

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/7/03

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m.
PRESENT: Mark Eisenmann, Ben Kahl, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak and Lloyd Lueschow. Also Present: Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 1/7/03 agenda, 2nd by Jennrich.
Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 12/17/03 meeting, 2nd by Jennrich. Motion carried.

CLAIMS: Motion by Eisenmann to approve Checks 15582 to 15644 issued 12/30/02 for 2002 expenses totaling \$223,977.92 and Checks 15645 to 15682 in the amount of \$155,744.55, and payroll direct deposit 206-230 totaling \$20,583.30, 2nd by Jennrich.
Motion carried.

TEMPORARY ALCOHOL BEVERAGE LICENSE-NEW GLARUS FIRE DEPT.: Motion by Kahl to approve a temporary alcohol beverage license for the New Glarus Fire Department for 1/17/03 (Winterfest) waiving the 15-day filing requirement per 7-2-4(e)(2), 2nd by Foreback. Motion carried.

AUTHORIZATION TO PURCHASE LEAF VACUUM: Kahl informed the Board that the Public Works Director had looked over the used Vacuum Leaf Loader and found it to be in very good condition. Upon recommendation of the Public Works Committee, Kahl moved to approve the purchase of a used leaf vacuum and truck box from Burke Truck & Equipment at a total cost of \$2,500.00, 2nd by Preston. Motion carried. Monies from the public works vehicle replacement fund will be utilized for payment of the equipment.

PLAN: Eisenmann announced the special Plan Commission meeting scheduled for 1/16/03 to address the proposed C-2 zoning changes. A brief discussion ensued regarding possible solutions. The Board will be looking to Plan Commission for a recommendation.

NEW GLARUS FIRE DISTRICT: Preston informed the Board that Dave Anderson was re-elected Chief at the annual meeting.

CLERK'S REPORT: Clerk reminded the Board of the Village Caucus to be held 1/21/03 at 6:30 p.m. She also informed the Board that the January tax settlement was complete with approximately 31.5 percent of the tax being collected.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- Small World Day Care started use of the Community Room in Village Hall today.
- The furnace that heats the library will be replaced tomorrow.
- Village auditors will be here January 21-24, 2003.
- He will be attending the Sangerfest meeting this Saturday morning to gain a better understanding of what the event will require from the village.

ADJOURN: Eisenmann moved to adjourn at 8:00 p.m., 2nd by Kahl. Motion carried.
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/21/03

REGULAR MEETING: President Pro-tem Jennrich called meeting to order at 7:30 p.m. in the absence of President Eisenmann. **PRESENT:** Ben Kahl, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak and Lloyd Lueschow. **ABSENT:** Mark Eisenmann. Also Present: Carmen Craker (MONROE TIMES), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Preston moved for approval of the 1/21/03 agenda, 2nd by Kahl. Motion carried.

MINUTES: Preston moved for approval of the minutes for the 1/7/03 meeting, 2nd by Kahl. Motion carried.

CLAIMS: Jennrich moved to approve Checks 15683 to 15694 totaling \$635,624.58 (includes January tax settlement) and Checks 15695 to 15743 in the amount of \$84,888.92, and payroll direct deposit 231-253 totaling \$21,628.73, 2nd by Preston. Motion carried.

PUBLIC WORKS/SAFETY: Kahl reported on the following:

- Committee discussed location of the Community Fest tent preferring Railroad Street over 4th Avenue.
- Committee contracted with Alpha Terra Science to assist with safety policy and procedures issues as required by the Department of Commerce.
- Utility Collection Policy reviewed to continue collections of residential water and commercial electric during the winter moratorium months. All customers receiving notices have not paid for several months.
- Utility electric project is proceeding on schedule
- The first combined Public Safety/Public Works Committee meeting went well.

Administrator Mielke indicated that representatives of the Optimist Club would attend the February meeting to review the placement of the Community Fest tent. The leaf vacuum recently purchased by Public Works will be picked up tomorrow.

PLAN: Janowiak informed the Board on the 1/16/03 Special Plan Commission meeting, indicating the consensus of the Plan Commission is to proceed with amendments to the C-1 and C-2 zoning code regarding permitted and conditional uses. The Commission has scheduled a public hearing on the proposed ordinance changes for 2/27/03 and will forward their recommendation to the Board for action on 3/4/03.

LIBRARY: Janowiak reported on the last joint meeting indicating the Library Board is interested in the Village Board's opinion on:

1. Reasonable timeline for task force.
2. The hiring of a facilitator for the task force.

After a brief discussion by the Board, the general consensus was to allow the task force to set the timeline and determine the necessity for hiring professional assistance to complete the project once they have formed.

TREE BOARD: Lueschow indicated the Committee had re-endorsed the state grant plan set in place. Said grant is a matching grant and therefore, expenses will match the amount of grant.

HISTORICAL PRESERVATION: Foreback reported the bid opening on the Depot siding project will take place on 2/7/03. Depot Society and Historic Preservation Commission will be informed of the bid and input will be solicited prior to the 2/18/03 Board meeting.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- First Village newsletter will be sent out next week with the utility bills.
- Boardroom will be repainted and carpeted within the next month

ADJOURN: Jennrich moved to adjourn at 7:50 p.m., 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

2/4/03

REGULAR MEETING: President Eisenmann called meeting to order at 7:35 p.m.

PRESENT: Mark Eisenmann, Ben Kahl, Craig Foreback, Julie Jennrich, Steve Preston,

Susan Janowiak and Lloyd Lueschow. Also Present: Jeff Starz, Attorney Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Kahl moved for approval of the 2/4/03 agenda, 2nd by Preston. Motion carried.

MINUTES: Kahl moved for approval of the minutes for the 1/21/03 meeting, 2nd by Preston. Motion carried.

CLAIMS: Eisenmann moved to approve Checks 15744 to 15751 totaling \$11,176.41 and Checks 15752 to 15804 in the amount of \$181,835.49 and payroll direct deposit 254-278 totaling \$20,453.22, 2nd by Kahl. Foreback requested clarification on the check to the Village of New Glarus and State Lab of Hygiene. Motion carried.

PARKS & RECREATION: Jennrich reported on two items from the last committee meeting:

1. The next step in the Skateboard Park is the presentation of the footprint of the park to the DNR in order to work out the conditions with the DNR. Pat Rank is currently working on putting the footprint together. Jennrich noted that Pat Rank volunteered his time for the survey fieldwork done for the Skateboard Park, and the Skateboard Coalition will pay for the Strand Engineering office time for developing the footprint.
2. The New Glarus School District is interested in making the swim lessons a part of the summer school program. This would provide additional state aid to the school. The committee is working out details with the school.

PUBLIC WORKS/SAFETY: Kahl moved to approve the final pay request and Change Order #2 of Henshue Construction on the Monroe Clinic Water Loop project, 2nd by Preston. Motion carried.

CTV: Eisenmann reported that Charter's basic analogue service is increasing effective 2/15/03.

PLAN: Eisenmann indicated that he had received a verbal notice that the Smart Growth Grant with the County had been awarded.

The C-1 and C-2 zoning ordinance change had been discussed at the 1/16/03 Plan Commission meeting and is scheduled for a Public Hearing before the Plan Commission on 2/27/03 at 7:00 p.m.

The Plan Commission and village staff have been working with a developer for a condominium development geared for persons 55 and older next to the School House Apartments. There will be a Public Hearing on the preliminary plat before the Plan Commission on 2/27/03.

LIBRARY: Janowiak reported that a tentative date of 2/17/03 at 7:00 p.m. has been set for the final presentation by the joint Library/Village Board regarding the Expansion Task Force.

TREE BOARD: Lueschow indicated the Committee will be discussion tree pruning contract bids and training contractor bids at their next meeting.

HISTORICAL PRESERVATION: Foreback reported the bid opening on the Depot siding project will take place on 2/7/03 and is anticipated to be awarded at the 2/18/03 Board meeting. Administrator Mielke presented an Agreement between the Village, the New Glarus Historical Society and the New Glarus Depot Preservation Society for the siding project drafted by Attorney Vale. The Board requested language be added to the Agreement to indicate the WI DNR (owner of the building) would determine when the project is completed.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- Proposed meeting with the Swiss Center Board on February 13, 2003 at 4:00 p.m. at the Chalet Landhaus. Janowiak will inform the Library Board of the meeting.
- Senator Erpenbach will be holding a listening session at Village Hall on Saturday, February 15, 2003.
- A draft of the new code book was received yesterday
- Small World has requested leasing space in Village Hall for the 2003-04 School year. Keri Warne will appear at the 2/18/03 Finance Meeting with that request.
- Complimented the Clerk's Office on their work during tax collections.
- Requested vacation days.

ADJOURN: Kahl moved to adjourn at 8:15 p.m., 2nd by Eisenmann. Motion carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS
Special Village Board Meeting
February 13, 2003
Minutes**

1. Approval of Agenda: President Mark Eisenmann called the meeting to order at 4:00 p.m. Present – Ben Kahl, Susan Janowiak, Steve Preston, Craig Foreback and Mark Eisenmann. Representing the Swiss Center of North America – Cate Zeuske, Brad Beal, Dr. Donald Tritt, Hans Lenzlinger, and Kaye Gmur. Others: Library Director Virginia Bryan, Chamber of Commerce Director Paul Fredrickson, Susan Cosgrove, Linda Foreback, Dunnell Kendrick-Parker and Administrator Jim Mielke. Absent: Lloyd Lueschow and Julie Jennrich. Motion by Mark Eisenmann, second by Ben Kahl to approve the agenda as posted. Motion carried.

Presentation by the Swiss Center of North America Board of Directors: Cate Zeuske provided an overview of the status of the Swiss Center of North America. Fund raising efforts are continuing. At the present time a total of \$3 million has been received through pledges and cash donations. At this time it is anticipated that ground breaking will take place in late 2003 or early 2004. The preferred location for the Center is the former Atkinson farm on County O just north of the current village limits. It was noted there is a stipulation that the Center must be located *in the Village of New Glarus*. Discussion followed regarding annexation and infrastructure (water, sanitary sewer and electric) issues.

Consensus of the Village Board that South West Regional Planning should be contacted regarding their timeline to begin the "Smart Growth" process for northern Green County; the Swiss Center Board should begin the annexation process and with assistance from our engineers to develop a list of information needed in order to determine the infrastructure costs. This information will be conveyed to Kaye Gmur and she will distribute to the Swiss Center Board. An attempt will be made to provide the list of information to Kaye by the first week of March. It was also noted that the Village Public Works/Safety Committee will need to stay involved with the infrastructure planning and other site development issues.

Adjournment: Motion by Mark Eisenmann, second by Steve Preston to adjourn. Motion carried. Time 5:10 p.m.

Jim Mielke, Administrator

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/18/03

PUBLIC HEARING – COX KENNEL LICENSE: Public Hearing called to order at 7:15 p.m. by President Eisenmann. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Lloyd Lueschow, Steve Preston, and Susan Janowiak. ABSENT: Ben Kahl. ALSO PRESENT: Phil and Pam Cox, Betty Broten, Dietrich Zentner, Jim McGuire, Jeanne Elmer, David Renovitch, Kerrie Warne, Carmen Craker (Monroe Times), Kim Tschudy, Mike Christen, Administrator Mielke and Clerk Erb.

Phil and Pam Cox explained to the Board they are currently keeping three dogs at their residence and they anticipate this being a temporary situation. Current ordinance states that three or more dogs at one residence requires a kennel license. There being no further public comment, President Eisenmann closed the public hearing at 7:30 p.m.

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m.

PRESENT: All those present at Public Hearing.

AGENDA: Eisenmann moved for approval of the 2/18/03 agenda, 2nd by Foreback. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 2/4/03 meeting, 2nd by Foreback. Motion carried.

PUBLIC HEARING RESULTS – COX KENNEL LICENSE: Jennrich moved to approve a Kennel License to Phil and Pam Cox, 2nd by Lueschow. Discussion regarding conditions of the license resulted in Lueschow recommending the following conditions:

1. No more than three (3) dogs allowed.
2. No kennel construction to take place.
3. Applicants license dogs annually.

Applicants agreed to the conditions, indicating the three (3) dogs will be a relatively short-term situation. Motion carried.

CLAIMS: Eisenmann moved to approve Checks 15805 to 15810 totaling \$10,110.98 and Checks 15811 to 15872 in the amount of \$741,090.98 and payroll direct deposit 279-302 totaling \$20,241.22, 2nd by Jennrich. Motion carried.

DISCUSSION SMALL WORLD DAY CARE LEASE EXTENSION: Kerrie Warne and David Renovitch appeared before the Board with a request to extend the lease of Small World Day Care from September, 2003 through June, 2004. They will not be occupying the space during the summer months. Eisenmann indicated his concern that this needs to be a temporary arrangement. Consensus of the Board is that the arrangement has been working well thus far. The matter will be decided at a later Board meeting.

PARKS & RECREATION: Jennrich indicated they will meet Monday, February 24, 2003 to discuss the skate park and swim lessons conducted jointly with the School District.

PUBLIC WORKS/SAFETY:

TEMPORARY ALCOHOL LICENSE-NEW GLARUS FIRE DEPARTMENT: Preston moved to approve a Temporary Alcohol License for the New Glarus Fire Department for 3/22/03, 2nd by Foreback. Motion carried.

H.E. STARK COLLECTION AGENCY AGREEMENT: Administrator Mielke advised the Board of the proposal received from H.E. Stark Collection Agency for collection of outstanding court fines. The agency will charge from 25-33% of the amount they collect, depending on the type of judgment necessary to collect the funds. We will be sending the agency any accounts more than 60 days past due, and the agency will add interest on to the amount due. Upon recommendation of the Public Works/Safety Committee, motion by Preston to approve said contract with H.E. Stark Collection Agency, 2nd by Janowiak. Motion carried. Board recommends village staff not accept payments on amounts due after turning over to collection.

CTV: No report.

SITE PLAN APPROVAL-WEAVER AUTO PARTS: Mike Christen of Weaver Auto Parts reviewed with the Board the plans for the Weaver Auto Parts Building on Hwy. 69. He

indicated they had address Plan Commission's concerns for the water drainage, lights in the parking lot, additional parking in the rear of the building for employees, landscaping between the parking lot and the bike trail. They are also looking into placing benches in front of the building. The Board suggested trash receptacles in the front of the building and the possibility of lighting and/or signage at the drive from the Highway. An anticipated start date of April is being considered. Administrator Mielke indicated Design Review Committee had met earlier in the evening and approved the plan. Motion by Eisenmann, 2nd by Preston to approve the Site Plan for Weaver Auto Parts.

PLAN: Eisenmann reported that Plan Commission will be discussing the Senior Condo Development, the Wirts property conditional use and C-1 and C-2 zoning at their February 27, 2003 meeting.

LIBRARY: Janowiak reported that the Library will be presenting at one of the break-out sessions at the March 8th Gift of Community Celebration. She also reported that there will be a special Library Board meeting February 25, 2003. It is the consensus of the Library Board to request the balance of sinking fund monies (approximately \$6,800.00) to be used for the proposed Task Force budget. Discussion followed regarding Task Force funding, use of funds and use of a Task Force facilitator. Consensus of the Village Board is that there is no objection to the use of a facilitator.

FIRE DISTRICT: No report.

TREE BOARD: Lueschow reported on tree pruning contract. The scope of the contract has been reduced to \$10,000.00. Motion by Lueschow, 2nd by Preston to approve the contract with Steven R. Bassett, Inc. Motion carried.

Lueschow informed the Board that the Tree Board is considering a tree pruning training program for Village employees. The Tree City USA Banquet is scheduled for Thursday, March 27th at Monona Terrace in Madison. The Village is allowed three representatives free of charge. Recommendation to send Forester Paul Jennrich, Park Chair Julie Jennrich and Trustee Craig Foreback to accept the Tree City USA award.

HISTORICAL PRESERVATION: The Board reviewed the Depot siding bids with the low bid of \$33,979.00 being submitted by Bruni-Miller Construction of Monroe. Board members reviewed the proposed Project/Payment Agreement. The Agreement includes the Village, Historical Preservation Commission and Depot Preservation Society. Betty Broten and Kim Tschudy addressed the Board regarding two recent Department of Commerce citations received by the Society. The citations referenced a ventilation issue and concerns over no Department of Commerce approval of the original deck plans. The Depot Society is listed as an agent for the owner. The Department of Commerce would not reissue the citation to the DNR as owner. The Depot Society would like to be removed from liability for the citation. Motion by Preston, 2nd by Foreback to award the siding contract to Bruni-Miller Construction contingent that written notice is received from the Department of Commerce on the citation and that the Depot Society is not liable for any charges to the deck directly by the Department of Commerce, and not listed as owner agent. Motion by Eisenmann to amend the motion to remove language in item #6 of the Project/Payment Agreement to eliminate the sentence regarding the \$500.00 change order limit, and Depot Preservation Society will provide a list of three local society members to be available for confirming change orders, 2nd by Craig. Motion to amend carried. Motion of the amended original motion carried.

Foreback reported on the development of a walking Historic Tour by the Historic Preservation. They anticipate the cost to be approximately \$1,000.00 to prepare the brochure. Jennrich indicated that the Community Foundation may be interested in funding such a project. Board indicated support to proceed.

ADMINISTRATOR'S REPORT: Administrator Mielke indicated he will provide the Board with the financial impact of the Governor's proposed budget once it has been received.

PRESIDENT'S REPORT: President Eisenmann thanked Trustee Janowiak for her work in the joint Library/Village Board meetings in putting together the "Directives to The Library Facilities Development Task Force Report"

ADJOURN: Motion by Eisenmann at 9:00 p.m. to adjourn, 2nd by Preston. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

3/4/03

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m.

PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Lloyd Lueschow, Steve Preston, Ben Kahl, and Susan Janowiak. **ALSO PRESENT:** Shelley Johnson, Nasar Ansari, Shazia Khan, Amy Head, Carmen Craker (Monroe Times), Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 3/4/03 agenda, 2nd by Jennrich. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 2/17/03 Joint Library/Village Board meeting and the 2/18/03 Village Board meeting, 2nd by Jennrich. Motion carried.

CLAIMS: Eisenmann moved to approve Checks 15873 to 15884 totaling \$98,165.89 and Checks 15885 to 15929 in the amount of \$130,993.00 and payroll direct deposit 303-328 totaling \$21,259.17, 2nd by Kahl. Motion carried.

RESOLUTION 03-01/LEASE EXTENSION WITH SMALL WORLD: Eisenmann requested Shelley Johnson (Small World representative) to update the Board on the strategic plan for Small World. Ms. Johnson indicated Small World anticipates either building renovation/expansion or a new building, but estimates it may be 3 years out. Motion by Eisenmann to approve Resolution 03-01 extending the lease agreement with Small World from September 2, 2003 through June 12, 2004, 2nd by Kahl. Motion carried.

RESOLUTION 03-02/MUNICIPAL SERVICE & COMPLAINT POLICY: Jennrich moved to approve Resolution 03-02 with the addition of language in the first paragraph of the policy as follows: "Village trustees shall be obligated to forward requests to appropriate village staff for documentation and follow-up." 2nd by Preston. Motion carried.

PARKS & RECREATION:

SKATE PARK INITIAL DESIGN: Administrator Mielke reviewed with the Board the survey map of the proposed park area as prepared by Pat Rank of Strand Associates. The proposed park includes an area 80 ft. by 80 ft. and includes the elimination of 12 parking stalls within the DNR depot lot and the addition of 18 parking stalls along the east side of Railroad Street. There would possibly be additional parking available on the west side of Railroad Street by the basketball court. Administrator Mielke will be forwarding the map to DNR for their review and scheduling a meeting between the DNR, Skate Park Coalition and Parks and Recreation Committee to work out details. Board members expressed concerns over the cost of developing the additional parking as well as supervision and hours of operation for the park. Administrator Mielke indicated those are some of the issues that will be addressed in their meeting. It was noted that Pat Rank had donated his time for the fieldwork on this project and the Skate Park Coalition will be paying for the Strand Engineering office time necessary for preparing the map.

Jennrich indicated the Parks and Recreation Committee have worked out the details with the School District of New Glarus for combining the summer school program with the swim lessons and T-ball program. The partnership will financially benefit both the Village and School. It is anticipated an Agreement with the School will be brought to the Board at the 3/18/03 meeting.

PUBLIC WORKS/SAFETY:

ALCOHOL LICENSE-NASAR ANSARI (XENON ENTERPRISES OF N.G.BP): Kahl moved, 2nd by Preston to approve a Class A Beer license to Nasar Ansari (Xenon Enterprises of N.G.BP) to expire 6/30/03. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/04: Motion by Kahl, 2nd by Preston to approve operator licenses to expire 6/30/04 to Nasar Ansari and Shazia Khan. Motion carried.

CONTRACT AWARD-4th AVENUE WATER MAIN CONTSTRUCTION PROJECT: Kahl indicated Town & Country Engineering is recommending the project be re-bid due to the bids being substantially higher than the project estimate, and moved to send back to Public Works/Safety, 2nd by Preston. Motion carried.

CTV: No report.

PLAN:

ORDINANCE 03-01 C-1/C-2 ZONING CODE AMENDMENT: Upon Plan Commission recommendation, Eisenmann moved to approve Ordinance 03-01, 2nd by Kahl. Discussion among the Board with Jennrich requesting clarification on the issues brought to the Plan Commission through correspondence received from Mark Weaver of Weaver Auto Parts. Consensus of the Board to proceed with the ordinance indicating the ordinance would be a tool for providing a measure of control over the types of businesses, rather than a tool for prohibiting development. Motion carried with Jennrich opposing.

Eisenmann reported that the Plan Commission discussed the Wirts property conditional use permit and indicated the Commission has set May 29, 2003 as the date by which clean-up must be completed.

