

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/17/13

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoenke, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. ALSO PRESENT: Dan Gartzke, Library Board Members Linda Hiland and Jody Hoesly, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Eric Gobeli arrived at 7:05 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 12/17/13 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 12/3/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH and e-check for payroll benefits including health and life insurance, JE for utilities in the amount of \$48,484.46, Checks 30828 to 30882 totaling \$51,319.10 and payroll vouchers 9236 to 9264 totaling \$26,454.56.

MONTHLY POLICE REPORT: The monthly police report for November was included with the agenda packet.

OPERATOR LICENSE TO EXPIRE 6/30/15: Approval of Operator License to April Prusia.

UPDATE: OPERATION OF DOG PARK: The Parks Committee reviewed possible layouts for the future dog park on the former feed mill site. The committee agreed to re-submit an application for funding of the dog park fencing next year. Mark Janowiak will research other community's dog parks to help improve the application.

UPDATE: 2014 STREET PROJECTS: The Public Works/Public Safety committee held a public information meeting at their 12/11/13 meeting to inform residents and business owners on the proposed street projects for 2014. Street projects include the reconstruction, including utility infrastructure of 2<sup>nd</sup> Street from 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue, 1<sup>st</sup> Street from 6<sup>th</sup> Avenue to 11<sup>th</sup> Avenue and Railroad Street from 12<sup>th</sup> Avenue to 13<sup>th</sup> Avenue. Staff anticipates placing the project out to bid shortly after January 1<sup>st</sup> with construction beginning as soon as weather allows in April.

MONTHLY BUILDING INSPECTOR REPORT: The November building inspector report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS

FINANCE/PERSONNEL:

DISCUSSION/RECOMMENDATION: WITHDRAWAL FROM LOCAL GOVERNMENT PROPERTY

INSURANCE: Finance/Personnel Committee is recommending withdrawal from Local Government Property Insurance for 2014 as the Village has received a more favorable estimate from Arthur Gallagher (EMC), the current carrier of the Village's liability, worker's compensation, etc. policies. A comparison of the premiums illustrates a savings of approximately \$1,500 with a \$1,000 deductible or \$1,800 with a \$2,500 deductible to the Village by placing all insurance for 2014 with Arthur Gallagher (EMC). Motion by Mark Janowiak, second by Kevin Budsberg to withdraw from the Local Government Property Insurance and place the property insurance with Arthur Gallagher (EMC) with a \$1,000 deductible. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: APPLICATION FOR SPECIAL EVENT PERMIT-GRACE CHURCH FOR NEW

GLARUS FAMILY FESTIVAL ON SEPTEMBER 4-7, 2014: Trustee Kruse reported that Public Works/Public Safety is recommending approval contingent on Chief Boldebuck working with Grace Church to provide for one officer to cover the event during peak times. Trustee Janowiak asked who will pay for the additional police coverage and was informed that Grace Church would be responsible for that. Trustee Janowiak also asked if it's necessary to close 2<sup>nd</sup> Street on Sunday or if it would be possible to utilize Railroad Street instead. Motion by Peg Kruse to table and allow Chief Boldebuck time to discuss the possible use of a location other than 2<sup>nd</sup> Street and the additional police coverage with Grace Church, second by Greg Thoenke. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE-NEW GLARUS FIRE DEPARTMENT FOR

WINTERFEST WEEKEND: Motion by Kevin Budsberg, second by Greg Thoenke to approve a Temporary Alcohol License to the New Glarus Fire Department for January 17, 2014 in conjunction with Winterfest activities. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT-WI VIETNAM VETS FOR WINTERFEST WEEKEND ON

JANUARY 17-19, 2014: Motion by Greg Thoenke, second by Mark Janowiak to approve a Special Events Permit to the WI Vietnam Vets for Winterfest activities on January 17-19, 2014, specifically the parade on January 17, 2014 per the route outlined on the application. Motion carried.

LIBRARY/VILLAGE BOARD COMMITTEE:

DISCUSSION/CONSIDERATION: USE OF GLARNER PARK FOR LIBRARY EXPANSION WITHOUT

ALTERNATE SOFTBALL LOCATION: President Truttman indicated a need to discuss this issue as the Village has not heard a response from the School to date. The Committee has requested input from the Village Board on whether the Village is willing to proceed with Glarner Park as an alternate site for the Library expansion if there are no options for an alternate softball field.

Greg Thoenke moved to table, second by Eric Gobeli. Discussion followed with Greg Thoenke indicating the Village is not likely to have an answer on the softball field from the School District prior to the referendum, noting since the referendum is advisory and not binding he did not see that as an issue. Kevin Budsberg indicated he is concerned that the referendum is asking a very specific question on the west side or Glarner Park location so if the Village Board isn't willing to consider Glarner Park then the question should not include that. Eric Gobeli noted he has concerns over Glarner Park as well and doesn't know that he can commit to Glarner Park without knowing a new softball field can be accomplished. The Board discussed the current condition of the Park, noting several maintenance issues that need to be addressed for continued use as a softball field. Kevin Budsberg then asked the purpose of this agenda item indicating tabling the issue doesn't provide a decision. Linda Hiland and Jody Hoesly (Library/Village Board Committee members) addressed the Board noting the position of the Committee is a need to know if Glarner Park is feasible before the question comes to referendum, including whether the site is buildable. They further noted the need to be able to communicate information, including the pros and cons of each site to the public prior to the referendum, indicating a need to complete the topographical survey, soil borings and concept design to obtain the necessary information. Eric Gobeli noted his concern with spending \$15,000 on studies prior to knowing the results of the borrowing referendum and suggested the Board consider removing the Glarner Park option from the referendum question. The Board further discussed the necessity for conducting the various studies and whether those should be done prior to the referendum. Vote taken on original motion by Greg Thoenke to table with a second by Eric Goebli. Motion carried (4-3).

DISCUSSION/CONSIDERATION: FUNDING OF TOPOGRAPHIC SURVEY AND SOIL BORINGS FOR

GLARNER PARK SITE: The committee is recommending having a topographic survey and soil borings done to determine if Glarner Park is a suitable building site for the new library. Cost estimates for a topographic survey are between \$3,500 and \$4,500 and since staff does not believe there are any existing surveys for the Park, would estimate the cost at \$4,500. The topographic survey will determine the site elevations in order to set a finished floor elevation for the building. The soil borings are estimated to cost \$3,000 to \$3,500 to determine if the site has suitable soil to support a library. If the first few samples are consistent it is possible to save some money by not doing the remaining borings.

Roger Truttmann started the discussion indicating he feels the Village Board should conduct the topographical survey and soil borings utilizing the Library capital project sinking fund monies (current balance \$10,145.22) in order to know Glarner Park is a viable building location. The Board continued discussions to determine exactly what is covered by the topographic survey and soil borings and the information that will be provided by the studies as well as whether or not both are necessary at this time. Motion by Kevin Budsberg to fund the topographical survey and soil borings utilizing the Library capital project sinking funds, 2<sup>nd</sup> by Eric Gobeli. Motion carried.

DISCUSSION/CONSIDERATION: FUNDING OF CONCEPT DESIGN FOR LIBRARY EXPANSION AT GLARNER PARK SITE: The subcommittee also felt that a concept design for the Glarner Park site would be needed to help voters make their decision between the two sites. The concept design is estimated to cost \$7,500. Peg Kruse indicated she doesn't feel it is necessary to spend the additional funds to prepare the concept design at this time, and commented on the importance of a known operating budget for any new facility before it is built in order to know whether the Village can afford to operate a new facility. The Board discussed the availability and importance of an estimated operating budget. They further discussed the importance of having a concept design for Glarner Park since there is a concept design for the west side site with some Board members feeling it is not necessary as the referendum is advisory and other's feeling all the information should be the same for both sites.

Motion by Eric Gobeli to not fund a concept design for the Glarner Park site. Greg Thoemke seconded the motion asking to amend it to allow the Library Board to fund the concept design if they wish and allow the Library Board to utilize any remaining funds from the Library capital project sinking fund account after payment of the topographical survey and soil borings. Eric Gobeli agreed to the amendment of his original motion. Motion, as amended, carried (4-3).

DISCUSSION/CONSIDERATION: AMEND RESOLUTION R13-31 LIBRARY REFERENDUM LOCATION QUESTION: The consensus of the subcommittee was that if the Village Board was not interested in having the research above done to inform residents on the referendum questions that the Board should remove the question on the preferred site for the new library from the April ballot. After a brief discussion, motion by Kevin Budsberg to leave the referendum language as previously approved, second by Mark Janowiak. Motion carried (4-2 with Greg Thoemke abstaining).

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Eric Gobeli moved to adjourn at 8:15 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/3/13

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. ALSO PRESENT: Mike Johnson (Green County Development Corporation), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 12/3/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 11/19/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH and e-check for payroll benefits including health and life insurance, JE for utilities in the amount of \$27,047.21, Checks 30800 to 30827 totaling \$29,671.63 and payroll vouchers 9204 to 9235 totaling \$25,651.27

MONTHLY BUILDING INSPECTOR REPORT: The monthly Building Inspector report for October was included with the agenda packet.

PRESENTATION: MIKE JOHNSON, EXECUTIVE DIRECTOR FOR GREEN COUNTY DEVELOPMENT CORP.: Mike Johnson, Executive Director of Green County Development Corp. introduced himself to the Village Board and gave a brief synopsis of his background and vision for Green County Development Corporation moving forward.

COMMITTEE/COMMISSION REPORTS

FINANCE/PERSONNEL:

UPDATE: FUNDING NEGATIVE ENDING BALANCE FOR CHALET: Finance is recommending the use of undesignated general fund balance to cover fund the negative ending balance for the Chalet of the Golden Fleece for 2013, currently estimated to be \$6,300 plus any additional time worked by the Chalet LTE position through year end. The committee has also suggested requesting the Friends of the Chalet be asked about utilizing the LTE position's hours for the remainder of the year toward projects that could be covered by the recently received grant. A budget amendment will be prepared in January for Village Board approval to include this transfer of funds.

CONSIDERATION: RESOLUTION 13-39 ESTABLISH 2014 SCHEDULE OF FEES FOR CHALET OF GOLDEN FLEECE MUSEUM: The slight increase in fees for the Chalet of the Golden Fleece for the 2014 season has been approved by the Parks Committee and Finance/Personnel. Administrator Owen indicated the fee increased \$1 for admissions and created group discounts and business promotional rates. Motion by Kevin Budsberg, second by Eric Gobeli to approve Resolution 13-39. Motion carried.

CONSIDERATION: 2014 EMERGENCY MEDICAL SERVICES CONTRACT: The New Glarus EMS contract for 2014 includes a 2% per person rate increase that was approved in the Village's 2014 budget. Staff has amended the contract to provide the most current population of the Village according to the Department of Administration at 2,152. Motion by Greg Thoemke, second by Peg Kruse to approve the 2014 contract with New Glarus Emergency Medical Services amending the Village's population to 2,152. Trustee Budsberg verified that the fire district and emergency medical services both received a 2% increase in the 2014 Budget. Trustee Thoemke noted that the emergency medical services increase actually ended up at just under 1% once the population number is corrected. Motion carried.

CONSIDERATION: AMENDED RESOLUTION 13-38/BUDGET ADOPTION AND TAX LEVY: Staff reported the tax increment worksheet from the Department of Revenue was not available prior to the Budget Hearing last week and once the form was filed on-line we discovered that the actual Village portion of the increment for the two TIF Districts decreased slightly from \$179,545 to \$179,326. That slight drop will decrease Village mill rate of .009308502 to .009307174. We have amended the original Budget Adoption and Tax Levy Resolution to reflect the correction. Motion by Greg Thoemke, second by Mark Janowiak to approve the amended Resolution 13-38/Budget Adoption and Tax Levy. Motion carried.

CLERK'S REPORT

CONSIDERATION: RESOLUTION 13-40 APPOINTMENT OF ELECTION OFFICIALS: Clerk Erb reported that the two-year term for the existing Election Officials ends 12/31/13 and this Resolution appoints Election Officials in the various capacities they serve the Village for the next two-year term through 12/31/15. The Village did not receive nominations from either political party.

Clerk Erb also thanked Lois Wainwright and Michelle Roth for their service to the Village as Election Officials noting they have both asked not to be re-appointed. Jane Phillipson has graciously agreed to be a new Election Official for the next two-year term. Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 13-40. Motion carried.

#### PRESIDENT'S REPORT

CONSIDERATION OF APPOINTMENT OF COLLEEN BELL TO PLAN COMMISSION: President Truttmann reported that he is recommending the appointment of Colleen Bell to fill the unexpired term of Marc Barnaby on the Plan Commission. Motion by Roger Truttmann, second Mark Janowiak by to approve Colleen Bell to fill the unexpired term of Marc Barnaby on Plan. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:16 p.m., second by Joan Betz. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

### VILLAGE BOARD PROCEEDINGS VILLAGE OF NEW GLARUS 11/19/13

PUBLIC HEARING ON 2014 BUDGET: The public hearing was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Library Director Maggie Waggoner, Linda Hiland, Becky Weiss, Mary Rauch, Leonard Rauch, Paul Burk, Fire Chief Dave Anderson, Mike Nevil, Dennis Hoesly, Pete Ott, EMS Chief Kristie Mueller, Patricia Jenkins-Bock, Meg Butenhoff, Patrick Dyer, Rachel Anderson, Shaun Karlen, Dan Gartzke, Gof Thomson, Colleen Bell, Police Chief Burt Boldebuck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Administrator Owen provided a brief outline of the 2014 Budget noting the loss of State Transportation Aid totaling \$14,277 and the total operating increase in levy based on levy limits at \$5,356. He indicated the Village mill rate will increase 23¢ per \$1,000 in value to \$8.22 without TIF increment and \$33¢ per \$1,000 in value to \$9.31 including the TIF increment.

Library Board President, Linda Hiland spoke on behalf of the Library Board requesting an increase in funding for the Library based on the loss of County Aid the Library will receive in 2014 compared to 2013 as well as assuring appropriate funding for wages and fringe benefits as offered by the Village. She provided a revised Library Budget, noting the additional funding requested has decreased from the original estimate of \$47,648 to \$22,134, making the requested contribution from the Village \$172,837. Also noted was that the Library operates as a stand-alone fund making losses in revenue more difficult to accommodate than for other departments of the Village that are combined into one fund. Ms. Hiland asked the Village Board why the options noted at the 9/24/13 special budget meeting were not being explored and whether some of the \$5,000 from the tax levy funds could go to the library.

Being no other comments, motion by Greg Thoemke to close the Budget Public Hearing at 7:07 p.m., 2<sup>nd</sup> by Peg Kruse. Motion carried.

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:08 p.m. by President Roger Truttmann. PRESENT: All those present at the public hearings.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 11/19/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 11/5/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll, health and life insurance and JE for utility payments totaling \$46,958.02, Checks 30753 to 30799 totaling \$50,323.09, payroll vouchers 9175 to 9203 totaling \$25,452.09.

MONTHLY POLICE REPORT: The monthly police report for October was included with the agenda packet.

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/15: Approval of licenses for Theodore Williams and Shelly Snelson.

UPDATE: NEW GLARUS COMMUNITY FOUNDATION GRANT APPLICATION: The Village received notice that we were not awarded a grant for their application to fund fencing for a dog park. The Friends of the Chalet were successful in their application for a grant from the Community Foundation. The award amount will be announced at the Community Foundations event.

CONSIDERATION: 2014 BUDGET RESOLUTIONS:

RESOLUTION R13-38/ ADOPT 2014 BUDGET AND SET LEVY: Motion by Greg Thoemke, 2<sup>nd</sup> by Eric Gobeli to approve Resolution 13-38/2014 Budget and Set Levy.

Kevin Budsberg began the discussion indicating that staff did a good job preparing the budget consistent with direction of the Village Board, however; he noted two large areas in the current budget that are without a solution. The first being the police department staffing and operational deficiencies noted by the Police Chief at approximately \$30,000 and the second being the loss of County Aid to the Library, indicating that the additional funding from the Village would simply allow the Library to be funded at the same level as last year. He indicated his frustration that his previous requests to look for additional funds in the budget have not occurred noting he believes there is money to be found in the existing budget without cutting positions and referred to the \$4,500 being levied for the Chalet in 2014 as well as the loss of State Highway Aid being covered by adjustments to the budget. He noted the importance of addressing the shortfalls as they will only get worse.

Trustee Janowiak asked if the reduction in County Library Aid is expected to continue. Trustee Budsberg and Library Director Maggie Waggoner indicated that is unknown, explaining the County Aid is calculated on circulation and cost per circulation and that the formula is calculated on previous year's figures, so that the 2013 actual circulation and cost per circulation numbers will be used to calculate the 2015 County Aid number. Trustee Gobeli asked if the surplus remaining at year-end 2012 would have affected the County Aid calculation for 2014. Library Director Waggoner indicated it would not have. Trustee Thoemke and Director Waggoner discussed several scenarios on the affects a year-end surplus or deficit might have on the County Aid, as well as revisions to the Library budget. Library Director Waggoner left the meeting.

Trustee Thoemke asked each of the Chiefs of Emergency Services in attendance if they would be able to forego a portion of their budget for next year in order to provide additional funds for the Library. They each indicated that their budgets are very limited as well and there is no extra.

The Board continued discussions regarding the importance of looking for solutions to the budget shortfalls, and determining priorities with Trustee Budsberg proposing the Board seriously look at flexibility in the budget expenses from the top down. Trustee Kruse noted she has looked and looked through the budget and finds it "bare bones", noting everybody is in this together.

ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peg Kruse-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried.

RESOLUTION R13-32/ CARRY-FORWARD UNSPENT FUNDS FROM 2013 TO 2014 BUDGET  
RESOLUTION R13-33/ DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF  
VILLAGE FUNDS

RESOLUTION R13-34/ SETTING 2014 STORMWATER UTILITY ERU

RESOLUTION R13-35/ TREASURER'S BOND

RESOLUTION R13-36/ ESTABLISH 2014 WAGES FOR PART TIME EMPLOYEES

RESOLUTION R13-37/ ESTABLISH 2014 WAGES FOR FULLTIME EMPLOYEES:

Motion by Kevin Budsberg to take action on Resolutions 13-32 through 13-35 as one item, 2<sup>nd</sup> by Eric Gobeli. Motion carried. Motion by Mark Janowiak to approve Resolutions 13-32 through 13-35, 2<sup>nd</sup> by Kevin Budsberg. Motion carried.

PARKS & RECREATION:

DISCUSSION/RECOMMENDATION: GRANT APPLICATIONS FOR CHALET OF GOLDEN FLEECE:

Trustee Thoemke reported the Friends of the Chalet of the Golden Fleece is seeking Village Board approval to submit the following grants for the Chalet:

NEHB GRANT: The National Endowment for the Humanities (NEH) grant would allow for feasibility study, business plans, and improved archival practices. There is an award ceiling of \$1,000,000. The Friends are not sure of how much we will be asking for. There is no matching requirement for this grant and the committee recommends approval of submittal of the application. Motion by Kevin Budsberg, 2<sup>nd</sup> by Eric Gobeli to approve the application for the NEH grant by Friends of the Chalet. Motion carried.

NATIONAL TRUST PRESERVATION GRANT: The National Trust Preservation Society grant is for preservation of the Chalet and its collection. Typical grant awards range from \$2,500 - \$5,000 and the grant is a matching grant. The application indicates matching funds can come from public sources or income earned from registration fees or fundraising. The committee recommends approval of submittal of the application. Motion by Peg Kruse, 2<sup>nd</sup> by Mark Janowiak to approve the application for the National Trust Preservation grant by the Friends of the Chalet. Motion carried.

PRESIDENT'S REPORT: President Truttman reported that nomination papers are available to pick up from the Clerk's office, but cannot be circulated until December 1<sup>st</sup>.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:10 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/5/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Mark Janowiak, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ALSO PRESENT: Linda Hiland, Becky Weiss, Colleen Bell, Attorney Bill Morgan, Administrator Nic Owen and Deputy Clerk-Treasurer Barb Roeslein. Library Director Maggie Waggoner joined meeting at 8:06 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 11/5/13 agenda, second by Kevin Budsberg with the request that item #9 be considered before item #8. Motion carried with amendment to the agenda reversing the order of items 8 and 9.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 10/15/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll and Checks 30701 to 30703 totaling \$34,039.10, Checks 30704 to 30752 totaling \$44,624.38 and payroll vouchers 9121 to 9144 totaling \$24,573.86 and payroll vouchers 9145 to 9174 totaling \$26,138.43.

BUILDING INSPECTOR REPORT: The monthly building inspector report for September was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: LEGAL SERVICES AGREEMENT: This is a 3-year contract renewal for legal services with Murphy Desmond. The cost increase in each year of the agreement is tied to the consumer price index. Other than the annual cost increase there are no other changes in the agreement. Trustee Budsberg indicated that he would like to look into what other firms offer for legal services because he has been unhappy with some of the services received from Murphy Desmond. Motion by Kevin Budsberg to solicit bids for legal services. Motion failed for lack of a second. Motion by Greg Thoemke to approve the 3-year contract renewal for legal services with Murphy Desmond, second by Peg Kruse. Motion carried with Kevin Budsberg opposing.

CONSIDERATION: TAX COLLECTION AGREEMENT WITH GREEN COUNTY FOR 2013-2014: This is an annual contract with Green County for the collection of taxes. There is no increase over last year's contract for tax collection. Motion by Mark Janowiak, second by Greg Thoemke to approve the Tax Collection Agreement with Green County for 2013-2014. Motion carried.

PLAN COMMISSION:

UPDATE: NEW GLARUS WASCHE CENTER SITE PLAN: Administrator Owen reported that the Plan Commission approved the concept design for the site plan at their October 24<sup>th</sup> meeting. The site plan still needs to address Village Engineer's concerns regarding the flood plain and stormwater management prior to gaining site plan approval.

DESIGN REVIEW:

UPDATE: NEW GLARUS WASCHE CENTER PLAN AND GARY HARRIS BUILDING REMODEL: Administrator Owen reported that the Design Review Committee met before the Plan Commission meeting on October 24<sup>th</sup> and approved the design for the Wäsche Center as presented and approved the Harris remodel contingent on adding shutters and window boxes to the building.

CONSIDERATION: GLARNER PARK AS ALTERNATE LIBRARY SITE AND FINANCING OF SITE

SURVEY AND SOIL BORINGS: Trustee Budsberg stated that the Library Board would like certainty that Glarner Park is feasible for building before it goes to referendum. It is estimated that the cost for a site survey and soil borings would be approximately \$10,000. This is based on costs performed on the west side location. Administrator Owen stated that the three questions that the Board needs to address from the established timeline are:

1. Should the Village authorize payment of site survey and soil borings?
2. Is Glarner Park a feasible site for a new library?
3. How to proceed with negotiations with the school district concerning a new softball field?

Administrator Owen has been in contact with the Superintendent of New Glarus Schools and the school's viewpoint at this time is to take the issue slowly and research how the project fits in with their long-term plans before proceeding on spending funds for a new softball field. With lack of commitment from the school Trustee Gobeli wondered if Glarner Park is a suitable site for the library. Discussion followed to determine if performing a site survey and soil borings was necessary before the referendum since the Strand Engineering report indicated the library building can be built outside of the designated floodplain. Also discussed was should the residents preferred site first be determined before spending additional funds on the survey and soil borings at Glarner Park. It was noted that performing the studies on the site at this time would clarify if there are any sub standard soil types and if the site can withstand the library building. The studies could also be used for construction purposes and not have to be performed twice.

Library Board President Linda Hiland addressed the Board clarifying that the Library Board would like to give the residents of the Village a clear picture on what the Glarner Park site would offer; just like they have illustrated with the west side site. Payment options for the studies were discussed and if the \$10,000 allocated in a sinking fund for library construction could be used. Trustee Budsberg stated if funds are earmarked for the library, the Library Board cannot be instructed on how the funds should be spent. Attorney Morgan clarified that once funds are given to the library, the funds stay under the authority of the Library Board. Administrator Owen stated he would have to resolve how exactly the funds allocated into the library construction sinking fund were established. It was questioned if there were other funds the Village could use for payment of the studies. Administrator Owen stated it would have to be through undesignated reserve funds.

