

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

1/2/07

The meeting was called to order at 7:30 p.m. by President Tom Myers. PRESENT: Tom Myers, Tom Betthausser, Darrel Weber, Roger Truttmann, Lloyd Lueschow and Erwin Zweifel. ABSENT: Ben Kahl. Also present: Administrator Nic Owen, Clerk Lynne Erb, John DeWitt, Jim Salter, Sue Moen (Post-Messenger) and Attorney Tom Vale.

AGENDA: Motion by Lloyd Lueschow to approve the 1/2/07 agenda, 2<sup>nd</sup> by Erwin Zweifel. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: President Myers announced the Board will convene into closed session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Intergovernmental Cooperation Agreement].

MINUTES: Motion by Lloyd Lueschow to approve the minutes for the 12/19/06 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

CONSIDERATION OF FINAL PLAT FOR VALLE TELL PHASE II: Attorney Vale advised the Board the final plat can be approved prior to reaching a Developer's Agreement and Covenants and Restrictions. The final plat cannot be recorded, however, until the Developer's Agreement with surety or the infrastructure are in place. If the final plat is not recorded within six months of approval, the developer will need to come back to the Village Board for the approval process again. After discussion of the Developer's Agreement/Covenants and Restrictions as follows, Lloyd Lueschow moved to approve the final plat for Valle Tell Phase II contingent on reaching a Developer's Agreement which by ordinance includes sureties and Restrictions and Covenants as well as contingencies outlined by the Plan Commission approval in their November 30, 2006 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

DEVELOPER'S AGREEMENT: No Developer's Agreement has been reached at this time. Administrator Owen will continue to work with Developer, John DeWitt and Attorney Vale to draft the same. Attorney Vale noted the latest Developer's Agreement did not include a provision limiting the number of lots any one builder could purchase as the first Developer's Agreement did. After a lengthy discussion between John DeWitt and the Village Board regarding economic impact of development and the housing market, John DeWitt commented that the developer has the greatest interest in the value of the lots as the developer is the one selling the lots for building. The Village Board and Mr. DeWitt agreed to include a provision in the Developer's Agreement to limit the number of lots to one building at 12 lots.

COVENANTS AND RESTRICTIONS: Covenants and Restrictions continue to be prepared by Developer and Attorney Vale.

ELECTRIC SERVICE COST ESTIMATE: Public Works Supervisor, Scott Jelle presented an estimate of costs for electric service to Phase II. Mr. Jelle noted there are several scenarios, some that would include the utility running electric to serve equipment the utility will eventually own, i.e. lift station, pumps. He also noted a cost savings could be realized if Mr. DeWitt is willing to assist the utility with the installation by using his equipment to dig the trenches for laying the electric line. Mr. DeWitt has not yet signed a service agreement for electric with the Village's Utility. Mr. Jelle asked for direction from the Board in proceeding with the cost estimates and negotiations with Mr. DeWitt. The Board instructed Mr. Jelle to proceed with negotiating the service and bring the preferred option back to the Board.

CLAIMS: Motion by Tom Myers, 2<sup>nd</sup> by Lloyd Lueschow to approve Checks 21881, ACH for payroll taxes, deferred compensation and retirement, wire for power bill and journal entry for utility bills totaling \$131,212.84; checks 21882-21913 totaling \$26,958.47 for 2006 expenses; checks 21914-21928 totaling \$93,743.48 for 2007 expenses; and payroll vouchers 3351-3377 totaling \$22,053.81. Motion carried

RESIGNATION OF OFFICER HARTWIG: President Myers reported that Officer Amy Hartwig submitted her resignation effective 12/30/06 to take a position with the City of Platteville. Public Works/Public Safety will discuss the vacancy at their next meeting.

PLAN COMMISSION:

CONSIDERATION OF CERTIFIED SURVEY MAP-LAND DIVISION BY SCOTT JELLE: Upon recommendation of Plan Commission, motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve the Land Division by Certified Survey Map by Scott Jelle of parcel 23-161-103 located on Industrial Drive. Erwin Zweifel expressed concern over whether the vacant lot would be buildable and that a portion of the property is in the floodplain. Attorney Vale noted the split meets the minimum lot size and the zoning administrator has indicated his approval of the split. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve the land division by CSM of parcel 23-161-103. Motion carried with Erwin Zweifel opposing and Tom Myers abstaining.

CONSIDERATION OF ORDINANCE 07-01/LIGHTING & LANDSCAPING ORDINANCE: Lloyd Lueschow reported a Public Hearing on the ordinance was held at the 12/28/06 Plan Commission meeting and Plan Commission is recommending approval once the issues listed in their 12/28/06 have been addressed, i.e. site plan submittals to be drawn to scale, review definition of commercial woodland area and evaluation of definition of residential nuisance lighting. Vandewalle will incorporate those items in the draft ordinance. Darrel Weber questioned the grandfathering of existing lighting by the ordinance, noting a current concern with the lighting at RPM Motors. Administrator Owen reported that the Zoning Inspector is addressing that issue with RPM. Motion by Lloyd Lueschow to table Ordinance 07-01, 2<sup>nd</sup> by Tom Betthausen. Motion carried. Attorney Vale indicated the ordinance will need to be put in final form (no underlines, cross-outs) prior to being presented to the Village Board. Administrator Owen will speak to Vandewalle to request the final form ordinance.

BUILDING INSPECTOR REPORTS: Plan Commission received the requested copy of the 2006 report from Building Inspector, Mike Fenley (Vierbicher & Associates). A copy has also been provided for the Village Board. Plan Commission has requested the Building Inspector include additional specific information in the report including: property owner name and address, dates of inspection(s) and clarification of "miscellaneous permits" and detail of "remodel permits".

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION OF PURCHASE OF SMALL WORLD (OLD FEED & FUEL) PROPERTY:

Attorney Vale reported the Community Development Authority has received an accepted Offer to Purchase from Small World for \$180,000 on their property (previously known as Feed & Fuel). The CDA anticipates purchasing this property in July, 2007 to continue their efforts in the "backtown redevelopment project". The financing for the purchase would be obtained with the borrowing the CDA will undertake as part of the payment due this summer for the New Glarus Brewery's Developer's Agreement. Attorney Vale advised the Board that the Offer contains contingencies related to the Village Board authorizing the funds as well as environmental studies. The financing contingency deadline is 60 days from the accepted offer (February 11, 2007). The environmental study reports have been received from Small World and it appears that a Closure Certificate is needed from the DNR for the removal and clean-up of fuel tanks. Lloyd Lueschow expressed his desire to see the Village proceed with the redevelopment of the backtown area noting this property will provide the access to that area. Motion by Lloyd Lueschow to proceed with the purchase of the property at \$180,000, contingent on assuring environmental issues are satisfied. Second by

Darrel Weber. A lengthy discussion took place among with Board with Erwin Zweifel indicating his opposition to spending additional funds in this manner. The Board members discussed the benefits of TIF development and re-development of "blighted" areas as well as the potential that the old feed mill may have historic value and the spending of funds based on speculation. Upon calling the voting: ayes – Lloyd Lueschow, Darrel Weber and Tom Myers; naves-Tom Betthausen, Erwin Zweifel and Roger Truttmann. (3-3) Motion failed.

ADMINISTRATOR'S REPORT:

SCHOOL LONG RANGE PLANNING MEETING: Administrator Owen reported that he had met with Kim Bright and Keith Seward on potential synergies among the School, Village and Town. There will be a meeting that he will be attending next week. He will advise the Board of the date of the meeting via email.

JANUARY TRAINING: Administrator Owen reported he will be attending an electric utility conference in January.

CLOSED SESSION: Administrator Owen reported that the draft Intergovernmental Agreement had not been received from Attorney Bechler and therefore no closed session is necessary.

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Roger Truttmann. Motion carried. Time: 8:50 p.m.

Lynne R. Erb, Clerk  
COMMUNITY DEVELOPMENT AUTHORITY/  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/16/07

The **Community Development Authority Public Hearing** was called to order by Dave Wytttenbach at 7:00 p.m. CDA MEMBERS PRESENT: Dave Wytttenbach, Ben Kahl, Roger Truttmann, Nate Lancaster, Kris Baumgartner and Randy Acker. ABSENT: Doug Craker. VILLAGE BOARD MEMBERS PRESENT: Tom Myers, Tom Betthausen, Darrel Weber, Lloyd Lueschow and Erwin Zweifel. Also present: Administrator Nic Owen, Clerk Lynne Erb, Attorney Tom Vale, Melissa Shaw (Post-Messenger), Gary Becker (Vierbicher & Associates), Dallas Cecil, Sue Gerber, Dennis Hoesly, John and Helen Ponyicsanyi, Barbara Kummerfeldt, Steve Wisdom, Brenda Ralston, John Ott, Jim Hoesly, Dan Clark, Gregg and Shanna Erickson, Randy Kruse, Beth Sies, Bill and Sharen Frontzak, Jim Wirts, Henry DeHaan, Keith Seward, Lori Wirts, Jim McGuire, Dean Streiff, Hans Lenzlinger, Jim Salter, Kent Streiff, Ben Atkinson, Kirk Genthe, Don Normington, Russ Torkelson, Al Schuler and Rick Francois.

Chair Wytttenbach requested all attendees sign the sign-in sheet and prior to commenting at the public hearing, state their name. Gary Becker of Vierbicher & Associates was asked to provide a brief overview of the Redevelopment Plan for Project Area No. 1.

Mr. Becker noted the driving force for the creation of the Community Development Authority and Redevelopment Project Area is the expansion of the New Glarus Brewery and the need for funding the Village's portion of the developer's agreement with the Brewery. The Village does not have the available debt capacity to borrow the funds as general obligation debt through the TIF. By creating the CDA and Redevelopment Plan, the CDA can borrow the funds that will be paid to the Brewery. That debt will then be repaid through TIF#3 increment. A second interest of the CDA is the potential redevelopment of the backtown area, noting there is currently a developer interested in developing the old Erb Implement site and the possibility of a third entrance to the Village from Highway 69 has been discussed. As part of the Redevelopment Plan, 50% of the properties need to be found "blighted" as defined in State Statute. Owners of properties within the Redevelopment Plan were notified by certified letter of the Redevelopment Plan and Public Hearing date.

Dave Wyttenbach informed the audience that the CDA was formed approximately 1 year ago as a tool for economic development. The CDA's main purpose at this time is to assist with the funding of the Brewery expansion project. The backtown development was included in the Redevelopment Plan as a potential area of future development.

#### PUBLIC COMMENT:

John Ott (Stockyards) expressed his concern over his business being considered "obsolete" since it is the second oldest business in the Village and did over \$1 million in business last year is being considered "obsolete". He feels the Plan dismisses the history of Railroad Street and questions how blighted properties were determined; what the timeline is; and if a property owner can contest the determination of blight. He wants to see the rural character maintained and feels the Plan is someone's opinion, not the wishes of the property owners. Gary Becker responded that state statutes set out standards for the determination of blighted properties, and that the village board determined the areas based on those standards. He noted that the board values the business and wants to keep all businesses in the community. He further noted that at the time of the railway, the stockyards location was appropriate, however it is possible with the potential future growth of the village, there may be a better suited location for the stockyards and that is one of the purposes of the CDA, to assist with relocating, if appropriate. Gary reported that any property could object to the finding of blight on their property either at the public hearing, or in writing during the 14-day period following the hearing. The finding of blight is recorded only in the Redevelopment Plan and is not recorded on any other public document for land records.

Ben Atkinson asked what the Village is offering these property owners, noting the board discussed the purchase of the old feed mill from Small World, but seemed willing to put others out of business. Did the Board consider bringing those businesses up to standards? Dave Wyttenbach responded that the CDA is looking to create opportunities for businesses and is not condemning or attempting to adversely affect any business.

Randy Kruse reported he owns vacant property within the Redevelopment Plan that is zoned conservancy and is concerned that the village may attempt to take the land for WWTP expansion.

Al Schuler asked if the CDA is helping businesses to relocate, what happens to that businesses previous location (current business)? Dave Wyttenbach and Gary Becker indicated that the CDA is interested in assisting with relocation when there is a developer interested in utilizing the current location. Ideally, the developer would come in an offer to purchase that property at fair market value and negotiate directly with the property owner. The purpose of the CDA is to promote orderly growth and development and assist the property owner in relocating within the village. Attorney Vale indicated the village can buy and sell property under certain circumstances, however the most likely scenario here is that a developer will acquire property. Village would assist with infrastructure, etc.

Hans Lenzlinger expressed his concern over where the village and county shops would be relocated if the backtown area were redeveloped; questioned the cost of a third entrance to the village and who would pay; and expressed his disappointment that the CDA is not focusing on the downtown area and parking concerns.

Barb Kummerfeldt noted she agrees with Ott and Lenzlinger and would like to see the backtown area preserved as a historic area. Village needs to be concerned with preserving it's identity and suggested an economic impact study be done.

It was suggested that the Redevelopment Plan is being used as collateral for the funding of the New Glarus Brewery project and Gary Becker informed the audience of the TIF#3 District and how the increment from that TIF#3 would be utilized to pay back the debt associated with the Brewery expansion. It was noted that the timeline for approval of the Redevelopment is tied to the need for

the borrowing for the Brewery and that the CDA needs an approved Plan before moving forward with the borrowing.

There were further discussions between the audience and CDA regarding the number of locations for new businesses within the community, as well as a means for funding for the Brewery expansion. Erwin Zweifel expressed his commitment to the brewery's success while noting his concerns over the amount of development occurring, including the number of residential lots and needs at the school, expansion of the library and potential expansion of utility services. He indicated his disagreement with the Redevelopment Plan, noting that he thinks it will put people out of business.

Dave Wyttenbach responded that any decision to spend future dollars would need to be discussed at CDA and Village Board meetings if and when specifics of potential development might come before the Board. The CDA wants to be in a position to accommodate potential growth.

Steve Wisdom indicated he wants to maintain the rural character and is concerned that there are too many TIFs and that with the needs of the school, county building, library, water storage facilities, and infrastructure upgrades, taxes will be too great. He would like to see an economic impact study done.

Helen Ponyicsanyi noted she wants what is best for the village, however, her biggest concern is her land is currently vacant and is listed as "blighted" within the Plan. Could potential purchasers think the land is contaminated? Gary Becker noted that the property is lowland and therefore is a condition that could impair orderly growth to the community. He further commented that he has not seen evidence that a finding of "blight" in a Redevelopment Plan negatively affects the property value.

The question of the 14-day appeal process was brought up and property owners were informed to contact Attorney Vale for that procedure, if necessary.

Ben Kahl moved at 8:20 p.m. to close the public hearing, 2<sup>nd</sup> by Nate Lancaster. Motion carried.

### **Community Development Authority Meeting:**

Meeting was called to order by member Dave Wyttenbach in the absence of Chair Doug Craker at 8:30 p.m. PRESENT: Dave Wyttenbach, Ben Kahl, Roger Truttman, Nate Lancaster, Kris Baumgartner and Randy Acker. ABSENT: Doug Craker. VILLAGE BOARD MEMBERS PRESENT: Tom Myers, Tom Betthausen, Darrel Weber, Lloyd Lueschow and Erwin Zweifel. Also present: Administrator Nic Owen, Clerk Lynne Erb, Attorney Tom Vale, Gary Becker (Vierbicher & Associates), Melissa Shaw (Post-Messenger), John & Helen Ponyicsanyi, Lori Wirts, Steve Wisdom, Barbara Kummerfeldt, Jim Salter and Ben Atkinson.

CONSIDERATION OF CDA RESOLUTION APPROVING REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT AREA NO. 1: Motion by Ben Kahl to approve CDA Resolution approving Redevelopment Plan for Redevelopment Project Area No. 1, 2<sup>nd</sup> by Randy Acker. Motion carried. (6-0)

ADJOURN: Motion by Ben Kahl, 2<sup>nd</sup> by Nate Lancaster to adjourn the meeting of the Community Development Authority at 8:33 p.m. Motion carried.

### **Regular Meeting of the Village Board:**

Regular meeting of the Village Board called to order by Tom Myers at 8:35 p.m. PRESENT: Tom Myers, Ben Kahl, Roger Truttman, Tom Betthausen, Darrel Weber, Lloyd Lueschow and Erwin

Zweifel. Also present: Administrator Nic Owen, Clerk Lynne Erb, Attorney Tom Vale, Gary Becker (Vierbicher & Associates), Melissa Shaw (Post-Messenger), John & Helen Ponyicsanyi, Steve Wisdom, Barbara Kummerfeldt, Lori Wirts, Kris Baumgartner, Jim Salter and Ben Atkinson.

AGENDA: Motion by Lloyd Lueschow to approve the 1/16/07 agenda, 2<sup>nd</sup> by Darrel Weber. Motion carried.

MINUTES: Motion by Lloyd Lueschow to approve the minutes for the 1/2/07 meeting adding the word “necessary” at the end of the sentence pertaining to the closed session, 2<sup>nd</sup> by Erwin Zweifel. Motion carried.

CONSIDERATION OF RESOLUTION 07-01-APPROVING THE REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA NO. 1: Motion by Ben Kahl to approve Resolution 07-01, 2<sup>nd</sup> by Lloyd Lueschow. Trustee Zweifel indicated that with the discussion and uncertainty presented at the Public Hearing, he felt the public was not well-informed of the Plan and that he is not in favor of the Redevelopment Plan. Attorney Vale clarified that when a parcel of land is included in the Plan as “blighted” it does not mean the property is being condemned by the Village or that the Village is taking the property. The term “blighted” is defined by state statute. Trustee Zweifel noted his concern over including vacant land as “blighted”. ROLL CALL VOTE: Tom Myers-yes; Ben Kahl-yes; Lloyd Lueschow-yes; Tom Betthausen-no; Darrel Weber-no; Roger Truttmann-yes; Erwin Zweifel-no. Resolution needed two-thirds majority vote to pass and therefore based on 4-3 vote, motion failed.

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve Checks 21929-21930, ACH for payroll taxes and deferred compensation and wires for January tax settlement bills totaling \$613,277.19; checks 21931-21973 totaling \$268,145.86; and payroll vouchers 3378-3403 totaling \$26,204.77. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

EXEMPLARY POLICE PERFORMANCE AWARD: Chief Allbaugh has presented Officer Kim Quinn with an Exemplary Police Performance Award for 2006.

UPDATE: RE-ESTABLISHMENT OF METERING POINT AT NEW GLARUS SUBSTATION:

Public Works/Public Safety Chair Ben Kahl reported the work has been completed and the Village has received notification from Alliant that all agreements are in compliance.

NEUCHATEL BOOSTERPUMP: Public Works/Public Safety was presented two options: 1) utilizing a booster pump specific for the development at the developer’s cost; or 2) a booster pump at the current water tower at a shared cost. A booster pump at the water tower would assist with water flow for a broader area of the village. Committee has requested additional information and cost estimates from the engineers.

ATTENDANCE AT APPA LEGISLATIVE RALLY: Public Works/Public Safety is recommending sending the utility supervisor or administrator to the APPA conference every 3 years starting with the 2007 conference.

CLERK’S REPORT:

DRAW NAMES FOR BALLOT PLACEMENT: Names of candidates were drawn for ballot placement on the April 3, 2007 ballot. Names will appear as follows: Village President—1. Jim Salter and 2. Erwin Zweifel and for Village Trustee—1. Roger Truttmann; 2. Erwin Zweifel and 3. Ben Atkinson.

ADMINISTRATOR’S REPORT:

NOMINATION FOR WISCONSIN CHAPTER OF AMERICAN PLANNING ASSOCIATION AWARD: Administrator Owen reported that Mark Roffers with Vandewalle and Associates was

nominating the Village and Town of New Glarus for an award for their efforts on the Extraterritorial Zoning (ETZ).

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Ben Kahl. Motion carried. Time: 8:47 p.m.

Lynne R. Erb, Clerk

SPECIAL VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/23/07

Special meeting of the Village Board called to order by Tom Myers at 7:00 p.m. PRESENT: Tom Myers, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow and Erwin Zweifel. ABSENT: Tom Betthausen. Also present: Administrator Nic Owen, Clerk Lynne Erb, Attorney Tom Vale and Attorney Larry Bechler.

AGENDA: Motion by Ben Kahl to approve the 1/23/07 agenda, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

CLOSED SESSION: President Myers announced the Board will be convening into closed session under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Lawsuit filed by the Town of New Glarus). Motion by Tom Myers, 2<sup>nd</sup> by Ben Kahl to convene into closed session. Motion carried with ROLL CALL VOTE: Tom Myers-yes; Ben Kahl-yes; Lloyd Lueschow-yes; Darrel Weber-yes; Roger Truttmann-yes; Erwin Zweifel-yes. Time: 7:01 p.m.

RECONVENE TO OPEN SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to reconvene into open session with ROLL CALL VOTE: Tom Myers-yes; Ben Kahl-yes; Lloyd Lueschow-yes; Darrel Weber-yes; Roger Truttmann-yes; Erwin Zweifel-yes. Time: 8:15 p.m.

RESULTS OF CLOSED SESSION: President Myers reported the Board will continue discussion on lawsuit strategy. Motion by Tom Myers to retain Attorney Larry Bechler to co-counsel with Attorney Tom Vale for representation on the lawsuit filed by the Town of New Glarus, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried. (6-0)

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Ben Kahl. Motion carried. Time: 8:16 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/6/07

Regular meeting of the Village Board called to order by Tom Myers at 7:30 p.m. PRESENT: Tom Myers, Ben Kahl, Roger Truttmann, Tom Betthausen, Darrel Weber, Lloyd Lueschow and Erwin Zweifel. Also present: Administrator Nic Owen, Clerk Lynne Erb, Attorney Tom Vale, Ben Atkinson, Gof Thomson, and Melissa Shaw (Post-Messenger). Kim Bright and Randy Kruse joined at 7:35 p.m.

AGENDA: Motion by Ben Kahl to approve the 2/6/07 agenda, 2<sup>nd</sup> by Darrel Weber. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 1/16/07 meeting, 2<sup>nd</sup> by Erwin Zweifel. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: President Myers announced the Village will be convening into closed session during the course of this meeting under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Lawsuit with Town of New Glarus]

CONSIDERATION OF RESOLUTION 07-01-APPROVING THE REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA NO. 1: President Myers reviewed with the Board the sequence of events leading the Board to this CDA Redevelopment Plan noting the following:

- Brewery requests incentive for building of new brewery facility (\$2 million intended for infrastructure purposes)
- Based on advice from Financial Planners, TID Planners and Attorneys along with the public's support to keep the brewery in the Village, the Board created a plan for TID#3
- Financial Consultants advised Board that borrowing for the incentive would need to occur as a lease revenue bond through the Community Development Authority (CDA)
- In order for CDA to borrow funds, must have approved Redevelopment Plan for anticipated use of funds. State Statute requires 51% of the area within the Plan be determined "blight" as defined by State Statute.

He further noted that at the time the Village Board approved the Developer's Agreement with the New Glarus Brewery on August 3, 2006 understood the plan to obtain this incentive money would have to be through CDA Lease Revenue Bonds and TID#3. He indicated the CDA Redevelopment Plan involves two separate issues: 1) the Brewery incentive and 2) potential Backtowne development. The proposed Backtowne development is speculative at this time and the Village Board has no intention of putting anyone out of business, but rather will continue to encourage the promotion of local business. The hope is to find a private developer with an interest in the area.

Ben Atkinson asked if the Plan is in Village's best interest and expressed concern over downtown businesses. Gof Thomson asked about the assessed valuation of the Redevelopment Plan area and whether there is a guarantee of assessed value from the Brewery in the Brewery's Development Agreement. President Myers indicated the Village Board, after listening to advice from financial consultants, planners, and attorneys, as well as wishes of the public and Chamber did what they believed was in the best interest of the Village.

Erwin Zweifel expressed his concern over the current debt obligation of the Village indicating that in his two years on the Board he had no idea until recently what the Village's debt capacity is. He expressed concerns over future operating and capital projects budgets as well as the potential library expansion and needs of the school district. After a brief discussion it was clarified the Village is currently over it's "self-imposed" debt capacity which is 75% of the statutory limit. [Village currently at 81% of statutory limit].

Tom Betthausen moved to take out the eminent domain clause of the present Resolution before the Board for the following reasons:

- 1) He is for the Brewery
- 2) He is for landowner rights and respect.
- 3) The taking of property deemed blighted is happening everywhere. He cannot leave the keys to eminent domain on the table for future boards to take these properties.
- 4) Taking eminent domain out will restore this Resolution back to the original proposal brought to this Board by Gary Becker [Vierbicher & Associates]

"This is a challenge for the Board to do the right thing, not what's the easy thing!" said Betthausen.

Motion received a second from Erwin Zweifel. Discussion followed with Attorney Vale expressing some concern that the Village Board cannot amend the entire plan, but rather would need to refer it back to the CDA for amending with recommendations of Gary Becker.