Eisenmann reported that Plan Commission will be discussing the Senior Condo Development at a special meeting scheduled for March 11, 2003. There was a brief discussion surrounding the concerns brought to the February 27, 2003 Plan Commission meeting, in particular the issue of green space. Administrator Mielke indicated village staff had researched records regarding the Conditional Use Permit for Stone House Development and found no mention of green space. Amy Head indicated that the promise of green space was mentioned by almost all current neighbors in talking about the project. Administrator Mielke will do some further investigation and report back at the March 11, 2003 special Plan Commission meeting. Preston indicated the importance of requesting the Fire Chief and Building Inspector attend the March 11, 2003 meeting.

LIBRARY: Janowiak reported that the Library Board met February 25, 2003 and voted to fund \$18,200.00 for Task Force budget. They also voted to retain Bert Stitt as facilitator for the Task Force that will be formed. The Library Board and Village Board have scheduled joint meetings for March 10, 2003 and March 17, 2003.

FIRE DISTRICT: Preston requested a representative of the Sangerfest committee meet with the Fire Department to discuss their plans.

TREE BOARD: Lueschow reported tree pruning is underway.

HISTORICAL PRESERVATION: Foreback advised the Board of receipt of correspondence from Tim Fox of the DNR indicating the reasons for residing the depot building rather than painting the siding. He also indicated that the building citations

issued by Department of Commerce to the Depot Society had been re-issued to the DNR.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- He will be attending the Wisconsin City Managers Conference on Thursday.
- He is working with Forster Electrical Engineering regarding a dispute over the billing by Henkels & McCoy on the electrical project. The Village will this week be paying the \$14,318.22 as recommended by Forster Engineering.
- He and Clerk Erb reviewed the 2002 audit today with Virchow Krause & Co.

PRESIDENT'S REPORT: President Eisenmann commented on the Plan Commission training being offered by the UW-Extension on April 10, 2003 encouraging anyone interested to attend.

ADJOURN: Motion by Eisenmann at 8:25 p.m. to adjourn, 2nd by Preston. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/18/03

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m.

PRESENT: Mark Eisenmann, Julie Jennrich, Lloyd Lueschow, Steve Preston, and Susan Janowiak. ABSENT: Ben Kahl and Craig Foreback. ALSO PRESENT: Jeff Starz, Sally Nealis, Carmen Craker (Monroe Times), Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 3/18/03 agenda, 2nd by Janowiak. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 3/10/03 Joint Library/Village Board meeting and the 3/4/03 Village Board meeting, 2nd by Janowiak. Motion carried.

CLAIMS: Eisenmann moved to approve Checks 15930 to 15935 totaling \$24,281.72 and Checks 15936 to 16006 in the amount of \$78,483.19 and payroll direct deposit 329-352 totaling \$19,687.43, 2nd by Janowiak. Motion carried.

RESOLUTION 03-05 TRANSFER (LIBRARY EXPANSION) CAPITAL PROJECTS

MONIES TO LIBRARY FUND: Administrator Mielke explained this Resolution is in response to a request from the Library Board for the transfer of the balance of funds set aside for Library Expansion by the Village Board in 2002. The Resolution transfers \$6,816.26 from Capital Projects Fund to Library Fund, with \$4,000.00 designated to professional service fees of the Library Task Force and the remaining \$2,816.26 to be used for general operating expenses. Motion by Eisenmann to recommend approval, 2nd by Lueschow. Motion carried.

PARKS & RECREATION:

RESOLUTION 03-04/AUTHORIZE PARTNERHSIP AGREEMENT WITH THE NEW

GLARUS SCHOOL DISTRICT FOR THE 2003 SWIM LESSON AND YOUTH PARKS & RECREATION PROGRAMS: Jennrich indicated the Parks & Recreation Committee has been working with the New Glarus School District to partner for the summer recreation programs and swim lessons. The Village and School have reached an Agreement as outlined in Resolution 03-04, wherein they will divide equally the additional State Aid the School will receive related to the summer programs. Jennrich moved to approve Resolution 03-04, 2nd by Lueschow. Motion carried. Jennrich thanked Administrator Mielke, Recreation Director Roth and the school representatives for their hard work on this partnership agreement.

Jennrich informed the Board that the Parks & Recreation Committee will be meeting on Monday 3/24/03 at 1:00 p.m. with the Department of Natural Resources and

representatives of the Skate Park Coalition to discuss the design and lease criteria of the proposed Skate Park. The Committee will then recess and reconvene at 6:30 p.m. for their regular meeting.

PUBLIC WORKS/SAFETY:

TEMPORARY ALCOHOL LICENSE-SUGAR RIVER OPTIMIST CLUB: Preston indicated Public Works/Safety have reviewed the application and recommend approval of the Temporary Alcohol License, indicating the possible relocation of the tent has not yet been determined and the Sugar River Optimist Club will again be meeting with Public Works/Safety on that issue. Motion by Preston to approve the Temporary Alcohol License to Sugar River Optimist Club for 5/24-26/03, 2nd by Jennrich. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/04: On recommendation of Public Works/Safety, Preston moved, 2nd by Lueschow to approve operator licenses to expire 6/30/04 to Crystal Pence, Sheri Kleeman and Wayne Prisk. Motion carried.

STREET USE PERMIT-ALFA ROMEO CLUB OF WI: Motion by Preston, 2nd by Jennrich to approve the Street Use Permit for Kubly Rd. on 5/3/03 to Alfa Romeo Club of Wisconsin. Motion carried.

RESOLUTION 03-03 COMPLIANCE MAINTENANCE REPORT FOR WWTP: Preston moved, 2nd by Janowiak to approve the 2002 CMAR report for the Wastewater Treatment Facility through Resolution 03-03. Motion carried.

Preston and Administrator Mielke reported the Public Works/Safety Committee at their last meeting also discussed the following:

- Changes to the Street Use application process and increase in fee from \$5.00 to \$25.00. The changes in the process include a more comprehensive review by Police, Fire and EMS. The committee anticipates changes to become effective on applications received after 6/1/03.
- Postponing the decision on the hiring of an additional police officer until the State Budget process has been completed sometime in June or July. The hiring/interview process will continue as scheduled.
- Installation of decorative light poles on 2nd Street between 4th Avenue and 5th Avenue and on 4th Avenue between Railroad Street and 2nd Street (along park). There are 5 poles remaining from the Streetscape Project and it is anticipated those will be utilized for 2nd Street.

CTV: No report.

PLAN:

Eisenmann reported that Plan Commission denied the preliminary plat presented by Bill Meland and Paul Kuehn for the Senior Condo Development on 6th Avenue. Meland and Kuehn will be presenting a revised preliminary plat at the March 27, 2003 Plan Commission meeting. If the revised preliminary plat meets with the Commission's approval, there will be a public hearing on the revised preliminary plat.

Bob Wesenberg will also appear at the 3/27/03 Plan Commission meeting to discuss property he owns within the Village of New Glarus.

Eisenmann reported that he and Trustee Foreback will be attending the Town of New Glarus board meeting at which the Swiss Center of North America will be addressing the Town Board.

The Green County Smart Growth Grant has been awarded. The original plan cost to the Village of New Glarus is \$26,775.00. The grant will cover \$18,000.00, leaving a balance of \$8,775.00 for the Village. The Smart Growth Planning Process Agreement and Contract will come before the Board on 4/1/03.

LIBRARY: Janowiak reported that the Library Board met 3/17/03 and have scheduled another meeting for 3/24/03. The Library Task Force Open House has been scheduled for 4/23/03 to help recruit members for the Task Force.

TREE BOARD: Lueschow reported tree pruning has been completed. The tree trimming training for public works employees is scheduled for 3/24/03.

HISTORICAL PRESERVATION: Administrator Mielke indicated the Depot siding project is scheduled to start the 1st or 2nd week of April, depending on weather. Eisenmann requested Administrator Mielke contact the Depot Society to complete the signing of the Agreement between the Village of New Glarus and Depot Society for the siding project.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Engineer Pat Rank is working on two grant applications, one for Stormwater Management and the other for Flood Control Measures.
- Addressed concerns over franchises within the village limits indicating research with the League of Wisconsin Municipalities and several municipalities within Wisconsin indicate that other than design review restrictions, the village cannot legally restrict franchises. There was a brief discussion by the Board and further research will be done.
- Design Review met on the Weaver building colors and denied the use of a birch white roof. Weaver will be using brown. The Committee will meet 4/3/03 to review possible changes to the Design Review Code.
- Informed the Board of the League of Wisconsin Municipalities Regional Meeting schedule.

PRESIDENT'S REPORT: President Eisenmann reported that Silvan Blum has resigned from Plan Commission as well as Historic Preservation due to his work schedule.

ADJOURN: Motion by Eisenmann at 8:20 p.m. to adjourn, 2nd by Jennrich. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/1/03

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m.

PRESENT: Mark Eisenmann, Julie Jennrich, Lloyd Lueschow, Steve Preston, Susan Janowiak, Ben Kahl and Craig Foreback. **ALSO PRESENT:** Attorney Tom Vale, Tom Myers, Pat Rank (Strand Engineering), Carmen Craker (Monroe Times), Administrator Jim Mielke and Deputy Clerk Barb Roesslein.

AGENDA: Eisenmann moved for approval of the 4/1/03 agenda, 2nd by Foreback. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 3/17/03 and 3/24/03 Joint Library/Village Board meeting and the 3/18/03 Village Board meeting, 2nd by Foreback. Motion carried.

CLAIMS: Eisenmann moved to approve Checks 16007 to 16013 totaling \$9,474.90 and Checks 16014 to 16068 in the amount of \$205,562.20 and payroll direct deposit 353-375 totaling \$20,667.46, 2nd by Kahl. Motion carried.

GASB 34 – CONTRACT WITH VIRCHOW KRAUSE: Administrator Mielke summarized the proposal by Virchow Krause for assistance in implementation planning for GASB 34. The proposal estimates fees for Phase I at \$4,500. to \$5,500. Eisenmann motioned to accept Phase I proposal for GASB 34 with Virchow Krause. The proposal will be financed by a combination of a reduction in General Fund Expense and 2002 Budget Surplus Funds, second by Jennrich. Motion carried.

AMEND MILITARY LEAVE POLICY: Eisenmann reported that matter was tabled at Finance. A military leave policy was received from the City of Middleton, which Attorney Tom Vale will review and return with a recommendation.

RESOLUTION 03-06/APPRECIATION OF TRUSTEE JULIE JENNRICH:
RESOLUTION 03-07/APPRECIATION OF PRESIDENT MARK EISENMANN:
RESOLUTION 03-08/APPRECIATION OF JUDGE JOHN CHRISTOFFEL:
RESOLUTION 03-09/APPRECIATION OF SILVAN BLUM:

After reading the resolutions, Eisenmann moved to accept Resolution 03-06 appreciation of Trustee Julie Jennrich, Resolution 03-07 appreciation of President Mark Eisenmann, Resolution 03-08 appreciation of Judge John Christoffel, and Resolution 03-09 appreciation of Silvan Blum, 2nd by Kahl. Motion carried.

ORDINANCE 03-02-AMENDMENT TO SECTION 7-3-1(b)(c)-APPLICATION FOR CIGARETTE LICENSE: Motion by Eisenmann to approve Ordinance 03-02 updating our current ordinance to meet new State law, 2nd by Kahl. Motion carried.

PARKS & RECREATION:

SKATEBOARD PARK UPDATES: Jennrich updated the Board on meeting between the WI DNR, the Skate Park Coalition and Parks and Recreation Committee. She indicated the meeting was very productive and the Village will benefit long term from DNR cooperation regarding parking issues.

Jennrich also reported on the Tree City banquet that was attended by Paul Jennrich, Craig Foreback, and herself. The Village received recognition for its tree programs.

PUBLIC WORKS/SAFETY:

RESOLUTION 03-10/MUNICIPAL FLOOD CONTROL GRANT PROGRAM: Motion by Ben Kahl, 2nd by Jennrich to approve Resolution 03-10 authorizing the Village of New Glarus to submit a grant application for the Municipal Flood Control Grant Program. Motion carried.

RESOLUTION 03-11/URBAN NON-POINT SOURCE & STORMWATER GRANT:

Motion by Kahl, 2nd by Foreback to approve Resolution 03-11 authorizing the Village of New Glarus to submit a grant application for the Urban Non-Point Source & Stormwater Grant Program. Motion carried.

CTV: Eisenmann reported that he was contacted by Jim Salter regarding upgrading equipment. Mr. Salter will be approaching the Village Board in the near future.

PLAN:

CONSIDERATION OF SMART GROWTH PLANNING PROCESS AGREEMENT AND CONTRACT: The Green County Smart Growth Grant has been awarded. The original plan cost to the Village of New Glarus is \$26,775.00. The grant will cover \$18,000.00, leaving a balance of \$8,775.00 for the Village. Motion by Eisenmann to approve the Smart Growth Planning Process Agreement and Contract with the amount of \$8,775.00 as the remaining balance to the Village, 2nd by Kahl. Motion carried. It was noted by Foreback that the Town of New Glarus also agreed to the contract at their last meeting. Eisenmann updated the Board on the senior condominium development. Developers have made an effort to meet all concerns of the project with a revised preliminary plat. A public hearing is set for 4/24/03 for the revised preliminary plat with recommendation forwarded to the 5/6/03 Village Board meeting.

LIBRARY: Janowiak reported on the joint Library/Village Board meeting of 3/31/03. Planning of the Library Task Force Open House was discussed and the pay procedure was finalized. Janowiak thanked Jennrich and Eisenmann for their support.

TREE BOARD: Lueschow reported that the tree trimming has been completed and also the training session for the public works employees has been completed.

HISTORICAL PRESERVATION: Administrator Mielke reported that the DNR has completed the specifications for the depot roof and will be reviewed at the 4/10/03 Historical Preservation meeting for approval. It is anticipated that both the siding and roof projects can be completed at the same time.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Second bidding open for water project will be held on 4/2/03.
- Deadline for the Business Recruitment and Working with New Business Prospects Workshop in Mineral Point is 4/17/03.
- There are several vacancies on committees and commissions.

Administrator Mielke expressed his gratitude to Jennrich and Eisenmann for their service and support.

PRESIDENT'S REPORT: Eisenmann expressed his heartfelt thanks and appreciated the commitment made by everyone he worked with. Jennrich also conveyed her gratitude and the opportunity she had as a village trustee.

ADJOURN: Motion by Eisenmann at 8:02 p.m. to adjourn, 2nd by Jennrich. Motion carried.

Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/15/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Steve Preston, Ben Kahl and Craig Foreback. ABSENT: Susan Janowiak and Jeff Starz. ALSO PRESENT: Sheri Kanter, Carmen Craker (Monroe Times), Administrator Jim Mielke and Deputy Clerk Barb Roesslein. (Village Clerk Lynne Erb joined meeting at 7:56 p.m.)

AGENDA: Myers moved for approval of the 4/15/03 agenda, 2nd by Kahl. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Myers announced the Board would be convening into closed session under State Stats. 19.85(1)(c) prior to ending the meeting.

MINUTES: Myers moved for approval of the minutes for the 3/31/03 and 4/7/03 Joint Library/Village Board meeting and the 4/1/03 Village Board meeting, 2nd by Foreback. Motion carried.

CLAIMS: Myers moved to approve Checks 16079 to 16139 totaling \$66,995.68, 2nd by Foreback. Motion carried.

TID EXPENSE/REVENUE SUMMARY: Kahl moved to accept the TID Expense/Revenue Summary as presented, 2nd by Myers. Motion carried.

RESOLUTION 03-12/AMENDED STREET USE PERMIT FEE: Kahl moved to accept Resolution 03-12 to amend street use permit fee, 2nd by Foreback. Motion carried. It was noted the increase of fee was due to the fact that the current fee didn't cover the cost of processing the application. Non-profit groups would be exempt.

RESOLUTION 03-13/APPOINTMENT OF PRESIDENT PRO-TEM: Myers moved to accept Resolution 03-13 appointing Steve Preston to serve as Village President Pro-Tem, 2nd by Kahl. Motion carried.

RESOLUTION 03-14/BANK DEPOSITORY: Kahl moved to accept Resolution 03-14 designating public depository and authorizing withdrawal of Village monies, 2nd by Lueschow. Motion carried.

RESOLUTION 03-15/SEASONAL EMPLOYEE HIRING AND WAGE STRUCTURE: Myers moved to accept Resolution 03-15 for appointment of Lifeguards, Water Safety Instructors, Field Supervisor and Chalet Guides, 2nd by Kahl. Motion carried.

PARKS & RECREATION: Lueschow stated the Parks & Recreation Committee would be meeting on April 28th. Main agenda item would be the Skateboard Park.

Administrator Mielke reported that the DNR anticipates mailing the lease document by May 1st. There would possibly be a special Parks meeting to review the document since the regular meeting isn't scheduled until the end of May. Attorney Vale would also review the document.

OPERATOR LICENSES: Motion by Kahl to approve operator licenses for Gary Westby and Debra Anderegg to expire 6/30/05, 2nd by Foreback. Motion carried.

STREET USE PERMIT/SUGAR RIVER OPTIMIST CLUB: Motion by Kahl to approve the application for a street use permit with tent to the Sugar River Optimist Club for 4th Avenue between Railroad Street and 2nd Street on May 22 to May 27, 2003 or for Railroad Street if overhead power lines project is not completed prior to dates requested, contingent on proof of insurance, 2nd by Preston. Motion carried.

STREET USE PERMIT/SANGERFEST: Motion by Kahl to approve the application for a street use permit with tent with amendment to proposed use request to "Large tents", to the New Glarus Yodel Club for 1st Street between 5th & 6th Avenues and 1st Street between 6th & 7th Avenues, contingent on review from the Police, Fire Department, EMS, proof of insurance and DOT approval to reroute traffic, 2nd by Preston. Motion carried. Discussion followed regarding request by Fire Department to have a fixed location for tent uses.

PUBLIC WORKS/SAFETY: Interviews for the police officer position is scheduled for April 30th. Board members will receive a copy of the 5 Year Street/Utility Plan.

CTV: Myers reported that he was in contact with Dan Ziegler regarding potential enhancements to the local access channel.

PLAN: Administrator Mielke reported that a Public Hearing is set for the revised preliminary plat for the senior condominium development at the April 24th Plan Commission meeting. Myers encouraged everyone to attend.

LIBRARY: Administrator Mielke reported that a joint Library/Village Board meeting has been scheduled for April 21st to finalize the planning of the Library Task Force Open House. One of the events at the open house is a mini program scheduled for 7 p.m. Speakers will include a representative of South Central Library System, State Senator Jon Erpenbach, Village President Tom Myers, Town Chair Mark Renner, and possibly State Assembly Representative Mike Powers.

FIRE DISTRICT: Preston emphasized that the Fire Department would like a permanent site for festival tents.

TREE BOARD: Lueschow reported that the tree trimming has been completed and also the training session for the public works employees has been completed. Village Forester Paul Jennrich covered details on both events very well. Arbor Day is set for April 24th and 91 trees will be planted. Everyone is welcome to help in the planting of the trees.

HISTORICAL PRESERVATION: Foreback reported that the siding project on the depot is moving along well. There have been concerns on the order that projects on the depot are being completed. Restrictions and timelines on grants to the depot have caused projects to move at different times. There will be a WW II display at the Town Hall over Memorial weekend. Work is continuing on the Walking Tour brochure.

CLERK'S REPORT: Deputy Clerk Barb Roesslein reported that Open Book has been scheduled for May 1st with the Assessor meeting in the boardroom from 4-6 p.m. Board of Review will be held May 19th from 6:30 – 8:30 p.m. with the full Village Board attending. Board of Review guide is available in the Clerk's office or may be download from the Department of Revenue's website.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Chamber meeting is April 16th at the Edelweiss Country Club. Items on the agenda are Discussion on franchises, SangerFest, and the Swiss Center.
- On April 17th the Town of New Glarus Plan Commission is meeting and will be discussing mutual planning efforts with the Village of New Glarus.
- Village Offices will be closed April 18th.

- Will be attending the Workshop in Mineral Point on Monday, April 21st along with Craig Foreback, Gof Thomson and Tom Myers.
- Will be attending the Green County Smart Growth meeting with Tom Myers on April 16th.
 - The Urban Non-Point Source & Stormwater Grant has been submitted.
 - Will be attending the Wisconsin Government Finance Officers Association Spring Conference on April 24th & 25th.

PRESIDENT'S REPORT: Myers expressed his appreciation to everyone for their assistance as he begins his term as Village President. He touched on different projects he hopes to develop. Myers reviewed the committee appointments with the Board. Myers moved to approve standing committee appointments for Finance, Personnel, Public Works/Public Safety and Parks & Recreation as indicated on the 4/11/03 update, 2nd by Lueschow. Motion carried. Myers moved to approve committee appointments for ADA Compliance, Loss Control, Plan Commission, Cable TV Advisory, Design Review, Historical Preservation and Tourism as indicated on the 4/11/03 update, 2nd by Foreback. Motion carried.

CLOSED SESSION CALLED UNDER SEC. 19.85 (1)(C): Motion by Myers at 8:34 p.m. to go into closed session under Section 19.85 (1)(c) to considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 2nd by Kahl. ROLL CALL VOTE: Kahl – yes; Lueschow – yes; Foreback – yes; Preston – yes; Myers – yes.

RETURN TO OPEN SESSION: Motion by Myers to return to open session at 9:02 p.m., 2nd by Kahl. ROLL CALL VOTE: Kahl – yes; Lueschow – yes; Foreback – yes; Preston – yes; Myers – yes.

ADJOURN: Motion by Myers at 9:02 p.m. to adjourn, 2nd by Foreback. Motion carried.

Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

5/6/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Steve Preston, Ben Kahl and Craig Foreback, Susan Janowiak and Jeff Starz. **ALSO PRESENT:** Attorney Tom Vale, Bill Meland, Paul Kuehn, Warren Myers (Town & Country Engineering), Jerry Judd, Tom Polacek and Julie Schwingel (Virchow Krause), Kari Peterson (L&W Office Manager), Building Inspector Bill Glenn, Tim Usher, Jill Starz, Elijah Meeker, Administrator Jim Mielke and Village Clerk Lynne Erb.