Motion by Eric Gobeli to not consider Glarner Park as a library site. Motion failed for lack of a second.

Motion by Kevin Budsberg, second by Mark Janowiak that the Village continues to study Glarner Park as an alternative library site and financing site survey and soil borings by using undesignated reserve funds. Attorney Morgan noted that the vote would need a two thirds majority.

ROLL CALL VOTE on motion by Kevin Budsberg for approval: Joan Betz- yes; Kevin Budsberg- yes; Eric Gobeli- no; Mark Janowiak-yes; Peggy Kruse-no; Greg Thoenke-no; Roger Truttman-yes. Motion failed.

Motion by Greg Thoenke, second by Mark Janowiak that the Village continue to consider Glarner Park site as an alternative library site, continue negotiations with school and that the Village doesn't finance site survey and soil borings using undesignated reserve funds. Motion by Kevin Budsberg, second by Mark Janowiak to amend to strike the last portion of the original motion (*and that the Village doesn't finance site survey and soil borings using undesignated reserve funds*). Amendment motion carried 4 to 3. Vote on original motion amended to read "that the Village continue to consider Glarner Park site as an alternative library site and continue negotiations with school" carried 5 to 2. It was concluded that the Village Board and Library Board continue discussions to find a concession to the funding of the site survey and soil borings.

CONSIDERATION: RESOLUTION 13-31 LIBRARY REFERENDUM QUESTION: Administrator Owen explained that Staff prepared two options for the referendum questions. The first question regarding the borrowing is listed the same in both options. Option #1 includes a separate yes/no question on each of the two locations and Option #2 asks voters to choose which location they prefer. Attorney Morgan suggested that the referendum questions be amended with additional language as follows: Shall the Village Board of the Village of New Glarus borrow **up to** \$1 million in funds and allocate **an additional** \$40,000 **of** capital project undesignated reserve funds for the building of a library? He thought the Board should also consider adding a statement after the first question that states "If you answer yes above" then follow with the remaining questions. When asked why he preferred Option #2, Attorney Morgan replied that the voter could answer the same for each yes/no question in Option #1 wherein Option #2 the voter would need to make a choice on the location which would be a clearer answer to the question. Discussion followed regarding how to identify the location of the proposed library sites and how to determine if the voter doesn't want a change to the current location of the library or doesn't prefer the chosen locations. Educating the public through various forms of media will be very essential prior to the referendum. The Board discussed that a third choice for location could be listed as a "write in choice" or add "neither site". The Board further discussed that if a voter doesn't want either site, the voter would likely vote no to the borrowing. Since the referendum is advisory the Board will have to working through the results of the referendum to help determine the direction the Board shall follow. Trustee Budsberg requested that the ownership to the west side site be amended as Village property since the Village actually purchased the property on the Library's behalf. Attorney Morgan stated that ownership of the properties wasn't necessary in the descriptions of the properties and could be eliminated. Motion by Kevin Budsberg, second by Mark Janowiak to use Option #2 as amended:

*Shall the Village Board of the Village of New Glarus borrow up to \$1 million in funds and allocate an additional \$40,000 of capital project undesignated reserve funds for the building of a library?*

*If you answer yes above, what do you prefer as a site for a library?*

- *Glarner Park located west of the Fire Department.*
- *The parcel located west of the Swiss Center of North America.*

ROLL CALL VOTE on motion by Kevin Budsberg for approval: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-no; Mark Janowiak-yes; Peggy Kruse-no; Greg Thoemke-no; Roger Truttman-yes. Motion carried.

Trustee Budsberg asked how the referendum should be presented to the public and could the Library subcommittee be involved. Suggestions were through the newspaper, websites, display in the library and a public educational meeting.

PRESIDENT'S REPORT: Reminder that the budget public hearing is scheduled for the next board meeting on November 19<sup>th</sup>.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 8:53 p.m., second by Greg Thoemke. Motion carried.

–Barbara Roeslein, Deputy Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/15/13

PUBLIC HEARING ON ORDINANCE 13-02: The public hearing was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg, Mark Janowiak and Joan Betz. ALSO PRESENT: Library Director Maggie Waggoner, Library Board President Linda Hiland, Berndt Roddeck, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

President Truttman reported this Ordinance amends and renumbers Section 288-12(B) Speed Limit Modification for the Highway 69 corridor of the Village Ordinance to match the existing speed limit signage on the Highway 69 corridor. Being no public comment, motion by Greg Thoemke, second by Mark Janowiak to close the public hearing at 7:02 p.m. Motion carried.

PUBLIC HEARING ON ORDINANCE 13-03: The public hearing was called to order at 7:02 p.m. by President Roger Truttman. PRESENT: All those present at the Public Hearing on Ordinance 13-02. President Truttman indicated this Ordinance amends Section 288-21 Parking Prohibited Zones, adding subsection (T) a 25 foot no parking area on the north side of Industrial Drive directly across from the loading dock at 215 Industrial Drive (currently Planet Wise). The owners of that property have requested this zone to more easily accommodate trucks utilizing their loading dock. Being no public comment, motion by Greg Thoemke, second by Mark Janowiak to close the public hearing at 7:03 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: The regular meeting was called to order at 7:03 p.m. by President Roger Truttman. PRESENT: All those present at the public hearings. Suzi Janowiak joined the meeting at 7:15 p.m.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Mark Janowiak to approve the 10/15/13 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Eric Gobeli to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 10/1/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll, JE for utilities and e-check/ACH for life and health insurance totaling \$47,601.19, Checks 30654 to 30700 totaling \$27,722.99 and payroll vouchers 9091 to 9120 totaling \$26,465.78.

MONTHLY POLICE REPORT: The monthly police report for September was included with the agenda packet.

POOL AND PARK INCOME/EXPENSE REPORTS: The end of year pool and park reports are attached to the agenda packet for review.

APPROVAL OF MINUTES OF 9/24/13 SPECIAL BUDGET MEETING: Administrator Owen reviewed the 9/24/13 minutes as requested at the 10/1/13 meeting to determine the accuracy of a proposed amendment to the minutes to include the additional request for the police department to the last paragraph of the 2014 Budget discussion. Administrator Owen notes that while the main focus of the discussion at that point of the meeting was the request from the library the police request was also discussed. Motion by Peg Kruse, second by Mark Janowiak to approve the 9/24/13 minutes as amended. Motion carried with Greg Thoemke abstaining.

CONSIDERATION: ORDINANCE 13-02: Ordinance 13-02 amends and renumbers Section 288-12(B) Speed Limit Modification for the Highway 69 corridor of the Village Ordinance to match the existing speed limit signage on the Highway 69 corridor. Motion by Greg Thoemke, second by Mark Janowiak to approve Ordinance 13-02. Trustee Budsberg asked whether this means the signs need to be moved or aligns the ordinance with the existing signage. Administrator Owen indicated in aligns the ordinance with the existing signage. Motion carried.

CONSIDERATION: ORDINANCE 13-03: This Ordinance amends Section 288-21 Parking Prohibited Zones, adding subsection (T) a 25 foot no parking area on the north side of Industrial Drive directly across from the loading dock at 215 Industrial Drive (currently Planet Wise). Motion by Greg Thoemke, second by Mark Janowiak to approve Ordinance 13-03. Motion carried.

#### COMMITTEE/COMMISSION REPORTS

##### FINANCE/PERSONNEL COMMITTEE

##### CONSIDERATION: RESOLUTION 13-30 AUTHORIZING BORROWING FOR FIRE TRUCK PURCHASE:

This resolution authorizes the borrowing of up to \$37,000 for 90-days from Union Bank & Trust at 2.25% for the purchase of a new fire truck in 2013, for payment in early 2014. Trustee Budsberg asked why the Village would borrow these funds if they will have them available within 90 days to pay. Clerk Erb explained that due to levy limits the funds for payment of the balance of the fire truck need to be levied as debt service. Motion by Mark Janowiak, second by Eric Gobeli to approve Resolution 13-30. Motion carried.

##### PUBLIC WORKS/PUBLIC SAFETY

CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/15: ERIC GOBELI: Motion by Greg Thoemke, second by Kevin Budsberg to approve the operator license for Eric Gobeli to expire 6/30/15. Motion carried with Eric Gobeli abstaining.

CONSIDERATION: SPECIAL EVENTS PERMIT: KNIGHTS RUN FOR EDUCATION (10/20/13): Trustee Budsberg reported the PTO Knight's Run for Education is scheduled for 10/20/13 and will begin on 2<sup>nd</sup> Street in front of the Elementary School, go to the bike trail that wraps around the Monroe Clinic, and follow the bike trail to where it crosses STH 69 then on the bike trail out into the Town of New Glarus and return back on the same path. The application also requests exclusive use of the shelter at Veteran's Park. Public Works/Public Safety is recommending approval with direction to Chief Boldebeck to look into options for temporary signage to be posted on Highway 69 to notify motorists of the event. Motion by Peg Kruse, second by Greg Thoemke to approve the Special Events Permit to New Glarus PTO for Knight's Run for Education on 10/20/13. Motion carried.

CONSIDERATION: CLASS B BEER/CLASS A INTOXICATING BEVERAGE LICENSE TO SWISS AIRE MOTEL TO EXPIRE 6/30/14: This is an original application for a Class B Beer/Class A Intoxicating Beverage License for Swiss Aire Motel. The Class B Beer license would allow for sale and consumption of beer on site, the Class A License would allow for the sale of liquor/wine to be sold on site but not consumed on site. Motion by Greg Thoemke, second by Peg Kruse to approve the Class B Beer/Class A Intoxicating Beverage license to Swiss Aire Motel to expire 6/30/14. Motion carried with Eric Gobeli abstaining.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO MONROE CLINIC FOUNDATION FOR

11/7/13: The Monroe Clinic Foundation has applied for a temporary alcohol license for serving wine at their annual Women's Event at their clinic location in New Glarus. Motion by Mark Janowiak, second by Eric Gobeli to approve the temporary alcohol license to Monroe Clinic Foundation for 11/7/13. Motion carried.

CONSIDERATION: PURCHASE OF GATOR: Staff provided a proposal for trading in the current gator and purchasing a new one at the cost of \$4,140 with the cost split between the utilities, public works and parks. Funds for the non-utility portion would come from existing equipment sinking fund monies. Greg Thoemke moved to approve the purchase of a gator as proposed, second by Eric Gobeli. Trustee Budsberg asked about the purpose of the gator and Administrator Owen indicated it is used mainly by Parks in preparing fields, and by Public Works and Utilities, and that staff is noting the need for more repairs and feels it best to trade the existing gator while it still has value. Trustee Budsberg noted he feels it makes more sense to continue to repair the existing gator. Trustee Thoemke noted the existing gator is 7 years old and if the new gator lasts 7 years at a cost of \$4,140 that equates to approximately \$600 per year. Motion carried with Trustee Budsberg voting no.

PARKS & RECREATION

UPDATE: FRIENDS OF THE CHALET-CHALET OPEN HOUSE 10/16/13: The Friends of the Chalet will be holding an open house on Wednesday October 16<sup>th</sup> to allow the public to tour the Chalet at no cost. They will be giving away prizes and recognizing long-time guides Pete Etter, Shirley Lueschow and Katie Elmer for their service to the Chalet.

LIBRARY BOARD

CONSIDERATION: MAKING REFERENDUM ON BORROWING AND CASH CONTRIBUTION FOR

LIBRARY EXPANSION BINDING: The Library Board has requested that the Village Board consider making the referendum question regarding the \$1 million borrowing be a binding question rather than advisory. Trustees Budsberg and Thoemke discussed at length the pros and cons of making the referendum question binding or advisory. Trustee Budsberg noted for the Board the three items the Library Board is looking at in order to proceed with the library expansion project, being 1) size, 2) building cost, and 3) operating costs. He commented that all pieces will have to come together in order to proceed, indicating that size/building cost may need to be scaled down to meet the operating budget. Trustee Thoemke noted his concern in having a binding referendum approved for the borrowing of funds to expand the library without having the operating budget in place that meets the needs to operate the new facility. Trustee Janowiak noted additional revenue sources the Library Board has pursued that have been derailed included the \$17,000 through the Cooperative Boundary Agreement and the grants. Trustee Thoemke noted the Cooperative Boundary Agreement revenue sharing started at \$10,000 per year and didn't reach \$17,000 until year 11. Trustee Gobeli noted he hopes the referendum will provide the Board with direction on a possible library expansion. He indicated he too would like to see other variables such as the operating budget determined prior to committing to a borrowing and a binding referendum would not allow that. Trustee Kruse also commented on the need to get the budget for the existing facility in line before committing to something larger. After further discussions between Trustee Budsberg and Thoemke, motion by Kevin Budsberg that the borrowing referendum be converted to binding, second by Mark Janowiak. ROLL CALL VOTE: J. Betz-yes, K. Budsberg-yes, E. Gobeli-no, M. Janowiak-yes, P. Kruse-no, G. Thoemke-no, R. Truttman-no. Motion fails.

Trustee Budsberg asked if the referendum questions will be coming before the Village Board for discussion soon. Administrator Owen indicated it is scheduled for the November 5<sup>th</sup> agenda.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:05 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS  
10/1/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Greg Thoemke, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ABSENT: Mark Janowiak. ALSO PRESENT: William Flaherty, Russ Rylander, Library Board President Linda Hiland, UW-Extension Agent Victoria Solomon, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 10/1/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda pulling the 9/24/13 special budget meeting minutes, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 9/17/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll and retirement totaling \$21,684.30, Checks 30613 to 30653 totaling \$33,373.39 and payroll vouchers 9066 to 9090 totaling \$25,486.17.

BUILDING INSPECTOR REPORT: The monthly building inspector report for August was included with the agenda packet.

LIBRARY DIRECTOR REPORT: A September 10, 2013 report from the Library Director was included with the agenda packet.

APPROVAL OF MINUTES OF 9/24/13 SPECIAL BUDGET MEETING: Kevin Budsberg moved to amend the 9/24/13 minutes as follows: in the last paragraph of Discussion: 2014 Budget – “After further discussion about the proposed Budget presented tonight and whether the Board desires to look through the budget to find additional funding for the library...” add “and police”. After a brief discussion by the Board, the motion died for lack of a second. Motion by Kevin Budsberg to table pending clarification on the matter, second by Joan Betz. Motion carried.

APPEARANCE: VICTORIA SOLOMON-UW EXTENSION COMMUNITY RESOURCE DEVELOPMENT EDUCATOR: Victoria Solomon, the newly hired UW Extension Community Resource Development Educator for Green County was in attendance to introduce herself, provide a background, and update the Board on the resources her office is able to provide.

CONSIDERATION: EXTENSION TO KEEP ADDITIONAL DOG UNDER MULTIPLE PET PERMIT (RYLANDER/HEWITT): The Village Board previously approved an exception to the applicant’s multiple pet permit to allow them to temporarily keep a dog for their son while he was out of the country. Applicants are now requesting an additional two-year extension for keeping the dog as their son will be out of the country for longer than expected. They are currently keeping six dogs of their own, plus one for their son. The Public Works/Public Safety Committee reviewed the request and is recommending denying the request based on input of the Police Chief and existing ordinance. Mr. Rylander asked to speak regarding the request noting he expected their son would be returning sometime during the summer of 2015. He noted several concerns from the Public Works/Public Safety meeting indicating the Village makes exceptions to rules all the time, i.e. variances and that this permit has very strict language that would allow the Village to revoke the permit at anytime if problems arise. He further commented that they are just trying to follow the rules set out by the Village for the keeping of dogs, and have concerns that there may be other households that do not do the same. He reviewed with the Board the number of dogs kept at their house along with ages of the dogs. The Board asked if there had been any complaints filed regarding the

keeping of the dogs and Administrator Owen indicated there had been no official complaints. Trustee Budberg commented that Committees do look at hardship and variance issues and he understands they are not looking for a long-term home and the permit includes strict revocability. Motion by Kevin Budsberg, second by Greg Thoemke to allow maintenance of the dog for two additional years. Eric Gobeli moved to amend the motion to include this would be the final extension on the permit with an end date of 10/1/2015, second by Greg Thoemke. Motion carried. Vote on original motion of Kevin Budsberg carried.

CONSIDERATION: ORDINANCE 13-01/NO PARKING ON 3<sup>RD</sup> AVENUE BETWEEN 2<sup>ND</sup> STREET & RAILROAD STREET: Following the 9/17/13 Public Hearing and Board consideration of Ordinance 13-01, staff researched current specifications pertaining to no parking areas near intersection and found §288-15(E)(5) prohibits parking within 15 feet of the crosswalk. Staff noted the following options: 1) approving the recommended ordinance prohibiting parking 70 feet from the intersection, 2) denying the ordinance and going with the standard of no parking within 15 feet of the intersection, or 3) some sort of compromise between the two. Staff further noted enforcement of the Alternate Side Parking Ordinance could be one solution for the safety issues created during the winter months, with the Board noting the importance of enforcement of the Alternate Side Parking ordinance. Motion by Kevin Budsberg to deny Ordinance 13-01 and enforce the standard ordinance, noting if issues arise it can be brought back to Committee, second by Greg Thoemke. Motion carried.

#### COMMITTEE/COMMISSION REPORTS:

##### PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT-NEW GLARUS CHAMBER FOR DOWNTOWN FALL HARVESTFEST 10/13/13: This is a first time application to close 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue for vendors, kids activities and the judging of a pumpkin carving contest coordinated with Harvestfest at the Swiss Historical Village. The event will not include a tent, amplification devices nor open intoxicants. The application is complete with all proper signatures and appropriate insurance on file. Motion by Peg Kruse, second by Eric Gobeli to approve the Special Events Permit to New Glarus Chamber for 10/13/13. Motion carried.

##### FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 13-29/APPOINTMENT OF UTILITY OFFICE MANAGER: Staff reported they received many qualified applications for the position of Utility Office Manager. Trustee Budsberg asked if there had been any discussion on whether this position needs to fulltime or part time. Finance & Personnel noted an informal discussion and Administrator Owen indicated the position had previously been fulltime with a part time assistant and he believes it warrants a fulltime position. Motion by Greg Thoemke to approve Resolution 13-29 appointing Beth Heller to the position, second by Kevin Budsberg. Motion carried.

##### PLAN COMMISSION:

CONSIDERATION: ACCEPT LETTER OF RESIGNATION OF MARC BARNABY: Motion by Roger Truttmann, second by Kevin Budsberg to accept the letter of resignation of Marc Barnaby from the Plan Commission. Motion carried.

##### LIBRARY BOARD:

DISCUSSION/RECOMMENDATION: GLARNER PARK AS ALTERNATE LIBRARY SITE: The Village Board/Library Board Subcommittee met on Wednesday September 25<sup>th</sup> to discuss Glarner Park as an alternate site. The Village did receive confirmation from our engineers at Strand; if the building can be built outside of the designated floodplain no formal study of the floodplain would be required. Strand Engineering indicated a floodplain study may still be wanted by the Village, but not necessary. The Library Board has put together a timeline and list of questions for determining if Glarner Park is a suitable site for the new library and the Library Board and Subcommittee would like Village Board recommendation on proceeding.

Trustee Budsberg clarified that the property can be built on as long as not in flood plain. Administrator Owen indicated that the actual building is the only thing that needs to be outside the floodplain, the parking, detention pond, etc. can all be within the floodplain. The need for replacement of the ball field was discussed noting no estimates have yet been received and that there is current programming that occurs at that ball field that would need to be relocated. Trustee Budsberg noted his concerns, including: 1) outstanding issue of the ball diamond and cost; 2) possible floodplain study Village should do; and 3) cost

for curb & gutter (street project) on 3<sup>rd</sup> Avenue to help with floodplain issues, indicating he feels the Glarner Park site could become very costly. Trustee Gobeli noted his desire to take the time to research a location that may be able to be used for several Village needs, i.e. public works facility, expansion for Police and Library in hopes of filling the needs of everyone in the Village. The Board reviewed the timeline with Administrator Owen providing clarification that the Library Board would like to provide options to present for the referendum.

Trustee Thoemke noted concerns with #7-Site survey requirements and costs and #8-Village Board payment of a site study. He noted the before agreeing to a study he would like to know that if the study says the site will work, the Library Board will agree to utilize the Glarner Park site over the west side site. The Board discussed at length the type of referendum questions that might be asked to determine site location as well as the purpose for completing the site evaluation prior to the referendum and whether funds should be spent now or wait until after the referendum. The Board discussed the costs of the various items including estimates of \$4,000 on soil borings, \$5,000 to \$10,000 for concept design. The Board requested staff to research the type of referendum questions that could be asked and whether the questions need to be a yes or no answer. Trustee Gobeli asked if the subcommittee had reviewed any other sites. Trustee Kruse if there was an objection to looking at existing buildings. Eric Gobeli moved to table for the subcommittee to take a better look at other options possibility to include other departments including public works facility, police, library, etc. Trustee Budsberg noted that would be beyond the scope of the subcommittee has it was set up for study of a library site. Motion was withdrawn by Trustee Gobeli. Kevin Budsberg moved that the Village Board adopt the timeline presented and move to address the questions posed by the subcommittee within one month, second by Joan Betz. Trustee Thoemke asked about the cost of a complete site survey and Administrator Owen noted that while a complete study would cost approximately \$25,000 to \$30,000, according to Strand Engineering, that study is not required for this site and existing floodplain maps indicate sufficient area for a building outside the floodplain. Trustee Thoemke then asked what the cost to the Village would be for the motion to adopt the timeline and address the questions. Trustee Budsberg indicate no cost other than staff time. Greg Thoemke moved to amend the original motion to adopt the timeline contingent on staff research on referendums being able to ask a "this or that" question, second by Kevin Budsberg. Kevin Budsberg noted concerns that this amendment may have unintended consequences on the referendum. The Board briefly discussed the need for a concept design being completed prior to the referendum. Vote on the amendment to the motion passes (4-2). Vote on original motion of Kevin Budsberg that Village Board adopt the timeline presented and move to address the questions posed by the subcommittee within one month passes (6-0).

#### PRESIDENT'S REPORT:

CONSIDERATION: PROCLAMATION RECOGNIZING CHALET VOLUNTEERS: Staff has prepared a proclamation at the request of the Friends of the Chalet, acknowledging Pete Etter, Shirley Lueschow and Katie Elmer for their hard work and dedication in keeping the Chalet of the Golden Fleece open and in good condition for tours. The Friends of the Chalet plan on recognizing the recipients at an open house at the Chalet on Wednesday October 16<sup>th</sup> from 7:00 to 9:00 p.m. Motion by Kevin Budsberg, second by Greg Thoemke to approve Proclamation Recognizing Chalet Volunteers. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:30 p.m., second by Eric Gobeli. Motion carried.

-Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
BUDGET MEETING  
VILLAGE OF NEW GLARUS  
9/24/13

#### BUDGET MEETING:

CALL TO ORDER: Before calling the meeting to order, President Truttman asked for cooperation in conducting a smooth meeting in hopes of completing the budget proposal tonight. Meeting was called to order at 6:30 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, Roger Truttman, Eric Gobeli and Mark Janowiak. ALSO PRESENT: Library Board Members-Wayne Duerst, Linda Hiland, Becky Weiss and Jody Hoesly, Bill and Wendy Schmidt, Colleen Bell, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Library Director Maggie Waggoner arrived at 7 p.m. and EMS Chief Kristie Mueller arrived shortly thereafter.

ANNOUNCEMENT: President Roger Truttman announced that cell phones shall remain off for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 9/24/13 agenda, second by Mark Janowiak. Motion carried.

