval-Harris will procure list of current historic property owners
    - Schiesser will make copies of draft letter to property owners for next meeting
    - Schiesser will bring sheet protectors to organize Historic Preservation applications
    - Next meeting Monday, July 14 at 7 PM
  14. Adjournment
    - Motion by Kiesz, Second by Schiesser. Motion carried.
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