AGENDA: Myers moved for approval of the 5/6/03 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 4/14/03 and 4/21/03 Joint Library/Village Board meeting and the 4/15/03 Village Board meeting, 2nd by Lueschow. Motion carried.

APPEARANCE BEFORE THE BOARD-VIRCHOW KRAUSE AUDIT REPORTS: Tom Polacek of Virchow Krause presented the 2002 Utility Audit Report outlining the following:

- Balance sheet indicates approximately \$1,150,000 was added to plant in 2002 with \$1,210,000 in revenue bonds issued. The long term debt equity ratio for 2002 was 61.1% as compared to 62.9% in 2001.

- Income Statement shows the rate of return on water at 7.79% in 2002 as compared to 6.93% in 2001 with electric at 3.94% in 2002 as compared to 4.91% in 2001.
- Presented Board with Water Utility Rate Comparison for Green and Dane County Communities.
- Presented Board with Electric Rate Comparison illustrating that local rates are approximately 25% lower than Alliant Energy.

He briefly discussed the impact of the 5-year Capital Improvement Project on the water rates indicating that for every \$1 of capital expense there will need to be 11¢ increase in revenue. He estimated a 27% total increase in revenue would be needed to complete the estimated project costs of \$834,000 as outlined in the 5-year Capital Improvement Plan and that would need to be absorbed in a minimum of two increases. He advised the Board to consider taking steps to approve an intent to borrow resolutions in the near future to maintain their option of looking back to finance future projects.

Julie Schwingel of Virchow Krause outlined the Village Utility Audit Reports for 2002 to the Board:

- Reviewed the Combined Balance Sheet covering the various funds maintained by the Village indicating a General Fund balance of \$510,000 at year-end 2002, with the Village maintaining 44% of 2003's budgeted expenditures in the unreserved and undesignated balance (financial analysts look for minimum of 8%-16%)
- General Operating Debt is at 65% of borrowing capacity (average municipality in WI is between 50%-75%)
- TID No. 2 first audit was completed in 2002 with 30% of the planned expenditures being completed. TID No. 2 has a balance at year-end 2002 of \$54,057 and can incur costs until September, 2006.
- Informed the Board that the Village will be required to implement GASB 34 in 2004 and that village staff is working with Virchow Krause to complete a strategic plan for implementing GASB 34 this summer.

CLAIMS: Myers moved to approve of Checks 16069 to 16078 totaling \$10,387.35 and Checks 16140 to 16153 in the amount of \$12,706.56 and Checks 16154 to 16231 totaling \$206,534.36 and payroll direct deposit 376-466 totaling \$73,111.03, 2nd by Kahl. Motion carried.

CONSIDERATION OF RESOLUTION 03-16/BORROWING AUTHORIZATION: Kahl and Preston explained the need for the borrowing for completion of the 4th Avenue Water Project for the water utility and the street lighting project along 4th Avenue next to Village Park for the general fund. The terms of the borrowing received from the Bank of New Glarus are a five-year loan at 3.09%. Kahl moved to approve R03-16, 2nd by Foreback. Carried.

CONSIDERATION OF RESOLUTION 03-17/RESERVE FUND POLICY/DEBT POLICY: Administrator Mielke indicated that this is an annual update based on the 2002 Audit establishing an emergency reserve fund of five percent of the general fund operating revenues (\$54,038.00) and a working-capital reserve fund equal to fifteen percent of the general fund operating revenues (\$162,114.00). Clerk Erb indicated the current balance in the reserve fund is more than the required amount. Motion by Myers to approve Resolution 03-17, 2nd by Kahl. Carried.

CONSIDERATION OF RESOLUTION 03-18/AMENDING 03-15 (SUMMER EMPLOYEE WAGES): This Resolution corrects the hourly wage for Field Supervisor from \$10.30 to \$10.35. Motion by Kahl to approve Resolution 03-18, 2nd by Janowiak. Motion carried.

CONSIDERATION OF RESOLUTION 03-19/OPPOSING PROPERTY TAX LEVY LIMITS OR A TAX LEVY FREEZE: Foreback expressed concerns on the message the adoption of this Resolution sends indicating the Board needs to make every attempt to seek solutions other than increasing the tax levy in order to make the budget work. Administrator Mielke reminded the Board that the tax levy had in fact decreased the last two years and that part of this Resolution is to encourage the State allow municipalities to maintain local control over their budgets. Lueschow moved for approval of Resolution 03-19, 2nd by Kahl. Carried with Preston opposed. A copy of the Resolution will be forwarded to Governor Doyle, Representative Powers, Senator Erpenbach and the League of Wisconsin Municipalities.

CONSIDERATION OF POLICE OFFICER CANDIDATE (Fulltime Position): Upon recommendation of the Finance/Personnel Committee, motion by Kahl to approve the hiring of Kimberly Wilhelms effective 5/12/03 under the terms of the current WPPA union contract, 2nd by Lueschow. Motion carried with Janowiak opposed.

2004 BUDGET PROCEDURE: Administrator Mielke indicated that Finance/Personnel has reviewed the 2004 Budget Procedure timeline indicating the need for union negotiations with the Police and Public Works unions this year. Myers informed the Board that a negotiation team is being recommended to conduct the union negotiations. Lueschow moved to approve the 2004 Budget Procedure, 2nd by Kahl. Motion carried.

VILLAGE OFFICES/SWISS CENTER OPTION: Lueschow talked about the village having a significant opportunity to be a part of the Swiss Center and the need to begin discussions with the Swiss Center as well as the Library Board and Library Task Force about the possibilities and timeline of the Swiss Center. Myers noted that the Swiss Center Board is meeting in the next couple of weeks and the consensus of the Board is to explore with them the possibility of including a Village Board Trustee in their future meetings. Myers indicated he will be attending the next Library Board meeting to communicate the possible Swiss Center opportunity to them.

PARK USE APPLICATION/SUGAR RIVER OPTIMIST CLUB: Motion by Lueschow to approve Park Use of Village Park on May 24 and 25, 2003 for a co-ed ball tournament in conjunction with Community Fest, 2nd by Preston. Motion carried.

PARK USE APPLICATION/NEW GLARUS EMS: Lueschow moved to approve a Park Use to new Glarus EMS for Glarner Park on May 20, 2003 between 5:30 p.m. and 7:30 p.m. for their Open House, including the landing of REACT Helicopter, 2nd by Preston. Motion carried.

PARK USE APPLICATION/NEW GLARUS CHAMBER: Lueschow moved to approve Park Use to the New Glarus Chamber of Commerce for the Village Park on June 21, 2003 from 4:00 p.m. to 7:00 p.m. for a Beetle Car Show, 2nd by Kahl. Motion carried.

SKATE PARK UPDATE: Lueschow reported that to date the Village has received no response from the DNR on the lease agreement, but expect to receive the draft document soon.

CONSIDERATION OF CONTRACT AWARD/4th AVENUE WATER MAIN PROJECT: Warren Myers of Town & Country Engineering spoke to the Board regarding the bidding of the 4th Avenue Water Project indicating the project had been re-bid and the results of that bidding were Monroe Construction with the low bid of \$143,472.00. Mr. Myers recommended the Board accept the bid. Kahl moved to approve a contract with Monroe Construction in the amount of \$143,472.00 for 4th Avenue Water Main Project, 2nd by Preston. Motion carried.

CTV: No report.

CONSIDERATION OF PRELIMINARY PLAT/OBERDORFT SENIOR CONDOMINIUM COMMUNITY:

CONSIDERATION OF PROPOSED CERTIFIED SURVEY MAP TO REPLACE

CSM#2241: Myers reported that the Plan Commission had approved the site plan and the certified survey map but that a concern was raised late today over the square footage of the lot retained by School House Apartments. Building Inspector Bill Glenn addressed the Board indicating that the proposed certified survey map to replace CSM 2241 will create a non-conforming lot for School House Apartments. Multi-family lots are required to be 3300 square feet per dwelling unit. He indicated there are two issues before the Board, one being the proposed CSM and the other being the site plan for the Condominium Community. Without approval of the proposed CSM, the site plan cannot move forward.

Attorney Vale advised that the developer has several possible solutions to correct this problem and suggested the matter be tabled in order to allow the developer time to explore those options. The developers discussed some of the options with the Board including the possibility of a variance, or easement, or new CSM. Attorney Vale indicated that he felt a new CSM might be the most sensible solution and that would then require Plan Commission approval before being brought back to the Board. Developer felt he would be able to provide a CSM to accommodate square footage necessary for both the School House Apartments and Condominium Development without making any changes to the placement of the buildings.

Starz moved to disapprove the CSM to replace CSM 2241 on the basis that it would be in violation Municipal Code Article C of Section 13-1-42(6(f), 2nd by Janowiak. The Board briefly discussed the procedure for proposing a new CSM and continuing with site plan approval. Attorney Vale indicated the current motion on the table related to the proposed CSM, not the site plan. ROLL CALL VOTE: Myers-no; Starz-yes; Janowiak-yes; Foreback-no; Preston-no; Lueschow-yes; Kahl-yes. Motion carried.

Kahl moved to table the Preliminary Plat for Oberdorf Senior Condominium Community, 2nd by Foreback. Motion carried with Starz opposing.

LIBRARY-TASK FORCE OVERSIGHT COMMITTEE APPOINTMENT: Janowiak indicated the Open House on April 23rd went very well. She referred the Board to the current list of various sub-committees being developed for the Task Force indicating the need to appoint a Village Board Trustee to the Oversight Committee. Lueschow indicated an interest in serving in that capacity. Motion by Kahl, 2nd by Janowiak to appoint Trustee Lueschow to the Library Task Force Oversight Committee. Motion carried. Janowiak requested the Board consider serving on the Funding Sub-committee indicating that she is the temporary convener and is looking to step down.

FIRE DISTRICT: No report.

TREE BOARD: Lueschow updated the Board on the completion of the tree trimming and training program. He indicated that 91 trees were planted for Arbor Day.

HISTORICAL PRESERVATION: Foreback updated the Board on the progress at the Depot referring them to notes of a meeting between the Depot Society, Village and DNR.

CLERK'S REPORT: Clerk Lynne Erb reminded the board members of the May 19th Board of Review from 6:30 to 8:30 p.m.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- New Municipal Code Book is expected by end of May
- Brown Swiss cows will be returning to the pond area within the next two weeks
- The Village received it's first payment from Stark Collection on the delinquent Municipal Court fines
- Updated the Board on damages to the Police Squad over the weekend
- Informed the Board of Municipal Clerk's Week and thanked the Clerk and Deputy Clerk for their contributions to village operations

- Reported that he and Trustee Kahl will be attending the League Regional Dinner Meeting on Thursday

PRESIDENT'S REPORT: Myers reported that he is working with the Post-Messenger to provide a monthly column for the paper. Reviewed the following appointments with the Board:

Design Review - Roger Truttman to replace Kris Kubly

Historic Preservation – Karen Nelson to replace Mark Eisenmann

Library – Brian Remer to replace LaMay Nybroten

Myers moved to approve the appointments, 2nd by Kahl. Motion carried.

ADJOURN: Motion by Myers at 9:40 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

5/20/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Ben Kahl, Craig Foreback, Susan Janowiak and Jeff Starz. **ABSENT:** Steve Preston. **ALSO PRESENT:** Attorney Tom Vale, Bill Meland, Paul Kuehn, Zoning Administrator Bill Glenn, Sue Moen (POST-MESSENGER), Administrator Jim Mielke and Village Clerk Lynne Erb.

AGENDA: Myers moved for approval of the 5/20/03 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 5/6/03 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 16232 to 16236 totaling \$9,986.35, Checks 16237 to 16286 totaling \$28,854.24 and Payroll Vouchers 467 to 493 totaling \$19,230.08, 2nd by Kahl. Motion carried.

CONSIDERATION OF RESOLUTION 03-21/INTENT TO BORROW (WATER UTILITY): Kahl indicated this borrowing is for the completion of the 4th Avenue project that will finish the water loop and upgrade water mains. Kahl moved to approve Resolution 03-21, 2nd by Myers. Motion carried.

CONSIDERATION OF RESOLUTION 03-23/APPOINT LIFE GUARD: Lueschow moved to approve Resolution 03-23 appointing Jordan Rear as a first-year lifeguard for the 2003 pool season, 2nd by Kahl. Motion carried.

Administrator Mielke reported that a representative of the Building and Grounds Committee for the School District will be attending the next Parks meeting to discuss the Agreement between the School District and the Village regarding the use of Veteran's Park. The current Agreement expires in June, 2003.

STREET USE PERMIT-STUESSY KUENZI for 5/26/03: Motion by Kahl to approve a Street Use Permit to Stuessy Kuenzi ALA Unit 141 for Memorial Day Parade on 5/26/03, (insurance on file) 2nd by Lueschow. Motion carried.

STREET USE PERMIT WITH TENT-NEW GLARUS CHAMBER for 5/29/03 to 6/2/03: Motion by Kahl to approve a Street Use Permit with Tent to the New Glarus Chamber of Commerce for Polkafest on 5/29/03 through 6/2/03 for First Street between 5th Avenue and 6th Avenue, (insurance on file) 2nd by Janowiak. Motion carried.

STREET USE PERMITS-NEW GLARUS FIRE DEPT for 8/1/03 to 8/2/03: Motion by Kahl to approve a Street Use Permit to the New Glarus Fire Department for use of 4th Avenue between 2nd Street and 3rd Street and for use of the parking lot area between Village Hall and the Fire Station on 8/1/03 to 8/2/03, (insurance on file) 2nd by Foreback. Motion carried.

TEMPORARY ALCOHOL LICENSE-NEW GLARUS CHAMBER for 5/30/03 to 6/1/03: Kahl moved to approve Temporary Alcohol License to New Glarus Chamber for

Polkafest on 5/30/03 through 6/1/03 in the tent located on 1st Street between 5th and 6th Avenues, 2nd by Lueschow. Motion carried.

TEMPORARY ALCOHOL LICENSE-NEW GLARUS YODEL CLUB for 6/12/03 to 6/15/03: Motion by Kahl to approve a Temporary Alcohol License to New Glarus Yodel Club for Sangerfest on 6/12/03 through 6/15/03 in the tent located on 1st Street between 5th and 7th Avenues, 2nd by Foreback. It should be noted the Chamber's insurance is covering this event. The Yodel Club has also requested the exemption to Section 11-4-1(a) allowing for alcoholic beverages in public for the area on First Street. Motion carried.

AMEND TEMPORARY ALCOHOL LICENSE-SUGAR RIVER OPTIMIST for 5/23/03 to 5/26/03: Sugar River Optimist have requested an amendment to their original application to include 5/23/03. Motion by Kahl to approve the amended application including 5/23/03 through 5/26/03, 2nd by Foreback. Motion carried.

TEMPORARY ALCOHOL LICENSE-NEW GLARUS FIRE DEPT. for 8/2/03: Kahl moved to approve a Temporary Alcohol License to New Glarus Fire Department for 8/2/03 in the parking lot area between Village Hall and the Fire Station, 2nd by Janowiak. Motion carried.

Motion by Kahl, 2nd by Lueschow to approve the following:

OPERATOR LICENSES TO EXPIRE 6/30/05: Betty Harrison/Emily Ann Baumgartner/Cherri Kempfer/Deborah Carey/Kristina Ziltner/Fred Ryser/Margaret Ryser/Erik Madsen/Helen Beck/Richard S. Engen/Susan Foster/Lessia Bigler/Kristi Flood/Kevin J. Elmer.

OPERATOR LICENSES TO EXPIRE 6/30/04: Franki L. Hale and Jason Anderson.

ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/04:

Glarnar Enterprises, Inc. – Class B Liquor/Beer
New Glarus Brewing Co. – Class B Beer/Wholesale Beer
Roy's Market Inc. – Class A Liquor/Beer
Sportsmans of New Glarus, Inc. – Class B Liquor/Beer
Deiningers of New Glarus, Inc. – Class B Liquor/Beer
Richard S. Engen d/b/a Swiss Lanes – Class B Liquor/Beer
New Glarus Hotel, Inc. d/b/a Chalet Landhaus – Class B Liquor/Beer
New Glarus Hotel, Inc. d/b/a New Glarus Hotel – Class B Liquor/Beer

MISCELLANEOUS LICENSES TO EXPIRE 6/30/04:

Ott Haus Pub & Grill – pool table
Townedge Restaurant & RV Park - RV Park
Swiss Lanes – Pool Table
Swiss Lanes – Bowling lanes
Sportsmans Bar & Grill – 2 pool tables
Southside Mobile Home Park – mobile home park

CIGARETTE LICENSES TO EXPIRE 6/30/04: Puempels Olde Tavern, Ott Haus Pub & Grill, Swiss Lanes, Sportsmans of New Glarus, Inc., and Roy's Market.

CONSIDERATION OF ALLIANT ENERGY SERVICE AGREEMENT: Kahl explained that this is a renewal of the existing Power Supply Agreement with Alliant Energy (Wisconsin Power & Light). Motion by Kahl, 2nd by Lueschow to approve the Agreement. Motion carried.

PROPOSED ORDINANCE CHANGE-WASTEWATER TREATMENT PLANT

CONTRIBUTION IN AID TO CONSTRUCTION CHARGES: Kahl indicated this is a draft of an ordinance to update the sewer connection charges in the Village of New Glarus and bring them more in line with surrounding communities. The rates are based on calculations provided by Strand & Associates. Lueschow indicated he would like the opportunity for public comment on the proposed change. Kahl moved to forward the

draft ordinance to Public Works/Public Safety for a public hearing on June 11, 2003, 2nd by Lueschow. Motion carried.

CTV: No report. Motion by Myers to remove this item from the agenda until issues would require addressing, 2nd by Kahl. Motion carried.

CONSIDERATION OF PRELIMINARY PLAT/OBERDORFT SENIOR CONDOMINIUM

COMMUNITY: Motion by Myers, 2nd by Foreback for approval. Attorney Vale indicated the need to consider the inclusion of some or all of the conditions outlined in his 5/12/03 memo to the Board, as well as other considerations the Board may feel appropriate.

Janowiak indicated she would like to see the conditions listed by Attorney Vale included.

Myers moved to amend is motion to include the following conditions:

1. Developer showing legal ownership of the property.
2. Owner providing a plat of condominium in compliance with Chapter 703 of the Wisconsin Statutes in a format that can be recorded with the Green County Register of Deeds.
3. Recording a Declaration of Condominium in substantial conformity with the draft presented to the Village, specifically restricting occupancy of the condos to persons age 55 and older, prohibiting parking in a common driveway to allow access for emergency vehicles, providing that the Village of new Glarus may enforce parking regulations and ordinances on the property, and further providing that the units must be owner occupied and not leased to other persons.
4. Providing plans for dealing with drainage of water acceptable to the Village Engineer.
5. Developer agreeing to grant any utility easements as needed by the Village.
6. Final plat to show any public improvements required by the Village.
7. Contingent upon developer paying fees in lieu of land dedication pursuant to Section 14-1-81 of the Village Ordinance.
8. Securing drainage easements as may be necessary from adjoining lot owner and adjoining lot owner recording restrictions prohibiting construction of buildings within ____ feet of the condominium. [Distance intentionally left blank-to be completed with final plat]

Motion seconded by Lueschow. Discussion ensued with Starz presenting a memo to the Board indicating opposition to the preliminary plat on the basis that he believes it is in violation of the yard setbacks as specified in New Glarus Zoning Code 13-1-42(d)(3)(4)(6). He also referred to State Statute 703.27 pertaining to zoning and building regulations stating that he believes there is nothing in that statute that would exempt this project from following Village setback requirements. He suggested the Village obtain the opinion of the State of Wisconsin. Zoning Administrator Glenn stated that the current Village ordinance pertaining to Condominiums does not refer back to the section of the ordinance pertaining to setbacks and therefore he believes that section does not apply. He further indicated that upon his review he does not find any violation of the building codes which are regulations set by the State of Wisconsin.

Kahl requested Attorney Vale's opinion. Attorney Vale indicated this is a "unified site plan for a single lot" and therefore not a subdivision. He went on to explain the difference between the need for a certified survey map and a subdivision plan. In the consideration of this matter the Board needs to review not only the portions of the subdivision code referred to by the Condominium ordinance, but also apply the portions of the State Statute pertaining to Condominiums. He believed a referral to the State of Wisconsin for interpretation would result in the State indicating the need for the Village to apply their own ordinances. He believes the matter is appropriately before the Board and does not believe any ordinance violations have occurred.

Kahl then asked the opinions of the Zoning Administrator, Attorney Vale and President Myers (chair of Plan Commission) pertaining the ordinances being met, the appropriateness of the approval and results and recommendation of the Plan Commission. All indicated they felt this item was appropriately before the Board for action and that no ordinances are being violated. The Plan Commission is unanimously recommending approval.

Vote taken on the amended motion, carried with Starz opposing. Vote on original motion, carried with Starz opposing.

CONSIDERATION OF PROPOSED CERTIFIED SURVEY MAP TO REPLACE

CSM#2241: Myers moved to approve the proposed certified survey map to replace CSM #2241, 2nd by Janowiak. Starz indicated he is opposing the proposed Certified Survey Map on the basis that it contains a reduced front yard setback of 20' along 6th Avenue which is in violation of New Glarus Zoning Code 13-1-42(d)(3)(4)(6). He indicated there is no record of a variance request by any party responsible for this land division to the New Glarus Plan Commission, nor is there any documentation of a variance hearing in which approval from the Village of New Glarus was given. Myers reviewed the changes to the proposed certified survey map since the previous meeting indicating the surveyor has changed the property lines to allow the required square footage to be met by Stone House Development. Paul Kuehn (developer) indicated they had entered into an easement with Stone House Development on this land to allow for storm water and utilities. Said easement will be recorded with the Register of Deeds. A question on the Department of Transportation approval was raised with both Attorney Vale and Administrator Mielke indicating that approval has been obtained. Vote on the motion resulted in motion carrying with Starz opposing.