PUBLIC COMMENT: President Truttman asked those in attendance who wished to speak on the 2014 Budget to provide their input during the public comment section of the meeting. Library Board President Linda Hiland presented the reasons for the increase request to the Library Budget of \$47,648 as a loss of County Library Aid from Green County and the additional health insurance costs required for employees. She noted that without additional funding, the Library will need to decrease their services to the Village, when the proposed budget is indicating it will maintain existing service levels. She indicated there is no place in the Library budget to accommodate the possible changes in health coverage which could fluctuate between \$0 and \$60,000. The remaining \$18,000 fund balance at the end of 2012 was able to help the Library offset additional expenses in 2013, however the Library Board requested help in finding additional funds last year as well.

DISCUSSION 2014 BUDGET: Administrator Owen reviewed the first draft of the 2014 budget with the Village Board. The initial draft provides a levy increase of approximately \$11,575 with \$6,220 covering debt service levy increase at this time. Those numbers will change depending on the Board's decision with the possible borrowing for the fire truck. The 2014 budget draft maintains Village services in line with the 2013 budget. The budget as proposed comes in \$3,504 below the allowable levy increase in order to allow room to accommodate the unknown figures. Currently, highway aid revenue is unknown as is the EMS and Fire Department operating budget number. EMS is planning to hold a budget meeting in mid-October and the Fire Department is waiting for one municipality to receive their equalized value in order to determine an accurate distribution. In addition, the police union has not yet contacted the Administrator with dates to begin negotiations and those changes will need to be included in the proposed budget once they are available. A one percent wage increase is included for non-union employees along with the continued contribution by the employee of ½ pension expense which increased in 2014 by a total of 0.7%. Administrator Owen noted the change in total expenses in the General Fund, which operates Police, Fire, EMS, Public Works, Parks and Recreation and Administration, has decreased \$284 from 2010 to 2014. During that same period of time, the capital projects levy has decreased from \$99,518 to \$42,800 with the majority left going to sinking funds to save for larger, future projects. He noted that the proposed budget includes the borrowing for the library project, and that he would like to discuss the possibility of borrowing for street projects in 2014 if the library project isn't likely to occur in 2014 based on the timing of the Referendum.

Kevin Budsberg began the discussion asking about the sinking funds and whether there is a specific amount that will be reached in each account at which point no additional funds will be budgeted, noting community concern about the maintenance of sinking funds. Administrator Owen noted the purposes behind the various accounts and that most are used to save funds for larger projects, i.e. fire truck purchase, squad car purchase. Trustee Budsberg then asked if the 1% wage increase is in line with other communities and Administrator Owen indicated across the State he's seen increases as high as 5% with the majority at 2%. Trustee Janowiak asked about the health insurance plan offered employees and whether a higher deductible plan could be looked at and Administrator Owen responded that the health insurance is purchased through the State Plan and that could be researched. Trustee Budsberg referred to the previously distributed list of items from the police department noting substantial work needs to be completed on the budget between that list, the library request, and unknown numbers from fire and EMS. Trustee Janowiak asked about likelihood of the continued PILOT payment from the New Glarus Home. Administrator Owen reported the Village currently has an agreement for that PILOT payment based on the number of duplexes at the New Glarus Home and the cost of services utilized by those residents. Trustee Budsberg asked about the purpose behind the letter from Auditor Dave Maccoux regarding the reasoning for not using sinking and reserve funds for operating expenses. Greg Thoemke noted it was likely a result of comments from an earlier meeting.

Trustee Janowiak asked where the Library Board would cut if they don't receive an increase. The Board then discussed various specific line items with explanation from Director Maggie Waggoner. Director Waggoner also explained the County Library Aid payment, noting it is based on cost per circulation and service population. New Glarus saw a decrease in the 2012 actual expenses used to calculate the cost

per circulation and therefore a decrease in the amount of aid for 2014. Director Waggoner also informed the Board that New Glarus only receives 70% of what the cost to serve people outside the area actually is.

Trustee Budsberg noted the issue is not overspending at the Library but rather having no wiggle room, as in other Village funds, to accommodate changes to benefit costs. He asked if the Village Board is willing to figure it out? Trustee Thoenke pointed out the \$5,300 available levy limit increase and the \$47,648 request of the Library noting two possibilities for providing funds as 1) new major additional revenue source, or 2) take substantial amount from another department. Trustee Janowiak then offered some possible cuts, being: floral clock, Chalet funding, no salary increase, tree planting (staff noted tree planting is paid for by those purchasing the trees), looking at whether staffing levels are in-line with other municipalities and the possibility of increasing the room tax. Trustee Gobeli reported on the statutory requirements for collection and distribution of room tax. Administrator Owen noted the need to maintain the floral clock at some level as it is the main entrance to the Village and with the start-up of the Friends of the Chalet, reduction of funding for that purpose would most likely result in the sale of the Chalet.

The Board then briefly discussed capital needs for various departments and the continuing work on the 5-year capital project plan.

The Board then continued discussion on finding funding for the request from Library including options for reductions in the Library Budget such as reduction of staff, decrease to the collections budget and closing one day a week. Also discussed were looking for cuts in other departments and funds to accommodate the Library request, with staff noting the need for Board direction on significant items to cut, rather than adjustments to line items. Trustee Kruse asked if funds would be found from other sources, would the Village Board then want to split that among the various departments or provide all the funds to the library. Trustee Thoenke pointed out that in the period from 2010 to 2014, his calculations show the Library receiving an average 1.7% increase each year, which is more than any other department. Trustees Thoenke and Budsberg briefly discussed the recent vacancy at the Library and if that position had been filled with Trustee Budsberg noting it had and that benefit obligations under the Village Handbook create a burden for the Library Budget.

After further discussion about the proposed Budget presented tonight and whether the Board desires to look through the budget to find additional funding for the library *and police*, it was decided to get input from each Board member to build a consensus on moving the budget process forward. Trustee Kruse-maintain 0 increase as proposed, Trustee Gobeli-maintain 0 increase as proposed, Trustee Betz-find as much as we can, Trustee Janowiak-look at painful cuts on non-essential items, Trustee Budsberg-look for the funding, Trustee Thoenke-maintain 0 increase as proposed with any possible extra funds going toward the purchase of a SWAT bulletproof vest, President Truttmann-maintain 0 increase as proposed. Consensus to continue preparation with budget as proposed.

DISCUSSION: 2014 STREET PROJECT BORROWING: Administrator Owen reported on a discussion with Village Financial Advisors regarding the existing debt and proposed future borrowings and the timing for those borrowings to provide for a steady debt service levy. He noted that with the Library Referendum scheduled for April, 2014 he felt it would be unlikely the need for borrowing for that project would occur in 2014. He also noted that the Library project was originally anticipated to occur in 2013 with a street project in 2014 and further delays in street repairs continues to make the projects more expensive. He estimated the outlined street projects at \$600,000 of General Obligation Debt, putting the Village at approximately 67% of its self-imposed debt capacity. Adding the Library Project at \$1 million in 2015 would push the limit to approximately 72%, still under the self-imposed limit of 75%. The Board discussed the condition of the streets and whether resurfacing or reconstruction is necessary with Administrator Owen indicating some of each is included in the list of projects. A detailed list of the projects was provided at the 9/11/13 Public Works & Safety meeting and will be emailed to all trustees. The Board also discussed the aging infrastructure and timing of the last street project. A brief discussion on the timing of the Library Project occurred. Consensus of the Board was to move forward with a street project borrowing for 2014, noting the Board could vote to exceed its 75% self-imposed debt capacity limit if necessary.

CONSIDERATION: BORROWING FOR FIRE TRUCK PURCHASE:

Staff discussed the options for borrowing the remaining approximately \$36,000 necessary for the Village to meet their share of the cost, currently estimated at \$106,908.21. The remaining funds will come from the sinking fund previously set up for that purpose. Staff noted that any borrowing will need to take place prior

to the budget public hearing in order for the repayment to be included in the 2014 budget. Greg Thoemke indicated he believed the five-year option at 3.29% made the most sense in light of anticipated inflation rates over that same time period. Motion by Kevin Budsberg to pursue Option #1, the 90-day note for the borrowing of the remaining fire truck funds, second by Mark Janowiak. Motion carried (4-3).

SCHEDULE FUTURE BUDGET MEETINGS: Consensus of the Board is that no additional meetings are necessary.

SCHEDULE 2014 BUDGET PUBLIC HEARING 11/19/13: Kevin Budsberg moved to schedule the 2014 Budget Public Hearing for 11/19/13 at 7 p.m. in the Community Room, second by Eric Gobeli. Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:30 p.m., second by Eric Gobeli. Motion carried.  
-Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/17/13

PUBLIC HEARING: ORDINANCE 13-01 NO PARKING ON 3<sup>RD</sup> AVENUE BETWEEN RAILROAD STREET AND SECOND STREET: Public Hearing was called to order at 7 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Mark Janowiak, Eric Gobeli, Peg Kruse, Kevin Budsberg and Joan Betz. ABSENT: Greg Thoemke. ALSO PRESENT: Bob Borucki, William Flaherty, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

This ordinance prohibits parking for the first 70 feet on north side of 3<sup>rd</sup> Avenue from the intersection with 2<sup>nd</sup> Street.

Mr. Borucki addressed the Board noting he owns the building on the corner of 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Street and he believes the 70 feet is impractical and excessive. He indicated that he had measure other similar intersections and found that most no parking zones were 15-25 feet from the intersection. He believed the 70 feet would be the entire length of his building. He informed the Board that should he decide to rebuild the garage behind his building, it would eliminate additional parking that currently exists for his tenants placing a hardship on the tenants if they are also prohibited from parking along any portion of the building. He added that he had a vehicle parked there all winter and only when the vehicle was towed early this summer did he learn the vehicle had been a problem during the winter months, commenting he wished he would have been informed earlier. The Board asked for clarification of the footage and how long one parallel stall is.

Motion by Peg Kruse, second by Eric Gobeli to close the public hearing at 7:07 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:08 p.m. by President Roger Truttmann. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 9/17/13 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 9/3/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll, JE for health and life insurance and utility bills totaling \$45,192.34, Checks 30571 to 30612 totaling \$64,159.42 and payroll vouchers 9027 to 9065 totaling \$30,513.42.

MONTHLY POLICE REPORT: The monthly police report included with the agenda packet.

POOL AND PARK INCOME/EXPENSE REPORTS: The August Pool and Park income/expense reports were included with the agenda packet.

CONSIDERATION: ORDINANCE 13-01/NO PARKING ON 3<sup>RD</sup> AVENUE BETWEEN RAILROAD STREET AND 2<sup>ND</sup> STREET: Administrator Owen indicated the Police had suggested the 70 foot length, noting there is no real curb line along the building for that distance. The Board discussed the length of one parallel stall, indicating it would be approximately 18 feet. Mr. Flaherty commented that his review of Village ordinance did not indicate a prohibition to parking in the grass strip as long as it does not interfere with traffic flow or block view of stop sign. Trustee Budsberg recalled the ordinance being proposed as a result of 3 issues: 1) poor enforcement of Village alternate side parking regulations; 2) safety issue with no curb in the area and parking, sidewalk and building being right next to each other; and 3) encroachment on the stop sign. The Board then discussed the ability to compromise on the length of the no parking zone, safety issues and the posting of the area. Motion by Kevin Budsberg to limit parking on the north side of 3<sup>rd</sup> Avenue east of 2<sup>nd</sup> Street to conform with Village standards and if issues continue to bring the matter back to Public Works/Public Safety. Motion died for lack of second. Motion by Mark Janowiak to table, second by Eric Gobeli. Motion carried.

#### COMMITTEE/COMMISSION REPORTS

##### PUBLIC WORKS/PUBLIC SAFETY

CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/15: Motion by Kevin Budsberg, second by Peg Kruse to approve Operator licenses for Emberson, Fairbanks, Fuchs and Grenzow to expire 6/30/15. Motion carried.

CONSIDERATION: STREET USE PERMIT: NEW GLARUS HIGH SCHOOL FOR HOMECOMING PARADE (10/4/13 AND CAR & BIKE PARADE (10/2/13: This annual application is for the Car Parade on 10/2/13 at 6:30 p.m. and Homecoming Parade on 10/4/13 at 2 p.m. Motion by Kevin Budsberg, second by Eric Gobeli to approve the Street Permit to the New Glarus High School. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: GLENDA K. SCOTT RUN (9/28/13): This annual run starts at Valle Tell Soccer Park on Elmer Road and goes into the Town on Valley View Road. The run should be over prior to the soccer games at Valle Tell Park that day. Motion by Kevin Budsberg, second by Eric Gobeli to approve the Special Events Permit for the Glenda K. Scott Run on 9/28/13. Motion carried.

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 13-02 AMENDING SPEED LIMITS ON STH 69 (10/15/13): It was recently discovered that the posted speed limits on STH 69 did not match the speed limits listed in Village Code; this ordinance amends code to be consistent with the posted limits. A public hearing would need to be held prior to Board approval. Motion by Kevin Budsberg, second by Peg Kruse to schedule a public hearing on Ordinance 13-02 for 10/15/13 at 7 p.m. Motion carried.

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 13-03 CREATING NO PARKING AREA ON INDUSTRIAL DRIVE FOR SEMI ACCESS TO PLANET WISE: Planet Wise is requesting a no parking area across the street from their loading dock to allow easier access for delivery trucks to back in. Public Works/Public Safety is recommending creating a 25 foot no parking zone on Industrial Drive directly across from the loading dock for Planet Wise. A public hearing would need to be held prior to Board approval of the Ordinance. Motion by Kevin Budsberg, second by Eric

Gobeli to schedule a public hearing on Ordinance 13-03 for 10/15/13 immediately following the public hearing on Ordinance 13-02. Motion carried.

CONSIDERATION: EXTENSION OF KEEPING ADDITIONAL DOG UNDER EXISTING MULTIPLE PET PERMIT FOR RYLANDER/HEWITT: Administrator Owen indicated he had received a request to table this item from the applicant as they are unable to make tonight's meeting and asked that it be tabled to the 10/1/13 Board meeting. Trustee Janowiak asked for an update on the issue. Administrator Owen reported the Village Board previously approved an exception to the applicant's multiple pet permit to allow them to temporarily keep a dog for their son while he was out of the country. The applicants currently keep six dogs under their multiple pet permit with their son's dog being a seventh dog at the residence. The applicants are requesting an extension of that exception for an additional two years, as their son will be out of the country for longer than expected. Trustee Janowiak asked if there had been any complaints and Administrator Owen indicated none had been reported to him.

Motion by Kevin Budsberg to table the consideration of extension of keeping an additional dog to the 10/1/13 meeting and to direct the Police Department to not enforce the pet limit on the additional dog until after a decision by the Board, second by Eric Gobeli. Motion carried.

CONSIDERATION: AMENDMENT TO SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER FOR OKTOBERFEST: The New Glarus Chamber has requested an amendment to the Special Events Permit for Oktoberfest to allow for a small section of bleachers to be placed on the corner of 1<sup>st</sup> Street and 6<sup>th</sup> Ave, angled to face the tent and a second bleacher on 5<sup>th</sup> Ave to the left of the Swiss Church. Chief Boldebeck has reviewed the change with both Fire and EMS and all concerned are fine with the change. Motion by Mark Janowiak, second by Peg Kruse to approve the amendment. Motion carried.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: GRANT APPLICATION FOR FENCING COSTS FOR DOG PARK: At their meeting last week, the Parks & Recreation Committee discussed the possibility of applying for a grant to the Community Foundation for assistance with the cost of fencing a possible dog park. Trustee Janowiak indicated the application for a grant would be to the Community Foundation and would hopefully cover approximately one-half the cost of the proposed fencing for a dog park. The Board discussed the area for the proposed dog park being approximately a one-third to one-half acre parcel of land owned by the Village along the Sugar River behind the old feed mill, north of the building owned by Francois. It was understood that the approval for the park and policies for operation will also need to come before the Board. The Board briefly discussed the application process and whether the Village or Vision would be the applicant with consensus that the Village would be the applicant. Trustee Janowiak informed the Board said grant application would be due 10/5/13. Motion by Kevin Budsberg to refer back to Parks & Recreation, second by Joan Betz. After further discussion on process, Kevin Budsberg rescinded his motion. Motion by Eric Gobeli, second by Kevin Budsberg to allow Parks & Recreation to apply for grant for fencing costs. Motion carried.

PRESIDENT'S REPORT: President Truttman reminded the Board of the special meeting on Tuesday September 24<sup>th</sup> starting at 6:30 to review the Village budget.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 7:35 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/3/13

PUBLIC HEARING REGARDING PROPOSED APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT – PUBLIC FACILITIES PROGRAM (CDBG-PF) FUNDS: Public Hearing was called to order at 7 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Mark Janowiak, Eric

Gobeli, Peg Kruse, Greg Thoemke and Joan Betz. ABSENT: Kevin Budsberg. ALSO PRESENT: Colleen Bell, John Thomson, Linda Hiland, Wendy Schmidt, Bill Schmidt, Library Director Maggie Waggoner, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

No public comment. Motion by Greg Thoemke, second by Peg Kruse to close the public hearing at 7:03 p.m. Motion carried.

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 9/3/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Wendy Schmidt (owner of Sugar River Gallery) expressed her concern over the appearance of the downtown, commenting on the weeds in the sidewalks, the chunks of missing curb and gutter, and the number of cigarette butts lying around. She noted that she has been receiving comments from out of state visitors as well and hopes improvements can be made, suggesting the possibility of additional cigarette butt receptacles be placed in the downtown area.

CONSENT AGENDA: Motion by Mark Janowiak to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 8/20/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll including retirement, JE for health and life insurance and flexible benefit spending and Check 30512 totaling \$29,932.33, Checks 30513 to 30570 totaling \$11,373.05 and payroll vouchers 8981 to 9026 totaling \$33,483.56.

CONSIDERATION: RESOLUTION 13-12/AUTHORIZATION FOR SUBMITTAL OF COMMUNITY DEVELOPMENT BLOCK GRANT AND SELECTION OF FAIR HOUSING ACTIONS: The resolution authorizes submittal of the grant and also selects the two fair housing actions required as part of the grant application. Administrator Owen noted the grant application is for the library project and that he included the fair housing actions based on input from the last Village Board meeting. He further reported that he spoke to Department of Administration regarding the questions on the List of Assurances from the last meeting and learned that as long as the Village follows their standard policy there is no risk of loss of funds.

Greg Thoemke indicated he had three concerns with the application:

- 1) On page 17, first paragraph the description of the location is "a few blocks from downtown". He measured the distance from downtown to the proposed site as 6/10<sup>th</sup> of a mile and feels this statement is a misrepresentation of the truth.
- 2) On page 19 he notes the proposed budget is \$2,481,421 with \$1,241,000 coming from private funds. He reported the current balance from fundraising as \$714,000 and believes the numbers in the application should be adjusted accordingly.
- 3) His primary concern was the library project as a whole, commenting that in July, 2012 the Library Board stated an understanding that no additional operating funds from the Village would be needed for operating a new facility and the 2014 proposed library budget includes a 32% (\$48,000) increase request to operate in the existing facility.

Library Director Maggie Waggoner indicated the grant application is an attempt secure grant funds for the building project and has nothing to do with the 2014 budget. She noted that any grant funds that could be secured would mean less funds that would need to be raised. Discussion continued between Trustee Thoemke and Library Director Waggoner regarding the library project and budget. (Library Director Waggoner left the meeting at 7:22 p.m.).

The Board discussed the timeline for the grant application as well as meeting the various restrictions as to funding percentages, population numbers and timing of construction in conjunction with possible grant award. Trustee Gobeli noted the possibility of waiting until after the April referendum and applying for the grant next year. Trustee Janowiak asked if the application could be revised and acted on at this meeting and Administrator Owen indicated that was an option. The status of the Library's fundraising and 2014 proposed budget were briefly discussed.

Motion by Mark Janowiak to approve Resolution 13-12/Authorizing Submittal of Community Development Block Grant and Selection of Fair Housing Actions, second by Joan Betz. ROLL CALL VOTE: Joan Betz-yes; Eric Gobeli-no; Mark Janowiak-yes; Peg Kruse-no; Greg Thoemke-no; and Roger Truttmann-yes. Motion failed on tie vote 3-3.

CONSIDERATION: RESOLUTION 13-28/ADOPTING POLICIES REGARDING USE OF FORCE AND AGAINST BARRING ENTRANCE OR EXIT FROM NON-VIOLENT DEMONSTRATIONS:

Administrator Owen reported that this resolution was a requirement for the CDBG application. Motion by Mark Janowiak, second by Greg Thoemke to take no action on R13-28. Motion carried.

COMMITTEE/COMMISSION REPORTS

LIBRARY BOARD

CONSIDERATION: RESOLUTION 13-27/ EXEMPTION FROM COUNTY LIBRARY TAX: This is an annual resolution indicating the Village will fund the library in an amount equal or greater than the amount funded in the previous year to exempt Village residents from the amount levied by Green County for libraries. Motion by Peg Kruse, second by Eric Gobeli to approve Resolution 13-27. Motion carried.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN AMENDMENT/DUMPSTER LOCATION FOR GROWING TREE

ACADEMY: Growing Tree Academy is requesting amendment of their site plan to relocate the dumpster from the east end of the parking lot to the west end of their property. Plan Commission has recommended the change. Motion by Eric Gobeli, second by Greg Thoemke to approve the amendment. Motion carried.

JOINT NEGOTIATION COMMITTEE:

UPDATE/CONSIDERATION: COOPERATIVE BOUNDARY AGREEMENT: Administrator Owen reported the committee met on Wednesday August 28<sup>th</sup> and reviewed the list of amendments the Village would like to see negotiated in the agreement. Consensus of the Negotiation Committee was that they could work to a compromise on a majority of the items. The three major sticking points are going to be with revenue sharing: the amount and distribution from the Town to the Village and the ten year payment from the Village to the Town at the end of the agreement.

As discussed at the last meeting the Village members proposed amending the Village payment to the Town at the end of the agreement to be based on land value only, rather than land and improvements. The Town members said they are willing to open to negotiations on this.

The Town is more firm on the revenue sharing amount and distribution from the Town to the Village during the 20 year agreement. They re-introduced a payment based on the current Town usage of the library and the amount their residents pay to the New Glarus Public Library through the County Library Tax, and provided an explanation of the payment. The payment would start at \$10,000 per year and increase to \$13,000 once a new library is built and occupied. The payment would then increase by \$2,000 every 5 years for the term of the agreement. They also discussed tying the increase to the amount of growth in the area covered by the cooperative plan. In the scenario

presented the formula would produce an additional \$302,000 in revenue over the course of 20 years. The committee members discussed the possibility of adding a component to the formula that would increase the annual payment if there is significant growth in the planning area during the term of the agreement.

The town is also firm that most if not all of the money should go to the library. The committee did discuss the possibility of 10% of the money going into parks but there has been no formal commitment. The Town members made it clear that the Town Board would not support any of this money going into the Village general fund.

The Board discussed the distribution of the potential revenue from the Town with Trustee Thoenke indicating he believes the amount received is a relatively minimal increase in the overall budget in exchange for losing the ability to annex, but noting if that revenue could be distributed at the direction of the Village Board each year it would make more sense. Trustee Gobeli commented that since the agreement seemed to be developed for the future of the library, he feels the Village Board should wait until the April referendum results are known. Trustee Kruse also noted her belief that with the term of the agreement, each future Board should be able to determine where that revenue needs to go. The Board briefly discussed the possibility of entering into a shorter term agreement and how to proceed if the revenue sharing seems to be a "deal breaker" for the Town. Trustee Janowiak commented that while no one can predict what the next 20 years will bring, he feels that the possibility of growth exceeding the guaranteed revenue of the agreement seems unlikely.

