

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/18/12

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.  
PRESENT: Jim Salter, Kevin Budsberg, Greg Thoenke, Peg Kruse, Joan Betz, Roger Truttman and Mark Janowiak. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 12/18/12 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Peg Kruse to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 12/4/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, life and health insurance, JE for utility bills totaling \$42,776.64, payroll vouchers 8378 to 8403 totaling \$25,105.23 and expense checks 29713 to 29761 totaling \$75,009.14.

MONTHLY POLICE REPORT: A copy of the November report was distributed to the Board.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: STREET USE PERMIT: WISCONSIN VIETNAM VETERANS PARADE

(1/18/13): Motion by Kevin Budsberg, second by Peg Kruse to approve a Street Use to the Wisconsin Vietnam Veterans for a Winterfest Parade on January 18, 2013 from 9 p.m. to 11:30 p.m. The parade will begin on Railroad Street north to 6<sup>th</sup> Avenue, west to 1<sup>st</sup> Street, north to 5<sup>th</sup> Avenue, west to 2<sup>nd</sup> Street, north to 4<sup>th</sup> Avenue and ending at the fire department. Trustee Truttman noted approval has been received from the State to cross the State Highway. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE: NEW GLARUS FIRE DEPT –

WINTERFEST: Motion by Greg Thoenke, second by Kevin Budsberg to approve the Temporary Alcohol License to the New Glarus Fire Department for 1/18/13 from 7 p.m. to midnight at the New Glarus Fire Department for the Winterfest Dance. Motion carried.

CONSIDERATION: CHANGE OF PREMISES FOR CLASS A LIQUOR LICENSE FOR BRANDI'S

BRIDAL: Staff informed the Board that since Brandi's Bridal has not moved the location of their business, the liquor license needs to be updated to reflect the correct location. Brandi Nehmer has filed the Application for Transfer of License for Sale of Intoxicating Liquor from One Premise to Another to reflect the move from 1101 Hwy. 69 to 12 14<sup>th</sup> Avenue. Motion by Roger Truttman, second by Peg Kruse to approve the change in location and description of premises for Brandi's Bridal. Motion carried.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: NOMINATION OF CHALET OF THE GOLDEN FLEECE TO

NATIONAL REGISTER OF HISTORIC PLACES: Trustee Thoenke reported the committee discussed the pros and cons of having the Chalet listed on the National Register of Historic Places noting no substantial detriment to doing so and placement on the National Register may increase

visibility and make the property more appealing for grants. He indicated that there are a couple of state statutes that place some restrictions on changes to listed properties. One provides for state review of changes to the property, i.e. window upgrades, however, Bernstein indicated the state is only able to review and make recommendations to the Village on the changes; they do not have the authority to deny the changes. The other statute would require the Village to attach a historic covenant on the property if it were to ever sell the Chalet. The Board briefly discussed what effect the Historic Designation might have on the sale of property and agreed it may be more difficult but that a property of that type would probably only attract a certain type buyer anyway. The Board also discussed the process for nominating the property noting generally a consultant would be hired to assist with the nomination process, with an estimate cost of \$2,000 to \$3,000 for that service. Trustee Kruse asked if a grant would be applied for to obtain the funds necessary for the consultant fee and Administrator Owen indicated it would. Trustee Thoemke indicated that although no formal recommendation has been made by the Parks Committee for proceeding with the nomination, the clear consensus of the Committee is to move forward. Motion by Mark Janowiak to attempt to get the Chalet of the Golden Fleece Museum on the National Historic Register, 2<sup>nd</sup> by Kevin Budsberg. Motion carried.

PRESIDENT'S REPORT: President Salter reminded those in attendance of the Bloodmobile on Friday, December 21<sup>st</sup>.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:15 p.m., second by Roger Truttmann. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/4/12

CALL TO ORDER: The regular meeting was called to order at 7:00 p.m. by President Jim Salter.

PRESENT: Jim Salter, Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, Roger Truttmann and Mark Janowiak. ALSO PRESENT: Library Director Maggie Waggoner, Library Board Members: Jane Martinson, Becky Weiss and Suzi Janowiak, Sue Moen (POST-MESSENGER-RECORDER), Valerie Winter, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 12/4/12 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 11/20/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, life and health insurance, JE for utility bills and Wires for power bill and loan payment totaling \$292,819.49, payroll vouchers 8351 to 8377 totaling \$26,418.59, and expense checks 29679 to 29712 totaling \$43,394.50.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the October, 2012 report was included with the agenda packet.

PRESENTATION: LIBRARY FUNDRAISING AND BUILDING SCHEMATICS: Trustee Budsberg provided a Library Building Project Update for the Village Board providing an update on the fundraising campaign and preliminary site and building information. The update included information on estimated building costs at \$2,300,000 of which \$595,161.31 in private donations has been received. Including the Village commitment of \$1,050,000, 71% of the total goal has been raised. The timeline outlined in the presentation indicated finalization of the design in Winter, 2012 with construction taking place in Spring 2013 to Spring 2014. The presentation also included preliminary schematics of the building and site. (A copy of the presentation will be kept with the official minutes and placed on the Village's website.) The Board asked questions relating to the underground parking area and the timeline, including the timing of the construction in relation to the fundraising and financing.

CONSIDERATION/DISCUSSION: REVIEW OF ETHICS MATTER/COMPLAINT: President Salter updated the Board on the matter, indicating he had received a request from a friend and business owner on a Friday evening whose power had been turned off asking if he could help him get the power turned back on. President Salter then contacted the on-call person for the utility to make arrangements for payment to take place Monday and reconnecting the electric. Utility policy and PSC rules require payment before the reconnection of services and a complaint had been made that this exception had been made as a result of the Village President making the request. President Salter stated that he has since spoken with the on-call employee and apologized for his actions, noting when he made the request he didn't realize the request would be viewed differently because of his position as Village President. The Board agreed the actions were inappropriate but noted the situation was a good learning opportunity for all the members.

CLERK'S REPORT:

UPDATE ON NOMINATION PROCESS/DATES: Clerk Erb updated the Village Board on the nomination process for the spring 2013 election. Trustee terms expiring are: Mark Janowiak, Peg Kruse and Roger Truttmann. The term of the Village President is also expiring. Nomination papers can be picked up from the Village Clerk's Office. Papers are due back to the Village Clerk by January 2, 2013 at 5 p.m.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Roger Truttmann moved to adjourn at 7:42 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS

11/20/12

PUBLIC HEARING ON 2013 PROPOSED BUDGET:

CALL TO ORDER: The Budget Public Hearing was called to order at 7:00 p.m. by President Protem, Roger Truttmann. **PRESENT:** Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, Roger Truttmann and Mark Janowiak. **ABSENT:** Jim Salter. **ALSO PRESENT:** Library Director Maggie Waggoner, Library Board President Linda Hiland, Gof Thomson, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Administrator Owen and Clerk-Treasurer Erb provided overview of the proposed 2013 budget by reviewing with the Board the Budget packet provided. The allowable levy increase for 2013 was \$28,330 with the proposed budget utilizing \$28,197 of that amount. The majority of the levy increase is attributable to the debt service fund which increased \$24,100. The budget includes a 2% wage increase for employees. Staff noted the loss of \$15,881 in intergovernmental revenues this year, most of which is highway aid. The levy increase will result in a local mill rate increase of \$.11 per \$1,000 in value, or \$11 on property valued at \$100,000. Staff reviewed with the Board the revenue and expense categories in the General Fund, noting an \$8,224 total increase in expense, less than 1% of the total. The capital projects fund levy decreased \$2,000 from the 2012 levy. Administrator Owen reviewed with the Board 5-year projections for overall levy, debt service and general fund budget. He noted that with slow growth and increasing debt service and costs of operation future years will continue to be very tight.

Library Director Maggie Waggoner presented the Board with a revised operating budget for the Library including a budget shortfall of \$25,690 due to previously unbudgeted health insurance premiums for eligible employees. She indicated this shortfall was discovered recently with the resignation of the library assistant who was eligible for the health insurance, but chose not to receive it. Also provided was a spreadsheet illustrating the costs of health insurance for all eligible employees. Library Director Waggoner requested the Village provide additional funding to the Library to cover the anticipated expense.

Motion by Greg Thoemke to close the public hearing, 2<sup>nd</sup> by Peg Kruse. Motion carried at 7:24 p.m.

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:24 p.m. by President Pro-tem, Roger Truttman. PRESENT: All those present at the budget public hearing.

ANNOUNCEMENT: President Pro-Tem, Roger Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 11/20/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 11/6/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, life and health insurance, JE for utility bills, payroll vouchers 8311 to 8350 totaling \$28,004.37, and expense checks 29638 to 29678 totaling \$43,123.81.

MONTHLY POLICE REPORT: A copy of the October, 2012 report was included with the agenda packet.

OPERATOR LICENSES TO EXPIRE 6/30/14 TO: Anndre Bak, Sara E. Smith, Shanne Ann Krueger-Sorenson

UPDATE: CHALET OF THE GOLDEN FLEECE: On October 24<sup>th</sup> a group of interest citizens voted to form a Friends of the Chalet group to help support the operations of the Chalet. The Friends group had a meeting on November 8<sup>th</sup> to begin the preliminary steps in organizing the group. The Parks Committee has begun discussion on the potential of the nomination of the Chalet to the National Register of Historic Places.

CONSIDERATION: 2013 BUDGET RESOLUTIONS:

RESOLUTION 12-20/CARRY FORWARD 2012 BUDGETED FUNDS TO 2013 BUDGET:

RESOLUTION 12-21/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING

WITHDRAWAL OF FUNDS:

RESOLUTION 12-22/SETTING 2013 STORMWATER UTILITY FEES:

RESOLUTION 12-23/TREASURER'S BOND:

Motion by Greg Thoemke to approve Resolutions 12-20 through 12-23, second by Mark Janowiak. Motion carried.

RESOLUTION 12-24/ESTABLISH 2013 WAGES FOR FULLTIME EMPLOYEES: Motion by Greg Thoemke, 2<sup>nd</sup> by Peg Kruse to approve Resolution 12-24. Motion carried.

RESOLUTION 12-25/ESTABLISH 2013 WAGES FOR PART TIME EMPLOYEES: Motion by Kevin Budsberg, 2<sup>nd</sup> Greg Thoemke to approve Resolution 12-25. Motion carried.

RESOLUTION 12-26/ADOPT 2013 BUDGET AND SET LEVY: Motion by Peg Kruse, 2<sup>nd</sup> by Greg Thoemke to approve Resolution 12-26 as presented. The Board discussed the revised Library budget and request for funding the budget shortfall of \$25,690. The Board learned that the amount requested consists of approximately \$14,000 for the annual family health insurance plan for the library assistant director position currently being advertised as well as an additional approximately \$12,000 for three existing part-time positions should they need to take the health insurance benefit. Discussion included the need to address the potential shortfall, the probability of the entire amount being needed in 2012 and the ability to fund from other sources. Administrator Owen and Clerk Erb reiterated that a cut of this amount to other levied funds will result in a cut of services. Trustee Thoemke asked what effect an increase in the library levy might have for future library levies in particular in relation to the anticipated Cooperative Boundary Agreement (CBA). Trustee Budsberg and Administrator Owen indicated the draft CBA currently ties to the 2011 contribution from the Village to the Library.

The Board recessed at 8:10 p.m. and reconvened at 8:13 p.m. Discussion resumed with Trustee Thoemke noting discussions over the past several months with the Library Board regarding the need to operate under the current contribution from the Village and his concern over whether that will be possible moving forward with the expansion in light of this budget request.

Trustee Janowiak moved to amend the original motion adding \$15,000 to the Library budget. The Board and staff discussed where that \$15,000 would come from. Staff noted the levy increase in the existing proposal is all that is allowed under state statute for 2013 and any additional amount to the Library would have to come from another source in the budget. Staff advised that a budget amendment could be completed in 2013 if the health insurance is required and at that point the staff would need identify the source. Trustee Janowiak later withdrew his motion.

Motion by Kevin Budsberg to amend the standing motion to direct staff to identify \$25,690 out of the 2013 budget funds (other than library) in the event that it is needed by year's end, 2<sup>nd</sup> by Mark Janowiak. Motion failed (3-3)

Vote on original motion to approve Resolution 12-26 adopting the 2013 budget and setting the levy carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: UTILITY TRENCHER REPLACEMENT: The committee is recommending purchase of a Ditch Witch Trencher for \$37,250. Three bids were received for used trenchers that met all the specifications. The low bid was from Vermeer for \$36,000, second low bid was from Ditch Witch for \$37,250 and high bid was from LF George for \$42,000. Utility staff noted a preference for the purchase of the Ditch Witch trencher; while it is \$1,250 more than the low bid, it is a newer model, has less hours of operation, appears to be in better mechanical condition than the Vermeer and has heavier duty axles. Trustee Thoemke noted costs for rental of a trencher would be approximately \$175 per day or \$450 per week with the closest rental facility near Milwaukee. He indicated he did not feel that would be a cost effective option. Administrator Owen noted that owning the trencher is beneficial as the equipment is here and ready when outages occur. Motion by Roger Truttman to purchase the Ditch Witch Trencher for \$37,250, 2<sup>nd</sup> by Peg Kruse. Motion carried.

CONSIDERATION: MCGREW MULTIPLE PET PERMIT: Staff updated the Board on the McGrew failure renew her multiple pet permit for 4 dogs that expired on 9/15/12. The Public Works/Public Safety committee is recommending contacting McGrew with a final deadline to renew her existing multiple pet permit and detail actions for non-compliance. Roger Truttman moved to direct staff to contact Attorney Morgan to provide notice to McGrew for a final deadline for compliance 7 days

from receipt of the notice to renew the permit for a total of 4 dogs, 2<sup>nd</sup> by Greg Thoemke. Motion carried with Kevin Budsberg abstaining.

CLERK'S REPORT:

CONSIDERATION: RESOLUTION 12-27 THANKING ELECTION OFFICIALS: Clerk Erb updated the Village Board on the 2012 elections and noted the important role the Election Officials have in the process and her appreciation of their hard work. Administrator Owen noted the amount of additional workload for the Clerk's Office with the busy election year and thanked Clerk Erb and Deputy Clerk Roesslein for their efforts. Motion by Kevin Budsberg to approve Resolution 12-27 acknowledging the election officials, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

ADMINISTRATOR'S REPORT:

DISCUSSION/CONSIDERATION: CHANGING 1/1/13 MEETING DATE: Administrator Owen noted that the first meeting in January falls on New Year's Day and asked the Board for input on cancelling or rescheduling. Consensus of the Board is to cancel the meeting if possible.

ADJOURNMENT: Peg Kruse moved to adjourn at 8:40 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/6/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. by President Pro-tem, Roger Truttmann. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Joan Betz, Roger Truttmann and Mark Janowiak. ABSENT: Jim Salter. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Pro-Tem, Roger Truttmann announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Pro-Tem, Roger Truttmann announced that the Board may convene into closed session during this meeting under State Stat. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if referred to in such histories or data, or involved in such problems or investigation [update and review of legal opinion on complaint.]

AGENDA: Motion by Greg Thoemke to approve the 11/6/12 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 10/16/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and Checks 29587-29594 totaling \$130,580.34, payroll vouchers 8251 to 8280 totaling \$26,384.32, payroll vouchers 8281 to 8310 totaling \$25,707.12, and expense checks 29595 to 29637 totaling \$39,724.04.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the September, 2012 report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: TAX COLLECTION AGREEMENT WITH GREEN COUNTY: Trustee Thoemke reported this is the sixth year utilizing the County for collection of taxes. The cost of the contract increases approximately \$50.00 in 2012. Trustee Janowiak verified that the cost of the collection of \$1 per parcel. Motion by Mark Janowiak, second by Greg Thoemke to approve the Tax Collection Agreement with Green County. Motion carried.

CONSIDERATION: EMERGENCY MEDICAL SERVICE CONTRACT FOR 2013: The cost of the contract for emergency medical service increases from \$17.35 per person in 2012 to \$17.70 per person in 2013. Staff indicates the 2013 contract fee has been built into the 2013 budget. Motion by Peg Kruse to approve the 2013 contract with New Glarus Emergency Medical Service, second by Mark Janowiak. Motion carried.

PLAN COMMISSION:

CONSIDERATION: LAND CONSOLIDATION BY CSM: GROWING TREE ACADEMY, LLC (CORNER OF 13<sup>TH</sup> AVENUE & RAILROAD STREET): Administrator Owen reported that this land consolidation combines to parcels to allow for the building of a daycare facility. Plan Commission is recommending approval. Motion by Roger Truttmann, second by Kevin Budsberg to approve the Land Consolidation by CSM to Growing Tree Academy, LLC. Motion carried.

CONSIDERATION: SITE PLAN REVIEW: GROWING TREE ACADEMY, LLC: Administrator Own updated the Board on the engineer comments and the remaining items identified in the Village Engineer, Strand & Associates letter of October 24<sup>th</sup>. Trustee Thoemke asked about the zoning for the property and Administrator Owen indicated the parcels are residential and a conditional use has been approved by Plan Commission for a daycare facility. Administrator Owen indicated the property had formally been removed from the floodplain. Plan Commission has approved the site plan contingent on resolution of items in that October 24<sup>th</sup> letter. Motion by Greg Thoemke, second by Peg Kruse to approve the site plan for Growing Tree Academy, LLC contingent on resolution of the October 24<sup>th</sup> letter of Pat Rank, Strand & Associates. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION : RESOLUTION 12-19/SUPPORTING A NEW MUSEUM IN PENTHES, GENEVA, SWITZERLAND: Administrator Own updated the Board regarding the request from the Swiss Center of North America for support of the construction of a new museum of the Swiss abroad in Penthes. Motion by Kevin Budsberg, second by Mark Janowiak to approve Resolution 12-19. Motion carried.

ADJOURNMENT: Peg Kruse moved to adjourn at 7:10 p.m., second by Greg Thoemke. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/16/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Jim Salter, Joan Betz, Roger Truttmann and Mark Janowiak. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Jane Martinson, Becky Weiss, Suzi Janowiak, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 10/16/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No comments.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda removing the Update on the Chalet of the Golden Fleece Operations, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 10/2/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and e-checks and Journal Entries for utility bills, health and life insurance in the amount of \$44,780.13 and payroll vouchers 8223 to 8250 totaling \$26,238.62 and expense checks 29546 to 29586 totaling \$33,598.25.

MONTHLY POLICE REPORT: A copy of the September, 2012 report was included with the agenda packet.

OPERATOR LICENSE TO EXPIRE 6/30/14 TO RENEE GROOM:

POOL AND RECREATION REPORTS: A copy of the annual Pool and Recreation report for 2012 is attached to the agenda packet.

UPDATE: FISH STOCKING AT HOESLY POND: The FFA Alumni is working with Gallon Fish farm to stock the pond with both bait and game fish yet this fall. Since the fish farm license has been approved, the Village will need to establish fishing regulations.

UPDATE: VETERAN'S MEMORIAL: Completed projects include an entrance marker, retaining wall, flagpoles, benches and a WWII Memorial Marker with future projects including the installation of a Memorial Marker for the Spanish American War, War of 1812, Civil War and Korean War with anticipated installation for Memorial Day of 2013, dependent on fundraising. Installation of memorial bricks for a dedication on Veterans Day 2012 is currently under way.

LIBRARY BOARD MONTHLY UPDATE: A copy of the October 9, 2012 update from the Library Director is attached to the agenda packet.

UPDATE: CHALET OF GOLDEN FLEECE OPERATIONS: The Chalet closed for the year on September 30, 2012. The budget shortfall has been referred to Parks Committee and Finance/Personnel Committee for resolution. Parks Committee has requested Administrator Owen to research revenue alternatives. Trustee Budsberg, as Chair of Historic Preservation, offered his help to continue operations at the Chalet with no burden to the taxpayers. Administrator Owen indicated he has spoken with the state historic representative. A walk-through of the Chalet of the Golden Fleece with the Friends of the Chalet of the Golden Fleece will occur on 10/24/12 between 4 and 6 p.m. followed by a meeting at 6:30 p.m. in the Village Hall Community Room.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT: GOOD NEIGHBOR FESTIVAL-GRACE

CHURCH (9/12-15/13): This is an annual event requesting use of Village Park on 9/12-15/13 and closing of 3<sup>rd</sup> and 4<sup>th</sup> Avenues between Railroad Street and 2<sup>nd</sup> Street on Sunday, 9/15/13. The application includes a tent in Village Park with amplifying devices being used under the tent. The application has been reviewed and approved by Fire, EMS and village departments. A current certificate of insurance will need to be filed prior to the event. Motion by Roger Truttmann, second by Peg Kruse to approve the Special Events Permit to Grace Church for 9/12-15/13. Motion carried.

PARKS & RECREATION:

CONSIDERATION: PROCLAMATION RECOGNIZING NEW GLARUS BREWING'S

CONTRIBUTION TO CHALET OF THE GOLDEN FLEECE: Trustee Thoenke noted this was prepared in appreciation of the donation by the Brewery of funding for staffing, televisions and DVD players as well as the production of a video tour for the Chalet of the Golden Fleece. Motion by Greg Thoenke, second by Mark Janowiak to approve the Proclamation. Motion carried.

FINANCE/PERSONNEL:

UPDATE: 2013 BUDGET: President Salter updated the Board on changes to the proposed budget since the September 19<sup>th</sup> meeting. The most significant change has been the loss of approximately \$16,000 in State Highway Aids to the General Fund, as well as the realization that the \$5,000 cost of Spring Clean-up to the Waste Management Fund 70 needed to be added. He noted that staff has made adjustments to several items in the general fund, including decreases in repairs to Village Hall, Village Garage, Pool equipment and Streets and reduced amounts being contributed to basically all sinking fund accounts in Fund 60 (Capital Projects). Staff indicated the fire equipment fund was increased slightly in hopes of eliminating the need to borrow any funds for the anticipated purchase of new fire equipment which we understand will occur in 2014.

Staff also reported that the retirement projections came in under their "worst case scenario" which is what we had built into the preliminary budget and the budget request from the New Glarus EMS following their 10/11/12 meeting appears to be 2% which was included in the preliminary budget projection.

The public hearing on the budget is scheduled for November 20, 2012.

FIRE DISTRICT UPDATE: President Salter reported that the Fire District is looking at the purchase of a new truck and anticipates that purchase occurring in 2014.