LIBRARY-TASK FORCE OVERSIGHT COMMITTEE APPOINTMENT: Janowiak and Lueschow discussed with the Board the responsibilities of the Board member appointed to the Task Force Oversight Committee. Lueschow will serve in that capacity.

CONSIDERATION OF RESOLUTION 03-22 THANKING LIBRARY BOARD MEMBER LAMAY NYBROTEN: Janowiak moved to approve Resolution 03-22 in appreciation of LaMay Nybroten's service to the Library Board, 2nd by Meyers. Motion carried.

FIRE DISTRICT: No report.

TREE BOARD: Lueschow reported two trees planted on Arbor Day will need replacing.

HISTORICAL PRESERVATION: Foreback gave an update on the Depot project. He told the Board the Town Hall will be open with displays for Community Fest Weekend. The next meeting is scheduled for August, 2003.

CLERK'S REPORT: Clerk provided the Board information on a Smart Growth Public Participation Workshop being offer by the UW Extension.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Feingold listening session to be held in Monticello on May 27th
- Referred the Board to a response/request from Representative Powers on the property tax freeze and requested a review on his response to Power request
- Updated Board on e-mail policy and opinion received today. He indicated a policy will be developed for Board consideration regarding retention of e-mail records.
- Requested Clerk Erb to update the Board on the municipal information web-site created as a part of her project through the Green County Leaders program.
- Informed the Board that the General Code book has been completed and will come before the Board on June 3, 2003 for the purpose of setting a public hearing on adoption.
- He will be on vacation the last week of May.

PRESIDENT'S REPORT: Myers discussed with the Board the procedure for trustees to use in contacting the Village Attorney. He indicated there is currently no written policy but he feels proper channels should be utilized, indicating trustees should contact either the Village Administrator or Village President on an issue before contacting the Village Attorney directly. Attorney Vale indicated he will attempt to direct people contacting him to the correct person. Trustee Starz requested clarification on the lines of communication. President Myers advised he would prefer all issues referred to the Village Attorney go through himself or the Village Administrator (or persons designated by them), indicating it a professional courtesy to keep everyone updated.

Myers reported he had completed appointments to the various committees and commissions, and moved to make the following appointments: ADA Compliance—Debra Krembs (Monroe Clinic) and Duane Schober (New Glarus Schools) and Board of Appeals—Bob Talarczyk and Bob Roth for three-year terms to expire 4/06 (replacing Eugene Webber and Peter Fischer), motion seconded by Kahl. Motion carried.

ADJOURN: Motion by Myers at 8:50 p.m. to adjourn, 2nd by Janowiak. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

6/3/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Ben Kahl, Craig Foreback, Susan Janowiak, Jeff Starz, and Steve Preston. **ALSO PRESENT:** John DeWitt, Bob Wesenberg, Carmen Craker (MONROE TIMES), Kevin Funseth, Attorney Tom Vale, Administrator Jim Mielke and Deputy Clerk Barb Roeslein.

AGENDA: Myers moved for approval of the 6/3/03 agenda, 2nd by Kahl. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Myers announced the Board would be convening into closed session under State Stats. 19.85(e) prior to ending the meeting.

APPEARANCE BEFORE THE BOARD: JOHN DEWITT – WESENBERG FARM

DEVELOPMENT: John DeWitt addressed the Board and gave an overview of his background and past projects he has worked on that are similar to the one he would like to propose to the Village of New Glarus. Mr. DeWitt would like to receive feedback from the Village and is willing to work with the Village throughout the whole process of obtaining approval of project. The Wesenberg Farm contains 105 acres within the Village of New Glarus and 100 acres in the Town of New Glarus. The portion of Mr. Wesenberg's farm that is in the village would be divided into three sections. The centered portion (valley) would be the first area to be developed. Mr. DeWitt presented an outline of the proposed development to include a mix of multiple family and single family units. Overall concept is to provide a development that is in keeping with the look and density of the Village. Lengthy discussion followed regarding the impact the development would have on the school district, parks and conservancy spaces, traffic issues, lot sizes, and phasing of project. Mr. DeWitt indicated that he would like to get the process started by submitting a preliminary plat for the centered portion of the property and a concept plan for the remaining area. Board indicated that they would like to see more detailed information on the development before moving forward with a public hearing on the preliminary plat. Also the consensus is to hold an informational meeting with the Town of New

Glarus, School District, Village Board and public on the proposed development. Mr. DeWitt requested the possibility of submitting the preliminary plat earlier than the scheduled July Plan Commission meeting. Administrator Mielke indicated that a special meeting could be arranged, which would require a fee. A concept plan will be presented to the Plan Commission on June 26th followed by a preliminary plat in July.

MINUTES: Myers moved for approval of the minutes for the 5/20/03 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 16232 to 16294 totaling \$23,825.37 and Checks 16295 to 16345 totaling \$124,342.38 [Voiding Check 16322 for \$437.65] and payroll direct deposit 494-527 totaling \$21,651.89, 2nd by Kahl. Motion carried.

CONSIDERATION OF RESOLUTION 03-24/PUBLICATION, FILING, INSPECTION AND ADOPTION OF A CODE OF GENERAL ORDINANCES: Kahl moved to approve Resolution 03-24 and to set the public hearing for 7/1/03 at 7:15 p.m., 2nd by Preston. Motion carried.

SANGERFEST STREET USE PERMIT – PARADE: Kahl requested that the Board allow the Public Safety Committee to approve a street use permit for the SangerFest parade without forwarding to the Village Board (parade to be held before next Board meeting). Preston moved that if appropriate documentation is presented the Public Safety Committee is allowed to approve a street use permit for the SangerFest parade, 2nd by Janowiak. Motion carried.

CONSIDERATION OF LAND DIVISION WITHIN EXTRATERRITORIAL ZONING TERRITORY (HEFTY): President Myers gave an overview of the proposed land division. Myers moved to approve the land division within extraterritorial zoning territory for Richard Hefty as recommend by the Plan Commission, 2nd by Lueschow. Motion carried.

LIBRARY: Janowiak reported that the Library Task Force sub-committees have started to meet. Myers questioned if any meetings have been set up with the Swiss Center Board. Administrator Mielke will contact Brad Beal to make inquiries of a possible meeting.

FIRE DISTRICT: No report.

TREE BOARD: No report.

HISTORICAL PRESERVATION: No report.

CLERK'S REPORT: No report.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Police Chief Allbaugh took it upon himself to donate his time to check identifications at the tent entrance during Community Fest.
- New Glarus Light and Water received a MEUW Safety Award for having zero accidents or injuries in 2002.
- Statement was released by the State Senate in regards to the State Budget Plan to include a freeze of tax levies for three years and a maximum reduction to Shared Revenue at 12%.
- Public Works Committee will be holding a public hearing on June 11th regarding sewer connection fees and will forward a recommendation to the Village Board for the June 17th meeting.

PRESIDENT'S REPORT: Myers presented a brochure he received regarding a Public Safety Forum to be held June 10, 2003 if any trustee would be interested.

CLOSED SESSION CALLED UNDER SEC. 19.85 (e): Motion by Myers at 9:15 p.m. to go into closed session under Section 19.85 (e) deliberating or negotiating the purchasing of private properties, the investing of private funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, 2nd by Kahl. ROLL CALL VOTE: Myers – yes; Kahl – yes; Foreback – yes; Lueschow – yes; Preston – yes; Janowiak – yes; Starz – yes.

RETURN TO OPEN SESSION: Motion by Myers to return to open session at 9:45 p.m., 2nd by Kahl. ROLL CALL VOTE: Myers – yes; Kahl – yes; Foreback – yes; Lueschow – yes; Preston – yes; Janowiak – yes; Starz – yes.

RESULTS OF CLOSED SESSION: Lueschow moved to prepare a resolution to authorize the purchase of private property at a Sheriff's sale on 6/18/03, 2nd by Kahl. Motion carried.

ADJOURN: Motion by Myers at 9:47 p.m. to adjourn, 2nd by Kahl. Motion carried
Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/17/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Ben Kahl, Craig Foreback, Susan Janowiak, Jeff Starz, and Steve Preston. ALSO PRESENT: Administrator Jim Mielke and Clerk Lynne Erb. Steve Wisdom joined the meeting at 8:00 p.m.

AGENDA: Myers moved for approval of the 6/17/03 amended agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 6/3/03 Village Board meeting and closed session, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 16346 to 16350 totaling \$44,447.81 and Checks 16351 to 16418 totaling \$66,929.80 and payroll direct deposit 528-568 totaling \$24,513.12, 2nd by Kahl. Motion carried.

CONSIDERATION OF RESOLUTION 03-27/AUTHORIZING THE BORROWING OF NOT TO EXCEED \$1,860,000 FOR CAPITAL PROJECTS; PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION SECURITIES THEREFORE; AND LEVYING A TAX IN CONNECTION THEREWITH: Myers advised the Board the intent of this Resolution is to protect future board's ability to borrow for capital projects, assuming the State Budget includes a tax freeze provision. He emphasized that the Village is not currently planning to borrow any funds. The \$1,860,000 is the anticipated total of projects outlined in the public works capital improvement plan, during the period 2004-2007. The Board discussed the necessity for the Resolution and possible methods for gathering public input on borrowings, and agreed a public hearing process could be used to provide that opportunity to the public. The Resolution would assist the Board in maintaining their ability to stay in line with the 5-year public works capital improvement plan. Motion by Kahl, 2nd by Janowiak to approve Resolution 03-27 with the intent and understanding that the purpose is to provide flexibility to future boards to meet growth and service without unduly burdening taxpayers; and in the event the board finds it necessary to borrow, it will do everything in its power to provide up to three public hearings prior to the projects. Motion carried by unanimous vote.

CONSIDERATION OF RESOLUTION 03-28/AUTHORIZING THE BORROWING OF NOT TO EXCEED \$1,110,000 FOR REFUNDING PURPOSES; PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS THEREFORE; AND LEVYING A TAX IN CONNECTION THEREWITH: Preston indicated this Resolution provided the Board with the ability to refinance existing debt without requiring a

referendum should the State Budget pass as currently proposed. Motion by Kahl, 2nd by Preston to approve Resolution 03-28. Motion carried by unanimous vote.

CONSIDERATION OF RESOLUTION 03-29/AUTHORIZATION TO BID AT SHERIFF'S SALE:

Motion by Kahl, 2nd by Lueschow to approve Resolution 03-29 authorizing Attorney Tom Vale and Village President Thomas Myers to enter a bid not to exceed \$30,000.00 in the foreclosure action Green County Circuit Court Case No. 02-CV-209. Motion carried with Preston abstaining. Janowiak questioned the funding of such a purchase and Administrator Mielke informed the Board of two possible options, 1) funds remaining from 5th Avenue project or; 2) General Fund surplus. It is the intent to correct the street encroachment and resell the property, replacing the funds used.

HEIDI FEST PARK USE PERMIT: Lueschow moved to approve a Park Use Permit to Heidi Fest for Village Park on 6/27-29/03, from 9:00 a.m. to 5:00 p.m. for the Heidi Craft Fair, 2nd by Preston. Motion carried.

CONSIDERATION OF RESOLUTION 03-26/APPOINTMENT OF RESERVE

LIFEGUARDS: Motion by Lueschow, 2nd by Kahl to approve Resolution 03-26 appointing additional reserve lifeguards for the 2003 pool season. Motion carried.

STREET USE PERMIT/TASTES & TREASURES: Kahl moved to approve Street Use Permit for Tastes & Treasures on 7/11-12/03 with a rain date of 7/13/03 for First Street between 5th Avenue and 6th Avenue and for 5th Avenue between Railroad Street and 2nd Street, 2nd by Lueschow. Motion carried.

STREET USE PERMIT/HEIDI FESTIVAL: Kahl moved, 2nd by Foreback to approve a Street Use Permit for 6/28/03 for the Street Dance located on 1st Street between 5th Avenue and 6th Avenue. Motion carried.

TEMPORARY ALCOHOL LICENSE/NEW GLARUS CHAMBER: Kahl moved to approve Temporary Alcohol Licenses to the New Glarus Chamber on 6/28/03 for Heidi Fest on 1st Street between 5th Avenue and 6th Avenue; on 7/12/03 for Tastes & Treasures on 1st Street between 5th Avenue and 6th Avenue (with a rain date of 7/13/03); and on 6/21/03 for a Poker Run in the parking lot next to Burreson's at 116 5th Avenue with fencing standards being met, 2nd by Lueschow. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Lueschow to approve an Operator License to expire 6/30/05 for David A. Eichelkraut/Theodore Williams/Michael Nevil/Audrey Luchsinger/Steven Wisdom/Mary Everson/Sharon Hendrickson/Barbara Kummerfeldt/Daniela Truttmann/Greg Kleeman/Barbara Unke/Roseann Ott/Pete Ott/George Eichelkraut. Motion carried.

ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/04: Motion by Kahl 2nd by Lueschow to approve the following Alcohol Beverage Licenses to expire 6/30/04:

- Andrew J. Ostby d/b/a Burreson's Bar & Grill / Class B Liquor/Beer
- NGBP Mart, LLC (Original Application) / Class A Beer
- Hoch Enterprises, Inc. / Class A Liquor
- Blanchardville Co-op Oil Assoc. / Class A Beer
- Jimmy's Inn, Inc. / Class B Liquor/Beer
- Robert Borucki d/b/a Primrose Winery / Class B Liquor
- Flannery, Inc. / Class B Liquor/Beer

Motion carried.

MISCELLANEOUS LICENSE TO EXPIRE 6/30/04: Motion by Kahl, 2nd by Lueschow to approve license for a pool table to Andrew Ostby d/b/a Burreson's Bar & Grill. Motion carried.

CIGARETTE LICENSES TO EXPIRE 6/30/04: Motion by Kahl, 2nd by Foreback to approve Cigarette Licenses to expire 6/30/04 to Andrew Ostby d/b/a Burreson's Bar & Grill; NGBP Mart, LLC; Blanchardville Co-op Oil Assoc.; Jimmy's Inn, Inc.; Flannery, Inc. Motion carried.

CONSIDERATION OF ORDINANCE 03-03/SEWER CONNECTION FEES: On recommendation of Public Works/Public Safety, after public hearing, Kahl moved, 2nd by Foreback to approve Ordinance 03-03. Motion carried.

CONSIDERATION OF RESOLUTION 03-25 / STREET USE PERMIT FEE: Motion by Kahl, 2nd by Lueschow to approve Resolution 03-25 indicating that the \$25.00 fee will be applicable for all Street Use Permits. Motion carried.

CONSIDERATION OF RUDD & ASSOCIATES PLANNING SERVICES PROPOSAL: Administrator Mielke reviewed the proposed contract with Rudd & Associates for assistance with the proposed development of the Wesenberg Farm. Rudd & Associates is a local firm. The proposed contract indicates a charge of \$80.00 per hour, not to exceed \$5,000.00. The cost of this contract between Rudd and the Village of New Glarus would be reimbursed in full to the Village by the developer of the property. Steve Wisdom spoke opposing the hiring of a planner to assist with this development. The Board then briefly discussed the timing of the Concept Plan being provided by the developer as well as a meeting to discuss the Concept Plan with other entities that may be involved, i.e. Town of New Glarus, School District of New Glarus. The Board indicated that the Planner would be used as a tool for the Plan Commission and the Board and it is anticipated that additional outside services, i.e. attorney, engineers will need to be used as well. All costs for these services will be reimbursed to the Village by the developer.

Motion by Kahl, 2nd by Janowiak to approve retaining Rudd & Associates to assist in the planning of the development of the Wesenberg Farm. Starz questioned whether the hiring of planner couldn't wait until later in the development, giving the Village time to review other possible firms, indicating he would like to see the item tabled. Kahl indicated a benefit in having the planner involved from the start of the project. Motion carried with Starz opposing.

LIBRARY: Janowiak indicated the Library Board has begun the 2004 Budget process and will meet next in August. Lueschow reported the Oversight Task Force met to review the work of the sub-committees.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Cistern issue on 4th Avenue has been resolved.
- New Glarus Home, Inc. has indicated they will be providing funds to the Village of New Glarus for 2004 similar to that provided in 2003
- Weaver Auto Parts will be requesting the Village to amend the floodplain map pertaining to their property along Hwy. 69
- He and Clerk Erb attend GASB 34 training last week and will be meeting with Virchow Krause to begin the implementation process for the Village
- Meeting with a representative from Wausau Insurance on Loss Prevention Report. The representative indicated the Village has done a good job in loss prevention, and provided suggestions for updating sewer back-up and sidewalk maintenance policies.

PRESIDENT'S REPORT: Myers indicated that he felt Sangerfest was a success for the Village.

ADJOURN: Motion by Myers at 8:28 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

7/1/03

PUBLIC HEARING: President Myers called the public hearing to order at 7:15 p.m.

PRESENT: Thomas Myers, Lloyd Lueschow, Ben Kahl, Susan Janowiak, and Steve Preston. ABSENT: Craig Foreback and Jeff Starz. ALSO PRESENT: Administrator Jim Mielke, Clerk Lynne Erb, Attorney Tom Vale, Margie Irland, Sheri Kanter, Patricia Russell, Brent Russell, Kent Anderson, Carmen Craker (Monroe Times), Kathy Eisenmann, Bill Meland and Paul Kuehn.

ORDINANCE 03-04-REVISE AND CONSOLIDATE, AMEND, SUPPLEMENT AND CODIFY THE GENERAL ORDINANCES OF THE VILLAGE OF NEW GLARUS:

Administrator Mielke briefed the Board on the Ordinance which updates the entire Code for the Village of New Glarus. The new Code is available on the internet at www.generalcode.com. Preston pointed out the Fire Dept. had updated portions of the Fire Prevention code including the addition of sprinkler systems for commercial buildings. Being no other comment, Myers moved to close the Public Hearing at 7:24 p.m., 2nd by Kahl. Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those present at public hearing and Craig Foreback.

AGENDA: Myers moved to approve the 7/1/03 agenda amending it to move item 4.B.3 (Consider Outdoor Recreation park Lease with DNR) to item 4. and renumber remaining agenda, 2nd by Janowiak. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 6/17/03 Village Board meeting, 2nd by Kahl. Motion carried.

RESULTS OF PUBLIC HEARING-ORDINANCE 03-04: Lueschow moved to approve Ordinance 03-04 to Revise and Consolidate, Amend, Supplement and Codify the General Ordinances of the Village of New Glarus, 2nd by Kahl. Motion carried unanimously.

OUTDOOR RECREATION PARK LEASE WITH DNR (SKATEPARK): Lueschow outlined various issues that had been brought out at the Parks Committee meeting regarding the proposed Outdoor Recreation Park Lease Agreement with the Department of Natural Resources, including adding a Conflict Resolution Clause to the Lease, addressing the number of parking stalls and locations for the stalls, and hours of operation for the proposed Park. He also indicated the Committee will be working the Skate Park Coalition to prepare an Agreement between the Village and Coalition to address the construction timeline and the funding of the project (requesting 80% of total cost be secured prior to beginning construction). The Committee has indicated they would like the Coalition to provide funds to return the Park to a parking lot upon termination of the Lease. Preston questioned the need to enter the Lease prior to the Agreement with the Coalition. Attorney Vale indicated the Village may benefit by adding language to the Lease to prevent remediation to the DNR in the case the Skate Park does not develop. A question regarding liability issues was addressed with Attorney Vale indicating the Village's insurance would cover this Park the same as it does other Parks. It was noted the Village will be working with Wausau Insurance during the development phase of the Park to assure all specifications are met. Coalition members questioned the dispute resolution provision indicating the need for a longer conflict resolution period.

Motion by Lueschow, 2nd by Janowiak to approve the Lease with the Department of Natural Resources with the following additions:

1. Completion date of 12/31/05 for construction of Park or Village is absolved of the Lease Agreement.
2. Dispute resolution provision of 15-day cure period added to Lease.
3. Hours of Park Operation to be 7 p.m. to 10 p.m.
4. Parking as shown on engineering plans.
5. Cost of Lease to be \$1.

Motion carried.

CLAIMS: Myers moved to approve of Checks 16419 to 16431 totaling \$107,870.69 and Checks 16432 to 16473 totaling \$42,770.97 and payroll direct deposit 569-617 totaling \$28,659.88, 2nd by Kahl. Motion carried.

PAYMENT FOR SMART GROWTH PLAN: The Village has received a payment schedule for a portion of the Green County Smart Growth Contract. The total payment of \$8,775.00 is spread over three years with \$2,925.00 being due in 2003. Those monies had not been budgeted for 2003 since the grant had not been secured prior to the budgeting process. Administrator Mielke indicated there would be reserves available for the 2003 payment with the remaining payments in 2004 and 2005 being budgeted for those years. Motion by Preston to approve 2003 payment, 2nd by Kahl. Motion carried.

CONSIDERATION OF MONROE CLINIC OCCUPATIONAL HEALTH SERVICES

LETTER OF AGREEMENT: On recommendation of Finance Committee, Myers moved to approve Agreement with the Monroe Clinic for Occupational Health Services, 2nd by Kahl. This covers charges for drug and alcohol testing as part of the Commercial Driver's License program. Motion approved.

CONSIDERATION OF RESOLUTION 03-31/ADMINISTRATOR MILEAGE

REIMBURSEMENT: Administrator Mielke indicated he preferred elimination of the \$50.00 monthly mileage reimbursement currently a part of his contract with the Village. Reimbursement for all actual mileage will be a cost savings to the Village as well as satisfy IRS guidelines. Motion by Myers to approve Resolution 03-31, 2nd by Kahl. Motion carried.