Motion by Greg Thoenke to discontinue negotiations, second by Eric Gobeli. Trustee Gobeli commented that there are some good components to the agreement that the Village shouldn't lose sight of and hopefully a cooperative agreement with the Town will work at a future time. President Truttmann asked if the Board would be willing to consider discontinuing negotiations until after the April referendum. Greg Thoenke amended his motion to table negotiations pending the outcome of the referendum at the April Election. Eric Gobeli agreed to second the amended motion. Motion carried.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Mark Janowiak moved to adjourn at 8:06 p.m., second by Greg Thoenke. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/20/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttmann. **PRESENT:** Roger Truttmann, Kevin Budsberg, Eric Gobeli, Peg Kruse, Greg Thoenke and Joan Betz. **ABSENT:** Mark Janowiak. **ALSO PRESENT:** Chief Boldebeck, Officer Greg Anderson, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 8/20/13 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Eric Gobeli. Motion carried.

APPROVAL OF MINUTES OF 8/6/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll, JE for insurance and utility bills and Checks 30461 to 30462 totaling \$68,848.39, Checks 30463 to 30511 totaling \$98,661.88 and payroll vouchers 8940 to 8980 totaling \$36,691.30.

MONTHLY POLICE REPORT: The monthly police report for July was included with the agenda packet.

MONTHLY BUILDING PERMIT REPORT: The monthly building permit report for July was included with the agenda packet.

POOL AND PARK INCOME/EXPENSE REPORTS: The year-to-date reports reviewed by Parks & Recreation Committee at their August meeting was included with the agenda packet for board member information.

COMMITTEE & COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/15: GINA BYRNE AND TERRI K. ALBRIGHT: Motion by Kevin Budsberg, second by Greg Thoemke to approve. Motion carried.

CONSIDERATION: ORIGINAL CLASS B BEER/LIQUOR LICENSE TO KRISTI'S RESTAURANT

LLC: This is an original Class B Beer/Liquor License application. The license previously held by Salchow-Seligman, LLC, doing business as Deininger's Restaurant has been relinquished allowing for the issuance of this Class B Beer/Liquor license. Motion by Greg Thoemke, second by Kevin Budsberg to approve a Class B Beer/Liquor license to Kristi's Restaurant, LLC (Kristi Lopez, agent). Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR CHAMBER OF COMMERCE FOR

OKTOBERFEST (9/26/13 - 9/29/13): Motion by Eric Gobeli, second by Kevin Budsberg to approve the temporary Alcohol License for serving beer and wine at Oktoberfest on 9/26/13 through 9/29/13. Motion carried.

CONSIDERATION: STREET USE PERMIT: CHAMBER OF COMMERCE FOR CAR SHOW

(8/24/13): The application requests the closing of 2<sup>nd</sup> Street between 4<sup>th</sup> and 5<sup>th</sup> Avenues, 5<sup>th</sup> Avenue between 3<sup>rd</sup> Street and Railroad Street and 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue for a car show on 8/24/13. The application also requests open intoxicants in the area of the car show, and signs will need to be posted to designate this area. Motion by Kevin Budsberg, second by Greg Thoemke to approve Street Use Permit to New Glarus Chamber of Commerce for Car Show on 8/24/13. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: WILHELM TELL WEEKEND (8/30/13 - 9/1/13): This

application includes the closing of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue including a tent, open intoxicants in the downtown and the use of a small PA system for the Wilhelm Tell Weekend on 8/30/13 through 9/1/13. Motion by Kevin Budsberg, second by Peg Kruse to approve the Special Events Permit for Wilhelm Tell Weekend on 8/30/13 to 9/1/13 prohibiting use of stakes in the roadway for staking of tent. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: CHAMBER OF COMMERCE FOR OKTOBERFEST

(9/26/13 - 9/30/13): The application includes the closing of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue for a tent as well as the closing of 5<sup>th</sup> Avenue from Railroad Street to 2<sup>nd</sup> Street for Oktoberfest on 9/26/13 to 9/30/13. The application also includes the closing of 3<sup>rd</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street on the afternoon of 9/29/13 for an antique tractor pull and on the afternoon of 9/28/13 for a garden tractor pull. New this year, the Chamber is requesting open intoxicants by allowed in Village Park for the Tractor Pulls during the hours of the tractor pull events.

Open intoxicants are requested in the downtown area as designated by signs, in addition to the use of amplification devices. The Chamber will be contracting with the Village for additional police officers during the festival, as approved by Chief Boldebeck. Motion by Peg Kruse to approve, second by Kevin Budsberg. Motion by Kevin Budsberg to amend the original motion to prohibit the use of stakes in the roadway for the staking of the tent, second by Greg Thoemke. Motion carried. Vote on original motion to approve Special Events Permit to Chamber of Commerce for Oktoberfest on 9/26/13 to 9/30/13 as amended, carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: GRACE CHURCH: AMENDMENT TO STREET CLOSURES FOR GOOD NEIGHBOR FREE FESTIVAL (9/5/13 – 9/8/13): Grace Church is requesting amendment to their previously approved Special Events permit to include the closure of 2<sup>nd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenue on Sunday, 9/8/13 as part of the Good Neighbor Free Festival. The Board asked Chief Boldebeck about no access to the 2<sup>nd</sup> Street entrance of the Police Department during the event and he indicated that would be ok. Motion by Eric Gobeli, second by Greg Thoemke to approve the amendment to the Special Events Permit of Grace Church. Motion carried.

CONSIDERATION: REQUEST FOR REMOVAL OF SCHOOL CROSSING SIGN AT 300-8<sup>TH</sup> STREET: Following a citizen request for removal of a school crossing sign on 8<sup>th</sup> Street, the Public Works/Public Safety Committee is recommending removal of the sign as well as the school crossing sign located near the intersection with 5<sup>th</sup> Street. Both signs were used when the New Glarus Baptist Church operated a school and since that is no longer the case, the police have no issues with removal of the signs. Motion by Kevin Budsberg, second by Eric Gobeli to remove the two school crossing signs. Motion carried.

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 13-01 NO PARKING ON 3<sup>RD</sup> AVENUE BETWEEN RAILROAD STREET & 2<sup>ND</sup> STREET (9/17/13): This ordinance amends Village code to prohibit parking at the intersection of 3<sup>rd</sup> Avenue and 2<sup>nd</sup> Street. Staff is proposing holding a public hearing on the change at the 9/17/13 Village Board Meeting. Motion by Kevin Budsberg, second by Peg Kruse to schedule the public hearing for 7 p.m. on 9/17/13. Motion carried.

CONSIDERATION: RESOLUTION 13-24/APPOINTMENT OF PART-TIME OFFICERS: The Public Works/Public Safety Committee is recommending the appointment of Scott Ellefson and John Schuetz as part-time police officers. Motion by Greg Thoemke, second by Kevin Budsberg to approve Resolution 13-24. Motion carried.

Trustee Budsberg asked if the appointment of these part time officers will be sufficient to address the problem with being short-staffed for the remainder of the year for the Police, noting 51 hours of overtime last month. Chief Boldebeck indicated these appointments will increase the pool of part time officers making it easier to fill shifts and hopefully help cover the overtime issues. Trustee Gobeli asked if the part time officers are guaranteed hours and Chief Boldenbeck noted that they were not. Trustee Budsberg asked if Chief Boldebeck was satisfied with the part time staffing solution or felt the Board should look at funding another fulltime officer. Chief Boldebeck indicated the department is currently fully staffed and the remainder of the year should be fine.

CONSIDERATION: AMENDMENT TO CLASS B BEER/LIQUOR LICENSE FOR KLEEMANS BAR GRILL FOR AN OUTDOOR EVENT: Staff received this request late from Kleeman's for a request to amend their Class B Beer/Liquor license premise description for 10/25/13 (until midnight) to allow for serving of alcohol in a tent located in the parking lot area west of their building located at 116 5<sup>th</sup> Avenue. President Truttman indicated the parking lot area will be fenced. Motion by Greg Thoemke, second by Peg Kruse to approve the amendment to the premise description to include the parking lot area on Kleeman's liquor license for 10/25/13. Motion carried.

#### JOINT NEGOTIATION COMMITTEE UPDATE:

#### DISCUSSION/RECOMMENDATION: AMENDMENTS TO COOPERATIVE BOUNDARY

AGREEMENT: The Board reviewed the memo prepared by Administrator Owen outlining the items that remain to be negotiated with the Town as part of the Cooperative Boundary Agreement. Administrator Owen proposed one compromise to the ten-year payment from the Village to the Town at the end of the 20-year agreement might be to use the land value to calculate the payment amount

rather than the improved property value. One additional item that will need to be discussed with that option is whether the land value at the beginning or end of the 20-year term is used to calculate the amount.

The Board's discussion mainly focused on the Village distribution of the revenue received from the Town under the revenue-sharing formula incorporated into the Agreement. Currently the Negotiation Committee is requesting input on an 80/20 split (80% to the library and 20% to the general fund). Negotiation Committee members noted they were unsure whether the Town members would accept this split as it has been clear that the Town's primary purpose for the Agreement is to support the library and this may be a deal breaker. Trustees Thoemke, Kruse and Gobeli all indicated the 80/20 split is unacceptable to them, with Thoemke noting a 50/50 is the minimum he could accept and Kruse and Gobeli preferring 100% to general fund with each future board being provided the opportunity to decide annually where the funds are needed. The Board then discussed the difficulty in planning out for 20 years with the uncertainty of a new facility for the library, as well as the current strict levy limits and restricting the use of these funds for future boards. The possibility of a shorter term was also discussed. Since no consensus on the distribution could be reached, the Negotiation Committee will summarize the Board's discussion for the Town Negotiation members and see what their response is.

#### LIBRARY BOARD:

UPDATE/DISCUSSION: CDBG APPLICATION AND PUBLIC HEARING ON 9/3/13: The Library Board has asked Administrator Owen to prepare a CDBG application for the new library project for submittal to the DOA. Part of the application process is holding a public hearing to seek public input on the application, which has been scheduled for the September 3<sup>rd</sup> Board meeting. As part of the grant process, the Village must comply with the list of assurances and select two fair housing actions to complete if awarded the grant. The list of fair housing actions is attached, staff is looking for direction on which actions the village would like to peruse. The Village will also need to approve a resolution adopting policies regarding the use of force and barring peaceful protests to be eligible for the grant. A draft copy of that Resolution is being provided to the Board. Administrator Owen noted the deadline for filing the application is 9/13/13 and he will be providing a copy of the application and supporting documentation to the Board prior to the public hearing scheduled for 9/3/13. Trustee Budsberg noted that he believes the chances of being awarded the grant have decreased substantially, however the Village can always turn the funds down if they choose. He indicated that if the application is not submitted and the April referendum supports the building of a library, the window for applying for these funds would be lost. The category the library is applying for is an increase in services to those 55 and older.

Trustee Thoemke reviewed the Resolution Adopting Policies Regarding Use of Force and Against Barring Entrance or Exit from Nonviolent Demonstrations indicating concerns with who defines excess force and what happens if the Village is accused of using excessive force after a grant award. Administrator Owen indicated he didn't believe the outcome would be any different than it would be now without a policy. After further discussion, the Board asked Administrator Owen to contact Department of Administration to ask what effect, if any, that might have on a grant award.

The Board briefly reviewed the Potential Fair Housing Actions list for two possibilities for the Village. Consensus of the Village was to choose two actions that could be completed with minimal costs to the Village. The Board further discussed the timeline for the grant application, possible award and timeline for use of the funds in conjunction with the timeline for the building project. Administrator Owen was directed to check on the timeline for use of funds with the Department of Administration.

#### PRESIDENT'S REPORT

CONSIDERATION: RESOLUTION 13-25 RESOLUTION IN APPRECIATION OF MICHELLE ROTH'S SERVICE:

CONSIDERATION: RESOLUTION 13-26 RESOLUTION IN APPRECIATION OF GREG ANDERSON'S SERVICE:

After a reading of the Resolutions by President Truttman, motion by Greg Thoemke, second by Roger Truttman to approve Resolution 13-25 and 13-26. Motion carried.

President Truttmann reported on the meeting with representatives of the City of San Cristobal de Las Casas last Friday.

ADJOURNMENT: Peg Kruse moved to adjourn at 8:32 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/6/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Kevin Budsberg, Eric Gobeli, Peg Kruse, Mark Janowiak Greg Thoemke and Joan Betz. ALSO PRESENT: Susie Weiss, Don & Angela Neff, Beth Zurbuchen (Swiss Center of North America), Anselm Zurfluh (Director of the Museum of the Swiss Abroad in Geneva, Switzerland, Ben Kahl, Linda Hiland & Lexa Speth (Library Board), Colleen Bell, Melanie Judd, Jerry Judd, Sue Moen (Post-Messenger-Recorder), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

The Pledge of Allegiance was recited.

AGENDA: Motion by Greg Thoemke to approve the 8/6/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Beth Zurbuchen with the Swiss Center of North America introduced Anselm Zurfluh, Director of the Museum of the Swiss Abroad in Geneva, Switzerland. Mr. Zurfluh spoke briefly about the Museum of the Swiss Abroad and thanked the Village Board for its Resolution in support of the Museum.

Linda Hiland, President of the Library Board expressed her concerns with the agenda item pertaining to a library referendum. She questioned why now, noting a referendum had been voted on and rejected twice before. She also questioned what the Village Board intended to do with the results of the vote and outlined several questions/concerns relating to the library project, i.e.,

- If the vote supports a library will the Village Board move forward, if not, will the library project be dead?
- What happens to the donations?
- What happens to the land purchased?
- Concern over the message being sent to the citizens if the Board previously voted to support the project, noting the citizens are confused over whether or not the library project will occur.

Ben Kahl spoke in support of holding a referendum, reminding the Board of the petition signed by members of the community requesting a referendum. He looks at the referendum as a positive, noting the citizens want and need to be heard.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 7/16/13 REGULAR MEETING:

APPROVAL OF CLAIMS: : ACH for payroll and Checks 30410-30413 totaling \$41,467.56, Checks 30414 to 30460 totaling \$35,505.17 and payroll vouchers 8898 to 8939 totaling \$33,916.43.

MONTHLY BUILDING PERMIT REPORT: The monthly building permit was included with the agenda packet.

UPDATE ON COMMUNITY DEVELOPMENT AUTHORITY COMMITTEE MEETING: The committee heard a presentation from WEDC representative Jennifer Kuderer on programs and technical assistance available from WEDC. The CDA also discussed the potential purchase of a property for the Backtown development but decided not to pursue the purchase at this time.

DISCUSSION/RECOMMENDATION: LIBRARY REFERENDUM: Greg Thoemke started the discussion noting he has consistently asked for a referendum on the borrowing for the library and the location. He thinks the community needs to be heard and believes a referendum is the best way for people to speak their opinion without fear of repercussion. Eric Gobeli indicated that he had requested the item be added to the agenda for that reason, adding a referendum will provide direction to the Village Board from the citizens who will be paying for the project. Mark Janowiak asked why now and what is the future of the library if there is a no vote? Kevin Budsberg noted his concerns are credibility issues for the Village Board, wondering how often a Village Board has reversed decisions of previous Boards and whether this will open up all decisions of the Village Board for referendum. He also questioned legal concerns on whether the Village Board has the authority to offer referendum questions over items of business of the Library Board under State Stats. Chapter 43. The Board continued discussion on reversing decisions of previous Boards, obtaining citizen input and previous referendum conducted by Village.

Motion by Greg Thoemke to request Village staff to prepare referendum wording for a binding referendum on the borrowing and cash contribution for the library project and an advisory referendum on location – west side vs. downtown, 2<sup>nd</sup> by Eric Gobeli.

Kevin Budsberg moved to table the question on the site until research is completed to determine whether the Village Board can legally hold a referendum on the site, 2<sup>nd</sup> by Joan Betz. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-no; Mark Janowiak-yes; Peg Kruse-no; Greg Thoemke-no; Roger Truttmann-no. Motion fails.

Motion by Kevin Budsberg to amend the borrowing and cash contribution referendum question to advisory, 2<sup>nd</sup> by Joan Betz. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-no; Mark Janowiak-yes; Peg Kruse-no; Greg Thoemke-no; Roger Truttmann-yes. Motion carries.

Greg Thoemke moved to amend the original motion to hold advisory referendum questions on the borrowing and cash contribution for the library project as well as site at the (2014) Spring Election, 2<sup>nd</sup> by Eric Gobeli. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-no; Eric Gobeli-yes; Mark Janowiak-no; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carries.

The Board discussed the timing of the referendum and effect it might have on borrowing costs, discussions with the School District for possible relocation of the ballfield at Glarner Park and costs of holding a special referendum. Linda Hiland asked about the possible wording on the site referendum question and how that might change if the Glarner Park site would be determined to not be feasible for building. Eric Gobeli indicated he envisioned the question being a yes or no vote for the west side location.

Motion by Mark Janowiak to amend the motion to hold a special referendum election as soon as practical, 2<sup>nd</sup> by Kevin Budsberg. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-no; Eric Gobeli-no; Mark Janowiak-yes; Peg Kruse-no; Greg Thoemke-no; Roger Truttmann-no. Motion fails.

Vote on original motion of Greg Thoemke - *Motion by Greg Thoemke to request Village staff to prepare referendum wording for a binding referendum on the borrowing and cash contribution for the library project and an advisory referendum on location – west side vs. downtown, 2<sup>nd</sup> by Eric Gobeli* amended to: Request Village staff to prepare referendum wording for an advisory referendum on the borrowing and cash contribution for the library project and an advisory referendum on location – west side vs. downtown to be held at the April 2014 Spring Election. Joan Betz-no; Kevin Budsberg-no;

Eric Gobeli-yes; Mark Janowiak-no; Peg Kruse-yes; Greg Thoenke-yes; Roger Truttmann-yes.  
Motion carries

COMMITTEE & COMMISSION REPORTS:

FINANCE/PERSONNEL:

UPDATE: 2014 BUDGET: Finance/Personnel Committee reviewed the preliminary draft budget. Committee review of the various department budgets will occur in August and Finance/Personnel Committee will continue review at their 8/20/13 meeting.

CONSIDERATION: R13-23/APPOINT LIMITED TERM EMPLOYEE AT CHALET OF THE GOLDEN FLEECE: Finance/Personnel has recommended the hiring of Mary Statz to a limited term position at the Chalet of the Golden Fleece for 2013. The Village Board previously authorized up to \$3,000 for this position for 2013. Motion by Peg Kruse to approve Resolution 13-23, 2<sup>nd</sup> by Mark Janowiak. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE

DISCUSSION/RECOMMENDATION: AMENDMENTS TO COOPERATIVE BOUNDARY

AGREEMENT: Motion by Roger Truttmann to table to the 8/20/13 meeting, 2<sup>nd</sup> by Kevin Budsberg. Motion carried.

PRESIDENT'S REPORT

CONSIDERATION: RESOLUTION 13-22 RESOLUTION RECOGNIZING SISTER CITY

AGREEMENT: Kent Anderson has requested the Village Board consider Resolution 13-22 Recognizing Sister City Agreement with the City of San Cristobal de Las Casas. There is no financial commitment associated with the agreement. Motion by Roger Truttmann, 2<sup>nd</sup> by Greg Thoenke to approve Resolution 13-22. Motion carried. Administrator Owen reported that Kent Anderson is expecting dignitaries from the City of San Cristobal de Las Casas to be in New Glarus in mid-August.

ADJOURNMENT: Greg Thoenke moved to adjourn at 7:58 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

7/16/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Kevin Budsberg, Eric Gobeli, Peg Kruse, Mark Janowiak and Joan Betz. Greg Thoenke arrived at 7:03 p.m. ALSO PRESENT: Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Peg Kruse to approve the 7/16/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Peg Kruse to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 7/2/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and health insurance, e-check for life insurance and journal entry for utilities totaling \$51,044.71, Checks 30361 to 30409, voiding Check

30404 in the amount of \$924.32 for a total of \$26,037.95, and payroll vouchers 8855 to 8897 totaling \$33,156.33.

MONTHLY POLICE REPORT: The June monthly report was included with the agenda packet.

MONTHLY BUILDING PERMIT REPORT: The monthly building permit was included with the agenda packet.

REPORT ON 2013 BULK TRASH COLLECTION COSTS: The 2013 bulk waste pick-up costs totaled \$8,497.15, an increase over 2012, in large part due to the charges from Advanced Disposal.

POOL AND PARK INCOME/EXPENSE REPORTS: The reports have been prepared showing year-to-date revenues and expenses for the pool and the parks & recreation. It is important to note that all expenses for maintaining the parks, i.e. mowing and lawn treatment are included in the year-to-date expenses.

#### COMMITTEE & COMMISSION REPORTS:

##### PUBLIC WORKS/PUBLIC SAFETY:

Motion by Peg Kruse, second by Mark Janowiak to approve items 7A 1-5 all being traditional licenses and permits as recommended by Public Works/Public Safety:

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/15: Operator licenses to expire 6/30/15 to Craig Shea and Kalie French.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS FIRE DEPARTMENT FOR FIREFEST: Temporary Alcohol license to the New Glarus Fire Department for their 8/3/13 event.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS FIRE DEPARTMENT FOR FIREFEST 8/3/13:

This is the annual special events permit application for Firefest on 8/3/13. The application includes the closing of 4<sup>th</sup> Avenue from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street from 10:00 a.m. to midnight on 8/3; serving of beer and open intoxicants on 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street and in the parking lot between Village Hall and the Fire Station; a tent in the parking lot anchored with the ties in the curb and cement barricades; amplified music in the tent from 4:00 – 7:30 p.m. and in the Fire Station from 9:00 p.m. to midnight.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR ALPHORNMAN TRIATHLON 8/4/13: This the annual application for the Alphornman Triathlon including the use of Village Park and Pool; the closing of 2<sup>nd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenues, 3<sup>rd</sup> Avenue between 2<sup>nd</sup> and Railroad Streets; no parking on 3<sup>rd</sup> Avenue from 2<sup>nd</sup> Street to Durst Road for the duration of the event, the serving of beer in the tent behind Village Hall; a tent in the parking lot behind Village hall anchored with the curb ties and cement barricades and amplified announcements and music for the event. Proceeds from this event go to the Village's Parks & Pool.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR ALPHORNMAN TRIATHLON: This is the annual application for serving beer for the post race events for the Alphornman Triathlon.

Motion carried.

CONSIDERATION: REPLACEMENT OF IN SQUAD VIDEO SYSTEMS: The Police Department has proposed replacing the in squad video systems as current systems are 5 years old and outdated and 2 of the 3 cameras no longer function properly. Cost for replacement of one camera is \$6,195 with the total for all three being \$15,365. The department is proposing the use of a \$4,000 DOT grant to cover a portion of the cost. Staff is proposing the remaining Village portion would be funded through use of existing Squad Car Sinking Fund, with the possibility of delaying the replacement of a squad car by one year. Chief Boldebuck has indicated that a new round of DOT grants will be awarded this summer and he would like to purchase one or two of the cameras now and wait to see if the Village is awarded the grant before purchasing the third camera. Motion by Greg Thoemke to approve replacement of in-squad video as outlined in attachment [one camera purchased now using DOT grant and balance of \$2,195 from squad sinking fund with the option to purchase the two additional cameras at a cost not to exceed \$9,170 from the squad sinking fund, after application for a second DOT grant], second by Eric Gobeli. Motion carried.

#### PARKS & RECREATION

CONSIDERATION: PARK USE PERMIT FOR ART IN THE PARK 9/1/13: This application is for use of Village Park for the annual art in the park event on Wilhelm Tell Fest Weekend. Motion by Peg Kruse, second by Greg Thoemke to approve the Park Use Permit for Art in the Park on 9/1/13. Motion carried.

UPDATE ON JOINT VILLAGE/SCHOOL SOFTBALL COMPLEX: Trustee Thoemke reported on the meeting with School regarding creation of joint softball fields. They discussed options for relocating the softball field at Glarner Park. Marti Babler with the School District is contacting contractors to obtain estimates.