DISCUSSION/CONSIDERATION: VILLAGE BORROWING COMMITMENT FOR LIBRARY

PROJECT: President Salter commented on the public hearing held 10/2/12 and the various comments received noting there seems to be a 50-50 split. He referred to the three options outlined in the 10/16/12 meeting notes: 1) approving a non-binding referendum on the borrowing; 2) rescinding the Board's decision on the borrowing; or 3) proceeding with the borrowing as previously approved.

Motion by Jim Salter to continue to move forward with the previous decision of approving \$1 million, 2<sup>nd</sup> by Mark Janowiak.

Discussion followed with Trustees Thoenke and Kruse noting the public outcry and desire to let the citizens decide the issue by way of referendum. Trustee Janowiak commented that he believes the referendum was proposed too late to make the November election ballot and that pushing a referendum off to the February election would halt the fundraising efforts underway. Trustee Budsberg agreed citing the process for the library building began in earnest last July with the purchase of the property and the Library Board has put a lot of effort into informing the public.

President Salter noted that while there seemed to be a split in how residents felt about the borrowing and/or location, they all supported the need for a new library and that scheduling a referendum for a future date would just stall the process.

Trustee Budsberg requested a vote on the original motion or an amendment to that motion. Trustee Thoemke moved to amend the motion to read: to continue to move forward with the previous decision of approving \$1 million subject to a vote at referendum, 2<sup>nd</sup> by Peg Kruse. Vote on amended motion failed (3-4: AYES: Thoemke, Kruse, Truttmann and NOES: Salter, Budsberg, Janowiak and Betz).

Vote on original motion to continue to move forward with the previous decision of approving \$1 million carried (4-3: AYES: Salter, Budsberg, Janowiak and Betz and NOES: Thoemke, Kruse, Truttmann).

DISCUSSION/CONSIDERATION: ALTERNATE LIBRARY SITE: President Salter noted that the alternate site had never been proposed to the Library Board directly and noted that state statute provides the authority for expenditures and site selection for a library to the Library Board.

Motion by Jim Salter that if an alternate site is considered the decision on that site belongs at the Library Board, 2<sup>nd</sup> by Kevin Budsberg.

The Board discussed the informal survey results provided by Trustee Thoemke based on the 238 surveys reviewed. (Approximately 43 additional surveys have been received since the initial review). Trustee Thoemke indicated that of those responding to the location question on the survey 40% asked that both sites be considered, 46% asked that only the downtown site be considered and 14% asked that only the west site be considered. The Board discussed the potential for inaccuracies in the survey results. Trustee Budsberg referred the Board to the formal studies done by the Library Board including downtown sites and commented the Library Board feels the things the Library wants to accomplish can best happen on the west site. Trustee Kruse asked how the Board can best give the residents a voice in the decision and was informed the residents should speak with the Library Board. Trustee Thoemke expressed his concern that the Boards work to minimize discontent and toward a common goal the citizens can feel good about.

Vote on the motion carried 6-0 with Trustee Kruse abstaining. President Salter suggested the Library Board ask if the group supporting the downtown site is interested in making a presentation to them.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Greg Thoemke moved to adjourn at 7:52 p.m., second by Mark Janowiak. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/2/12

PUBLIC HEARING [PUBLIC COMMENT ON VILLAGE BOARD DECISION TO BORROW \$1 MILLION FOR NEW GLARUS PUBLIC LIBRARY PROJECT: President Salter called the public hearing to order at 7:10 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Jim Salter, Joan Betz and Mark Janowiak. ABSENT: Roger Truttmann. ALSO PRESENT: Barb Anderson, Mary & Mike Davis, Linda Hiland, Bridgette Flasch, Vern & Linda Wagner, Barb Kummerfeldt, Steve Wisdom, Mary & Tim Usher, Suzi Janowiak, Mae Beckwith, Jessica Geib, Carol Mixdorf, Sandy Bubenzer, Ben Kahl, Mary Kelly, Russ Whitacre, Janet Austin, Keith Seward, Erwin Zweifel, Michelle Harrigan, Judy & Daryl Merken, Linda Uttech, Jon Weber, Tricia Janssen, Susie Weiss, Becky Weiss, Tracey Schwalbe, Dan Gartzke, Betty Broten, Dietrich Zentner, Jane Martinson,

Faun Phillipson, Jim Hoesly, Craig McMahon, Bradley Beal, Chuck & Vicki Sasso, Angela Neff, Jody Hoesly, Victoria Troxler, Dean Streiff, Richard Arn, Rachel Frye, Mary Hillstrom, Jim Grant, Mary & Leonard Rauch, George Albright, Sheri Wiex, Dena Gordon, Randy Kruse, Julie LeGros, Andrea Brunner, Ignacia Boersma, Jerry Judd, Marilyn Christensen, Judy & Rich Samuels, Grace McLaughlin, Melanie & Jeff Judd, Carl Marquardt, Petra & Larry Stuessy, Arlene & Axel Swanson, Erick Siegenthaler, Steve Preston, Beth Blahut, Joe Mondloch, Jon & Judy Ziltner, Chris Narveson, Jeff Babler, Rick & Diana Myers, Gene Talley, Sue Langbehn, Richard & Margie Irland, John Mulvihill, Lexie Harris, Beth Alderman, Margaret Waggoner, Ellen Caskey, Olaf Meding, Gof Thomson, a representative of Swiss Center of North America Board of Directors, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

President Salter led a walk-through of the current library facility to those in attendance who wished to see the current facility. Public hearing comments began at 7:20 p.m. following a statement by President Salter noting the purpose of the public hearing is to obtain public comments on the Village Board's decision to borrow \$1 million for the proposed New Glarus Public Library project. The following people made comments at the public hearing: Linda Hiland, Barb Kummerfeldt, Steve Wisdom, Mary Usher, Carol Mixdorf, Ben Kahl, Becky Weiss, Tracey Schwalbe, Dan Gartzke, Betty Broten, Dietrich Zentner, Brad Beal, Angela Neff, Ignacia Boersma, Jerry Judd, Grace McLaughlin, Margie Irland, Suzi Janowiak, Pattie Salter and Beth Alderman.

Comments included a general consensus of the need for a new library facility and support for the same, as well as concerns over the associated building and operations costs. Also of concern was the location with the discussion including an alternate location in the downtown.

Greg Thoemke moved, second by Joan Betz to close the public hearing at 8 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 8 p.m. PRESENT: All those present at the public hearings.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 10/2/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No comments.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda removing the approval of the 9/18/12 minutes, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 9/19/12 BUDGET MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement in the amount of \$20,308.26 and payroll vouchers 8195 to 8222 totaling \$26,082.92 and expense checks 29509 to 29545 totaling \$32,981.56.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the August, 2012 report was included with the agenda packet.

APPROVAL OF MINUTES OF 9/18/12 REGULAR MEETING: Trustee Budsberg moved to approve the 9/18/12 minutes amending the Action on Closed Session Matter on page 3 to include: "Trustee Budsberg recused himself from consideration of complaint." Second to motion by Mark Janowiak. Motion carried.

DISCUSSION OF PUBLIC HEARING COMMENTS BY VILLAGE BOARD: President Salter

indicated that he hopes to have any unanswered questions responded to either personally or at the next meeting and encouraged those in attendance to contact members of the Village and/or Library Board with additional questions.

Trustee Thoemke spoke noting his understanding that the current facility is inadequate. He then addressed his concerns with the borrowing and the Village exceeding their self-imposed limit and effect on future projects that will require additional borrowing. He indicated he would like to see the borrowing taken to referendum.

President Salter addressed the self-imposed borrowing limit indicating the Village has exceeded that limit in the past. (Administrator Owen & Clerk Erb indicated that was most recently due to a drop in the Village's equalized value.) President Salter noted the space and budget continue to be worked on by the Library Board and the importance to build the correct size the first time. He noted that while the Library Board is unable to provide operational costs at the present time, it is understood that question will need to be answered and the Village Board has currently indicated the Library will need to continue to operate under the current budget. Any increase to that will be a separate issue.

Trustee Kruse spoke to those in attendance noting she stands behind the facts presented in her recent Letter to the Editor published in the POST-MESSENGER-RECORDER. She noted that while she wants a new library she understands she represents the citizens of the community and would like the citizens to tell the Village Board what they want by way of a referendum. She is concerned about the costs of the project and effect on taxes.

Trustee Budsberg addressed the questions raised on the safety of the current proposed site and noted those items are all things that are being worked out and will be addressed as the project progresses.

The Board then discussed various issues with those in attendance, including:

- Sidewalks to and from the proposed Library site as well as other safety concerns with crossing Hwy. 39
- How the pledges will be paid and what the plans for paying construction costs are if the pledges come in after the project is built. Options include a Bond Anticipation Note or short-term borrowing through a local bank.
- Question on the possible effect on property taxes. Explanation of the property tax bill was provided with the Board indicating that the Village levy is a portion of the entire bill and consists of all services with increases and/or decreases occurring on several levels in any given year.

DISCUSSION/PRESENTATION: ALTERNATE LIBRARY SITE: Gof Thomson made a presentation including Wisconsin DPI Selected Comparative 2011 Library Data comparing 9 libraries in several areas including total service population, square footage, attendance and programming, staffing, operational expenditures. (A copy of Mr. Thomson's presentation is on file with the Clerk) Mr. Thomson expressed his concern over the estimated building cost for the projected building size as well as the operational expenses for such a building and the importance of knowing this information before proceeding. He then provided information on an alternate site for the library at 16 5<sup>th</sup> Avenue (the old Remax building) which is currently for sale. He noted that contiguous to that property is vacant property currently owned by the Swiss Church that could possibly be considered for future growth. He expressed his desire to keep the library in the downtown area and suggested a special sub-committee be formed to address some of the issues presented.

Angela Neff then presented the Board with information on the downtown and the various empty storefronts. She expressed her desire to keep the library in the downtown area and the potential benefits to the community. She asked that personal feelings be set aside and an objective look at

the site be completed as well as addressing the budget issues noted by Mr. Thomson.

Trustee Budsberg provided a presentation that included:

- Sites previously studied
- Dollars spent on the current site
- Where the building proposal is now
- Background of Village commitment
- Self-imposed debt limit
- Monetary goal
- Fundraising plan
- Next steps

A copy of the presentation is on file with the Clerk.

Discussion with the public following the presentations included:

- Questions on children's programming and staffing necessary to accomplish those programs
- Questions on why the borrowing hasn't been taken to the public through referendum. Trustee Budsberg responded the Village Board has voted the referendum down twice.
- Whether the \$2.3 million building cost projection includes everything. Trustee Budsberg responded that it did, other than any sidewalk costs leading to the site.
- Why the public hearing was held. Trustee Budsberg responded it was the result of the petitions filed.
- Jane Martinson expressed her disappointment that the presentation on the alternate downtown site was never made to the Library Board.
- Question on what might happen to the current proposed site if the project ended up using an alternate location. A representative of the Swiss Center of North America indicated the Swiss Center would most likely purchase the property back.

#### COMMITTEE/COMMISSION REPORTS:

##### FINANCE/PERSONNEL:

CONSIDERATION: GARDINER APPRAISAL CONTRACT 2013-2015: The base amount of the contract has remained constant with the previous contract. There is an approximately \$500 annual increase in fees due to the new reporting requirements. Motion by Mark Janowiak, second by Peg Kruse to approve the appraisal contract with Gardiner for 2013-2015. Motion carried.

##### CONSIDERATION: RESOLUTION 12-18/WAGE INCREASE FOR LINE TECHNICIAN RUDEEN:

Electric Utility employee Ryan Rudeen has completed the necessary classes and work as an apprentice to qualify as a journey men worker. The State apprenticeship program provides for a wage increase on completion of the program and this resolution recognizes the wage increase Rudeen would receive for this achievement. Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 12-18. Motion carried.

##### PLAN COMMISSION:

CONSIDERATION: AMENDMENT TO SITE PLAN OF SUGAR RIVER PIZZA: Plan commission is recommending the approval of the amended site plan for Sugar River Pizza. Site plan amendments include: removal of the 2nd story outdoor dining area, adding a hip style 1<sup>st</sup> floor roof over the outdoor dining area on the south side of the building, continuing on to the east side of the building and enclosing the outdoor patio on the east side of the building (overlooking the bike trail). Design Review met on 10/1/12 and approved the plan. Trustee Thoemke asked if the change would require DNR approval and Administrator Owen indicated it would not as it is no closer to the bike trail than the original plan. Motion by Kevin Budsberg, second by Greg Thoemke to approve the amendments to the site plan for Sugar River Pizza. Motion carried.

##### PRESIDENT'S REPORT:

CONSIDERATION OF CENSURE OF TRUSTEE THOEMKE: President Salter reported that at the

8/22/12 Village Board meeting, the Board addressed the grievances filed with the Village Board in closed session and voted to censure Trustee Thoemke based on the grievance filed by Faun Phillipson. Motion by Jim Salter, second by Kevin Budsberg to censure Trustee Thoemke (a copy of President's Salter's outline of the censure is on file with the Clerk). Trustee Janowiak asked for a clarification of what the censure meant and Administrator Owen noted that per Village legal counsel a vote to censure basically means the Village Board formally disagrees with the actions of Trustee Thoemke. Mark Janowiak noted his concerns for discouraging the exchange of ideas among board members while maintaining civility. Greg Thoemke indicated that in making the comments he was expressing a concern, indicated he did not know if it was factual but asked for confirmation and that confirmation was received during the course of the meeting. ROLL CALL VOTE on motion: Joan Betz-yes, Jim Salter-yes, Greg Thoemke-abstained, Kevin Budsberg-yes, Peg Kruse-no, and Mark Janowiak-no. Motion carried (3-2)

ADJOURNMENT: Greg Thoemke moved to adjourn at 10:34 p.m., second by Peg Kruse. Motion carried.

-Lynne R. Erb, Clerk-Treasurer  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/18/12

PUBLIC HEARING [ORDINANCE 12-08]: President Salter called the public hearing to order at 7:00 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Roger Truttman and Jim Salter. ABSENT: Joan Betz and Mark Janowiak. ALSO PRESENT: Kay Spidahl and Brant Nehmer (Brandi's Bridal), Library Director Maggie Waggoner, Library Assistant Director Janis Merkle, Library Board Members Jody Hoesly and Linda Hiland, Gof Thomson, Olaf Meding, Angela Neff, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

Ordinance 12-08 amends the Village of New Glarus Comprehensive Plan/Peripheral and Extraterritorial Area Plan and Section 134-7 of the Municipal Code of the Village of New Glarus. The Ordinance has been prepared as part of the Cooperative Boundary Agreement with the Town of New Glarus and will not go into effect until such time as the Cooperative Boundary Agreement is approved.

Being no public comment, Kevin Budsberg moved, second by Greg Thoemke to close the public hearing at 7:02. Motion carried.

PUBLIC HEARING [ORDINANCE 12-08]: President Salter called the public hearing to order at 7:02 p.m. PRESENT: All those present at the previous public hearing.

Ordinance 12-07 rezones parcel 23-161-606.2 [16 14<sup>th</sup> Avenue] from C-1 Commercial District under Section 305-18 of the Municipal Code to C-2 Highway Commercial under Section 305-19 of the Municipal Code. This parcel was recently combined with 23-161-606 [10 14<sup>th</sup> Avenue] currently zoned C-2.

No public comment. Motion by Kevin Budsberg, second by Peg Kruse to close the public hearing at 7:04 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:04 p.m. PRESENT: All those present at the public hearings.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSIONS: The Village will convene into Closed Session called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Legal Opinion regarding Complaints Against

Trustees]. The closed session will also include matters called under State Stat. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charge against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation [Investigation of Charges Against Trustee]

AGENDA: Motion by Roger Truttman to approve the 9/18/12 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Janis Merkle addressed the Board, noting she is not speaking in her official capacity (as Assistant Library Director), but rather on her own behalf. She expressed concern over what she believes are inaccurate statements made in recent Letters to the Editor in the POST-MESSENGER-RECORDER by Village Trustees. She went on to list concerns with both the letter of Trustee Kruse and Trustee Thoemke. She also presented the Village Board with data including a comparison of size/service population/collection size between New Glarus, Brodhead and Cross Plains as well as program numbers between 2001 and 2010 at the New Glarus Library.

Gof Thomson addressed the Village Board regarding the library surveys that have been available around the Village. He indicate those surveys will be reviewed and counted in the Village Hall Boardroom on Thursday, September 20, 2012 at 10 a.m. and invited members of the Village Board, Library Board and Town Board to attend.

Olaf Meding addressed the Board indicating he moved here 18 years ago and believed the library was too small at that time. He reiterated his support for the Library as outlined in his Letter to the Editor in last week's POST-MESSENGER-RECORDER. He thanked those who have contributed to the new library project and indicated he planned to do the same.

CONSENT AGENDA: Motion by Roger Truttman to approve the consent agenda, second by Peg Kruse. Kevin Budsberg asked that item 7.G. (Update: Hoesly Pond) be removed from the consent agenda. Roger Truttman amended his motion to remove item 7.G., second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 9/4/12 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, e-checks for insurance, journal entry for utility bills and check 29461 in the amount of \$56,970.46, and payroll vouchers 8151 to 8194 totaling \$28,513.53 and expense checks 29462 to 29508 totaling \$38,915.36.

MONTHLY POLICE REPORT: A copy of the August, 2012 report was included with the agenda packet.

OPERATOR LICENSE TO EXPIRE 6/30/14: Approval of license to Raven Neath

POOL & RECREATION REPORT: A copy of the August, 2012 reports are included with the agenda packet.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: Village Staff is working with the Chamber of Commerce to establish a Friends of the Golden Fleece group to assist with the running of the Chalet and to find sufficient funding to keep the Chalet open.

UPDATE: DOG PARK GRANT OPPORTUNITY: In preparing the grant application it was determined that we were ineligible for this grant as it is only for the enhancement of existing dog parks. Staff will work the FFA Alumni on identifying additional grant opportunities for the dog park.

LIBRARY BOARD MONTHLY UPDATE: A copy of the September 18, 2012 Library Director's

report was included with the agenda packet.

UPDATE: HOESLY POND: Trustee Thoemke reported that the Village has submitted the fish farm license to the Department of Agriculture and Administrator Owen indicated that the license has now been received. Parks & Recreation Committee briefly discussed the types of fish that will be used to stock the pond and Administrator Owen indicated he will continue to work with the FFA Alumni on that project.

CONSIDERATION OF ORDINANCE 12-08/AMENDING COMPREHENSIVE PLAN/PEAP: Motion by Greg Thoemke, second by Kevin Budsberg to approve Ordinance 12-08 amending the Village Comprehensive Plan/PEAP contingent on approval of the Cooperative Boundary Agreement between the Village of New Glarus and Town of New Glarus. Motion carried.

CONSIDERATION OF ORDINANCE 12-07/REZONING OF 16 14<sup>TH</sup> AVENUE: Motion by Greg Thoemke, second by Kevin Budsberg to approve Ordinance 12-07 rezoning 16-14<sup>th</sup> Avenue (parcel 23-161-606.2) to C-2 Highway Commercial zoning. Motion carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: SPECIAL EVENTS PERMIT: NEW GLARUS CHAMBER OF COMMERCE FOR OKTOBERFEST (9/27/12 TO 9/30/12): The application includes use of 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenue from Thursday 9/27/12 at 3 a.m. thru Monday, 10/1/12 at noon for a tent as well as the closing of 3<sup>rd</sup> Avenue between Railroad and 2<sup>nd</sup> Street on Saturday, 9/29/12 from noon to 3 p.m. and again on Sunday 9/30/12 from 7 a.m. to 7 p.m. The application includes the serving of beer and wine from the tent located on 1<sup>st</sup> Street as well as allowing open intoxicants from the Ott Haus on 2<sup>nd</sup> Street through Puempels on 6<sup>th</sup> Avenue with the Chamber responsible for the posting of signage for the open intoxicant area. Amplification devices will be used on 9/28/12 from 7 p.m. to midnight, on 9/29/12 from noon to midnight and on 9/30/12 to 6 p.m. The Chamber is requesting 2 additional officers and will discuss the dates, time and cost with Chief prior to the event. The Chamber also submitted a request for use of Village Park for a Farmer's Market on 9/29/12 from 7 a.m. to 4 p.m. Motion by Greg Thoemke, second by Kevin Budsberg to approve the special events permit to New Glarus Chamber of Commerce for Oktoberfest from 9/27/12 to 9/30/12.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE: NEW GLARUS CHAMBER OF COMMERCE FOR OKTOBERFEST (9/27/12 TO 9/30/12): Motion by Roger Truttman, second by Kevin Budsberg to approve a temporary beer and wine license to New Glarus Chamber for the tent located on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues from Oktoberfest Weekend (9/27/12 thru 9/30/12). Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: NEW GLARUS PTO FUN RUN (9/30/12): Motion by Greg Thoemke, second by Peg Kruse to approve a Special Events Permit to the New Glarus PTO for a fun run to be held 9/30/12 with the closing of 2<sup>nd</sup> Street from the Elementary School to Cty Rd. H from 7 a.m. to 1 p.m. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT FOR NEW GLARUS HIGH SCHOOL FOR HOMECOMING PARADES CAR AND BIKE PARADE (9/19/12) AND HOMECOMING PARADE (9/20/12): Motion by Greg Thoemke, second by Peg Kruse to approve a Special Events Permit to the New Glarus School for a parade on 9/19/12 between 6-7 p.m. on 2<sup>nd</sup> Street from the New Glarus Elementary School to Village Hall, and a parade on 9/21/12 from 2-3 p.m. on 2<sup>nd</sup> Street from the New Glarus High School to 14<sup>th</sup> Avenue, right on 14<sup>th</sup> Avenue to 1<sup>st</sup> Street and following 1<sup>st</sup> Street north to 5<sup>th</sup> Avenue, left on 5<sup>th</sup> Avenue to 2<sup>nd</sup> Street and right on 2<sup>nd</sup> Street to Village Hall. Motion carried.

LIBRARY BOARD:

CONSIDERATION OF RESOLUTION 12-17/EXEMPTION FROM COUNTY LIBRARY TAX: This is an annual resolution exempting Village taxpayers from the county library tax. Motion by Kevin Budsberg, second by Roger Truttman to approve Resolution 12-17. Motion carried.

PRESIDENT'S REPORT: No report. Clerk Erb reminded the Board of the Budget Meeting on 9/19/12 at 6:30 p.m.

CONVENE INTO CLOSED SESSION: Motion by Roger Truttmann, second by Greg Thoemke to convene into closed session at 7:30 p.m. ROLL CALL VOTE: Kevin Budsberg-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttmann-yes; Jim Salter-yes. Motion carried.