REVIEW DRAFT OF ELECTRONIC COMMUNICATIONS POLICY: Clerk Erb reviewed changes to the Policy made at Finance, being the addition of language pertaining the prohibiting the transmitting of electronic images, video clips or photographs without the prior approval of the Village Administrator and additional of e-mail to the title "Employee Use of Computer/Internet/E-mail, Appropriate Computer Use". Foreback asked how the policy addresses issues pertaining to open meeting laws. Attorney Vale will research the use of e-mail as it pertains to open meeting laws and report back to the Board. Kahl moved to table, 2nd by Preston. Motion carried.

DISCUSSION OF IMPACT FEES: Preston indicated the Village currently cannot impose an impact fee for the School District. Administrator Mielke questioned the possibility of a study relating to impact fees for water storage. Board discussed the impact fee and effect on potential development indicating a need for an impact fee study. Consensus of the Board is to move forward with a study to be conducted jointly by Town and Country Engineering and Virchow/Krause.

AGREEMENT FOR USE OF MUNICIPAL PARK/BLEACHERS with SCHOOL

DISTRICT: Lueschow reviewed the proposed Agreement indicating changes had been made regarding the responsibility for maintenance of the ballfield for games, use of village equipment in maintaining ballfield, provision for return of bleachers to park and cost of Agreement. The Agreement also indemnifies the Village of damages during School functions. Lueschow moved to approve the Agreement, 2nd by Foreback. Motion carried.

RESOLUTION 03-30/AMEND 02-46 (SWIMMING POOL FEES): On recommendation of Parks Committee, Lueschow moved to approve the addition of a \$10.00 season pass for a daycare provider with the purchase of a family pass, 2nd by Kahl. Motion carried.

OBERDORF FINAL PLAT: Paul Kuehn and Bill Meland presented the Oberdorf Final Plat to the Board addressing the five conditions placed on the final plat approval by the Plan Commission.

1. Proof of ownership of property. [Closing occurred 7/1/03 with documentation provided to Attorney Vale.]

2. Revision to Declaration of Condo Agreement to provide provisions to include children on premises only in extreme circumstances with approval of Condominium Board of Directors. [Language added under 6.01 Residential: "This development is intended to provide residential housing for elderly individuals without the involvement of children; children being individuals seventeen years of age or younger. Children are therefore not to be residents, except under extreme circumstances and in that event only with the approval of the Board of Directors. Approval is not necessary for visiting children unless the visit is for more than 14 days at any one time or accumulated visits total more than 30 days per year."]
3. Implement Storm Water Drainage recommendations by Town and Country Engineering. [Paul Kuehn reviewed the Storm Water Plan indicating they will be using Town & Country to engineer the project.]
4. Provide Easement for Public Utilities. [Attorney Vale is working with Village and Kuehn and Meland to determine the exact location description for easements with Kuehn and Meland agreeing to provide all necessary easements for all public utilities.]
5. Developer provide Access & Use Easement from Stone House Development. [Document entered into 7/1/03 and provided to Attorney Vale.]

Janowiak asked about the landscape plan and Kuehn indicated there will be a retaining wall on the northwest corner of the project with green screening provided on the east and west sides of the development as well as along the north side (with an opening for the drive). Kuehn and Meland will provide the landscape plan to the Plan Commission at their 7/24/03 meeting. Motion by Myers to approve the Oberdorf Final Plat, 2nd by Foreback. Motion carried.

KLITZKE EXTRATERRITORIAL LAND DIVISION: Based on Plan Commission recommendation, Myers moved to approve the Extraterritorial Land Division by Larry Klitzke, 2nd by Janowiak. Motion carried.

STREIFF EXTRATERRITORIAL LAND DIVISION: Upon Plan recommendation, motion by Kahl to approve Extraterritorial Land Division to Dean Streiff, 2nd by Myers. Motion carried.

WESENBERG PROPERTY – CONCEPT PLAN UPDATE: Myers updated the Board on the Concept Plan as provided to Plan Commission on 6/26/03. Phase I is proposed at 55.3 acres total with portions allocated to residential, park/conservancy, storm water management and possible elderly/assisted or commercial / daycare. It is anticipated to include 31 single family units, 9 duplexes and 7 multi-family (4-unit). Administrator Mielke indicated he believed the developer is anticipating providing a Preliminary Plat to the Plan Commission at their August meeting with a potential starting date of Spring, 2004.

LIBRARY: Janowiak and Lueschow reported on the various Task Force committees indicating there have been discussions with the Swiss Center regarding consolidation efforts as well as with the Town regarding funding issues. Lueschow indicated his hopes for various options being investigated rather than focusing on presenting one option to the Village Board. There is still the need for a leader to the Oversight Committee.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Village is advertising office rental space
- Depot roofing project is moving along. Village has not yet received funds from 6/5/03 request to the Depot Preservation Society regarding the recently completed siding project.
- First joint Smart Growth Meeting will take place 7/29/03 at the Village Hall with the Towns of New Glarus, York and Washington.

- Provided Board with anticipated vacation days.
- Requested President Myers appoint a replacement to fulfill his term on the Chamber Board of Directors.

ADJOURN: Motion by Myers at 9:30 p.m. to adjourn, 2nd by Kahl. Motion carried.
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/15/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Craig Foreback, Ben Kahl, Jeff Starz, and Steve Preston.

ABSENT: Lloyd Lueschow and Susan Janowiak. **ALSO PRESENT:** Administrator Jim Mielke, Clerk Lynne Erb, Sue Moen (Post-Messenger), Lindsay Wettach, Kent Anderson, Sheri Kanter, Kevin Kanter, Forrester Barry and Jonathan Barry.

AGENDA: Myers moved to approve the 7/15/03 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 7/1/03 Village Board meeting correcting the park hours under Outdoor Recreation Park Lease with DNR (Skatepark) from 7:00 p.m. to 10:00 p.m. to 7:00 a.m. to 10:00 p.m., 2nd by Kahl. Motion carried.

CLAIMS: Kahl moved to approve Checks 16474 to 16483 totaling \$40,445.75 and Checks 16484 to 16561 totaling \$92,943.99 and payroll direct deposit 618-659 totaling \$27,088.59, 2nd by Myers. Motion carried

IMPACT FEE STUDY: Myers indicated that the Impact Fee Study would be for water tower storage capacity and would include all future development. The Study is required before a fee could be implemented by the Village. Myers stated that Finance Committee is recommending proceeding with the Study at a cost not to exceed \$12,000.00, with the fee being paid by the Water Utility. Administrator Mielke indicated the study would be a joint study performed by Virchow Krause and Town & Country Engineering. Motion by Kahl, 2nd by Foreback to approve an Impact Fee Study with the cost not to exceed \$12,000.00, paid by the Water Utility. Motion carried.

CONSIDERATION OF OUTDOOR RECREATION PARK LEASE WITH DNR

(SKATEPARK): Myers outlined the Department of Natural Resource response on the changes to the Lease requested by the Village Board at their 7/1/03 meeting. All changes had been approved by the Department of Natural Resources with the exception of the Dispute Resolution provision being added to the 15-day cure period. The DNR is not willing to include a 45-day remediation period. Preston requested the Lease Agreement between the DNR and the Village be incorporated into the Agreement that will be prepared between the Village and the Skate Park Coalition. Foreback expressed concern over having the Lease with the DNR approved prior to reaching an Agreement between the Village and Skate Park Coalition. Discussion by the Board and audience pertaining to the contents of the Agreement between the Village and the Skate Park Coalition and proceeding with the Lease. Kahl moved, 2nd by Myers to approve the Lease with the DNR contingent on the Village reaching a side-bar Agreement with the Skate Park Coalition by September 1, 2003. Motion carried. Parks and Recreation Committee will work with the Skate Park Coalition at their July 28, 2003 meeting to reach an Agreement.

OPERATOR LICENSES TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Preston to approve Operator Licenses to expire 6/30/05 to: Beverly Hoesly, JoAnn Flores, Ginger Blum, Mary Meier, Wendy Truethardt, Sherry Hare, Danielle Bowman, and Melanie Judd.

Motion carried.

PUBLIC WORKS/PUBLIC SAFETY: Kahl reported on the Commendation awarded by Chief Allbaugh and the Public Works/Public Safety Committee to Officer Michael Schroeder. Officer Schroeder was key in obtaining two Automated External Defibrillators for the New Glarus Police Department under a grant in conjunction with Green County.

Myers commended Art Thompson for his work in keeping the streets in the best possible repair with the current budget constraints.

PLAN: Myers reminded the Board of the upcoming meeting dates and Administrator Mielke indicated he anticipated the Wesenberg Farm Proposed Development Plat would appear on the August 28 Plan agenda.

FIRE DISTRICT: Preston reported the Fire District Board received a complaint regarding the use of the fire siren and will be addressing that issue.

HISTORICAL: Payment has been received from the Depot Preservation Society for the siding project.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- He will be attending Green County Workshops on Economic Development held in New Glarus.
- He and President Myers are meeting with the Swiss Center Board on Monday concerning space issues.
- There will be a meeting with E-Con on Wednesday, July 17 to monitor their progress.

PRESIDENT'S REPORT: President Myers reported:

- Fourth Avenue Water Project should be completed within 1 ½ to 2 weeks.
- Encouraged the public to attend Board and Committee meetings to become informed on Village developments.

ADJOURN: Motion by Kahl at 7:55 p.m. to adjourn, 2nd by Myers. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

8/5/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Craig Foreback, Ben Kahl, Suzi Janowiak, Lloyd Lueschow, Jeff Starz, and Steve Preston. ALSO PRESENT: Attorney Dan Schlichting and Thea Miller (Apple Annie, Inc.), Melissa Shaw (POST-MESSENGER), Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 8/5/03 agenda, 2nd by Preston. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 7/15/03 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 16562 to 16581 totaling \$194,953.11 and Checks 16582 to 16648 totaling \$195,369.41 and payroll direct deposit 660-708 totaling \$28,716.14, 2nd by Kahl. Motion carried.

GASB 34 CAPITALIZATION POLICY: Upon recommendation of the Finance Committee, Preston moved, 2nd by Kahl to approve the Capitalization Policy that will be used as a guideline for the GASB 34 implementation. Motion carried.

ELECTRONIC COMMUNICATIONS POLICY: Administrator Mielke indicated he is looking for input on the policy that has been updated from the 7/1/03 meeting. Attorney Vale was asked to clarify the use of e-mail as it pertains to open meeting laws. The Board discussed uses of e-mail among village staff and board members. Attorney Vale indicated that in general information can be presented to trustee through e-mail,

however; discussion regarding the issues should not take place between trustees. Trustees should direct requests for additional information to village staff. Preston indicated he would like the open meeting law issue clearly defined in the policy.

CONSIDERATION OF AMENDED PARK USE AGREEMENT WITH NEW GLARUS

SCHOOL DISTRICT: Lueschow explained the current Agreement between the Village and School District for Veteran's Memorial Park expires this year and the Village has updated the current Agreement to reflect a slight increase in the fee and clarification on field maintenance. The School is reviewing the proposed Agreement for Veteran's Park and has requested to enter into an Agreement with the Village on the use of Glarner Park as well. Lueschow moved to table to the 9/2/03 Board meeting, 2nd by Kahl. Motion carried.

SKATE PARK COALITION/NEW GLARUS VISIONS, INC. "SIDE BAR" AGREEMENT:

Lueschow updated the Board on the progress on the "side bar" Agreement with the Skate Park Coalition and New Glarus Visions. Concerns remain over ownership of the property once completed. Preston requested clarification of the spending authorization for the Remediation Funds as proposed by the draft Agreement, indicating the Village have sole approval over the spending of those funds since the Village is responsible for maintaining the Park. Parks Committee will continue to work with the Skate Park Coalition and New Glarus Visions on the Agreement.

DISCUSSION-PARK LAND DEDICATION/IN LIEU FEES/IMPROVEMENT FEE: Parks Committee discussed making changes to Section 265.14 of the current code pertaining to Land Dedication/In Lieu Fees. Lueschow indicated changes are necessary to bring the village in line with area communities. The Parks Committee is proposing land dedication of one (1) acre for every twenty (20) living units, or in lieu of land dedication, a fee of \$1,000.00 per living unit. It was noted that the determination of taking fees rather than land in a development remains the decision of the Plan Commission. The Parks Committee is also proposing a fee of \$100.00 per bedroom to be paid for parks development. That fee would be paid at the time the building permit is issued. Board members expressed some concern over keeping in mind the total cost to potential home builders. Lueschow moved to prepare an ordinance based on the proposals and authorize Parks to hold a Public Hearing, 2nd by Preston. Motion carried.

ALCOHOL BEVERAGE LICENSE-APPLE ANNIE, INC.: Kahl moved, 2nd by Foreback to approve a Class A Alcohol License with wine tasting to Apple Annie, Inc. d/b/a Brennan's. License to be effective 8/6/03 through 6/30/04. Motion carried.

PLAN:

Smart Growth Update- Administrator Mielke reported on the 7/29/03 joint meeting. The next meeting is scheduled for 9/10/03 in Monticello and the municipalities will be preparing vision statements for their Smart Growth Plans.

LIBRARY: Janowiak reported on the Informational Meeting to be held 8/7/03 at the New Glarus High School.

FIRE DISTRICT: Preston reported on the successful 101st Anniversary Celebration last weekend. He indicated all funds raised will be used for the purchase of fire equipment.

CLERK'S REPORT: Clerk Erb reported that she and Deputy Clerk Roesslein will be attending the Annual Wisconsin Clerk's Conference on August 14 and 15.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- Anticipate a presentation at the 8/19/03 meeting from financial advisor, Jeff Belongia regarding refinancing notes
- Deputy Clerk Roesslein completed the Wisconsin Municipal Treasurer's Institute in Green Bay
- Updated the Board on the IBEW Union negotiations

- Indicated that Public Works in negotiating a contract with Waste Management

Genthe Property/Trailers—Administrator Mielke indicated that he had discussed with Attorney Vale the situation with Genthe parking semi-trailers on village property near the village shop. The village has made several attempts to discuss the matter with Genthe, inviting him to meetings and corresponding through Attorney Vale. All attempts to resolve the situation have been unsuccessful. Attorney Vale indicated that in order for the village to enforce their legal rights over their property, a class action suit would need to be filed. Starz moved, 2nd by Foreback to take legal action to enforce the village's rights. Motion carried.

ADJOURN: Motion by Myers at 8:25 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/19/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Thomas Myers, Craig Foreback, Suzi Janowiak, Lloyd Lueschow and Jeff Starz. ABSENT: Ben Kahl and Steve Preston. ALSO PRESENT: Carmen Craker (POST-MESSENGER), Linda Wyeth (MONROE TIMES) and Clerk Lynne Erb. Jim McGuire (New Glarus Depot Preservation Society) joined the meeting at 7:35 p.m.

AGENDA: Myers moved to approve the 8/19/03 agenda, 2nd by Lueschow. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 8/5/03 Village Board meeting, 2nd by Lueschow. Motion carried.

APPEARANCE BEFORE THE BOARD-NEW GLARUS DEPOT PRESERVATION: In the absence of a representative from the New Glarus Depot Preservation Society, motion by Myers to move Agenda Item 3 to the end of the agenda, 2nd by Lueschow. Motion carried.

CLAIMS: After reading of the claims, Myers moved to approve Checks 16649 to 16654 totaling \$10,929.93 and Checks 16555 to 16707 totaling \$75,214.28 and payroll direct deposit 709-756 totaling \$28,262.01, 2nd by Lueschow. Motion carried.

PARKS & RECREATION: Lueschow indicated the next meeting will be 8/25/03.

OPERATOR LICENSES TO EXPIRE 6/30/05: Myers moved, 2nd by Foreback to approve operator licenses to expire 6/30/05 to: Marvis L. Lee, Ronald D. Fuhr, Thea Miller, Cheryl Tertin, Timothy Brennan, James Doyle, Shanon L. Krueger and Ann Beach. Motion carried.

PLAN: Myers reported that Plan Commission will be hearing a presentation of the preliminary plat on the Wesenberg Farm at their 8/28/03 meeting. He indicated that Administrator Mielke has written an article for the POST-MESSENGER to keep people informed on the preliminary plat process.

LIBRARY: Janowiak indicated the Library Board briefly discussed the 2004 Budget at their last meeting, stating the Library Board understands the loss of shared revenue for the Village in 2004 and the State Statute reference to the 3-year average for tax levy requirement from the village for the library. She indicated the Library Board will be working with the Village Board on these issues. The Village Board then briefly discussed options for additional library revenue including a request for funding from the Town of New Glarus as well as a request for additional County funding.

Janowiak also reported that Library Board Trustee, Wayne Duerst has been named 2003 Library Trustee of the Year by the South Central Library System.

TREE BOARD: Lueschow reported on a complaint of overhanging tree branches on Durst Road indicating that trimming of the branches will be requested of the property owner.

HISTORIC PRESERVATION: Foreback reported on the following from the Depot Preservation meeting:

- Sugar River Trail has approached the New Glarus Chamber regarding the possibility of combining offices at the Depot.
- The issue regarding the submission of deck plans has not yet been resolved between the Department of Administration and Department of Natural Resources.
- It appears there may remain an issue between the Depot Preservation Society and Department of Natural Resources regarding the construction of the deck to comply with ADA requirements.

APPEARANCE BEFORE THE BOARD-NEW GLARUS DEPOT PRESERVATION SOCIETY: Jim McGuire with the New Glarus Depot Preservation Society appeared before the Board requesting the Village's assistance in completing the HVAC portion of the renovations at the New Glarus Depot. Grant monies have been secured and the Depot Preservation Society has available their matching portion of the estimated project costs. The Village would basically act as a "clearinghouse" for the funds by receiving the grant monies and donation from the Depot Preservation Society and in turn, pay the necessary bills. Mr. McGuire indicated the Depot Society is able to pay their portion of the funds to the Village prior to beginning the project. The Board briefly discussed the supervision of the project and necessity for bidding. Myers indicated he would like to see Finance Committee review the issue. Lueschow moved, 2nd by Foreback to table for Finance Committee review. Motion carried.

CLERK'S REPORT: Clerk Erb informed the Board:

- Department of Administration has indicated the Preliminary Estimate of 1/1/03 Population for the Village of New Glarus at 2,107, which compares to the 2000 Census Count of 2,111.
- Tax parcel map of the Village of New Glarus was prepared for Green County by MSA. Green County contracted MSA to complete GIS mapping for all cities and villages in the County.
- Public Works Director Thompson had indicated a possible change in the type of streetlight to be installed at the corner of 2nd Street and 5th Avenue because of difficulty in setting the pole.

PRESIDENT'S REPORT: Janowiak asked about the clean-up at 421 - 4th Avenue. Myers indicated that the property owner had been given a date of 8/22/03 to have the issue resolved and the police are monitoring the matter. The item will appear on the next Public Works/Public Safety agenda.

ADJOURN: Motion by Myers at 8:20 p.m. to adjourn, 2nd by Lueschow. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

9/2/03

Call to order by President Myers at 6:45 p.m. Present: Tom Myers, Ben Kahl, Steve Preston, Craig Foreback, Lloyd Lueschow, Susan Janowiak, and Jeff Starz. Also Present: Attorney Tom Vale, Linda Wyeth (Monroe Times), Jeff Belongia (Hutchinson, Shockey, Erley & Co., Administrator Mielke and Clerk Erb. Mark Weaver, Mike Christen and Jane Martinson joined during the Presentation by Jeff Belongia.

PRESENTATION BY JEFF BELONGIA, FINANCIAL CONSULTANT OF HUTCHINSON, SHOCKEY, ERLEY & CO.:

Mr. Belongia presented the Board with a Debt Review Refunding/Restructure of G.O. /T.I.D.#2 and Market Considerations report. He indicated that interest rate for municipal bonds reached a 36-year low on 6/12/03 and is recommending the Village consider restructuring portions of their General Obligation and T.I.D.#2 debt at this time to capture some of those savings. The report indicated the current debt service levy at \$335,388.00 for 2003 and the proposed restructuring debt service levy at \$245,862.00 for 2003. The restructuring would combine the following current debt: 1997 Note and 2001 Note (each of these currently has a balloon payment due in 2007) and TID#2 2000 BAN and 2002 Note (balloon payments due on these in 2003 and 2004). Bond Counsel, Brian Lanser has been contacted regarding the combining of TID and General Obligation Debt and will be forwarding an opinion indicating that may occur. Mr. Belongia indicated he could prepare the necessary documents for the October 7, 2003 Board meeting. Preston reiterated the savings to the Village and recommended proceeding with the restructuring.

PUBLIC HEARING – ORDINANCE 03-05 to Create Section 169-6(A)(1)(f) of the Municipal Code (Weaver Floodplain):

Called to order at 7:20 p.m. by President Myers. PRESENT: All those present at the Presentation with the exception of Jeff Belongia. Mark Weaver reviewed the request for relief from floodplain zoning with the Board indicating it would provide a cost savings for his building in insurance and financing. He indicated the building has been built to comply with the floodplain elevations. Myers indicated the Plan Commission had previously held a public hearing on this matter and had approved the same. No one spoke in opposition to the ordinance. Myers moved to close the Public Hearing at 7:25 p.m., 2nd by Kahl. Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those present at Public Hearing.

AGENDA: Myers moved to approve the 9/2/03 agenda, 2nd by Kahl. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 8/19/03 Village Board meeting, 2nd by Foreback. Motion carried.

RESULTS OF PUBLIC HEARING – ORDINANCE 03-05: Preston moved for adoption of Ordinance 03-05, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved for approval of Checks 16708 to 16719 totaling \$11,688.38 and Checks 16720 to 16766 totaling \$159,990.66 and payroll direct deposit 757-801 totaling \$27,111.26, 2nd by Foreback. Motion carried.

RESOLUTION 03-32/EMPLOYEE USE OF COMPUTER/INTERNET/E-MAIL: As library liaison, Janowiak indicated that some of language seemed to restrict the library staff from performing duties on behalf of their patrons, and asked if the library should be exempted from the policy. Attorney Vale indicated that after reviewing the concerns of the library, he felt that most of the concerns related to patron use and most likely those would be addressed in a separate policy of the library. He suggested that there are situations that need to be covered with library staff and to exempt them from the policy would not be in the village's best interest. Preston moved, 2nd by Kahl to adopt Resolution 03-32. Motion carried.