Tom Betthausen then withdrew his original motion and per advice of counsel moved to return the Redevelopment Plan to the CDA and consultant to ask for eminent domain language to be removed, 2<sup>nd</sup> by Erwin Zweifel. ROLL CALL VOTE: Tom Myers-no; Tom Betthausen-yes; Erwin Zweifel-yes; Darrel Weber-no; Roger Truttmann-no; Lloyd Lueschow-no; and Ben Kahl-no. Motion failed.

Motion by Darrel Weber to approve Resolution 07-01 as presented, 2<sup>nd</sup> by Lloyd Lueschow. ROLL CALL VOTE: Tom Myers-yes; Tom Betthausen-no; Erwin Zweifel-no; Darrel Weber-yes; Roger Truttmann-yes; Lloyd Lueschow-yes; and Ben Kahl-yes. Motion carried.

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Checks 21974-21976, ACH for payroll taxes and deferred compensation loan interest payment and wires for power bill totaling \$324,917.26; checks 21977-22046 totaling \$120,985.05; and payroll vouchers 3404-3451 totaling \$23,913.85. Motion carried.

#### RESOLUTION 07-02 ESTABLISH POLICY ON CARRY FORWARD OF SINKING FUND

INTEREST EARNED: At the recommendation of the auditor, the annual resolution done at budget time has been revised to reflect that the sinking funds noted in the Resolution shall all carry-forward interest earned from year to year in that fund and maintained for the purpose for which they are designated. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-02. Motion carried.

#### RESOLUTION 07-03 ESTABLISH POLICY ON CARRY FORWARD OF LIBRARY TRUST FUND

MONIES: This is an annual Resolution regarding the carry-forward of designated library funds. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-03. Motion carried.

RESOLUTION 07-04 RESERVE FUND POLICY/DEBT POLICY: This is an annual Resolution outlining the balance to be held in the Emergency Reserve and Working Capital Reserve accounts for 2007 as well as establishing the debt policy of the village and outlining the current capacity [81% of statutory limit]. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Roger Truttmann to approve Resolution 07-04. Motion carried with Erwin Zweifel opposing.

#### RESOLUTION 07-05 AMEND PERSONNEL HANDBOOK (PAYMENT OF HEALTH PREMIUMS):

With the resignation of Officer Kim Quinn, the Village offices learned that the current Personnel Handbook is not in compliance with the policy outlined by Employee Trust Funds for the payment of health insurance premiums. According to Employee Trust Funds, the employee will be covered as far as premiums paid by the Village for that employee. Since the Village generally pays health premiums mid-month prior to the month of coverage, the February premiums were paid prior to the resignation of Officer Quinn. Employee Trust Funds also requires the Village pay the minimum required contribution of 50%. This Resolution brings the Personnel Handbook in compliance with the policy set forth by State of Wisconsin/Employee Trust Funds. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-05. Motion carried.

COLLECTION OF ACCURATE TIRE PERSONAL PROPERTY TAX: The 2005 personal property tax of Accurate Tire in the amount of \$562.52 plus interest remains delinquent after a monthly attempts by Village staff for one year to collection. A collection letter was also sent by Village Attorney. Based on recommendation of Finance/Personnel Committee, Tom Myers moved to approve a chargeback of the 2005 delinquent personal property tax of Accurate Tire, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

#### PUBLIC WORKS/PUBLIC SAFETY:

RESIGNATION OF OFFICER KIM QUINN: Ben Kahl reported that Officer Quinn resigned effective 1/31/07 to take a position with the City of Monroe Police Department. Chief Allbaugh is attempting to fill schedule with parttime officers.

APPA LEGISLATIVE RALLY: Ben Kahl reported that the Public Works Committee has recommended attendance at the APPA Rally by the Public Works Supervisor or Administrator once every three years beginning with 2007.

PARKS/RECREATION:

PARKS & RECREATION VISION AND PLANNING DRAFT: Lloyd Lueschow referred the Board to the draft of the Parks Vision and Planning noting the document is intended to provide input for the budget process in future years. The document will continue to be updated over the years and input by the Board is welcome.

UPDATE POOL BATHHOUSE DESIGN RFP: Lloyd Lueschow reported a potential donation of funds for the Bathhouse and the Parks Committee's desire to discuss the process and timeline for design and construction of a new bathhouse beginning with an RFP for design. Mr. Lueschow noted the importance of developing a design in order to generate public interest in the project. President Myers commended Chair Lueschow for his efforts in setting aside funds over the past budget years to work toward the new bathhouse and informed the Board he had a verbal commitment from Jack Links for a donation toward the bathhouse.

PLAN COMMISSION:

CONSIDERATION OF ORDINANCE 07-01/LIGHTING AND LANDSCAPING: Based on recommendation of Plan Commission, motion by Lloyd Lueschow, 2<sup>nd</sup> by Tom Myers to approve Ordinance 07-01. Motion carried.

APPEARANCE BY KIM BRIGHT – SCHOOL LONG-RANGE PLANNING: Kim Bright, representing the Long-Range Planning Committee of the New Glarus School District presented the Village Board with information regarding the potential collaborative efforts recognized to date between the School District, Village, Town, Library and New Glarus Daycare. He also provide initial cost estimates (based on square footage costs received from Durrant Planning) should each entity be responsible for building individually, noting this is a visionary look at potential projects and not commitments at this time. He informed the Board that the School's financial consultant's have advised that the upcoming school referendum questions must be expressly for purposes of school needs and cannot be all inclusive as far as potential collaborative efforts. Mr. Bright reported the two questions on the April ballot for the school will address 1) operations needs and 2) space needs. He noted an informational planning meeting for the April referendum will take place on 2/7/07 and he expects that the Committee will finalize the needs and begin the process of educating the public for the April election. Mr. Bright expressed his hopes that the Long-Range Committee will continue to meet to review the possible collaborative efforts of the entities for future projects stating he sees his role to make sure all information is known and well communicated. He further noted the importance of being good stewards of taxpayer dollars, while at the same time meeting the needs of the community and not putting projects off indefinitely.

ADMINISTRATOR'S REPORT:

EHLERS PUBLIC FINANCE SEMINAR ATTENDANCE: Administrator Owen reported that both he and Clerk Erb will be attending the seminar on February 15<sup>th</sup>. Trustees Weber and Lueschow have also signed up to attend. All trustees are welcome to attend and should notify the Clerk if they wish to attend.

WISCONSIN CITY/COUNTY MANAGERS ASSOCIATION CONFERENCE ATTENDANCE (March 7-9<sup>th</sup>): Administrator Owen noted he will be attending this conference on March 7-9.

BOARD OF REVIEW TRAINING OPPORTUNITY (MARCH 1<sup>ST</sup>): Clerk Erb indicated training will be available the afternoon of March 1<sup>st</sup> in Barneveld for certification as a Board of Review member. Currently Lloyd Lueschow and Erwin Zweifel are certified through 2008. Anyone interested in attending should contact the Clerk.

PRESIDENT'S REPORT: President Myers reported the Village of New Glarus has received the Tree City Award for 2006 and complimented the Tree Board and Forester Paul Jennrich for the excellent job. Tree Board Chair Lloyd Lueschow expressed his thanks to Paul Jennrich for his tireless efforts.

CLOSED SESSION: President Myers announced the Board will be convening into closed session under State Stat. 19.85(1)(g). Motion by Tom Myers, 2<sup>nd</sup> by Ben Kahl to convene into closed session. Motion carried with ROLL CALL VOTE: Tom Myers-yes; Ben Kahl-yes; Lloyd Lueschow-yes; Darrel Weber-yes; Roger Truttman-yes; Erwin Zweifel-yes. Time: 8:45 p.m.

RECONVENE TO OPEN SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Tom Myers to reconvene into open session with ROLL CALL VOTE: Tom Myers-yes; Ben Kahl-yes; Lloyd Lueschow-yes; Darrel Weber-yes; Roger Truttman-yes; Erwin Zweifel-yes. Time: 9:03 p.m.

RESULTS OF CLOSED SESSION: President Myers moved to advise counsel to file a timely response to the Complaint filed by the Town of New Glarus and request dismissal of the case, 2<sup>nd</sup> by Ben Kahl. Motion carried.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Erwin Zweifel. Motion carried. Time: 9:05 p.m.

Lynne R. Erb, Clerk  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/20/07

Regular meeting of the Village Board called to order by Tom Myers at 7:35 p.m. PRESENT: Tom Myers, Ben Kahl, Roger Truttman, Darrel Weber, Lloyd Lueschow and Erwin Zweifel. ABSENT: Tom Betthausen. Also present: Administrator Nic Owen, Kevin Hopkins and Scott Sigarns (Strand Associates), Ron Guthrie (Mead & Hunt), Sherry Wilde and Tim Abraham. Keith Seward joined at 8:10 p.m.

AGENDA: Motion by Ben Kahl to approve the 2/20/07 agenda, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 2/6/07 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve Checks 22047-22048, ACH for payroll taxes and deferred compensation, and wire for dog licensing totaling \$21,887.92; checks 22049-22095 totaling \$149,629.32; and payroll vouchers 3452-3477 totaling \$23,485.96. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve agenda items 3. B. 1-7 as listed below. Motion carried.

STREET USE PERMIT APPLICATIONS-NEW GLARUS FIRE DEPT FOR AUG. 3-4, 2007:  
Street Use to New Glarus Fire Dept. for August 3-4, 2007 for 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street for water fights and dance held in conjunction with the Fire Department's 105<sup>th</sup> Anniversary.

STREET USE PERMIT APPLICATION: AROC WISCONSIN FOR MAY 5, 2007: Street Use to AROC Wisconsin for May 5, 2007 for timed automobile runs on Elmer Road from ¼ mile south of Kubly Road to the Village limits, pending receipt of Certificate of Insurance. It is understood that AROC will be obtaining permission from the Town for their portion of the roadway being utilized.

TEMPORARY ALCOHOL LICENSE: NEW GLARUS FIRE DEPT. FOR AUGUST 4, 2007:  
Temporary Alcohol License for fermented malt beverage and wine to the New Glarus Fire Department for August 4, 2007.

TEMPORARY ALCOHOL LICENSE: NEW GLARUS FIRE DEPT. FOR MARCH 24, 2007:  
Temporary Alcohol License for fermented malt beverage and wine to the New Glarus Fire Department for March 24, 2007.

STREET USE APPLICATION WITH TENT: NEW GLARUS VISIONS FOR COMMUNITY FEST:  
Street Use with Tent to New Glarus Vision Youth Committee, contingent on receipt of Certificate of Insurance, for Community Fest on May 24 to May 29, 2007 on 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and Railroad Street and to allow the use of loudspeakers or amplifying devices on May 25 from 5:00 p.m. to midnight; May 26 & 27 from 11:00 a.m. to midnight and May 28 from 11:00 a.m. to 5:00 p.m.

STREET USE APPLICATION: NEW GLARUS VISIONS [RUNNING OF THE SWISS FUN RUN/WALK]: Street Use Permit to New Glarus Visions Youth Committee for May 26, 2007 on 3<sup>rd</sup> Avenue from 2<sup>nd</sup> Street to Durst Road for a fun run/walk between 8:30 a.m. and 11:30 a.m., contingent on receipt of Certificate of Insurance.

TEMPORARY ALCOHOL LICENSE: NEW GLARUS VISIONS FOR COMMUNITY FEST:  
Temporary Alcohol License for fermented malt beverage to New Glarus Vision Youth Committee for Community Fest (May 25-May 28, 2007).

INTERGOVERNMENTAL AGREEMENT FOR MULTI-AGENCY USE OF PUBLIC SAFETY DATA SYSTEM: This Agreement addressed the Village's participation in the operation of a county-wide data system with Green County and the City of Monroe. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the Intergovernmental Agreement for Multi-Agency Use of the Public Safety Data System. Motion carried.

CONSIDERATION: NEUCHATEL BOOSTERPUMP: Ben Kahl reviewed the two options presented at Public Works/Public Safety by Town & Country Engineering: Option #1: The utility would construct a new booster station at the present location and pipe to the Neuchatel development along Hwy. 39 with the utility paying the cost difference (approx. \$371,000) over the cost of Option #2. Option #2: Developer would construct a booster station and connecting piping within the Neuchatel development with all costs being paid by the developer. Based on recommendation of Public Works/Public Safety, motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to proceed with Option #2 as recommended by Town & Country Engineering with the cost being borne by the developer. Motion carried.

APPEARANCE BY SHERRY WILDE; UPDATE ON PROGRESS OF NEUCHATEL SUBDIVISION:  
Tim Abraham, representing Sherry Wilde, provided a handout to the Board outlining the negotiations to date with Darrel and Howard Weber regarding property within the proposed development owned by the Webers. He also reviewed with the Board some concerns over the

negotiations with neighboring landowner, Dennis Hoesly regarding the lay-out of the roadway on the western edge of the development.

UPDATE: NEW GLARUS BREWERY INFRASTRUCTURE: Administrator Owen advised the Board of the progress, noting the project should be completed by the end of this week.

CONSIDERATION: DRAFT WWTP FACILITIES PLAN: Representatives from Strand Associates presented the Board with a proposal for additions to the WWTP along with a timeline for the proposed additions and required funding. It was noted that at the time of building the current facility, it was estimated additions would be necessary by 2013. The current proposed facilities plan of Strand Associates shows anticipated completion of the addition by late 2009. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the WWTP Facilities Plan. Motion carried.

CONSIDERATION: STRAND AGREEMENT FOR DESIGN, MISCELLANEOUS AND CONSTRUCTION SERVICES FOR WWTP ADDITION: Kevin Hopkins of Strand Associates provided an overview of the services provided by Strand during the design and construction phases of the WWTP Addition project. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the Agreement with Strand Associates for Design, Miscellaneous and Construction Services for WWTP Addition in the amount of \$358,500. Motion carried.

CONSIDERATION: WWTP RATE INCREASE: Trustee Kahl updated the Board on the information provided by Strand for proposed WWTP rate increases that will be needed to fund the anticipated addition. Current estimations indicate a 20% rate increase in 2007 which would mean a \$7.00 per month increase for the average user (using approximately 4,000 gallons per month). A projected final increase for the project is estimated at a \$19.00 per month increase for the average user. Strand will need to finalize these estimated rate increases and the timing for those increases as the project proceeds. Motion by Ben Kahl, 2<sup>nd</sup> by Erwin Zweifel to have Strand Associates proceed with the rate increase proposals. Motion carried.

CONSIDERATION: WWTP SURCHARGE – PHOSPHOROUS: Based on recommendation of Public Works/Public Safety, motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to bill industrial/commercial customers for Phosphorous exceedences per Village ordinances, anything over the listed thresholds will be surcharged. Motion carried.

UPDATE: 2007/2008 STREET PROJECT – RECONSTRUCTION OF 2<sup>ND</sup> STREET: The Village is currently holding approximately \$830,000 from the 2006 borrowing for reconstruction of 2<sup>nd</sup> Street. Those funds must be used for street construction prior to 2009. Public Works/Public Safety, based on input from Strand Associates, is recommending the reconstruction of 2<sup>nd</sup> Street between 6<sup>th</sup> Avenue and 10<sup>th</sup> Avenue during the 2008 construction season. Pat Rank is proposing the design occur in 2007 with bids in December, 2007 for 2008 construction. Committee has requested Administrator Owen to work with Strand in bringing a contract for design before the Board. President Myers endorsed the recommendation of Public Works/Public Safety noting that the area between 6<sup>th</sup> Avenue and 10<sup>th</sup> Avenue is probably in the most need of repair and without specific plans from the School, the Village needs to move forward.

UPDATE: CHALET LANDHAUS WATER/SEWER BACKBILL: Ben Kahl updated the Board on the issue of the water meters at Chalet Landhaus and noted that Public Works/Public Safety has instructed Attorney Vale to forward a letter with a backbill prepared by the utility to Chalet Landhaus.

PARKS/RECREATION:

PARKS USE APPLICATION: NEW GLARUS VISIONS FOR COMMUNITY FEST: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve a Park Use for Village Park and Glarner Park from May 25

to May 28, 2007 for the Community Fest sponsored by New Glarus Vision Youth Committee. New Glarus Vision is aware of the insurance certificate filing requirement. Motion carried.

UPDATE: LIGHTS AT THE BASKETBALL COURT (NEW GLARUS VISIONS): Sheri Kanter with New Glarus Visions came before the Committee to propose the addition of lights at the basketball court in Village Park. She noted Visions has approximately \$4,000 to donate toward the project. Trustee Lueschow noted the Parks Committee has requested Administrator Owen research the management issues associated with the installation of the lights and report back to the Parks Committee.

UPDATE: 2007 PARKS/POOL SUMMER PROGRAM BROCHURE/REGISTRATION: Lloyd Lueschow reported the Committee reviewed the proposed 2007 Parks/Pool Program Brochure. It is anticipated the brochure will be ready for distribution in early April.

2007 MOWING CONTRACT: Based on recommendation of Parks, Lloyd Lueschow directed Administrator Owen to prepare an RFP for mowing services. The final determination on whether to contract or utilize village staff will be made once the bids have been opened.

UPDATE POOL BATHHOUSE DESIGN RFP: Committee has recommended Village Pool Staff meet with Strand Associates to determine improvements desired at the pool bathhouse prior to preparing an RFP for design in order to determine required funding for such a project.

UPDATE: HOESLY POND IMPROVEMENTS: Administrator Owen will be working with Jim Legro and UW students in preparing a design for Hoesly Pond Improvements.

TREE BOARD:

TREE PRUNING BID AWARD: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve the tree pruning bid for 2007 to the low bidder, Dane County Tree Service at a cost of \$10,500. Work on tree pruning to begin late February. Motion carried.

REPORT FROM BUILDING/ZONING INSPECTOR: Board reviewed report prepared by Vierbicher & Associates listing building permits issued between June, 2006 and December, 2006. Also reviewed was an inspection report for January, 2007

ADMINISTRATOR'S REPORT: Administrator Owen updated the Board on upcoming state budget initiatives.

PRESIDENT'S REPORT: President Myers provided a handout to the Board on existing debt limits. The Board then discussed other debt that may be coming in the future.

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Darrel Weber. Motion carried. Time: 9:05 p.m.

Nicholas W. Owen, Administrator/  
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/6/07

Regular meeting of the Village Board called to order by Tom Myers at 7:00 p.m. PRESENT: Tom Myers, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Tom Betthausen and Erwin

Zweifel. Also present: Pat Rank (Strand Assoc), Nate Lancaster, Jim Salter, Melissa Shaw (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb. Jim Mann (Ehlers & Assoc) joined at 8:10 p.m.

AGENDA: Motion by Lloyd Lueschow to approve the 3/6/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 2/20/07 meeting, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION CALLED UNDER 19.85(1)(g): President Myers announced the Board will convene into closed session called under 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved during the course of this meeting [lawsuit filed by Town of New Glarus].

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel for approval of Checks 22096, ACH for payroll taxes and deferred compensation, and wire for February tax settlement and power bill, and journal entry of Light & Water bills totaling \$1,215,680.76; checks 22097-22151 totaling \$63,988.37; and payroll vouchers 3478-3502 totaling \$23,319.56. Motion carried.

RESOLUTION 07-06/VILLAGE CREDIT CARD USE POLICY: On recommendation of Finance/Personnel Committee, motion by Erwin Zweifel to approve Resolution 07-06, 2<sup>nd</sup> by Darrel Weber. Motion carried.

RESOLUTION 07-09/AUTHORIZING RECYCLING GRANT: This Resolution was prepared at the request of WI DNR for the submission of the annual recycling grant. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve Resolution 07-09. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF STRAND CONTRACT FOR 2<sup>ND</sup> STREET DESIGN: Trustee Kahl referred to the memo from Strand attached to the agenda packet regarding the timeline for reconstruction of 2<sup>nd</sup> Street between 6<sup>th</sup> Avenue and 10<sup>th</sup> Avenue. It is anticipated construction will occur in Spring, 2008 with the design work being completed in 2007. Funds for this project have been set aside through a prior borrowing. It was noted that no water main improvements will need to be completed with this project. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve the 2<sup>nd</sup> Street Design Contract with Strand Associates. Motion carried.

CONSIDERATION OF ADVERTISEMENT FOR ENTRY LEVEL LINEMAN: Based on recommendations of Public Works/Public Safety and Finance/Personnel, motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the advertising for an entry-level lineman (apprenticeship). Motion carried.

PLAN COMMISSION:

ORDINANCE 07-02/AMENDMENTS TO ZONING CODE: This ordinance was prepared by Vandewalle to correct inconsistencies between the current ordinance and the newly developed

subdivision and ETZ ordinances. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Ordinance 07-02. Motion carried.

CLOSED SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to convene into closed session at 7:35 p.m. ROLL CALL VOTE: Tom Myers-yes; Tom Betthausen-yes; Erwin Zweifel-yes; Darrel Weber-yes; Roger Truttman-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

OPEN SESSION: Motion by Tom Myers, 2<sup>nd</sup> by Ben Kahl to reconvene into open session at 7:53 p.m. ROLL CALL VOTE: Tom Myers-yes; Tom Betthausen-yes; Erwin Zweifel-yes; Darrel Weber-yes; Roger Truttman-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: President Myers indicated the Board discussed continuation of the lawsuit filed by the Town of New Glarus.

ADMINISTRATOR'S REPORT: Administrator Owen reported on the following:

- Staff met with the auditor for a preliminary review of the audit and everything looks good. The auditor plans to present the formal audit to the Board on May 1<sup>st</sup>.
- League of Wisconsin Municipalities Regional Dinners are planned at various locations throughout the state and any trustee interested in attending should contact him.
- League is also sponsoring a "New Municipal Officials Workshop" in Madison on 5/11/07, anyone is interested in attending should contact him.
- Brewery infrastructure should be completed within the week. The sewer portion has passed inspection while additional work is being completed to obtain approval on the water portion.
- He will be attending a city manager conference in LaCrosse for the remainder of the week.

PRESIDENT'S REPORT: President Myers reported on a Legislative Rally attended by Scott Jelle and Administrator Owen last week in Madison. He noted after the rally he, Scott and Nic met with Rep. Davis and discussed various issues including the application for a grant for the bike trail.

President Myers informed the Board that Attorney Bechler has prepared a memo regarding Village Board Voting Procedures in response to questions that had arisen. A copy of that memo will be provided to the Board members.

RECESS: Awaiting the arrival of Jim Mann of Ehlers & Associates for a presentation, Ben Kahl moved to recess the Board at 7:58 p.m., 2<sup>nd</sup> by Lloyd Lueschow. Motion carried. At 8:10 p.m., Ben Kahl moved to reconvene the meeting, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

PRESENTATION BY EHLER'S & ASSOCIATES:

BORROWING OPTIONS FOR BREWERY (TIF#3) INCENTIVES: Jim Mann of Ehler's & Associates presented the Board with financing options for the following projects:

- TID#3 – New Glarus Brewery incentive of \$1.8 million due to the Brewery upon substantial completion of the pretreatment facility expected in June or July, 2007.
- TID#2 – Refinancing of the 2004 BAN balloon payment due in 2009, but callable now if the Village wants to refinance at this time.
- TID#2 – Funding of the Village's Community Development Authority in the amount of \$450,000.

Mr. Mann noted that TID#2 is in good financial condition with a known positive cash flow and the borrowings for TID#2 could be accomplished through CDA Lease Revenue Bonds to free up capacity of the Village's General Obligation debt capacity in the amount of the 2004 BAN. However, there is nothing compelling the Village to refinance the 2004 BAN balloon payment at

this time and if there is no immediate development occurring for the CDA, the Village could postpone the TID#2 portion of this borrowing option until a later date. President Myers noted that without a developer interested in the redevelopment area at this time, the Village will most likely postpone the TID#2 borrowing piece.

Two Options were presented for the TID#3 borrowing. Both options include the expectation of \$7.7 million in assessed value within TID#3 by 2009 and the addition of \$2.5 million by 2013. Mr. Mann

noted that without the additional value, TID#3 will not cash flow, meaning the increment received will not cover the debt service payments.

**Option #1** includes using a Community Development Authority (CDA) Bond Anticipation Note (BAN) for the borrowing of the \$1.8 million in 2007 with a refunding of the BAN occurring on or before 2012. The 2006 General Obligation BAN will be refunded on or before 2011. This option allows the Village to know what the actual increment to the TID will be based on the assessed value of the completed project; therefore, allowing structuring of the repayment of the debt accordingly. One potential disadvantage is the gamble on the interest rates in the future. There would be a two-year call protection to allow an early refunding of the BAN if necessary.

**Option #2** uses a CDA Lease Revenue Bond issue for the borrowing of the \$1.8 million in 2007. This issue will be paid back over 20 years. The advantage to Option #2 is taking advantage of the current interest rate environment. The disadvantage is attempting to structure the repayment without solid increment values for the TID.

Mr. Mann reviewed the timeline necessary for the two options, noting Option #1 (the issuance of a CDA Bond Anticipation Note) will require approximately 30 days from beginning to receipt of the funds and Option #2 (the issuance of a CDA Lease Revenue Bond) will require approximately 60 days to allow for the additional notices and public hearings required by the CDA.

The Board requested Mr. Mann to attend the March 20<sup>th</sup> meeting, at which time, the Village Board will determine which option to proceed with.