RECONVENE INTO OPEN SESSION: : Motion by Roger Truttmann, second by Kevin Budsberg to convene into closed session at 8:40 p.m. ROLL CALL VOTE: Kevin Budsberg-yes; Peg Kruse-yes; Greg Thoemke-yes; Roger Truttmann-yes; Jim Salter-yes. Motion carried

ACTION ON CLOSED SESSION MATTER: Motion by Jim Salter to consider the censure Greg Thoemke for his statements that resulted in the complaint by Faun Phillipson, second by Kevin Budsberg. Motion carried with Greg Thoemke opposing. Motion by Jim Salter to consider the censure Greg Thoemke for items listed in the complaint of Kevin Budsberg. Trustee Budsberg recused himself from consideration of complaint. Motion failed for lack of a second.

ADJOURNMENT: Greg Thoemke moved to adjourn at 8:43 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/4/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Joan Betz, Roger Truttmann and Jim Salter. ALSO PRESENT: Dan Gartzke, Brant & Brandi Nehmer, Kay Spidahl, Don Neff, Suzi Janowiak, Linda Hiland, Library Director Maggie Waggoner, Gof Thomson, Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Jane Martinson arrived at 7:15 p.m.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSIONS: Closed Session called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Legal Opinion regarding Complaint Against Trustee]. A closed session will also be called under State Stat. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charge against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation [Investigation of Charges Against Trustee]

AGENDA: President Salter suggested moving item 11 to item 9 and renumbering. Greg Thoemke requested the removal of item 13 (closed sessions) based on the late receipt of the Village Attorney's opinion this afternoon, allowing insufficient time for review and obtaining advice from his own legal counsel. Motion by Greg Thoemke to approve the 9/4/12 agenda moving item 11 to item 9 and renumber and removing item 13, second by Roger Truttmann. Trustee Janowiak asked what time the opinion arrived and was informed between 2 and 2:30 p.m. by Administrator Owen. Trustee Budsberg asked if Trustee Thoemke was asking for removal of item 13 altogether and Trustee Thoemke indicated he was. Kevin Budsberg moved to amend the original motion to include the closed sessions on the 9/18/12 Village Board agenda, second by Roger Truttmann. Motion carried. Vote on original motion as amended was taken. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Suzi Janowiak addressed the Board noting her dismay at the discourse occurring during meetings.

Library Director Maggie Waggoner addressed the Board regarding the agenda item pertaining to the operating budget for the new library. As director she believes creation of an operating budget by 9/18/12 is premature and there are too many variables to provide a reliable budget. She noted there seems to be a concern on staffing a new facility and indicated she is not concerned about the staffing budget going forward but has difficulty providing a budget for building operations without knowing the size and type of building.

Gof Thomson indicated he would like to address the Board concerning the library operating budget as well and it was determined time would be allowed for comment during that portion of the meeting.

CONSENT AGENDA: Motion by Roger Truttmann to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 8/15/12 JOINT VILLAGE-TOWN PUBLIC HEARING AND MEETING AND THE 8/21/12 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses in the amount of \$20,578.45, and payroll vouchers 8102 to 8150 totaling \$30,689.89 and expense checks 29419 to 29460 totaling \$20,751.28.

MONTHLY BUILDING INSPECTOR REPORT: A copy of the July, 2012 report was included with the agenda packet.

LIBRARY BOARD MONTHLY UPDATE: A copy of the August 30, 2012 Library Director's report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

PLAN COMMISSION:

CONSIDERATION: LAND CONSOLIDATION BY CSM (BRANDI NEHMER/BRANDI'S BRIDAL GALLERIA): The Certified Survey Map (CSM) consolidates lots purchased by Nehmer for construction of a new retail store for her business (the former laundry mat and car wash). The Plan Commission has reviewed the CSM and recommends approval. Motion by Kevin Budsberg, second by Mark Janowiak to approve the Land Division by CSM. Motion carried.

CONSIDERATION: SITE PLAN APPROVAL OF BRANDI'S BRIDAL GALLERIA: The proposed site plan is for the construction of a new retail location for Brandi's Bridal. The plans have been reviewed and approved by the Design Review Committee and Plan Commission. Trustee Thoemke suggested utilizing the fascia used on the east side be continued on the south (front) and west side of the building. Brandi Nehmer indicated that was considered, but due to cost it was included only on the most visible portion of the building. The remaining item is the rezoning of the property and that public hearing and action is scheduled for the 9/18/12 Village Board meeting. Motion by Kevin Budsberg, second by Peg Kruse, to approve the site plan for Brandi's Bridal Galleria. Motion carried.

DISCUSSION/CONSIDERATION: REQUEST FOR OPERATING BUDGET OF NEW LIBRARY FOR 9/18/12 MEETING: President Salter began the discussion noting the difficulty in preparing an operating budget without a building design and reminded the Board that the Board's position all through this process has been that the operating budget will have to stay at what it is and the building will need to be adjusted accordingly. Trustee Budsberg agreed noting a more reasonable time for preparing an operating budget would be in conjunction with the site plan.

Gof Thomson informed the Board of a DPI website with budget information for various sized libraries that could be used to form an approximate operating budget. He encouraged the Village Board to obtain this information up front to assure the Library's success. He went on to inform the Board that he plans to bring petitions forth to request the Board have a downtown site studied for feasibility along with the current proposed site and hopes to have significant pledges in place for that site.

The Board and audience discussed where the library is in the design phase of the project and the

various components that would be included in the budget, i.e. staffing, utilities, maintenance. Library Board member, Suzi Janowiak noted the library is considering additional revenue sources, including the revenue resulting from the possible Cooperative Boundary Agreement with the Town, and requesting funds that may come available with the closing of TID#2 as well as an increase in the library levy from the Village after 2-3 years.

Library Director Maggie Waggoner indicated that the New Glarus Public Library is currently underfunded and is trying to create a place that will enhance the community for the next 25-30 years. She commented that she doesn't believe the downtown site will work, that most of the funds for the project are being privately raised and those working on the project need to be given credit. Trustee Thoemke agreed the current facility is inadequate, but noted the need to keep all village services in mind.

President Salter called for a short recess of the Village Board. Motion by Jim Salter to recess for 5 minutes, second by Greg Thoemke. Motion carried at 7:55 p.m.

Motion by Roger Truttman to reconvene at 8:00 p.m., second by Kevin Budsberg. Motion carried.

Discussion continued on the size and budget of a new library facility. Trustee Budsberg noted if the size, construction budget and operating budget don't all come together, the project doesn't get "the green light".

Motion by Kevin Budsberg to deny the request for an operating budget for the 9/18/12 Village Board meeting, second by Roger Truttman. Motion carried (5-2).

DISCUSSION/RECOMMENDATION: VILLAGE-TOWN CBA: Administrator Owen reported that the Village's members of the Joint Negotiation Committee met and reviewed the items discussed at the 8/7/12 closed session of the Village Board. Staff reviewed with the Village Board documents and information pertaining to equalized growth in the Town and Village as well as Village budget projections with the levy limits based on net new construction. Also reviewed was information provided regarding homes built in the Village since 1990 and a comparison of potential tax revenue vs. cost of service to a \$250,000 home built in the CBA area. The Board briefly discussed the potential revenue projection from the CBA as well as Village budget and levy limits.

CONSIDERATION: WORK ORDER FOR ADDITIONAL SERVICES FOR COOPERATIVE PLAN-MD ROFFERS CONSULTING: The contract with Consultant Mark Roffers for preparation of the Cooperative Plan only has one item remaining, the submittal of the final plan to the Department of Administration. The Village and Town will likely need additional work from Roffers for completion of the plan to incorporate changes discussed at the last two Board meetings. Roffers has provided Work Order Number 1 to cover the additional Cooperative Plan Facilitation Services on a time and material basis as provided in Exhibit B of the original Agreement. The Board briefly discussed including a maximum amount with this contract as it is not a budgeted item in 2012. Motion by Kevin Budsberg, second by Mark Janowiak to approve Work Order Number 1 with MD Roffers Consulting for completion of the CBA, not to exceed \$3,000 (\$1,500 Village portion). Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION: RESIGNATION OF DAN GARTZKE FROM JOINT VILLAGE/TOWN

NEGOTIATION: Committee member Dan Gartzke has submitted his letter of resignation from the Committee to avoid the appearance of a conflict of interest relating to his pending purchase of land and relocation of residence in the Town of New Glarus. In his letter of resignation, he indicates he would be willing to accept a re-appointment to this Committee until such time as he moves his residence to the Town of New Glarus. President Salter indicated to the Board he believes Dan Gartzke understands the issues and would know when a conflict of interest exists and he would like to see Dan Gartzke remain on the Committee until such time as he would re-locate his residence to the Town, abstaining from voting on any specific issues that could be a conflict of interest in the meantime. Administrator Owen updated the Board on Attorney Morgan's opinion adding the Board has two options for action if they choose to keep Dan Gartzke on the Committee: 1) acknowledge the potential for conflict of interest or 2) deny the resignation.

Motion by Rober Truttmann to not accept the resignation of Dan Gartzke, second by Kevin Budsberg.  
Motion carried.

CONSIDERATION: APPOINTMENT OF REPLACEMENT TO JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE: See action above.

ADJOURNMENT: Kevin Budsberg moved to adjourn at 8:40 p.m., second by Roger Truttmann.  
Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/21/12

PUBLIC HEARING: President Salter called the public hearing on Resolution 12-14 for the Abandonment of the vacant right of way between STH 69 and Hoesly Road in the business park designated as Lot 1, CSM 872 to order at 7:00 p.m. PRESENT: Kevin Budsberg, Greg Thoemke, Peg Kruse, Mark Janowiak, Joan Betz, Roger Truttmann and Jim Salter. ALSO PRESENT: Ben Kahl, Becky Weiss, Linda Hiland, Jane Martinson, Brad Beal and Gof Thomson, Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

No public comment. Motion by Greg Thoemke, second by Kevin Budsberg to close the public hearing at 7:02 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:02 p.m. PRESENT: All those present at the Public Hearing.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSION: Closed Session called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Legal Opinion on Cooperative Boundary Agreement]

AGENDA: Motion by Greg Thoemke to approve the 8/21/12 agenda, second by Peg Kruse.  
Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Ben Kahl indicated to the Board that he was like to address the Village Board regarding item 9.A. of the Agenda (Discussion/Consideration: Citizen Petition on Borrowing for Library Expansion) and asked if the Board would open the discussion up for public comment during that time. President Salter indicated that he would allow public comment at that time.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 8/7/12 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, JE for utility bills, health and life insurance and e-checks for VISA payments in the amount of \$53,850.02, and payroll vouchers 8053 to 8101 totaling \$37,412.06 and expense checks 29364 to 29418 totaling \$59,220.44.

MONTHLY POLICE REPORT: A copy of the July, 2012 report was included with the agenda packet.

OPERATOR LICENSES TO EXPIRE 6/30/14: Elizabeth Kirch, Jacqueline Leighton and Luci Flood

REVIEW: POOL AND RECREATION REPORTS: A copy of the July, 2012 and year to date numbers was included with the agenda packet.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: Revenue and tour numbers are in line with prior months. Staff will continue to work with the Chamber on increasing revenues.

UPDATE: HOESLY POND/NEXT STEPS FOR POND/PROPERTY IMPROVEMENTS: Administrator Owen has begun work for the submittal for a fish farm license for Hoesly Pond. At this time we are waiting for a premises number from the Department of Agriculture and confirmation on the species of fish to be stocked.

LIBRARY BOARD MONTHLY UPDATE: A copy of the August 14, 2012 Library Director's report was included with the agenda packet.

CONSIDERATION OF RESOLUTION 12-14/ABANDONMENT OF VACANT RIGHT OF WAY:

Administrator Owen updated the Board noting that with the change in location for Brandi Nehmer's new retail shop, this request for right of way abandonment is no longer necessary and Brandi has withdrawn her request. Administrator Owen is recommending no action be taken on Resolution 12-14 for the Abandonment of Vacant Right of Way. No action was taken on Resolution 12-14.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: STREET USE PERMIT: GREEN HAVEN 5K RUN: Public Works/Public Safety is recommending approval of this first time application a 5k run sponsored by Green Haven. The run will begin on 3<sup>rd</sup> Avenue by Glarner Park and continue to Durst Road and back. Motion by Greg Thoemke, second by Kevin Budsberg to approve the permit. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: WILHELM TELL WEEKEND:

Trustee Truttmann reported that the application includes the children's lantern parade on Friday, August 31<sup>st</sup> between 8 and 8:30 p.m. that will begin on Second Street at the north end of the Village, south to Fifth Avenue, turn east on 5<sup>th</sup> Avenue to First Street. On Saturday, September 1 the parade will begin on Railroad Street at the intersection with 8<sup>th</sup> Avenue and travel north to Fifth Avenue, turn on Fifth Avenue to Second Street and follow Second Street to Third Avenue. The applicant is requesting use of the route between 8:30 a.m. and 1 p.m. with the parade starting at 10:30 a.m. Also included with the permit is the placing of a tent on First Street between Fifth and Sixth Avenues from noon on Friday, August 31<sup>st</sup> thru 10 a.m. on Monday, September 1<sup>st</sup>. There will be amplification devices used in the tent on Friday from 8-9 p.m., Saturday noon to 10 p.m. and Sunday noon to 10 p.m. Open intoxicants are also being requested in the downtown area between Puempel's and Ott Haus from Friday through Sunday. Motion by Greg Thoemke, second by Kevin Budsberg to approve the Special Events Permit to Wilhelm Tell Guild contingent on the posting of the open intoxicant area with Chamber signage. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: GLENDA K. SCOTT RUN OKTOBERFEST

WEEKEND: Trustee Truttmann reported this Special Events Permit application is requesting use of Valle Tell Park as well as Elmer Road for a 5K run on Saturday, September 29, 2012 between 8 a.m. and 10:30 a.m. The applicant has coordinated with the soccer association for the use of Valle Tell Park and insurance is on file. Motion by Greg Thoemke, second by Kevin Budsberg to

approve the Special Events Permit for the Glenda Scott 5K Run on September 29, 2012. Motion carried.

CONSIDERATION: GREEN COUNTY CLEAN SWEEP AGREEMENT: The Green County Clean Sweep committee is working on a grant application to have a permanent collection site, similar to Dane County's, at the county landfill site. They have provided a Cooperative Agreement Between Green County and the Village of New Glarus for the Village Board's consideration. The Agreement allows the Village of New Glarus to participate in the Clean Sweep Program sponsored by the County with the Village's responsibility being the distribution of information provided by the County to the public. Motion by Peg Kruse, second by Greg Thoemke to approve the Cooperative Agreement Between Green County and the Village of New Glarus to Provide Educations Efforts Regarding Clean Sweep. Motion carried.

PARKS & RECREATION:

DISCUSSION/CONSIDERATION: DOG PARK GRANT OPPORTUNITY: Greg Thoemke reported the Parks Committee is recommending the submittal of a grant application in cooperation with the FFA alumni that will provide opportunities for improvements to Hoesly Pond to be used as a dog park. The Nutro Company is providing 30 \$2,000 grants. Kevin Budsberg asked who the "dog park officials" as referred to in the grant application would be for the Village. Administrator Owen indicated that would be the Parks Committee in cooperation with FFA Alumni. Mark Janowiak added the group is also considering a Community Foundation Grant. Motion by Peg Kruse, second by Kevin Budsberg. Motion carried.

PLAN COMMISSION:

SCHEDULE PUBLIC HEARING ON REZONING OF BRANDI'S BRIDAL NEW SITE: Brandi Nehmer is requesting the rezoning of the current Alpine Laundry site from C-1 downtown commercial to C-2 highway commercial. The rezoning is a required step in her process of acquiring the laundry mat and car wash properties, combining the lots through a Certified Survey Map in order to construct a new building for her store. The rezoning is recommended for approval by the Plan Commission, and staff is recommending holding the public hearing at the Board September 18<sup>th</sup> meeting. Motion by Greg Thoemke, second by Roger Truttmann to hold the rezoning public hearing at the September 18<sup>th</sup> Village Board meeting. Motion carried.

ADMINISTRATOR'S REPORT:

DISCUSSION/CONSIDERATION: CITIZEN PETITION ON BORROWING FOR LIBRARY EXPANSION: President Salter noted that one of the requests of the petition presented to the Village Board at the July 17, 2012 was the holding of a Public Hearing and he would like to see the Village Board consider a Public Hearing be held at the earliest possible date, suggesting the October 2, 2012 Board meeting.

Motion by Jim Salter to hold a Public Hearing per the request in the Petition filed July 17<sup>th</sup> on October 2, 2012, second by Peg Kruse.

Trustee Budsberg indicated the Library Board believes a Public Hearing would be a good idea and would like to provide a presentation for the Public Hearing. He asked about a format for the Public Hearing. Administrator Owen indicated that would need to be worked out noting the Petition requested a Public Hearing or referendum on the \$1 million borrowing.

Ben Kahl presented an additional Petition to the Village Board with the same wording as the Petition presented on July 17<sup>th</sup>. He asked the Board to take action tonight to place a referendum question on the November 6<sup>th</sup> ballot, indicating failure to provide a referendum question on this matter could result in a petition for direct legislation. He reiterated he believes the best opportunity to determine public support is through a referendum.

The Board discussed various options and timelines for referendum possibilities. It was noted that

the Elections Board calendar indicates August 28 as the deadline for referendum language to be set for the November ballot. Kevin Budsberg presented the Board with an informational article prepared by the League of WI Municipalities on Direct Legislation. Mark Janowiak provided results from the May 27, 2009 New Glarus Vision Resident Poll Synopsis showing the expanded library an important goal. The Board and public in attendance continued discussions on topics including:

- The borrowing of \$1 million by the Village for expanded library facilities and the timing of the borrowing
- Public's concern over cost of new library
- Fundraising campaign and possible effect of a referendum
- The proposed location for the new library
- The proposed size of the new library

The Board then voted on the original motion for the holding of a Public Hearing on October 2, 2012 and the motion carried (7-0). After further discussion on the possibility of a referendum and the timing of events, Greg Thoemke moved to put an advisory referendum on the November 6 ballot. Discussion continued on pros and cons of the timing of a referendum between the November and February elections as well as the questions that would actually be placed on a ballot. A second was received on the motion from Peg Kruse. Motion for the holding of an advisory referendum on November 6 failed on a vote of 3 (Thoemke, Kruse and Truttmann) to 4 (Betz, Janowiak, Budsberg and Salter).

PRESIDENT'S REPORT: No report.

CLOSED SESSION: Motion by Jim Salter, second by Kevin Budsberg to convene into closed session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried at 8:30 p.m.

RECONVENE INTO OPEN SESSION: Motion by Roger Truttmann, second by Kevin Budsberg to reconvene into open session. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg- yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried at 9:20 p.m.

RESULTS OF CLOSED SESSION: The Board reviewed correspondence from Attorney Bechler and identified negotiation topics for discussion with the Town of New Glarus regarding the Cooperative Boundary Agreement.

ADJOURNMENT: Roger Truttmann moved to adjourn at 9:21 p.m., second by Kevin Budsberg. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/7/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Greg Thoemke, Peg Kruse, Mark Janowiak, Joan Betz, Roger Truttmann and Jim Salter. ABSENT: Kevin Budsberg. ALSO PRESENT: Anna Schramke (Green County Development), Administrator Nic Owen and Clerk-Treasurer Lynne Erb. Dan Gartzke arrived at 8:15 p.m.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT OF CLOSED SESSION: Closed Session called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or

written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

AGENDA: Motion by Roger Truttman to approve the 8/7/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoenke to approve the consent agenda, second by Roger Truttman. Motion carried.

APPROVAL OF MINUTES OF 7/17/12 REGULAR MEETING:

APPROVAL OF CLAIMS: Checks 29299 to 29303 and ACH for payroll expenses in the amount of \$24,010.21, and payroll vouchers 8005 to 8052 totaling \$33,558.94 and expense checks 29304 to 29363 totaling \$57,274.93.

BUILDING INSPECTOR JUNE REPORT: A copy of the June building inspector's report was included with the agenda packet.

LIBRARY BOARD MONTHLY UPDATE: The July report is included with the agenda packet.

APPEARANCE: ANNA SCHRAMKE/GREEN COUNTY DEVELOPMENT CORPORATION

INVESTOR UPDATE: Anna Schramke with Green County Development Corporation (GCDC) provided an annual update to the Board on Green County Development Corporation. She provided the 2011 Annual Report, 2012 Mid-year Report to Investors and a Strategic Planning Timeline. She noted that the organization now includes private sector investors in addition to the public sector investors. The Board was invited to attend the September 20, 2012 GCDC Board meeting being held in New Glarus.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL:

CONSIDERATION: RESOLUTION R12-15/POST ISSUANCE COMPLIANCE: Staff has prepared Resolution 12-15 based on recommendation of bond counsel as a result of IRS regulations. The Resolution sets forth a post-issuance compliance policy for the issuance of debt. Motion by Peg Kruse, second by Mark Janowiak to approve Resolution 12-15. Motion carried.

REVIEW/RECOMMENDATION: PUBLIC HEARING DRAFT OF VILLAGE/TOWN OF NEW

GLARUS COOPERATIVE PLAN: Administrator Owen reviewed the meeting notes regarding the draft Cooperative Plan. He indicated that Attorney Bechler's opinion on the draft has not yet been received and will be forwarded to the Board once it is received. Administrator Owen asked for input from the Board members in preparation for the August 16, 2012 public hearing. The board members asked several questions and discussions included:

The term of the agreement and the payment of tax to the Town after annexation of the property. The draft agreement is for 20 years with annexation of developed properties to the Village occurring in year 21. The draft also includes a payment to the Town for five years of taxes in years 21-30, making the draft agreement essentially a 30 year agreement. The Board discussed concerns over the length of the agreement, and possibilities for growth during that time period as well as the ability to serve the newly annexed properties with the limited tax revenue. The Board briefly discussed the possibility of a shorter term agreement.

Clarifying how commercial growth could occur and in what areas. Board members asked whether the Village could annex areas near the Village for commercial growth under this agreement. There are areas indicated for commercial growth within the plan, with some limitations due to property

availability and topography. It was questionable whether projects such as the New Glarus Brewery could occur with annexation to the Village under the Agreement and language should be clarified.

Various Town/Village Revenue Sharing scenarios were prepared by Administrator Owen showing the estimated revenue sharing payments by the Town of New Glarus under this agreement in comparison to potential revenue as a result of possible growth within the Village. Trustee Thoemke asked if the projections could be updated to include the payment to the Town of 5 years taxes after annexation of property.