DEPOT PRESERVATION SOCIETY HVAC CONTRACT REQUEST: Preston updated the Board on the discussion at Finance Committee regarding concerns over the level of cooperation from the Depot Society on past projects. He indicated Lueschow had presented a compromise to the Committee by agreeing to assist for a specific period of time. Motion by Lueschow that Village continue to be administrative agency for the Depot Society and to serve until 3/31/04, 2nd by Preston. Motion carried with Kahl opposing.

ASSESSOR CONTRACT FOR 2004/2005: Foreback asked about taking bids and the Administrator indicated that had been done within the past couple of years with no significant differences found. Motion by Myers, 2nd by Lueschow to approve contract with Gardiner Appraisal Services for 2004/2005 at \$4,700.00 per year. Motion carried.

RESOLUTION 03-33/STATE MANDATES WAIVER REQUEST (LIBRARY): Myers explained the rationale for this Resolution is to attempt to keep open all options for budgeting and balancing the costs of all village expenses. He indicated the intent is not to damage the library, but rather to assist the budgeting process for the village. Preston reiterated Myers comments, indicating the purpose of the Waiver is to leave all options open. Motion by Foreback, 2nd by Kahl to approve Resolution 03-33. Motion carried.

RESOLUTION 03-34/STATE MANDATES WAIVER REQUEST (PUBLICATIONS): Lueschow indicated this Resolution has basically the same purpose as Resolution 03-33, and the intent is not to eliminate publications, but rather to keep options open. Kahl moved to approve noting Lueschow's comments, 2nd by Foreback. Motion carried.

DEBT REFINANCING: Administrator Mielke indicated that the current financial advisor is also working on a proposal for restructuring that should be available on 9/8/03.

Preston moved to proceed with the restructuring plan as presented by Jeff Belongia of Hutchinson, Shockey, Erley & Co., 2nd by Kahl. Motion carried with Starz opposing.

PARKS & RECREATION/AGREEMENT WITH SCHOOL DISTRICT: Lueschow reviewed the Agreement that has been reached with the New Glarus School District for Veteran's Park and the bleachers at that Park. The Agreement will run for ten years at \$1,000.00 per year. Lueschow indicated the School had requested to add an Agreement for Glarner Park at no additional fee and the Parks Committee has recommended that remain a separate issue. Motion by Lueschow to approve the Agreement for Veteran's Park, 2nd by Preston. Motion carried.

Lueschow announced that Ken Roth has indicated to the Parks Committee that this will be his last year as Recreation Director and that he will continue to work with the Village through the end of the year to facilitate the transition.

WASTE MANAGEMENT CONTRACT FOR 2004: Kahl indicated that Public Works has reviewed the proposed contract and that Waste Management is providing a one-year extension of the current contract with no additional charges. The Committee is discussing a change in the type of stickers to be used for additional bags of garbage. Preston explained that the Committee is continuing work to get the amount of tonnage under control. Motion by Kahl, 2nd by Myers to approve the one-year extension of the current Waste Management Contract. Motion carried.

FINAL PAY REQUEST OF MONROE CONSTRUCTION: A final pay request has been submitted by Monroe Construction for the 4th Avenue Project. The pay request has been approved by the engineer. Motion by Kahl for payment of \$53,385.63 as the final pay request for the 4th Avenue Project, 2nd by Preston. Motion carried.

PLAN: Myers reminded the Board of the Special Plan Commission Meeting for Smart Growth on 9/10/03 in Monticello. He also reported on the 8/28/03 meeting in which Mr. DeWitt presented the Preliminary Plat for the Wesenberg Farm (Valle Tell Development). Mr. DeWitt will be changing Phase 1 of the Plat to consist of 47 lots rather than 49 lots and resubmitting the Plat. A Public Hearing is scheduled for 9/25/03 on the Preliminary Plat for Phase 1 (47 lots).

LIBRARY: Janowiak noted corrections to the newspaper article in that the Task Force has discussed a Joint Library, not Library District and that the biographies have not been removed from circulation but rather from the main shelving. Myers gave a brief update on his meeting with Task Force Oversight Committee.

FIRE DISTRICT: Preston updated the Board on the status of the noon siren complaint.

CLERK'S REPORT: Clerk Erb provided information to the Board regarding Basics of Parliamentary Procedure and Open Government.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- 2004 Budget Work
- GASB 34 Plan
- Possible meeting with Swiss Center Board in October
- He will be out of the office on 9/5/03

ADJOURN: Motion by Myers at 8:20 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

9/16/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Tom Myers, Ben Kahl, Steve Preston, Craig Foreback, Lloyd Lueschow, and Susan Janowiak. **ABSENT:** Jeff Starz. Also Present: Attorney Tom Vale, Linda Wyeth (Monroe Times), Mike McDonald, Randy Bahr, Administrator Mielke and Clerk Erb.

AGENDA: Myers moved to approve the 9/16/03 agenda, 2nd by Kahl. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Myers announced that during the meeting the committee will convene into closed session under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session.

MINUTES: Myers moved for approval of the minutes for the 9/2/03 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Myers moved to approve Checks 16767-16775 totaling \$64,886.71 and Checks 16776-16833 totaling \$45,999.17 and payroll direct deposit 802-848 totaling \$25,370.64, 2nd by Preston. Motion carried

RESOLUTION 03-35/EXEMPTION FROM COUNTY LIBRARY TAX: Motion by Myers, 2nd by Lueschow for approval of Resolution 03-35. Motion carried.

RESOLUTION 03-39/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL: Myers indicated that this document is at the request of the Bank of New Glarus, as a result of public library funds on deposit there under the Village's federal identification number. The Resolution authorizes the Library Board President or Treasurer to be the signor on library accounts with account information be provided to the Library Director and/or Clerk-Treasurer. Motion by Myers, 2nd by Lueschow for approval. Motion carried.

RESOLUTION 03-38/PUBLIC POWER WEEK: This Resolution proclaims October 5-11, 2003 as Public Power Week. It was noted that the Municipal Light and Water is planning a "Light Bulb Giveaway" in conjunction with Public Power Week and will be giving free light bulbs to the first 300 customers coming to the office starting next month. Motion by Kahl, 2nd by Preston to approve Resolution 03-38. Motion carried.

WHOLESALE BEER LICENSE-IRL, INCORPORATED: Kahl indicated this license is for the wholesaling of beer from the warehouse portion of the Brennan's building and moved for approval of the license to IRL, Incorporated to expire 6/30/04, 2nd by Foreback. Motion carried with Preston abstaining.

STREET USE WITH TENT-CHAMBER OF COMMERCE: Motion by Kahl, 2nd by Preston to approve a Street Use Permit (with Tent) for the Chamber of Commerce on 10/10-12/03 on 4th Avenue between Railroad and 2nd Street. Motion carried.

STREET USE –LIGHT THE NIGHT: Motion by Kahl, 2nd by Foreback to approve a Street Use Permit to Leukemia & Lymphoma Society for October 11, 2003 for the Light the Night Walk per the route indicated on the application. Motion carried.

STREET USE-NEW GLARUS SCHOOL DISTRICT: Kahl indicated this application was not received in time for Public Works/Public Safety review. Kahl moved to approve use as indicated on the application by the New Glarus School District on 10/6/03 and 10/10/03 providing the appropriate insurance certificate is on file, 2nd by Foreback. Motion carried.

TEMPORARY ALCOHOL LICENSE-NEW GLARUS CHAMBER: On recommendation of Public Safety, Kahl moved, 2nd by Preston to approve a Temporary Alcohol License to the New Glarus Chamber of Commerce for 10/10-12/03 with an ending time of midnight on 10/10/03 and 10/11/03. Motion carried.

OPERATOR LICENSE TO EXPIRE 6/30/05: Kahl moved, 2nd by Foreback to approve an operator license to expire 6/30/05 to Julie Hagen. Motion carried.

PLAN (SMART GROWTH): Administrator Mielke updated the Board on the Smart Growth meeting held last week, referring to the minutes provided. He encouraged all Board members to attend these meetings when possible. Myers reported the 9/25/03 Plan Commission meeting will include three Public Hearings, including the Public Hearing on the Dewitt Preliminary Plat.

LIBRARY: Janowiak indicated the Library Board discussed the proposed reimbursement to the Village of unexpended funds to be used toward the “Maintenance of Effort” for 2004 and have scheduled a special meeting for that issue. She updated the Board on the progress of the Task Force and noted the Friends of the Library raised \$2,800.00 at their annual book sale.

FIRE DISTRICT: Preston informed the Board of a Grant award to the New Glarus Fire Department of federal funds amounting to \$127,000.00. He indicated Kent Anderson and Doug Williams wrote the Grant for the Fire Department and the Department anticipates using the funds to purchase breathing apparatus.

TREE BOARD (RESOLUTION 03-40/AUTHORIZING URBAN FORESTRY GRANT APPLICATION): Lueschow indicated this Resolution authorizes the Village to apply for this grant. The Village was a recipient of this Grant for 2002 and hopes to be successful again in 2003. The grant is a matching grants and requires some funds to be provided by the Village. Motion by Lueschow for approval, 2nd by Foreback. Motion carried. The Tree Board discussed a complaint of tree branches encroaching the streets and Administrator Mielke indicated that Chief Allbaugh is investigating the complaint and correspondence will be forwarded to the property owner if action is necessary.

ADMINISTRATOR’S REPORT: Administrator Mielke updated the Board on the following:

- Special Finance Meeting on 9/23/03 at 6:30 p.m. on Debt Restructuring
- Special Budget Meeting on 10/1/03
- He and Jason will be attending the Rural Water Conference on 9/17/03
- Expects an update on the status of the Stormwater Management Grant in October

CONVENE TO CLOSED SESSION UNDER 19.85(1)(e): Motion by Myers, 2nd by Kahl to convene into closed session under 19.85(1)(e) at 7:55 p.m. ROLL CALL VOTE: Myers-yes, Foreback-yes, Preston-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Myers, 2nd by Kahl to return to open session at 8:32 p.m. ROLL CALL VOTE: Myers-yes,

Foreback-yes, Preston-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried. Myers reported the Board discussed possible business expansion within TID#2. ADJOURN: Motion by Kahl at 8:35 p.m. to adjourn, 2nd by Preston. Motion carried.

Lynne R. Erb, Clerk

SPECIAL VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

10/1/03

SPECIAL MEETING: President Myers called meeting to order at 6:30 p.m.

PRESENT: Tom Myers, Ben Kahl, Steve Preston, Craig Foreback, and Susan Janowiak. **ABSENT:** Jeff Starz and Lloyd Lueschow. Also Present: Jay Becklin, Administrator Mielke and Clerk Erb. Warren Myers of Town & Country Engineering arrived at 6:35 p.m.

AGENDA: Myers moved to approve the 10/1/03 agenda, moving item 3 (2004 Budget) to item 2 as Warren Myers had not yet arrived, 2nd by Kahl. Motion carried.

2004 BUDGET: The 2004 Budget as presented shows a tax levy of \$1,027,658. The proposed levy is \$2,893.00 less than the 2003 levy. It includes a 2 percent increase in wages and no change in cost sharing of health premiums for 2004. It was noted that union negotiations with Public Works and Police have not been completed and should the union settlement result in additional increase, surplus funds would be used to supplement the budget. The Board then discussed the use of surplus funds for the pay-off of a Bank of New Glarus loan. It is recommended by the auditor and financial consultant to maintain 20 percent of expenses as surplus. Using surplus in 2004 to pay-off the Bank of New Glarus loan would put the Village's surplus at approximately 30+ percent. The Village currently has a Resolution pertaining to the minimum surplus and requested a Resolution setting a maximum surplus limit. It was noted that preliminary estimates show a surplus from the 2003 Budget as well.

Capital Projects Budget included the purchase of a new squad car, new roof on the chemical building at the pool, furnace at village hall, and the addition of sinking funds for public works equipment and squad. It also includes monies set aside for storm water management and street projects including Railroad Street and the parking lot, and curb and gutter on 8th Street.

Preston indicated the Fire District is anticipating the purchase of a new grass rig and estimates the total cost at \$40,000.00. Using last year's percentage it was estimated the Village's contribution will be approximately \$18,400.00. The Board indicated that should be added to the 2004 Budget and it was noted there would be sufficient surplus to cover that amount.

Other budget items discussed included:

- Bidding out Insurance
- Elimination of Village hall cleaning contract
- Establishment of Sidewalk Maintenance Fund
- Addition of Landfill expense to Waste Management Fund
- Increase to Public Safety due to cost of five fulltime officers for 2004 vs. a vacancy for part of 2003
- Storm water management matching grant funds

There was a brief discussion on the reduction of the levy amount. Administrator Mielke indicated that the decrease is in the "operational" levy and that most likely adding the TID increment to the levy will net an increase in the total levy.

Motion by Preston, 2nd by Kahl to approve the 2004 Budget as presented with the addition of \$18,400.00 to the Fire District. Motion carried.

WATER IMPACT FEE STUDY PRESENTATION : Warren Myers of Town & Country Engineering presented a Preliminary Public Water Facilities Needs Assessment dated 9/2003. He reviewed the Assessment which included a review of existing wells, storage and water distribution system. He indicated it appears the Village's water system will be able to handle additional growth as far as the wells are concerned, but with the proposed new development, additional water storage will be necessary at some point. The Board discussed elements involved in the anticipated upgrade including types of water storage (i.e. steel vs. cement) and main replacement. Mr. Myers indicated he needed additional direction from the Village Board before preparing an actual dollar amount for an impact fee. Administrator Mielke indicated that Mr. Wesenberg has offered to donate land to the Village for a water storage facility in the area of the proposed subdivision. The consensus of the Board was to collect additional information on the residential building fees of neighboring communities before determining the amount of a water impact fee.

ADJOURN: Motion by Myers at 8:50 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

10/7/03

PRESENTATION BY VIRCHOW KRAUSE & CO. (7:00 p.m.): President Myers called the meeting to order at 7:00 p.m. to hear a presentation by Julie Schwingel of Virchow Krause & Company. PRESENT: Tom Myers, Ben Kahl, Steve Preston, Craig Foreback, Lloyd Lueschow, Suzi Janowiak and Jeff Starz. Also Present: Julie Schwingel of Virchow Krause & Co., Administrator Mielke and Clerk Erb.

Presentation: Julie Schwingel reviewed the Engagement letter previously provided to the Village Board for auditing services for the year ended December 31, 2003. She discussed with the Board the cost increases and additional requirements of the audit. Preston asked about the statement relating to liability for damages noted in the third paragraph under "Other Services" of the engagement letter. It was agreed with Julie Schwingel and Attorney Vale to remove that paragraph. The Board indicated a desire to put the audit out for bid in the future (most likely for a period of 3-5 years). Further discussions included the procedure and timeline for implementation of GASB 34 and the preference of village staff to remain with Virchow Krause through that process.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those in attendance at presentation and Kent Anderson, Sheri Kanter, Mike McDonald, Sue Gerber, Sue Moen (Post-Messenger), Randall Barr, Forrester Barry, Jonathan Barry, Kathy Eisenmann, Clara Anderson, Scott Foster, and Linda Wyeth (Monroe Times).

AGENDA: Myers moved to approve the 10/7/03 agenda moving item 6.B.1 prior to Public Hearing, 2nd by Kahl. Motion carried.

ANNOUNCEMENT OF CLOSED SESSION: Myers announced that during the meeting the Board will convene into closed session under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session.

MINUTES: Myers moved for approval of the minutes for the 9/16/03 Village Board meeting and the minutes from the 10/1/03 Special Budget meeting, 2nd by Lueschow. Motion carried.

RESOLUTION 03-36/IN APPRECIATION OF KEN ROTH'S YEARS OF SERVICE:

Myers read Resolution 03-36 in Appreciation of Ken Roth's service to the Village and presented Mr. Roth with a copy of said Resolution. Mr. Roth thanked the current and previous Board(s) and Parks Committee(s) and Administrator Mielke.

PUBLIC HEARING-Special Assessments on 3rd Avenue and 407 2nd Street/Sidewalk Maintenance: PRESENT: All those present for regular meeting. Myers opened the Public Hearing at 7:35 p.m. Clara Anderson requested a verification of the number of squares needing to be replaced on her property. The Board that specific criteria is used in determining replacement of squares and indicated Public Works Director, Art Thompson will stop at her residence and review the sidewalk with her. The Board then reviewed the purpose of the sidewalk maintenance program as well as the special assessment process. It was noted that this project would not go to the tax roll until the December, 2004 tax bills. The Preliminary Resolution costs have been recalculated after the final bid was received and are slightly lower than the original estimate. A Final Resolution will be prepared once the project is completed. Clara Anderson requested to have the work completed by a relative who indicated they would perform the work at cost for her. The Board indicated it would be necessary for the work to be done to village standards and a permit would need to be obtained. Being no further comments, Myers moved to close the public hearing at 7:45 p.m., 2nd by Kahl. Motion carried.

RESOLUTION 03-41/PRELIMINARY RESOLUTION ON SPECIAL ASSESSMENTS:

Motion by Kahl to approve Resolution 03-42 and directing Public Works Director to review the sidewalk squares at the Clara Anderson residence and allow Buesser Construction to perform the work for Mrs. Anderson, 2nd by Lueschow. Motion carried.

CLAIMS: Kahl moved to approve Checks 16834 to 16848 totaling \$130,527.19 and Checks 16849 to 16917 totaling \$91,264.75 and payroll direct deposit 849-914 totaling \$45,515.74, 2nd by Myers. Janowiak questioned Check No. 16896 to Karl Schoenenberger for \$900.00. Administrator Mielke indicated that related to the 4th Avenue Water Project and moving water service for houses on 4th Avenue to the front of the house to conform with the village's water system. Motion carried

VIRCHOW KRAUSE LETTER OF ENGAGEMENT: Preston moved to approve the engagement letter with Virchow Krause deleting the 3rd paragraph under "Other Service" relating to liability for damages, 2nd by Starz. Motion carried.

RESOLUTION 03-42 INITIAL RESOLUTION REGARDING INDUSTRIAL

DEVELOPMENT REVENUE BOND FINANCING FOR L.S.I., INC.: Administrator Mielke summarized the purpose for the Industrial Development Revenue Bond Financing indicating the Village of New Glarus is lending its name to the bonds for the L.S.I., Inc. expansion to allow L.S.I. Inc. to receive a lower interest rate. It was noted the borrowing by L.S.I., Inc. does not change the Village's debt capacity, nor does it obligate the Village in any way. Motion by Preston, 2nd by Kahl to approve Resolution 03-42.

ROLL CALL VOTE: Myers-yes; Starz-yes; Foreback-yes; Preston-yes; Janowiak-yes; Lueschow-yes; Kahl-yes. Motion carried.

DEBT RESTRUCTURING: Myers reported that the Finance Committee had investigated several possible debt restructuring options and at this time is recommending not taking any action, other than the pay-off of the fire truck loan in 2004. He noted the Finance Committee will review the matter in 60-90 days. Motion by Preston, 2nd by Foreback to table. Motion carried.

RESOLUTION 03-58/SIGNATURES ON VISA ACCOUNT: Kahl moved to approve Resolution 03-58, 2nd by Preston. Motion carried.

SKATE BOARD PARK AGREEMENT-NEW GLARUS VISIONS, INC.: Lueschow reported that one requirement of the Lease Agreement between the Village of New Glarus and the WI DNR for the proposed park is an Agreement with the Coalition (New Glarus Vision, Inc.) for the remediation of the park in the case of termination of the lease. Parks Committee has approved the Agreement dated October, 2003. The Agreement also covers a requirement for fundraising prior to start of project and ownership of structure on completion of park. The Board discussed the release of funds by Visions in

the case of remediation. On recommendation of Attorney Vale, the following will be added to the "Communications" paragraph of the Agreement: "New Glarus Vision, Inc. agrees to make remediation immediately available." Motion by Lueschow, 2nd by Janowiak to approve the Agreement with the addition of language as recommended by Attorney Vale. Motion carried.

PARK USE PERMIT-LEUKEMIA & LYMPHOMA SOCIETY:

PARK USE PERMIT-NEW GLARUS CHAMBER OF COMMERCE: Administrator Mielke indicated a request by the applicant to waive the fees for the park use permit and after discussion by the Board, it was determined to not waive fees in order to be consistent with current policy. Motion by Lueschow, 2nd by Starz, to approve Park Use Permit to Leukemia & Lymphoma Society for Village Park for 10/11/03 and to New Glarus Chamber of Commerce for Village Park for 10/10-10/12/03 with request for fee exemption denied. Motion carried.

STREET USE –NEW GLARUS CHAMBER OF COMMERCE: Motion by Kahl, 2nd by Starz to approve a Street Use Permit to New Glarus Chamber of Commerce for October 12, 2003 for the tractor pull on 3rd Avenue between Railroad Street and 2nd Street, with barricades being provided at 218 Railroad Street. Motion carried.

SITE-PLAN APPROVAL, L.S.I., INC.: Administrator Mielke provided the Board with maps and a list of concerns of Building Inspector, Bill Glenn as well as minutes of the Special Plan Commission. On recommendation of the Plan Commission, Starz moved to approve the Site Plan for the L.S.I., Inc., 2nd by Preston. Motion carried.

ORDINANCE 03-06/REPEAL AND RECREATE SECTION 265-48(B)(2) [Land Dedication] and Section 265-48(c) [Combination of Residential Uses] and Section 265-48(E)(1) [Fees in Lieu of Land]: Lueschow indicated a Public Hearing was held on this and Ordinance 03-07 at the Plan Commission/Parks Committee on September 25, 2003 and the following were changes being made by Ordinance 03-06:

- One acre of park land for every 20 dwelling units (this is the norm for surrounding communities)
- Delete Section 265-48(c) regarding the Combination of Residential Uses
- Pay a fee in lieu of making the required land dedication of \$1,000 per dwelling unit.