**FINANCIAL PLANNING:** Jim Mann briefly reviewed the process for developing a financial management plan for the Village and provided an overview of what the plan would involve. The Board requested Mr. Mann to prepare a proposal for review at the March 20<sup>th</sup> meeting.

**ADJOURN:** Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried. Time: 8:50 p.m.

Lynne R. Erb, Clerk  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
3/20/07

**Public Hearing on Facilities Plan for the Proposed Wastewater Treatment Plant Expansion.**

The Public Hearing was called to order at 7:00 p.m. by President Myers. PRESENT: Tom Myers, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Tom Betthausen and Erwin Zweifel. Also present: Kevin Hopkins (Strand Associates), Jim Salter, Kris Gmur, Deb & Dan Carey, Randy Kruse, Sue Moen (Post-Messenger), Attorney Matt Fleming, Jim Mann (Ehlers & Associated), Gof Thomson, Rebecca Farris (Verbatim Reporting), Attorney Tom Vale, Administrator Nic Owen and Clerk Lynne Erb.

Kevin Hopkins from Strand Associates presented information and data on a proposed Wastewater Treatment Plant Expansion. His slide presentation included information regarding the current flow and loading data along with calculations for future use. He also provided information regarding current and proposed facilities plans and processes. A copy of the record of the stenographer for this public hearing is attached to these minutes and incorporated herein. Motion by Tom Myers to close the public hearing, 2<sup>nd</sup> by Ben Kahl. Motion carried at 7:25 p.m.

**REGULAR MEETING:**

Regular meeting of the Village Board called to order by Tom Myers at 7:30 p.m. PRESENT: All those who were present at the public hearing.

AGENDA: Motion by Lloyd Lueschow to approve the 3/20/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 3/6/07 meeting, including closed session minutes, 2<sup>nd</sup> by Tom Betthausen. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION CALLED UNDER 19.85(1)(g): President Myers announced the Board will convene into closed session called under 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved during the course of this meeting [Durst Road Easements].

RESULTS OF PUBLIC HEARING:

CONSIDERATION OF RESOLUTION 07-10/WASTEWATER TREATMENT FACILITY

EXPANSION PROJECT: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-10. Motion carried.

CONSIDERATION OF RESOLUTION 07-11/REIMBURSEMENT RESOLUTION FOR COMPLIANCE WITH IRS REIMBURSEMENT REGULATIONS-WWTP EXPANSION PROJECT:

Ben Kahl moved to approve Resolution 07-11, 2<sup>nd</sup> by Erwin Zweifel. Motion carried.

CONSIDERATION OF RESOLUTION 07-12/AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN

ENVIRONMENTAL IMPROVEMENT FUND: Motion by Ben Kahl to approve Resolution 07-12, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber for approval of Checks 22152-22154, ACH for sales tax, payroll taxes and deferred compensation, totaling \$28,304.05; checks 22155-22204 totaling \$53,516.75; and payroll vouchers 3503-3528 totaling \$22,058.99. Motion carried.

CONSIDERATION: HIRING RECOMMENDATIONS FOR POLICE DEPT.: Based on recommendation of Finance/Personnel as well as Public Works/Public Safety, motion by Lloyd Lueschow to approve the hiring of a fulltime officer to bring the fulltime staff of the Police Department to 4 officers, 2<sup>nd</sup> by Ben Kahl. Motion carried with Erwin Zweifel opposing.

CONSIDERATION OF RFP FOR LIGHTING AT BASKETBALL COURT IN VILLAGE PARK:

Lloyd Lueschow noted a request from New Glarus Vision to utilize donated funds to provide lighting at the basketball court in Village Park. He noted security issues have been addressed to allow the lights to be turned on/off by switch after dark, with a timer to keep the lights off after 10 p.m., the closing time for the park. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve issuing a Request for Proposal for the installation of lights. Motion carried.

UPDATE: FINANCIAL MANAGEMENT PLAN PROPOSAL (EHLERS): Jim Mann of Ehler & Associates provided an outline and proposal for a Financial Management Plan for the Village in the amount of \$7,000. The Plan would assist the Village with budget preparations, levy limits and debt repayment as well as capital improvement budgeting. Mr. Mann noted it also focuses on developing additional revenue sources due to the recently implemented state levy limits. The process includes 4-5 meetings of the Village Board develop the Plan and generally can be accomplished in 3-6 months. The Board requested the item be placed on the April 3<sup>rd</sup> agenda.

SPECIAL INTEREST REFERENDUM ORDINANCE (EHLERS): A sample ordinance allowing for the planning an approval of Public Works project was presented by Mr. Mann. The ordinance

helps municipalities deal with capital improvement projects and sets a self-imposed limit on the amount the Village can spend on a project before taking it to referendum. This type ordinance would help to discourage the petitioning of direct legislation requiring referendum. Ehlers & Associates encourage the use of the ordinance to assist the Board in governing the municipality.

CONSIDERATION OF RESOLUTION 07-13/PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$2,270,000 OBLIGATIONS TO FINANCE COMMUNITY DEVELOPMENT PROJECTS IN TID#2 AND TID#3:

Jim Mann reviewed with the Board the two options presented at the 3/6/07 Board meeting, verifying the Village is currently borrowing only the funds required for TID#3:

**Option #1** – Use of a CDA (Community Development Authority) Bond Anticipation Note which would allow the Village to obtain a more accurate estimate of the revenue stream provided by TID#3 before locking the borrowing in for a longer term.

**Option #2** – Use of a CDA Series B Note which would allow the Village to take advantage of the current interest rate environment by locking in the borrowing for a long-term period.

Gof Thomson questioned Mr. Mann about the terms of the two options and pre-payment options available. After a brief discussion by the Board, motion by Ben Kahl, 2<sup>nd</sup> by Erwin Zweifel to approve Resolution 07-13, identifying the use of Option #1 (CDA Bond Anticipation Note). Motion carried.

PARKS & RECREATION:

CONSIDERATION OF PROPOSAL FOR ROOF AT VETERAN'S PARK: A proposal of \$10,000 was received from Wayne Klosterman (Seamless Gutters) to replace the roof on the buildings at Veteran's Parks with 25-year shingles. Funds have been budgeted in 2007 for this project. Based on recommendation of Parks, motion by Lloyd Lueschow to approve the proposal with Seamless Gutters in the amount of \$10,000 for replacement of the roof with 25-year shingles, 2<sup>nd</sup> by Darrel Weber. Motion carried.

CONSIDERATION OF PROPOSAL FOR CONCRETE AT GLARNER PARK: Parks & Recreation Committee has received a proposal for having concrete poured under the bleachers and dugouts at Glarner Park from New Glarus Concrete for \$6,423. Parks & Recreation is recommending approval of the work, which is included in the 2007 budget. They would like to see the work completed prior to the use of the field this season. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve the proposal of \$6,423 from New Glarus Concrete. Motion carried.

RESOLUTION 07-07/PARK & POOL FEES FOR 2007: Clerk Erb asked the addition of the 3<sup>rd</sup> Grade Pitching Machine program fee at \$25.00, approved at the 3/14/07 Parks & Recreation Committee meeting be added to this Resolution. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-07, adding a fee of \$25.00 for the 3<sup>rd</sup> Grade Pitching Machine Program. Motion carried.

RESOLUTION 07-08/APPOINTMENT OF SUMMER PARK/POOL EMPLOYEES: Parks Chair Lueschow indicated that Pool Manager, Kayla Zimmerman had contacted him after the Parks meeting on 3/14/07 to noting possible revisions to Resolution 07-08. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table and refer Resolution 07-08 back to Parks & Recreation Committee for their April meeting. Motion carried.

CONSIDERATION OF 2007 MOWING CONTRACT: Parks & Recreation Committee has recommended the award of the 2007 Mowing Contract to Ryan Disch Landscaping who provided the low bid of \$690.00 for one full mowing and also lowest for a majority of the locations. Motion by Lloyd Lueschow to approve the award of the 2007 mowing contract to Disch Landscaping, pending receipt of proof of insurance. Motion carried.

DONATION TO FLORAL CLOCK: Parks Chair, Lloyd Lueschow informed the Board that the Village received a donation in memory of Arthur & Garnet Arnes for the maintenance and upkeep of the floral clock. A formal thank-you will be sent to the family.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS HOME TALENT BASEBALL FOR 4/13/07 TO 8/16/07: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve a Temporary Alcohol License to New Glarus Home Talent Baseball from 4/13/07 to 8/16/07. Motion carried.

CLOSED SESSION: Motion by Tom Myers, 2<sup>nd</sup> by Ben Kahl to convene into closed session at 8:10 p.m. ROLL CALL VOTE: Tom Myers-yes; Tom Betthausen-yes; Erwin Zweifel-yes; Darrel Weber-yes; Roger Truttman-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

OPEN SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to reconvene into open session at 8:55 p.m. ROLL CALL VOTE: Tom Myers-yes; Tom Betthausen-yes; Erwin Zweifel-yes; Darrel Weber-yes; Roger Truttman-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: President Myers indicated the Board received legal advice on utility easements for Neuchatel. No action taken.

ADMINISTRATOR'S REPORT: No report.

PRESIDENT'S REPORT:

CONSIDERATION OF AGREEMENT WITH SHERRY WILDE FOR DEVELOPER COSTS:

President Myers indicated this Agreement had been drafted by Attorney Bechler and the Attorney for developer, Sherry Wilde in part to allow the costs incurred by the Village in pursuing utility easements to be reimbursed by the developer. The Board discussed including all utilities, i.e. telephone, electric and cable in addition to water and sewer in the easement language. Attorney Vale noted that any easements negotiated with property owners should include language to encompass all utilities as well. Motion by Ben Kahl to table, 2<sup>nd</sup> by Darrel Weber. Motion carried.

PRESENTATION BY KIM BRIGHT-NEW GLARUS SCHOOL DISTRICT REFERENDUM: Mr. Bright provided a slide presentation to the Village Board giving an overview of the April 3<sup>rd</sup> School Referendum.

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Tom Betthausen. Motion carried. Time: 10:00 p.m.

Lynne R. Erb, Clerk  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/3/07

REGULAR MEETING:

Regular meeting of the Village Board called to order by Tom Myers at 7:30 p.m.

PRESENT: Tom Myers, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Tom Betthausen and Erwin Zweifel. Also present: Michael Lawton (Lathrop & Clark, LLP), Ben Atkinson, Carol Ruef, Chris Narveson, Jim Salter, Attorney Vale, Susie Janowiak, Sue Moen (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Lloyd Lueschow to approve the 4/3/07 agenda, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 3/20/07 meeting, including closed session minutes, 2<sup>nd</sup> by Tom Betthausen. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel for approval of Checks 22205-22206, ACH for sales tax, payroll taxes and deferred compensation, Journal Entry for Municipal Light & Water bills and Wire for power bill totaling \$134,243.02; checks 22207-22252 totaling \$19,019.19; and payroll vouchers 3529-3553 totaling \$22,603.22. Motion carried.

CONSIDERATION: FINANCIAL MANAGEMENT PLAN PROPOSAL (EHLERS): Tom Myers updated the Board on the Finance/Personnel Committee's recommendation for pursuing the development of a Financial Management Plan. The proposal from Ehlers is \$7,000. Staff is requesting the possibility of budgeting for this proposal in the 2008 budget. Motion by Lloyd Lueschow to approve the proposal with budgeting to take place in the 2008 budget, 2<sup>nd</sup> by Ben Kahl. Motion carried.

CONSIDERATION: AGREEMENT WITH SHERRY WILDE FOR DEVELOPER COSTS: Administrator Owen indicated that Attorney Bechler's Office has now made the requested revisions to the Agreement to include all utilities, i.e. cable, electric, etc. It was noted the purpose of this Agreement is to allow for the recovery of costs incurred by the Village should the Village take action to obtain easements for the developer. The Agreement, however, does not obligate the Village to take any action to obtain easements. Darrel Weber asked if the initial costs are borne by the Village, where does that money come from? The Clerk noted that costs incurred by the Village on behalf of a developer are billed to the developer and to date, those statements sent by the Village have been paid promptly. The Clerk estimated a 2-4 week turn-around time for payment. Motion by Lloyd Lueschow to approve the Agreement with Sherry Wilde for Developer Costs, 2<sup>nd</sup> by Ben Kahl. Motion carried with Tom Myers abstaining.

CONSIDERATION OF RESOLUTION 07-16/REVISION TO PERSONNEL HANDBOOK (TRAVEL EXPENSES): Administrator Owen noted that in reviewing the Personnel Handbook, he noticed this section was in conflict with the newly adopted Credit Card Policy. Motion by Darrel Weber, 2<sup>nd</sup> by Erwin Zweifel to recommend approval of Resolution 07-16. Motion carried.

CONSIDERATION OF RESOLUTION 07-17/APPOINTMENT OF PART-TIME UTILITY/PUBLIC WORKS EMPLOYEE: Art Thompson has continued his work with the Utility/Public Works Departments in 2007. This Resolution changes the position from limited term to part-time. Motion by Tom Betthausser, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-17. Motion carried with Erwin Zweifel opposing.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF RESOLUTION 07-15/REQUEST FOR DOT ASSISTANCE WITH HWY. 69 PASSING LANES/SAFETY CONCERNS: Trustee Ben Kahl is requesting the Board make this official request of the Wisconsin Dept. of Transportation to review safety concerns pertaining to the turn lane between Sandrock Road and Old Madison Road as well as the turn lane created for the northern entrance to the New Glarus Brewery. He noted that these two lanes have created some confusion for Hwy. 69 motorists and he would like to see DOT review the traffic safety of those areas. Administrator Owen noted that Public Works Supervisor, Scott Jelle recently spoke with a DOT representative who will be in New Glarus on Wednesday, April 04, 2007 to review the areas. Motion by Ben Kahl, 2<sup>nd</sup> by Tom Betthausser to approve a Resolution 07-15 requesting assistance from DOT. Motion carried.

COMMUNITY DEVELOPMENT AUTHORITY:

DISPOSAL OF 101 1<sup>ST</sup> AVENUE: Administrator Owen reported the New Glarus Fire Department has some serious safety concerns related to the burning of this building and after meeting with village staff, have determined the village will need to come up with an alternate plan for the disposal of the building. Village staff is investigating demolition costs. The Board requested a RFP be prepared for the tear down and hauling of the building.

PURCHASE OF SMALL WORLD PROPERTY: The Community Development Authority has a pending offer to purchase the former feed mill site (Small World property) at a cost of \$175,000 with a closing date of October 1, 2007. Two contingencies remain for the purchase: approval of financing from the Village Board; and a satisfactory Environmental Assessment Report (Phase 1). The funding of the purchase price would be through TID#2. Erwin Zweifel indicated his opposition in purchasing this property since the Village has not been approached by a developer with plans for this area. Tom Myers noted there have been some developers expressing interest, but indicate the need for access to the area and this property would provide that access. Erwin Zweifel questioned the cost of demolition and source of funding for that purpose. Tom Myers indicated that no estimates are available on demolition, but most likely those costs would be borne by TID#2.

Attorney Vale reminded the Board that the Offer is contingent on a financing commitment by the Village Board as well as the receipt of a satisfactory Phase 1 Environmental Study provided by Small World. The contingencies must be waived within 60 days of the acceptance of the Offer. The Offer was signed on March 16, 2007.

Trustee Kahl moved to approve the purchase at \$175,000 noting the contingencies remaining must be waived and financing secured, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried with Erwin Zweifel and Tom Betthausser opposing.

CABLE TV:

RESOLUTION 07-18 OPPOSING AB 207/SB 107 VIDEO FRANCHISING LEGISLATION:

Administrator Owen noted that based on information received from the League of Wisconsin Municipalities, the League is encouraging municipalities to formally oppose this legislation and staff has prepared this Resolution outlining the various issues in the legislation that will negatively affect the Village. Ben Kahl questioned the effect on pole contacts. Administrator Owen will research that portion. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-18. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Owen reported that the sanitary sewer and water lines have now passed pressure testing. Results of the chemical testing are pending. Additional costs incurred as a result of correcting the problems with the water line will not be the Village's responsibility. Landscaping will take place as weather permits.

An orientation for new/returning board members will be scheduled by the Administrator and Clerk-Treasurer in cooperation with the members elected in today's election to distribute necessary paperwork and inform members of policies and procedures.

PRESIDENT'S REPORT:

CONSIDERATION OF 2007 ARBOR DAY PROCLAMATION: President Myers noted this is an annual proclamation. Lloyd Lueschow informed the Board that the Town of New Glarus is donating 10 trees for planting at Valle Tell Soccer Park. Village Forester, Paul Jennrich will place the trees. Trustee Lueschow thanked the Town for their donation. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve the 2007 Arbor Day Proclamation. Motion carried. The Village will be planting trees for Arbor Day on Friday, April 20<sup>th</sup> with the help of community volunteers

ADJOURN: Motion by Tom Myers to adjourn, 2<sup>nd</sup> by Tom Betthausser. Motion carried.  
Time: 7:55 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
4/17/07

REGULAR MEETING:

Regular meeting of the Village Board called to order by Erwin Zweifel at 7:30 p.m.

PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, and Ben Atkinson. Also present: Sue Moen (Post-Messenger), Tom Myers (Neuchatel Development), Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Roger Truttmann to approve the 4/17/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Lloyd Lueschow to approve the minutes for the 4/3/07 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

APPEARANCE BY SHERRY WILDE-ACQUISITION OF EASEMENTS (NEUCHATEL): Tom Myers appeared on behalf of Sherry Wilde (Neuchatel Development) regarding the acquisition of utility easements to the development. A copy of correspondence received from Attorney Michael Lawton (attorney for Sherry Wilde) was also distributed. The developer is indicating they have contacted the five property owners over which utility easements are necessary. It appears that one of the owners would be willing to provide the easement. The developer is requesting the Village Board provide a timeline for taking action to begin condemnation proceedings for the taking of the utility easements. The Board requested the developer to provide copies of all correspondence between the developer and the property owners involved. The Board discussed the potential for utilizing Durst Road right of way for utility easements. They also discussed the current timeline for the lawsuit filed by the Town of New Glarus. The Board requested input from the attorney representing the Village on the lawsuit regarding the timeline of the lawsuit and the possibility of negotiating utility easements in the Durst Road right of way with the Town prior to resolution of the lawsuit. It was noted that the developer could file a formal request for condemnation of the utility easement areas; however, the Village Board is not obligated to pursue the condemnation proceedings. Consensus of the Board is to place the consideration of condemnation proceedings on the May 15<sup>th</sup> agenda. The developer has indicated they will be filing a formal request at that time if no progress has been made.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber for approval of Checks 22254-22255, ACH for sales tax, payroll taxes and deferred compensation totaling \$22,431.77; checks 22256-22310 totaling \$35,941.21; and payroll vouchers 3554-3580 totaling \$24,603.58. Motion carried.

CONSIDERATION POLICE HOLIDAY PAY: Lloyd Lueschow moved, 2<sup>nd</sup> by Ben Kahl to table until Public Works/Public Safety has had the opportunity to discuss. Motion carried.

CONSIDERATION: REVISED JOB DESCRIPTION-APPRENTICE LINEMAN: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to table for Public Works/Public Safety to discuss. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/08: Motion by Ben Kahl to approve Operator Licenses to expire 6/30/08 to: Elizabeth A. Kirch, Jaime L. Erb, Franki Hale, Debra Anderegg, Gary Westby and Fred Ryser based on recommendation of Chief Allbaugh, 2<sup>nd</sup> by Roger Truttmann. Motion carried. [Debra Anderegg, Gary Westby and Fred Ryser applications to expire 6/30/09]

PARKS & RECREATION:

CONSIDERATION OF PARK USE PERMIT-HEIDI CORP.: Trustee Lueschow reported that the Heidi Corporation is requesting the use of Village Park for their annual craft fair from June 22-24, 2007 as well as the use of Glarner Park for a "Home Based Business Mini-Expo" for the same dates. Parks Supervisor, Stein Rear indicated at the Parks Committee meeting that any potential conflicts at Glarner Park will be worked around so the park will be available for the requested use. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the Park Use Permit contingent on receipt of insurance certificate. Motion carried.

CONSIDERATION OF RESOLUTION 07-08/APPOINTMENT OF SUMMER PARKS/POOL EMPLOYEES: Upon recommendation of Parks, motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-08 appointing summer parks and pool employees. Motion carried.

DONATIONS OF PARK TREES: Parks Chair Lueschow reported that the Village had received donations from the Town of New Glarus and two Town residents (Carol Holmes and Jeff and Patricia Klossner) for the purchase of trees to be planted in the Valle Tell Park area on Arbor Day. He thanked those involved for their generous donations to the park system of the Village.

CONSIDERATION OF PROPOSAL FOR LIGHTS AT BASKETBALL COURT: A quote in the amount of \$1,975.00 from Clark Electric for the installation of lights, switches and timing devices at the basketball court in Village Park. The cost will be reimbursed by a donation from Visions, who requested the lighting. Visions has been contacted regarding the cost and have approved the same. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber approve contracting with Clark Electric for the installation of lights, switches and timing devices at the basketball court at a cost of \$1,975. Motion carried.

UPDATE: HOESLY PARK: Trustee Lueschow updated the Board on progress in designing a plan for Hoesly Park noting Administrator Owen has been in contact with the UW-Madison seeking students interested in using the design process as a class project. Erwin Zweifel indicated he had spoke with John Wegmueller regarding pasturing the cows at Hoesly Pond this summer. Mr. Wegmueller has sold his cows and will not be using Hoesly Pond. Parks Committee indicated they were hoping to place cows in the pond area and would be open to farmers interested in using that area.

ADMINISTRATOR'S REPORT: Administrator Owen updated the Board on several issues currently under consideration by the state legislature, including:

- Proposal to eliminate personal property tax. This would shift the tax paid by commercial properties to other classifications and could greatly affect TID increments.
- Cable Franchise bill. Administrator Owen spoke with Rep. Davis regarding possible amendments to this bill that would be beneficial to local municipalities.

CLERK'S REPORT: Clerk reported that Open Book will be held May 2, 2007 between 4-6 p.m. in the Village Boardroom. Board of Review will be held May 29, 2007 between 6-8 p.m.

PRESIDENT'S REPORT:

TRUSTEE APPOINTMENT: President Zweifel noted he had spoke with Barb Kummerfeldt who expressed an interest in serving as trustee. Consideration of appointment to the vacancy will be placed on the May 1, 2007 agenda.

COMMITTEE APPOINTMENTS: President Zweifel provided cards to the trustees, requesting they provide him with a list of their committee interests in order to prepare the committee appointments.

Trustee Kahl requested President Zweifel to respond to a recent Letter to the Editor regarding pool fees in order to help inform the public of the costs of operations of the parks and pools and the amounts paid for by village residents through their tax bills.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Roger Truttmann. Motion carried.  
Time: 8:15 p.m.

Lynne R. Erb, Clerk  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/1/07

Call to order at 7:00 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, and Ben Atkinson. Also present: Sue Moen (Post-Messenger), Suzi Janowiak, Attorney Tom Vale, Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Ben Kahl to approve the 5/1/07 agenda with the ability to allow the auditor to make his presentation upon arrival, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

CLOSED SESSION ANNOUNCEMENT: President Zweifel announced the Village Board will be convening into closed session during the course of this meeting under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved [Lawsuit filed by Town of New Glarus].

MINUTES: Motion by Lloyd Lueschow to approve the minutes for the 4/17/07 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve ACH for sales tax, payroll taxes and deferred compensation and Journal Entries for power bills totaling \$135,626.95; checks 22311-22351 totaling \$113,550.65 (voiding Cgecj #22338 to Schenk Business Solutions and reissuing to Schenk-Huegel); and payroll vouchers 3581-3614 totaling \$30,431.45. Motion carried.

CONSIDERATION RESOLUTION 07-19/FEE SCHEDULE: Trustee Lueschow noted Finance/Personnel has been working on the development of this schedule for some time and that the schedule will continue to be adjusted from year to year as specific costs are determined. He further noted that staff will collect data on costs incurred for various street and park use permits. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the fee schedule, noting no fee for open burning and \$10.00 fee for leaf burning, changing the bicycle registration from \$2.00 to \$5.00 and adding the water impact fees per ordinance. Ben Kahl then asked if the committee had considered the need for a non-resident park use fee and Lloyd Lueschow indicated that item is on for discussion at the Parks Committee. Darrel Weber questioned who would be responsible for a stormwater management fee. Administrator Owen noted it would be the responsibility of the developer. Roger Truttmann asked what the adult entertainment ordinance/fee included and Attorney Vale updated the current Board on the logic behind the current ordinance, making the adult entertainment issue a separate item from the issuance of an alcoholic beverage license for an establishment. After a brief discussion of the questions, the vote was called. Motion for approval carried.

PARKS:

CONSIDERATION OF PARKS DEDICATION IN NEUCHATEL DEVELOPMENT: Trustee Lueschow reported that the Parks Committee agreed to parks dedication of 2.5-3 acres of land in the Neuchatel Development rather than the 5.5 acres needed by ordinance. The developer will also provide within the 2.5 – 3 acres, a shelter house, a basketball court and playground as well as 4 garden areas with park benches. Trustee Lueschow noted this will be a recommendation from Parks to Plan Commission. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table to Plan Commission. Motion carried.