JOINT NEGOTIATION COMMITTEE UPDATE:

CONSIDERATION: REQUEST FOR EXTENSION FROM DEPARTMENT OF ADMINISTRATION:

President Truttman reported that the Joint Village/Town Negotiation Committee at their last meeting agreed to request a one-year extension from the Department of Administration. The Town of New Glarus Board has approved the request for a one-year extension as well. Greg Thoemke moved to request a one-year extension on the Cooperative Boundary Agreement from the Department of Administration, second by Mark Janowiak. Motion carried.

ADJOURNMENT: Peg Kruse moved to adjourn at 7:10 p.m., second by Greg Thoemke. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/2/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Kevin Budsberg, Eric Gobeli, Peg Kruse, Mark Janowiak and Joan Betz. ABSENT: Greg Thoemke. ALSO PRESENT: LaVerne and Linda Isely, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

The Pledge of Allegiance was recited.

AGENDA: Motion by Kevin Budsberg to approve the 7/2/13 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: LaVerne Isely from Monroe addressed the Village Board regarding a speeding ticket he received driving on STH 69 at the south end of the Village. He indicated he felt the speed limit and reduce speed ahead signs were placed incorrectly and further noted that on the north end of the Village the speed reduced from 55 mph to 45 mph before going to 35 mph where on the south end it goes right from 55 mph to 35 mph. Mr. Isely has spoken with the Village Attorney and provided the Attorney with photos. The matter will be placed on the 7/10/13 Public Works/Public Safety Agenda for discussion/recommendation. Administrator Owen noted the Village Board can only address the sign placement issue and cannot do anything about the speeding ticket Mr. Isely received. He will need to address the ticket with the Green County Court.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 6/18/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses totaling \$25,602.13, Checks 30318 to 30360 totaling \$49,957.59 and payroll vouchers 8815 to 8854 totaling \$33,536.25.

CONSIDERATION: RESOLUTION 13-21-AMENDING RESOLUTION ADOPTED JUNE 18, 2013 AUTHORIZING THE ISSUANCE AND SALE OF \$1,630,000 WATER AND ELECTRIC SYSTEM

REVENUE REFUNDING BONDS, SERIES 2013A: Administrator Owen informed the Board that in preparing the final sale documents for the debt refinancing approved on June 18, 2013 it was discovered that an error was made on the maturity schedule, resulting in an additional savings of \$380 over the life of the debt. The attached resolution ratifies the amended maturity schedule correcting the error.

Motion by Kevin Budsberg, second by Peg Kruse to approve Resolution 13-21 Amending Resolution Adopted June 18, 2013 Authorizing the Issuance And Sale Of \$1,630,000 Water And Electric System Revenue Refunding Bonds, Series 2013A. A copy of said Resolution is on record with the Clerk's Office and made a part of the record herein. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peg Kruse-yes; Roger Truttmann-yes. Motion carried.

COMMITTEE & COMMISSION REPORTS:

FINANCE/PERSONNEL:

UPDATE: 2014 BUDGET: Administrator Owen informed the Committee that he and Clerk-Treasurer Erb have met with the Department Heads to review year-to-date budget numbers and begin preparation of the 2014 budget. Administrator Owen has asked the Department Heads to come in with a zero increase budget for 2014. Staff has learned that property insurance premiums are expected to increase 17% and retirement will increase approximately 0.7%. Department Heads were asked to return estimates by next week.

PARKS & RECREATION

CONSIDERATION: RESOLUTION 13-17/APPOINTING ADDITIONAL SUMMER POOL & RECREATION

STAFF: The attached resolution appoints 1 new lifeguard and 2 new recreation assistants for the remainder of the 2013 season. Since the positions are substitute positions to fill in when needed there is no anticipated affect on the budget. The recreation assistants are being encouraged to receive their lifeguarding certification in order to be considered for rehire for the 2014 recreation season. The resolution also increases the hourly rate for three existing employees who have now been WSI certified and appoints John Biehl as the Certified Pool Operator (CPO) for the 2013 season. Trustee Budsberg asked if the CPO could be hired at an hourly rate rather than annual. Administrator Owen indicated that the arrangement reached with Mr. Biehl for this year was at an annual rate and the Village could look to get someone on staff certified for these duties next year. Motion by Mark Janowiak, second by Peg Kruse to approve Resolution 13-17. Motion carried.

UPDATE: SCHEDULE MEETING WITH SCHOOL COMMITTEE ON NEW SOFTBALL FIELDS:

Administrator Owen is looking for available dates to schedule a meeting to discuss new softball fields should Glarner Park become a new location for the library and will speak with Parks Committee members after the meeting. Trustee Budsberg asked if there was a cost estimate for new fields and Administrator Owen indicated earlier estimates are \$200,000 to \$300,000 for two fields with the Village picking up one-half the cost.

JOINT ETZ UPDATE: The Joint ETZ committee met on June 19<sup>th</sup> and approved a conditional use permit for Shanon Disch to have a paint booth in his garage. The committee placed the following restrictions on use: no more than 3 cars not owned by the property owner may be stored outside, only self employed individuals are allowed to work on site and the owner may not have more than 30 transactions annually.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN APPROVAL NEW GLARUS BREWING CO., (119 CTH W): Administrator Owen reviewed with the Board the site plan for the addition of a cellar on the north and east sides of the River Side Brewery. The plan meets all requirements with all issues raised by the Village Engineer being addressed and is recommended for approval by plan commission. Motion by Kevin Budsberg, second by Mark Janowiak to approve the site plan as submitted to New Glarus Brewing Co. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE: Administrator Owen reported that the discussion at the last Joint Negotiation meeting between the Village and Town mostly focused on the 10-year revenue sharing payment from the Village to the Town at the end of the Cooperative Plan. The Town members were waiting for review of the Village's analysis of the payment by their CPA and expressed their concern that if the revenue sharing from the Village to the Town is removed from the agreement that the Town

would also want to remove the payment from the Town to the Village but the Town Board has not formerly discussed this issue. The next meeting is scheduled for 7/8/13. Administrator Owen intends to put together a memo to the Village Negotiation Committee of the remaining Village issues to discuss with the Town, in addition to the 10-year revenue sharing payment.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 13-20 RECOGNIZING OFFICER KATY WERGINZ'S SERVICE IN AFGHANISTAN WITH THE 1157<sup>TH</sup> TRANSPORTATION COMPANY: The attached resolution recognizes the service of Police Officer Katy Werginz as she returns from service in Afghanistan. Werginz is returning to service with the Village in mid-July. Welcome back Katy and thank you for your service to our Country. Motion by Roger Truttman, second by Peg Kruse to approve Resolution 13-20. Motion carried.

CONSIDERATION: REQUEST FOR SISTER CITY WITH SAN CRISTÓBAL DE LAS CASAS: Kent Anderson has requested the Village Board consider the request for Sister City designation from San Cristóbal de Las Casas as sign of their appreciation for donations received from local organizations. Administrator Owen indicated he was informed there are no costs associated with this request. Kevin Budsberg moved to approve the request, second by Mark Janowiak. Motion carried.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 7:25 p.m., second by Joan Betz. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/18/13

REGULAR MEETING-CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Kevin Budsberg, Greg Thoemke, Eric Gobeli, and Peg Kruse. ABSENT: Mark Janowiak and Joan Betz. ALSO PRESENT: Friend of the Chalet members: Katie Elmer, Sandy Blum, Lilly Blum, and Amy Budsberg, Colleen Bell, Dan Gartzke, Jody Hoesly, Jim Mann with Ehlers, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 6/18/13 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Trustee Budsberg asked about Village recognition of Officer Werginz as she returns to work following her deployment. Administrator Owen indicated a Resolution is planned for the next meeting.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 6/4/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, JE for utilities, health and life insurance totaling \$47,004.98, Checks 30257 to 30312 totaling \$37,124.83 and payroll vouchers 8777 to 8814 totaling \$27,841.91.

MONTHLY POLICE REPORT: A copy of the May report was provided with the agenda packet.

CONSIDERATION: RESOLUTION 13-18-AUTHORIZING THE ISSUANCE AND SALE OF \$1,630,000 WATER AND ELECTRIC SYSTEM REVENUE REFUNDING BONDS, SERIES 2013A OF THE VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS: Jim Mann with Ehlers & Associates was present to provide an overview of the sale of the bonds and Resolution 13-18. He indicated three bids were received with

the low bid coming from Banker's Bank (The Bank of New Glarus) with a true interest rate of 2.0466%. While the savings are slightly less than originally anticipated, Mr. Mann noted Ehlers was pleased with the sale results. This refunding of the 2001 and 2002 Revenue Bonds will not extend the life of the notes and will result in a savings to the utility of \$289,010.02. The notes are revenue debt and do not go against the Village's general obligation limit. Trustee Budsberg asked for clarification on the actual costs of the borrowing. Mr. Mann reviewed the Sales Results document noting the existing loans debt service cost at \$2,045,805 with the new debt service cost (including borrowing costs) at \$1,756,794.98 resulting in the \$289,010.02 savings. Trustee Budsberg asked where the savings will go and staff advised that the additional funds are utility savings and will be used for operations expenses, including capital projects.

Motion by Greg Thoemke to approve Resolution 13-18-Authorizing the Issuance and Sale of \$1,630,000 Water and Electric System Revenue Refunding Bonds, Series 2013A of the Village of New Glarus, Green County, Wisconsin, and providing for the payment of the bonds and other details with respect to the bonds, second by Peg Kruse. A copy of said Resolution is on record with the Clerk's Office and made a part of the record herein. ROLL CALL VOTE: Kevin Busberg-yes; Eric Gobeli-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

COMMITTEE & COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: LICENSE RENEWALS: Motion by Kevin Budsberg, second by Eric Gobeli to approve the following licenses:

**Operator Licenses to Expire 6/30/15:** Jeremy Bigler; Lessia Bigler; Peter Salchow; Rhonda Seligman; Sherry Dreger; Greg Kleeman; Karan Chohan; Kris Baumgartner; Ginger Blum; Susie Weiss; McAllister Reynolds; Roseann Ott; Beverly Hoesly; Peter Ott; Jon Durst; James Loeffelholz; Michael Nevil; Robert Steven Wisdom; Barbara Kummerfeldt; Leslie Kanter; Amanda Hinzman; Elizabeth Gutzmer; Emily Holz; Cherri Kempfer; Jennifer Lewke; Liana Asmus

**Miscellaneous Licenses to Expire 6/30/14: Pool Tables:** Ott Haus Pub & Grill, Inc.; Kleeman's Bar & Grill LLC; Tofflers Entertainment LLC **RV Park:** Town Edge RV

**Cigarette Licenses to Expire 6/30/14:** Ott Haus Pub, Inc.; Kleeman's Bar & Grill LLC

**Renewal Alcohol Beverage Licenses to expire 6/30/14:**

**Class B Beer/Liquor to:** Salchow-Seligman LLC (Peter Salchow, Agent); Ott Haus Pub, Inc. (Roseann Ott, Agent); Kleeman's Bar & Grill LLC (Greg Kleeman, Agent); Puempels Olde Tavern, Inc. (Charles Bigler, Agent); Tofflers Entertainment LLC (Agent: Loyd Smith); Flannery, Inc. (Agent: Ruth Flannery); New Glarus Hotel, Inc. (Hotel, Agent: Hans Lenzlinger); New Glarus Hotel, Inc. (Chalet, Agent: Hans Lenzlinger)

**Class A Liquor to:** Hoch Enterprises, Inc. (Agent: Barbara Kummerfeldt)

**Class B Liquor (Winery):** Robert Borucki

Motion carried.

CONSIDERATION: SALE OF PROPERTY NORTH OF WHISTLE STOP: Randy Dreger has approached the Board to purchase an approximately 530 square foot piece of property from the Village adjacent to the north line of his recently acquired property on Railroad Street (old Whistle Stop) for use as a driveway. Staff had obtained an estimated assessed value for the property of \$2,650 and negotiated a sale price with Dreger of \$2,300. The \$2,300 will cover all costs associated with the purchase including drafting of the purchase agreement and the Village's share of a CSM being done jointly with Dreger and the DNR to clarify the lot lines in this area. Motion by Greg Thoemke to approve sale of the property north of Whistle Stop to Randy Dreger for \$2,300, second by Kevin Budsberg. Motion carried.

CONSIDERATION: 2013 STREET MAINTENANCE PROJECTS: Public Works/Public Safety is recommending approval of the 2013 list of street maintenance projects provided by Staff, totaling \$39,127. The projects will be funded with \$5,000 from the 2013 general fund budget and the balance from the street maintenance sinking fund, leaving a balance of \$7,611 in this fund. Administrator Owen noted that three of the projects the Village was hoping to complete this year have been eliminated due to funding constraints. He further noted that the longer the maintenance projects are delayed, the more likely it will be that a reconstruction will be needed on those areas. Motion by Kevin Budsberg to approve the street maintenance projects for 2013 as presented in the amount of \$39,127, second by Greg Thoemke. Motion carried.

CONSIDERATION: RESOLUTION R13-19 CMAR REPORT FOR 2012: R13-19 is the resolution approving the annual report for the Wastewater Treatment Plant and the summary page from the report.

Overall the plant scored well in all categories. Motion by Kevin Budsberg to approve Resolution R13-19, second by Peg Kruse. Motion carried.

## PARKS & RECREATION

REVIEW OF YEAR-TO-DATE EXPENSES FOR CHALET OF THE GOLDEN FLEECE: Trustee Thoenke referred to the year-to-date expenses for the Chalet of the Golden Fleece totaling approximately \$3,597 on 6/5/13. Historically the operating cost has averaged between \$5,000 and \$6,000. The Board will need to approve a budget amendment at the end of the year to determine a funding source for any expenses not covered by tour revenue. He noted the Committee is looking for options to generate revenues going forward to cover expenses, including staffing. Trustee Budsberg expressed his disappointment in not budgeting funds for the Chalet with the 2013 budget if these expenses were anticipated. He indicated he felt that it was a mistake to take the gift last year without addressing staffing and expense issues for future years and hopes the staffing and expense issues will be addressed in next year's budget. Trustee Thoenke noted the Village should have a better picture of potential revenue and expense at the end of the season which will correspond to the budget cycle for 2014. He indicated that since the Committee didn't know if the generous donation in 2012 would re-occur it was difficult anticipating a budget for 2013 and they understand the need to develop an operating budget going forward.

CONSIDERATION: FUNDING PAID TOUR GUIDES FOR CHALET OF THE GOLDEN FLEECE: Parks & Recreation Committee heard a request from the Friends of the Chalet of the Golden Fleece requesting funds for a paid guide/curator position. The committee is recommending approval of up to \$3,000 for that purpose. The committee proposes use of tour revenue to offset this expense. It is anticipated that the individual hired will work 5-10 hours per week including at least 1 weekend day giving tours, working on marketing and other projects for the Chalet. The individual would be an employee of the Village. The Board briefly discussed the importance of generating revenue to be able to continue operations and the benefits of having regular hours to encourage attendance. Sandy Blum with the Friends of the Chalet updated the Board on the activities of the group.

Motion by Greg Thoenke to approve \$3,000 for the purpose of a paid guide/curator position for 2013, second by Eric Gobeli. Motion carried.

## LIBRARY BOARD:

UPDATE: CDBG GRANT APPLICATION: Trustee Kevin Budsberg reported that time has run out to submit the CDBG grant application through the WEDC. He noted there is a possibility that the grant could be submitted once the transfer of administration of CDBG funds to the DOA is complete, possibly later this year for funding in 2014.

UPDATE ON JOINT LIBRARY/VILLAGE BOARD SUBCOMMITTEE: Administrator Owen reported the committee has been researching the potential of Glarner Park as an alternate site for the new library. They have met with the School District's Building and Ground's Committee regarding a possible partnership between the Village and School for construction of a new softball complex on the School's land to replace the loss of the ballfield at Glarner Park. Initial feedback from the School was positive and a joint committee with the School will be formed to research the project further. The Committee hopes to continue discussions for a possible resolution within the Library's timeline. Trustee Thoenke noted he had received positive public comment regarding this possible site.

JOINT NEGOTIATION COMMITTEE UPDATE: Administrator Owen reported the Negotiation Committee met on June 5<sup>th</sup> and the discussion focused largely on the revenue sharing formula and the 10-year payment from the Village to the Town at the end of the agreement. The Town proposed a new revenue sharing formula that was voted down on a 3-3 vote with the 3 village members opposing the change.

The Village Negotiation Committee, at their June 17<sup>th</sup> meeting agreed to: 1) a total revenue commitment from the Town over the 20-year period of \$500,000 with the annual payment schedule to be determined; 2) removal of the 10-year payment from the Village to the Town at the end of the 20-year agreement, and 3) removal of the provision restricting the utility's ability to surcharge customers in the Town.

Administrator Owen reported the Town presented their analysis of the 10-year payment at the end of the agreement indicating they believed the Village could afford to make the 10-year payment at the end

because they would be receiving the additional tax revenue from any new homes constructed and annexed to the Village. He reviewed with the Board a memo prepared by Village staff illustrating the decrease that would be seen in the Village's mill rate due to how annexations are handled under the current levy limit structure, and the shortfall of funds to the Village if the 10-year payment remains.

The Board briefly discussed the possibility of consensus on the remaining items. Administrator Owen indicated the above items were the main concerns of the Town although the various items discussed by the Village Board at their 4/2/13 closed session meeting remained as items of discussion. While consensus of the Board was that the negotiations are a step in the right direction, the flexibility of allocation of the funds by the Village remains undetermined. Administrator Owen reported that the extension on the Agreement expires 8/16/13 and action will need to be taken on or before the August 6, 2013 meeting.

The Village/Town Negotiation Committee will meet June 24<sup>th</sup> at 6:00 p.m. at Town Hall.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:05 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/4/13

PUBLIC HEARING-CALL TO ORDER: The public hearing on the Application for Community Development Block Grant by the Library Board was called to order at 7:00 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Kevin Budsberg, Greg Thoemke, Eric Gobeli, and Joan Betz. ALSO PRESENT: Library Board Members: Becky Weiss, Linda Hiland, and Jody Hoesly; Library Director Maggie Waggoner, Dan Gartzke, Jay Teisberg, Nadine Teisberg, Linda Uttech, Mary Rauch, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Mark Janowiak joined the meeting at 7:20 p.m.

Public Comment: No public comment.

Hearing no comment, Kevin Budsberg moved to close the Public Hearing, 2<sup>nd</sup> by Greg Thoemke. Motion carried at 7:02 p.m.

The regular Village Board meeting was called to order by President Truttman at 7:03 p.m. PRESENT: All those present at the public hearing.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 6/4/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 5/21/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses totaling \$29,032.52, Checks 30211 to 30256 totaling \$28,138.96 and payroll vouchers 8742 to 8776 totaling \$27,895.60.

CONSIDERATION: RESOLUTION 13-12/AUTHORIZING SUBMISSION OF COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION: President Truttman noted the need for discussion on the couple of pages that were originally omitted from the Board's copy of the application. Greg Thoemke moved to table Resolution 13-12 since the revised application had been received yesterday and he had not had sufficient time to review, second by Eric Gobeli. Kevin Budsberg referred to Administrator Owen's summary of the changes that had been made from the original application received by the Board approximately one week ago to the revised application received yesterday. He noted that this was an atypical grant in that the Library Board has a contact

in the agency who acts as a coach in the preparation of the grant. He asked that the Board take the time now to review and discuss Administrator Owen's memo as there is a bit of a time issue that could result in the loss of the grant opportunity. Greg Thoemke indicated he believes there are more issues than those addressed in the Administrator's memo including language in the original application that he believes is not an accurate representation of the project.

Vote on motion by Greg Thoemke to table was taken. Motion carried. (3-2)

#### COMMITTEE & COMMISSION REPORTS:

##### FINANCE/PERSONNEL:

RECOMMENDATION: USE OF PARKS/POOL SINKING FUNDS: The backstop net at Veteran's Park and a broken slide at Candy Cane Park required replacement this spring. Both items were unbudgeted/unanticipated expenses. The cost of the backstop net is \$889 and the park slide is \$1,144 and the sinking fund has a balance of \$23,611.28. Staff is requesting Board approval for the use of Parks/Pool sinking funds to cover these costs.

It should be noted that the double slide at the pool is broken and in need of repair as well. No cost estimates have been received yet. Motion by Greg Thoemke to use Park/Pool Sinking funds for the repairs at Candy Cane Park and the backstop net, second by Eric Gobeli. Motion carried. Kevin Budsberg asked if this sinking fund would be used for repairs at the Chalet as well. Staff noted there is a separate Chalet account with a balance of approximately \$8,600.

RECOMMENDATION: USE OF BUILDING SINKING FUNDS FOR REPAIRS AT VILLAGE HALL: Staff has obtained bids for replacement of the doors to the community room and flooring for the community room, kitchen and lobby/hallway. Last week, staff noticed a leak in the roof in the area between Village Hall and the Police Department and is researching what is needed to fix the leak and the cost. In addition to the roof leak, the highest priority for replacement is the doors as the current doors are weathered and allow rain into the community room during large storms with a strong west wind. The flooring of the community room would be next as due to the rain that gets in there many of the tiles are loose. Staff is proposing use of Building Sinking Funds to cover these unbudgeted expenses. The current balance of the sinking fund is \$50,064. Motion by Kevin Budsberg to move forward with the repairs to the community room (doors and community room flooring), 2<sup>nd</sup> by Greg Thoemke. Motion carried. [Mark Janowiak joined the meeting]

##### PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: PURCHASE OF WWTP PICKUP: The village received 3 bids from area dealerships with the low bid from Francois Ford for a 2014 Ford 4x4 pickup for \$22,187. There are available funds in the WWTP fund for the purchase of this truck. The committee recommends approval of the purchase of the truck contingent on identifying a delivery date. The Village Board discussed what the pickup will be used for, the current procedure for accomplishing those jobs and the cost comparison of purchasing a vehicle over paying employee mileage. Also discussed were the fund balance and future needs for those funds. Motion by Kevin Budsberg to approve the purchase from Francois Ford as specified in the amount of \$22,187, second by Eric Gobeli. Motion carried with Mark Janowiak voting no.

CONSIDERATION: PURCHASE OF USED STREET SWEEPER: Public Works/Utility Supervisor Scott Jelle has obtained pricing on a reconditioned used sweeper for \$57,750. After a \$10,000 trade in on the current sweeper the final cost to the Village would be \$47,750 with funding coming from the Stormwater Utility reserves. The committee recommends approval of purchasing the used street sweeper. It was noted that the current sweeper is a 1988 and replacement parts are difficult to obtain. It will need to have the hydraulic pump replaced soon and estimates for a new pump are approximately \$10,000. The useful life of the reconditioned sweeper is expected to be approximately 20 to 25 years. Motion by Kevin Budsberg, second by Greg Thoemke to approve the purchase of the reconditioned sweeper at a cost of \$47,750, with trade-in of the old sweeper. Motion carried.

##### ADMINISTRATOR'S REPORT

UPDATE-ELECTRONIC AGENDA PACKETS: Administrator Owen reviewed his memo on electronic agenda packets with the Board asking for direction on proceeding. Board and staff briefly discussed the current procedure and options noting the changes to scanning and distributing the entire agenda packet with Board

members having the option to no longer receive paper copies of the Board agenda packet. Consensus of the Board was the current system seems to provide sufficient options without having to spend additional funds.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:35 p.m., second by Eric Gobeli. Motion carried.

–Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/21/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman.

PRESENT: Roger Truttman, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Eric Gobeli, and Joan Betz. ALSO PRESENT: Jim Mann (Ehlers), Becky Weiss, Linda Hiland, Dan Gartzke, Administrator Nic Owen and Deputy Clerk-Treasurer Barb Roesslein.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 5/21/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda with the removal of item D (Update: Hoesly Pond Improvements), second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 5/7/13 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and JE for utilities totaling \$27,090.43, Checks 30166 to 30210 totaling \$42,507.48 and payroll vouchers 8711 to 8741 totaling \$26,226.27.

MONTHLY POLICE REPORT: The monthly police report is attached to the agenda packet.