It was noted that while the Plan Commission makes the determination on suitable land, the Village Board has the ultimate approval of the plat.

Motion by Lueschow, 2nd by Foreback to approve Ordinance 03-06. Motion carried.

ORDINANCE 03-07/ RECREATE SECTION 265-50(G) [Development of Park Area]:

Lueschow indicated the change made to this ordinance adds *A park improvement fee of \$100.00 per bedroom shall be paid at the time a residential building permit is issued for new construction within the subdivision.* Motion by Lueschow, 2nd by Myers to approve Ordinance 03-07. Motion carried.

EXTRATERRITORIAL PLAT DIVISION-SWISS CENTER OF NORTH AMERICA: On recommendation of Plan Commission, Myers moved to approve, 2nd by Kahl. Motion carried.

EXTRATERRITORIAL PLAT DIVISION-CLARK KEPPLINGER: The Board discussed options for Village in approving extraterritorial plats and working with the Town to ensure growth occurs appropriately. Attorney Vale reviewed with the Board a March, 1996 Memorandum he had prepared for the Village concerning Extraterritorial Plat Approval and reiterated that without the implementation of Ordinances, Extraterritorial Master Plan and possibly Extraterritorial Plan Commission there is little basis for Village non-approval. It was noted that this issue is one item that needs to be addressed through the Smart Growth process. Janowiak moved to approve the Extraterritorial Plat Division for Clark Kepplinger, 2nd by Foreback. Motion carried.

VALLE TELL PRELIMINARY PLAT UPDATE: Parks and Public Works/Safety will be meeting jointly on October 15, 2003 to discuss issues related to the preliminary plat approval. Administrator Mielke corrected a statement from the Plan Commission meeting, indicating that the Developer's Engineer does not recommend phasing infrastructure, that is also the recommendation of the Village Engineer.

SMART GROWTH: Myers reminded the Board and public of the October 8, 2003 meeting in Monticello from 7:30 p.m. to 9:30 p.m. He encouraged the public to participate in this visioning process.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Web-site design proposal will be coming before the Board at the October 21, 2003 meeting
- Finance Committee authorized the submission of a grant to Community Foundation for the web-site design
- Noted that the Village will not be picking up bagged leaves curbside and that burning hours have not been established but will be discussed at the October 15, 2003 Public Works/Safety meeting and the schedule for the leaf vac will take place then as well.
- Wausau Insurance notified the Village that the squad involved in the car-deer accident has been totaled. It is anticipated it will be replaced in January, 2004.

PRESIDENT'S REPORT: President Myers extended a personal thank-you to Ken Roth for his work as Recreation Director. He also reminded the Board and public about the upcoming Smart Growth Public Participation meetings.

CONVENE TO CLOSED SESSION UNDER 19.85(1)(e): Motion by Myers, 2nd by Kahl to convene into closed session under 19.85(1)(e) at 8:35 p.m. ROLL CALL VOTE: Myers-yes, Starz-yes; Foreback-yes, Preston-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Myers, 2nd by Kahl to return to open session at 9:13 p.m. ROLL CALL VOTE: Myers-yes, Starz-yes; Foreback-yes, Preston-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried.

Preston moved, 2nd by Kahl to begin negotiation of a Development Agreement with L.S.I., Inc. Motion carried.

ADJOURN: Motion by Myers at 9:15 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

10/21/03

REGULAR MEETING: Trustee Lueschow called meeting to order in the absence of President Myers at 7:30 p.m. and nominated Craig Foreback to chair the meeting, 2nd by Kahl. Motion carried.

PRESENT: Ben Kahl, Craig Foreback, Suzi Janowiak, and Lloyd Lueschow. **ABSENT:** Tom Myers, Steve Preston and Jeff Starz. Also present: Mike McDonald (L.S.I., Inc.), Carmen Craker (Post Messenger), Linda Wyeth (Monroe Times), Derek Gobel, Brenda Gobel, Stan Bennett, Bette Bennett, Laurie Thompson, Jonathon Thompson, Officer Mike Schroeder, Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Kahl moved to approve the 10/21/03 agenda adding as Item 1.A. an address to the Board by persons involved in the incident that resulted in the squad car being damaged, 2nd by Lueschow. Motion carried.

APPEARANCE BEFORE THE BOARD: At the request of Chief Allbaugh, three juveniles involved in a prank that resulted in a Village squad being totaled in a car-deer accident appeared before the Board to explain their actions and offer an apology to Officer Schroeder.

ANNOUNCEMENT OF CLOSED SESSION: Foreback announced that during the meeting the Board will convene into closed session under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session.

MINUTES: Kahl moved for approval of the minutes for the 10/7/03 Village Board meeting and the minutes from the 10/10/03 Special meeting, 2nd by Lueschow. Motion carried.

CLAIMS: Kahl moved to approve Checks 16918-16923 totaling \$11,316.53 and Checks 16924-16983 totaling \$92,813.64 and payroll direct deposit 915-945 totaling \$22,086.00, 2nd by Janowiak. Finance Committee member Kahl reviewed the claims prior to the Board meeting. Motion carried

CONSIDERATION OF PATTIE SALTER WEB DESIGN CONTRACT: Administrator Mielke reviewed the proposed contract with Pattie Salter for web site design and maintenance. The initial set-up fee is \$750.00 with a \$50.00 per month maintenance fee. Administrator Mielke indicated the Village anticipates including agendas, minutes and department information on the site that will be updated by Village employee, Randa Gabel. Pattie Salter will provide the assistance on the maintenance for the \$50.00 per month fee until such time as Village employees have been trained. Kahl asked about a policy on archiving information and Administrator Mielke will make a recommendation based on the experience of other municipal web sites. Motion by Kahl, 2nd by Lueschow to approve the contract contingent on review and approval of Attorney Vale. Motion carried.

CONSIDERATION OF ORDINANCE 03-08/BOARD OF REVIEW COMPOSITION: The Board reviewed the changes to the composition of the Board of Review noted in this Ordinance which include the removal of the Clerk-Treasurer as a voting member of the Board of Review unless called upon to act as an alternate. It was also noted that two members of the Board of Review will need to obtain the training to allow certification. Motion by Foreback, 2nd by Lueschow to approve Ordinance 03-08. Motion carried.

CONSIDERATION OF L.S.I., INC. DEVELOPMENT AGREEMENT: Administrator Mielke provided a revised Agreement that eliminated the language pertaining to a mortgage of \$64,000.00 from L.S.I., Inc. to the Village of New Glarus. The Board also reviewed a memo prepared by Attorney Vale indicating his review and approval of the revised Agreement. Mike McDonald of L.S.I., Inc. indicated he had reviewed the revised Agreement and it met with his approval. Lueschow questioned if the Board should expect more requests of this type and the specific use of these funds. The Board discussed the use of T.I.F. funds and the expenditure time period for T.I.F. expenses. Motion by Foreback to approve Development Agreement with L.S.I., Inc., 2nd by Kahl. Vote resulted in Foreback, Kahl and Janowiak voting yes, and Lueschow abstaining.

REVIEW OUTDOOR RECREATION PARK LEASE DNR: Lueschow reviewed the Park Lease with DNR that was being held by the Village pending the approval of a side-bar agreement with the Skate Park Coalition (New Glarus Visions, Inc.). Based on the recent approval of an agreement with New Glarus Visions, Inc., Lueschow moved approval of the Outdoor Recreation Park Lease with DNR, 2nd by Janowiak. Motion carried.

Kahl asked the Parks Committee to review the use of vacant parkland in the Heidi Hills subdivision.

OPERATOR LICENSE TO EXPIRE 6/30/05: Motion by Kahl, 2nd by Janowiak to approve an operator license to Kristine Pryor to expire 6/30/05. Motion carried.

REVIEW DRAFT ORDINANCE 03-09/OPERATOR LICENSE APPLICATION:

Administrator Mielke provided a draft for Board review, indicating the intent of Ordinance 03-09 is to collect the operator license fee on application since all background and administrative work takes place on receipt of the application. The new language will also provide no refund on license fee in the event a license is denied. The ordinance will be brought before the Board for action at it's next regular meeting.

LIBRARY: Janowiak noted the Library Board met on 10/14/03 and approved their 2004 Budget. She discussed with the Board the 11/6/03 meeting of the Town of New Glarus Board, Village Board and Library Board. The Library Board has asked the meeting agenda include: Task Force Progress, Village Hall Property, and Partnership with Town. Village Board agreed on agenda items and will forward any request for additional items to Administrator Mielke. Janowiak asked if the Village Board is interested in having a facilitator for the 11/6/03 meeting and consensus of the Village Board was that it would not be necessary. The Board discussed the use of the entire Village Hall by the Library and relocation of Village offices. The Board indicated a willingness to research office relocation options once the Task Force specifically indicates a preference for the Village Hall site.

TREE BOARD: It was noted there has been additional vandalism to trees along the School House Property on Sixth Avenue. The Tree Board will discuss replacement of those trees in conjunction with their Arbor Day project.

CLERK'S REPORT: Clerk Erb provided additional information on ETN programming on Local Land Use Planning & Zoning. She also requested input from the Board on an offer by Senator Erpenbach to attend a Village Board meeting. The Board consensus was to invite him to attend as the schedule permits.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Building permit fees survey is near completion
- Meeting with Representative Powers on Friday regarding Oberdorf matter and an Electric Utility issue.

CONVENE TO CLOSED SESSION UNDER 19.85(1)(e): Motion by Foreback, 2nd by Kahl to convene into closed session under 19.85(1)(e) at 8:25 p.m. ROLL CALL VOTE: Foreback-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Kahl, 2nd by Kahl to return to open session at 8:40 p.m. ROLL CALL VOTE: Foreback-yes, Janowiak-yes, Lueschow-yes, and Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: Discussed status of union negotiations.

ADJOURN: Motion by Foreback at 8:41 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

11/4/03

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: Tom Myers, Steve Preston, Ben Kahl, Craig Foreback, and Lloyd Lueschow. **ABSENT:** Jeff Starz and Suzi Janowiak. Also present: Linda Wyeth (Monroe Times), Michael Baird, Melissa Shaw (Post-Messenger), Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA: Myers moved to approve the 11/4/03 agenda, 2nd by Foreback. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 10/21/03 Village Board meeting, 2nd by Kahl. Motion carried.

CLAIMS: Kahl moved to approve Checks 16984-16994 totaling \$16,075.91 and Checks 16995-17027 totaling \$98,005.65 and payroll direct deposit 946-975 totaling \$21,564.62, 2nd by Foreback. Motion carried

CONSIDERATION OF ORDINANCE 03-09/OPERATOR'S LICENSE APPLICATION

PROCESS: This ordinance change would require the payment for the license fee on application rather than upon approval. Motion by Kahl, 2nd by Preston to approve Ordinance 03-09. Motion carried.

REVIEW DRAFT RESOLUTION 03-55/2003 BUDGET AMENDMENT #1: Finance Committee reviewed various changes to the 2003 budget that have been approved during the course of the year. This Resolution will be brought before the Board at the 11/18/03 meeting for action.

PARKS & RECREATION: Lueschow reported the following from the 11/3/03 Committee meeting:

- Four Chalet employees, including Curator Helen Altmann have submitted their resignations following the 2003 season. Helen has indicated she will return in Spring, 2004 to assist a new Curator in getting started.
- Committee, at the request of Chalet, has implemented a \$25.00 deposit for tour busses.
- Official accepted Recreation Director, Ken Roth's resignation and reviewed the appointment of Kayla Zimmerman as Pool Director and Stein Rear as Park Director in replacing the Recreation Director position. Each will be paid their regular rate of pay per hour worked plus \$3,000.00 annually for additional duties assumed. It was noted that some crossing training procedures will need to be implemented.
- Committee discussed elimination of requirement for the Village to be named an additional insured on policies for contractors performing work at the pool. Administrator Mielke and Clerk Erb will be meeting with Wausau Insurance representatives to review this matter.
- Discussed the use/possible disposition of vacant parkland on Hillside Circle. Administrator Mielke will research minutes regarding the acquisition of said park.
- Committee is waiting for the stormwater issue to be resolved for the Valle Tell Development before making recommendations on the parkland. They briefly discussed the placement of the hillside into Conservancy and deed restrictions that may be required to accommodate that.

Foreback asked whether the Board has considered reviewing the operation and/or possible partnering options with other local groups for the operation of the Chalet in light of the recent resignations. Board consensus to request Parks Committee review the Agreement between the Village and Edwin Barlow.

PUBLIC WORKS/PUBLIC SAFETY: Kahl indicated there will be a special meeting on 11/5/03 to discuss the Railroad Street project and the Light & Water 2004 Budget. He noted that the Railroad Street Project will consist of completing the portion between 5th Avenue and 6th Avenue that was not completed with the recent reconstruction project because of budget constraints. Foreback noted the leaf vacuum is working well.

ORDINANCE 03-10 (AMENDED 03-05/WEAVER FLOODPLAIN: Administrator Mielke indicated this Ordinance is being presented as a result of DNR requiring a change in the language from Ordinance 03-05. Ordinance 03-10 has been reviewed and approved by the DNR. Motion by Kahl, 2nd by Myers. Motion carried.

LIBRARY: The October Library Board minutes were provided to the Board for their review. Administrator Mielke noted the joint meeting of the Village Board, Town Board, Library Board and Oversight Committee on 11/6/03 at 7:00 p.m.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Provided copies of a residential building permit fee survey
- Indicated there would be minor changes to the 2004 proposed budget that would be presented at the 11/18/03 budget hearing, and requested input on the proposal by Classy Cleaners for cleaning of village hall restrooms only in 2004. The proposal noted a cost of \$40.00 per week for cleaning the restrooms only twice a week. Motion by Preston to include \$2,080.00 (\$40.00 weekly) for cleaning in the 2004 budget, 2nd by Foreback. Motion carried. The Board then discussed the considering a request for maintenance fee from village hall tenants to assist in the maintenance of the building. Board consensus is to move forward with seeking rent of \$382.50 per month from the Light & Water Utility.
- Final Sidewalk Assessments for 3rd Avenue and 2nd Street should be ready for 11/18/03 meeting.

PRESIDENT'S REPORT: Myers relayed a request by the New Glarus Chamber for a Village representative at their board meetings. A couple of Village Board members indicated an interest if the meeting times of the Chamber meetings could be changed.

ADJOURN: Motion by Myers at 8:32 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS PROCEEDINGS
JOINT VILLAGE BOARD/TOWN BOARD/LIBRARY BOARD MEETING**

November 6, 2003

Meeting was called to order at 7:05 p.m. by Village President Tom Myers. PRESENT:

NEW GLARUS VILLAGE BOARD: President Tom Myers, Susan Janowiak, Steve Preston, Lloyd Lueschow, Craig Foreback and Ben Kahl. Absent – Jeff Starz. NEW

GLARUS TOWN BOARD: Chair Mark Renner, Ken McKenzie and Dean Streiff.

LIBRARY BOARD: Marilee Steffen, Wayne Duerst, Brian Remer, Barb Anderson, Jane Martinson and John Mulvihill. Others present – Assistant Library Director Jamie Vache', Library Director Virginia Bryan, Administrator Jim Mielke, Task Force Members-Susan and Howard Cosgrove, and Gof Thomson, Bert Stitt, and Clerk Lynne Erb.

APPROVAL OF AGENDA: Motion by Myers, 2nd by Kahl to approve the 11/6/03 agenda.

DISCUSSION REGARDING LIBRARY EXPANSION: The Village Board began the discussion with a formal request to the Town Board regarding interest in pursuing the formation of a joint library district between the Village and the Town. Town Chair Mark Renner indicated that a review of "Joint Library Issues for Wisconsin Libraries", an administrative report prepared by Thomas J. Hennen, Jr. indicated several steps would need to be accomplished by the Town Board including the enactment of an ordinance, obtaining County approval to be relieved of their portion of County funding. One main concern of the Town Board is that the end result of a possible joint venture would be to enhance the current library facilities. Renner indicated a need to proceed with caution in order to prevent the loss of County funding that may be more beneficial than amount the Town would be able to provide. He further noted that a joint venture seemed a logical step in light of other ventures the Town and Village currently participate in, i.e. school district and fire district, and could create a model for exploring other option in the future.

Library Board Member John Mulvihill indicated he has been researching other joint library districts and has obtained several copies of contracts used by other districts, as

well as commentary regarding the operational aspects. He will provide that information to the Town and Village Boards.

Village Board Member Steve Preston expressed the Village Board wants to see expansion at the library without all the burden being borne by the village residents. The Board is attempting to explore options to keep the support of the library more evenly supported by the users of the facility. He indicated a fundamental question of the Village Board is how to alleviate the burden on the village residents. Village President Tom Myers reiterated the concern, noting the amount of growth in the Town. He also indicated the need to continue conversations with Town about future joint ventures.

Town Chair Mark Renner indicated the Town would initiate the steps necessary for a joint district by contacting the County Board for input on the County library levy. He anticipated at best, the time line for the Town Board portion of the process could be approximately one year, noting 2005 would be the first year for joint funding. Renner noted the Town Board had made a \$5,000.00 contribution in 2003 and have budgeted for a \$10,000.00 contribution in 2004. The 2004 contribution was requested by the Task Force and will be utilized for a feasibility study of the Village Hall site as well as fund raising work. The Village Board express their appreciation to the Town Board for their support and the consensus of the two boards was that a joint venture would provide a formal method for ongoing financial support.

Village Board Member Lloyd Lueschow asked if the Task Force had completed their research on a possible joint venture with the School District. The Task Force indicated that had been reviewed and was not currently being pursued. The Village Board requested information on that research in order to respond to requests from constituents. Wayne Duerst, of the Site Selection Committee indicated they had narrowed their list to seven sites and are currently checking on the availability of certain sites. He questioned the area to the west of Village Hall for possible future expansion. Administrator Mielke will assist in determining the size of that area. Administrator Mielke also noted that Glarner Park will continue to be required green space within the Village for stormwater management.

The group then briefly discussed concerns over funding the operations of an expanded library facility vs. funding the actual construction/remodeling of the facility. Task Force Oversight Committee Member Gof Thomson noted the Committee is including the funding of operations in their studies and future recommendations. He indicated the Committee anticipates coming to the Village Board in April, 2004 to report their findings. The various Boards and Task Force Committee agreed to meet after the Task Force has completed their studies and the Town Board has obtained information from the County, most likely in February, 2004.

ADJOURNMENT: Motion by Myers at 8:25 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Village Clerk
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/18/03

2004 BUDGET HEARING: President Myers called the 2004 Budget Public Hearing to order at 7:00 p.m. PRESENT: Tom Myers, Steve Preston, Ben Kahl, Craig Foreback, Suzi Janowiak and Lloyd Lueschow. ABSENT: Jeff Starz. Also present: Kathryn Mulvihill, John Mulvihill, Arlene Swanson, Axel Swanson, Carmen Craker, Jeff Opie,

Linda Wyeth (Monroe Times), Melissa Shaw (Post-Messenger), Attorney Tom Vale, Administrator Jim Mielke and Clerk Lynne Erb.

President Myers requested Administrator Mielke review the 2004 Budget for the Board and public. Administrator Mielke briefly noted changes made from the 10/1/03 budget meeting including the addition of rents receivable from the Light & Water Utility, the addition of cleaning services for the restrooms, correction to the fire suppression expense, and an increase to the landfill expense and shop rent. The net impact to the tax levy is zero. The overall village levy is \$1,027,658.00 a **decrease** from 2003 of \$2,893.00.

Comments from the public at the hearing included:

- Waste Management increase in levy and mention of a possible user fee. The Board indicated that the entire Waste Management expense has been transferred to a separate fund to assist in monitoring the cost of this service. The Board indicated they are looking at ways to reduce the tonnage as well as consolidation of services with adjoining municipalities and a possible future user fee.
- Request for information on what is expected from shared revenue in the future. Administrator Mielke informed the public that at this point the understanding is the current \$900 million that was divided among the State's municipalities will reduce to \$700 million, but it is currently unknown how that money will be split.
- The reduction of the cleaning services to the Village Hall was addressed as a concern by the public in attendance. It was noted that the cleaning of the public restrooms was restored in the current budget and the village staff will be responsible for their work areas as well as the common lobby and hallway. The Board indicated they would be willing to review the matter during the course of the year, but need to give it a try.
- The village's policy for the payment of special assessments by the property owner for curb/gutter/sidewalk was also addressed. The Board reviewed their policy for those in attendance and noted that a public hearing is held before each project for which a special assessment will be done. After a lengthy discussion, the Board suggested the item be brought before the Public Works/Public Safety Committee if the person wishes to pursue the issue.

Motion by Myers to close the Public Hearing at 8:00 p.m., 2nd by Lueschow. Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those present at the budget hearing except: Carmen Craker, John & Kathryn Mulvihill and Axel & Arlene Swanson.

AGENDA: Myers moved to approve the 11/18/03 agenda, 2nd by Foreback. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 11/4/03 Village Board meeting and 11/6/03 Joint Village/Town/Library Board meeting, 2nd by Foreback. Motion carried.

CLAIMS: Myers moved to approve Checks 17028-17032 totaling \$22,324.78 and Checks 17033-17083 totaling \$48,339.19 and payroll direct deposit 976-1002 totaling \$20,497.88, 2nd by Kahl. Motion carried.

RESOLUTION 03-60/2004 BUDGET: Motion by Myers, 2nd by Kahl to approve Resolution 03-60 for the 2004 Budget. **ROLL CALL VOTE:** Myers - yes; Foreback - yes; Kahl - yes; Preston - yes; Lueschow - yes; Janowiak - yes; Motion carried.

