

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**VILLAGE OF NEW GLARUS
TREE BOARD
January 8, 2013
Minutes**

Approval of Agenda: Chair Greg Thoemke called the meeting to order at 7:00 a.m. Present: Richard Irland, Forester Paul Jennrich, Scott Jelle and Greg Thoemke. Also Present: Butch Whitney (Whitney Tree Service) and Village Administrator Nicholas Owen.

Announcement: Chair Thoemke announced that all cell phones shall remain silent for the duration of the meeting.

Approval of Agenda: Motion by Richard Irland second by Paul Jennrich to approve the agenda as presented. Motion carried.

Approval of Minutes of the 1/10/12 Meeting: Motion by Richard Irland to approve the minutes of 1/10/12 as presented second by Paul Jennrich. Motion carried.

Recommendation of 2013 Tree Pruning Bid Award: Three bids were received for the 2013 tree pruning project. Low bid was from Tree Toppers Tree Service for \$16,125; the budget for the project is \$15,000. Paul Jennrich will work with the awarded contractor to narrow the scope of the contract to fit within budget. The timeline for the project is to begin January 28th and completion of pruning and removals by March 29th and completion of stump removals by April 12th. Motion by Greg Thoemke to recommend the award of the 2013 tree pruning bid to Tree Toppers Tree Service for the budget amount of \$15,000, contingent on verification of insurance requirements and details regarding subcontract agreements second by Scott Jelle. Motion carried.

Adjournment: Motion by Scott Jelle to adjourn second by Richard Irland. Motion carried. 7:23 a.m.

Nicholas W. Owen, Administrator

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