UPDATE: POOL & PARK REGISTRATION: The final registration was held on Tuesday, April 30<sup>th</sup>. So far registrations look in line with previous years. Pool staff employee, Jamie LeGros has been a tremendous help to the office staff in getting all the registrations processed.

ACKNOWLEDGE DONATION FROM NEW GLARUS VISION TOWARD POOL SCHOLARSHIP PROGRAM: The Village was awarded a grant from the New Glarus Vision committee to help cover discounted pool passes given out through the Pool Scholarship program. A letter has been sent to the Vision committee thanking them for their donation.

UPDATE: HOESLY POND IMPROVEMENTS: The FFA Alumni are working on getting signs installed at the pond stating the regulations that they plan on enforcing. They are looking at getting signs that would match the existing signage in other Village Parks. The FFA Alumni and staff are also working on contacting the DNR to determine if it is allowed to install a shelter house at the site. Kevin Budsberg asked what the fishing regulations would be at Hoesly Pond. Administrator Owen stated that fishing at the pond would be limited to children and handicap individuals.

CONSIDERATION: RESOLUTION 13-16/AUTHORIZING REFINANCING OF 2001 AND 2002 REVENUE

NOTE\* [EHLER'S & ASSOCIATES PRESENTATION]: Jim Mann with Ehlers and Associates presented the Board with information regarding the refinancing of the 2001 and 2002 Revenue Bonds at a cost savings of \$ 300,000 over the term of the bonds to the Village's Utility. Mr. Mann reviewed the timeline and with Board approval of the Resolution tonight, the sale would occur on June 18<sup>th</sup>. Trustee Budsberg asked why it was necessary to refinancing at this time. Mr. Mann stated that Ehlers role is to monitor the Village's outstanding debt and alert the Village when there is a refunding opportunity. These bonds were reviewed a year ago and at this time the current interest rate is positive to refinancing. Administrator Owen also noted that he and Village Clerk Lynne Erb had reviewed the refinancing option with Utility Officer Manager Michelle Roth are there wasn't any issues. Trustee Budsberg inquired if the consideration could be tabled to the next Village Board meeting for further review. Mr. Mann stated while immediately action is not required the interest rates are advantageous at this time.

Motion by Kevin Budsberg, second by Eric Gobeli to table the consideration of Resolution 13-16 for one meeting to be able to further review the documentation presented by Ehlers. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-no; Peggy Kruse-no; Greg Thoemke-no; Roger Truttman-no. Motion failed.

After further discussion by the Board, motion by Greg Thoemke, second by Peg Kruse to approve Resolution 13-16 authorizing the refinancing of the 2001 and 2002 Revenue Bonds. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-no; Eric Gobeli-yes; Mark Janowiak-yes; Peggy Kruse-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried. Mr. Mann noted to the Board that they are welcome to contact him with any further questions regarding the refinancing.

#### COMMITTEE & COMMISSION REPORTS:

##### FINANCE/PERSONNEL:

CONSIDERATION: 2014 BUDGET TIMELINE: The timeline sets the schedule for the preparation and adoption of the 2014 Village Budget. Motion by Kevin Budsberg, second by Greg Thoemke to approve the 2014 Budget Timeline. Motion carried.

##### PUBLIC WORKS/PUBLIC SAFETY

ORIGINAL CLASS B BEER AND CLASS C WINE LICENSE TO EXPIRE 6/30/13 TO SUGAR RIVER PIZZA COMPANY, LLC: Motion by Kevin Budsberg, second by Mark Janowiak to approve the original Class B Beer and Class C Wine license for Sugar River Pizza Company. Motion carried.

CONSIDERATION OF LICENSES RENEWALS: Motion by Kevin Budsberg, second by Eric Gobeli to approve the following license renewals:

Operator Licenses to Expire 6/30/14: Daryl L. Watterson, Debrah R. Dippen-Watterson; Kellene Kutz

Operator Licenses to Expire 6/30/15: Kimberly K. Burton, Melissa Jindra, Margaret Ryser, Debra Anderegg,

Gary Westby, Fred Ryser, Helen Beck, Richard Engen, Melissa Thompson, Peggy Blumer, Donna Lynn

Rodebaugh, Mary Lou Meier, Shanon Hanson, Patricia Best; Sarah McKibben; Sundeep Singh; Gurprit Brar;

Samantha Hoesly

Miscellaneous Licenses to Expire 6/30/14: Pool Tables: Sportsman's Bar & Grill, Swiss Lanes Inc. Bowling

Lanes: Swiss Lanes Inc. Mobile Home Park: Firefly Park, LLC.

Cigarette Licenses to Expire 6/30/14: Blanchardville Co-op Oil Assoc.; New Glarus Mobil Mart, LLC

Renewal Alcohol Beverage Licenses to expire 6/30/14:

Class B Beer/Liquor to: Swiss Lanes Inc. (Richard Engen, Agent); Sportsman's of New Glarus, Inc. (Fred

Ryser, Agent); Glarner Enterprises, Inc. (Gary Westby, Agent)

Class A Liquor to: Brandi's Bridal Galleria, Etc.

Class A Beer/Liquor to: New Glarus Home Town Foods, Inc. (Jon Ziltner, Agent); New Glarus Mobil Mart, LLC

(Suchinder Singh, Agent); Blanchardville Co-op Oil Assoc. (Ladd Pettit, Agent)

Class B Beer/Class C Wine to: Sugar River Pizza Company, LLC (Debrah Dippen-Watterson, Agent)

Motion carried.

CONSIDERATION: STREET USE PERMIT FOR STUESSY-KUENZI AMERICAN LEGION FOR MEMORIAL PARADE FOR 5/27/13: This is an annual application for the Memorial Day Parade. The Village waives the fee for the parade. Motion by Kevin Budsberg, second by Greg Thoemke to approve the Street Use Permit on 5/27/13 to Stuessy-Kuenzi American Legion for the Memorial Day Parade. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE FOR POLKA FEST/BEER, BACON & CHEESE ON 6/14/13 TO 6/16/13: This is the annual application for Polka fest and Beer Bacon and Cheese. The application includes a tent on 1<sup>st</sup> Street including amplified music and open intoxicants for the downtown area. The limits of the open intoxicants will be marked with signage provided by the Chamber. The Beer, Bacon and Cheese event is a second time event for Saturday 6/15 which includes local breweries, cheese and sausage makers an opportunity to provide samples of their products. Any sales of beer will take place under the tent and be covered by the Chamber's temporary alcohol license. An updated certificate of insurance will be required. Motion by Mark Janowiak, second by Kevin Budsberg to approve the Special Events Permit to the New Glarus Chamber of Commerce for Polka Fest/Beer, Bacon & Cheese on 6/14/13 to 6/16/13. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE FOR TASTE OF NEW GLARUS/HEIDI WEEKEND ON 6/28/13 TO 6/30/13: This is the annual application for the Taste of New Glarus. The application includes the closure of 1<sup>st</sup> Street on 6/29 until 8:00 p.m., including live music from 12:00 noon to 6:00 p.m., open intoxicants for the downtown area in the area marked by signs,

serving of beer on 1<sup>st</sup> Street. The application also includes the use of Village Park on Friday 6/28 for the Lion's Chicken Barbeque and on 6/29 and 6/30 for the Heidi Craft Fair. Motion by Greg Thoemke, second by Kevin Budsberg to approve the Special Events Permit to the New Glarus Chamber of Commerce for Taste of New Glarus/Heidi Weekend on 6/28/13 to 6/30/13. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS CHAMBER OF COMMERCE FOR POLKA FEST/BEER, BACON & CHEESE: This application is for serving beer for Polka Fest and the Beer, Bacon and Cheese event. All sales of beer will be done by the Chamber under the tent on 1<sup>st</sup> Street. Motion by Greg Thoemke, second by Eric Gobeli to approve the Temporary Alcohol License to New Glarus Chamber of Commerce for Polka Fest/Beer, Bacon & Cheese. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS CHAMBER OF COMMERCE FOR TASTE OF NEW GLARUS: This application is for serving beer for the Taste of New Glarus. Beer sales will be done by the Chamber on a tent on 1<sup>st</sup> Street. Motion by Kevin Budsberg, second by Joan Betz to approve the Temporary Alcohol License for Taste of New Glarus. Motion carried.

CONSIDERATION: AWARD OF 2013 STREAMBANK IMPROVEMENT CONTRACT: The Village received 3 bids for the streambank improvement project with the low bid coming from Disch Excavating, Monticello for \$29,450. The committee recommends award of the low bid to Disch Excavating for \$29,450. Administrator Owen noted the bid amount is in line with what was budgeted. The County Grant is a 70/30 split. Motion by Kevin Budsberg, second by Eric Gobeli to award the 2013 Streambank Improvement Contract to Disch Excavating in the amount of \$29,450. Motion carried.

CONSIDERATION: RESOLUTION 13-15-ADOPTION OF SEWER MAINTENANCE AND INSPECTION POLICY: Attached is a draft sewer maintenance policy setting a procedure for the investigation of sewer backups including documentation and follow up on calls and re-states the current procedure of jetting and inspection of sewer mains. The backflow preventer funding policy adopted by the board earlier this year was recommended to be retained by the Committee. In researching sewer backup issues it was discovered that the Village could purchase additional no fault insurance for \$1,300 annually that would allow residents that experience backup issues to submit a claim and receive reimbursement for cleanup costs and damage. Sewer backups are emotional issues and this policy would provide residents with an opportunity for more immediate assistance rather than making residents wait until a second incident.

Motion by Kevin Budsberg, second by Mark Janowiak to approve Resolution 13-15 including purchasing no fault insurance and maintaining back flow policy as written. Motion carried.

Motion by Greg Thoemke to amend Resolution 13-15 to require two bids when requesting reimbursement of installation of back flow preventers. Motion died for lack of second.

After further discussion, motion by Greg Thoemke, second by Peg Kruse to amend Resolution 13-15 such that any request for reimbursement be paid in the amount of the lower of two bids and where the homeowner may go with the higher bid by paying the difference. Motion carried with Joan Betz and Kevin Budsberg opposing.

DISCUSSION/CONSIDERATION: SALE OF PROPERTY NORTH OF WHISTLE STOP: Randy Dreger closed on the purchase of the Whistle Stop property on May 3<sup>rd</sup> and is interested in purchasing approximately 530 square feet additional property owned by the Village to the north of this existing property to be used as a driveway for the 2<sup>nd</sup> floor tenant. There is a utility easement within the area and Mr. Dreger is aware of this. The committee recommends approval. Motion by Kevin Budsberg, second by Mark Janowiak to continue with the sale of the property and maintaining the utility easement. Motion carried.

#### PARKS & RECREATION

CONSIDERATION: RESOLUTION 13-14 ESTABLISHING WAGE CLASSIFICATIONS FOR SUMMER EMPLOYEES: This resolution was last revised in 2008 and staff has amended that version to provide consistent increases within each classification and clarify the rates for employees moving between classifications. The resolution also adds language to provide a uniform wage rate for employees who continue as part-time sub guards after working previous seasons as fulltime guards for the Village. Committee recommends approval. Motion by Mark Janowiak, second by Peg Kruse to approve Resolution 13-14 Establishing Wage Classifications for Summer Employees. Motion carried with Kevin Budsberg opposing.

CONSIDERATION: RESOLUTION 13-13 SETTING WAGES FOR SUMMER EMPLOYEES FOR 2013 SEASON: This is an annual resolution setting wages for parks and recreation staff for the 2013 season. There are no major changes from previous years, just wage increases due to changes in job classification and step

increases which were made more uniform based on Resolution 13-14. Motion by Kevin Budsberg, second by Eric Gobeli to approve Resolution 13-13 Setting Wages for Summer Employees for 2013. Motion carried.

CONSIDERATION: PARK USE PERMIT FOR MUSIC IN THE PARK (7/21/13 & 8/11/13): This is the annual application for music in the park, the group will again be holding 2 concerts this summer on Sunday July 21<sup>st</sup> and Sunday August 11<sup>th</sup>. There have been no issues with this event in previous years. Motion by Kevin Budsberg, second by Peg Kruse to approve park use permit for 7/21/13 and 8/11/13 for Music in the Park. Motion carried.

#### LIBRARY BOARD

CONSIDERATION: SCHEDULE PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION: The Library Board has prepared a Community Development Block Grant Application for the building project and one step of approval is holding a public hearing. In order to meet publication requirements, staff suggests scheduling a public hearing for the June 4<sup>th</sup> Village Board meeting. Trustee Budsberg gave an overview of the Community Development Block Grant, noting that even though the grant approval process is being transferred to the Department of Administration our application will still be reviewed by the Department of Commerce as an existing application. Motion by Mark Janowiak, second by Greg Thoemke to schedule the public hearing for the Community Development Block Grant for the June 4<sup>th</sup> Board meeting. Motion carried.

#### JOINT NEGOTIATION

DISCUSSION/CONSIDERATION: OBJECTIVES OF COOPERATIVE PLAN WITH TOWN: At the last Joint Negotiation meeting Town Members requested the Village Board review the objectives developed early in the stages of preparing the cooperative plan and determine if they are still interested in completion of the plan. The Board reviewed a joint press release from 2011 detailing the main objectives of the plan for both the Village and Town.

After discussion and review of the objectives, motion by Mark Janowiak, second by Greg Thoemke expressing a vote of confidence on the list of objectives from the 2011 press release. Motion carried with Peg Kruse and Kevin Budsberg abstaining.

#### ADMINISTRATOR'S REPORT

LEAGUE OF MUNICIPALITIES MAY EDITION ARTICLE: THE DISTINCTIVE CITY: The May edition of the Municipality included an interesting article in the importance of municipalities to retain their identity in order to stand out from the others. Administrator Owen encouraged the Board to read the article.

#### PRESIDENT'S REPORT

CONSIDERATION: COMMITTEE APPOINTMENTS: Motion by Roger Truttman, second by Kevin Budsberg to approve the committee appointments as presented. Motion carried with Greg Thoemke abstaining.

ADJOURNMENT: Roger Truttman moved to adjourn at 9:00 p.m., second by Joan Betz. Motion carried.

–Barbara Roesslein, Deputy Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/7/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttman.

PRESENT: Roger Truttman, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Eric Gobeli, and Joan Betz. ALSO PRESENT: Library Board Members: Becky Weiss, Jody Hoesly and Linda Hiland, Dan Gartzke, Randy Dreger, Dave Maccoux (Schenck, S.C.), Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

The Pledge of Allegiance was recited.

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Truttman announced that the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of conducting specified public business when competitive or bargaining reasons require a closed session (Cooperative Boundary Agreement).

AGENDA: Motion by Greg Thoemke to approve the 5/7/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Jody Hoesly provided a copy of the National Endowment for the Humanities Grant Application package recently submitted by the New Glarus Library Board. If awarded, the grant would provide \$1 for every \$3 raised by the Library Board up to \$250,000. Ms. Hoesly reviewed the grant application (a copy of which is on file with the Clerk's Office) with the Board.

Dan Gartzke updated the Board on the fundraising activities for the Library project.

CONSENT AGENDA: Motion by Peg Kruse to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 4/16/13 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and checks 30112 to 30129 totaling \$63,832.53, Checks 30130 to 30165 totaling \$32,190.17 and payroll vouchers 8637 to 8680 totaling \$35,010.58 and payroll vouchers 8681 to 8710 totaling \$25,200.49.

BUILDING INSPECTOR'S REPORT: The March, 2013 report was included with the agenda packet.

PRESENTATION: 2012 AUDIT REPORT: Dave Maccoux with Schenck SC presented the 2012 Audit Report to the Village Board. He reviewed the Audit Report with Financial Statements, Management Discussion & Analysis and Management Communications with the Village Board, noting the Village's net position change from 2011 to 2012 was an increase of \$807,831. He further reported an increase in general fund ending balance, reflective of a good budget year. All utilities provided a positive cash flow. He noted two internal control issues resulting from the size of staff, and further indicating that the Village's financial records are maintained at a high level and the cost of hiring additional staff to alleviate those issues would outweigh the benefits received. Mr. Maccoux reviewed three comments and observations resulting from the audit, along with his recommendations with the Village Board, being: 1) Library donations held by the Community Foundation of Southern Wisconsin, 2) Use of lock box for after hours collection of parking tickets; and 3) process for collection of daily pool fees. Staff has informed the affected departments.

COMMITTEE & COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 13-09 DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF VILLAGE MONIES: This resolution designates the financial institutions that the Village may invest its assets in and approving the Village Clerk, Deputy Clerk, Village President and President Pro-tem as authorized signers for Village Accounts as well as authorizing personnel for electronic payments and transfers. Motion by Kevin Budsberg, second by Mark Janowiak to approve Resolution 13-09. Motion carried.

PLAN COMMISSION:

CONSIDERATION OF DREGER SITE PLAN (WHISTLE STOP BUILDING): Plan Commission has reviewed the site plan including renovation of the exterior, removal and replacement of the stairway to the second floor and construction of a garage on the north side of the building and is recommending approval.

Plan commission also approved a variance request needed to construct the garage within the rear-yard setback. The Design Review committee also met and reviewed the plan for its compliance with the Swiss Architectural requirements and approved the plan as presented. Staff is working with the DNR and the applicant to have deed restrictions with parcel 3 removed allowing the applicant to finalize sale of the property. The applicant also included a letter requesting purchase of additional property from the Village to use as a driveway for the second story tenant and Public Works/Public Safety committee will be reviewing this request at their May 15<sup>th</sup> meeting in order to make a recommendation to the Board. Motion by Kevin Budsberg, second by Peg Kruse to approve the site plan for Dreger as presented. Motion carried.

TREE BOARD:

CONSIDERATION: 2013 ARBOR DAY PROCLAMATION: This annual proclamation is a requirement for the Village's annual Tree City Designation. In 2012 the Village received its 17<sup>th</sup> consecutive Tree City designation. Village Forrester, Paul Jennrich does a tremendous job planning and organizing the Arbor Day planting each year for the Village. Motion by Peg Kruse, second by Greg Thoemke to approve the 2013 Arbor Day Proclamation. Motion carried.

ADMINISTRATOR'S REPORT:

CONSIDERATION: R13-10/MUNICIPAL CLERK'S WEEK: Resolution 13-10 Recognizes May 5-11 as Municipal Clerk's week. Administrator Owen thanked Clerk Erb and Deputy Clerk Roeslein for the work they

do for the Village. Motion by Greg Thoemke, second by Mark Janowiak to approve Resolution 13-10. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 13-11/IN APPRECIATION OF JIM SALTER'S SERVICE TO THE VILLAGE:

Motion by Peg Kruse, second by Joan Betz to approve Resolution 13-11 thanking Jim Salter for his service to the Village. Motion carried.

CONSIDERATION: PROCLAMATION DESIGNATING MAY AS EHLERS-DANLOS SYNDROME

AWARENESS MONTH: Motion by Roger Truttmann, second by Peg Kruse to approve the Proclamation Designating May as Ehlers-Danlos Syndrome Awareness Month. Motion carried with Kevin Budsberg abstaining.

CONSIDERATION: FORMATION OF LIBRARY/VILLAGE BOARD SUBCOMMITTEE AND APPOINTMENTS:

President Truttmann informed the Village Board he would like to create a subcommittee of three members from the Village Board and three members from the Library Board to discuss the proposed library expansion project. He would like to appoint Village Board Members: Mark Janowiak, Peg Kruse and himself and Library Board Members: Linda Hiland, Jody Hoesly and Wayne Duerst. Kevin Budsberg asked for a purpose for the formation of a sub-committee and what that sub-committee will be responsible for doing. President Truttmann noted he would like an opportunity for a group with representatives from the Village and Library Board to meet to discuss options for moving the project forward. Administrator Owen indicated the Village Attorney felt the best option would be the formation of a subcommittee with agendas in order to comply with open meeting laws, to serve until such time as no longer needed. Motion by Roger Truttmann to form a subcommittee to discuss the library project, appointing Mark Janowiak, Peg Kruse, Roger Truttmann, Linda Hiland, Jody Hoesly and Wayne Duerst to that subcommittee, second by Mark Janowiak. Motion carried with Greg Thoemke abstaining.

CONVENE INTO CLOSED SESSION: Motion by Roger Truttmann, second by Peg Kruse to convene into closed session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peggy Kruse-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 7:55 p.m.

RECONVENE INTO OPEN SESSION: Motion by Greg Thoemke, second by Peg Kruse to reconvene into open session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-yes; Mark Janowiak-yes; Peggy Kruse-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 9:50 p.m.

RESULTS OF CLOSED SESSION: President Truttmann reported negotiations will continue with the Town of New Glarus.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 9:52 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/16/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Roger Truttmann.

PRESENT: Roger Truttmann, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, and Joan Betz. ALSO PRESENT(per sign-in): Eric Gobeli, Rita Mahoney, Denise Anton-Wright, Axel & Arlene Swanson, Milo Hoesly, Susie Weiss, Becky Weiss, Steve Preston, Barb Preston, Suzi Janowiak, George & Linda Albright, Maggie Waggoner, Angela & Don Neff, Mary Hillstrom, Linda Hiland, Margie Irland, Dan Gartzke, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

PLEDGE OF ALLEGIANCE:

ANNOUNCEMENT: President Truttmann announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 4/16/13 agenda, second by Kevin Budsberg. Motion carried.

CONSIDERATION OF APPOINTMENT OF VILLAGE TRUSTEE [Swearing in]: President Truttman moved to appoint Eric Gobeli to fill the vacant trustee seat left by Roger at the April 2, 2013 election, second by Greg Thoemke. Motion carried. Clerk Erb provided the Oath of Office to Trustee Gobeli.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Linda Hiland spoke in hopes that the Village Board would reaffirm its promise of support and funding to the community and Library Board, noting community support in the fundraising of over \$700,000 in private donations to date. Rita Mahoney addressed the Board saying she uses the library quite often and is finding the condition of the current facility difficult to use, especially looking at books on the floor. She believes the community would be proud of a new facility. Steve Preston spoke in support of reaffirming the library resolution indicating a commitment has been made and people have put a lot of work and effort into the project already.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 4/2/13 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, life and health insurance and utility bills totaling \$44,658.98, Checks 30068 to 30111 totaling \$30,758.97 and payroll vouchers 8606 to 8636 totaling \$26,119.81.

MONTHLY POLICE REPORT: The March, 2013 reports were included with the agenda packet.

UPDATE: HOESLY POND IMPROVEMENTS: At the last Parks and Recreation Committee meeting the FFA Alumni reported they are applying for a Stewardship grant for park improvements to include: a shelter house including restrooms and kitchen area similar to Vet's Park, angle parking along Hoesly Drive, walking path, floating dock for handicapped fishing opportunities and landscaping of the Park. Administrator Owen will contact the DNR regarding the site suitability for a shelter structure. The FFA would like to limit fishing to youth, senior citizens and the handicapped and is looking into posting signage to indicate the limits. They anticipate doing as many projects as funds allow and beginning when funds are available

UPDATE: SUMMER RECREATION REGISTRATION: The first summer recreation sign up was held Tuesday April 9<sup>th</sup> and was well attended. There will be two remaining sign up dates on Thursday April 18<sup>th</sup> from 5 p.m. to 7 p.m. and Tuesday, April 30<sup>th</sup> from 5 p.m. to 7 p.m.

UPDATE: AUTOMATED METERING SYSTEM: The utility researched the two main vendors and has chosen to begin purchasing electric meters from Alster that can be used as manual read meters now and AMI Meters later. The Alster meters are less expensive and have additional benefits such as being able to work with Badger Water Meters, the current preferred vendor for water meters and once AMI is implemented they will not require installation of a radio tower for transmission of data. There is a \$40,000 set up and programming fee required for the Alster AMI system but that cost can be deferred until a later date. Staff anticipates switching all meters to AMI meters within 5 years. Staff will continue to work with WPPI on programs and incentives to make the switch over possible and has a goal of completing the project without a rate increase.