BUDGET RESOLUTIONS: Motion by Myers, 2nd by Preston to approve the following budget resolutions: 03-43/Carryforward Chalet Surplus; 03-44/Tax Refund Policy; 03-45/Carryforward Cable TV interest; 03-46/Carryforward Equipment Sinking; 03-47/Designate Public Depository-Authorize Signature; 03-48/Carryforward Library Trust Monies; 03-49/Treasurer's Bond; 03-50/Establish 2004 Full-time Employee Wages; 03-51/Establish 2004 Part-time Employee Wages; 03-52/Fringe Benefit Package-Fulltime Employees; 03-53/Fringe Benefit Package-Part time Employees; 03-54/Carryforward Floral Clock Donation. Motion carried.

RESOLUTION 03-55/2003 BUDGET AMENDMENT #1: Administrator Mielke indicated this Resolution reflects various changes to the 2003 budget that have been approved during the course of the year. Clerk Erb noted there would be one additional budget amendment for library task force expenses once the specific amount is known. Motion by Preston, 2nd by Foreback to approve Resolution 03-55. ROLL CALL VOTE: Myers - yes; Foreback - yes; Kahl - yes; Preston - yes; Lueschow - yes; Janowiak – yes. Motion carried.

RESOLUTION 03-56/APPRECIATION OF CHALET GUIDES: Lueschow, after reading the Resolution moved for approval, 2nd by Myers. Motion carried.

RESOLUTION 03-57/APPRECIATION OF CHALET CURATOR: Motion by Lueschow for approval of Resolution 03-57, 2nd by Janowiak. Motion carried. Lueschow also expressed gratitude to Helen Altmann for volunteering her services in the Spring of 2004 to assist a new curator.

Lueschow noted the Parks Committee meeting scheduled for 11/24/03 has been changed to 12/1/03.

CONSIDERATION OF SQUAD CAR PURCHASE: On recommendation of the Public Safety/Public Works Committee, motion by Kahl to approve a bid of \$17,490.50 from New Glarus Motors for a Dodge Intrepid squad car, 2nd by Preston. The Board discussed the cost difference of \$533.50 between New Glarus Motors and the low bid from Thomas Dodge in Orland Park, IL. It was determined the Board preferred to stay local provided it is the most cost effective option, noting there needs to be a cost benefit before selecting any local bid(s). Motion for purchase of squad from New Glarus Motors for \$17,490.50 carried with Janowiak abstaining.

RESOLUTION 03-59/FINAL ASSESSMENT-Sidewalk Maintenance 3rd Avenue and 407 – 2nd Street: Motion by Kahl, 2nd by Foreback to approve Resolution 03-59 noting the price per unit was less than the preliminary estimates. Motion carried.

UTILITY OFFICE SPACE RENT: Kahl moved, 2nd by Preston to collect monthly rent in the amount of \$382.00 from the New Glarus Light & Water Office for use of office space within the Village Hall. Motion carried. It was noted that this is a common practice among municipalities who own their own Electric and Water Utility business.

TEMPORARY ALCOHOL LICENSES-NEW GLARUS FIRE FOR 1/16/04 and 3/27/04: Kahl moved, 2nd by Foreback to approve temporary alcohol licenses to New Glarus Fire for 1/16/04 and 3/27/04. Motion carried.

OPERATOR LICENSE TO EXPIRE 6/30/05: On the recommendation of Chief Allbaugh, Kahl moved, 2nd by Preston to approve an operator license to Lori Voegeli to expire 6/30/05. Motion carried.

NEW GLARUS APPLIANCE CONTRACT: Administrator Mielke noted the contract with New Glarus Appliance for appliance pick-up was changed to reflect pickup of appliances only on the Spring and Fall clean-up days. The charge for the pick-up remains the same. Motion by Kahl, 2nd by Myers to approve the revised contract. Motion carried.

PLAN: Myers reported that the Plan Commission would be reviewing the new proposed preliminary plat of Valle Tell at their 11/20/03 meeting. Administrator Mielke indicated a copy of the new preliminary plat has been provided to the School and Town of New

Glarus. Myers again encouraged participation of the Board and general public at the continuing Smart Growth meetings. The next meeting is scheduled for 12/10/03.

LIBRARY: Janowiak reported the Library Board met last week and were informed that South Central Library System has staff available to assist the Library Task Force. The joint meeting with the Village Board, Town Board and Library Board was briefly discussed with the consensus of the Village Board feeling it went well. Janowiak thanked the Library Board for their assistance with the 2004 Budget process.

CLERK'S REPORT: Clerk Erb reminded the Board that the 12/2/03 agenda will include setting a date in January for Caucus.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- 12/2/03 Board agenda will include a Public Hearing and the Final Resolution regarding the Industrial Revenue Bond financing for LSI, Inc.
- noted that after meeting with representatives from Wausau Insurance, the representatives will be asked to attend a Board meeting in January to discuss Contractor's Insurance Requirements
- County Highway Department reported there will be a cut back in winter road maintenance on State Highways due to State budget cuts
- thanked Clerk Erb for the assistance in putting together the 2004 Budget

PRESIDENT'S REPORT: Myers commended the Village Staff and Board on their efforts on the 2004 Budget and willingness to take on additional duties.

ADJOURN: Motion by Myers at 8:45 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

12/2/03

PUBLIC HEARING – ISSUANCE OF INDUSTRIAL DEVELOPMENT REVENUE

BONDS FOR L.S.I., INC.: President Myers called the Public Hearing to order at 7:30 p.m. PRESENT: Tom Myers, Jeff Starz, Ben Kahl, Craig Foreback, Suzi Janowiak and Lloyd Lueschow. ABSENT: Steve Preston. Also present: Linda Wyeth (Monroe Times), Melissa Shaw (Post-Messenger), Mike McDonald (L.S.I. – New Glarus), Tom Klanenik, Attorney Tom Vale, Administrator Jim Mielke and Deputy Clerk Barb Roesslein.

Mike McDonald expressed his appreciation to the Village for their support. No public comment. Motion by Myers to close the Public Hearing at 7:34 p.m., 2nd by Kahl.

Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:34 p.m.

PRESENT: All those present at the public hearing.

AGENDA: Myers moved to approve the 12/2/03 agenda, 2nd by Starz. Motion carried.

MINUTES: Myers moved for approval of the minutes for the 11/18/03 Village Board meeting, 2nd by Kahl. Motion carried.

RESOLUTION 03-61/FINAL RESOLUTION REGARDING VARIABLE RATE DEMAND INDUSTRIAL DEVELOPMENT REVENUE BOND FINANCING L.S.I., INC.-NEW GLARUS PROJECT IN AN AMOUNT NOT TO EXCEED \$4,250,000: Motion by Kahl,

2nd by Janowiak to approve Resolution 03-61. ROLL CALL VOTE: Myers - yes; Foreback - yes; Kahl - yes; Lueschow - yes; Janowiak - yes; Starz – abstain. Motion carried.

CLAIMS: Myers moved to approve Checks 17084-17091 totaling \$10,819.89 and Checks 17092-17129 totaling \$55,616.67 and payroll direct deposit 1003-1030 totaling \$24,182.39, 2nd by Kahl. Motion carried.

RESOLUTION 03-62/APPOINTING CHRISTIAN HAMMEL POLICE OFFICER: Motion by Kahl, 2nd by Starz to approve Resolution 03-62 for the appointed of Christian Hammel as Police Officer. Motion carried.

RESOLUTION 03-63/APPOINTING OFFICER SCHROEDER SERGEANT/ACTING CHIEF: Motion by Starz, 2nd by Janowiak to approve Resolution 03-63 for the appointed of Officer Schroeder as Sergeant/Acting Chief. Motion carried.

RESOLUTION 03-64/MILITARY LEAVE COMPENSATION- CHIEF ALLBAUGH: Motion by Lueschow, 2nd by Starz to approve Resolution 03-64 for military leave compensation for Chief Allbaugh. Motion carried.

PARKS & RECREATION: Lueschow reported that the committee had met Monday December 1st on the following:

- A letter is being sent to the Swiss Historical Board seeking their input on joint efforts between their museum and the Chalet of the Golden Fleece. Adding a response deadline was discussed. Consensus of the Board is to contact the Swiss Historical Board in February for a response to the request.
- An Eagle Scout project was approved for updating the sign of the Chalet of the Golden Fleece located at the Floral Clock and museum.
- Recreation Director duties will be divided between two principal recreation employees with guidance from the Village Administrator.
- The joint Village/School District Summer School Swim program resulted in Village Board Proceedings

December 2, 2003

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additional State Aid of \$1,793.92, which will be divided equally between the Village and School District.

- Outlots 2 and 4 of the preliminary plat for Phase I of the Valle Tell development has been accept for consideration as parkland dedication and meet code requirements.

CONSIDERATION OF CONTRACT WITH TOWN & COUNTRY ENGINEERING – 2ND

STREET WATER MAIN PROJECT: On recommendation of the Public Safety/Public Works Committee, motion by Kahl to approve a contract with Town & Country Engineering regarding the 2nd Street Water Main Project, 2nd by Foreback. Kahl noted the project is part of the 5- year plan and will increase the size of the existing main, which will provide increased fire flow to the Business Park. Myers clarified acceptance of the contract was for project only not bidding process. Motion carried.

PLAN: Administrator Mielke reported the next step being taken regarding the Valle Tell development was a public hearing is set for the December 16th Board meeting for the zoning request of Phase I from Agricultural to Residential (R-1) and one Commercial (C-1) lot. Also on the December 16th agenda will be the consideration of the preliminary plat for Phase I of the Valle Tell development. It was noted that Attorney Vale's memorandum of November 25, 2003 regarding setting conditions for the plat approval was very well done and will be very useful in the consideration of the Valle Tell development. The Board briefly discussed the requirement of curb & gutter and sidewalks within the development along with traffic and safety issues pertaining to the location of the development. In regards to the Smart Growth meetings a vision statement is being written. The Board was asked to review the draft statement and to submit additions or changes prior to the next Smart Growth meeting of December 10th.

RESOLUTION 03-65/SUPPORTING WISCONSIN'S SMART GROWTH LAW: On recommendation of the Plan Commission, motion by Starz to approve Resolution 03-65 supporting Wisconsin's Smart Growth Law, 2nd by Foreback. Motion carried.

CAUCUS DATE: Foreback moved to set the Village Caucus for January 6, 2004 at 7:15 p.m. in the Village Hall Boardroom, 2nd by Kahl. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- Tax bills will be mailed out on 12/8/03.
- Provided letter from Sen. Jon Erpenbach regarding the cut backs in winter road maintenance on State Highways.
- Will be attending a conference with Kevin Funseth at the Alliant Energy Corporate offices on Wednesday December 3rd.
- Will be attending a conference with Jason Borth at the Town & Country Engineering office in Madison on Friday December 5th.
- Pat Rank from Strand Engineering will be meeting with property owners on Railroad Street to verify curb & gutter placements.
- Property that the caboose sits on has been determined as Village property. If it needs to be moved regarding the Railroad Street project, it will be the responsibility of the owner of the caboose.
- Thanked Clerk Lynne Erb and Office Assistant Randa Gabel (Light & Water) for their work in putting together the tax statement brochure included with the tax bills.

ADJOURN: Motion by Myers at 8:08 p.m. to adjourn, 2nd by Kahl. Motion carried.

Barbara Roesslein, Deputy Clerk

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/16/03

PUBLIC HEARING – REZONE APPLICATION SUBMITTED BY JOHN DEWITT FOR VALLE TELL SUBDIVISION PHASE I. President Myers called the Public Hearing to order at 7:00 p.m. PRESENT: Tom Myers, Jeff Starz, Ben Kahl, Craig Foreback, Steve Preston, Lloyd Lueschow and Suzi Janowiak. Also present: Mike Calkins of Calkins Engineering, Dale Huston, Dwight Huston and John DeWitt of Valle Tell, Patrick Zweifel, Kasey Heimann and Paul Heimann with the Youth in Government Program; Paul and Steph Gramann, David Noyce, Robert Elkins, Robert Wesenberg, Darrel Weber, Linda Wyeth (Monroe Times), Melissa Shaw (Post-Messenger), Attorney Tom Vale, Administrator Jim Mielke and Clerk Lynne Erb.

PUBLIC COMMENT: President Myers asked John DeWitt to give a brief overview of the proposed preliminary plat for Phase I of Valle Tell. Mr. DeWitt presented the proposed development with 42 lots [32 single family, 6 duplex and 4 multi-family (4-unit) totaling 60 dwelling units] as well as one (5.3 acre) commercial lot. The development also includes two park areas totaling approximately 7.6 acres, conservancy lands (approximately 20 acres) and 3 acres of storm water management land. He noted the Plan Commission was recommending approval of the preliminary plat with some contingencies; namely, water tower/looping, sewer capacity, park/wetlands, park parking, development connectivity between Village and Town property, storm water, improvements to Elmer Rd. and impact to community. He indicated those items will be addressed moving forward through the Developer's Agreement and engineering plans prior to Final Plat approval.

President Myers asked for public comment on the rezoning ordinance. Paul Gramann from the Town of New Glarus presented the Board with a document titled "True Cost of

Development to the School District” that he had prepared based on the development of all phases of Valle Tell, showing a 30% increase in the number of students due to development. He indicated he disagreed with the Impact Study prepared on the development. He discussed with the Board the impact developments within the Town of New Glarus have made on the School as well as the cost comparison for the proposed properties in Valle Tell to those in the surrounding developments within the Town and how that might affect funding of the School. David Noyce, a resident of Spring Valley Development north of the Village indicated concerns over the traffic impact especially at the intersection of Elmer Rd., Kubly Rd. and Highway 69. The Board indicated they have been working with WI DOT to address the issue at Highway 69 when the reconstruction takes place, most likely in 2006. The Public Works Committee is addressing improvements to Elmer Rd. and Kubly Rd. Mr. DeWitt asked Mr. Noyce to provide Calkins Engineering with his concerns and possible solutions. Darrel Weber, a resident of the Village asked if all development will take place within the Village. President Myers explained that Phase I, which is the preliminary plat being reviewed at this time, is entirely within the Village. Being no other public comment, Myers moved, 2nd by Kahl to close the Public Hearing at 7:30 p.m. Motion carried.

REGULAR MEETING: President Myers called meeting to order at 7:30 p.m.

PRESENT: All those present at the public hearing.

AGENDA: Starz moved to approve the 12/16/03 agenda, 2nd by Foreback. Motion carried.

ANNOUNCEMENT: President Myers read the following announcement: A Closed Session will be called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive bargaining reasons require a closed session prior to the end of this meeting: [Negotiations with Police Union]

MINUTES: Myers moved for approval of the minutes for the 12/2/03 Village Board meeting, 2nd by Kahl. Motion carried.

PRELIMINARY PLAT – VALLE TELL PHASE 1: Trustee Janowiak expressed concerns over traffic study for Phase I, Covenants and Deed Restrictions being included in Preliminary Plat and the extension of rear lot lines so that conservancy area be owned by individual land owners. Attorney Vale indicated the Preliminary Plat could be approved with various contingencies attached that would need to be met prior to the Final Plat approval. Trustee Starz questioned who would be responsible for assuring contingencies are included and met as well as what the process for making sure it occurs is. Trustee Starz also expressed a concern over the land dedication of Outlot 2 for parks, indicating a natural drainage way goes directly through that property and Village ordinance 265.48 indicates land that contains drainage way cannot be dedicated for parkland. Mike Calkins indicated that that will be addressed through the engineering plans as the process moves forward. Attorney Vale noted that all contingencies attached to the Preliminary Plat will be addressed through the engineering plans that will be reviewed by Village Engineers, the Developer’s Agreement prepared by him in cooperation with Administrator Mielke and John DeWitt and restrictive covenants will be reviewed by him. All conditions come back to the Village Board for approval as does the Final Plat. Trustee Foreback mentioned the concerns presented at Public Hearing regarding the school population, noting the Town of New Glarus is discussing developments proposed for the area of County H and County J as well as one immediately west of the Village on Highway 39 at their 12/18/03 Plan meeting. It was noted that New Glarus School Superintendent, Barbara Thompson, indicated at the Plan Commission meeting that she was pleased with Phase I.

Preston moved to conditionally approve the preliminary plat of Valle Tell with the following conditions:

1. Transfer of ownership to developer.
2. Designation of parkland
3. Board approval of deed restrictions and covenants, including
 - a. green space/hillside including rear lot lines
 - b. design/size of homes
 - c. deed restrictions
 - d. maximum number of lots one entity can purchase
4. Developer's Agreement in compliance with village ordinance
5. Final plat meets with village engineer and board approval
6. Sidewalk, curb and gutter per village ordinance

2nd by Kahl. ROLL CALL VOTE: Myers-yes; Kahl-yes; Preston-yes; Lueschow-yes; Foreback-yes; Starz-yes; Janowiak-yes. Motion carried.

ORDINANCE 03-11/REZONING VALLE TELL PHASE I PROPERTY: Attorney Vale reviewed the Ordinance indicating Lots 1 through 41 be changed to R-1 (Residential) and Lot 42 be changed to C-1 (Commercial). He indicated the addition of language to the Ordinance that would allow the developer and Village Board to revise, modify or amend final lot configurations and zoning designations during the re-zoning and platting process to allow flexibility to the Board and developer. He noted the zoning of R-1 for the lots proposed to be multi-family would require a conditional use permit for the multi-family dwelling. The Board then discussed the Commercial zoning of Lot 42 questioning if C-1 or C-2 should be used and whether conditions could be placed on this specific lot. Attorney Vale indicated that the lot would need to be treated the same as all other lots within the zoning district. The Board noted that the C-1 zoning did include the Swiss Architectural Design Review. Motion by Preston, 2nd by Starz to adopt Ordinance 03-11 Rezoning for Valle Tell Preliminary Plat. ROLL CALL VOTE: Myers-yes; Kahl-yes; Preston-yes; Lueschow-yes; Foreback-yes; Starz-yes; Janowiak-yes. Motion carried.

CLAIMS: Motion by Kahl to approve Checks 17131-17136 totaling \$7,808.45 and Checks 17137-17191 totaling \$31,074.13 and payroll direct deposit 1031-1058 totaling \$23,312.76, 2nd by Myers. Motion carried.

PARKS: Trustee Lueschow indicated that correspondence had been forwarded to the President of the Swiss Historical Village seeking some degree of integration of the Chalet Museum and Swiss Historical Village.

PUBLIC WORKS/SAFETY: Trustee Preston reported the Committee will be discussing a sidewalk maintenance program at the suggestion of Wausau Insurance.

PROPERTY CLEAN-UP AT 421 4th AVENUE: Trustee Preston updated the Board on complaints received regarding the property at 421 4th Avenue. He indicated the tenant of the property has been cited twice and Attorney Vale has been in contact with the Attorney for the owner of the property to address the issue. Attorney Vale has indicated to the owner's Attorney exactly what needs to be taken care of and will continue to monitor the situation with the possibility of pursuing charges against the owner if the problem continues. He noted a citation could be issued for each day the violation remains.

PUBLIC NUISANCE CODE: In light of recent complaints regarding various properties in the Village, Attorney Vale is recommending a review of the current ordinance. Trustee Foreback asked to include progressive fines.

KEPPLINGER LAND DIVISION: The Board discussed the recommendation of the Plan Commission and granting of the variance. Trustee Starz indicated he felt that "due hardship" was not considered in the granting of the variance and that in order to avoid further discrepancy with the ordinance, the land division should be denied. There was

discussion regarding the various options for changing duplexes to individual units, i.e. the land division or the condominium agreements. Trustee Janowiak asked that the issue of changing duplexes to individual units be placed on the Plan agenda for future discussion. Motion by Starz, 2nd by Janowiak to deny the land division application of Clark Kepplinger. ROLL CALL VOTE: Myers-yes; Kahl-yes; Preston-abstain; Lueschow-yes; Foreback-yes; Starz-yes; Janowiak-yes. Motion carried.

SMART GROWTH UPDATE: President Myers noted the 2004 meeting schedule for Smart Growth has been received and the Plan Commission will be reviewing the Vision Statement at their 12/18/03 meeting.

URBAN FORESTRY MANAGEMENT PLAN 2004-2008: Trustee Lueschow read the comments from the DNR regarding the Urban Forestry Management Plan for 2004-2008 and commended Forester Paul Jennrich for his work. Motion by Lueschow, 2nd by Myers to approve the Urban Forestry Management Plan for 2004-2008. Motion carried.

2003 ANNUAL FORESTRY REPORT: Annual report was presented indicating the Village accomplished its goals for 2003 within the budget provided.

DNR GRANT AWARD: The 2004 Grant Award has been received and represents approximately one-half the total forestry budget.

CLERK'S REPORT: Clerk Erb informed the Board that all available 2003 invoices for the Village will be paid prior to year-end and reminded Board of the 1/6/04 Caucus date.

ADMINISTRATOR'S REPORT: Administrator Mielke reported to the Board on the following:

- New Waste Management stickers have arrived and will be sold five to a pack at a cost of \$10.00
- Village sent out 11 snow removal letters to residents who failed to clear their sidewalks from the last snowfall.
- A representative of Wausau Insurance Co. will attend the 1/6/04 Village Board meeting to address the Contractor's Insurance issue.
- The Village received a \$5,200 dividend check from Wausau Insurance for 2002.

CLOSED SESSION CALLED UNDER 19.85(1)(e): Motion by Myers at 9:05 p.m., 2nd by Kahl to convene into Closed Session. ROLL CALL VOTE: Myers-yes; Kahl-yes; Preston-yes; Lueschow-yes; Foreback-yes; Starz-yes; Janowiak-yes. Motion carried.

RECONVENE TO OPEN SESSION: Motion by Myers, 2nd by Kahl to reconvene into Open Session. ROLL CALL VOTE: Myers-yes; Kahl-yes; Preston-yes; Lueschow-yes; Foreback-yes; Starz-yes; Janowiak-yes. Motion carried. Time: 9:25 p.m.

RESULTS OF CLOSED SESSION: President Myers reported the Board discussed union negotiation status.

ADJOURN: Motion by Myers at 9:26 p.m. to adjourn, 2nd by Kahl. Motion carried.

Lynne R. Erb, Clerk