PLAN:

UPDATE: NEUCHATEL FINAL PLAT: Lloyd Lueschow reported that Plan Commission, with agreement by the developer, approved delaying action on the final plat to 7/5/07. Administrator Owen and President Zweifel will continue to work on negotiations with the Town for placement of utilities in the Durst Road right-of-way.

FIRE DISTRICT:

2008 BUDGET-NEW TRUCK: Ben Kahl advised the Board that the Fire District is planning on purchasing a new truck in 2008. The truck will replace two pieces of equipment currently owned by the Department. Current estimates for the truck are a total of \$350,000 with the Village's portion (per 2006 equalized valuations at 46.4781%) being \$152,173.35. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve budgeting of new equipment in 2008 for the Fire District in an amount not to exceed the Village's portion (currently 43.4781%) of \$350,000 total equipment cost. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Owen read a invitation to the Village Board for the Monticello Area Historical Society Grand Opening of the Museum on Saturday, May 12.

PRESIDENT'S REPORT:

TRUSTEE APPOINTMENT: President Zweifel indicated there are three women interested in the vacant trustee position and he would like to see the Board provide comments on the three women prior to voting on an appointment. The three women named were: Barbara Kummerfeldt, Suzi Janowiak and Kris Baumgartner. Attorney Vale noted the Board will also need to determine whether this appointment is for a one-year term and the position would then be up for election to a one-year term in April, 2008, or appoint the position for a two-year term at this time. Consensus of the Board was to appoint for a two-year term. After a brief discussion, President Zweifel provided ballots to the Board members and the vote was as follows: Barbara Kummerfeldt-0; Suzi Janowiak-2; Kris Baumgartner-4.

Motion by Ben Kahl to nominated Kris Baumgartner to a two-year term as trustee, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

COMMITTEE APPOINTMENTS: President Zweifel noted that with the appointment of the vacant trustee position, the committee appointments will be finalized for the 5/15/07 meeting.

CHAMBER MEETING: President Zweifel updated the Board on a recent Chamber of Commerce meeting, inviting the Village Board to attend a meeting of the Chamber scheduled for 5:30 p.m. on 5/15/07 to discuss with the Chamber the marketing of New Glarus.

UPDATE TOWN MEETING: Administrator Owen and President Zweifel met with the Town of New Glarus on 4/30/07 to discuss the utilities for Neuchatel. President Zweifel indicated some progress was made and another meeting is scheduled for 5/16/07.

AUDITOR PRESENTATION: A phone message was received from the Auditor indicating he will not be able to appear tonight due to illness. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to table the audit presentation until a new date can be scheduled with the Auditor. Motion carried.

Suzi Janowiak thanked the Board for considering her for the vacant trustee position and noted she believed Kris Baumgartner was an excellent choice for the position.

CLOSED SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to convene into closed session at 7:35 p.m. ROLL CALL VOTE: Erwin Zweifel-yes; Darrel Weber-yes; Ben Atkinson-yes; Roger Truttmann-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

OPEN SESSION: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to return to open session at 7:58 p.m. ROLL CALL VOTE: Erwin Zweifel-yes; Darrel Weber-yes; Ben Atkinson-yes; Roger Truttmann-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

RESULTS: Village Board will continue to pursue resolution of lawsuit without delay and continue with the negotiations of utility placement on Durst Road.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Roger Truttmann. Motion carried.  
Time: 8:00 p.m. Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/15/07

Call to order at 7:24 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Kris Baumgartner and Ben Atkinson. Also present: Melissa Pierick (Post-Messenger), Mike Fenley (Vierbicher & Associate), Jim Mann (Ehlers & Associates), Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Ben Kahl to approve the 5/15/07 agenda, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

MINUTES: Motion by Lloyd Lueschow to approve the minutes for the 5/1/07 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

RESOLUTION APPROVE THE ISSUANCE OF \$1,950,000 INTERIM COMMUNITY DEVELOPMENT REVENUE BONDS BY THE COMMUNITY DEVELOPMENT AUTHORITY OF THE VILLAGE OF NEW GLARUS, PROVIDING FOR CONTRIBUTION PAYMENTS, AND APPROVING RELATED DOCUMENTS AND TRANSACTIONS: Jim Mann of Ehlers & Associates presented the borrowing documents to the Board. Lloyd Lueschow indicated that the Board has discussed this borrowing on several occasions and this is the "mechanics" for obtaining the funds. Mr. Mann reported to the CDA at an earlier meeting that the bonds were sold today at an interest rate of 4.2% and based on the reduced capitalized interest, the borrowing was reduced from the originally anticipated \$1,965,000 to \$1,950,000. The Village can invest the loan proceeds, without concern for arbitrage for a period of up to three years due to the sizing of the funds borrowed by the Village this year. The Interim CDA Revenue Bonds are callable after 9/1/08 and will need to be refinanced by 2012. This interim period will be monitored by Ehlers and Village staff to determine the timing for refinancing based on assessed value of TID#3 and favorable interest rates. Mr. Mann reminded the Authority that the security for the bonds is revenues generated by TID#3 and any shortfall in those revenues for debt payments will be made up by the Village tax levy by an annual appropriation.

Administrator Owen noted that as of today's date, the Brewery is indicating substantial completion of the pre-treatment facility most likely will not occur until September, at which time the funds will need to be paid over to the Brewery.

Motion by Ben Kahl to approve Resolution to Approve the Issuance of \$1,950,000 Interim Community Development Revenue Bonds by the Community Development Authority of the Village of New Glarus, Providing for Contribution Payments and Approving Related Documents and Transactions (incorporated into the minutes herein by reference), 2<sup>nd</sup> by Lloyd Lueschow. ROLL CALL VOTE: Erwin Zweifel-yes; Kris Baumgartner-yes; Darrel Weber-yes; Ben Atkinson-yes; Roger Truttmann-yes; Lloyd Lueschow-yes; Ben Kahl-yes. Motion carried.

REQUEST TO CONSIDER ITEM 5C11-CONSIDERATION OF RENEWAL OF VIERBICHER ASSOCIATES INC. BUILDING INSPECTION CONTRACT: Administrator Owen requested this item be moved up on the agenda. Lloyd Lueschow noted this contract was previously for a one-year term and no percentage increase of the fees due Vierbicher are changed as part of the new contract. The building permit fees have been adjusted in this new two-year contract. Motion by Lloyd Lueschow to approve the contract with Vierbicher & Associates, 2<sup>nd</sup> by Ben Kahl. Motion

carried. Mr. Kahl indicated to the Board that the building inspector will be working with the Administrator to update ordinances covering some of the common complaint issues.

CONSIDERATION: CONDEMNATION OF EASEMENTS-DURST ROAD: Lloyd Lueschow asked about the results from the Administrator and President's meeting with Town officials. President Zweifel indicated a favorable response from the Town and believes the placing of utilities in the Durst Road right-of-way will be acceptable. Another meeting is scheduled for 5/16/07. President Zweifel mentioned the potential development of lands on the north side of Durst Road in that area by the New Glarus Home and the need to consider that potential when engineering the utilities for Neuchatel. Trustees Lueschow and Kahl questioned whether it is appropriate to file a formal request for street permit at this time in order to move forward with the engineering. After a brief discussion by the Board, motion by Lloyd Lueschow to table any condemnation proceedings decision to 6/5/07 to allow a formal filing for a street permit, 2<sup>nd</sup> by Darrel Weber. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel for approval of Checks 22352 – 22354 and ACH for payroll taxes and deferred compensation totaling \$21,679.07; checks 22355-22413 totaling \$115,130.12; and payroll vouchers 3615-3643 totaling \$22,525.67. Motion carried. Darrel Weber asked for information regarding the R.G. Huston check and was informed it was payment on the brewery infrastructure project.

CONSIDERATION OF 2008 BUDGET PROCESS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the timeline for the 2008 budget process. Motion carried. Ben Kahl reported that the New Glarus Fire District is proposing each municipality develop a sinking fund for equipment purchases so a more consistent number can be budgeted on an annual basis by the municipalities.

PARKS/RECREATION:

CONSIDERATION OF PARKS USE PERMIT-GRACE CHURCH: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve use of Village Park by Grace Church on 7/1/07.

UPDATE: PARK USE FEES: Parks Chair, Lueschow reported inconsistencies between codes and resolutions on file and the Parks Committee has directed the Village staff to clarify any inconsistencies, with policy being to charge all entities (other than the Village) for park use.

UPDATE: REMOVAL OF 3 METER PLATFORM DIVING BOARD AND ADDITION OF 1 METER PLATFORM DIVING BOARD: Parks Committee is recommending the removal of the 3 meter platform diving board prior to the start of the 2007 pool season due to the condition of the stairs and liability issues. The committee is recommending the budgeting for an additional 1 meter platform diving board in 2008.

UPDATE: PARKS/RECREATION/POOL PER CAPITA COSTS FOR RESIDENTS AND NON-RESIDENTS: Village staff prepared a revenue/expense comparison for both pool and parks programs from 2006. The pool reported a \$30,532 operational loss [\$39,866 including the cost of painting of the pool] and parks programs a \$39,767 operational loss. Parks Committee noted that these operational losses are borne by the village taxpayers in the village levy on their tax bills. Parks Committee will continue to address the issue to assure fair and equitable use of village programs.

UPDATE: VALLE TALL PHASE I PARK IMPROVEMENTS/IMPROVEMENTS AT SOCCER FIELD:

Lloyd Lueschow reported requests by citizens for the development of the second park in Valle Tell Phase I as well as playground equipment at the soccer field. Parks Committee reports they are discussing the inclusion of funds in the 2008 budget for play equipment and shelter(s) at the parks. Parks Committee will also look for participation for improvements from the soccer groups utilizing that area.

UPDATE: CHALET OF GOLDEN FLEECE FINANCES: Parks Chair Lueschow reported the Village is currently utilizing the fund balance for the Chalet to offset the annual costs of approximately \$4,500. The current fund balance is approximately \$11,600. The Committee will review this issue at year-end to review the newly formed volunteer tour program.

CONSIDERATION: PARK USE PERMIT-NEW GLARUS EMS: This application was not considered by the Parks Committee due to the late filing. Upon review of the application, motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel to approve the use of Glarner Park on 5/19/07 from 10:00 a.m. to 3:30 p.m. for E.M.S. Open House events, including one landing and take-off of Med-Flight. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/08: Upon recommendation of Chief Allbaugh motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve an Operator License to Mary Coppens to expire 6/30/08. [Letter was sent from Chief Allbaugh to Collin DeValt regarding his application]. Motion carried.

CONSIDERATION: APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/09: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Operator Licenses to expire 6/30/09 to Margaret Ryser and Helen Beck. Motion carried.

CONSIDERATION OF ORIGINAL ALCOHOL BEVERAGE LICENSE TO EXPIRE 6/30/07-DAS ALTE VICTORIAN HAUS INC.: Upon recommendation of Public Works/Public Safety, motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Original Class B Beer and Class C Wine licenses to Das Alte Victorian Haus, Inc. (Mary Coppens-Agent) to expire 6/30/07. Motion carried.

CONSIDERATION OF RENEWAL ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Class B Beer/Liquor licenses to Glarner Enterprises, Inc. and Sportsman's of New Glarus, Inc. to expire 6/30/08 and Class A Beer/Liquor to Roy's Market, Inc. to expire 6/30/08. Motion carried.

CONSIDERATION OF CIGARETTE LICENSES TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Cigarette Licenses to expire 6/30/08 to: Sportman's of New Glarus, Inc., Roy's Market, Inc. and Blanchardville Co-op Oil. Motion carried.

CONSIDERATION OF MISCELLANEOUS LICENSES TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve a Pool Table License to expire 6/30/08 to Sportman's of New Glarus, Inc. and a mobile home park license to expire 6/30/08 to L & S Community, LLC. Motion carried.

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE: NEW GLARUS CHAMBER (POLKAFEST): Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve a Temporary Alcohol License to New Glarus Chamber of Commerce for Polkafest (June 8 to June 10). Alcohol will be served under the tent on 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and open intoxicants will be allowed in plastic cups in the streets on 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and on 5<sup>th</sup> and 6<sup>th</sup> Avenue between Railroad and 2<sup>nd</sup> Street and on 2<sup>nd</sup> Street between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue. All provisions noted on Public Works/Public Safety minutes from 5/9/07 apply. Motion carried.

CONSIDERATION OF STREET USE PERMIT (WITH TENT): NEW GLARUS CHAMBER (POLKAFEST): Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve a Street Use (with tent) to New Glarus Chamber of Commerce for Thursday, June 7<sup>th</sup> to Monday, June 11<sup>th</sup> on 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue, pending receipt of insurance. There will be live bands with

amplification devices used on Friday, June 8 from 7-11 p.m. and Saturday, June 9<sup>th</sup> from 12 p.m. to 12 a.m. and Sunday, June 10<sup>th</sup> from 12 p.m. to 6 p.m. Motion carried. Administrator Owen noted the dumpster issue has been resolved.

CONSIDERATION OF STREET USE-STUESSY-KUENZI AMERICAN LEGION FOR MEMORIAL DAY PARADE: Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve a Street Use Permit to Stuessy-Kuenzi American Legion & Auxiliary for a Memorial Day Parade on May 28<sup>th</sup> over the route indicated on the application and to waive the \$25.00 fee. Board discussed the newly revised fee schedule and application of the fees to various groups. Consensus of the Board is that any group requesting the waiving of the fee must appear before the Committee to make that request and each request will be handle on an individual basis. Motion carried with Darrel Weber and Lloyd Lueschow opposing.

UPDATE: POLICE HOLIDAY PAY: Public Works/Public Safety Committee is working with the Police Department to develop a policy allowing officers to take days off rather than be paid out holidays. The police union is currently reviewing the proposal and the update will be provided to Finance/Personnel Committee upon receipt from the union.

UPDATE: CODE ENFORCEMENT ISSUES-ABANDONED VEHICLES/BUILDINGS WITHIN VILLAGE: Building Inspector, Mike Fenley, requested direction from the Public Works/Public Safety Committee regarding the enforcement of Abandoned Vehicles and Buildings within the Village. Committee has directed Building Inspector to issue citations based on current ordinance and to work with the Village Administrator in developing a policy outlining code violations and time intervals for reconciliation.

UPDATE: SCHEDULE 2<sup>ND</sup> STREET CONSTRUCTION PUBLIC INFORMATIONAL MEETINGS: An informational meeting for the 2<sup>nd</sup> Street Construction to take place in 2008 will be held before the Public Works/Public Safety Committee on June 13, 2007 at 6:00 p.m. Staff will provide notice of the meeting to affected residents.

UPDATE: PARKING ON 2<sup>ND</sup> AVENUE-COLNEY RESIDENCE: The Village has received some complaints about cars parking in front of mailboxes, hindering the delivery of the mail to residents. Chief Allbaugh will address the issue.

SANITARY SEWER USER CHARGE SYSTEM UPDATE: Public Works/Public Safety reviewed with Kevin Hopkins (Strand Associates) a proposed rate structure for the expansion of the WWTP at their May 9<sup>th</sup> meeting. Staff has prepared an ordinance for amending the current rate structure to assist with the retirement of current debt prior to the projected expansion. A public hearing will be held before the Board on June 5<sup>th</sup> at 7:00 p.m. The proposed ordinance can be viewed at the Clerk's Office.

CONSIDERATION: AGREEMENT CONCERNING RESPONSIBILITY FOR COMPLIANCE WITH UNDER FREQUENCY LOAD-SHEDDING RELIABILITY STANDARDS: Trustee Kahl informed the Board this Agreement is at the of WPPI, to address potential power shortage issues. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve. Motion carried.

CONSIDERATION/RECOMMENDATION FOR HIRING TO FILL VACANT POSITIONS ON POLICE DEPARTMENT: Public Works/Public Safety Committee is recommending the hiring of current part time officer, Szvon Conway to a fulltime position, with a starting wage equal to the one-year rate noted in the union contract. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the hiring of the full-time position. Motion carried with Erwin Zweifel opposing.

UPDATE: SIDEWALK INSTALLATION SECOND STREET – 1400 TO 1700 BLOCK: A request for sidewalk installation on 2<sup>nd</sup> Street between the 1400 and 1700 blocks was received and reviewed by the Committee. Strand Engineering will provide a cost estimate to the Committee.

The Committee is interested in including this with the reconstruction of 2<sup>nd</sup> Street at the time that section of 2<sup>nd</sup> Street is completed.

CONSIDERATION: REVISED JOB DESCRIPTION-APPRENTICE LINEMEN: Based on recommendations from Public Works/Public Safety and Finance/Personnel, motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the revised Job Description for the Apprentice Linemen adding the following under Essential Tasks: 1) Report to work fit for duty and free from effects of drugs and alcohol and 2) Perform all job responsibilities in a manner to insure personal safety and the safety of customers, co-workers and the general public. Motion carried.

UPDATE: VIDEO SECURITY CAMERAS FOR VILLAGE HALL: Committee has requested Chief Allbaugh to provide information and pricing on a security camera system for village hall.

CONSIDERATION: STREET USE PERMIT-NEW GLARUS EMS: This application was received too late for consideration by Public Works/Public Safety. After review of the application, motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the Street Use to New Glarus E.M.S. for 4<sup>th</sup> Avenue from 3<sup>rd</sup> Street west toward 4<sup>th</sup> Street on 5/19/07 from 10 a.m. to 3:30 p.m. for their Open House. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Owen reported that the auditor will be attending the 6/5/07 Board meeting to provide his audit report. He also noted that Anna Schramke has asked to attend the 6/19/07 Board meeting to update the Board on the work of Green County Economic Development.

PRESIDENT'S REPORT:

COMMITTEE APPOINTMENTS: President Zweifel presented the committee/commissions appointments filled to date. The Board discussed the various vacant positions, including, one citizen position on Cable TV, one on Design Review, one on Historical Preservation and Community Development Authority, as well as a motel owner to serve on Tourism. President Zweifel noted he is looking for input on the remaining vacancies. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the standing committee appointments as follows:

FINANCE/PERSONNEL: Erwin Zweifel, Chr., Lloyd Lueschow and Kris Baumgartner

PARKS/RECREATION: Lloyd Lueschow, Chr., Erwin Zweifel and Darrel Weber

PUBLIC WORKS/PUBLIC SAFETY: Ben Kahl, Chr., Roger Truttmann and Ben Atkinson  
Motion carried.

ADJOURN: Motion by Roger Truttmann to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:20 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/5/07

Public Hearing on Ordinance 07-04 to Amend Chapter 244-2(A-F), Sewer Utility User Charges was called to order at 7:00 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, and Kris Baumgartner. ABSENT: Ben Atkinson. Also present: Sue Moen (Post-Messenger), Kevin Hopkins (Strand Associates), Dave Maccoux (Schenk S.C), Attorney Tom Vale, Administrator Nic Owen and Clerk Lynne Erb.

Public Hearing Comments: Kevin Hopkins briefly reviewed the planned expansion and necessity for increasing rates in anticipation of the expansion and pay-off of one of the current Clean Water Fund Loans. He noted the new interim rates would become effective 6/20/07 and a second rate

increase would occur once the expansion project has been bid. Being no public comment, motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to close the Public Hearing at 7:05 p.m. Motion carried.

REGULAR MEETING: The regular meeting was called to order at 7:05 p.m. PRESENT: All those present at the public hearing with the exception of Kevin Hopkins.

AGENDA: Motion by Ben Kahl to approve the 6/5/07 agenda, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 5/15/07 meeting, 2<sup>nd</sup> by Darrel Weber. Motion carried.

PRESENTATION OF 2006 AUDIT: Auditor Dave Maccoux presented the 2006 Audit to the Board. He reviewed with the Board both the Financial Report covering all funds of the Village as well as the Management Letter. He noted the General Fund balance increase by \$1,691 in 2006 to a total fund balance of \$386,736 with \$125,985 being undesignated. Both the electric and water utilities rate of return increase during 2006. The wastewater utility fund balance decreased during 2006. (A copy of the complete Audit is on file with the Clerk's Office.)

CONSIDERATION OF ORDINANCE 07-03 TO AMEND AND CODIFY GENERAL ORDINANCES: Attorney Vale informed the Board that with the latest supplement update to the Ordinances, the adoption of this Ordinance serves as a "catch-all" clarifying that the Code Book is update-to-date and complete as of the adoption of this ordinance. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve Ordinance 07-03 updating the General Codes of the Village of New Glarus through Ordinance 07-02 dated 3/6/07. Motion carried.

CONSIDERATION OF ORDINANCE 07-04 – SEWER UTILITY USER CHARGES: Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve Ordinance 07-04 increasing the sewer utility user charges effective 6/20/07. Motion carried.

CONSIDERATION: INTERGOVERNMENTAL AGREEMENT WITH TOWN OF NEW GLARUS FOR DURST ROAD UTILITY EASEMENT: Administrator Owen reported he and President Zweifel will be meeting with the Town next week in hopes of reaching an agreement for the installation of utilities on Durst Road. Administrator Owen will highlight the changes made to the previous draft of the Intergovernmental Agreement when presenting to the Board. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table. Motion carried.

CONSIDERATION OF ORDINANCE 07-05/ANNEXATION OF WEBER PROPERTY: A Petition for Direct Annexation by Unanimous Approval was submitted by property owner Darrel Weber on April 23, 2007. This annexed property will become a part of the Neuchatel Final Plat. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Ordinance 07-05 for the Annexation of the Weber Property, noting the Plan Commission is to prepare an amendment to the Zoning Ordinance for zoning of this property and submit its recommendations to the Village Board not later than the 7<sup>th</sup> day of August, 2007. ROLL CALL VOTE: Erwin Zweifel-yes; Kris Baumgartner-yes; Darrel Weber-abstain; Roger Truttman-yes; Lloyd Lueschow-yes; and Ben Kahl-yes. Motion carried with Darrel Weber abstaining.

CONSIDERATION OF ORDINANCE 07-06/ANNEXATION OF WILDE (HOESLY) PROPERTY: A Petition for Direct Annexation by Unanimous Approval was submitted by property owner Sherry Wilde on May 4, 2007. This annexed property will become a part of the Neuchatel Final Plat. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Ordinance 07-06 for the Annexation of the Wilde (formerly Hoesly) Property, noting Plan Commission is to submit recommendation on zoning to Village Board no later than August 7, 2007. ROLL CALL VOTE: Erwin Zweifel-yes; Kris Baumgartner-yes; Darrel Weber-abstain; Roger Truttman-yes; Lloyd Lueschow-yes; and Ben Kahl-yes. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Checks 22414-22417 and ACH for payroll taxes and deferred compensation and Wire and JE for power bill and utility bills totaling \$137,307.32; checks 22418-22484 totaling \$124,562.02; and payroll vouchers 3644-3671 totaling \$22,263.32. Motion carried.

CONSIDERATION OF RESOLUTION 07-23/USE OF LOCAL GOVERNMENT PROPERTY INSURANCE FUND FOR INSURANCE PROPERTY: The Local Government Property Insurance Fund has been requested by the State to obtain a Resolution from each municipality currently insured with the Local Government Property Insurance Fund. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve Resolution 07-23 and file the same with the Local Government Property Insurance Fund. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

UPDATE: SCHEDULE SECOND STREET CONSTRUCTION PUBLIC INFORMATIONAL MEETINGS: Public Works/Public Safety Chair Ben Kahl reminded the Board that the Public Works/Public Safety Committee will hold an informational meeting to discuss the planned 2008 reconstruction of a portion of Second Street on June 13, 2007 at 6:00 p.m.

ADMINISTRATOR'S REPORT: Administrator Owen reminded the Board of the adjourned Board of Review scheduled for June 6, 2007 at 1:00 p.m.

Administrator Owen also reminded the Board of the informational meeting with the E.M.S. on June 6, 2007 at 6:00 p.m. regarding a rate increase. The E.M.S. is indicating a possible increase of \$5.00 per person for 2008. This would increase the Village's portion by approximately \$10,500. The Board noted that the School District is also conducting a meeting on June 6, 2007 at 6:30 p.m. regarding the possibility of another referendum. The Board discussed the importance of representation at both meetings and arranged for that representation.

PRESIDENT'S REPORT:

COMMITTEE APPOINTMENTS: President Zweifel indicated that only a couple of appointments remain for the 2007-2008 committees and an updated listing of the proposed appointments was presented to the Board. Motion by Erwin Zweifel to approve committee appointments as listed noting positions remaining on the ADA Compliance, Design Review, Historical Preservation and Tourism Committees, 2<sup>nd</sup> by Ben Kahl. Motion carried. [A copy of the Committee list is on file with the Clerk's Office.]