The extension of utilities into the Town for future housing developments. The Board asked if properties requesting extension of utilities would be annexed to the Village. The draft agreement provides for extension into the Town of New Glarus without annexation. Utility infrastructure would be provided by the developer of the property. The Village will need to make changes to Village ordinances to allow for the connection of water and sewer utilities outside the Village limits without annexation.

Clarifying the purposes of the revenue payments by the Town as well as the amounts escrowed for the building of a new library and future payments if the library does not get built within 10 years. The Board discussed the language in Section 14 regarding revenue sharing and the payments to the Village. The Board is requesting language to clarify that the payment is to be used as the Village determines and what amounts are received prior to the building of a library and once a library is built. Language pertaining to the \$10,000 annual payment if no library is built within 10 years will also be clarified.

The condition of infrastructure upon annexation was also discussed with Board members concerned over receiving 20 year old infrastructure that would require repairs on annexation. Administrator Owen reminded the Board that the infrastructure would be installed at the developer's cost and that maintenance costs are recouped through utility charges. He further noted that the draft agreement includes a clause that requires a certain PASER rating of the Town for the roads that would be annexed.

Administrator Owen noted his two main concerns with the draft are the length of the term of the agreement and flexibility for new growth.

The Board reviewed the timeline and next steps, including the joint Public Hearing on August 16, 2012 followed by further meetings of the individual Boards to discuss and consider approval of the Agreement, noting changes can occur anytime during this process.

Administrator Owen reviewed his understanding of the Board's discussion was overall support for the draft agreement pending review of the Attorney's memo.

#### SCHEDULE PUBLIC HEARING ON AMENDMENTS TO COMPREHENSIVE PLAN (9/18/12):

Administrator Owen informed the Board that as a part of the Co-operative Boundary Agreement, amendments will need to be made to the Village's Comprehensive Plan. Plan Commission is recommending the amendments and the Village Board will need to schedule a public hearing for the amendments to the plan. Motion by Roger Truttman, second by Mark Janowiak to schedule the public hearing for the September 18, 2012 Village Board meeting. Motion carried.

#### PRESIDENT'S REPORT:

APPOINTMENT TO SUBCOMMITTEE TO STUDY RENTAL SPACE IN LIBRARY EXPANSION BY TOWN OF NEW GLARUS: As a result of the request by the Town of New Glarus to consider including space in the new library building for Town office rental, the Village Board, Town Board and Library Board have agreed to form a special sub-committee to study the matter and report back to the individual Boards. President Salter recommends appointing Kevin Budsberg and Joan

Betz as Village Board representatives to the subcommittee. The Board discussed whether Trustee Budsberg had been appointed to the subcommittee by the Library Board and Trustee Thoemke suggested Roger Truttman be considered should Kevin Budsberg be a representative for the Library Board. Motion by Jim Salter, second by Greg Thoemke to appoint Joan Betz and Roger Truttman to the subcommittee. Motion carried.

CLOSED SESSION: Motion by Roger Truttman, second by Peg Kruse to convene into closed session. ROLL CALL VOTE: Joan Betz-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttman. Motion carried at 8:30 p.m.

ADJOURNMENT FROM CLOSED SESSION: The Board did not reconvene into open session and adjourned directly from closed session. Greg Thoemke moved to adjourn from closed session at 8:35 p.m., second by Joan Betz. Motion carried.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/17/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:05 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Peg Kruse, Mark Janowiak, Joan Betz, Roger Truttman and Jim Salter. ALSO PRESENT: Brad Beal, Library Board members-Jody Hoesly, Becky Weiss, Linda Hiland and Jane Martinson, Town Board members-Jim Hoesly and Keith Seward, Sue Moen (POST-MESSENGER-RECORDER), Administrator Nic Owen and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 7/17/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Brad Beal presented the Village Board with a petition opposing the borrowing of \$1 million for a library expansion which he indicates has been signed by over 75% of the business owners in the Village. He indicated that while he is not opposed to the library, he is opposed to the way things have been handled and would like to see a more realistic plan with more information provided to the public. His concerns include the size of the planned building, the leasing of an area to the Town with no investment being made by the Town and he would like to see a library district set up similar to what the fire district uses where everyone would be responsible for financing. Mr. Beal presented a copy of the petition to the POST-MESSENGER-RECORDER as well.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 7/3/12 BOARD MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, health and life insurance and JE for utility bills totaling \$51,226.34 and payroll vouchers 7958 to 8004 totaling \$34,436.35 and expense checks 29234 to 29298 totaling \$84,585.68.

MONTHLY POLICE REPORT: A copy of the June police report was included with the agenda packet.

OPERATOR LICENSES TO EXPIRE 6/30/14: Approval of operator licenses to Tammy Drake, Ashley Wichser, Lynne Amble, Mackenzie Welacha, Teresa Gorman.

UPDATE ON MAY BULK WASTE PICKUP COSTS: Estimated costs for 2012 of the additional tonnage at the landfill was \$1,494 and the expense for bulk waste pickup from Veolia was \$4,862.50 for a total cost of \$6,357, approximately \$2,700 lower than 2011. The cost reduction is a result of splitting the event to a two week collection and using 1 less truck from Veolia as well as additional advertising alternatives for disposal such as contracting with Veolia or hauling the waste to the landfill

REVIEW: PARK AND RECREATION REGISTRATION REPORT: A copy of the June report was provided to the Board. The program and pass fees remain in line with 2011 numbers. Daily pool receipts for the summer have been significantly higher this year due to the weather.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: There were approximately 136 tours provided in June and a total of \$279.45 was collected for revenue.

UPDATE: HOESLY POND/NEXT STEPS FOR POND/PROPERTY IMPROVEMENTS: Administrator Owen will be contacting the DNR regarding obtaining a fish farm license, stocking permits and wetland issues on the site. The committee wants to continue working with the Alumni on their project list.

LIBRARY BOARD MONTHLY UPDATE: The June report is included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: Temporary BEER LICENSE TO NEW GLARUS CHAMBER OF COMMERCE (8/18/12): Motion by Kevin Budsberg second by Peg Kruse to approve the temporary beer license for the New Glarus Chamber of Commerce for 8/18/12 for the sale of beer from a booth located in front of 513 1<sup>st</sup> Street. Motion carried.

CONSIDERATION: STREET USE PERMIT: CHAMBER OF COMMERCE FOR MAXWELL STREET SALES (8/2/12-8/6/12): This application is for the closing of 3 parking stalls on STH 39/6<sup>th</sup> Avenue in front of Brenda's Blumenladen from 8/2/12-8/6/12 for Maxwell Street Days Sales. The applicant will be asked to locate the tents as far west on 6<sup>th</sup> Avenue as possible to alleviate visibility issues that occurred with the last permit. Motion by Kevin Budsberg, second by Greg Thoemke for approval of the Chamber of Commerce street use permit for Maxwell Street Sales. Motion carried.

CONSIDERATION: STREET USE PERMIT: CHAMBER OF COMMERCE FOR CAR SHOW (8/18/12): This is a first time application sponsored by the Chamber of Commerce for a car show on 8/18/12 between 8 a.m. and 5 p.m. The applicant is requesting closing 2<sup>nd</sup> Street from 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue, 5<sup>th</sup> Avenue from 2<sup>nd</sup> Street to Railroad Street and 1<sup>st</sup> Street from 5<sup>th</sup> Avenue to STH 39/6<sup>th</sup> Avenue. The application also includes a request for open intoxicants be allowed in the area of the car show and the boundary will be marked with the Chamber of Commerce signs. The Public Works/Public Safety Committee is recommending an additional sign be posted stating the road is closed at the intersection of 6<sup>th</sup> Ave and 2<sup>nd</sup> Street so cars do not pull onto 2<sup>nd</sup> Street only to have to turn around. Motion by Kevin Budsberg, second by Greg Thoemke for approval of the Chamber of Commerce street use permit for a car show on 8/18/12. Motion carried.

CONSIDERATION: TEMPORARY BEER LICENSE: ALPHORN MAN TRIATHLON (8/5/12): This is an annual application for serving beer at the post race event for the Village sponsored Alphornman Triathlon on 8/5/12. Alcohol will only be allowed in the fenced-in parking lot. Motion by Kevin Budsberg, second by Peg Kruse for approval of the temporary beer license for the Alphorn Triathlon on 8/5/12. Motion carried.

CONSIDERATION: SPECIAL EVENTS PERMIT: ALPHORNMAN TRIATHLON (8/4/12-8/5/12): This is the annual special events permit for the Village sponsored Alphornman Triathlon. The application includes the closing of 2<sup>nd</sup> Street between 3<sup>rd</sup> and 4<sup>th</sup> Avenue, the closing of 3<sup>rd</sup> Avenue between 2<sup>nd</sup> Street and Railroad Street, no parking on 3<sup>rd</sup> Avenue from 2<sup>nd</sup> Street to the Village limits for the run portion of the event, the use of Village Park for a staging area and the pool for the

swimming portion of the event. Motion by Kevin Budsberg, second by Roger Truttman for approval of the special events permit for the Alphornman Triathlon on 8/4/12-8/5/12. Motion carried.

CONSIDERATION: TEMPORARY BEER LICENSE: FIREMEN'S FEST: (8/3/12-8/4/12): Motion by Kevin Budsberg, second by Greg Thoemke to approve the Temporary License to the New Glarus Fire Dept. for serving beer and wine under the tent located in the parking lot east of the fire station on 8/3/12 to 8/4/12. Motion carried.

CONSIDERATION: STREET USE PERMIT: FIREMEN'S FEST: (8/3/12-8/4/12): This is the annual application for the use of 4<sup>th</sup> Avenue from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street and the parking lot between Village Hall and the Fire Station for events associated with the Firemen's Fest including a tent. The applicant has provided information regarding the amplified music as follows: August 4, 2012 from 3 p.m. to 6 p.m. for a band under the tent located in the parking lot. There will be a band playing inside the department building from 8 p.m. to midnight on August 4<sup>th</sup> as well. Motion by Kevin Budsberg, second by Greg Thoemke to approve the street use permit for Firemen's Fest on 8/3-8/4/12 including the amplified music. Motion carried.

CONSIDERATION: RESOLUTION 12-13/CMAR FOR 2011: Trustee Truttman reported that the WWTP received an excellent score in 2011 report and thanked WWTP Operator Ganshart for his work at the plant. Motion by Kevin Budsberg to approve Resolution 12-13, 2<sup>nd</sup> by Mark Janowiak. Motion carried.

CONSIDERATION: BROKEN BOLLARDS ON 1<sup>ST</sup> STREET: Public Works/Public Safety Committee is recommending removal of the bollards and replacement with pavers to match the area and painting a white line along the curb area to delineate between parking spaces and the sidewalk. Village crews will be able to do the removal and plan to keep the bollards for a time in case they need to be reused. Village crews will also fill the holes and place pavers in the space. Motion by Mark Janowiak to remove the bollards as recommended by Public Works/Public Safety, second by Kevin Budsberg. Motion carried.

#### PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR ART IN THE PARK 9/2/12: This is an annual application for an art fair in Village Park in coordination with the Wilhelm Tell Festival. Motion by Kevin Budsberg, second by Peg Kruse to approve the Park Use Permit to Wilhelm Tell Festival Art in the Park (New Glarus Vision, Inc. – sponsor) for use of Village Park on 9/2/12. Motion carried.

#### LIBRARY BOARD UPDATE

DISCUSSION/RECOMMENDATION: TOWN REQUEST TO RENT OFFICE SPACE IN NEW LIBRARY FACILITY: Administrator Owen informed the Board that he attended the last Library Board meeting that included a discussion with the Town Board on the possibility of including rental space for the Town Board in the new library facility. He noted that while this offers some additional revenue for the operation of the building, the Library Board will need to determine if and how this space will fit into the building size and cost. The Library Board has asked for input from the Village Board to determine if the various boards should continue to explore this option. The Library Board has indicated that the architect would need to be able to include this option in the design if it is determined it should be included. The Village Board discussed whether this space would be included in the previously noted 17,000 square feet or would be in addition to that space. Trustee Budsberg indicated the Library Board is continuing to research the library program statement and make a good-faith effort to determine the appropriate size for the new building. He noted the Library Board is holding listening sessions for public input on the design of the new library facility.

The Board went on to discuss various concerns with building costs, building size, leasing of space and the configuration of the building to allow access for specific uses. The petition received at this Board meeting opposing the borrowing for the new library facility was also brought up as a concern.

Motion by Greg Thoemke to table. Motion died for lack of second. Motion by Jim Salter to continue discussions between the Town Board, Library Board and Village Board to determine if it's feasible to

include rental space for the Town of New Glarus in the new library facility, second by Kevin Budsberg. Motion carried with Greg Thoemke opposing.

ADMINISTRATOR'S REPORT: No report.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Kevin Budsberg, second by Greg Thoemke to adjourn. Motion carried at 8:07 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/3/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Mark Janowiak, Joan Betz, Roger Truttman and Jim Salter. ABSENT: Peg Kruse. ALSO PRESENT: Brandi Nehmer and Administrator Nic Owen.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 7/3/12 agenda, second by Roger Truttman. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Jim Salter to approve the consent agenda removing item A. Approval of Minutes, second by Roger Truttman. Motion carried.

APPROVAL OF CLAIMS: Expense checks 29184-29187 and ACH for payroll expenses totaling \$30,117.95 and payroll vouchers 7911 to 7957 totaling \$36,886.51 and expense checks 29188 to 29233 totaling \$29,456.01

APPROVAL OF MINUTES OF 6/19/12 BOARD MEETING: Motion by Jim Salter to approve the 6/19/12 minutes with the following amendments:

Page 1, Attendance: adding the last name "Jelle" after "Public Works/Utility Supervisor Scott"

Page 1, CLASS A BEER/LIQUOR TO EXPIRE 6/30/13: Removal of the ":" at the end of the sentence before the period

Page 2, first paragraph addition of the word "of" between "removal" and "the" in the third sentence,

Second of the motion by Kevin Budsberg. Motion carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

RECOMMENDATION: RESOLUTION DISCONTINUING STREET RIGHT OF WAY IN BUSINESS

PARK: The Board reviewed the draft resolution discontinuing street right of way in the business park. Village staff and CDA have been working with a business owner on a potential expansion project in the business park; in order to have enough room for the building proposed the business owner is requesting the Village discontinue the unconstructed street right of way. Staff does not feel that it is likely that this street would ever be installed and if the discontinuance is approved staff recommends retaining a utility easement for any future utility needs, as proposed in the resolution. Motion by Kevin Budsberg, second by Mark Janowiak to schedule a public hearing for the August 21<sup>st</sup> Board meeting at 7:00 p.m. Motion carried.

PLAN COMMISSION

CONSIDERATION: SITE PLAN FOR NEW GLARUS BREWING: GIFT SHOP EXPANSION: The plan commission is recommending approval of the proposed site plan for the expansion of the gift shop and office for New Glarus Brewing. A number of items identified by Strand Engineering during the review process were addressed prior to site plan approval. Motion by Roger Truttmann, second by Greg Thoemke to recommend approval of the site plan for the New Glarus Brewing expansion. Motion carried.

LIBRARY BOARD UPDATE

FUNDRAISING CAMPAIGN: Trustee Budsberg provided a handout to the board detailing the following:

The Library board will be holding a series of public events to gather citizen input on the library building project as follows: Listening Sessions July 11<sup>th</sup> and 19<sup>th</sup>, and Open House July 30<sup>th</sup> and a Design Workshop on August 9<sup>th</sup>.

So far the fundraising efforts have resulted in excess of \$250,000 in pledges and they anticipate having \$500,000 in pledges in the next 4-6 weeks.

A small building committee has been formed and exterior sketches and interior layout are anticipated to be ready by Labor Day to receive public input.

The Board briefly discussed the investment of the money being donated. Budsberg noted that the Library Board is negotiating a contract with a Community Foundation and anticipate having the contract signed within a couple of weeks. Budsberg added that the money will be invested in money markets to assure that the money donated be there when needed for the building projects.

JOINT NEGOTIATION UPDATE: Administrator Owen reported at their last meeting the Joint Negotiation Committee approved proceeding with a Joint Public Hearing on the Cooperative Boundary Agreement (CBA). The Joint Meeting and Public Hearing of the Town and Village Boards was set for 6:30 p.m. on Thursday August 16<sup>th</sup>. A quorum of both the Town and Village Boards is needed for this meeting so please check your calendars and let Administrator Owen know as soon as possible if you will be able to attend. The Village Board will also be reviewing and discussing the latest version of CBA at a meeting prior to the Joint Public Hearing, likely the August 7<sup>th</sup> meeting. The Village Board and Plan Commission will also need to amend the Village's Comprehensive plan to be consistent with provisions in the CBA.

PRESIDENT'S REPORT:

CONSIDERATION OF APPOINTMENTS TO BOARD OF APPEALS: Motion by Jim Salter, second by Kevin Budsberg to appoint Paul Frederickson to the Historical Preservation Commission, expiring in 2015. Motion carried.

ADJOURNMENT: Motion by Roger Truttmann, second by Greg Thoemke to adjourn. Motion carried at 7:32 p.m.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/19/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Mark Janowiak, Joan Betz, Roger Truttmann and Jim Salter. ABSENT: Peg Kruse. ALSO PRESENT: Bob Meyer and Tim West with HD Supply, Kevin Funseth (New Glarus Utilities), Public Works/Utility Supervisor Scott Jelle, Library Board Members: Becky Weiss, Wayne Duerst, Jody Hoesly, Jane Martinson and Suzi Janowiak, Clerk Lynne Erb and Administrator Nic Owen.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration

of the meeting.

AGENDA: Motion by Roger Truttmann to approve the 6/19/12 agenda, second by Kevin Budsberg. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, removing item A., approval of 6/5/12 board minutes, second by Roger Truttmann. Motion carried.

APPROVAL OF CLAIMS: Expense check 29131 and ACH for payroll expenses including health and life insurance and JE for utility bills totaling \$46,660.40 and payroll vouchers 7861 to 7910 totaling \$32,700.44 and expense checks 29132 to 29183 totaling \$39,698.48.

MONTHLY POLICE REPORT: The May monthly Police Report was included with the agenda packet.

OPERATOR LICENSES TO EXPIRE 6/30/14: Kristi Flood; Collin Kruse; Charles Bigler; Lori Vind; Matt Schrieber; Richard Engen; Dennis Blumer; Erin Kleeman; Brandi Nehmer; Karon Wolber; Vicki Spidah!; John Ruegsegger; Hans Lenzlinger; Michael Flannery; Mary Bigler-Little; Aleah Kaldem

MISCELLANEOUS LICENSES TO EXPIRE 6/30/13: Kleemans Bar & Grill LLC (pool table); Swiss Lanes Inc (1 pool table) Swiss Lanes Inc. (8 bowling lanes); Town Edge Restaurant & RV Park (RV Park).

CLASS B BEER/LIQUOR TO EXPIRE 6/30/13: Kleemans Bar & Grill LLC; Puempels Olde Tavern, Inc.; Swiss Lanes Inc.; Deininger's Restaurant; New Glarus Hotel Inc. (Hotel); New Glarus Hotel Inc. (Chalet); Flannery, Inc.

CLASS A BEER/LIQUOR TO EXPIRE 6/30/13: Hoch Enterprises, Inc. and Brandi Nehmer.

CLASS B LIQUOR (WINERY) TO EXPIRE 6/30/13: Robert Borucki d/b/a The New Glarus Primrose Winery.

TOBACCO LICENSES TO EXPIRE 6/30/13: Kleemans Bar & Grill LLC.

RECONSIDERATION: ADDENDUM FOR BEER GARDEN FOR OTT HAUS PUB & GRILL TO EXPIRE 6/30/13: Changes were made to the addendum to require access of the garden strictly from the bar rather than the public sidewalk. Public Works/Public Safety is recommending the changes.

REVIEW: PARK AND RECREATION REGISTRATION REPORT: The park and recreation registration report to date is attached for your review.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: Attendance at the Chalet for the first month has been light, with daily visitor numbers for the weekend between 12 and 36. For the month of May, the Chalet has received \$239.26 in revenue. The Library Board has requested meeting with Administrator Owen and Chair Thoemke to discuss opportunities for cooperation with the Chalet and the new library building.

UPDATE: HOESLY POND: Parks and Recreation Committee met with members of the FFA alumni at the pond site to discuss the next projects for the property at their June meeting. The Committee and FFA discussed getting the pond approved as a fish farm and stocking with fish and well as installing an aerator, constructing a shelter, seeding and grading and installing a woven wire fence. Also discussed was using the property as a dog friendly park. The committee will review the list of potential projects and provide feedback to the Alumni.

LIBRARY BOARD MONTHLY UPDATE: The monthly library board update was included with the agenda packet.

APPROVAL OF MINUTES OF 6/5/12 BOARD MEETING: Motion by Kevin Budsberg to make the following corrections:

Page 3, 3<sup>rd</sup> paragraph change "Trustee Budsberg noted the Library Board has indicated they will only be approaching the Village Board one time for a financial commitment to the project." to "Trustee Budsberg noted the Library Board has indicated they only want to approach the Village Board one time for a financial commitment to the project."

Page 3, 7<sup>th</sup> paragraph, 3<sup>rd</sup> bullet point change "Trustee Budsberg noted the Library Board anticipates this amount to be between \$625,000 and \$875,000" to "Trustee Budsberg anticipates this amount to be between \$625,000 and \$875,000"

Page 4, 2<sup>nd</sup> paragraph change "Budsberg amended motion carried with Peg Kruse opposing." to "Budsberg's amended motion carried with Peg Kruse opposing."

Page 4, 2<sup>nd</sup> paragraph change "Greg Thoemke moved if \$500,000 pledge is met, the Village will meet every \$1 of the next \$750,000 in pledges with \$.66 on the \$1 to a total Village contribution of \$1 million, second by Peg Kruse." to "Greg Thoemke moved if \$500,000 pledge is met, the Village will meet every \$1 of the next \$750,000 in pledges with \$.66 2/3 on the \$1 to a total Village contribution of \$1 million, second by Peg Kruse."