COMMITTEE & COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS VISION FOR 5/23-28/13:

This is the annual application for serving beer and wine at the New Glarus Music Fest Memorial Weekend. Motion by Roger Truttman, second by Mark Janowiak to approve the Temporary Alcohol License. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS MUSIC FEST FOR 5/23-28/13:

This is the annual application for the New Glarus Music Fest. The application is requesting the use of 4<sup>th</sup> Avenue for a tent including the serving of alcohol and the use of amplified devices, the exclusive use of Village and Glarner Park and the use of picnic tables from Veterans Park as well as the use of 3<sup>rd</sup> Avenue and Durst Road from the Running of the Swiss Run/Walk on Saturday, May 25<sup>th</sup>. Staff has noted that no stakes or permanent markings with spray paint should be used in the streets. The application also requests

open intoxicants be allowed in Village Park until 7:00 p.m. when the cover charge begins in the tent. Both Parks and Public Works/Public Safety have approved this on a trial basis. Vision has worked with the Chief Boldebeck regarding security at the tent and Chief Boldebeck has provided an outline of the requirements. An updated certificate of insurance is needed prior to the event. Motion by Roger Truttman, second by Kevin Budsberg to approve the Special Events Permit for New Glarus Music Fest for 5/23/13 to 5/28/13 including the open intoxicants in the designated areas of Village Park until 7 p.m. Saturday and Sunday, noting if problems arise, police would be authorized to close down the open intoxicants in the park at their discretion. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR GREEN HAVEN 5K RUN/WALK FOR 10/12/13:

This is the second annual application for the Green Haven 5k run/walk. The request is to use 3<sup>rd</sup> Avenue and Duerst Road for the run route and the use of Glarner Park. Staff recommends no permanent markings be placed on the street. Motion by Kevin Budsberg, second by Greg Thoenke to approve the Special Events Permit for Green Haven 5k Run/Walk on 10/12/13 including staff recommendations. Motion carried.

CONSIDERATION: STREET USE PERMIT FOR NEW GLARUS EMS FOR 5/1/13: The EMS is requesting use of 2<sup>nd</sup> Street between Cty H and the Grade School on 5/1/13 between 9:30 a.m. and noon to hold a mock car crash for the school. They will maintain access to the Clinic on 2<sup>nd</sup> Street. They also requested the waiving of \$25.00 fee. The committee recommends approval of the street use permit for New Glarus EMS waiving the fee. Motion by Mark Janowiak, second by Peg Kruse to approve the Street Use Permit to New Glarus EMS for 5/1/13, waiving the fee. Motion carried.

CONSIDERATION: AUTHORIZATION TO RE-BID 2013 STREAMBANK IMPROVEMENT CONTRACT:

The Village received 2 bids for the streambank improvement projects both bids were substantially above estimates and the funding available from the County. The committee is recommending rejection of all bids and rebidding of project. Trustee Janowiak asked about the size of the project, bid amounts and available funds. Administrator Owen noted the project runs from the bridge on Elmer Road to the end of the soccer field and the bids came in between approximately \$42,000 and \$181,000 with the estimated budget at \$25,000. Motion by Greg Thoenke, second by Kevin Budsberg to re-bid the 2013 Streambank Improvement Project. Motion carried.

CONSIDERATION: AUTHORIZATION TO BID WWTP PICKUP: The WWTP Department is requesting the purchase of a pickup truck for use for day to day business including trips for supplies, research trips to fields for sludge hauling and trips to Village businesses for sampling. The cost of the pickup was budgeted for this year. Trustee Janowiak asked about the basic bid specifications and President Truttman noted it would be a 4-wheel drive basic pickup. Motion by Peg Kruse, second by Kevin Budsberg to approve authorization to bid a pickup truck for the WWTP.

PARKS & RECREATION:

CONSIDERATION: PRINTING OF CHALET PAMPHLET: Trustee Thoenke reported The Friends of the Chalet are requesting use of Village funds for printing new advertising brochures for the Chalet. Two quotes were received for the printing: Jerome Moody Photography for \$1,219 for 5,000 brochures or \$1,279 for 7,500 and Econoprint for \$1,066.60 for 5,000 brochures and \$1,227.79 for 7,500. This is not a budgeted expense. Motion by Greg Thoenke to purchase 7,500 brochures from Econoprint for \$1,227.79 using general fund reserves, second by Kevin Budsberg. Motion carried. Trustee Budsberg noted the importance of coming up with a solution to the budgeting for the Chalet of the Golden Fleece in the next budget cycle.

LIBRARY BOARD:

CONSIDERATION: RESOLUTION 13-08/REAFFIRMING VILLAGE BOARD FINANCIAL SUPPORT FOR LIBRARY BUILDING PROJECT: Trustee Budsberg noted this item was placed on the agenda at his request. He felt it was important for the Library Board and fundraising committees to know the direction of the Village Board. Motion by Kevin Budsberg to approve Resolution 13-08 including the borrowing previously approved, second by Mark Janowiak.

President Truttman clarified that the original Resolution 12-12 will stand regardless of a vote on reaffirming that Resolution. The Village Board and audience members discussed various issues relating

to the library project and funding, including the progress of the fundraising, timeline for the project, additional votes (construction contracts and borrowing of funds) that will need to take place at the Village Board level, possibilities for other locations and continued operating budget of a new facility.

President Truttman requested a meeting with a couple of representatives of the Village Board and Library Board within the next month.

ROLL CALL VOTE on motion by Kevin Budsberg for approval: Joan Betz-yes; Kevin Budsberg-yes; Eric Gobeli-no; Mark Janowiak-yes; Peggy Kruse-no; Greg Thoemke-no; Roger Truttman-no. Motion failed.

CLERK'S REPORT:

LEAGUE DINNER AND TRAINING: : Clerk Erb provided information to the Board members from the League of Municipalities regarding the upcoming dinner and training.

TRUSTEE INFORMATION FOR GREEN COUNTY PUBLICATION: Clerk Erb reviewed Trustee information for publication in the Green County Directory and Village website with the Trustees.

PRESIDENT'S REPORT: President Truttman reported that he had appointments ready for the standing committees, appointment to Fire District Board, President Pro-Tem and Joint Village/Town Negotiation Committee. He plans to have the remaining appointments ready for the May 7, 2013 meeting. Motion by Roger Truttman, second by Greg Thoemke to make the following appointments:

Standing Committees:

Finance/Personnel: Roger Truttman, Chair, Peggy Kruse, Greg Thoemke

Parks & Recreation: Greg Thoemke, Chair, Mark Janowiak, Joan Betz

Public Works/Public Safety: Peggy Kruse, Chair, Kevin Budsberg, Eric Gobeli

Fire District Board Rep.: Mark Janowiak

President Pro-Tem: Peggy Kruse

Joint Village/Town Negotiation Committee: Roger Truttman

Motion carried.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:55 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/2/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.

PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Roger Truttman and Joan Betz. ALSO PRESENT: Dawn Lalley, Library Board Member Becky Weiss, Deb Carey (New Glarus Brewing Co.), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: The Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Review of Revised Cooperative Plan)

AGENDA: Motion by Kevin Budsberg to approve the 4/2/13 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 3/19/13 BOARD MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, totaling \$23,329.60, Checks 30036 to 30067 totaling \$26,461.72 and payroll vouchers 8578 to 8605 totaling \$26,607.21.

MONTHLY BUILDING INSPECTOR REPORT: The January and February, 2013 reports were included with the agenda packet.

REVIEW 2013 GENERAL FUND BUDGET TO ACTUAL FOR 1<sup>ST</sup> QUARTER: A copy of the report was included with the agenda packet. Meeting notes reported staff will continue to monitor two areas of potential concern for the year, snow removal and police overtime. All other areas seem to be within expected ranges.

COMMITTEE & COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION: NEW GLARUS BREWERY SITE PLAN (2400 HWY. 69): Plan Commission is recommending the approval of the site plan for expansion the Hilltop facility of New Glarus Brewing Co. Administrator Owen noted all engineering issues have been worked out between Village Engineer Pat Rank and JSD Engineering. Motion by Jim Salter to approve the New Glarus Brewing Co. site plan as submitted, second by Roger Truttmann. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY: Administrator Owen updated the Board on the possible TID 2 boundary amendment due to the consolidation of properties for Brandi's Bridal noting that in preparing the amendment Vierbicher informed the Village that in order to add the properties to the TID, half of the properties had to be either zoned for or suitable for industrial development. Since neither of the properties fit in this category staff researched other options and worked with the assessor and Green County Treasurer's Office to accommodate the parcels consolidated for Brandi's Bridal as individual parcels in the tax roll until the TID is retired, which should only be a couple of years.

At last week's CDA meeting the committee met in closed session for review of a request for TIF assistance for a potential new development. The CDA members felt the best approach for this project to work with the potential developers would be on an application for the Revolving Loan Fund.

LIBRARY BOARD:

PRESENTATION/DISCUSSION: OPERATIONS BUDGET AND FUNDRAISING FOR NEW

LIBRARY: Kevin Budsberg presented both the draft Information for New Library Operations Budget prepared December 22, 2012 and the Library Fundraising Campaign Update dated April 2, 2013.

Trustee Budsberg reported the draft Information for New Library Operations Budget was prepared in December using the best information available at the time and will be updated once the fundraising is complete and a final building plan approved. The Board discussed the expenses noting existing expenses vs. new expenses for a new facility with the understanding that until the final building design is in place, some of those new expenses will be difficult to predict. The Board also discussed salaries and fringe benefits used on the draft with Trustee Thoemke noting the amounts were less than currently budgeted. It was noted that the Library Board understands they will need to continue to monitor the on-going budget for the salaries and benefits. Trustee Budsberg reminded the Board that the building size, operating costs and capital costs must all come together in order for the project to proceed.

Trustee Budsberg the presented the Library Fundraising Campaign Update noting the private funds raised to date now total \$702,089, with the \$1,050,000 commitment of the Village, the fundraising campaign has approximately \$550,000 remaining to goal. He reported on the various strategies in place to raise the remaining funds, including: visionary gifts, major gifts, business, town hall sinking funds, grants and public campaign. He also noted the fundraising will continue for the endowment fund to help reduce long-term operating costs. They hope to have all gifts in place sometime in June to finalize building plans. Trustee Thoemke asked about the timeline for the project. Trustee Budsberg indicated the timeline had changed slightly and that they hope to finalize fundraising in June, and break ground for the project sometime next fall or winter. Deb Carey asked for clarification on the fundraising numbers, indicating the importance of having all the funds raised before beginning the building. She also indicated the project timeline was likely to take longer than currently anticipated based on her experience. Trustee Thoemke asked whether the Library Board was still under contract with the fundraising consultant and how much additional cost they anticipated for that purpose. Trustee Budsberg reported that the contract ended March 31, 2013, however, the consultant has agreed to volunteer her time to help the Board through the grant writing process.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSIONS: Motion by Roger Truttman, second by Kevin Budsberg to convene into closed session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-no; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried at 7:48 p.m.

RECONVENE INTO OPEN SESSION: Motion by Kevin Budsberg, second by Roger Truttman to reconvene into open session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried at 8:28 p.m.

RESULTS OF CLOSED SESSIONS: President Salter reported that Administrator Owen will present the changes to the Town for discussion at the next negotiation committee meeting.

ADJOURNMENT: Peg Kruse moved to adjourn at 8:28 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/19/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.

PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Roger Truttman and Joan Betz. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Dawn Lalley, Eric Gobeli, Pam Corrado, Deana Thorson, Dan Gartzke, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: The Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Review of Revised Cooperative Plan); and a Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: [Administrator Annual Review]

AGENDA: Motion by Kevin Budsberg to approve the 3/19/13 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, removing item A, approval of 2/19/13 minutes, second by Greg Thoemke. Motion carried.

APPROVAL OF CLAIMS: [3/5/13 Claims]: ACH for payroll expenses totaling \$22,485.36; Checks 29953 to 29993 totaling \$21,759.72 and payroll vouchers 8517 to 8544 totaling \$25,545.15; and [3/19/13 Claims]: ACH for payroll expenses, health and life insurance, JE for utility bills, and Check 29994 totaling \$46,112.92, Checks 29995 to 30035 totaling \$72,082.04 and payroll vouchers 8545 to 8577 totaling \$26,733.62.

MONTHLY POLICE REPORT: The February, 2013 report was included with the agenda packet.

OPERATOR'S LICENSES TO EXPIRE 6/30/14: Operator Licenses to expire 6/30/14 issued to Michelle Ames and Melanie Judd.

PARK USE PERMIT: GRACE CHURCH FOR VILLAGE PARK 7/7/13: Approval for use of Village Park on 7/7/13 for Grace Church's annual picnic. Applicant will need to provide an updated certificate of insurance prior to the event.

APPROVAL OF MINUTES OF 2/19/13 BOARD MEETING: Motion by Kevin Budsberg to amend the 2/19/13 minutes under FINANCE/PERSONNEL: CONSIDERATION: LIBRARY REQUEST FOR ADDITIONAL FUNDING. Trustee Budsberg amended the sentence "Trustee Budsberg noted the 2012 fund balance is sufficient for covering the expense in 2013 and that the Library Board will be looking at the 2014 budget." to read "Trustee Budsberg noted *he understood* the 2012 fund balance is sufficient for covering the expense in 2013 and that the Library Board will be looking at the 2014 budget." Motion seconded by Greg Thoemke. Motion carried.

#### COMMITTEE & COMMISSION REPORTS:

##### PUBLIC WORKS/PUBLIC SAFETY:

##### UPDATE/DISCUSSION/CONSIDERATION: RESPONSE TO 3<sup>RD</sup> AVENUE SEWER BACKUPS:

Trustee Truttmann reported the Public Works/Public Safety Committee learned of two homes (Lalley and Budsberg) that had sewer back-up on 3<sup>rd</sup> Avenue in late February. At that meeting, Trustee Budsberg moved that the Village provide a stipend for installation of a backflow preventer to residents who have had two backups within a two-year period. Administrator Owen indicated that he spoke to the Village Attorney and was informed the Village could allow for a stipend of this type as an improvement to their system, not to be considered an admission of liability. Trustee Budsberg discussed his concerns that several of the resident's have experienced more than one back-up, the need to determine the Village's sewer jetting schedule and correct issues with the system to prevent future back-ups. He indicated that the Village's insurance company is denying payment of claims and homeowner's insurance won't pay if the cause is a Village line.

Dawn Lalley, Pam Corrado and Deana Thorson each provided their experiences with sewer back-up including the cost and clean-up involved and denial by insurance to cover. Lalley and Corrado have each had two backups with Thorson indicating she believed five. Lalley went on to discuss her concerns over the Village's jetting policy and schedule.

Administrator Owen indicated the Committee has recommended the stipend and that he would prefer to take the time to develop a policy to include all the issues, including timeframes and cost.

Motion by Jim Salter to stipend up to \$1,000 for a backflow preventer noting no responsibility on behalf of the Village but rather as an improvement to the Village's sewer system, with the backflow preventer to be installed by a private contractor hired by the property owner who has had two or more backups occurring within a two-year period beginning 3/14/11, second by Kevin Budsberg. Roger Truttman amended the motion to include that reimbursement occur only after the Village has confirmed that the issue was within the Village main, second by Kevin Budsberg.

Kevin Budsberg then moved to amend the motion to require Village records of jetting and inspection be produced on request. Jim Salter asked for Kevin Budsberg to withdraw this motion, indicating this issue could be addressed within a broader policy and would actually be an open records matter. Kevin Budsberg agreed to withdraw the motion.

Greg Thoemke expressed his concern that the matter should be included as part of a broader policy and would prefer to see a policy developed rather than rushing to a solution. Greg Thoemke then moved to table to allow Village staff to develop a policy. The Board briefly discussed procedure as there was an unvoted motion on the table as well as an amendment to that motion at the time Greg Thoemke made his motion to table. After a reading of the original and amended motion, vote recorded on the amendment to the original motion – carried. Vote recorded on original motion-carried with Greg Thoemke opposing. Motion of Greg Thoemke to table died.

Motion by Kevin Budsberg for Public Works to develop a more comprehensive back-up plan, 2<sup>nd</sup> by Mark Janowiak. Motion carried.

#### PARKS & RECREATION:

CONSIDERATION: AWARD OF 2013 PARKS MOWING BID: The Village received 6 bids for mowing for 2013. Parks & Recreation Committee is recommending award of the bid to Wirth Lawncare based on the price of the bid and past experience with the contractor. The contractor will need to provide proof of insurance prior to beginning mowing services. Motion by Greg Thoemke to approve the 2013 mowing contract to Wirth Lawncare. Motion carried.

CONSIDERATION: RESOLUTION 13-07/2013 SUMMER RECREATION FEES: The majority of fees have not changed since 2008. Parks & Recreation Committee is recommending an increase to swim team, 2<sup>nd</sup> & 3<sup>rd</sup> Grade Girls Softball and T-ball/Coach Pitch for 2013, in addition to a \$5.00 additional fee for non-residents for all park programs and both pool and park adult programs. A change in the early discount was also made from 10% off program fees to \$5 off pool passes for 2013. Trustee Budsberg asked if the pool and park programs are self-funding or utilize tax dollars to operate. Administrator Owen indicated they are subsidized by tax dollars. Motion by Greg Thoemke to approve Resolution 13-07, second by Mark Janowiak. Motion carried.

#### CLERK'S REPORT:

OPEN BOOK/BOARD OF REVIEW SCHEDULE AND TRAINING: Clerk Erb informed the Board that the 2013 Open Book will be held on Tuesday, April 23, 2013 from 4-6 p.m. and the Board of Review will be Monday, May 13, 2013 beginning at 6 p.m. Village Board members will need to be in attendance for the Board of Review. Clerk Erb also provided information to the Board members for becoming certified for the Board of Review.

PRESIDENT'S REPORT: No report.

CONVENE INTO CLOSED SESSIONS: Motion by Kevin Budsberg, second by Joan Betz to convene into closed session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried at 7:50 p.m.

RECONVENE INTO OPEN SESSION: Motion by Jim Salter, second by Roger Truttman to reconvene into open session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried at 9:14p.m.

RESULTS OF CLOSED SESSIONS: Administrator Owen reported the Board will continue review and discussion regarding the revised Cooperative Plan at their 4/2/13 and Administrator Owen will forward the Board's position on the issues discussed tonight to the Town Board.

President Salter noted the Administrator's annual evaluation has been completed and he is doing a good job.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 9:15 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/19/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.  
PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, and Roger Truttmann. ABSENT: Joan Betz. ALSO PRESENT: Dan Gartzke, Village Attorney Larry Bechler, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: The Board will convene into Closed Session called under State Stat. 19.85(1)(g) for the purpose of Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Conferring with Village Attorney]

AGENDA: Motion by Roger Truttmann to approve the 2/19/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 2/5/13 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, Check 29899 and journal entry for utilities totaling \$29,725.04; Checks 29900 to 29952 totaling \$47,964.52 and payroll vouchers 8489 to 8516 totaling \$26,147.87.

MONTHLY POLICE REPORT: A copy of the January report was included with the agenda packets.

OPERATOR'S LICENSE TO EXPIRE 6/30/14: Jennifer Ace

TEMPORARY BEER/WINE LICENSE FOR NEW GLARUS FIRE DEPARTMENT [3/23/13]: This is an annual application to serve beer and wine at the Firemen's Supper between noon and 11:30 p.m. on 3/23/13 at the New Glarus Fire Department.

SPECIAL EVENTS PERMIT: AROC WISCONSIN [5/4/13]: This is an annual application for the hill climb event on Elmer Road. The hill climb requires the closing of Elmer Road from ¼ mile south of Kubly Road and Kubly Road to Village limits between the hours of 9 a.m. to 1:30

p.m. on 5/4/13. The application is also requesting no parking on Elmer Road south of Kubly Road. A Certificate of Insurance will need to be filed prior to the event.

FINANCE/PERSONNEL:

CONSIDERATION: LIBRARY REQUEST FOR ADDITIONAL FUNDING: President Salter reported that Finance/Personnel is recommending the use of 2012 Library fund balance for the purpose of covering the 2013 health benefits for the new library assistant, with Village and Library staff reviewing the 2013 budget for possible additional savings. Trustee Budsberg noted he understood the 2012

fund balance is sufficient for covering the expense in 2013 and that the Library Board will be looking at the 2014 budget. Motion by Greg Thoemke, second by Roger Truttmann to approve the request based on Library Board using 2012 fund balance for the additional 2013 expense and working with Village staff on identifying a source going forward. Motion carried.

ADMINISTRATOR'S REPORT:

UPDATE: CONFERENCE: Administrator Owen reported that he had attended the Wisconsin Economic Development Association Conference in Madison February 6-8 and will be attending the Wisconsin City/County Management Association meeting in Green Bay February 27-March 1.

DISTRIBUTION OF ANNUAL PERFORMANCE EVALUATION: Administrator Owen distributed personnel evaluation forms for the Board to complete and return to Clerk Erb by 2:00 p.m. on Friday March 1st. Clerk Erb will compile the evaluation forms for review in closed session at the March 5<sup>th</sup> Village Board meeting.

PRESIDENT'S REPORT:

DISCUSSION: PAPERLESS AGENDA PACKETS: President Salter reviewed the cost savings and convenience to having a pdf version of the agenda packet distributed and posted to the Village's website. The Board discussed the start up costs, noting a new copier/scanner would be necessary as would some type of laptop device for Board members. Currently four of the six in attendance would have a personal device available to them. Wireless internet service is available in the Boardroom through the Library. Administrator Owen noted a trend toward paperless agendas and Trustee Budsberg reported the Library Board is currently using that format. President Salter asked staff to research cost issues related to proceeding with use of a paperless agenda.

CONVENE INTO CLOSED SESSION: Motion by Roger Truttmann, second by Kevin Budsberg to convene into closed session. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 7:15 p.m.

RECONVENE INTO OPEN SESSION: Motion by Kevin Budsberg, second by Roger Truttmann to reconvene into open session. ROLL CALL VOTE: Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttmann-yes. Motion carried at 9:05 p.m.

RESULTS OF CLOSED SESSION: President Salter reported that the Board agreed to have Attorney Bechler revise Cooperative Boundary Agreement language for review prior to the 3/6/13 Joint Village/Town Negotiation Committee meeting.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 9:06 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/5/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.  
PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, and Roger Truttmann. ABSENT: Mark Janowiak. ALSO PRESENT: Library Board Members: Becky Weiss, Linda Hiland and Jodi Hoesly, Sue Moen (POST-MESSENGER-RECORDER, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Keith Seward joined the meeting at 7:20 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttmann to approve the 2/5/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 1/15/13 BOARD MEETING:

APPROVAL OF CLAIMS: : ACH for payroll expenses, Checks 29843 to 29848 and wires for loan payments totaling \$564,363.65; Checks 29849 to 29898 totaling \$70,772.43 and payroll vouchers 8461 to 8488 totaling \$27,008.46.

BUILDING INSPECTOR MONTHLY REPORT: A copy of the December report was included with the agenda packets.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 13-05/ RESERVE FUND POLICY-DEBT POLICY: President Salter informed the Board that Resolution 13-05 is the annual reserve fund and debt policy for the Village. Staff has updated the amounts to reflect current budget and debt capacity. The emergency reserve and working capital reserve funds are fully funded. The total general obligation debt outstanding on 12/31/12 was \$5,566,355, 70.93% of the state imposed debt limit. Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 13-05. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: RESOLUTION 13-06 / CREATE REVOLVING LOAN PROGRAM: Administrator Owen reviewed the Revolving Loan Program (RLP) with the Board, noting the main goal of the program is to provide an additional funding resource to local business owners to reinvest in their properties and grow the Village's tax base. The Village Attorney has reviewed the document and his recommendations are included in the proposed program. The Community Development Authority is recommending approval. TIF #2 funds will be used to start the program, and are included in the original TIF Plan. The Revolving Loan Program will continue on after the expiration of the TID.