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 7:50 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
6/19/07

Meeting was called to order at 7:00 p.m. by President Pro-temo, Lloyd Lueschow. Lloyd Lueschow noted that the Board would commence its regular meeting and take up the presentation by Green County Development Corp upon arrival of Anna Schramke. PRESENT: Ben Kahl, Roger Truttman, Darrel Weber, Lloyd Lueschow, Ben Atkinson and Kris Baumgartner. ABSENT: Erwin Zweifel. Also present: Anita Huffman, Sue Moen (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb. Gof Thomson and Anna Schramke (Green County Economic Development) arrived at 7:05 p.m.

AGENDA: Motion by Darrel Weber to approve the 6/19/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 6/5/07 meeting, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve Checks 22485-22487 and ACH for payroll taxes and deferred compensation totaling \$27,233.55; checks 22488-22550 totaling \$43,768.35; and payroll vouchers 3672-3713 totaling \$26,102.02. Motion carried.

Presentation by Green County Development Corp: Anna Schramke updated the Board on various projects of the Green County Development Corp. She reported the Village's annual contribution to Green County Development Corp represents 5% of their total budget. They currently have one fulltime staff person in addition to Anna. She reported GCDC is preparing a quarterly newsletter to help keep communities informed about development within the county and regional area. She reviewed with the Board the various incentives and programs she was able to assist the Brewery with on their new building. The Board thanked Anna for her services.

CONSIDERATION OF RESOLUTION 07-22/APPOINTMENT OF TEMPORARY PARTTIME UTILITY

EMPLOYEE: This temporary part-time position would assist the utility during the upcoming maternity leave of Office Manager, Michelle Roth. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to recommend approval of Resolution 07-22. Motion carried.

CONSIDERATION OF RESOLUTION 07-27/APPOINTMENT OF APPRENTICE LINEMAN FOR UTILITY:

Lloyd Lueschow indicated the utility currently has one journeyman lineman and one apprentice lineman and this position will essentially fill the vacancy left when Scott Jelle took the Public Works Supervisor position. This position is budgeted in the electric utility budget for 2007. The employee will enter into an agreement with the Village regarding years of service in exchange for the opportunity for training as a journeyman lineman. Based on recommendation of Public Works/Public Safety and the Finance/Personnel Committees, motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-27 for hiring Matt Murphy as an apprentice lineman with the New Glarus Utility. Motion carried.

CONSIDERATION OF CORRESPONDENCE TO EMS REGARDING RATE STRUCTURE:

Kris Baumgartner updated the Board on the EMS meeting she attended regarding the proposed rate increase of the EMS. The EMS is requesting an approximate \$6.50 per person increase in order to fund a fulltime staff position. Administrator Owen has provided a draft letter to the EMS requesting additional information not specifically addressed at the meeting. The Board discussed various issues questioned in the letter and asked that an additional question be added relating to changing the funding structure of the EMS to something more similar to the fire district funding. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to endorse the correspondence to the EMS Board of Directors including a question on the funding structure. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF RESOLUTION 07-25 / 2006 WWTP CMAR: Ben Kahl reported this is an annual report prepared for the DNR and the Village's score this year is 3.46 (a minimum of 3.0 is necessary). The lowest score on the report was received for the wastewater collection system. Trustee Lueschow asked Administrator Owen to research and provide the Board with possible solutions, including cost estimates, for correcting the issues with the collection system. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve Resolution 07-25 and the 2006 WWTP CMAR. Motion carried.

CONSIDERATION: APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/09:

Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve operator licenses to expire 6/30/09 to the following: Stephen Longo, Jason Beicher, Loyd Smith, Lara Elliott, Greg Kleeman, Richard S. Engen, Rhonda Seligman, Peter Salchow, Beverly Hoesly; Lessia Bigler; Richard Atkinson; Sherry Hare; Ginger Blum; Roseann Ott; Peter Ott; Daniela Truttman; Susie Weiss; Jon A. Durst; Stein Rear; Edith Schaefer; Deborah Carey; Bobbi Ferrin; Emily Baumgartner; Cherri Kempfer; Bradley Pickett; Audrey Luchsinger; George Eichelkraut; Alexis Harris; Mike Nevil; Sara Rear. Motion carried with Kris Baumgartner abstaining.

CONSIDERATION OF RENEWAL ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/08:

Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the following alcohol beverage licenses including a specific notation on the Class B Beer and Class C Wine licenses of Das Alte Victorian Haus, Inc. that no alcohol be allowed on the main floor (clothing store) portion of the building and that for the Class A Liquor license for Hoch Enterprises, Inc. that tasting outside the building may be conducted only when the Village

Board has approved the open intoxicants allowed in conjunction with a street use permit for 1<sup>st</sup> Street/6<sup>th</sup> Avenue for special events as per the attachment to the license.

CLASS B BEER/LIQUOR: Tofflers, LLC; New Glarus Hotel, Inc. (Hotel); New Glarus Hotel, Inc. (Chalet Landhaus); Kleeman's Bar & Grill LLC; Swiss Lanes, Inc; Salchow-Seligman LLC; Puempel's Olde Tavern, Inc.; Flannery, Inc.; Ott Haus Pub, Inc.

CLASS A BEER: NGBP Mart, LLC; Blanchardville Coop Oil Association

CLASS A LIQUOR: Hoch Enterprises, Inc.

CLASS B LIQUOR: Robert Borucki (New Glarus Primrose Winery

CLASS B BEER: Das Alte Victorian Haus, Inc.; New Glarus Brewing Co.

CLASS C WINE: Das Alte Victorian Haus, Inc.

WHOLESALE BEER: New Glarus Brewing Co.

Motion carried with Kris Baumgartner abstaining.

CONSIDERATION OF CIGARETTE LICENSES TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Cigarette Licenses to expire 6/30/08 to: Tofflers LLC, Swiss Lanes, Inc; NGBP Mart, LLC; Kleeman's Bar & Grill LLC; Puempels Olde Tavern Inc.; Flannery, Inc.; Ott Haus Pub & Grill. Motion carried with Kris Baumgartner abstaining.

CONSIDERATION OF MISCELLANEOUS LICENSE TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the following miscellaneous licenses to expire 6/30/08: Swiss Lanes, Inc [pool table, bowling lanes]; Kleeman's Bar & Grill LLC [pool table]; Ott Haus Pub & Grill [pool table]; Town Edge RV Park [RV Park]; Tofflers Pub & Grill [pool table]. Motion carried with Kris Baumgartner abstaining.

CONSIDERATION TO AMEND ALCOHOL LICENSE DESCRIPTION FOR KLEEMAN'S BAR & GRILL FOR USE OF PARKING LOT AREA FOR 6/24/07: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the request of Kleeman's Bar & Grill to fence off and use the parking lot to the west of their building for a beer garden on June 24<sup>th</sup> for a bean bag tournament with the area being closed by 10:00 p.m. Motion carried.

CONSIDERATION OF APPLICATION FOR USE OF LOUDSPEAKERS OR AMPLIFICATION DEVICES FOR TOFFLERS PUB & GRILL: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve the Application of Tofflers for live bands (dates currently known: June 16, 23, 30, July 3, 14, 21, 28) through Labor Day with the bands playing on Sundays – Thursdays ending at 10:00 p.m. and on Fridays and Saturdays ending at midnight (except on July 3<sup>rd</sup> the band will play from 8 – 11 p.m.). Lloyd Lueschow reminded the Board of the petition against loud and unnecessary amplification of music brought before the Board in 2003, noting that if any complaints are received the Police will need to contact the property owners who are responsible for resolving the matter. Ben Atkinson asked if the application is for a band inside or outside the building and it was noted the permit is not required for bands playing inside the property. Darrel Weber noted this application appears to be a "blanket authorization" for a period of time between Memorial Day and Labor Day. Kris Baumgartner indicated that with the current application process it is difficult to schedule bands that far in advance and that the intention is not for a band every night. Administrator Owen reported that there is some question on the interpretation of the ordinance whether a permit is required for private property, however, the decibel levels outlined in the ordinance would apply. After further discussion, Ben Kahl asked to amend his original motion to reflect approval for the specific dates listed on the application (June 16, 23, 30, July 3, 14, 21, 28 with the bands playing on Sundays – Thursdays ending at 10:00 p.m. and on Fridays and Saturdays ending at midnight-except on July 3<sup>rd</sup> the band will play from 8 – 11 p.m.), Roger Truttmann 2<sup>nd</sup> the amended motion. Amended motion carried with Kris Baumgartner and Darrel Weber abstaining.

CONSIDERATION OF APPLICATION FOR USE OF LOUDSPEAKERS OR AMPLIFICATION DEVICES FOR NEW GLARUS CHAMBER (HEIDI FESTIVAL): Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve the Application for the Heidi street dance on 6/23/07 from 7 p.m. to 11 p.m. on First Street between Fifth and Sixth Avenues. Motion carried. Board asked that the sponsors be made aware of the noise issues and necessity for working with authorities should a complaint arise.

CONSIDERATION OF APPLICATION FOR STREET USE FOR NEW GLARUS CHAMBER HEIDI FEST STREET DANCE: Motion by Kris Baumgartner, 2<sup>nd</sup> by Roger Truttmann to approve a Street Use to the New Glarus Chamber for Heidi Fest on 6/23/07 from 7 p.m. to 11 p.m. for the dance to be held on First Street between Fifth and Sixth Avenue. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE FOR TASTE OF NEW GLARUS (INCLUDING REQUEST FOR OPEN INTOXICANTS): Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve a

Street Use to the Chamber of Commerce for Taste of New Glarus on 6/23/07 from 11 a.m. to 4 p.m. Area included on the permit is parking stalls on First Street between Fifth and Sixth Avenues, Fifth Avenue from First Street to Second Street and Sixth Avenue from Railroad to First Street and Second Street from 4<sup>th</sup> Avenue to Fifth Avenue. Open intoxicants will be allowed in those same areas in plastic containers only. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE FOR MAXWELL STREET DAYS: Clerk Erb provided an amendment to the description of property being requested for use by the Chamber. The amendment is requesting use of four stalls in the public parking lot next to Blumenladen as well as the sidewalks on 6<sup>th</sup> Avenue, 1<sup>st</sup> Street, 5<sup>th</sup> Avenue and 2<sup>nd</sup> Street. The Board noted the dates of the requested use differ from the original application and requested Administrator Owen to confirm the dates with the Chamber. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve the Street Use Application of the New Glarus Chamber for Maxwell Street Days on the dates as confirmed by the Administrator and covering the four stalls in the public parking lot next to Blumenladen (provided that any ADA stalls utilized will be replaced by temporarily marking other stalls to accommodate), the sidewalks on 6<sup>th</sup> Avenue, 1<sup>st</sup> Street, 5<sup>th</sup> Avenue and 2<sup>nd</sup> Street, the parking stalls on Sixth Avenue in front of Blumenladen as well as parking stalls on First Street in front of Bramble Patch and the Anderson Building contingent on approval of Police Chief. Motion carried.

CONSIDERATION: RESOLUTION 07-28 / POLICE RIDE-ALONG PROGRAM: Administrator Owen has checked with both the village insurance and village attorney regarding the ride-along program. It was noted this program is conducted through the tech schools and the participant is always under the immediate supervision of a sworn officer. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve Resolution 07-28. Motion carried.

PARKS & RECREATION:

CONSIDERATION OF RESOLUTION 07-24/KEY POLICY FOR CHALET OF GOLDEN FLEECE: With the tours for the Chalet being provided through the Swiss Historical Village and volunteers, the Village has developed a key distribution policy. On recommendation of the Parks Committee, motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-24. Motion carried.

CONSIDERATION OF PARK USE PERMIT: WILHELM TELL ART IN THE PARK: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the Park Use Application of Wilhelm Tell Festival Art In The Park sponsored by New Glarus Vision, Inc. The application is for the use of Village Park on 9/2/07 from 6 a.m. to 5 p.m. Motion carried.

CONSIDERATION OF PARK USE PERMIT: NEW GLARUS CHAMBER/RE-MAX FOR HEIDI FEST: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve the Park Use Permit Application of the New Glarus Chamber, sponsored by Re/max for Glarner Park on 6/23/07 from 12 p.m. to 10 p.m. for tethered hot air balloon rides. Ben Kahl asked about insurance requirements for this event. The Village has received a Certificate of Insurance from Remax naming the Village of New Glarus as an additional insured for this event. Motion carried.

CONSIDERATION OF WEATHER EMERGENCIES AND STORM PROCEDURE PLAN FOR POOL: Per recommendation of the pool manager, a Weather Emergencies and Storm Procedure Plan for Pool was prepared for use by the pool staff. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the Weather Emergencies and Storm Procedures Plan with the consent of the EMS Board of Directors for use of their facility. Motion carried. The policy will be posted at the pool.

CONSIDERATION FOR USE OF PARK BLEACHERS FOR FARM TECHNOLOGY DAYS: Administrator Owen indicates the sponsors of Farm Technology Days to be held in September 18-20, 2007 have requested the use of approximately 13 park bleachers. The sponsors will be responsible for moving the bleachers to and from the site as well as insuring them during use. On recommendation of Parks Committee, motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve the use of the park bleachers for Farm Technology Days. Motion carried.

CABLE TV ADVISORY:

CONSIDERATION OF RESOLUTION 07-29/OPENING OF CABLE ACCESS CHANNEL 13: Administrator Owen reported the Cable Advisory Committee is requesting the start up of a second cable access channel. This will allow one channel to be used for displaying general information on events and the other channel for showing community events. The current franchise agreement allows for two channels. Charter Communications has been asked to submit cost estimates for the start up of a second channel. This

Resolution is a formal request by the Village Board for that. It is anticipated that cost estimates will be included as part of the 2008 budget proposal. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-29. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Owen reported that Mike Kelleher has resigned his position on the Plan Commission.

PRESIDENT'S REPORT:

RESOLUTION 07-26/ APPRECIATION OF SERVICE BY ROY KEMPFER: Trustee Lueschow noted Mr. Kempfer served many years on the Village's Plan Commission, resigning this past April. Motion by Darrel Weber, 2<sup>nd</sup> by Kris Baumgartner to approve Resolution 07-26. Motion carried. Administrator Owen will draft a letter to Mr. Kempfer.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:20 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/3/07

Meeting was called to order at 7:30 p.m. by President Pro-tem, Lloyd Lueschow. PRESENT: Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Ben Atkinson and Kris Baumgartner. ABSENT: Erwin Zweifel. Also present: Keith Seward, Ron Guthrie (Mead & Hunt), Attorney Mike Lawton, Sherry Wilde, Pat Rank (Strand Engineering), Attorney Tom Vale, Administrator Nic Owen and Deputy Clerk Barb Roesslein. Chris Narveson joined the meeting at 7:50 p.m. Dean Streiff joined the meeting at 7:55 p.m.

AGENDA: Motion by Kris Baumgartner to approve the 7/3/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 6/19/07 meeting, 2<sup>nd</sup> by Ben Kahl. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve ACH for payroll taxes and deferred compensation and Wire and JE for power bill and utility bills totaling \$157,091.14; checks 22551-22596 totaling \$140,547.08; and payroll vouchers 3714-3755 totaling \$26,724.09. Motion carried.

CONSIDERATION OF RESOLUTION 07-21/AMENDING RESOLUTION 07-07 PARK AND POOL FEES:

This removes the line granting exemptions to park fees. Based on recommendation of the Finance/Personnel Committee, motion by Darrel Weber, 2<sup>nd</sup> by Kris Baumgartner to approve Resolution 07-21. Motion carried.

CONSIDERATION OF RESOLUTION 07-30/REVISE PERSONNEL HANDBOOK: Lloyd Lueschow stated that the Village Board had passed a resolution several years ago setting a policy regarding computer and email use by Village employees, but the policy wasn't ever included in the Personnel Handbook. This resolution would add the policy to the Personnel Handbook, which would make it accessible to current and new employees. Based on recommendation of the Finance/Personnel Committees, motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Resolution 07-30. Motion carried.

PLAN COMMISSION:

CONSIDERATION OF NEUCHATEL FINAL PLAT APPROVAL: Keith Seward, Town of New Glarus Board Chair asked to address the Board with concerns that the Town of New Glarus has with the approval of the final plat for Neuchatel. Mr. Seward distributed a letter dated 7/3/07 outlining the concerns regarding improvements and stormwater drainage on Durst Road. Pat Rank stated that any engineering issues that are remaining would not affect the design of the plat. It was also noted that the developer's agreement would address remaining issues and expenditures regarding the development. Mr. Seward questioned whether the plat could be approved without an intergovernmental agreement in place as stated in the preliminary plat approval. Attorney Vale clarified that it was not a state statute requirement and that the plat could be approved without it.

Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the Neuchatel Final Plat (dated 6/7/07) as submitted. ROLL CALL VOTE: Ben Kahl – aye; Kris Baumgartner – aye; Darrel Weber – aye; Roger Truttman – aye; Lloyd Lueschow – aye; Ben Atkinson – aye. Motion carried.

ACCEPTANCE OF PHASE I ENVIRONMENTAL REPORT (SMALL WORLD PROPERTY): Administrator Owen reported that the last contingency on the offer to purchase of the Feed Mill property was the submittal of the Phase I Environmental Report from Small World, which has been received. Motion by Darrel Weber, 2<sup>nd</sup> by Ben Kahl to accept the Phase I Environmental Report for the Feed Mill property. Motion carried.

ADMINISTRATOR'S REPORT:

CONFLICT OF INTEREST AND "WALKING QUORUM" LEGAL OPINIONS: Attorney Tom Vale discussed with the Board open records and open meeting laws with regards to emails and the definition of a walking quorum.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Darrel Weber. Motion carried.  
Time: 8:12 p.m.

Barbara Roesslein, Deputy Clerk

SPECIAL JOINT VILLAGE/TOWN OF NEW GLARUS BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/16/07

Meeting was called to order at 6:00 p.m. PRESENT: Erwin Zweifel, Ben Kahl, Lloyd Lueschow, Administrator Nic Owen and Clerk Lynne Erb (Village of New Glarus), Dean Streiff (Town of New Glarus), Maria Donnell, Mark Renner and Jennifer Jackson (New Glarus EMS). Chris Narveson (Town of New Glarus) joined at approximately 7:00 p.m.

AGENDA: Agenda was approved by consensus of the group.

REVIEW/DISCUSSION OF EMS ORGANIZATION STRUCTURE: Maria Donnell provided handout information explaining the current structure of the EMS Board of Directors and organization. There are currently 7 members of the Board of Directors, all active EMS members, 2 being community members. The organization is a non-profit formed under 501(c) and none of the Board members are paid as Board members. Mark Renner (consultant for the EMS) noted the EMS is currently working on re-structuring the organization. A handout illustrating the proposed chain of command utilizing an Executive Director was provided. Under the proposed chain of command the Board of Directors would consist of 9-10 members, 5 active members and 5 community members. The Executive Director would then oversee the day-to-day operations as well as policy, procedure, budgeting and personnel management. The Director would also be a functioning EMT. The EMS anticipates doubling in size within the near future and at some point be running two ambulances.

Village Trustee Kahl asked about municipal representation on the Board of Directors. Mark Renner indicated the EMS in re-structuring their Board of Directors is considering a change to the bylaws that currently allow only service providers to be members to allow additional representation. He noted changes to the bylaws to allow the following to be members:

- 1) direct service providers
- 2) contributor (person donating at a certain level to the EMS)
- 3) groups and corporations (donating at a certain level to the EMS)
- 4) invite municipalities within service area

Trustee Lueschow noted the possibility of using the fire district organization as a model. The group discussed the representation of municipalities on the Board of Directors at length.

REVIEW/DISCUSSION OF EMS FUNDING STRUCTURE/ REVIEW/DISCUSSION OF PROPOSED EMS RATE INCREASE: The EMS provided a 2007 and proposed 2008 budget for the EMS. The major increase in expense for 2008 would be the Executive Director position at \$36,000 to \$43,000. The EMS currently has two fulltime paid positions and noted that those two positions would be retained. All other members are volunteer, receiving \$4.00 per 6-hour on-call shift and \$10 per run (average run approximately 2 ½ hours). The group discussed the current fees charge per run and the EMS indicated they have contacted Lifequest (the billing provider for the EMS) regarding a rate increase.

SCHEDULE NEXT MEETING AND AGENDA ITEMS: The group agreed another meeting would be beneficial and discussion items for the next meeting will include an in-depth review of the organization structure with the EMS keeping municipalities updated on the re-alignment of the organization. Trustee Lueschow requested the EMS provide a response to the June 20, 2007 correspondence from the Village as well as the issues that came up at the meeting. EMS requested the next meeting take place at their regularly scheduled Board of Directors meeting on August 8, 2007 at 7:00 p.m. at the EMS Building.

ADJOURN: Motion by Lloyd Lueschow to adjourn, 2<sup>nd</sup> by Dean Streiff. Motion carried.  
Time: 7:45 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/17/07

Meeting was called to order at 7:00 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber and Lloyd Lueschow. ABSENT: Kris Baumgartner and Ben Atkinson. Also present: Keith Seward, Sue Moen (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb.

PRESENTATION BY STRAND ASSOCIATES: Mark Shubak was unavailable at the beginning of the meeting.

AGENDA: Motion by Lloyd Lueschow to approve the 7/17/07 agenda moving the Strand presentation and discussion to occur on the arrival of Mark Shubak from Strand, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 7/3/07 meeting, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Erwin Zweifel for approval of Checks 22597-22599 and ACH for payroll taxes and deferred compensation and Wire for WPPI power bill totaling \$161,874.87; checks 22600-22650 totaling \$100,573.69 (including \$68,503.25 to R.G. Huston for brewery infrastructure); and payroll vouchers 3756-3798 totaling \$28,778.64. Motion carried.

PARKS & RECREATION:

PROPOSED POOL HOUSE DESIGN: With nearly \$100,000 available at year-end, the Parks Committee moved forward with the conceptual design. That proposed design was prepared with input from pool staff and presented by the Parks & Recreation Committee at their July 11<sup>th</sup> meeting. Upon completion of the conceptual design the Committee learned the estimated cost of the project to be approximately \$539,000. The Parks Committee had originally anticipated a total project cost of \$200,000 to \$250,000. Given the higher than expected cost, the Parks Committee is suggesting the following options:

- 1) Bond for \$400,000 and construct at the end of the 2007 season.
- 2) Accept the conceptual design and begin fundraising this summer and fall. Determine dollar amount village will bond to complete project.
- 3) Include additional funds in the 2008 budget process and fundraise into 2008. Bond in late 2008 or when funding is more certain. An initial opinion of probable cost for the project is approximately \$539,000. Finance Committee will be presenting a recommendation on the financing of the project at a future Board meeting.

Trustee Lueschow noted the conceptual design is essential for the fundraising. Lloyd Lueschow moved to implement Option #3 to consider funding in the 2008 budget process and table approval of the conceptual design until the 8/7/07 meeting to provide an opportunity for public input, 2<sup>nd</sup> by Erwin Zweifel. Motion carried.

CLOSURE OF TENNIS COURT AT VETERAN'S PARK: Parks Chair Lueschow reported that the Parks & Recreation Committee is recommending the closure and removal of the tennis courts at Veteran's Park. The Committee would prefer to close the courts now, due to safety issues and budget for the removal of the courts in the 2008 budget. The latest estimate for repair of the courts received by the Village was approximately \$25,000. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to close the tennis courts at Vet's Park and include the removal in the 2008 budget process. Motion carried.

SECURITY LIGHTING AT CANDY CANE PARK: Trustee Lueschow reported that there has been some vandalism in the Park recently and the Parks Committee has discussed a Request for Proposal for security lighting. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to consider a RFP for security lighting in the 2008 budget and to not replace the port-a-potty at Candy Cane that was destroyed. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/09: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve operator licenses to expire 6/30/09 to: Steve Wisdom; Barbara Kummerfeldt; Donna L. Becker; Mary Lou Meier; Sandra Rahberger; Patricia Best; Ann Marie Beach; Elizabeth Gutzmer; Melissa Anderson; Barbara Argue; Angelique Stefenel; Shanon Krueger. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE FOR WILHELM TELL LANTERN PARADE ON 8/31/07: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve the Street Use to Wilhelm Tell Guild. Said permit is for Friday, August 31, 2007 between 8:00 p.m. and 8:30 p.m. for the Kinder Chor Lantern Parade per the route notice on the application. Motion carried. [Insurance Certificate needs to be filed]

CONSIDERATION OF APPLICATION FOR STREET USE WITH TENT FOR WILHELM TELL FESTIVAL 8/31/07– 9/3/07: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve the Street use to Wilhelm Tell Guild. The permit runs from Friday, August 31, 2007 through Sunday, September 2, 2007 for a tent on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues. The permit includes open intoxicants on 6<sup>th</sup> Avenue between Railroad and 1<sup>st</sup> Street, on First Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues, on 5<sup>th</sup> Avenue from 1<sup>st</sup> to 2<sup>nd</sup> Street and on 2<sup>nd</sup> Street from 5<sup>th</sup> Avenue to 4<sup>th</sup> Avenue during the following times:

Friday (8/31/07) from 7 p.m. to 11 p.m., Saturday (9/1/07) from 1 p.m. to 11 p.m. and Sunday (9/2/07) from 1 p.m. to 10 p.m.