PRESENTATION: HD SUPPLY ON SENSUS AUTOMATED METERS: Bob Meyer and Tim West with HD Supply presented the Village Board with information on Sensus automated meter reading systems. They provided information on two systems: (AMR) automated meter reading and (AMI) automated meter information. AMR allows for the monthly reading of meters through a hand-held remote device with transfer of that data (meter readings) into the billing system. The AMI would allow hourly transfer of data through an antenna read of the meter with the billing system receiving hourly updates of information. They reported the AMI is a more proactive system allowing the utility more features in administering accounts, including time of use rates, remote connection and disconnection, and the ability to provide more detailed reports for customers. These features could also help the utility to discover potential leaks earlier, capture lower flows and see when equipment has been tampered with. HD Supply also informed the Board of upcoming EPA regulation changes that will require the utility to change out any water meters containing lead by January, 2014. The Board had various questions pertaining to the security of the system, including the transfer and storage of data. HD Supply assured the Board the transfer of information is completed on a primary license frequency that employs a frequency keying modulation system and 256 bit encryption. The storage of the data will continue to be with the local utility as is currently the case.

Staff anticipates Public Works/Public Safety Committee will continue to research the various options and cost projections for implementation.

#### COMMITTEE/COMMISSION REPORTS:

##### PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: ORDINANCE 12-06/FIRE PITS: Trustee Truttman reported this ordinance was prepared to streamline the process currently in effect for obtaining a burning permit. Currently all open burning except for that used for cooking food require obtaining a permit from the Fire Chief. In working with the Fire Chief, staff prepared the attached ordinance amending Village code to allow burning of wood in enclosed fire pits without obtaining a burning permit as long as the conditions of the ordinance are met. The committee is recommending the removal of the leaf burning section of the ordinance as well. Administrator Owen indicated the Board may want to consider leaving that portion in as it does currently require leaf burning only during specific periods of time on approval of the Village Board. Motion by Kevin Budsberg to approve Ordinance 12-06 as presented (leaf burning section removed), second by Mark Janowiak. Motion carried.

#### PARKS & RECREATION:

CONSIDERATION: PARK USE PERMIT FOR MUSIC IN THE PARK: Organizers are requesting the use of Village Park on July 29<sup>th</sup> and August 12<sup>th</sup> from 6:30 p.m. to 8 p.m. for a free concert. This event has been held in the past and there have been no issues. A certificate of insurance is on file. Motion by Kevin Budsberg, second by Roger Truttman to approve the park use permit for Music in the Park at Village Park on July 29<sup>th</sup> and August 12<sup>th</sup> from 6:30 p.m. to 8 p.m. Motion carried.

CONSIDERATION: PARK USE PERMIT FOR NEW GLARUS CHAMBER: The Chamber of Commerce is sponsoring the application the use of Village Park for the annual Lion's Club Chicken Barbeque, Heidi Fest Art Fair and the sale of food by the Swiss Church on June 22, 2012 through June 24, 2012. The Chamber's insurance shall cover all events and the certificate of insurance has been received by the Village. Motion by Kevin Budsberg, second by Greg Thoemke to approve the park use permit to the Chamber for Village Park on June 22, 2012 through June 24, 2012. Motion carried.

CONSIDERATION: CORRECTION TO LIFEGUARD WAGE RATE: The wage for lifeguard, Matt Felt was listed incorrectly as a lifeguard II at \$8.75 per hour at the time the wage resolution was approved. The correct listing for Matt Felt should be Guard III at \$9.00 per hour. Motion by Mark Janowiak, second by Greg Thoemke to correct the wage for Matt Felt to Guard III at \$9.00 per hour retroactive to the beginning of the season. Motion carried.

CONSIDERATION: RESOLUTION 12-12 VILLAGE FINANCE COMMITMENT TO LIBRARY EXPANSION: The resolution summarizes the Village's commitment to the library expansion project approved at the last Board meeting. Administrator Owen reported that staff revised the Resolution by adding a timeline for the issuance of debt and use of the \$50,000 contribution by the Village. Trustee Budsberg referred the Board to the June 12, 2012 letter of the Library Board affirming Resolution 12-12. Motion by Kevin Budsberg, second by Mark Janowiak to approve Resolution 12-12. Motion carried with Greg Thoemke opposing.

ADMINISTRATOR'S REPORT:

ATTENDANCE AT SUMMER WISCONSIN CITY/COUNTY MANAGEMENT CONFERENCE:

Administrator Owen attended the WCMA conference June 14<sup>th</sup> and 15<sup>th</sup>.

REMINDER: JULY 3, 2012 VILLAGE BOARD MEETING: Administrator Owen confirmed there will be a Village Board meeting on July 3, as it is anticipated the site plan review for the New Glarus Brewery expansion will be ready for consideration.

PRESIDENT'S REPORT:

CONSIDERATION OF APPOINTMENTS TO BOARD OF APPEALS: Motion by Jim Salter, second by Kevin Budsberg to appoint Paul Frederickson and Dorene Disch to the Board of Appeals, with terms expiring in 2015. Motion carried.

ADJOURNMENT: Motion by Kevin Budsberg, second by Roger Truttman to adjourn. Motion carried at 8:05 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/5/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Mark Janowiak, Peg Kruse, Joan Betz, Roger Truttman and Jim Salter. ALSO PRESENT: Library Board Members: Linda Hiland, Jody Hoesly, and Becky Weiss, Library Director Maggie Waggoner, Library Assistant Director Janis Merkle, Eugene Webber, Ben Kahl, Dan Gartzke, Tracey Schwalbe, Keith Seward, Robert Elkins, Dean Streiff, Milo Hoesly, Jim Hoesly, Janet LeGros, Barbara Paron, Patricia Elmer, Arlene Swanson, Axel Swanson, Brad Beal, John Mulvihill, Lexa Speth, Barbara Anderson, Sue Moen (POST-MESSENGER-RECORDER, Clerk Lynne Erb and Administrator Nic Owen.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 6/5/12 agenda, second by Roger Truttmann. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: John Mulvihill spoke in support of the library expansion and the Village providing \$1 million in borrowing and \$50,000 initial contribution toward the project. He commented on the length of time and amount of research that has gone into the library expansion project and noted the importance of building for the future rather than just for what will get you by for the present time.

Mr. Beal addressed the Board indicating that while he is in favor of the library, he does not believe it should be at taxpayer expense, but rather through donations. He asked if the fundraising for the project has started. Dan Gartzke indicated \$70,000 has been pledged. Mr. Beal commented on the high taxes and fees currently in place and his concern over the number of empty businesses in the Village.

Jodi Hoesly, member of the library board and library capital campaign committee indicated this project has been in the works over 10 years. She reported the goal is for a 17,000 square foot building with the intent to fundraise \$1.25 to \$1.5 million. The fundraising committees have been formed and will begin formal fundraising in the near future. The Library Board has selected an architect for the project and are planning group meetings during the architect planning process with input from Department of Public Instruction. The Library Board is looking for support from the Village and Town to move forward.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Roger Truttmann. Motion carried.

APPROVAL OF MINUTES OF 5/15/12 BOARD MEETING: A copy of the 5/15/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 29065 to 29077 and ACH for payroll expenses totaling \$44,423.71 and payroll vouchers 7782 to 7818 totaling \$27,042.23; payroll vouchers 7819 to 7860 totaling \$30,459.20 and expense checks 29078 to 29130 totaling \$52,048.68.

MONTHLY BUILDING INSPECTOR REPORT: The April and May monthly Building Inspector's report was included with the agenda packet.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION OF 2013 BUDGET TIMELINE: Motion by Kevin Budsberg, second by Greg Thoemke to approve the 2013 Budget Timeline. Motion carried.

VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: President Salter updated the Board on the Village/Town Negotiations, reporting the next scheduled meeting with Mark Roffers is June 27<sup>th</sup>. He noted the Committee continues to work on the area the Co-operative Boundary Agreement will encompass. The next step will be public hearings which they hope to be ready for within the next three months.

TOURISM COMMISSION UPDATE: President Salter reported the Tourism Commission met on May 24<sup>th</sup> and reviewed the 2011 room tax revenue/expense report prepared by the New Glarus Chamber of Commerce. The Commission recommends leaving the room tax rate the same for

2013. They also approved a policy for collection of late room tax fees for use by the Clerk's Office.

PRESENTATION/DISCUSSION: VILLAGE BOARD COMMITMENT TO LIBRARY EXPANSION:

Administrator Owen and Clerk Erb provided an overview of the financing considerations for the commitment of village funds for the library expansion project. Village staff, in working with the Village auditor and financial advisors believe the most the Village can offer is \$1 million in borrowing and \$50,000 initial contribution from Village undesignated capital funds and the sinking fund established for the library in 2011. Staff has outlined concerns for Board consideration as follows:

- To assure the total project cost is funded prior to the start of construction the Village board may want to consider committing to the \$1 million debt issuance contingent on the library meeting fundraising benchmarks of either x% of the costs or a set dollar amount
- Obtain an accurate estimate of the amount needed to ensure there will be sufficient funds between the Village debt, fundraising and other funding sources to cover the construction costs as they occur. Since the capital campaign/ construction timeline was for a 5-year fundraising period with construction of the library in year 2 or 3 there will most likely be additional funds required during the construction phase than are available. This gap could be covered by the Village issuing a Bond Anticipation Note (BAN) that would not count against the Village's debt limit and would be paid back as the fundraising campaign completes. For the Village to commit to issuance of a BAN, the Board would need to be comfortable that the amount of the BAN would be recovered entirely by fundraising or develop some other repayment agreement to lessen the risk on the Village tax payer.
- The Board may wish to discuss holding a non-binding referendum to ask the citizens whether they approve of the issuance of \$1 mill for the library project. The library board has expressed that they are against holding a referendum for the borrowing due to the uncertainty of the results as well as the possible delay it could cause in the project timeline. While a referendum is not required, it is not uncommon for a municipality to hold a referendum on borrowings for legacy projects, especially when it involves exceeding their self-imposed borrowing limit. A referendum would also serve to gain community input on the front end rather than risk the potential of petitions for direct legislation as occurred in Mt. Horeb. Forced implementation of direct legislation could greatly limit future decisions on capital projects by the Village by requiring a referendum on all capital projects.
- Ability to levy for continued additional operating costs should also be considered. Currently the library uses Village Hall and does not contribute toward utilities, maintenance or cleaning costs, all costs they will incur in a new facility. The Village has very little ability to increase their contributions for the operation of the new library under the State's currently levy limit structure. Based on projections prepared by staff, without additional funding sources or spending cuts there will be deficits of \$42,439, \$45,246 and \$47,363 in 2013, 2014 and 2015 respectively. Should the Library Board determine the only way to operate the new facility is with increased levy amounts, they would need to request a referendum for the Village to exceed their levy limits.

Administrator Owen and Clerk Erb concluded their presentation noting the prospect of a new library is certainly exciting for the community and area residents. The library is one piece of the puzzle of Village services. While it is often the aesthetic/quality of life pieces (parks and library) that draws people in, they do not make a complete picture without other pieces to provide structural integrity (public works/safety, streets/infrastructure) that residents and businesses rely on to function day in and day out. The Village Board has the heavy task of weighing these quality of life benefits with the costs of the project and determining if they make sense.

The Board discussed the proposed size of building, total project cost and potential future

operational costs as well as the Village's debt capacity. Trustee Budsberg reported that the Library Board has a building goal of 17,000 square feet with a total project cost of \$2.5 million. The Library Board understands that some concessions may need to be made to make the project fit the budget. Trustee Budsberg noted the Library Board has indicated they only want to approach the Village Board one time for a financial commitment to the project. The Library Board feels an early commitment from the Village Board will assist them in determining what additional funds are required for the project.

Trustee Budsberg asked about the timing and cost of a potential referendum. Clerk Erb noted that specific language for a referendum to be included with the November election would need to be determined by August 28<sup>th</sup>, and that it is already too late to include a referendum question with the August election. She further noted that the Village cost of the 2011 school referendum was approximately \$1440. Clerk Erb left the meeting at 8 p.m.

#### PRESENTATION BY TRUSTEE THOEMKE: ALTERNATE SIZE PROPOSAL FOR NEW

LIBRARY: Trustee Thoemke began his presentation with support for the library project and feels the current facility is inadequate. He noted the numerous competing interests and projects for the limited funds of the Village. Trustee Thoemke then reviewed with the Board a series of emails between Trustee Budsberg and Deb Haefner of South Central Library System regarding library expansion projects. Ms. Haefner's emails noted the difficulty for most communities to build to the ideal size projected for 20 years, especially with the change in format of media materials. Haefner's emails further noted that buildings could be constructed to allow future expansion. He presented the Village Board with a comparison of 21 area libraries, including the New Glarus Public Library, noting service population, square footage and square footage per capita. The comparison indicates an average square footage per capita of 1.484. The proposal for the new facility in New Glarus square footage per capita is 2.861. Trustee Thoemke proposed the Village consider a facility with a per capita square footage 20% greater than the area average of 1.484, or having 10,582 square feet as compared to the proposed 17,000 square feet.

The Board went on to debate the necessary square footage for this particular project.

#### DISCUSSION/CONSIDERATION: VILLAGE BOARD COMMITMENT TO LIBRARY EXPANSION

PROJECT: The Board discussed the concerns outlined by staff, including

- the possibility of holding a referendum and the type of question to include
- the Library Board committing to an amount to be fundraised prior to any borrowing by the Village with Trustee Budsberg indicating the Library Board was agreeable to that
- the funding gap created by the 5 year fundraising period vs. the two year building period. Trustee Budsberg anticipates this amount to be between \$625,000 and \$875,000. The Board discussed the options to cover this amount, including a Bond Anticipation Note, short-term borrowing from a local bank or inter-fund borrowing.
- the additional operating costs. Trustee Budsberg assured the Village Board that the Library Board understands the potential additional costs and levy limit restrictions and are committed to operating the new facility with no annual budget increase from the Village.

Trustee Thoemke asked if there was a procedure to survey the Board on what level of borrowing they were comfortable with. Administrator Owen said the Board could do a straw poll where each Trustee could informally vote for the level they are comfortable borrowing, i.e. \$500,000, \$750,000, \$1 million.

Jim Salter moved for the Village to commit \$1 million in debt and \$50,000 of undesignated capital project funds and previously established library expansion funds, second by Mark Janowiak. Greg Thoemke moved to amend the original motion that any borrowing in excess of self-imposed limit would require a non-binding referendum, second by Roger Truttman. ROLL CALL VOTE on amended motion: Joan Betz-no; Kevin Budsberg-no; Mark Janowiak-no; Peg Kruse-yes; Jim

Salter-no; Greg Thoemke-yes; Roger Truttmann-yes. (Failed 3-4) Kevin Budsberg moved to amend the original motion to include a requirement that the library obtain \$500,000 in fundraising pledges before the borrowing is executed by the Village, second by Greg Thoemke. Budsberg's amended motion carried with Peg Kruse opposing. Greg Thoemke moved if \$500,000 pledge is met, the Village will meet every \$1 of the next \$750,000 in pledges with \$.66 2/3 on the \$1 to a total Village contribution of \$1 million, second by Peg Kruse. The Board discussed the impact on the fundraising gap and the difficulty in making the commitment clear to all parties. ROLL CALL VOTE on amended motion: Joan Betz-no; Kevin Budsberg-no; Mark Janowiak-no; Peg Kruse-yes; Jim Salter-no; Greg Thoemke-yes; Roger Truttmann-no. (Failed 2-5)

Vote on original motion by Jim Salter as amended by Kevin Budsberg carried on ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-no; Jim Salter-yes; Greg Thoemke-no; Roger Truttmann-yes. (Carried 5-2)

ADMINISTRATOR'S REPORT:

DISCUSSION ON ALLOWING TRUSTEE PARTICIPATION THROUGH TELECONFERENCING:

Administrator Owen indicated that staff has been presented with the question of allowing trustee participation through teleconferencing and have done some research with the League of Wisconsin Municipalities on the subject. Participation through teleconferencing could be allowed provided certain criteria are met, i.e. the teleconference must be set up through a speaker system, allowing the board and public to hear the comments of the trustee. The League recommends the Board developing a policy should they decide to allow participation through teleconferencing. Staff noted there would need to be sufficient advanced notice to accommodate having equipment in place for the teleconferencing. Board discussed teleconferencing with the main concern being quality of the sound system so everyone could hear and be heard. Staff will prepare policy for future consideration.

PRESIDENT'S REPORT:

CONSIDERATION OF APPOINTMENTS TO BOARD OF APPEALS AND DESIGN REVIEW:

Motion by Jim Salter to appoint Pat Thorson to Design Review, second by Kevin Budsberg. Motion carried.

ADJOURNMENT: Motion by Roger Truttmann, second by Greg Thoemke to adjourn. Motion carried at 9:32 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/15/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:00 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Mark Janowiak, Peg Kruse, Joan Betz, Roger Truttmann and Jim Salter. ALSO PRESENT: Jim Mann (Ehlers & Associates), Library Board Members: Becki Weiss, Jane Martinson and Suzi Janowiak, Library Director Janis Merkle, Sue Moen (POST-MESSENGER-RECORDED, Clerk Lynne Erb and Administrator Nic Owen. Library Board Member Jodi Hoesly joined the meeting at 7:20 p.m.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttmann to approve the 5/15/12 agenda, second by Mark Janowiak. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg

Kruse. Motion carried.

APPROVAL OF MINUTES OF 5/1/12 BOARD MEETING: A copy of the 5/1/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 29012 to 29064 totaling \$49,741.44; ACH for payroll expenses, health and life insurance, utility bills and check 29011 totaling \$43,260.68 and payroll vouchers 7750 to 7781 totaling \$27,075.63

MONTHLY POLICE REPORT: The April monthly police report is attached for your review.

OPERATOR LICENSES TO EXPIRE 6/30/13: Approval of licenses to Heath Siegenthaler and Leslie Kanter

OPERATOR LICENSES TO EXPIRE 6/30/14: Approval of licenses to Sandy Jo Brunner; Judith Ziltner; Kristina Ziltner; Jon Ziltner; Wayne Prisk; Stephen Gmur; Sandra Rahberger; Deborah Nash; Jennifer Stephenson; Jillian Nelson; Barbara Eckert; Erin O'Dea; Anjanette Kammes and Heather Halverson.

MISCELLANEOUS LICENSES TO EXPIRE 6/30/13: Approval of miscellaneous licenses for pool tables to: Sportsman's of New Glarus, Inc.; Tofflers Entertainment, LLC; and Ott Haus Pub & Grill.

CLASS B BEER/LIQUOR TO EXPIRE 6/30/13: Approval of renewal licenses to: Sportsman's of New Glarus, Inc., Glarner Enterprises, Inc.; Tofflers Entertainment, LLC; Ott Haus Pub, Inc.

CLASS A BEER/LIQUOR TO EXPIRE 6/30/13: Approval of renewal licenses to: New Glarus Mobil Mart, LLC; Blanchardville Co-op Oil Association; New Glarus Hometown Foods, Inc. (Roy's Market).

TOBACCO LICENSES TO EXPIRE 6/30/13: Approval of renewal licenses to: New Glarus Mobil Mart, LLC; Blanchardville Co-op Oil Association; Tofflers Entertainment, LLC; Ott Haus Pub Inc.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: The Chalet opened for the summer on Friday May 4<sup>th</sup>. The brewery sponsored trolley also began operating that day. Staff has recently been informed by the existing Friends of the Chalet group that they are interested in turning over funds they have collected to the Village to continue a Friends group. Staff will work with the Chamber on the creation of a new Friends of the Chalet group.

UPDATE: HOESLY POND: Administrator Owen spoke with a representative of the FFA Alumni and their next priority for the pond is to stock the pond with fish and purchase an aerator. They have contacted a firm regarding purchasing fish but have not heard back with the details. They are interested in seeding and shaping/grading the pond property but would like confirmation that the Village will keep the site mowed if they make this investment. Administrator Owen will be scheduling a time for the FFA Alumni and Village Parks and Recreation committee to meet on site to discuss the potential projects.

LIBRARY BOARD MONTHLY UPDATE: The April monthly library board update is attached for your review.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS CHAMBER [POLKAFEST 6/8/12 TO 6/10/12] AND [TASTE OF NEW GLARUS 6/23/12]: Motion by Kevin

Budsberg, second by Greg Thoemke to approve a Temporary Alcohol Licenses to New Glarus Chamber for Polka Fest and Taste of New Glarus. New on the Polka Fest application this year is the addition of 10 microbrews serving beer samples outside of the tent on 1<sup>st</sup> Street in the areas designated on the map attached to the application. All alcohol sales will occur under the tent. Motion carried.

CONSIDERATION: STREET USE PERMITS FOR NEW GLARUS CHAMBER TO INCLUDE OPEN INTOXICANTS & AMPLIFYING DEVICES [POLKAFEST 6/7/12 TO 6/11/12] AND [TASTE OF NEW GLARUS ON 6/23/12]: Both applications include the use of amplification devices and open intoxicants. As in previous years the limits of the open intoxicants were approved by the Police Department and will be marked with signs. The application for Polka Fest includes the use of Village Parking lot along Railroad Street next to Brenda's Blumenladen for additional vendors. This area would be included in the request for open intoxicants. The Police have confirmed that with the State that it is acceptable to allow open intoxicants crossing the STH 39. Motion by Roger Truttmann, second by Peg Kruse to approve Street Use applications to the New Glarus Chamber for Polkafest on 6/7/12 to 6/11/12 and Taste of New Glarus on 6/23/12 as noted on the applications, with permission for open intoxicants crossing STH 39 contingent on State approval. Motion carried.

CONSIDERATION: STREAMBANK MANAGEMENT GRANT APPLICATION: The Rosa Bahler Trust has made application to the Village for a streambank management grant. The application included proof of being approved for a grant through the Natural Resource Service Center. The property covered by this grant application is not currently developed and has no utility service, therefore, it does not contribute to the stormwater utility fund. Since the Village is not receiving stormwater utility revenue from this property, the Public Works/Public Safety Committee are recommending denial of the streambank management application. Board members requested clarification on the grant process and Administrator Owen indicated property owners who receive grant approval can then request the matching funds from the storm water utility. The Village would then contract and pay for the work for the property owner, with the state grant proceeds being paid directly to the Village. Motion by Greg Thoemke, second by Peg Kruse to deny the streambank management grant application of the Rosa Bahler Trust. Motion carried.

CONSIDERATION: ANNUAL CAPITAL IMPROVEMENT PROJECTS: Staff has prepared a list of capital street improvement projects and funding sources for 2012. The anticipated project costs, are as follows: striping - \$3,000, mill and repave 4<sup>th</sup> Avenue from 2<sup>nd</sup> Street to 6<sup>th</sup> Street - \$46,742, mill and repave 14<sup>th</sup> Avenue Hwy 69 to 2<sup>nd</sup> Street - \$41,014, and Option 1, 4<sup>th</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street - \$18,000. Total project costs would be \$108,756. Funding sources would include approximately \$14,860 from General Fund budget, \$28,287 in LRIP funds and \$65,609 from street sinking funds, leaving a balance of \$32,864 in the street sinking fund. Public Works/Public Safety Committee is recommending approval of the capital improvement projects including option 1. Motion by Greg Thoemke, second by Peg Kruse to approve 2012 capital street improvement projects as listed, including Option 1. Motion carried.