Trustee Budsberg asked if the \$50,000 is not used for this purpose, would it go to provide for property tax relief? Administrator Owen indicated the funds would pay down TID#2 debt. Trustee Budsberg indicated he had many concerns with the program, including the number of ineligible activities, the restriction on properties that could be served, and the Village underwriting loans. Motion by Trustee Budsberg to indefinitely table Resolution 13-06. Following discussion, the motion died for lack of a second.

The Board discussed the purpose of the RLP as a financing tool the Village would be able to use to assist businesses in the Village. Concerns included the administration of the loans and underwriting expertise available. The CDA membership currently includes a banker and Administrator Owen noted that would be important to continue to have a member with that type experience going forward. He indicated that the City of Monroe and Green County currently have such programs.

Motion by Greg Thoenke to approve Resolution 13-06, 2<sup>nd</sup> by Joan Betz. Motion carried with Trustee Budsberg opposing.

CONSIDERATION: LETTER OF INTENT FOR TOWN HALL SPACE IN NEW LIBRARY:

Trustee Budsberg reviewed the Letter of Intent, to be used as a template for preparing a formal rental agreement, indicating the Letter has been approved by the joint committee as well as the Town Board and Library Board. He further noted that the Town of New Glarus has some concern that approval of the rental agreement requires approval of the Cooperative Boundary Agreement between the Town and Village. Said Letter details the potential rental agreement between the Village/Library and the Town of New Glarus for a potential Town Hall space in the new Library with the Village Board. The agreement is for 20 years and includes the rental of office space and the community room, cleaning of common areas and electric, water, sewer utilities as well as heat. The agreement includes a provision for the Town to provide the Village/Library with revenue from their Town Hall/Park sinking fund, estimated at \$42,000, for capital costs of the new library facility. In exchange for the contribution the Town's rent would be reduced by \$2,600, leaving an adjusted annual rent of \$6,900 in the first year. Under the terms outlined in the Letter of intent rental rate would be inflated annually by the Consumer Price Index as detailed in the rent scheduled on page 5 of the Letter. Also included is a provision for the Town to provide approximately \$10,000 in impact fees collected for a new library.

Trustee Thoenke reviewed his concerns with the Letter of Intent indicating his major concern is limiting the increase to 2.5% per year for the term of the agreement (20 years). He pointed out that using the rent chart he calculated the actual increase to be 1.92% as the increase is being calculated on the adjusted yearly payment rather than the base rent. He also requested information on what the next best use of the property would be when the Town vacates. Trustee Thoenke also asked that the paragraph regarding inclusion of joint park space be clarified as to costs involved for the Village. Trustee Budsberg commented that the rental amounts were negotiated with the Town and the Committee and Library Board felt the amounts agreed upon were something they were willing to accept. As far as the next best use, Trustee Budsberg reported there are a couple of options, i.e. building support space, space for secured collections, but that would need to be determined based on the needs of the library at the time the space is vacated. He noted the vagueness in the paragraph on the development of park space was done as a result of the Committee not knowing at this time what might occur in that area, but was included as a result of the Town using funds designated for building/park development. Administrator Owen added that any consideration for park improvements by the Village would have to come before the Parks Committee and Village Board.

Trustee Kruse asked for clarification on the total rental income under the Letter of Intent and what the specific cost of construction of the office space and utilities and maintenance for the rental area are that are being paid for by the Library. Trustee Budsberg and President Salter indicated those questions would need to be discussed in a closed session.

President Salter clarified that this action is approving the template to be used in creation of a rental agreement and that the Village Attorney will be reviewing the final Agreement. That final Agreement will come back to the Village Board for approval. Trustee Budsberg added the final Agreement will need to include the ability to buy-out the Town should the need arise. The Board briefly discussed whether the rental agreement would be between the Town and the Library or Town and Village. Administrator Owen will review that issue with the Village Attorney.

Motion by Roger Truttman to approve the Letter of Intent, second by Kevin Budsberg. Motion carried. Trustee Budsberg asked whether this needed to be contingent on approval of the

Cooperative Boundary Agreement with the Town of New Glarus. Administrator Owen will verify this issue with the Village Attorney.

DISCUSSION/CONSIDERATION: RESOLUTION 13-04 / COOPERATIVE PLAN AND REVENUE SHARING AGREEMENT WITH TOWN OF NEW GLARUS PURSUANT TO SECTION 66.0307 AND 66.0305, WIS. STATS.: President Salter updated the Board on the status of the Cooperative Boundary Agreement indicating a discrepancy between what the Village representatives to the Negotiation Committee thought and the wording in the agreement as far as the language pertaining to the revenue cap. The Village representatives expected the revenue cap ended at the time the library was built, however, the agreement retains the revenue cap at \$25,000 annually. The Village representatives have also expressed a concern over wording in the agreement that may cause a possible veto by the Town of commercial development. The Village Negotiation members are recommending not approving the Agreement in its current form and returning to negotiations with the Town. The members would like to request an extension of time from the Department of Administration, noting the February 15, 2013 deadline for filing. President Salter requested a meeting be scheduled with the Village Attorney and the Village Negotiation members, as well as any interested Village Board members to discuss the concerns outlined in the Village Attorney's letter.

Motion by Jim Salter to table and request an extension of the maximum time allowed by the Department of Administration, second by Roger Truttmann. Motion carried.

Keith Seward reminded the Village Board that a request for extension is not a unilateral decision and the Town will need to take action as well. He reviewed with the Village Board the complexities of continued negotiations, noting the Town Board will first need to fill a vacant position on their committee and get that new member educated on the issues. He also reminded the Village Board of the intent of the Agreement quoting from the Agreement.

PRESIDENT'S REPORT:

DISCUSSION: PUBLIC WORKS GARAGES / BACKTOWN REDEVELOPMENT: President Salter asked the Board to be thinking about development options for the backtown area, noting the Village currently owns several properties in that area and efforts for redevelopment should continue. Administrator Owen noted one of the major expenses in efforts for redevelopment of that area include the relocation of the Village and Utility garages. Trustee Budsberg suggested researching municipal incentive and/or grant opportunities that may be available to assist with projects of this type.

DISCUSSION: PAPERLESS AGENDA PACKETS: President Salter indicated he would like to see the Board agenda packets scanned to PDF and emailed to the members with just a few paper copies available at the meeting. He would also like to see that scanned packet available on the Village website. Administrator Owen indicated he had researched options for iPads or tablets for the Board members. He further commented on the importance of avoiding duplication in the preparation of the agenda packet for staff. President Salter asked the Board to give the idea some thought and requested the item be placed on the next agenda for consideration.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 8:30 p.m., second by Joan Betz. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/15/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.  
PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, Roger Truttmann and Mark Janowiak. ALSO PRESENT: Chris Newberry, Andrew Newberry, Sue Moen (POST-MESSENGER-RECORDER, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 1/15/13 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Roger Truttman to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 12/18/12 BOARD MEETING:

APPROVAL OF CLAIMS: Payment of the following claims: 2012 Expense checks 29764-29789 dated 12/28/12 totaling \$17,424.56; 2012 Expense checks 29802-29819 dated 1/16/13 totaling \$7,228.52; 2013 Expense checks 29790-29801 dated 1/4/13 totaling \$104,956.96; 2013 Expense checks 29820-29842 dated 1/15/13 totaling \$27,637.04; ACH for payroll expenses, life and health insurance, January tax settlement, JE for utility bills and expense checks 29762-29763 for 2013 insurance totaling \$1,072,698.35; December 28, 2012 payroll vouchers 8404 to 8431 totaling \$28,851.21 and January 11, 2013 payroll vouchers 8432 to 8460 totaling \$27,729.62.

MONTHLY POLICE REPORT: A copy of the December report was included with the agenda packets.

LIBRARY BOARD REPORT: Trustee Budsberg commented that an annual Library Board report is forthcoming.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 13-02/ 2012 BUDGET AMENDMENT: This amendment was prepared as a result of various un-budgeted expenses that occurred during 2012. Each project was previously approved by the Village Board, however, this Budget Amendment formalizes that for the audit. Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 13-02/2012 Budget Amendment. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; Roger Truttman-yes. Motion carried.

CONSIDERATION OF VIERBICHER CONTRACT FOR TID#2 BOUNDARY AMENDMENT:

Administrator Owen informed the Board the proposed contract with Vierbicher is for preparation of the boundary amendment for TID#2 to add one of the two properties of the newly consolidated lot for Brandi's Bridal that was previously not in the TID#2 and to add the Growing Tree Academy property. The fee for the boundary agreement is \$4,600 and will be covered by the TID#2 revenue. Motion by Kevin Budsberg, second by Mark Janowiak to approve the 12/21/12 contract with Vierbicher in the amount of \$4,600 for TID#2 boundary amendment. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: MULTIPLE PET PERMIT FOR MCGREW/BEARDEN: The applicant is requesting a permit for 5 dogs with the renewal application. The original application included 4 dogs. The Police Chief and Public Works/Public Safety are recommending approving the multiple pet permit renewal with the original 4 dog limit, noting there have been a few issues with complaints of noise and dogs running at large. Trustee Janowiak reported he had personally received a complaint that the dogs were not being properly cared for. Administrator Owen indicated those complaints should be directed to the Police Department. The Board discussed possible issues relating to the complaints, number of dogs and care of the dogs. Administrator Owen reported the existing multiple pet permit allows for three dogs, and those individuals who held a multiple pet permit prior to the adoption of the latest multiple pet permit ordinance were allowed to continue with their existing dogs, but not to add any new dogs until the total number was under three. The multiple pet permit allows inspection of the licensed premise by the Village. The Village retains the ability to revoke said permit should inspection

be refused or the premise become a public nuisance. Motion by Mark Janowiak, 2<sup>nd</sup> by Roger Truttmann to allow the multiple pet permit to McGrew/Bearden for the keeping of the original four dogs. Motion carried with Kevin Budsberg abstaining.

CONSIDERATION: MULTIPLE PET PERMIT FOR RYLAND/HEWITT: The applicant is renewing an existing multiple pet permit. The applicants currently have 6 dogs, (2 fewer than the original permit) and are also requesting to be allowed to foster a dog for one of their children while they are out of the country. If necessary, the time period for the fostering would run through September 2, 2013. The Police Chief is recommending allowing the 6 dogs without allowing the fostering due to conditions in the home. He further noted that no complaints have been received from the neighbors. Public Works/Public Safety is recommending allowing the 6 dogs as well as the 1 foster dog until September 2, 2013. The applicant will inform the Village if the fostering of the additional dog becomes necessary. Public Works/Public Safety will review the issue at their September meeting. Motion by Kevin Budsberg, second by Greg Thoemke to approve the multiple pet permit for the keeping of 6 dogs and the temporary foster dog until September 2, 2013. Motion carried.

CONSIDERATION: RESOLUTION 13-03/EXTENSION OF EMPLOYMENT FOR OFFICER ANDERSON: Officer Anderson's 11-month appointment will end in February. Staff is recommending retaining Officer Anderson for the remainder of Officer Werginz military leave which is anticipated in April, 2013. With the continued appointment, Officer Anderson will become eligible for state retirement, health and life insurance and will become a union employee. Staff cost projections indicate the cost of adding benefits for Officer Anderson will be less than overtime rates for existing officers. Motion by Greg Thoemke, second by Peg Kruse to approve Resolution 13-03. Motion carried.

DISCUSSION/CONSIDERATION: GREEN COUNTY TRANSFER STATION CONTRACT RENEWAL: Trustee Truttmann informed the Board that the Green County Landfill is asking for one-year contract renewals to allow time to determine if they will be able to remain open for the long-term. Roger Truttmann moved to approve, then withdrew his motion. Motion by Mark Janowiak, 2<sup>nd</sup> by Greg Thoemke to approve the one-year contract with Green County Landfill. Motion carried.

PARKS & RECREATION:

CONSIDERATION: SPECIAL EVENTS PERMIT: GRACE CHURCH/AMENDMENT TO DATE OF THE GOOD NEIGHBOR FREE FESTIVAL (9/5-8/13): Grace Church has requested amending the date of their previously approved Special Events Permit from September 12<sup>th</sup> to the 15<sup>th</sup> to September 5<sup>th</sup> through the 8<sup>th</sup>. Motion by Peg Kruse, second by Kevin Budsberg to approve the dates of September 5-8, 2013. Motion carried.

CONSIDERATION: APPOINTMENT OF VILLAGE LIAISON TO FRIENDS OF CHALET: Friends of the Chalet of the Golden Fleece has requested the appointment of a village liaison. The Parks Committee is recommending the appointment of Administrator Owen. Trustee Budsberg requested confirmation that the liaison did not need to be a Board member. Trustee Thoemke indicated he had spoke directly with the President of the Friends group and clarified they are looking for a Village representative, not necessarily a Village Board member. Motion by Kevin Budsberg, second by Roger Truttmann to appoint Administrator Owen as village liaison to the Friends of the Chalet. Motion carried.

TREE BOARD:

CONSIDERATION: AWARD OF 2013 TREE PRUNING CONTRACT: Trustee Thoemke reported that three bids had been received for the 2013 tree pruning project. The low bid of \$16,125 was received from Tree Toppers Tree Service. Budget for the project is set at \$15,000 and Forrester Paul Jennrich has worked with Tree Toppers Tree Service to narrow the scope of the work to fit within the budget. Motion by Roger Truttmann, second by Peg Kruse to approve a bid to Tree Toppers Tree Service in the amount of \$15,000 contingent on verification of insurance requirements and details regarding subcontractor agreements including a certified arborist. Motion carried.

VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: President Salter updated the Board on the latest Village/Town Negotiation Committee meeting, noting the February 5<sup>th</sup> Village Board agenda will include an agenda item for consideration of the cooperative plan. He noted some of the highlights of the Agreement include:

- Revenue sharing with a formula based on per capita use of the library anticipated to total \$17,000 to \$18,000 in the first year with \$10,000 directed to library operations and the remaining amount escrowed until the occupancy of the new library building. If the library is not built within 10 years, the Town will cease escrowing funds and will pay the existing escrowed amount to the Village over the following ten-year period. The annual contribution of the Town shall be capped at \$25,000.
- The Village shall not annex lands for residential purposes during the 20-year agreement. Commercial and industrial property may be annexed through cooperative agreement of the Town and Village.
- Term of the Agreement is 20 years, with the Village paying 5-year's Town tax to the Town over the following 10 years.
- Agreement can be amended at anytime with the approval of both Boards.

Trustee Thoenke asked about the financial impact and was encouraged to contact Administrator Owen with specific issues.

Copies of the final draft and summary are being provided to the Village Board members for review. The Agreement will have long-term effects on the Village and members were encouraged to thoroughly review the information and contact Administrator Owen with any questions.

Trustee Budsberg noted the Agreement is a long-term commitment for the Village and that several new items were included over the last couple of months. He encouraged Board members to read the entire document. He further indicated to the Board that the Agreement is due to the Department of Administration by February 14<sup>th</sup> or the process will have to start over.

#### ADMINISTRATOR'S REPORT

#### CONSIDERATION: RESOLUTION 13-01/IN SUPPORT OF THE PRESERVATION OF TAX-EXEMPT

FINANCING: The Resolution was prepared in support of preserving the federal tax-exemptions currently provided in connection with municipal debt. Eliminating those exemptions, as is being discussed at the federal level, would significantly increase the rates paid by municipal governments for debt. Motion by Kevin Budsberg, second by Roger Truttman to approve Resolution 13-01. Motion carried.

PRESIDENT'S REPORT: Requested all Board members to take the time to read the Co-operative Boundary Agreement.

ADJOURNMENT: Greg Thoenke moved to adjourn at 7:43 p.m., second by Roger Truttman. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

2/5/13

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.

PRESENT: Jim Salter, Kevin Budsberg, Greg Thoenke, Peg Kruse, Joan Betz, and Roger Truttman. ABSENT: Mark Janowiak. ALSO PRESENT: Library Board Members: Becky Weiss, Linda Hiland and Jodi Hoesly, Sue Moen (POST-MESSENGER-RECORDER, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Keith Seward joined the meeting at 7:20 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 2/5/13 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoenke. Motion carried.

APPROVAL OF MINUTES OF 1/15/13 BOARD MEETING:

APPROVAL OF CLAIMS: : ACH for payroll expenses, Checks 29843 to 29848 and wires for loan payments totaling \$564,363.65; Checks 29849 to 29898 totaling \$70,772.43 and payroll vouchers 8461 to 8488 totaling \$27,008.46.

BUILDING INSPECTOR MONTHLY REPORT: A copy of the December report was included with the agenda packets.

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION 13-05/ RESERVE FUND POLICY-DEBT POLICY: President Salter informed the Board that Resolution 13-05 is the annual reserve fund and debt policy for the Village. Staff has updated the amounts to reflect current budget and debt capacity. The emergency reserve and working capital reserve funds are fully funded. The total general obligation debt outstanding on 12/31/12 was \$5,566,355, 70.93% of the state imposed debt limit. Motion by Kevin Budsberg, second by Greg Thoenke to approve Resolution 13-05. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION: RESOLUTION 13-06 / CREATE REVOLVING LOAN PROGRAM: Administrator Owen reviewed the Revolving Loan Program (RLP) with the Board, noting the main goal of the program is to provide an additional funding resource to local business owners to reinvest in their properties and grow the Village's tax base. The Village Attorney has reviewed the document and his recommendations are included in the proposed program. The Community Development Authority is recommending approval. TIF #2 funds will be used to start the program, and are included in the original TIF Plan. The Revolving Loan Program will continue on after the expiration of the TID.

Trustee Budsberg asked if the \$50,000 is not used for this purpose, would it go to provide for property tax relief? Administrator Owen indicated the funds would pay down TID#2 debt. Trustee Budsberg indicated he had many concerns with the program, including the number of ineligible activities, the restriction on properties that could be served, and the Village underwriting loans. Motion by Trustee Budsberg to indefinitely table Resolution 13-06. Following discussion, the motion died for lack of a second.

The Board discussed the purpose of the RLP as a financing tool the Village would be able to use to assist businesses in the Village. Concerns included the administration of the loans and underwriting expertise available. The CDA membership currently includes a banker and Administrator Owen noted that would be important to continue to have a member with that type experience going forward. He indicated that the City of Monroe and Green County currently have such programs.

Motion by Greg Thoenke to approve Resolution 13-06, 2<sup>nd</sup> by Joan Betz. Motion carried with Trustee Budsberg opposing.

CONSIDERATION: LETTER OF INTENT FOR TOWN HALL SPACE IN NEW LIBRARY:

Trustee Budsberg reviewed the Letter of Intent, to be used as a template for preparing a formal rental agreement, indicating the Letter has been approved by the joint committee as well as the Town Board

and Library Board. He further noted that the Town of New Glarus has some concern that approval of the rental agreement requires approval of the Cooperative Boundary Agreement between the Town and Village. Said Letter details the potential rental agreement between the Village/Library and the Town of New Glarus for a potential Town Hall space in the new Library with the Village Board. The agreement is for 20 years and includes the rental of office space and the community room, cleaning of common areas and electric, water, sewer utilities as well as heat. The agreement includes a provision for the Town to provide the Village/Library with revenue from their Town Hall/Park sinking fund, estimated at \$42,000, for capital costs of the new library facility. In exchange for the contribution the Town's rent would be reduced by \$2,600, leaving an adjusted annual rent of \$6,900 in the first year. Under the terms outlined in the Letter of intent rental rate would be inflated annually by the Consumer Price Index as detailed in the rent scheduled on page 5 of the Letter. Also included is a provision for the Town to provide approximately \$10,000 in impact fees collected for a new library.

Trustee Thoenke reviewed his concerns with the Letter of Intent indicating his major concern is limiting the increase to 2.5% per year for the term of the agreement (20 years). He pointed out that using the rent chart he calculated the actual increase to be 1.92% as the increase is being calculated on the adjusted yearly payment rather than the base rent. He also requested information on what the next best use of the property would be when the Town vacates. Trustee Thoenke also asked that the paragraph regarding inclusion of joint park space be clarified as to costs involved for the Village. Trustee Budsberg commented that the rental amounts were negotiated with the Town and the Committee and Library Board felt the amounts agreed upon were something they were willing to accept. As far as the next best use, Trustee Budsberg reported there are a couple of options, i.e. building support space, space for secured collections, but that would need to be determined based on the needs of the library at the time the space is vacated. He noted the vagueness in the paragraph on the development of park space was done as a result of the Committee not knowing at this time what might occur in that area, but was included as a result of the Town using funds designated for building/park development. Administrator Owen added that any consideration for park improvements by the Village would have to come before the Parks Committee and Village Board.

Trustee Kruse asked for clarification on the total rental income under the Letter of Intent and what the specific cost of construction of the office space and utilities and maintenance for the rental area are that are being paid for by the Library. Trustee Budsberg and President Salter indicated those questions would need to be discussed in a closed session.

President Salter clarified that this action is approving the template to be used in creation of a rental agreement and that the Village Attorney will be reviewing the final Agreement. That final Agreement will come back to the Village Board for approval. Trustee Budsberg added the final Agreement will need to include the ability to buy-out the Town should the need arise. The Board briefly discussed whether the rental agreement would be between the Town and the Library or Town and Village. Administrator Owen will review that issue with the Village Attorney.

Motion by Roger Truttmann to approve the Letter of Intent, second by Kevin Budsberg. Motion carried. Trustee Budsberg asked whether this needed to be contingent on approval of the Cooperative Boundary Agreement with the Town of New Glarus. Administrator Owen will verify this issue with the Village Attorney.

DISCUSSION/CONSIDERATION: RESOLUTION 13-04 / COOPERATIVE PLAN AND REVENUE SHARING AGREEMENT WITH TOWN OF NEW GLARUS PURSUANT TO SECTION 66.0307 AND 66.0305, WIS. STATS.: President Salter updated the Board on the status of the Cooperative Boundary Agreement indicating a discrepancy between what the Village representatives to the Negotiation Committee thought and the wording in the agreement as far as the language pertaining to the revenue cap. The Village representatives expected the revenue cap ended at the time the library was built, however, the agreement retains the revenue cap at \$25,000 annually. The Village representatives have also expressed a concern over wording in the agreement that may cause a possible veto by the Town of commercial development. The Village Negotiation members are recommending not approving the Agreement in its current form and returning to negotiations with the Town. The members would like to request an extension of time from the Department of

Administration, noting the February 15, 2013 deadline for filing. President Salter requested a meeting be scheduled with the Village Attorney and the Village Negotiation members, as well as any interested Village Board members to discuss the concerns outlined in the Village Attorney's letter.

Motion by Jim Salter to table and request an extension of the maximum time allowed by the Department of Administration, second by Roger Truttmann. Motion carried.

Keith Seward reminded the Village Board that a request for extension is not a unilateral decision and the Town will need to take action as well. He reviewed with the Village Board the complexities of continued negotiations, noting the Town Board will first need to fill a vacant position on their committee and get that new member educated on the issues. He also reminded the Village Board of the intent of the Agreement quoting from the Agreement.

PRESIDENT'S REPORT:

DISCUSSION: PUBLIC WORKS GARAGES / BACKTOWN REDEVELOPMENT: President Salter asked the Board to be thinking about development options for the backtown area, noting the Village currently owns several properties in that area and efforts for redevelopment should continue. Administrator Owen noted one of the major expenses in efforts for redevelopment of that area include the relocation of the Village and Utility garages. Trustee Budsberg suggested researching municipal incentive and/or grant opportunities that may be available to assist with projects of this type.

DISCUSSION: PAPERLESS AGENDA PACKETS: President Salter indicated he would like to see the Board agenda packets scanned to PDF and emailed to the members with just a few paper copies available at the meeting. He would also like to see that scanned packet available on the Village website. Administrator Owen indicated he had researched options for iPads or tablets for the Board members. He further commented on the importance of avoiding duplication in the preparation of the agenda packet for staff. President Salter asked the Board to give the idea some thought and requested the item be placed on the next agenda for consideration.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 8:30 p.m., second by Joan Betz. Motion carried.

–Lynne R. Erb, Clerk-Treasurer