Tent shall be located in the same location as Polka Fest tent and satisfactory provisions shall be made for placement of dumpster. Motion carried. [Insurance Certificate needs to be filed]

CONSIDERATION OF APPLICATION FOR USE OF LOUDSPEAKERS OR AMPLIFICATION DEVICES FOR WILHELM TELL FESTIVAL 8/31/07 – 9/2/07: Included with the Street Use Permit for Wilhelm Tell is the use of amplification devices beginning Friday at 8 a.m. through Sunday and 10 p.m. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the Amplification Devices. Motion carried.

CONSIDERATION OF AMENDMENT TO KLEEMAN'S BAR & GRILL ALCOHOL LICENSE FOR BEER GARDEN ON 7/21/07: Kleeman's Bar & Grill is requesting the use of the parking area to the west of the building for a temporary beer garden on Saturday, July 21, 2007 between 11:00 a.m. and time to be identified with Administrator (no later than 10 p.m.). Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve the requested temporary beer garden. Motion carried.

CONSIDERATION FOR TEMPORARY ALCOHOL LICENSE FOR VOLKFEST: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve a Temporary Alcohol License for Volkfest for August 5, 2007 in the tent located next to the Fire Department. It was noted Volkfest only intends to use the tent and license should the weather be inclement on the day of their activities. Motion carried.

PAY REQUEST FOR RG HUSTON (BREWERY INFRASTRUCTURE): Pay request No. 4(Partial) and Change Order No. 2 have been received from R.G. Huston for work on the brewery infrastructure project. Not all work is complete and this is not a final pay request. The pay request totaled \$79,503.25. Staff questioned the \$11,000 charge for directional drilling and since staff had not been able to resolve the question with the engineers, \$11,000 was been deducted from the total pay request. A satisfactory response has since been received and the \$11,000 will be paid in the next pay request. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve payment to R.G. Huston in the amount of \$68,503.25. Motion carried.

TDS POLE CONTACT AGREEMENT: Ben Kahl informed the Board that the Public Works/Public Safety has now reached and approve a pole contact agreement with TDS. The Committee will work on obtaining agreements with Charter Communications and the Bank of New Glarus.

ADMINISTRATOR'S REPORT: Administrator Owen reported some members of the Board met jointly with the Town of New Glarus Board and the EMS Board of Directors last evening to discuss the operational structure of the EMS and requested rate increase of the EMS for the 2008 Budget. A second meeting is scheduled for 8/8/07 at 7:00 p.m. at the EMS Building. Lloyd Lueschow reported his attempt to encourage

the EMS to include participation of the municipalities serviced in the Board of Directors to which the Board agreed.

PRESIDENT'S REPORT: COMMITTEE/COMMISSION APPOINTMENTS: President Zweifel is working on filling the remaining positions.

PRESENTATION AND REVISION TO EROSION CONTROL AND STORMWATER MANAGEMENT REQUIREMENTS/DURST VALLEY TRIBUTARY WATERSHED: Without the presence of Mark Shubak of Strand Associates, motion by Ben Kahl to table the presentation of revision to erosion control and stormwater management requirements/Durst Valley Tributary Watershed to the 8/7/08 Board meeting, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried. Administrator Owen briefly reviewed with the Board the changes to the Erosion Control and Stormwater Management Requirements.

ADJOURN: Motion by Lloyd Lueschow to adjourn, 2<sup>nd</sup> by Ben Kahl. Motion carried.  
Time: 7:32 p.m. Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/7/07

Public Hearings were called to order at 7:00 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Kris Baumgartner and Ben Atkinson. Also present: Keith Seward, Melissa Shaw (Post-Messenger), Mark Shubak (Strand Associates), Vicki and Ken VanCott, Administrator Nic Owen and Clerk Lynne Erb.

PUBLIC HEARING ON ORDINANCES 07-07 AND 07-08 FOR REZONING OF LAND ANNEXED AS PART OF NEUCHATEL PLAT (WEBER AND WILDE-HOESLY PROPERTIES): Rezoning Ordinances will change the property zoning from Agricultural to R-1 Residential. Being no public comment, motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to close the public hearing at 7:03 p.m. Motion carried (7-0).

PRESENTATION BY STRAND ASSOCIATES: Mark Shubak presented a Stormwater Management Plan and proposal for Stormwater Utility to the Village Board. He noted that the Village received a 60/40 grant from the DNR in 2005 for a feasibility study for a Stormwater Utility. Strand has now completed the first phase of that feasibility study. His presentation illustrated for the Board the amount of annual budget (based on 2006 figures) utilized for stormwater management at \$117,000. Currently this amount is paid through the tax levy, placing a larger portion of the burden on the residential sector. Should the Village create a Stormwater Utility, the costs for management of stormwater would be covered by fees based on the impervious area of each property. Strand has estimated the average residential property has 3,000 sq. ft. of impervious area. From that measurement, Equivalent Runoff Units (ERU) would be calculated on all non-residential properties and a fee established per ERU. Properties implementing on-site stormwater management could apply to receive a credit to reduce their rate. The end result would redistribute funding to nonresidential properties, including tax-exempt properties. Mark indicated the next step in the feasibility study (Phase II) is to look into the creation of the Stormwater Utility. The 60/40 DNR grant covers Phase II, with the Village's share being approximately \$8,200. Phase II of the process will include the creation of a Task Force, including representation from school, tax-exempt, commercial, industry, etc. Education of the public on stormwater management and how a utility works would also be included. Ben Kahl noted Public Works/Public Safety Committee is interested in moving forward realizing an implementation of 2009. Keith Seward asked about the possibility of a detention area along Durst Road and how that might impact a utility. Mark Shubak indicated it is projects of that scope that the utility is likely to assist as there would be a specific revenue stream for stormwater management rather than the project competing for tax levy dollars.

REGULAR MEETING: Regular meeting was called to order at 7:48 p.m. by President Zweifel. PRESENT: All those present at public hearings and presentation.

AGENDA: Motion by Ben Kahl to approve the 8/7/07 agenda, moving item 3.C.1(Revision to Erosion Control and Stormwater Management Requirements-Durst Valley Tributary Watershed) first, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried (7-0).

MINUTES: Motion by Darrel Weber to approve the minutes for the 7/17/07 meeting and special meeting of 7/16/07, 2<sup>nd</sup> by Ben Kahl. Motion carried. (7-0)

REVISION TO EROSION CONTROL AND STORMWATER MANAGEMENT REQUIREMENTS – DURST VALLEY TRIBUTARY WATERSHED: Mark Shubak of Strand Associates noted changes made to the Stormwater Plan developed in 2005 and referred to by Village Ordinances. Changes include the requiring of additional detention for development within the Durst Valley Tributary Watershed. The Neuchatel Final Plat does include the improvements as required by the amended Plan and the detention areas should be included in the first phase of any construction. Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve Stormwater Management Phase II requesting Strand to proceed with the Feasibility Study to create a more equitable distribution of stormwater management costs. Motion carried (7-0).

ORDINANCE 07-07/REZONING OF WEBER ANNEXATION: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve Ordinance 07-07 rezoning the Weber Annexation to R-1 Residential zoning. Motion carried (7-0).

ORDINANCE 07-08/REZONING OF WILDE (HOESLY) ANNEXATION: Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Ordinance 07-07 rezoning the Wilde (Hoesly) Annexation to R-1 Residential zoning. Motion carried (7-0).

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner for approval of Checks 22651-22653 and ACH for payroll taxes and deferred compensation and JE for utility bills totaling \$41,424.72; checks 22654-22712 totaling \$189,577.40; and payroll vouchers 3799-3883 totaling \$61,209.84. Motion carried.

PARKS & RECREATION:

PROPOSED POOL HOUSE DESIGN-PROJECT TIMELINE AND BUDGET: Lloyd Lueschow updated the Board regarding the Parks Committee's knowledge of funding (\$70,000 in sinking of the Village, support of the Town of New Glarus with \$6,000 set aside and additional designations forthcoming, and an interested corporate donor) in their decision to move forward with the design phase of the pool house. With the proposed design coming in so far above the original estimate of the Committee, Trustee Lueschow noted three options for proceeding at this time:

1. Initiate bonding for approximately \$400,000 and accept the debt service and payments.
2. Initiate a 2008 Budget increase in the sinking fund from \$20,000 to \$50,000 and give the Finance Committee an opportunity to develop funding with assistance from bonding consultants.
3. Re-evaluate the scope of the design to find a lesser cost acceptable option, i.e. consider only pool house (eliminate wading pool), other.

Trustee Lueschow also noted the Board should keep in mind the annual inflationary costs to any building project. Administrator Owen indicated that staff has been researching some options in attempt to reduce the costs, including maintaining the current orientation of the facilities, utilizing different types of construction materials and working with WPPI on energy efficient programs. Lloyd Lueschow moved to refer the design, project timeline and budget to Parks and Finance Committees to consider additional options and compromise on the scope and funding of the project, 2<sup>nd</sup> by Ben Kahl. Motion carried (7-0).

DISCUSS DEVELOPMENT OF RECREATION DISTRICT (TOWNS): Lloyd Lueschow reviewed the information provided to the Board regarding season pool passes, noting that 50% are sold to village residents, while the other 50% are non-residents. A total of 32% coming from the Town of New Glarus. At best estimate, it is likely recreation programs would have the same breakdown. After a brief discussion, motion by Lloyd Lueschow for the Board to endorse the Village President and Administrator discuss with the Town(s) the proposed development of a recreation/pool district similar to that of the fire district, 2<sup>nd</sup> by Ben Kahl. Motion carried (7-0).

COMMUNITY DEVELOPMENT AUTHORITY:

AWARD OF BID FOR 101 1<sup>ST</sup> AVENUE: Bids were reviewed by the Community Development Authority at their July 30<sup>th</sup> meeting. Based on recommendation of the CDA, motion by Ben Kahl to award the contract for demolition of 101 1<sup>st</sup> Avenue to S&S Underground for \$29,500, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried (7-0). Trustee Kahl noted this would be paid by TIF#2 funds and insurance will be filed by S&S Underground prior to commencement of the work. Administrator Owen indicated the work should be completed within 45 days of the start and he would notify them to begin on 8/8/07.

ALTERNATIVE LOCATIONS FOR PUBLIC WORKS AND LIGHT & WATER SHOP: Administrator Owen reported a suitable site to include, ideally, the Village, Town, County and School is still be pursued.

ADMINISTRATOR'S REPORT:

JOINT VILLAGE BOARD/EMS BOARD MEETING 8/8/07: Administrator Owen informed the Board that the meeting at the EMS building for tomorrow evening has been cancelled by the EMS.

Administrator Owen also provided information and class schedules to the Board regarding the required NIMS training. He indicated all trustees are welcome to take the training and suggested at a minimum the President, President Pro-tem and Chair for Public Works/Public Safety attend.

PRESIDENT'S REPORT: COMMITTEE/COMMISSION APPOINTMENTS: President Zweifel is recommending the following appointments: Plan – Paul Frederickson (3-year term to expire 2009) Historic – Andy Bauer (2-year term to expire 2008) and Tourism – Mike Nevil (2-year term to expire 2008) Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to approve the appointments. Motion carried (7-0).

ADJOURN: Motion by Lloyd Lueschow to adjourn, 2<sup>nd</sup> by Ben Kahl. Motion carried (7-0).  
Time: 8:20 p.m.

Lynne R. Erb, Clerk  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
8/21/07

Presentation from the Library Board was called to order at 7:00 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, and Kris Baumgartner. ABSENT: Ben Atkinson. Also present: Library Board Members-Brian Remer, Ellen Caskey, Barb Anderson, Jane Martinson and Wayne Duerst, Librarian Denise Anton-Wright, Melissa Shaw (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb.

PRESENTATION BY LIBRARY BOARD: Library Board President, Brian Remer addressed the Board with a brief review of work done to date. A written presentation of Locations and Options Studied for the Library Expansion between 2000-2007 was presented by the Library. Brian reported on vacant land currently available to the Library along 1<sup>st</sup> Street between 13<sup>th</sup> and 14<sup>th</sup> Avenues currently owned by Duane Wilde. The Library Board believes this parcel of land is a “good deal” and can work for the proposed expansion project. Trustee Weber updated the Board on the terms, reporting the current owner Duane Wilde is willing to enter into a land contract for the land at a cost of \$250,000 with interest only (estimate \$15,000) being due on an annual basis during the life of Duane and his wife. Upon their death, the land would be donated to the Village for the specific purpose of a Library. Specific terms have not yet been agreed upon. Trustee Weber indicated that Mr. Wilde does currently have other buyers interested in the property and would like a commitment from the Village prior to pursuing other offers.

The Board then discussed with the Library Board questions regarding site feasibility and terms of agreement for fundraising and building of a new facility in relation to retaining the property. Trustee Kahl requested a site feasibility study of the property to determine wetland and sufficiency of buildable area, to include parking. The Boards concurred that a site feasibility study will be conducted by Strand Associates for review at the September Public Works/Public Safety meeting, followed a review at the September 18 Village Board meeting.

The Boards then discussed various options relating to the size, design and lay-out of a new facility as well as the fundraising and operational costs involved. A lengthy discussion regarding the creation of a joint library district with the Town of New Glarus occurred with the Board suggesting the town representatives to the Library Board begin a dialogue with the Town and follow-up to come from the Village Board.

Brian Remer also touched on the relationship with the school and informed the Board that other municipalities currently using a joint library were contacted for input and the feedback was not favorable. Village Board concluded that a written request should be made by the Village Board to the School Board.

In reviewing the business plan information, the Boards agreed additional work will need to be completed and much of that information will be part of the design and lay-out of the building.

REGULAR MEETING: Regular meeting was called to order at 7:42 p.m. by President Zweifel.  
PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, and Kris Baumgartner. ABSENT: Ben Atkinson. Also present: Melissa Shaw (Post-Messenger), Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Ben Kahl to approve the 8/21/07 agenda, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

CLOSED SESSION ANNOUNCEMENT: President Zweifel announced that the Committee will Convene into Closed Session called under State Stat. 19.85(1)(c) for the purpose of Considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: (Review Probationary Officer)

MINUTES: Motion by Ben Kahl to approve the minutes for the 8/7/07 meeting, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner for approval of ACH for payroll taxes and deferred compensation totaling \$12,540.62; Checks 22713-22786 totaling \$48,671.42; and payroll vouchers 3884-3925 totaling \$31,213.60. Motion carried.

PARKS AND RECREATION:

PROPOSED POOL HOUSE DESIGN-PROJECT TIMELINE AND BUDGET: Committee is continuing to develop alternative plans to reduce the cost of the proposed pool house and wading pool facility and hope to have cost estimates ready for the 2008 budget. Staff is looking into a "splashpad" as an alternative to the wading pool.

DISCUSS DEVELOPMENT OF RECREATION DISTRICT (TOWN): Lloyd Lueschow reported that the Parks Committee is interested in developing a "Recreation District" to include the Town of New Glarus in the funding and management of the pool and recreation programs and have requested the Administrator and Attorney review a possible district. Administrator Owen noted Senate Bill 248 was recently introduced to create such districts.

PUBLIC WORKS/PUBLIC SAFETY:

REQUEST FOR EXTRA PAY: RG HUSTON-BREWERY INFRASTRUCTURE: Based on recommendation of Public Works/Public Safety, motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to deny the request of RG Huston for additional pay of \$17,683 on this project due to unsuitable soil conditions encountered based on the fact the scope of the work was included in the contract. Motion carried.

RECLASSIFICATION OF JASON BORTH/WATER TECH-ELECTRIC APPRENTICESHIP: Trustee Kahl noted that Jason Borth is continuing to work on his electric lineman certification and has completed sufficient training to warrant a step-up in wage. Motion by Ben Kahl, 2<sup>nd</sup> by Erwin Zweifel to approve a wage increase to \$20.79 per hour for Jason Borth effective 1/1/08. Motion carried.

REQUIREMENTS FOR RESTROOM FACILITIES DURING SPECIAL EVENTS: Ben Kahl informed the Board that Public Works/Public Safety has requested the Administrator to research the possibility of requiring the placement of port-a-potties in conjunction with street use permits for tents in order to provide facilities for attendees without using downtown businesses. Public Works/Public Safety will review at their September meeting.

CLOSED SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to convene into closed session at 7:55 p.m. ROLL CALL: Zweifel-yes; Baumgartner-yes; Weber-yes; Truttmann-yes; Lueschow-yes and Kahl-yes. Motion carried.

OPEN SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to reconvene into open session at 8:00 p.m. ROLL CALL: Zweifel-yes; Baumgartner-yes; Weber-yes; Truttmann-yes; Lueschow-yes and Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: Lloyd Lueschow moved to endorse Chief Allbaugh's recommendation to terminate the employment of probationary employee, Robert Lee for substandard performance of duties effective 8/21/07, 2<sup>nd</sup> by Ben Kahl. Motion carried.

Roger Truttman asked about the Board touring some of the new area libraries and the Board agreed that may provide some helpful insight for the Board.

ADJOURN: Motion by Lloyd Lueschow to adjourn, 2<sup>nd</sup> by Ben Kahl. Motion carried.  
Time: 8:13 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/4/07

REGULAR MEETING: The meeting was called to order at 7:30 p.m. by President Erwin Zweifel.  
PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttman, Darrel Weber, Lloyd Lueschow, Kris Baumgartner and Ben Atkinson. Also present: Attorney Vale, Administrator Nic Owen and Clerk Lynne Erb.

AGENDA: Motion by Lloyd Lueschow to approve the 9/4/07 agenda, 2<sup>nd</sup> by Darrel Weber. Motion carried.

MINUTES: Motion by Darrel Weber to approve the minutes for the 8/21/07 meeting, 2<sup>nd</sup> by Ben Kahl. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner for approval of ACH for payroll taxes, deferred compensation and power bill totaling \$166,495.03; Checks 22787-22835 totaling \$29,982.49; and payroll vouchers 3926-3966 totaling \$27,519.72. Motion carried.

SCHEDULE SPECIAL BUDGET MEETINGS: On recommendation of Finance/Personnel, motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to schedule special budget meetings for the Board for October 3, 2007 and if necessary, October 8, 2007 at 7:00 p.m. Motion carried.

AWARD RFP FOR TID#2 BORROWING: Finance/Personnel Committee is recommending accepting the proposal of low bidder, Chase Bank. Trustee Lueschow noted that the rate of 4.25% may change slightly should a prepayment penalty be included, however; the rate would still remain lower than the next lowest bid at 4.39%. Motion by Lloyd Lueschow to approve Chase Bank at a rate of no more than 4.38%. Ben Kahl requested the rate be confirmed with Chase Bank in writing and 2<sup>nd</sup> the motion of Trustee Lueschow. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF STREET USE PERMIT FOR MARY COPPENS (DELI CART): Based on recommendation of the Police Chief, motion by Ben Kahl to approve a Street Use Permit to Mary Coppens for operation of deli cart on the sidewalks on Railroad Street, 1<sup>st</sup> Street, 2<sup>nd</sup> Street, 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue on a daily basis (weather permitting) between the hours of 9 a.m. and 7 p.m with the following conditions noted:

1. No blocking of corners or traffic.
2. Cart cannot be located in front of businesses selling similar items
3. Permit will be effective beginning 9/4/07 through 12/31/07.
4. Applicant is responsible for garbage resulting from service.

Motion 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

Board discussed with Attorney Vale the current ordinance and need for possible revisions to more specifically address this type of request.

CONSIDERATION OF OPERATOR'S LICENSE TO EXPIRE 6/30/08: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve an Operator's License to Justin Elliott to expire 6/30/08. Motion carried.

PLAN COMMISSION:

CONSIDERATION OF ORDINANCE 07-09 AMENDING PLAT REVIEW AND APPROVAL PROCESS:

Trustee Lueschow updated the Board indicating this ordinance extends the period of time from submission of preliminary and final plats to approval by the Board to allow additional time for review by consultants. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Ordinance 07-09. Motion carried. Darrel Weber asked about including a checklist for procedure and Administrator Owen noted that is being worked on.

COMMUNITY DEVELOPMENT AUTHORITY:

UPDATE ON 101 1<sup>ST</sup> AVENUE: Administrator Owen reported the demolition of the property has been completed and the seeding and restoration has taken place.

ALTERNATE SITE FOR PUBLIC WORKS AND LIGHT & WATER GARAGE: Administrator Owen reported the CDA is researching the feasibility of a site (approximately 20 acres) located south of CTH H just north of property owned by the DNR that is currently listed for sale. The property is in the floodplain of a now dry creek bed. The Board briefly discussed how this site compared with some of the other locations discussed and the benefits of this site included availability and location of utilities.

CABLE TV:

2008 BUDGET DISCUSSION: Administrator Owen indicated he had understood the Cable TV Committee had planned to attend this meeting. In their absence, he reported that the Committee was requesting the payment of the franchise fee received by the Village for the 2008 budget year. Village staff provided a summary of the revenues received from the franchise fee and the expenses paid from 2001 through year to date. Board discussed request in relation to the proposed 2008 budget and possibility of getting a second local access channel operational for broadcasting additional school and village events/meetings. In light of budget constraints for 2008, motion by Ben Kahl to identify the \$2,000 contract amount as the line item expense for Cable TV for the 2008 budget, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried with Darrel Weber opposing.

ADMINISTRATOR'S REPORT:

GREEN COUNTY FUTURE FORWARD EVENT: Administrator Owen provided information to the Board regarding a Green County Development Corporation event scheduled for October 11, 2007 at 7:00 p.m. at the Monroe High School Performing Arts Center. All Board members are encouraged to attend.

PRESIDENT'S REPORT:

INTERGOVERNMENTAL AGREEMENT WITH TOWN OF NEW GLARUS FOR DURST ROAD:

President Zweifel updated the Board on correspondence received today from the Town regarding the proposed Intergovernmental Agreement that had been drafted. The Town is proposing being added as an additional indemnified party to the performance bond provided to the Village by the developer and also requiring the approval by the Town of all permits. The developer has agreed to improve Durst Road upon completion of the installation of utilities, making the roadway 30 feet wide rather than the current 17-19 feet. The Village would then take over maintenance of that portion of Durst Road to the entry of the Neuchatel Development. The Board then discussed other areas of the proposed Intergovernmental Agreement noting areas of concern included the Town option to create sanitary district in addition to the approval process being requested by the Town and the potential for delays those approvals could make in the progress of the development. The Board discussed with Attorney Vale the process that has taken place to date in attempting to negotiate an agreement with the Town for the utilities to Neuchatel. Attorney Vale indicated the Village may need to set a deadline for the negotiation process and determine if they wish to proceed with the condemnation proceedings for the utilities if no agreement can be made with the Town for the Durst Road utility easement.

Consensus of the Board is to request Attorney Bechler draft correspondence to the Town outlining changes to the proposed Intergovernmental Agreement eliminating the Town's right to approve plans, rejecting the Town's request to be included on the letter of credit and removing the option relating to creation of a Town sanitary district. The Board asked the correspondence also address a timeline for negotiating an agreement before considering possible condemnation proceedings to provide utilities.

ANNIVERSARY CELEBRATION: President Zweifel announced the invitation by Visions to the Village Board for the 100<sup>th</sup> Anniversary Dedication of Schutzenhaus on September 10<sup>th</sup> from 6-8 p.m.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:23 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
9/18/07

REGULAR MEETING: The meeting was called to order at 7:30 p.m. by President Erwin Zweifel.  
PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Kris Baumgartner and Ben Atkinson. Also present: Lynn Paron, Denise Anton-Wright, Brian Remer, Jane Martinson, Rita Mahoney, Lori Rodefeld, Sue Moen (POST-MESSENGER), Attorney Vale and Administrator Nic Owen.

AGENDA: Motion by Ben Kahl to approve the 9/18/07 agenda moving items E1 (Fire District 2008 Budget Update) and 6A (Administrator Report on EMS Update) to 5A3 part of the Finance Committee report, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: President Zweifel announced that the Board will convene into closed session called under State Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [part time Police Officer].

MINUTES: Motion by Darrel Weber to approve the minutes for the 9/4/07 meeting, 2<sup>nd</sup> by Ben Kahl. Motion carried.

APPEARANCE FUTURE FORWARD GREEN COUNTY: Lori Rodefeld appeared to provide a brief overview of the Future Forward Green County event being planned for October 11, 2007 in Monroe with a keynote presentation by Rebecca Ryan.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve Checks 22836-22838 and ACH for payroll taxes, deferred compensation and utility bills totaling \$22,324.29; Checks 22839-22896 totaling \$67,792.69; and payroll vouchers 3967-4004 totaling \$22,992.70. Motion carried.

CONSIDERATION OF RESOLUTION 07-33/TIF#2 BORROWING: Trustee Lueschow updated the Board noting Finance/Personnel is recommending the approval of Resolution 07-33 and the loan documents to formalize the borrowing of the TIF#2 funds. Attorney Vale noted he has reviewed the required loan documents and Resolution. The borrowing of \$260,000 in TIF#2 funds will cover the purchase of property (Small World/Feed Mill) and site work done at 101 1<sup>st</sup> Avenue and the newly acquired property. The term of the note is 18 months with interest at 4.25% and no pre-payment penalty.

Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-33. Motion carried.

FIRE DISTRICT 2008 BUDGET DISCUSSION: Trustee Kahl informed the Board that at their last meeting the Fire District Board voted to reduce their proposed 2008 Budget to represent a 4% increase as many of the participating municipalities have indicated they are unable to support larger increases due to the levy limits imposed by the State. The purchase of the fire truck has also been postponed to 2009 for a variety of reasons.

UPDATE/DISCUSSION: EMS BUDGET/JOINT MEETING: Administrator Owen indicated that EMS is holding a meeting tomorrow evening, September 19<sup>th</sup> at 7 p.m. at the EMS Building. Administrator Owen noted that after receipt of the correspondence and statement from the EMS for 2008 increasing the per capita charge from \$14.50 to \$21.00, he spoke with many of the participating municipalities. Those he has spoken with are very concerned how this increase can be accommodated in their budgets. Lloyd Lueschow requested a report on alternatives for service and funding levels. He noted the EMS has been reluctant to include municipal representation on their Board. Board questioned requirements for posting of agendas by the EMS.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION: APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/09: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann, to approve an Operator License to Debra Johnson to expire 6/30/09. Motion carried.

CONSIDERATION OF TEMPORARY ALCOHOL LICENSE: NEW GLARUS CHAMBER OF COMMERCE FOR OKTOBERFEST 10/5/07-10/7/07: Motion by Ben Kahl, 2<sup>nd</sup> by Ben Atkinson to approve a Temporary Alcohol License to New Glarus Chamber for Oktoberfest from 10/5/07 to 10/7/07 at the tent located on 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues including open intoxicants at the tent location as well as on 6<sup>th</sup> Avenue from Puempel's to New Glarus Hotel and 5<sup>th</sup> Avenue from 1<sup>st</sup> Street to Tofflers and 2<sup>nd</sup> Street from Ott Haus to 5<sup>th</sup> Avenue. Times for open intoxicants shall be on 10/5/07 from 7- 11 p.m.; on 10/6/07 from 12 noon to 12 midnight; 10/7/07 12 noon to 6 p.m. forward to the Board for approval. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE WITH TENT FOR OKTOBERFEST 10/4/07-10/8/07 (INCLUDING REQUEST FOR OPEN INTOXICANTS): Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the Street Use with Tent to New Glarus Chamber for Oktoberfest from 10/5/07 to 10/7/07. Location of tent will be 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenues. Open intoxicants will be allowed per outline of Temporary Alcohol License. Administrator Owen verified applicant will provide port-a-potties for the event. Motion carried.

CONSIDERATION OF APPLICATION FOR USE OF LOUDSPEAKERS OR AMPLIFICATION DEVICES FOR OKTOBERFEST 10/5/07-10/7/07: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve the use of Amplification Devices for live bands on 10/5/07 between 7-11 p.m.; 10/6/07 from 12 noon to 12 midnight and 10/7/07 from 12 noon to 6 p.m. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE (HOESLY DRIVE) FOR TRACTOR PULL ON 10/7/07: Motion by Ben Kahl, 2<sup>nd</sup> by Ben Atkinson to approve the Street Use Permit to Community Tractor Pullers on Hoesly Drive on 10/7/07 for an antique tractor pull, contingent on receipt of Certificate of Insurance. Public Works/Public Safety is indicating they are not concerned about street damage due to the type (antique) of tractors. Motion carried.

CONSIDERATION OF TEMPORARY BEER GARDEN FOR KLEEMAN'S ON 9/22/07: Based on recommendation of Chief Allbaugh and Public Works/Public Safety, motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve the request of Greg Kleeman for a temporary beer garden in the parking lot west of his building from 11 a.m. to 7 p.m. on September 22<sup>nd</sup> for a bean bag tournament. Parking lot shall be fenced for the event with entrance from the bar. Motion carried.

CONSIDERATION OF APPLICATION FOR STREET USE PERMIT 9/28/07 FOR HOMECOMING PARADE: Signatures of Police/Fire and EMS have now been obtained. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve the Street Use Application for New Glarus FFA for the Homecoming Parade on 9/28/07 at 1:45 p.m. Motion carried.

RG HUSTON: REQUEST FOR ADDITIONAL PAY (BORING OF SEWER MAIN): Ben Kahl reported that Jim Madsen (RG Huston) appeared at the Public Works/Public Safety meeting with a memo outlining outstanding pay requests from RG Huston for the Brewery Infrastructure. The Committee requested that Town & Country provide written comments to RG Huston's memo at the next Committee meeting. Motion by Ben Kahl to table, 2<sup>nd</sup> by Darrel Weber. Motion carried.

STORMWATER UTILITY TASK FORCE UPDATE: Administrator Owen updated the Board noting he is in the process of setting up a task force per recommendation of Public Works/Public Safety. Implementation of the utility is expected in 2009.

WPPI UPDATE: Administrator Owen noted that Pat Connors (WPPI) provided an update to the Public Works/Public Safety Committee of WPPI activities including reasons for recent power cost increases and energy efficiency programs.

LIBRARY SITE FEASIBILITY STUDY: The parcels are currently mapped in the floodplain, however, it appears the area has been filled, thus, making the ground elevation above the 100-year floodplain. However, Strand recommended that if the site has been filled without permission from FEMA and the WDNR, the Village should not proceed with the siting due to the possibility of enforcement actions from FEMA and the WDNR. Strand will continue researching the history of the site per Committee guidance.

PARKS & RECREATION:

UPDATE: VILLAGE TENNIS COURTS: Lloyd Lueschow reported citizens from both the village and town attended the Parks meeting asking the Village to consider not demolishing the current courts. Parks Chair Lueschow indicated he believes the courts are in too bad of condition to be repaired at a reasonable expense to the village.

POOL BATH HOUSE UPDATE: Strand Associates is continuing to work with staffing in creating a suitable plan within the Village's budget.

LIBRARY:

RESOLUTION 07-32/EXEMPTION FROM LIBRARY TAX: This Resolution is requested (on an annual basis) by Green County to verify that the Village is levying a tax for the library in excess of that being proposed by Green County. Trustee Kahl asked if the Village has had any response to the correspondence sent by the Administrator to the School and Town regarding joint libraries. Administrator Owen indicated he had received a call from School Board President, Tom Christensen who indicated the School Board would consider the item at their October meeting. Motion by Darrel Weber, 2<sup>nd</sup> by Lloyd Lueschow to approve Resolution 07-32. Motion carried.

PRESIDENT'S REPORT: President Zweifel read a thank-you from Farm Technology Days for use of Village bleachers for the event. He also reported he has been invited to represent the Village, at the installation of Bill Hustad as State VFW Commander on October 13<sup>th</sup> in Wausau.

CLOSED SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Lloyd Lueschow to convene into closed session at 8:00 p.m. ROLL CALL: Zweifel-yes; Baumgartner-yes; Weber-yes; Truttmann-yes; Lueschow-yes and Kahl-yes. Motion carried.

OPEN SESSION: Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to reconvene into open session at 8:10 p.m. ROLL CALL: Zweifel-yes; Baumgartner-yes; Weber-yes; Truttmann-yes; Lueschow-yes and Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: Lloyd Lueschow moved to accept the recommendation of Finance/Personnel and Public Works/Public Safety Committees to not hire Crystal Saalsaa as part time police officer, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:10 p.m.

Nicholas W. Owen, Administrator  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/2/07

REGULAR MEETING: The meeting was called to order at 7:31 p.m. by President Erwin Zweifel. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttmann, Darrel Weber, Lloyd Lueschow, Kris Baumgartner and Ben Atkinson. Also present: Ron Guthrie (Mead & Hunt), Sherry Wilde, Melissa Shaw (POST-MESSENGER), Chris Narveson, Keith Seward and Dean Streiff (Town of New Glarus), Clerk Lynne Erb and Administrator Nic Owen.

AGENDA: Motion by Kris Baumgartner to approve the 10/2/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 9/18/07 meeting, including closed session minutes, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT-DURST ROAD UTILITIES: Erwin Zweifel referred the Board to the Intergovernmental Agreement available in the Board packets, noting he and Administrator Owen attended several meetings with the Town and at their last meeting agreed on the draft Intergovernmental Agreement before the Board tonight. Trustee Kahl asked if the Town Board has approved the Intergovernmental Agreement. Town Chair, Keith Seward indicated the Town Board is planning to meet tonight should the Village Board approve the Agreement. Administrator Owen updated the Village Board on the request of the Town Board to change language in the Agreement at Item 2.A. defining the unforeseeable causes for completion of the project within 40 days to be more strictly defined as "unforeseeable causes due to weather or Acts of God". Administrator Owen reported that he had reviewed the proposed language change with Village Attorney Larry Bechler and was advised it is the Village's best interest to not change the language. Town Chair, Keith Seward then addressed the Board reiterating the change being requested to the Intergovernmental Agreement. Town Chair Seward also noted the Town Board is requesting the addition of language to the Developer's Agreement between the Village and Neuchatel requiring the Village to commit \$90,000 of the letter of credit to the Town of New Glarus for commitment on road construction and related costs for the portion of Durst Road being constructed within the Town of New Glarus. Trustee Weber questioned the criteria for meeting acceptable standards on the roadway and Administrator Owen indicated the roadway would be built to Village standards with the exception of curb and gutter.

Ben Kahl moved to table consideration of the Intergovernmental Agreement to allow the Town to caucus and bring back a decision on the Intergovernmental Agreement, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

[Town Board members left the room to hold their meeting at approximately 7:45 p.m.]

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to approve ACH for payroll taxes, deferred compensation and journal entry of utility bills totaling \$30,578.50; Checks 22897-22939 totaling \$43,829.79; and payroll vouchers 4005-4031 totaling \$22,684.66. Motion carried.

CONSIDERATION OF RESOLUTION 07-34/TIF#2 BORROWING: Lloyd Lueschow updated the Board on the tax-exempt debt issues with the borrowing for TID#2 funds through Chase Bank, noting a higher interest rate for taxable debt. Based on recommendation of Finance Committee, motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve Resolution 07-34 allowing for the application of \$260,000 in short-term borrowing through the State Trust Fund Loan (current interest rate 4.75%) for TIF#2 projects, and to approve the use of general fund reserve monies for a period of 45 days to accommodate the cash flow for closing until the loan proceeds are received by the Village. Motion carried.

CONSIDERATION OF ASSESSOR'S CONTRACT: Lloyd Lueschow updated the Board on the renewal of the Gardiner Appraisal contract for 2007-2009 noting the inclusion of the services to provide for electronic transfer of data to the County and the availability of the assessment records on their website. On recommendation of Finance, motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve the Assessment Contract with Gardiner Appraisal for 2007-2009 at a cost of \$5,581 annually. Motion carried.

CONSIDERATION OF EMS CONTRACT: Administrator Owen reminded the Board of the joint municipality meeting on Thursday, October 4 at 7 p.m. Motion by Ben Kahl to table the EMS contract. There was a brief discussion among the Board regarding representation on the EMS Board and the proposed contract amount for 2008 by the EMS. The contract received by the Village from the EMS for 2008 reflects a payment of \$21.00 per person in the Village as compared to \$14.50 per person for 2007. Board members Lloyd Lueschow and Darrel Weber indicated a concern for addressing the structure of the Board. Lloyd Lueschow 2<sup>nd</sup> the motion to table made by Ben Kahl. Motion carried.

PLAN COMMISSION:

CONSIDERATION OF DEVELOPER'S AGREEMENT FOR NEUCHATEL: Lloyd Lueschow reported that Plan Commission had requested to review the Agreement for possible comments and did review the Agreement at their September 27<sup>th</sup> meeting. Administrator Owen reported that Strand Associates has not yet completed their review the Agreement. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table the Agreement. Motion carried.

ADMINISTRATOR'S REPORT:

EMPLOYEE FLU VACCINE: Administrator Owen reported that the Village is providing flu vaccines through the Green County Health Department for village employees on October 30, 2007.

PRESIDENT'S REPORT: President Zweifel reported he had attended an event at the Swiss Center of North America and was very impressed with the organization and the positive impact it has for the future of New Glarus.

Motion by Lloyd Lueschow to recess [awaiting completion of the Town Board meeting]. Trustee Kahl asked to continue discussion on the Intergovernmental Agreement and Trustee Lueschow withdrew his original motion. Board continued discussion on use of Intergovernmental Agreement provided in packet as a result of meetings between Town and Village President and Administrator. The Board expressed hesitancy in using last minute language brought forth by the Town, especially in light of the Village Attorney advising otherwise. Trustee Lueschow noted that should the Town and Village be unable to reach an Agreement tonight, he believes the Agreement should be tabled to allow the Administrator and President to re-negotiate and obtain the Attorney's approval.

Town Board members rejoined the meeting at 8:13 p.m. Town Chair Seward reported that he was not authorized to sign the Agreement on behalf of the Town without the addition of language at item 2.A. defining unforeseeable causes as weather or Acts of God. The Boards held a brief discuss over the reasons for making any changes. Trustee Kahl moved to table the Agreement, 2<sup>nd</sup> by Darrel Weber. Motion carried. Sherry Wilde asked to speak and noted her disappointment in the delays.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:20 p.m.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
SPECIAL BUDGET MEETING  
VILLAGE OF NEW GLARUS  
10/3/07

**SPECIAL MEETING:** President Zweifel called the meeting to order at 7:00 p.m. PRESENT: Erwin Zweifel, Ben Kahl, Roger Truttman, Lloyd Lueschow, Kris Baumgartner and Darrel Weber. ABSENT: Ben Atkinson. Also present: Administrator Nic Owen, and Clerk Lynne Erb.

AGENDA: Ben Kahl moved to approve the 10/3/07 agenda, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

2008 BUDGET: Staff reviewed with the Board the budget handouts. Staff noted calculation of Expenditure Restraint and Levy Limit are calculated based on what the State allowed for 2007 if no estimates have been provided by the State. Expenditure Restraint for General Fund expenses is calculated at 4.1% increase and the total levy limit is calculated at approximately 3%. The proposed budget as presented to the Board just falls within those limits. The Board briefly discussed the loss of approximately \$10,000 in state highway aid revenue to the general fund. The Board also noted that the increase calculated into the budget as presented for the EMS is 4.1% over the 2007 figure. This is substantially lower than the amount requested by the EMS for 2008 and a meeting with all municipalities within the EMS district is scheduled for October 4, 2007.

Trustee Kahl moved to accept the 2008 budget as proposed, 2<sup>nd</sup> by Lloyd Lueschow. Motion carried.

Clerk Erb reminded the Board the Public Hearing for the 2008 Budget is scheduled for 11/20/07.

ADJOURN: Motion by Ben Kahl at 7:20 p.m. to adjourn, 2<sup>nd</sup> by Roger Truttman. Motion carried.

Lynne R. Erb, Clerk

SPECIAL JOINT MEETING PROCEEDINGS OF THE  
VILLAGES OF NEW GLARUS AND MONTICELLO  
AND TOWNS OF NEW GLARUS, EXETER, MT. PLEASANT,  
PERRY, PRIMROSE, YORK AND WASHINGTON  
10/4//07

Meeting was called to order at 7:00 p.m. **PRESENT**: Village of New Glarus: Erwin Zweifel, Lloyd Lueschow, Roger Truttman, Kris Baumgartner, Darrel Weber and Administrator Nic Owen. Village of Monticello: Steve Graber and Don Schneider. Town of New Glarus, Dean Streiff and Chris Narveson.

Town of Mt. Pleasant: Michael Gengler, Tim Feller and Sally Roe. Town of Primrose: Dale Judd, Roger Werndli and Clerk Winnie Losenegger. Town of York Dan Reeson and Dan Truttman. Town of Washington Rich Rufer, Eldon Grossen and Cal Wasserstrass. Also Present: New Glarus EMS Community Advisor Rob Ready, Dave Jackson, Jennifer Jackson, Sue Moen (Post Messenger), Mind Allen Green County EMS Commission, Eugene Dahlk, Maria Donnel, John Wright and Jodi Cecil (Monroe Times).

AGENDA: Meeting was called to order by Erwin Zweifel at 7:05 p.m. Agenda was approved by consensus of the group.

SELECT CHAIR FOR MEETING: Erwin Zweifel was selected to be the chair for the meeting.

DISCUSSION OF NEW GLARUS EMS 2008 CONTRACT AND RATE INCREASE REQUEST: The municipalities stated their positions, that they appreciate the EMS service and are thankful to have dedicated volunteers and wish to continue having this service provided, but with the state imposed levy limits they are unable to meet a 40% increase all at once. The EMS representatives stated they need the increase to hire a full-time director position to manage the operations of the EMS in large part due to the recent loss of volunteers and said they are willing to work with the municipalities on this issue. Several alternatives were discussed including the use of MATC EMS students. The EMS is conducting interviews this weekend for the director position. Consensus of the group was to have each municipality provide the EMS with a funding amount that will work with their budget and then have another joint meeting to set the final rate.

SCHEDULE NEXT MEETING: No meeting date was set.

ADJOURN: Motion by Lloyd Lueschow to adjourn, 2<sup>nd</sup> by Dan Truttman. Motion carried.  
Time: 9:15 p.m.

Nicholas W. Owen, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/16/07

**REGULAR MEETING**: President Erwin Zweifel called the meeting to order at 7:30 p.m. **PRESENT**: Erwin Zweifel, Ben Kahl, Roger Truttman, Darrel Weber, Kris Baumgartner and Ben Atkinson. **ABSENT**: Lloyd Lueschow. Also present: Ron Guthrie (Mead & Hunt), Sherry Wilde, Sue Moen (POST-MESSENGER), John Jenkins (Town & Country

Engineering), Kati Noyce, Lynn Paron, Brian Remer, Tom Myers, Mike Lawton, and Wade Huston, Jim Madsen and Dale Huston (R.G. Huston), Utility Office Manager Michelle Roth, and Administrator Nic Owen.

AGENDA: Motion by Ben Kahl to approve the 10/16/07 agenda, 2<sup>nd</sup> by Darrel Weber. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 10/2/07 meeting and 10/3/07 and 10/4/07 special meetings, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT-DURST ROAD

UTILITIES: The Board reviewed the Intergovernmental Agreement verbally approved by the Town. Developer, Sherry Wilde requested the Town meet to sign the Agreement within the week.

Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman, to approve Intergovernmental Agreement with the Town of New Glarus regarding Durst Road. Motion carried.

CONSIDERATION OF DEVELOPER'S AGREEMENT FOR NEUCHATEL: Administrator Owen reviewed with the Board the letter of recommendations provided by Strand Engineering that have been incorporated into the Agreement. Also noted was the \$90,000 earmarked for completion of Durst Road as part of the letter of credit provided by the Developer to the Village. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the Developer's Agreement for Neuchatel including item listed in Strand letter dated 10/15/07 (copy attached to minutes). Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Kris Baumgartner, 2<sup>nd</sup> by Erwin Zweifel to approve Checks 22940-22942 and ACH for WPPI power bill, payroll taxes and deferred compensation totaling \$374,178.85; Checks 22943-23002 totaling \$36,151.50; and payroll vouchers 4032-4056 totaling \$23,152.77. Motion carried.

CONSIDERATION OF RESOLUTION 07-35/TIF#2 BORROWING FROM STATE TRUST

FUND: The current interest with the State is 4.75 percent. This Resolution is part of the application process provided by the Board of Commissioners of Public Lands for the State Trust Fund Loan. Motion by Kris Baumgartner, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-35 and the borrowing of \$260,000 through the State Trust Fund. ROLL CALL VOTE: Erwin Zweifel-yes; Kris Baumgartner-yes; Darrel Weber-yes; Ben Atkinson-yes; Roger Truttman-yes; Ben Kahl-yes. Motion carried.

CONSIDERATION OF EMS CONTRACT/2008 BUDGET: The Board discussed the requested increase of over 40% from the EMS for the 2008 Budget. In light of the uncertainty of the state budget and possible limits as imposed by the state from the past few years, the Board felt the Village contribution for 2008 could increase by 4.1% for a total contribution in 2008 of \$31,714 or \$15.37 per village resident. The Board requested Administrator Owen to forward correspondence to the EMS informing them of the rate increase and requesting municipal representation on the Board of Directors. Ben Kahl moved to table consideration of the contract to the next board meeting, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

PARKS & RECREATION COMMITTEE:

UPDATE TENNIS COURTS: Parks Committee will continue to investigate options for updating the courts. Village resident, Charles Workman is attempting to raise funds for refurbishing the courts.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE:

CONSIDERATION RG HUSTON: REQUEST FOR ADDITIONAL PAY (BORING FOR SEWER MAIN): Public Works/Public Safety reviewed with R.G. Huston a list of four outstanding items on their contract for the brewery infrastructure. Three of the four items have been resolved between Town & Country Engineering and R.G. Huston. The remaining item, a request for an additional \$17,683.86 incurred as a result of poor soil conditions remains outstanding. R.G. Huston provided a timeline of their pre-bid activities showing they were unable to determine soil conditions prior to submitting a bid for the project. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to pay the additional \$17,683.86 to R.G. Huston. Motion carried with Ben Atkinson and Erwin Zweifel voting no.

CONSIDERATION: APPLICATION FOR OPERATOR LICENSE TO EXPIRE 6/30/09:

Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttman to approve the Operator License to expire 6/30/09 to Elaine Bauer and deny the application of Rebecca E. Jorgenson. Motion carried. Chief Allbaugh will notify Ms. Jorgenson of the denial.

CONSIDERATION OF CHANGE OF AGENT FOR ROY'S MARKET, INC. ALCOHOL BEVERAGE LICENSE:

Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve the change of agent on the Alcohol License of Roy's Market, Inc. to Elaine Bauer effective on today's date. Motion carried.

CONSIDERATION OF NEW FORMAT FOR STREET USE APPLICATION: In an attempt to improve the process for obtaining a Street Use Permit, staff has created a "Checklist for Street Use Permit Application". Public Works/Public Safety is recommending approval of the new checklist. Administrator Owen noted that staff is requesting an addition to the Checklist informing an applicant that the request be placed on agendas only after receiving all requirements for processing the application. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the new Checklist with the additional language. Motion carried. Board requested staff to provide the updated checklist to the Chamber and Visions.

UPDATE: LIBRARY AND PUBLIC WORKS SITE FEASIBILITY STUDY: Trustee Kahl noted that Strand is indicating a large portion of the proposed Public Works Facility Site is considered wetlands. Brian Remer indicated the Library Board will continue to work with the landowner to determine the feasibility of this location.

UPDATE: SECOND STREET INFORMATIONAL MEETING: NOVEMBER 14<sup>TH</sup> PW/PS MEETING: An informational meeting for the 2008 Second Street project will be held on November 14<sup>th</sup> at 6:30 p.m. in the Village Hall Community Room in conjunction with the Public Works/Public Safety meeting.

SCHEDULE FOR 2007 LEAF PICK-UP/LEAF BURNING TIMES: Public Works/Public Safety Committee has scheduled the leaf pick times for October 15 to November 23. All leaves should be raked to the terrace/gutter area for pick-up. Burning of leaves will be allowed with a permit, Monday-Saturday between 1:00 p.m. and 6:00 p.m. beginning 10/10/07 through 11/17/07. Burning is allowed on private property only, not in the street or sidewalk.

ADMINISTRATOR'S REPORT:

SCHEDULE JANUARY, 2008 BOARD AND PUBLIC WORKS/PUBLIC SAFETY

MEETINGS: Administrator Owen asked for input from the Board on changing the dates of the January meetings since January 1<sup>st</sup> falls on the first Tuesday. Staff recommendation is to conduct the Board meetings on January 8<sup>th</sup> and 22<sup>nd</sup> and the Parks and Public Works/Public Safety meetings on January 16<sup>th</sup>.

PRESIDENT'S REPORT: Trustee Baumgartner updated the Board on the Old Town Hall being nominated to the National Register of Historic Places. She also reported on the Green County-Future Forward event that took place on October 11, 2007.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:42 p.m.

Minutes by—  
Michelle Roth

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/6/07

REGULAR MEETING: President Erwin Zweifel called the meeting to order at 7:30 p.m.

PRESENT: Erwin Zweifel, Ben Kahl, Lloyd Lueschow, Roger Truttmann, Darrel Weber, Kris Baumgartner and Ben Atkinson. Also present: Duane Bell, Melissa Shaw (POST-MESSENGER, Administrator Nic Owen and Clerk Erb.

AGENDA: Motion by Kris Baumgartner to approve the 11/6/07 agenda. Ben Kahl asked that the agenda be amended to move the Fire District appointment to first on the agenda. Kris Baumgartner agreed to move approval of the amended agenda, 2<sup>nd</sup> by Darrel Weber. Motion carried.