CONSIDERATION: LOAN AGREEMENT WITH NEW GLARUS FIRE DISTRICT: The Fire District recently completed a solar panel project utilizing funds from WPPI, Focus on Energy and New Glarus Utilities. As part of the project plan, the Fire District was offered a 5-year loan at 0% interest through WPPI to cover the balance of costs of their solar panels. The loan repayment would need to be made through the Village and can be done along with the District's utility bill making minimal additional work for staff. The loan amount is \$3,976 and WPPI and village staff have worked to provide the loan from the Commitment to Community fund. There is no pre-payment penalty allowing for full re-payment of the loan by the district at anytime. Motion by Greg Thoemke, second by Kevin Budsberg to approve the loan of \$3,976 through Commitment to Community funds for 5 years at 0% interest with repayment through the Fire District's utility bills. Motion carried.

#### PARKS & RECREATION:

DISCUSSION/RECOMMENDATION: YOUTH SPORTS LATE REGISTRATION POLICY: Trustee Thoemke Owen provided an overview of the proposed policy allowing late registrations of the summer baseball and softball programs staff has developed to try to create a standard process for allowing late registrations and to try to create as much opportunity for youth to participate in these sports. Staff is frequently asked to make exceptions and having an established policy will provide a standard for staff to follow. The policy allows for late registration for an additional fee if there is: space available on the team and sufficient equipment and uniforms available. Administrator Owen updated the Board with the current registration/equipment numbers, noting a few of the baseball teams have some openings, the girls softball program is full. He further noted that as these programs grow, the Village will need to consider additional uniform purchases. Motion by Kevin Budsberg, second by Roger Truttman to approve the youth sports late registration policy. Motion carried.

LIBRARY BOARD:

FUNDRAISING UPDATE: Kevin Budsberg provided an update on the fundraising efforts by the Library Board indicating the items that have been completed since the campaign planning began in early March.

PRESENTATION: EHLERS & ASSOCIATES VILLAGE 5-YEAR FINANCIAL PLAN/LIBRARY

EXPANSION FUNDING: Jim Mann of Ehlers & Associates, the Village's Financial Consultants, presented the Board with the 2012 Capital Financial Management Plan Update. He reviewed the Village's general obligation debt capacity, noting the statutory limit is 5% of the equalized value of the Village. The Village Board has a self-imposed debt capacity limit of 75% of the statutory limit. The Village will be at 69.97% debt capacity on 12/31/12 providing no borrowings in 2012. Mr. Mann noted that while the Village Board can vote to exceed their self-imposed limit he would caution the Board as in doing so could jeopardize the Village's financial position should unforeseen expenses come along, i.e. State construction projects, equipment breakdowns, disaster relief, or economic development opportunities. A large portion of this existing debt is TID related and both TID 2 and 3 are currently providing sufficient increment to make those debt service payments without village levy.

The Board reviewed the various financing options and effect on both the Village's debt capacity and debt service tax rate. With the current five-year capital project plan including borrowing of \$1 million for a library in 2013 and \$900,000 in 2014 and 2016 for road maintenance projects, the Village's debt capacity goes as high as 81.45% and goes over the 75% self-imposed limit for 3 years. The debt service tax rate would also rise under this scenario to just over \$4 per \$1,000 by 2017. The current debt payment tax rate is \$2.80 per \$1,000 of value. Mr. Mann also reviewed the debt structuring noting a borrowing for a "legacy project" such as a library would most likely be a 20-year pay back. Maintenance projects such as those for street repairs might be 10-year pay backs, depending on the estimated life of the street. The 20-year pay back is the longest the Village can incur.

The Board discussed the timing of the library project noting interest rates are currently low, they also discussed use of existing funds. Mr. Mann agreed that while it's a good time to borrow funds, it's not a good time to pay back loans. When asked about what other communities are doing with self-imposed debt capacity limits and borrowings for "legacy projects", Mr. Mann reported most communities are currently making every effort to remain within their self-imposed limits and it depends on the community as far as whether or not they choose to proceed with "legacy projects". He noted that often times communities will go to the electorate with a referendum on this type of issue so that the voters give permission to exceed the limit and borrow for a "legacy project". He also noted that should additional funds be required on an annual basis for operational expenses, a referendum is required to exceed levy limits. Levy limits are currently based on the Village's net new construction and for the 2011 Village budget, there was a 0% increase in levy.

President Salter asked how the Village's cash flow will be affected when TID #2 closes. Mr. Mann reported TID #2 is proposed to close in 2014 or 2015 and that only one-half of the gain in

equalized value can be used by the Village to offset operational expenses, the other one-half must go for property tax relief. Mr. Mann estimated the Village could realize a one-time increase in operational funds of \$16,000.

Mr. Mann also addressed with the Board how to accommodate a building project that involves a large amount of fundraising when the project will be completed prior to all the funds being received. He informed the Board that the Village could issue a Bond Anticipation Note (BAN) that would be due in 5 years. Bond Anticipation Notes allow the Village to borrow funds on a short term (5 year) basis without counting against the Village's debt capacity. Funds received during the fundraising 5 year time frame should then be sufficient to cover the amount of the BAN.

Trustee Budsberg outlined the Library Board's current timeline, noting they plan to begin fundraising once they have received a commitment from the Village and anticipate the fundraising to include a 5-year pledge period. They hope to begin the construction of the building in Spring, 2013.

The Board discussed the options presented and Administrator Owen noted the matter will be placed on the June 5<sup>th</sup> Board agenda for further discussion and possible consideration of the Village's commitment to the Library project.

PRESIDENT'S REPORT:

CONSIDERATION OF COMMITTEE/COMMISSION APPOINTMENTS: President Salter reviewed with the Board the various appointments, noting two positions on the Board of Appeals need to be filled as well as one position on the Design Review Committee. Motion by Jim Salter, second by Kevin Budsberg to approve Committee/Commission appointments as provided in the handout, a copy of which will be kept with the minutes of this meeting in the Clerk's Office. Motion carried.

CLERK'S REPORT:

UPDATE: BOARD OF REVIEW 5/17/12: Clerk Erb reminded board members of the Board of Review session scheduled for 5/17/12 from 6 to 8 p.m.

ADJOURNMENT: Motion by Roger Truttman, second by Kevin Budsberg to adjourn. Motion carried at 8:35 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/1/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:01 p.m. PRESENT: Greg Thoemke, Kevin Budsberg, Mark Janowiak, Peg Kruse, Joan Betz, Roger Truttman and Jim Salter. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER, Clerk Lynne Erb and Administrator Nic Owen.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 5/1/12 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Peg Kruse. Motion carried.

APPROVAL OF MINUTES OF 4/17/12 BOARD MEETING: A copy of the 4/17/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28968 to 29010 totaling \$37,381.31; ACH for payroll expenses totaling \$22,263.36 and payroll vouchers 7700 to 7749 totaling \$36,879.16.

BUILDING INSPECTOR REPORT FOR MARCH: The March report is attached to the agenda packet for review.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE: No report.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: TEMPORARY ALCOHOL LICENSE TO NEW GLARUS HISTORICAL SOCIETY FOR OPEN HOUSE EVENT ON 5/2/12: Motion by Roger Truttmann, second by Mark Janowiak to approve a Temporary Alcohol License (fermented malt beverage) to New Glarus Historical Society for an Open House at the Swiss Historic Village on 5/2/12. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: Administrator Owen reported the committee will be meeting again on May 16<sup>th</sup> to discuss language for the cooperative boundary agreement (CBA) regarding stormwater management and the maintenance of 14<sup>th</sup> Avenue/Legler Valley Road. The committee has scheduled June 20<sup>th</sup> for their last scheduled review of the Draft CBA with Mark Roffers. If the last draft of the plan is acceptable to the committee the next step will be to present the plan at a public hearing. The Village and Town Boards will then need to consider adoption of the plan following the public hearing.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN FOR DARYL AND DEB WATTERSON D/B/A SUGAR RIVER PIZZA: The site plan application is for renovations of the building located at 700 Railroad Street for use as a pizza restaurant. The application includes the addition of a deck and walk-in cooler on the rear of the building, addition of a two-story deck for customer seating and creation of 8 additional off-street parking stalls, including 1 handicap stall. Plan Commission approved the site plan adding a drainage inlet to the underground culvert and visual screening under the patio area. The Board discussed that the business would not be requesting an alcohol beverage license, the hours of operation, ADA ramp and seating available in the downstairs portion of the building. Based on recommendation of Plan Commission, motion by Greg Thoemke, second by Kevin Budsberg to approve the site plan for Daryl and Deb Watterson d/b/a Sugar River Pizza at 700 Railroad Street. Motion carried.

CONSIDERATION: ORDINANCE 12-02/AMENDING SECTION 305-94(c) re: SITE PLAN

APPROVAL: President Salter reported that a Public Hearing on this ordinance was held on March 22, 2012 in front of the Plan Commission. At that meeting, the Plan Commission requested staff discuss a compromise on the timeline that would include providing an adequate review time without delaying the process. The attached ordinance amends the site plan submittal deadline to be 21 days allowing for 11 days for technical staff to review the plan and provide comments and a recommending to the plan commission and 10 days for plan commission to review the plan and recommendations. That language has been confirmed with the Village Engineer and Building Inspector. The plan commission recommends approval of the amendment. Motion by Kevin Budsberg, second by Peg Kruse to approve Ordinance 12-02 correcting "his findings" to "the findings". Motion carried.

ADMINISTRATOR'S REPORT:

CONSIDERATION OF RESOLUTION 12-11/PROCLAMATION RECOGNIZING MUNICIPAL CLERK'S WEEK: Administrator Owen presented the attached resolution recognizing the week of

April 30<sup>th</sup> as Municipal Clerk's Week, and thanked Lynne Erb and Barb Roeslein for all their hard work and in particular their efforts this year amid additional recall elections and ever changing election rules. Motion by Greg Thoemke, second by Kevin Budsberg to approve Resolution 12-11. Motion carried.

PRESIDENT'S REPORT:

CONSIDERATION OF COMMITTEE/COMMISSION APPOINTMENTS: Motion by Jim Salter to table to the 5/15/12 meeting, second by Greg Thoemke. Motion carried.

CONSIDERATION OF ARBOR DAY PROCLAMATION: Motion by Kevin Budsberg, second by Mark Janowiak to approve the Arbor Day Proclamation correcting the grammatical errors in the second to last paragraph. Motion carried.

ADJOURNMENT: Motion by Roger Truttman, second by Greg Thoemke to adjourn. Motion carried at 7:14 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/17/12

PUBLIC HEARING: Public hearing on Ordinance 12-05 called to order by President Jim Salter at 7:00 p.m. PRESENT: , Greg Thoemke, Kevin Budsberg, Mark Janowiak, Peg Kruse, Joan Betz and Jim Salter. ABSENT: Roger Truttman. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDED); Library Board members: Linda Hiland, Becky Weiss, Wayne Duerst, Jane Martinson, Suzi Janowiak and Jodi Hoesly; Interim Library Director Janis Merkle; Public Works Supervisor Scott Jelle; Clerk Lynne Erb and Administrator Nic Owen.

Ordinance 12-05 creates Section 288-26(A)(1) prohibiting unregistered vehicles from parking on village streets.

Being no public comment, motion by Kevin Budsberg, second by Mark Janowiak to close the public hearing at 7:01 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting was called to order at 7:01 p.m. PRESENT: All those present at the Public Hearing with Tom Myers arriving at 7:05 p.m.

ANNOUNCEMENT: President Jim Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 4/17/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 4/3/12 BOARD MEETING: A copy of the 4/3/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28923 to 28967 totaling \$42,565.98; ACH for payroll expenses, health and life insurance, journal entry for utility bills and check 28922 totaling \$25,591.11 and payroll vouchers 7670 to 7699 totaling \$25,645.17.

POLICE REPORT FOR MARCH: The March report is attached to the agenda packet for review.

OPERATOR LICENSES TO EXPIRE 6/30/13: Approval for issuance to Jean Duerst; Melissa Thompson; Jennifer Lewke; and Jeremy Bigler.

OPERATOR LICENSES TO EXPIRE 6/30/14: Approval for issuance to Steven Anderegg; Melissa Grainger; Betty Everson; Jolene Krychowiak; and Rosemary Schiltz.

MISCELLANEOUS LICENSES TO EXPIRE 6/30/13: Approval to issue mobile home park license to Firefly Park LLC.

UPDATE: CHALET OF THE GOLDEN FLEECE OPERATIONS: The Chamber of commerce will be interviewing candidates for the staff position at the Chalet. The film crew was on site filming tours with Pete Etter and Katie Elmer on April 10<sup>th</sup>. The goal of the Village and Chamber is to have the Chalet open on May 1<sup>st</sup>.

UPDATE: HOESLY POND: Staff has begun removal of the remaining spoil piles at the pond property. Administrator Owen has discussed the next steps at the property with the FFA alumni. The next projects include rough grading, seeding/restoration, raising the water level and stocking the pond with fish.

LIBRARY BOARD MONTHLY UPDATE: A copy of the monthly report prepared by Interim Library Director Janis Merkle was provided to the Board.

CONSIDERATION: ORDINANCE 12-05/AMENDING SECTION 288-26 INOPERABLE, WRECKED OR DISCARDED VEHICLES: Motion by Greg Thoemke, second by Kevin Budsberg to approve Ordinance 12-05. Motion carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE:

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/13 FOR CRAIG SHEA: Based on recommendation of the police department and Public Works/Public Safety, motion by Kevin Budsberg to deny an operator license to Craig Shea, second by Peg Kruse. Motion carried.

CONSIDERATION: TEMPORARY BEER/WINE LICENSE FOR NEW GLARUS VISION [MUSICFEST 5/25-28/12]: Motion by Kevin Budsberg, second by Mark Janowiak to approve a temporary beer/wine license for New Glarus Vision for Musicfest on 5/25/12 through 5/28/12 at the tent located on Fourth Avenue. Motion carried.

CONSIDERATION: SPECIAL EVENT PERMIT [MUSICFEST 5/24-28/12]: Motion by Peg Kruse, second by Kevin Budsberg to approve the special events permit application for New Glarus Vision for Musicfest on May 24-28, 2012. The application includes amplified music, serving of alcohol in a tent on 4<sup>th</sup> Avenue and the use of Village Park and Glarner Park for events and rides, including the landing of a helicopter at Glarner Park on 5/28 in coordination with the EMS Open House. Alcohol will only be allowed in the fenced in area on 4<sup>th</sup> Avenue. The certificate of insurance will need to be provided before issuing of the permit. Motion carried.

CONSIDERATION: STREET USE PERMIT: Motion by Kevin Budsberg, second by Peg Kruse to approve a street use permit to Stuessy-Kuenzi for the Memorial Day Parade on 5/28/12 per the route identified at the application. The Police Department will be applying for crossing STH 39. Motion carried.

CONSIDERATION: CORRECTION OF BILLING FOR EFFLUENT AT LS!: Administrator Owen provided an overview of the issue, referring to his meeting notes. He noted utility staff discovered

the effluent meter for measuring and billing outgoing sewer flows at LSI was not working properly. It was discovered that the effluent meter installed at LSI was not properly calibrated and was not being properly maintained, causing inaccurate readings. The readings from the sewer meter were showing that effluent flows were higher than their water usage at the plant. Staff has worked with LSI and Strand Engineering to perform a calibration test of the meter and are confident that the meter is now properly functioning. LSI has submitted a request for a credit of \$20,638.10 on their utility bill for the period of four months that the effluent meter was being used for billing based on inaccurate readings. The credit amount was calculated by using the incoming water meter for the sewer billing as was done prior to installation of the effluent meter for sewer billing.

Trustee Budsberg outlined four issues which concern him, namely; 1) LSI agreed to the billing arrangement; 2) LSI is responsible for the meter maintenance; 3) no other customer is able to choose their billing method, and; 4) LSI received credit previously on a similar issue approximately one year ago when their bill was adjusted approximately \$11,000 with the condition that they upgrade their monitoring system. The Board briefly discussed the concerns and the timeline in which the problems occurred. Motion by Mark Janowiak, second by Greg Thoemke to approve the credit to LSI of \$20,638.10 from the sewer utility. Motion carried with Kevin Budsberg opposing.

#### PARKS & RECREATION:

CONSIDERATION OF PARK USE: Motion by Peg Kruse, second by Kevin Budsberg for approval of the Park Use Permit to Swiss Church for Village Park on May 20, 2012 for a congregational picnic and potential outdoor worship service. An insurance certificate will need to be filed. Motion carried.

#### DISCUSSION/CONSIDERATION: REPLACEMENT OF VETERAN'S PARK SCOREBOARD:

Administrator Owen referred the Board to cost estimates and renderings for the replacement of the scoreboard at Veteran's Park provided in the agenda packet. The Parks Committee recommends researching sponsor activities to cover the costs of purchasing the scoreboard identified in Option #2 at a cost of \$4,870. The Board briefly discussed options for obtaining sponsorships and the need to determine any possible restrictions on sponsorship by WIAA as the field is used for high school sporting events. Motion by Kevin Budsberg, second by Mark Janowiak to recommend Parks Committee look for sponsors for a new scoreboard. Motion carried.

#### LIBRARY BOARD:

PRESENTATION ON LIBRARY EXPANSION EFFORTS: Trustee Kevin Budsberg made a presentation to the Village Board on Library Expansion Efforts. A copy of the presentation is included with the minutes in the Clerk's Office.

The presentation included an overview of the following: surveying the community; assessing the site; how the current library serves the community; the building proposal, space and cost; the fundraising goals, strategies and timelines; what is coming for consideration by the Village Board. As part of the presentation each board member was asked about their vision of what the new library could be. The Board briefly discussed various financing options including grant, fundraising, impact fees, debt capacity and referendum. Village staff will be working the Village's financial advisor to provide an overview of the financial implications at a future meeting.

PRESIDENT'S REPORT: President Salter noted he will have Committee appointments ready for the next meeting.

#### ADMINISTRATOR'S REPORT:

WPPI ORIENTATION: Administrator Owen informed the Board of the invitation to attend an Orientation to WPPI Energy on May 10, 2012 and requested interested trustees to contact him.

#### CLERK'S REPORT:

UPDATE: OPEN BOOK/BOARD OF REVIEW: Clerk Erb reminded the Board of the Open Book date on April 26, 2012 and the Board of Review date on May 17, 2012. The Board will need to be

in attendance at the Board of Review only.

UPDATE: CONTACT INFORMATION: Clerk Erb requested trustees to verify with her their address, phone and email information for the Green County Directory.

ADJOURNMENT: Motion by Greg Thoemke, second by Joan Betz to adjourn. Motion carried at 8:50 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/3/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Pro-tem Roger Truttman at 7:10 p.m. PRESENT: Roger Truttman, Greg Thoemke, Kevin Budsberg and Mark Janowiak.

ABSENT: Peg Kruse, Joan Betz and Jim Salter. ALSO PRESENT: Ben Fuller, Tania Syty, Wayne Purdy, Clerk Lynne Erb and Administrator Nic Owen.

ANNOUNCEMENT: President Pro-Tem Roger Truttman announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Kevin Budsberg to approve the 4/3/12 agenda, second by Greg Thoemke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Ben Fuller appeared before the Board to express his concerns with Ordinance 12-03/Keeping of Chickens. He indicated that he had just recently heard this ordinance was under consideration and expressed his concerns over his neighbors having chickens in their backyard with him keeping his dog in his backyard. He also noted a concern over property values and asked the Board to vote against Ordinance 12-03.

Tania Syty addressed the Board with concerns over the possible installation of smart meters. Her concerns included whether the utility would sell information and whether the information transmitted would be encrypted or not. She indicated she felt the smart meter was a type of surveillance device and would track the activities of people in their homes. She asked to opt out of receiving a smart meter should the utility move forward with installation.

CONSENT AGENDA: Greg Thoemke asked to remove item B, approval of claims since no Finance meeting was held. Administrator Owen indicated the Board could still approve claims without a specific recommendation from Finance and Greg Thoemke then withdrew his request. Motion by Mark Janowiak to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 3/20/12 BOARD MEETING: A copy of the 3/20/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28881 to 28921 totaling \$25,231.88; ACH for payroll expenses and retirement totaling \$20,306.49 and payroll vouchers 7641 to 7669 totaling \$26,124.57.

BUILDING INSPECTOR REPORT FOR FEBRUARY: The February report is attached to the agenda packet for review.

CDA UPDATE: DRAFT REVOLVING LOAN PROGRAM: CDA reviewed a draft of a revolving loan fund program being considered to help businesses reinvest in their building

and operations to help increase the Village's tax base. CDA will be working with the Chamber of Commerce to determine what incentives would be most beneficial to existing businesses.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: 2012-2013 CONTRACT WITH WISCONSIN PROFESSIONAL POLICE

ASSOCIATION: Administrator Owen reviewed the tentative agreement with the Wisconsin Professional Police Association for 2012-2013. Notable items in the agreement include no wage increase for 2012, a 1 percent increase in 2013 and no concession by the WPPA union members for contribution of the Wisconsin Retirement System employee contribution of 5.9%. The Board briefly discussed portions of the contract pertaining to contribution of retirement by the union members, noting employees hired after the enactment of Act 10 are required to pay the employee contribution for retirement. They also discussed continued negotiations and case law as well as likelihood of additional part time employees becoming eligible for union membership. Motion by Kevin Budsberg to approve the 2012-2013 WPPA union contract as presented, second by Mark Janowiak. Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: The joint committee will be meeting to review the second draft of the Cooperate Boundary Agreement (CBA) on Wednesday April 18<sup>th</sup> at 6:00 p.m. at Village Hall. A copy of that draft will be provided to the Trustees as it becomes available. The second draft includes revisions recommended by legal counsel for the Village and Town as well as revisions resulting from the committee's initial review.

PLAN COMMISSION:

CONSIDERATION: ORDINANCE 12-03 FOR THE KEEPING OF CHICKENS: Administrator Owen reported that Plan Commission held a Public Hearing on Ordinance 12-03 at their March 22, 2012 meeting and recommends approval including the minor revisions as noted on the draft Ordinance attached to the agenda packet. The ordinance establishes standards for care of the chickens, coop and run standards as well as an application, permitting and penalty process. Trustees discussed the fees included in the ordinance as well as provisions provided for keeping hens only and that the chicken must be kept penned. They also discussed the requirement for registration with the Department of Agriculture, Trade & Consumer Protection. Trustee Thoemke asked Mr. Fuller if he understood that the chickens will be required to be penned and are not allowed to roam freely. Mr. Fuller acknowledged he understood.

Kevin Budsberg moved to adopt ordinance 12-03, second by Mark Janowiak. Motion carried with Greg Thoemke opposing.

ADMINISTRATOR'S REPORT:

GREEN COUNTY DEVELOPMENT ANNUAL MEETING: Administrator Owen reported that Green County Development Corporation's Annual meeting will be held on Monday April 30<sup>th</sup> at Edelweiss County Club. Registration information should be available shortly, let Administrator Owen know if you are interested in attending.

Clerk Erb reminded trustees to contact the Clerk's office with any payroll changes.

ADJOURNMENT: Motion by Greg Thoemke, second by Mark Janowiak to adjourn. Motion carried at 7:30 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/20/12

PUBLIC HEARING-ORDINANCE 12-01/AMENDING SECTION 288-21(R) PARKING

PROHIBITED: Public Hearing meeting called to order by President Jim Salter at 7:00 p.m.  
PRESENT: Jim Salter, Roger Truttman, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoenke and Kevin Budsberg. ALSO PRESENT: Sue Moen (Post-Messenger-Recorder), Administrator Nicholas Owen and Clerk Lynne Erb.

Administrator Owen indicated the ordinance will prohibit parking on the east and west sides of Elmer Road within 100 feet of the intersection with Valle Tell Drive. This change will assist with public safety especially during events held in Valle Tell Park. Administrator Owen spoke with the soccer association regarding the changes.

Being no further public comments, motion by Kevin Budsberg second by Greg Thoenke to close the public hearing at 7:03 p.m. Motion carried.

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:03 p.m.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 3/20/12 agenda, second by Greg Thoenke. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Roger Truttman to approve the consent agenda. Request by Kevin Budsberg to remove the Library Update and from Jim Salter to remove the Hoesly Pond update. Roger Truttman amended his motion to approve items 5. A,B,C,D,E and F, removing items G and H, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 3/6/12 BOARD MEETING: A copy of the 3/6/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28831 to 28880 totaling \$54,430.54; ACH for payroll expenses, health and life insurance, journal entry for utility bills and Checks 28829-28830 totaling \$53,783.51 and payroll vouchers 7612 to 7640 totaling \$24,557.14. Motion carried.

MONTHLY POLICE REPORT: The February report is attached to the agenda packet for review.

UPDATE: SUMMER STREET REPAIRS: A list of street repair projects including the estimated cost and funding available through the State of Wisconsin's Local Road Improvement Program (LRIP) is attached to the agenda packet. The total estimated cost for these projects is \$87,757. After applying the \$28,287 available from the LRIP, the Village's estimated cost is \$59,470. That would need to be covered by a combination of Village sinking funds and general road maintenance funds.

UPDATE ON VILLAGE HALL REPAIRS: Staff has accepted the proposal for providing ADA assist motors for the front doors at Village Hall. The equipment for the upgrade has been ordered.

UPDATE: 2012 RECREATION BROCHURE AND REGISTRATION DATES: The 2012 recreation brochure will be available on Friday March 23<sup>rd</sup> with an informational flyer being distributed through the school. For this year the Village is requiring all registrations for traveling youth programs be submitted by April 10<sup>th</sup> in order to get numbers of teams in to the leagues and coordinate the summer practice and game schedules for the various leagues.

UPDATE: HOESLY POND: Administrator Owen reported the expiration date of the dredging permit is April 2<sup>nd</sup>, which includes the removal of the remaining spoil piles at the pond property. The DNR also required that the Village have erosion control installed around the spoil piles and that was completed on March 16<sup>th</sup>. The estimated cost for the erosion control is approximately \$5,000. DNR representatives have indicated they can be more flexible with their April 2<sup>nd</sup> timeline now that the erosion control is in place. Two parties are interested in the spoils and staff continues to work with those individuals on the removal. Kevin Budsberg asked if the erosion control could have been completed by Village staff. Administrator Owen reported no due the short timeline and lack of necessary equipment. The Board asked if the cost of the erosion was budgeted and if the FFA Alumni will be sharing in the cost. Administrator Owen reported he is working with the FFA Alumni and any funds required of the Village will most likely be taken from park sinking funds.

LIBRARY BOARD MONTHLY UPDATE: The monthly update is attached to the agenda packet for review. Kevin Budsberg added that the Library Board has indicated detailed statistical reports will be submitted quarterly until a new Library Director is in place. He reported that the Library Board hopes to have an architect selected by week's end with a rendering of the expansion prepared by June or July. The Library Board is busy working on fundraising goals, projections on operating costs, building sustainability projects to include in the expansion as well as developing community partnerships. The Library Board is in the process of hiring a new director and hopes to have the position hired by April.

CONSIDERATION: ORDINANCE 12-01/AMENDING SECTION 288-21(R) PARKING PROHIBITED: Motion by Kevin Budsberg, second by Roger Truttmann to approve Ordinance 12-01. Motion carried.

COMMITTEE/COMMISSION REPORTS:

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 12-10/APPOINTMENT OF 11-MONTH POLICE OFFICER: Roger Truttmann provided a brief update, noting over 50 applications were received for this position. The Committee is recommending the hiring of Greg Anderson. Motion by Roger Truttmann, second by Mark Janowiak to approve Resolution 12-10. Motion carried.

CONSIDERATION: TEMPORARY WINE LICENSE TO MONROE CLINIC & HOSPITAL FOUNDATION (4/26/12): Motion by Roger Truttmann, second by Peg Kruse to approve a Temporary Wine License to the Monroe Clinic & Hospital Foundation for an event to be held at the Monroe Clinic - New Glarus Branch on April 26, 2012. Motion carried.

CONSIDERATION: OPERATOR LICENSE TO EXPIRE 6/30/12: On recommendation of Public Works/Public Safety, motion by Roger Truttmann, second by Kevin Budsberg to approve an operator license to expire 6/30/12 to Ellie Mae Erdman. Motion carried.

CONSIDERATION: SCHEDULING PUBLIC HEARING ON ORDINANCE 12-05/UNREGISTERED VEHICLES: Roger Truttmann and Administrator Owen reported this ordinance is being recommended by the Public Works/Public Safety Committee to provide an enforcement method for unregistered vehicles that are parked on a public street. The ordinance will need a public hearing and staff is recommending that be held on April 17<sup>th</sup> at 7 p.m. Motion by Jim Salter, second by Greg Thoemke to hold the Public Hearing on Ordinance 12-05 on April 17<sup>th</sup> at 7 p.m. Motion carried.

CONSIDERATION: AWARD OF BID FOR SQUAD CAR: Public Works/Public Safety Committee met earlier this evening to discuss the bids received and are recommending award of bid to New Glarus Motors for a Dodge Intrepid at \$23,099. Motion by Greg Thoemke, second by Peg Kruse to approve award of bid to New Glarus Motors for \$23,099. Motion carried.

CONSIDERATION: RESOLUTION 12-07 CREATING COST SHARE PROGRAM STREAMBANK IMPROVEMENT: This Resolution sets forth a policy and application procedure for the Village to allow use of storm water funds to assist property owners with stream bank restoration. The State of Wisconsin through Green County currently provides a 70/30 grant program to assist property owners and this resolution would allow the Village to pick up the 30% portion not covered by the County's program. The Resolution provides for an annual maximum of \$5,000 for the Village. The Village has received notice from the County that we are approved for \$3,550 in County funds for 2012, making the Village's contribution for 2012 \$1,065. The Resolution also provides that only landowners that do not receive a credit under the village's storm water utility would be eligible for this program. The Board discussed whether landowners could apply for exemption of the storm water fee after they have participated in this program. Administrator Owen indicated they could, however, they would have paid in to the storm water utility previously. Trustee Budsberg asked approximately how many land owners could qualify. Administrator Owen indicated the number is not significant and the County currently gives preference for the grant to land owners where both sides of the stream bank will be completed in the project.

Motion by Roger Truttman, second by Mark Janowiak to approve Resolution 12-07. Motion carried.

UPDATE: AUTOMATED METER READING SYSTEM: Administrator Owen provided information to the Board on research by the Utility staff on purchasing an automated meter reading system. Factors being considered include: WPPI is currently offering grant and loan programs to their members and Badger Meter, the company which we purchase water meters from are no longer manufacturing the water meters we currently use. Administrator Owen bring described the two types of automated systems, Automated Meter Reading (AMR) which the meters allow utility staff to read meters by driving through the Village obtaining readings electronically from each meter and Automated Meter Information (AMI) a system where meter readings are transmitted directly to WPPI's office and can be read through computer software. WPPI recommends their members switch to the AMI system. WPPI feels AMR systems are dated and with the availability and benefits of AMI technology meter manufactures are going away from the AMR systems. The estimated cost for the switch to AMI is \$257,400 for the electric meters and collection point for the information. Water meters are not included in this estimate and we currently do not have estimates on the cost for water meters.

The Utility would also need to upgrade its current billing/financial software with the AMI system and WPPI will provide a grant to cover the full cost of this upgrade. A big concern for Utility staff is the water utilities ability to handle the additional cost of upgrading the water meters. WPPI has a loan program that would provide a 10-year no-interest loan to cover the water utilities costs for meter upgrades.

The Board briefly discussed the pros and cons of making the switch and benefits to switching both electric and water meters at the same time. Trustee Janowiak asked about the current cost for reading meters and Trustee Kruse recalled approximately \$6,000 had been mentioned in a previous meeting. [Note: Budget includes \$6,500 for electric and \$2,000 for water]. It was also noted that the benefit to the switch included an update of outdated meters and monitoring benefits to both the utility and customer as well as the opportunity for assistance with the switch from WPPI. Trustee Thoemke asked about a timeline for the switch and Administrator Owen indicated he would anticipate a 5-year phase-in starting with a year.

More information will be provided to the Board as the Utility moves forward.

PARK & RECREATION COMMITTEE:

CONSIDERATION: RESOLUTION 12-08/APPOINTMENT OF 2012 LIFEGUARDS AND SUMMER

RECREATION EMPLOYEES: Greg Thoemke reported four new substitute guards (two pending certification) were added this year and no wage increases were provided other than for reclassifications. Motion by Kevin Budsberg, second by Roger Truttman to approve Resolution 12-08 Appointing Lifeguards and Summer Recreation Employees. Motion carried.

CONSIDERATION: RESOLUTION 12-09/2012 RECREATION FEES: Greg Thoemke noted fees remain the same as 2011. Motion by Kevin Budsberg to approve Resolution 12-09 Setting 2012 Recreation Fees, second by Peg Kruse. Motion carried.

PRESIDENT'S REPORT: President Salter reported on his attendance at the American Public Power Association Legislative Rally in Washington DC with WPPI Energy. He commented he is very impressed by what WPPI Energy does for the local utility.

CLERK'S REPORT:

UPDATE: OPEN BOOK AND BOARD OF REVIEW DATES: Clerk Erb reported that the 2012 Open Book has been scheduled for April 26 from 4-6 p.m. and that Board of Review will be held on Thursday, May 17, 2012 from 6-8 p.m. She reminded the Board that they do not need to be attendance for the Open Book, but will need to be at the Board of Review from 6-8 p.m. Currently Kevin Budsberg and Peg Kruse are certified Board of Review members for this year. Clerk Erb asked that anyone else interested in becoming certified contact her.

ADJOURNMENT: Motion by Roger Truttman, second by Kevin Budsberg to adjourn. Motion carried at 7:40 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS

3/6/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttman, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoemke and Kevin Budsberg. ALSO PRESENT: Dave Maccoux (Schenk Business Solutions), Sue Moen (Post-Messenger-Recorder), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

ANNOUNCEMENT: President Salter announced that the Board will convene into closed session called under State Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrator annual review].

AGENDA: Motion by Kevin Budsberg to approve the 3/6/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Greg Thoemke to approve the consent agenda, second by Kevin Budsberg. Motion carried.

APPROVAL OF MINUTES OF 2/21/12 BOARD MEETING: A copy of the 2/21/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28789 to 28828 totaling \$19,021.71; ACH for payroll expenses, and VISA payments totaling \$21,198.60 and payroll vouchers 7583 to 7611 totaling \$27,975.83.

UPDATE ON CABLE TV COMMITTEE: The cable TV committee is looking at purchasing a new camera with better sound capabilities and digital server for storing of video for uploading to the cable access channel. The committee would like to carry forward unused 2012 budget to combine with funds in 2013 as well as matching funds from the school district to purchase the server in 2013. The committee will also work with Cable TV coordinator Mike Weasner on getting pictures added to the PowerPoint presentation on the cable access channel for advertising of local festivals and events.

BUILDING INSPECTOR REPORT FOR JANUARY: A copy of the inspector's report is attached to the agenda packet.

PRESENTATION: 2011 AUDIT REPORT BY DAVE MACCOUX (SCHENK): Dave Maccoux with Schenk Business Solutions presented the 2011 Audit report to the Board. A copy of the audit report is available at the Clerk's Office. He reported the general fund ended 2011 with net change in fund balance of a positive \$65,370, noting the Village's undesignated general fund balance is \$647,252, portions of which are receivables from the Utility and reserve funds. The utilities reported a 9.98% rate of return for electric and a 1.26% rate of return for water, noting a water rate increase in December, 2011 should improve the rate of return for 2012. In responding to questions from the Board, Mr. Maccoux indicated the Village is in a stable financial position and suggested conservative spending of undesignated fund balances considering the current difficult budget environment, i.e. utilizing undesignated fund balances for one-time unexpected projects rather than any on-going budget expense. Mr. Maccoux noted the two reportable internal control deficiencies as being the same from year to year due to the size of the available staff and reminded the Board of the importance of their review. Overall, he reported the audit went very well.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: RESOLUTION 12-05/AMENDING RESOLUTION 11-29/WAGE AND FRINGE BENEFITS FOR FULL-TIME EMPLOYEES EXCLUDING LIBRARY EMPLOYEES AND POLICE UNION EMPLOYEES:

Administrator Owen reported this Resolution extends benefits from the IBEW union contract as the contract and IBEW union no longer exist. While the combining of the union contract and Resolution resulted in minor changes for each group of employees, we believe in the end we were able to benefit the employee with insignificant, if any, additional cost to the Village. Additionally the resolution creates a provision to alleviate the loss of sick time by long-term employees that have maxed out their accumulation of sick time by allowing them to annually transfer any unused sick days into their deferred compensation account. It was an idea discussed to reward our long-term employees in a difficult budget time when we are unable to provide other incentives. The Board discussed the language at paragraph 23 regarding the definition of immediate family and including significant other or domestic partner after spouse. Motion by Kevin Budsberg, second by Roger Truttmann to approve Resolution 12-05, changing paragraph 12 to read: "25 work days after 15 years and thereafter" and removing "Thereafter for each year of work, 25 work days paid vacation shall be granted" and changing paragraph 23 to add "/partner" after "spouse". Motion carried.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: The committee finished the initial review of the draft Cooperative Boundary Agreement (CBA). Once the second draft is completed by Mark Roffers, it will be forwarded to the Village and Town legal counsel for their review. The committee will develop a schedule for public meetings and public hearings on the document once legal review as been completed. The committee will meet without Roffers to discuss stormwater

management issues and the improvement of 14<sup>th</sup> Avenue/Legler Valley Road on March 22<sup>nd</sup> at 6:00 p.m. at Town Hall and will meet again with Roffers for review of the second draft on April 18<sup>th</sup> at 6:00 p.m. at Village Hall. President Salter reminded the trustees to bring any questions forward to the Committee.

COMMUNITY DEVELOPMENT AUTHORITY UPDATE: CDA discussed the creation of a revolving loan fund to be used as a tool to encourage redevelopment in the Village and reaching out to the community to determine ways the CDA can help. Trustee Janowiak asked if the creation of a revolving loan fund is an appropriate use of excess TID funds on the closing of the TID. Administrator Owen noted that if that use is not in the current TID plan, the Village would have to ask for the plan to be changed and obtain permission from all the overlying districts.

PLAN COMMISSION:

CONSIDERATION: NEW GLARUS BREWERY SITE PLAN: Plan Commission is recommending approval of the site plan for an expansion of the Brewery warehouse contingent on items listed in the 2/29/12 email from Village Engineer, Pat Rank (Strand Associates). Motion by Kevin Budsberg, second by Greg Thoemke to approve the site plan of New Glarus Brewery contingent on successful resolution of the items detailed on Mr. Rank's 2/29/12 email to Administrator Owen and Delta 3. Motion carried.

UPDATE: PUBLIC HEARING ON ORDINANCE 12-03 FOR THE KEEPING OF CHICKENS: A public hearing will be held before the Plan Commission on 3/22/12 at 6:30 p.m. on Ordinance 12-03, the keeping of chickens within the village limits. President Salter noted a copy of the Ordinance is being provided to the trustees for review and that changes can be made at the public hearing, subsequent Plan Commission meeting or the Village Board meeting.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 12-06/AUTHORIZATION TO RECORD ABANDONMENT OF UTILITY EASEMENTS: The Village Board approved the abandonment of easements along the southern and western edges of his property [Lots 5 and 6, Block 3] in the Tower Heights subdivision at their 2/21/12 meeting. In reviewing the easement and process for recording, staff is requesting approval for abandoning the easement at the west side of Lot 4 as well. This Resolution has been prepared for recording with the Green County Register of Deeds and includes abandonment on the west side of Lots 4, 5, and 6 as well as the south side of Lot 6, all in Block 3 of Tower Heights subdivision. Motion by Mark Janowiak, second by Kevin Budsberg to approve Resolution 12-06. Motion carried.

ADMINISTRATOR'S REPORT:

WCMA CONFERENCE ATTENDANCE: Administrator Owen noted that he will be attending the Wisconsin City/County Management Association's winter conference in Eau Claire this week.

LEAGUE OF WISCONSIN MUNICIPALITIES 2012 WORKSHOP AND DINNER: The League of Wisconsin Municipalities New Officials Workshop will be held in Madison on May 11, 2012 and the Regional Dinner Meetings will be held at six locations with the closest being in Barneveld on May 3, 2012. Trustees were asked to contact Administrator Owen or Clerk Erb if they are interested in attending.

PRESIDENT'S REPORT:

CONSIDERATION: DISSOLUTION OF CHALET SUB-COMMITTEE AUTHORIZED AT 12/20/11 BOARD MEETING: At the 12/20/11 Board meeting the Village Board approved the creation of a 5 member Chalet of the Golden Fleece subcommittee. Since that time, discussions have led to continuing to have the Parks & Recreation Committee being the oversight committee with additional direction from Village Staff, Chamber Staff and Deb Carey (who is funding the position at the Chalet of the Golden Fleece for 2012). Motion by Jim Salter, second by Kevin Budsberg to dissolve the Chalet of the Golden Fleece Subcommittee approved at the 12/20/11 Village Board meeting. Motion carried.

CONVENE INTO CLOSED SESSION: Motion by Mark Janowiak, second by Greg Thoemke to convene into closed session at 8:08 p.m. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttman-yes. Motion carried.

RECONVENE INTO OPEN SESSION: Motion by Roger Truttman, second by Kevin Budsberg to reconvene into open session at 8:24 p.m. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttman-yes. Motion carried.

RESULTS OF ADMINISTRATOR REVIEW: The 2011 Administrator's annual review was completed by the Board.

ADJOURNMENT: Motion by Roger Truttman, second by Kevin Budsberg to adjourn. Motion carried at 8:25 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/21/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttman, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoemke and Kevin Budsberg. ALSO PRESENT: Ben Kahl, Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 2/21/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda removing items 5 E, G, I and J for further discussion, second by Mark Janowiak. Motion carried.

APPROVAL OF MINUTES OF 2/7/12 BOARD MEETING AND 2/16/12 SPECIAL MEETING: A copy of the 2/7/12 and 2/16/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28737 to 28788 totaling \$84,590.02; ACH for payroll expenses, health and life insurance and February tax settlement totaling \$787,459.26 and payroll vouchers 7556 to 7582 totaling \$36,169.91.

UPDATE TIMELINE FOR APPOINTMENT OF 11 MONTH POLICE OFFICER: The timeline for the hiring of the 11 month police officer position, includes a first round of interviews the week of February 20<sup>th</sup>, second round of interviews the week of February 27<sup>th</sup> and a psychological profile examination the week of March 5<sup>th</sup>. Staff hopes to have a recommendation for appointment at the March 14<sup>th</sup> Public Works/Public Safety committee meeting.

MONTHLY POLICE REPORT: The monthly police report was included with the agenda packet for your review

UPDATE ON VILLAGE HALL REPAIRS: Staff met with a contractor regarding the installation of ADA opening assist front doors at Village hall on 2/14/12. Initial estimates for the assist opening devices on two of the front doors are around \$5,000. Even with the upgrade to ADA assist opening doors the entry does not have enough space to be fully ADA compliant.

UPDATE: ICE RINK: Due to the lack of cold weather this year staff and the Parks and Recreation committee have agreed to not operate the ice rink this year.

UPDATE ON PUBLIC WORKS EQUIPMENT PURCHASE: SNOW PUSHER: The snow pusher was received on January 20<sup>th</sup> and has worked well for snow clean up. Trustee Budsberg asked for the record to show that the police have requested the immediate removal of snow from the garage and drive area used for the squads.

UPDATE: APPLICATION FOR MASTER GARDENER GRANT FOR FLORAL CLOCK: In cooperation with Mike and Theresa Colney, the Village has applied for a grant from the Madison Area Master Gardener's Association for updates at the floral clock. Staff will provide an update when we are notified of the results of the application. Trustee Kruse noted the misspelling of gardener in the meeting notes.

UPDATE: HOESLY POND: Staff continues to work with an individual that is interested in hauling away the sediment. DNR continues to be updated on the timeline and have expressed no concerns to date. President Salter asked for clarification on the removal of the soil from the site and whether it could be moved to fill in the swampy area on the site. Administrator Owen reported that the DNR had requested the soil remain on the site until it had dried out, but that it was not permissible to use that soil to fill wetland area. The filling of the wetland area had been discussed with the DNR and the Village was informed that the only permissible activity was the use of rip rap to protect the property from the wetland. Trustee Budsberg asked about the timeline for the person removing the soil. Administrator Owen reported that the ground is too wet at this time and staff continues to work with that person for removal when the ground conditions are more favorable.

LIBRARY BOARD MONTHLY UPDATE: Trustee Budsberg reported a copy of the monthly update was attached to the agenda packet for review. He briefly commented on the annual report that will be provided to the Village Board in the near future. He further noted that Library Director Denise Anton-Wright had resigned effective 2/17/12 and Janis Merkle is serving as interim Library Director. The Library Board will be conducting interviews on four candidates on 3/10/12. The Library Board has retained the services of The Sweeney Group for a five month period to assist with fundraising for the new library. Trustee Budsberg added he would like to see the Village Board consider a monetary commitment to the future library as well. A request for qualifications for building architects is being created and should be sent within the next couple of weeks. The Library Board hopes to have plans available within 6 months.

#### COMMITTEE/COMMISSION REPORTS:

##### FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: RESOLUTION 12-03/RESERVE FUND POLICY/DEBT POLICY: Clerk-Treasurer Erb reported that this is an annual resolution that re-establishes the Village's emergency reserve and working capital reserve funds, based on the current budgeted general fund operating revenues. The funds required for 2012 total \$259,102.40 and a Certificate of Deposit has been established in that amount. The resolution also outlines the Village's debt policy. Clerk Erb provided an amended Resolution showing the corrected General Obligation Debt capacity on 12/31/11 and noted the Village is currently at 77.84% of the state imposed limit which is over the self-imposed policy to maintain a level of general obligation debt equivalent to not more than 75% of its legal limit. No additional borrowing occurred in 2011; however, the total equalized value of the Village dropped by \$8,004,500 from 2010 to 2011. Motion by Mark Janowiak, second by Kevin Budsberg to approve Resolution 12-03. Motion carried.

DISCUSSION/CONSIDERATION: CHANGES TO HIRING PROCESS: Administrator Owen updated the Board from the last meeting, reporting two basic options being used by municipalities: 1) the basic procedure we currently have in the Personnel Manual, and 2) allowing the Administrator to do the hiring. He noted the process we currently use works well for the most part and that to have Personnel/Finance Committee select more than one top candidate and allow the Administrator to offer to the position to the second and third choice if the first choice does not accept without returning to the Committee would help to make the process more efficient. He asked for Board input on proceeding. The Board briefly discussed the pros and cons of each method noting they would prefer to have the Administrator bring the applications/resumes of the top qualified candidates to the Personnel/Finance Committee and Personnel/Finance will authorize the Administrator to offer the position and to further offer the position to the next candidate if the first does not accept without bringing the matter back to the Committee. Motion by Greg Thoemke to maintain the current hiring process for non-supervisory employees, second by Peg Kruse. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 12-04 APPOINTING PART-TIME POLICE OFFICER: Public Works/Public Safety is recommending the appointment of Sean Pringle as a part-time officer effective 2/22/12. Motion by Kevin Budsberg, second by Greg Thoemke to approve Resolution 12-04 appointing Sean Pringle as part-time officer. Motion carried.

CONSIDERATION: STREET USE PERMIT: AROC WISCONSIN [5/2/12]: This as an annual application for the use of Elmer Road and Kubly Road for a timed road race event. There have been no issues in the past, the application was complete with all proper signatures and an updated certificate of insurance will be presented prior to the event. Trustee Truttman noted there was a question at the Committee regarding notifying the County of the event as it continues outside the village limits on Kubly Road. Administrator Owen noted that would be the responsibility of the permitholder. Motion by Roger Truttman, second by Kevin Budsberg to approve the Street Use Permit to AROC Wisconsin for 5/2/12. Motion carried.

DISCUSSION/RECOMMENDATION: REQUEST FOR ABANDONMENT OF UTILITY EASEMENT:

Ben Kahl has submitted a request for abandonment of utility easements along the southern and western edges of his property [Lots 5 and 6, Block 3] in the Tower Heights subdivision, that had been included with subdivision plat approved in 1974. The utilities were installed in the road right-of-way on 10<sup>th</sup> Avenue in 1976. The committee is recommending approval of the request because the current properties are all ready served through the road right of way and any plats for future developments in the area would need to include easements for serving those properties. Trustee Janowiak asked if the property to the west would be developed at a future date, would the easement be needed. Trustee Truttman noted the developer would be required to provide an easement most likely as part of the extension with 10<sup>th</sup> Avenue. Motion by Kevin Budsberg, second by Mark Janowiak to approve the abandonment of the village's utility easements on Lots 5 and 6, Block 3 of Tower Heights. Motion carried.

CONSIDERATION: SCHEDULE PUBLIC HEARING ON ORDINANCE 12-01 PROHIBITING PARKING (VALLE TELL SOCCER PARK):

Public Works/Public Safety is recommending amending village ordinance to prohibit parking on the western side of Elmer road at its Northern intersection with Valle Tell Drive beginning 100 feet north to 100 feet south of the intersection to help address concerns regarding traffic, parking and pedestrian safety in that area, especially in conjunction with the use of Valle Tell Park during soccer practice and games. The Board briefly discussed the proposed no parking area and indicated it would be advantageous to make 100 feet north and south of the intersection on both the east and west side of Elmer Road no parking zones. That change can be incorporated at the time of the public hearing. Staff is recommending scheduling the public hearing for the March 20 Village Board meeting. Motion by Kevin Budsberg, second by Roger Truttman to schedule a public hearing on Ordinance 12-01 for March 20 at 7 p.m. Motion carried.

CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS FIRE DEPT. ON 3/24/12: Motion by Mark Janowiak, second by Kevin Budsberg to approve the temporary alcohol license to New Glarus Fire Dept. for 3/24/12. Motion carried.

PARKS & RECREATION:

RECOMMENDATION: AWARD OF 2012 MOWING CONTRACT: Trustee Thoemke reported the Village received 5 bids for mowing services with the low bid coming from Disch Lawncare of Monticello for \$530 for one time mowing of each site. The Village has worked with Disch before and has had no real issues. Trustee Budsberg asked about a cost comparison using a Village mower and summer employee. Administrator Owen reported that the Village paid approximately \$15,000 in 2011. He further noted that the Village would need to purchase a mower and the estimated cost for the first year would be \$25,000 with subsequent years averaging \$17,000. Motion by Greg Thoemke, second by Peg Kruse to approve awarding the bid for 2012 mowing contract to Disch Lawncare contingent on receipt of necessary insurance documents. Motion carried.

UPDATE/DISCUSSION: CHALET OF GOLDEN FLEECE OPERATIONS: Trustee Thoemke reported that Clerk/Treasurer Erb and Administrator Owen recently met with representatives from the Chamber of Commerce and New Glarus Brewing to discuss the operations of the Chalet of the Golden Fleece. The group discussed having the Chalet open for the season on May 1<sup>st</sup> with hours of operation on Friday, Saturday, Sunday and Monday and identified tasks that need to be completed. In addition, the group discussed the possible need for a Village subcommittee for the Chalet and determined it best to have Parks and Recreation Committee oversee the operations with reports back from the stakeholders (Village Staff, Chalet tour guides, Chamber and Brewery). Parks & Recreation concurred at their February meeting. Also discussed was the developing of tasks and fund-raising opportunities specific for a "Friends of the Chalet Group" with that group formed by and responsible to the Parks and Recreation Committee. President Salter noted that since there is currently a group using the "Friends of the Chalet" name, any new group may need to use a different name. He also asked that staff confirm whether or not any formal action had been taken to form a sub-committee and that action be reversed if necessary. Trustee Budsberg asked who would be responsible for the operations if the Village does not receive the anticipated donation and whether there is a written Agreement outlining the responsibilities of the parties involved. Administrator Owen reported there is a signed Agreement and that the responsibility for operations would revert to the Village if no donations are received. Trustee Budsberg indicated that Historic Preservation Commission has expressed concern that the collection be handled appropriately during the inventory and set-up indicating the Village may want to utilize the services of a representative from the State Historical Society.

CONSIDERATION: ACCEPTANCE OF DONATION OF WATER FEATURE FOR WADING POOL:

The Village has received a donation to cover the purchase and installation of a water feature for the wading pool. The new wading pool was constructed with the necessary piping needed for a water feature that was not added at the time due to the cost. The installation will occur during the normal summer opening procedures. Motion by Kevin Budsberg, second by Greg Thoemke to accept the donation of the water feature for the wading pool. Motion carried.

PLAN COMMISSION:

CONSIDERATION: SITE PLAN APPLICATION FOR NEW GLARUS SCHOOL DISTRICT: At a special meeting on 2/9/12 the plan commission reviewed and recommended approval of the School District's site plan for expansion of the High/Middle School building contingent on finalizing engineering and stormwater issues as identified in the attached letter from Strand Associates. Motion by Jim Salter, second by Kevin Budsberg to approve the site plan application for the New Glarus School District contingent on finalizing the engineering and stormwater issues as identified in the February 9, 2012 letter from Pat Rank with Strand Associates. Motion carried.

ADMINISTRATOR'S REPORT:

ATTENDANCE AT WISCONSIN ECONOMIC DEVELOPMENT ASSOCIATION MEETING

(WEDA): Administrator Owen reported that he attended the 2012 Governor's Conference on Economic Development in Madison, February 9 – 10. Conference sessions included discussions on the current state and national economic climate and current and emergency industry trends. It was also a good opportunity to network with other economic development professionals and meet Wisconsin Economic Development Corporation staff members.

DISTRIBUTION OF ANNUAL PERFORMANCE EVALUATION: Administrator Owen distributed personnel evaluation forms for the Board to complete and return to Clerk Erb by 2:00 p.m. on Friday March 2<sup>nd</sup>. Clerk Erb will compile the evaluation forms for review in closed session at the March 6<sup>th</sup> Village Board meeting.

PRESIDENT'S REPORT: President Salter noted a Joint Village/Town Negotiation meeting will be held at Village Hall on Wednesday, February 22, 2012 at 6 p.m.

ADJOURNMENT: Motion by Kevin Budsberg, second by Mark Janowiak to adjourn. Motion carried at 7:48 p.m.

–Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
SPECIAL JOINT MEETING OF  
VILLAGE OF NEW GLARUS  
VILLAGE OF NEW GLARUS LIBRARY BOARD AND  
TOWN OF NEW GLARUS  
2/16/12

REGULAR MEETING:

CALL TO ORDER: Special Joint meeting called to order at 6:30 p.m.

PRESENT: Village Board: Jim Salter, Mark Janowiak, Peg Kruse and Kevin Budsberg. Town Board: Keith Seward, Bob Elkins, Chris Narveson, Jim Hoesly and Dean Streiff. Library Board: Linda Hiland, Suzi Janowiak, Jane Martinson, Rebecca Weiss, Wayne Duerst, and Jody Hoesly. ALSO PRESENT: Jodi Sweeney (Sweeney Group), Library Director Denise Anton Wright and Administrator Nicholas Owen.

PRESENTATION BY JODI SWEENEY – CAPITAL CAMPAIGN PLANNING STUDY: Jodi Sweeney provided a presentation on the capital campaign study. Sweeney outlined the planning study process and highlighted summaries of the study including the comments on the location of the library site, the makeup of the library and additional questions that need to be answered. Sweeney anticipates the major fundraising drive to take 12 – 14 months and if all goes well construction beginning in 18 months. Sweeney focused on the importance of broad support from the community as well as the Village and Town of New Glarus boards as well as the other municipalities whose residents are heavy users of the library for a successful campaign.

ADJOURNMENT: Meeting was adjourned at 7:43 p.m.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/7/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttmann, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoenke and

Kevin Budsberg. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Deputy Clerk Barb Roesslein.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Greg Thoemke to approve the 2/7/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda as presented, second by Greg Thoemke. Motion carried.

APPROVAL OF MINUTES OF 1/17/12 BOARD MEETING AND 1/26/12 SPECIAL MEETING:

A copy of the 1/17/12 and 1/26/12 minutes are attached to the agenda.

APPROVAL OF CLAIMS: Expense checks 28674-28736 totaling \$97,217.86; ACH for payroll expenses, Journal entry for Utility bills, health and life insurance; Wires for January tax settlement and loan payments totaling \$1,491,905.03 and payroll vouchers 7528 to 7555 dated 1/27/12 totaling \$26,952.01.

UPDATE ON FEED MILL DEMOLITION: Work began to raze the feed mill buildings the week of January 23<sup>rd</sup>.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

UPDATE/DISCUSSION: CHANGES TO HIRING PROCESS: The Personnel Committee is recommending amending the personnel handbook and administrator's job duties to reflect streamlining the hiring process by allowing the Administrator to recruit and hire personnel with the assistance of the department head. This would not include the hiring of department heads or the termination of personnel. Trustee Budsberg expressed concern that there would be a loss to checks and balances if only one person is responsible for the hiring of personnel. He would prefer that the Administrator along with the Department Head would review resumes and forward the top four applicants with recommendations to the Personnel Committee for final approval. When asked if templates from other municipalities could be obtained Administrator Owen replied that the recommended changes to the personnel handbook were based on other municipalities, but he will do more research and bring it back to the Board for discussion.

PUBLIC WORKS/PUBLIC SAFETY:

UPDATE ON GREEN COUNTY LANDFILL MEETING: Administrator Owen reported that the Green County Landfill had called the special meeting to inform the member municipalities on recent reduction in tonnage to the landfill due to Veolia not taking garbage from member municipalities to the landfill. From review of landfill bills it appears Veolia is still taking the Village's residential waste to the landfill. Overall it appears commercial collections within the County are affected. The Village's contract with Veolia does require that residential collections need to be taken to the Green County landfill, but it is unclear if commercial collections in the Village can be required to be taken to the landfill. Green County is looking for input on the future of the landfill. A concern is whether the landfill can continue to operate. Administrator Owen will be sending a letter of support to Green County and request additional information on the ongoing operations of the landfill.

JOINT VILLAGE/TOWN NEGOTIATION COMMITTEE UPDATE: Administrator Owen reported that the committee had their first meeting with Mark Roffers and they anticipate a draft Cooperative Boundary Agreement in March. Next meeting is scheduled for February 22, 2012.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION OF RESIGNATION OF BETH ALDERMAN: Motion by Roger Truttman to accept the resignation of Beth Alderman, second by Kevin Budsberg. Motion carried.

CONSIDERATION OF APPOINTMENT OF LEXIE HARRIS: Motion by Roger Truttman to approve the appointment of Lexie Harris to fill the term of Beth Alderman on the Community Development Authority, second by Kevin Budsberg. Motion carried.

UPDATE/DISCUSSION: PRIORITIZATION OF ECONOMIC DEVELOPMENT STRATEGY

DISCUSSION: At the last CDA meeting the committee prioritized a list of potential projects, which included working with the New Glarus Chamber of Commerce to determine the needs of the business community and researching the creation of a revolving loan fund.

ADMINISTRATOR'S REPORT:

CONSIDERATION OF APPOINTMENT OF ADMINISTRATOR NICHOLAS OWEN TO GCDC BOARD OF DIRECTORS: Motion by Roger Truttman to approve the appointment of Administrator Owen to the GCDC Board of Directors, second by Greg Thoemke. Motion carried.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Roger Truttman, second by Kevin Budsberg to adjourn. Motion carried at 8:22 p.m.

–Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/26/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 6:00 p.m.

PRESENT: Jim Salter, Roger Truttman, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoemke and Kevin Budsberg. ALSO PRESENT: Administrator Nicholas Owen.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman to approve the 1/26/12 agenda, second by Greg Thoemke. Motion carried.

CONSIDERATION: RESOLUTION 12-02/APPOINTMENT OF PUBLIC WORKS LABORER:

Administrator Owen presented the resolution appointing Bill Righter as Public Works Laborer I effective Monday February 13, at a rate of \$17.52/hour. Motion by Mark Janowiak to recommend approval of Resolution 12/02, second by Roger Truttman. Motion carried.

ADJOURNMENT: Motion by Roger Truttman second by Joan Betz to adjourn. Motion carried at 6:06 p.m.

–Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/17/12

REGULAR MEETING:

CALL TO ORDER: Regular meeting called to order by President Jim Salter at 7:00 p.m.

PRESENT: Jim Salter, Roger Truttman, Mark Janowiak, Joan Betz, Peg Kruse, Greg Thoemke and Kevin Budsberg. ALSO PRESENT: Sue Moen (POST-MESSENGER-RECORDER), Administrator Nicholas Owen and Clerk Lynne Erb.

ANNOUNCEMENT: President Salter announced that cell phones shall be silenced for the duration of

the meeting.

AGENDA: Motion by Greg Thoemke to approve the 1/17/12 agenda, second by Peg Kruse. Motion carried.

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Kevin Budsberg to approve the consent agenda as presented, second by Greg Thoemke. Motion carried. Jim Salter asked for clarification on the hiring of the part-time police officer position and Administrator Owen indicated that the part time position is being filled from the eligibility list prepared during the hiring of Kathryn Werginz who has filled the fulltime position. This position will fill that left vacant when Officer Werginz became fulltime.

APPROVAL OF MINUTES OF 12/20/11 BOARD MEETING: A copy of the 12/20/11 minutes are attached to the agenda.

APPROVAL OF CLAIMS: 2011 Expense checks 28562-28602 dated 12/28/11 totaling \$49,834.46; 2011 Expense checks 28620 to 28633 dated 1/11/12 totaling \$6,379.87; 2012 Expense checks 28603 to 28619 dated 1/3/12 totaling \$121,317.59; 2012 Expense checks 28634 to 28664 dated 1/18/12 totaling \$19,113.23; ACH for payroll expenses, Journal entry for Utility bills, health and life insurance totaling \$73,387.71 and payroll vouchers 7471 to 7497 dated 12/30/11 totaling \$31,340.48 and payroll vouchers 7498 to 7527 dated 1/13/12 totaling \$28,620.75.

MONTHLY POLICE REPORT: A copy of the December report is attached to the agenda packet.

UPDATE: HIRING ADDITIONAL PART-TIME POLICE OFFICER: Chief Boldebeck is currently performing the background check on the next person on the eligibility list for part-time officers and anticipates a recommendation on hiring for the February committee meeting. The application period for the 11 month position to fill the vacancy of Officer Werginz while on military leave closes on January 19<sup>th</sup>.

UPDATE ON PUBLIC WORKS EQUIPMENT PURCHASES: PICKUP TRUCK AND SNOW PUSHER: The new pickup truck was received the last week of December and the snow pusher is anticipated by the end of January.

BUILDING INSPECTOR MONTHLY UPDATE: A copy of the December report is attached to the agenda.

LIBRARY BOARD MONTHLY UPDATE: A copy of the Library Director's report was attached to the agenda packet for review.

COMMITTEE/COMMISSION REPORTS:

FINANCE/PERSONNEL COMMITTEE:

CONSIDERATION: RESOLUTION 12-01 2011 BUDGET AMENDMENT: Clerk Erb reported this Resolution was prepared to formally amend the 2011 budget to include the various projects approved by the Board on an individual basis and completed in 2011 that had not been included in the original 2011 budget. Trustee Budsberg asked about a timeline on the doors at Village Hall being ADA accessible. Administrator Owen will check with Public Works Supervisor Scott Jelle. After a brief discussion on the various accounts and funds being used for the project, motion by Greg Thoemke, second by Roger Truttmann to approve Resolution 12-01. ROLL CALL VOTE: Joan Betz-yes; Kevin Budsberg-yes; Mark Janowiak-yes; Peg Kruse-yes; Jim Salter-yes; Greg Thoemke-yes; and Roger Truttmann-yes. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: RESOLUTION 12-02/APPOINTMENT OF PUBLIC WORKS LABORER:

Administrator Owen reported that the selected candidate had called this morning indicating he now

plans to stay with his current employer. Administrator Owen indicated that staff will go back and review the two other top candidates to have a recommendation ready for the February 7, 2012 meeting, suggesting a special Public Works/Public Safety Committee meeting prior to February 7<sup>th</sup>. He noted both candidates are qualified for the position. The Board discussed a review of the current hiring policies to determine whether changes need to be made to streamline the process. Trustee Janowiak asked about the wage for the position and Administrator Owen indicated the amount was determined based on the past year's union contract for Laborer I or Laborer II. The experience of the candidate was used to determine whether they would be hired as a Laborer I or Laborer II. Trustees Truttman and Budsberg asked about the timeline for the hiring and retirement of the current laborer. Administrator Owen didn't believe the February 7<sup>th</sup> meeting date would create any issues, noting current employees would be able to help with snow removal if necessary. Motion by Jim Salter to table, 2<sup>nd</sup> by Roger Truttman. Motion carried.

UPDATE: RETIREMENT OF PHIL COX: Administrator Owen informed the Board of the Open House being held in honor of the service and retirement of Phil Cox from the Village of New Glarus on Friday, January 27, 2012 between 1-3 p.m. in the Village Hall Community Room.

TREE BOARD:

CONSIDERATION OF 2012 STREET TREE PRUNING AND REMOVAL BID AWARD: Trustee Thoemke reported that two bids were received for the 2012 tree pruning contract with the low bid coming from Boley Tree and Landscape for \$14,245. 2012 budget is \$15,000. The village has worked with Boley in the past and has been satisfied with their work. The committee recommends award of the bid to Boley. Trustee Budsberg asked about the stump removal and Administrator Owen noted this would be for terrace trees located in the village's right of way. Motion by Greg Thoemke to award the bid to Boley for \$14,245, second by Roger Truttman. Motion carried.

HISTORIC PRESERVATION:

LETTERS OF SUPPORT FOR RENOVATION OF STONE HOUSE APARTMENTS: Trustee Budsberg reported that Stone House Development is working on plans for exterior updates to the old grade school apartment building including; re-roofing, new windows and painting of window trim. To assist with the renovations, Stone House is making an application to WHEDA for tax credits. Part of that application process includes obtaining letters of community support from election officials. Stone House will be emailing sample letters to be completed by local elected officials. To date, Administrator Owen has not received the email and he will be checking with Stone House. Trustees interested in signing the letter should let Administrator Owen know.

LIBRARY BOARD:

ANNOUNCEMENT: RESIGNATION OF LIBRARY DIRECTOR DENISE ANTON WRIGHT:

Trustee Budsberg announced that Library Director Denise Anton Wright has submitted her resignation. He also reported on the Library's digitization project and Open House for the project to be held the weekend of the 22<sup>nd</sup>, as well as reviewed the Library Board Update and facility planning project.

PRESIDENT'S REPORT: No report.

ADJOURNMENT: Motion by Greg Thoemke, second by Kevin Budsberg to adjourn. Motion carried at 7:23 p.m.

–Lynne R. Erb, Clerk