FIRE DISTRICT:

APPOINTMENT OF BOARD REPRESENTATIVE: President Zweifel reported that with the move to the Town of New Glarus, Jodi Hoesly has resigned her position on the Fire District Board as Village representative, leaving a vacancy. President Zweifel thanked Duane Bell for agreeing to serve on the fire district board noting the village is fortunate to have qualified people willing to serve the community. Motion by Erwin Zweifel, 2<sup>nd</sup> by Ben Kahl to approve the appointment of Duane Bell as village representative to the Fire District Board with a three-year term expiring in 2009. Motion carried. Duane Bell noted he was looking forward to serving on the Fire District Board and keeping an open line of communication with the Village Board.

MINUTES: Motion by Ben Kahl to approve the minutes for the 10/16/07, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner for approval of Checks 23003-23007, JE for utility bills, and ACH for WPPI power bill, payroll taxes and deferred compensation totaling \$184,248.47; Checks 23008-23063 totaling \$75,489.61; and payroll vouchers 4057-4082 totaling \$23,853.92. Motion carried.

CONSIDERATION OF AGREEMENT WITH GREEN COUNTY FOR TAX COLLECTION: Lloyd Lueschow indicated that Green County is again willing to collect taxes for both the first and second

installments for 2007-2008. The only change to the agreement is the addition of noting the Village is responsible for the collection of any omitted taxes. The cost of the collection will remain the same as last year. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve the Agreement with Green County for Tax Collection. Motion carried.

CONSIDERATION OF INSURANCE PROPOSALS: Finance/Personnel Committee reviewed progress on the insurance proposals with village staff. Four proposals have been received. Staff has requested additional information on some of the proposals and is asking to table consideration of the proposals to the November 20<sup>th</sup> meeting. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table to November 20<sup>th</sup>. Motion carried.

CONSIDERATION OF EMS CONTRACT/2008 BUDGET: Administrator Owen indicated there is no update. Motion by Lloyd Lueschow to table, 2<sup>nd</sup> by Ben Kahl. Motion carried.

CONSIDERATION OF RESOLUTION 07-31/APPOINTMENT OF PARTTIME OFFICER: Administrator Owen indicated that background checks have been completed and Chief Allbaugh is requesting the appointment of Della Black retroactive to August 30, 2007. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-31. Motion carried.

CONSIDERATION OF RESOLUTION 07-37/FULLTIME EMPLOYEE BENEFITS: On recommendation of Finance/Personnel, motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Resolution 07-37 extending the current Resolution through the end of 2008 to coincide with the renegotiation of union contracts. Motion carried.

CONSIDERATION OF RESOLUTION 07-38/PARTTIME EMPLOYEE BENEFITS: This resolution was reviewed and updated along with the Fulltime Employee Benefit Resolution. Administrator Owen noted two minor changes to the Resolution that clarify current Village policy. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Roger Truttman to approve Resolution 07-38. Motion carried.

CONSIDERATION OF ORDINANCE 07-10/AMEND SECTION 265.22(B)(1) SUBDIVIDER FINANCIAL GUARANTEES: This ordinance was prepared at the suggestion of Attorney Bechler. It increases the percentage of estimated cost for the surety to the Village to guarantee improvements being made by a developer from 115% to 125%. Any developer who does not have a current Developer's Agreement with the village will be required to pay the higher percentage. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to approve Ordinance 07-10. Motion carried.

PLAN COMMISSION:

UPDATE ON LADWIG DEVELOPMENT: Lloyd Lueschow noted that Ladwig is requesting final plat approval. Upon mutual agreement between Ladwig, the engineers and the Plan Commission, the time for filing the final plat has been extended to February, 2008. The main issue remaining is the water supply to the development.

ADMINISTRATOR'S REPORT:

COMMUNITY RESOURCE EVENT-NOVEMBER 12: Administrator Owen informed the Board that village staff has put together a Community Resource Event scheduled for November 12 from 1-3 p.m. The event will include informational presentations by Wisconsin Public Power, Inc. as well as the availability of Green County staff to assist with applying for energy assistance and the health department providing immunizations. All village departments, including Fire and EMS have been invited to participate in the event.

UPDATE: LETTERS ON JOINT LIBRARY DISTRICT WITH TOWN AND SCHOOL: Administrator Owen received correspondence from the Town indicating they are looking into any possible repercussions of joining a library district as compared to continuing to make the county tax

contribution. The School District is schedule to discuss the matter at their next regularly scheduled Board meeting.

PRESIDENT'S REPORT: President Zweifel invited the Board to attend the Chamber sponsored event recognizing the Ziltners for the years of service to the community in operating Roy's Market. The event will be held on 11/8/07 at 6:30 p.m. at Puempels Olde Tavern.

President Zweifel and Administrator Owen gave a brief update on the progress at the brewery.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 7:45 p.m.

Minutes by—  
Lynne R. Erb

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/20/07

**2008 BUDGET PUBLIC HEARING:** President Pro-tem, Lloyd Lueschow called the public hearing to order at 7:00 p.m. **PRESENT:** Ben Kahl, Lloyd Lueschow, Roger Truttman, Darrel Weber and Kris Baumgartner. **ABSENT:** Erwin Zweifel and Ben Atkinson. Also Present: Attorney Tom Vale, Administrator Nic Owen, Clerk Lynne Erb, Lynn Paron, Brenda and Matt Schmitt, Rob Ready, Maria Donnell, Beth Tadlock, Jason Tadlock, Sue Gerber, Emma Jackson, Kate Schuett, David Jackson, Lindsay Decker, Jane Rains, Roger Goepfert, Linda Trolinger, Tom O'Brien, Mark Janowiak, Michelle McGinley, Heidi River, John Wright, Cindy Titus, Larry Jackson, Jennifer Jackson, Janet Austin, Barbara Hodgson, Marleen Ruegsegger, Joe Ruegsegger, Shelley Breezer, Ken Breezer, Jeff Eichelkraut and Steve Wisdom. Melissa Shaw (Post-Messenger) joined during the course of the public hearing.

Lloyd Lueschow opened the Public Hearing with a statement outlining the subject of the public hearing as the 2008 Budget and giving a brief overview of the budget process and various funds of the village. He indicated that all those wishing to speak on the budget will be allowed 3 minutes and should be directed to the Administrator and/or Clerk-Treasurer. Following the public hearing, the Village Board will be considering the approval of the 2008 Budget.

**PUBLIC HEARING COMMENTS:** The following persons spoke in support of the EMS service and the importance of retaining this EMS service in the community: Jason Tadlock, Sue Gerber, Emma Jackson, Roger Goepfert, Janet Austin, Barb Hodgson, Marlene Ruegsegger, Joe Ruegsegger, Michelle McGinley, Kate Schuett (read letter from Peg Decker), Heidi River, Larry Jackson, Jeff Eichelkraut, Lindsey Decker, Dave Jackson and Jennifer Jackson. Tom O'Brien addressed the Board requesting additional funds for the local access channel.

Being no further comments from the public, Lloyd Lueschow closed the public hearing at 7:28 p.m. noting an overwhelming support for the EMS. A five-minute recess was taken.

**REGULAR MEETING:** President Pro-Tem, Lloyd Lueschow called the regular meeting to order at 7:35 p.m. **PRESENT:** Ben Kahl, Lloyd Lueschow, Roger Truttman, Darrel Weber and Kris Baumgartner. **ABSENT:** Erwin Zweifel and Ben Atkinson. Also present: Melissa Shaw (POST-MESSENGER), Attorney Tom Vale, Administrator Nic Owen, Clerk Lynne Erb, Lynn Paron, John Wright, Rita Mahoney, Lindsey Decker, Maria Donnell, Shelley Breezer, Kate Schuett and Rob Ready.

AGENDA: Motion by Darrel Weber to approve the 11/20/07 agenda, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 11/6/07, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

CONSIDERATION OF 2008 BUDGET RESOLUTIONS: Administrator Owen reviewed with the Board the 2008 Budget noting the Expenditure Restraint in the General Fund has been met as well as the overall levy limit. The levy increased by the amount allowed by the State. Administrator Owen indicated he believes the Village can continue talks with the EMS to resolve remaining issues and any changes that may be required in the budget could be done through a budget amendment at a later date. Since the levy is currently at the allowable limit, any adjustments will need to be made by either finding other revenue sources or cutting expenses in other areas, or a combination of both. Ben Kahl asked the Administrator to review the current Payment in Lieu of Taxes (PILOT) received from the New Glarus Home in light of the request of the EMS. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve Resolution 07-42/2008 Budget Resolution. ROLL CALL VOTE: Lloyd Lueschow-yes; Kris Baumgartner-yes; Darrel Weber-yes; Roger Truttmann-yes; and Ben Kahl-yes. Motion carried.

Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve 2008 Budget Resolutions 07-41, 07-40 pertaining to village employee wages noting Ignacia Guerra should be Ignacia Boersma. Motion carried. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve Resolutions 07-39/Treasurer's Bond and 07-36/Designating Public Depository and Authorizing Withdrawal of Village Monies. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Kris Baumgartner, 2<sup>nd</sup> by Ben Kahl for approval of Checks 23064-23067, JE for loan payments, and ACH for payroll taxes and deferred compensation totaling \$90,154.01; Checks 23068-23128 totaling \$26,744.03; and payroll vouchers 4083-4108 totaling \$23,220.22. Motion carried.

RENEWAL OF CONTRACT FOR PLANNING SERVICES-VANDEWALLE & ASSOCIATES:

Administrator Owen noted this is an annual renewal for planning services on an "as needed" basis. The Village budget does include funds to complete code revisions necessary as a result of the Extraterritorial Zoning process. Motion by Kris Baumgartner, 2<sup>nd</sup> by Darrel Weber to approve said contract. Motion carried.

CONSIDERATION OF INSURANCE PROPOSALS: Finance/Personnel Committee reviewed the insurance proposals received by the village staff and are recommending Wausau Insurance. Lloyd commented on the four proposals noting the Tri-Cor bid being the lowest had not followed the bid document as specifically as the others and was therefore more difficult to compare, and the second lowest bid by the League was only about \$500 different than Wausau after taking into account the bid for the boiler policy being for less coverage than requested. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve the proposal of Wausau insurance at an annual cost for all liability insurance and worker's compensation of \$34,015.51. Insurance policies will be effective 1/1/08. Motion carried.

PUBLIC WORKS/PUBLIC SAFETY:

CONSIDERATION OF OPERATOR LICENSES TO EXPIRE 6/30/09: Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve operator licenses to expire 6/30/09 to Zivile Dennis, Jeffrey Kempfer, Crystal Saalsaa and Laura Nevil. Motion carried.

RECONSIDERATION OF OPERATOR LICENSE FOR REBECCA JORGENSON: Trustee Kahl informed the Board that this operator license had been denied at the 10/2/07 Village Board meeting and upon further review of her background, Chief Allbaugh is now recommending approval. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve an operator license to Rebecca

Jorgenson to expire 6/30/09. Motion carried. Trustee Kahl also indicated a review of the operator's application background information will be completed with staff and village attorney.

CONSIDERATION OF RESOLUTION 07-43 / PART TIME OFFICER APPOINTMENT: On recommendation of Public Works/Public Safety, Ben Kahl moved to approve Resolution 07-43 appointing Hannah Sies as a part time police officer, 2<sup>nd</sup> by Roger Truttmann. Motion carried.

CONSIDERATION OF UNDERGROUND ELECTRICAL PROJECT BID AWARD: Trustee Kahl indicated the bids had been reviewed by Public Works/Public Safety and J&R Underground is the low bid at \$61,522. Their bid included a base bid of \$32,647 and an alternate additional bid to accommodate poor soil conditions of \$28,875. He noted the engineers have previously worked with this company as well. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the bid award to J&R Underground for electrical work at \$61,522. Motion carried.

WWTP ENGINEERING/CONSTRUCTION PHASE CONTRACT: Trustee Kahl noted this is a multi-year project/contract for the engineering of the construction phase of the WWTP expansion project. The cost of the contract is \$602,200. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve the Strand contract for engineering the construction phase of the WWTP expansion. Motion carried.

PARKS AND RECREATION:

TENNIS COURTS UPDATE: Trustee Lueschow updated the Board noting the Parks & Recreation Committee is looking for funding participation from the Town and other groups interested in keeping the courts and anticipates revisiting the issue in the spring.

CONSIDERATION OF LAWN TREATMENT CONTRACT FOR 2008: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to renew our contract with Tru-Green prior to December 15, 2007 to retain the 2007 rates for two annual treatments at Village Park, Glarner Park, Vet's Park and the Valle Tell Soccer field. Motion carried.

POOL BATH HOUSE UPDATE: Lloyd Lueschow reported the Committee at this time does not anticipate construction in 2008, but rather is continuing to budget additional sinking funds for the construction at a future date. Committee is hoping for assistance from the wider area community and is indicating they prefer not to compromise on the structure.

ADMINISTRATOR'S REPORT:

COMMUNITY RESOURCE EVENT-NOVEMBER 12: Administrator Owen reported the Community Resource Event on November 12<sup>th</sup> was successful and thanked all who participated. Village staff is interested in holding the event again next year in conjunction with Public Power Week.

EMS UPDATE: Administrator Owen indicated he will be meeting with EMS to resolve contract issues.

PRESIDENT'S REPORT: Lloyd noted that the EMS contract will be considered at the 12/4/07 board meeting and requested that as a result of the input from the public hearing a report from the Cable TV committee be added as well. He further noted he would like to again discuss the WIFI proposal Todd Klassy previously presented to the Board.

Trustee Kahl thanked Attorney Vale for attending the public hearing and noted his assistance may be needed moving forward should the Village need to alter some of its contractual agreements in order to make necessary cuts.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.  
Time: 8:05 p.m.

Minutes by—  
Lynne R. Erb

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/4/07

**REGULAR MEETING:** President Erwin Zweifel called the regular meeting to order at 7:30 p.m.  
**PRESENT:** Erwin Zweifel, Ben Atkinson, Ben Kahl, Lloyd Lueschow, Roger Truttman, Darrel Weber and Kris Baumgartner. Also present: Sue Moen (POST-MESSENGER), Dave Wyttenbach, Administrator Nic Owen, and Utility Office Manager Michelle Roth.

**AGENDA:** Motion by Lloyd Lueschow to approve the 12/4/07 agenda, 2<sup>nd</sup> by Ben Kahl. Motion carried.

**MINUTES:** Motion by Darrel Weber to approve the minutes for the 11/20/07, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

**FINANCE/PERSONNEL:**

**CLAIMS:** Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner to recommend approval of Checks 23129-23130, ACH for payroll taxes and deferred compensation and JE and wires for power bills totaling \$149,295.43; Checks 23131-23173 totaling \$48,342.75; and payroll vouchers 4109-4133 totaling \$23,886.99. Motion carried.

**CONSIDERATION OF EMS CONTRACT:** Administrator Owen updated the Board on a meeting with the EMS, noting the EMS Board is meeting tomorrow night to vote on a change to the bylaws allowing additional community representation on their Board. That bylaws change will then go before the membership for consideration the following week. Administrator Owen indicated he had spoken with Mindy Allen (Green County EMS Coordinator) and in the event that the Village contract with the EMS would expire, surrounding EMS would cover New Glarus; however Mindy Allen will recommend to the New Glarus EMS Board that they extend the contract deadline to allow for further negotiations. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Ben Kahl to table consideration of the EMS contract till the next meeting to allow for the EMS Board to meet. Motion carried.

**CONSIDERATION OF RESOLUTION 04-44/APPOINTMENT OF ELECTION OFFICIALS:** This Resolution appoints election officials for the Village for 2008-2009. Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve Resolution 04-44. Lloyd Lueschow abstained from voting. Motion carried.

**CABLE TV:**

**UPDATE FROM COMMITTEE-GOALS & OBJECTIVES:** Dave Wyttenbach on behalf of the Cable TV Committee requested that the Board reconsider the 2008 budget of \$2,000 for the public access channel, stating that the budgeted amount only pays for Mr. Obrien to run the channel, but doesn't allow for any updates or maintenance. Mr. Wyttenbach also requested that the Board consider what is their long-term plan for the Cable TV channel, whether it is to continue the public access channel, have a web-based channel, or nothing. The Board requested that at the next Cable TV Committee meeting the Committee develop a long-term plan with recommendations to the Board.

**REQUEST FOR 2008 BUDGET ADJUSTMENT:** No Motion was made.

**ADMINISTRATOR'S REPORT:**

UPDATE ON PILOT PAYMENTS: Administrator Owen updated the Board on his research regarding the PILOT payment currently being made by the New Glarus Home. The Home is currently paying a \$10,000/year PILOT payment to the Village; however, the calculated value of their PILOT payment is approximately \$15,684/year. Administrator Owen is to continue discussions with the New Glarus Home and report back to the Board.

UPDATE ON CORRESPONDENCE TO SCHOOL AND TOWN RE: JOINT LIBRARY: The Town Board meets tonight, while the School Board meets on December 10<sup>th</sup> to discuss the joint library. Trustee Kahl requested that all correspondence concerning the joint library be in writing to track history.

PRESIDENT'S REPORT: President Zweifel updated the Board on the procedure and timeline for declaring candidacy for the Spring 2008 Election. Trustees Weber, Kahl and Lueschow terms are up in April 2008.

ADJOURN: Motion by Ben Kahl to adjourn, 2<sup>nd</sup> by Llyod Lueschow. Motion carried.  
Time: 8:30 p.m.

Minutes by—  
Michelle Roth  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/18/07

REGULAR MEETING: President Erwin Zweifel called the regular meeting to order at 7:30 p.m.  
PRESENT: Erwin Zweifel, Ben Atkinson, Ben Kahl, Lloyd Lueschow, Roger Truttman, Darrel Weber and Kris Baumgartner. Also present: Rita Mahoney, Sue Moen (POST-MESSENGER), Administrator Nic Owen, and Clerk Lynne Erb.

AGENDA: Motion by Darrel Weber to approve the 12/18/07 agenda, 2<sup>nd</sup> by Kris Baumgartner. Motion carried.

MINUTES: Motion by Ben Kahl to approve the minutes for the 12/4/07, 2<sup>nd</sup> by Darrel Weber. Motion carried.

FINANCE/PERSONNEL:

CLAIMS: Motion by Lloyd Lueschow, 2<sup>nd</sup> by Kris Baumgartner for approval of Check 23174, ACH for payroll taxes and deferred compensation totaling \$11,266.69; Checks 23175-23221 totaling \$75,180.51; and payroll vouchers 4134-4159 totaling \$24,383.32. Motion carried.

CONSIDERATION OF EMS CONTRACT: Administrator Owen informed the Board that the EMS has now elected a new Board of Directors consisting of four active members and three community representative members. The EMS Board also agreed to a 60 day extension of the current contract in order to allow for the signing of the contract as presented by the EMS. He noted the Village of Monticello is looking to continue negotiations. Motion by Lloyd Lueschow, to accept the 60-day extension in anticipation of further negotiations, 2<sup>nd</sup> by Ben Kahl clarifying that the Village is not agreeing to the increase at this time. Motion carried.

EXTRATERRITORIAL COMMITTEE:

CONSIDERATION: LIENHARDT CSM FOR A CLUSTER DEVELOPMENT LOCATED ON CTH N: President Zweifel updated the Board on the ETZ process for the proposed Lienhardt Development. Trustee Lueschow noted the development is not within the Village Extraterritorial Zoning Jurisdiction but is within the Extraterritorial Plat Review and therefore before this Board. The development meets all requirements of the Village's Extraterritorial Code. Motion by Lloyd Lueschow, 2<sup>nd</sup> by Darrel Weber to approve the CSM contingent on the developer recording the affidavit requiring the preservation of 85% of the development in open land and obtaining an

agreement between the building inspectors regarding stormwater management and erosion control. Motion carried. Trustee Kahl asked if the Board should consider a moratorium on developments until costs of increased impact on services provided by the Village can be addressed and requested the item be placed on the next Board agenda.

**PARKS & RECREATION:**

**TENNIS COURT UPDATE:** Chair Lueschow reported that the Committee is continuing to research the various options at the tennis courts, noting the need to prioritize the courts within the entire recreation plan. They have identified the user base of the courts to include town residents and the school district in addition to village residents and are hopeful those entities will come forward with assistance to preserve the tennis courts as a recreational resource. The Committee is obtaining an engineering assessment to determine if simple sealing (approximately \$12,000 cost) would be a practical resolution to the continuous maintenance issue. The Board would then have to determine whether the purpose of the \$10,000 budgeted for 2008 for tennis courts should be reclassified to allow the repairs.

**HOESLY POND UPDATE:** Chair Lueschow updated the Board that at the last Parks meeting members of the FFA alumni came forward with a vision to participate in financing and construction to develop Hoesly Pond. The Committee discussed with the FFA alumni the development of an aquaculture program with the school to stock the pond. The Administrator is working to obtain planning assistance to develop a parks vision for the pond area and this issue will be discussed again at the next Parks meeting. The Board briefly discussed whether the pond would be a public or private pond in relation to regulations by the State DNR.

**PUBLIC WORKS/PUBLIC SAFETY:**

**SECURITY CAMERAS AT VILLAGE HALL:** Chair Kahl reported the Committee is continuing with Village Staff research on security cameras for Village Hall including a final cost estimate and costs for operations and maintenance. This is currently a non-budgeted item. He anticipates the matter becoming before the Board in January or February.

**UPDATED OPERATOR LICENSE BACKGROUND APPLICATION FORM:** Trustee Kahl noted the Public Works/Public Safety is recommending approval of the form. Finance and Personnel reviewed the form at their meeting earlier this evening and noted that after further consultation with Department of Revenue, Tobacco and Fire Arm Regulation, are suggesting including specific reasons for a denial and adding incomplete disclosure of information as a possible reason. Village staff is also recommending the revision of Ordinance 185-23(E) to include incomplete disclosure as a reason for denial. It was further noted that only renewal applicants are afforded the reconsideration hearing should their license be denied. Motion by Ben Kahl, 2<sup>nd</sup> by Ben Atkinson to approve the updated form. Motion carried.

**CONSIDERATION: STREET USE PERMIT-WINTERFEST PARADE:** Motion by Ben Kahl, 2<sup>nd</sup> by Darrel Weber to approve the Street Use Permit by Wisconsin Vietnam Vets for a Winterfest parade on January 18, 2008 at 9:00 p.m. along the route indicated on the application. A certificate of insurance is on file with the Clerk's Office and the three emergency organizations have signed off. Motion carried.

**CONSIDERATION OF UTILITY ON-LINE BILL PAY:** The Utility has researched the possibility of utilizing an on-line bill pay and allowing for debit/credit card payments. Trustee Kahl indicated the Committee is proposing starting with the on-line billing that would also allow customers to view their bill history and transactions and pay bills on-line through the Village's web-site. Customers could also elect to get their statements emailed to them. At this time the Committee is proposing moving forward with the software necessary to accommodate the on-line billing features and to wait to implement the debit/credit card payments as there will be an additional cost to the Village for that service. Motion by Ben Kahl, 2<sup>nd</sup> by Kris Baumgartner to approve the purchase of the necessary software to provide on-line billing services at the utility. Motion carried.

CONSIDERATION OF RESOLUTION 07-45/PAY INCREASE EFFECTIVE DATE FOR WATER TECH/ELECTRIC APPRENTICE: The pay increase for Jason Borth had been acted on by the Village on August 21, 2007 allowing for the pay increase to \$20.79 beginning January 1, 2008. According to the apprentice program contract, the pay increase needs to take effect when the hours are met and the step increase is approved. Therefore, this Resolution indicates the pay increase will become effective August 22, 2007 and back pay will be paid accordingly. Motion by Ben Kahl, 2<sup>nd</sup> by Roger Truttmann to approve Resolution 07-45. Motion carried.

DISCUSSION OF VILLAGE WIFI: The Public Works/Public Safety Committee is requesting the utility research the possibility of utilizing a WiFi network to assist with meter reading. The Committee will also be researching other options including partnering with private sector. Further research is needed to determine the benefits to community as well as village specifically.

ADMINISTRATOR'S REPORT:

AUDIT UPDATE-LOST REVENUE OPPORTUNITIES: Administrator Owen reported the audit will include a discussion in the management letter relating to lost revenue sources, i.e. Town participation in recreation and library funding as well as PILOT opportunities.

UPDATE ON NOMINATION PAPERS: Administrator Owen clarified for the Board that since Village Trustees are elected "at large", a voter could sign the nomination papers for three individuals running for trustee as three positions are open for the Spring Election.

UPDATE ON CORRESPONDENCE TO SCHOOL AND TOWN RE: JOINT LIBRARY: The School Board has agreed to researching the issue of a joint library in conjunction with any future building plans. The Town has indicated they need to do further research as well.

PRESIDENT'S REPORT: President Zweifel reported New Glarus Town Chair has requested a meeting with Administrator Owen and President Zweifel to discuss a boundary agreement with the Town. The Board briefly discussed the current boundary agreement that is in place and the possibility of including additional issues for discussion with Town at future meetings. Consensus of the Board to place the item on the January 8, 2008 agenda for direction.

ADJOURN: Motion by Kris Baumgartner to adjourn, 2<sup>nd</sup> by Darrel Weber. Motion carried.  
Time: 8:07 p.m.

Minutes by—  
Lynne R. Erb

**MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING**