

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/8/02

Meeting was called to order by President Eisenmann at 7:30 p.m. PRESENT: Mark Eisenmann, Ben Kahl, Steve Preston, Julie Jennrich, Susan Janowiak, and Jill Starz. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, and Sue Moen (Post Messenger).

AGENDA/MINUTES: M.E. moved for approval of the 1/8/02 agenda and approval of the minutes of the previous (12/18/01) meeting, 2<sup>nd</sup> by B.K. Motion Carried.

CLAIMS: Upon recommendation of the Finance Committee, M.E. moved to recommend approval of the claims [Checks 13812 to 13854 totaling \$102,956.91 and dated 12/28/01, Checks 13855 to 13892 totaling \$605,152.14 dated 1/9/02 and Payroll Checks 11479 to 11499 for \$17,168.50, 2<sup>nd</sup> by S.P. Carried. [Craig Foreback joined meeting]

TEMPORARY ALCOHOL LICENSE: Motion by B.K. to approve a temporary alcohol license to the New Glarus Fire Department for 1/18 and 1/19/02, contingent on receipt of certificate of insurance, 2<sup>nd</sup> by J.S. Carried.

FIFTH AVENUE PROJECT: Administrator Mielke informed the Board that bid opening for this project will take place on 1/24/02 with board action anticipated for 2/5/02.

RESOLUTION 02-01/APPOINT LIGHT & WATER OFFICE EMPLOYEE: Upon recommendation of the Personnel Committee, M.E. moved to approve hiring Tina Moser as part time office employee for Light & Water with a start date of 1/7/02, 2<sup>nd</sup> by B.K. Motion carried.

VETTERLI LAND DIVISION: Administrator Mielke advised the Board the proposed building for this site would cross the lot lines on the previous CSM and therefore, the current owners have requested that Lots 2, 3 and 4 from the earlier CSM be consolidated into one lot as indicated on the proposed CSM being submitted with this application. Motion by M.E. to approve land division per new CSM, 2<sup>nd</sup> by B.K. Motion carried.

LIBRARY: C.F. reported on the library board meeting indicating the board discussed revisions of the circulation policy and planning for the presentation to the Village Board on library expansion that will take place on 2/5/02 at 7:00 p.m.

NEW GLARUS FIRE DISTRICT: S.P. reported that Dave Anderson had been elected Fire Chief.

HISTORIC PRESERVATION: Administrator Mielke advised the Board that the specifications on the painting and siding for the Depot had been prepared and the DNR anticipates handling this project in the same manner as the platform, with the Village collecting the funds and paying the expenses. J.J. indicated she would like to see some written approval from the Depot Society on their approval of the project and Administrator Mielke will take of discussing that with them.

CLERK'S REPORT: Clerk reminded the Board of the upcoming Caucus to be held on January 22, 2002 at 6:30 p.m.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following items:

- Monthly column he will be providing to the Post Messenger
- Bottled water update, indicating anticipated first shipment will be ready for April, 2002
- Installation of new light fixtures in hallway at village hall purchased with public benefits money
- Bid openings on new police vehicle will be ready for board action on 1/22/02 and 4x4 vehicle for Light & Water will be ready for board action on 2/5/02
- DOT had signed off on the land division for the proposed Monroe Clinic site and a closing on the property is anticipated for 1/10 or 1/11/02
- The plan commission will be addressing the possible amendment of the TIF #2 boundary

COMMITTEE APPOINTMENTS: Committee appointments as proposed by President Eisenmann were reviewed by the Board and a copy is incorporated in the minute book. Motion by M.E. to approve the committee appointments, 2<sup>nd</sup> by C.F. Motion carried.

ADJOURN: M.E. moved to adjourn at 8:00 p.m., 2<sup>nd</sup> by B.K. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
1/22/02

Meeting was called to order by President Eisenmann at 7:30 p.m. PRESENT: Mark Eisenmann, Ben Kahl, Steve Preston, Craig Foreback, Julie Jennrich, Susan Janowiak, and Jill Starz. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, and Police Chief Steve Aillbaugh.

AGENDA/MINUTES: Eisenmann moved for approval of the 1/22/02 agenda and approval of the minutes of the previous (1/8/02) meeting, 2<sup>nd</sup> by Kahl. Motion Carried.

CLAIMS: Eisenmann moved to approve [Checks 13893 to 13896 totaling \$1,332.42; Checks 13897 thru 13936 for \$70,729.16 and Payroll Checks 11501 to 11520 for \$15,828.09, with the exception of Check 13935 to Wisconsin Retirement System in the amount of \$14,568.20 which shall be voided], 2<sup>nd</sup> by Jennrich. Carried.

McKEE/PECATONICA INTERIORS II TAX BILLS: Eisenmann explained to the board the problems that had occurred on the tax bills and moved to write off the McKee real estate bill of \$348.93 and the Pecatonica Interiors II personal property bill in the amount of \$54.52, 2<sup>nd</sup> by Kahl. Carried.

PAYMENT ON RETIREMENT LIABILITY ACCOUNT: Eisenmann moved to apply the credit of \$14,568.20 to General Fund surplus, rather than applying it toward the prior year service balance, 2<sup>nd</sup> by Starz. Carried.

RESOLUTION 02-02 / HALL RENTAL: Upon recommendation of the finance committee, Eisenmann moved to approve Resolution 02-02 to take effect January 1, 2003, 2<sup>nd</sup> by Jennrich. Carried.

PURCHASE OF POLICE VEHICLE: Kahl reviewed the bids received and moved to approve the purchase of a Dodge Intrepid from Kayser Chrysler for \$18,283.00, 2<sup>nd</sup> by Preston. Foreback indicated he appreciated the memo prepared by the Chief regarding the Dodge Intrepid police package vehicle. Starz asked if it is policy to always go with the low bid as New Glarus Motors bid \$19,308.00. Eisenmann indicated service on the vehicle would remain local. Motion Carried. [Melissa Shaw of Post/Messenger joined meeting]

Kahl informed the board that Public Safety is currently discussing a café ordinance for the downtown area and working on a parking issue at the corner of 6<sup>th</sup> Avenue and 1<sup>st</sup> Street.

PUBLIC WORKS: Kahl noted the progress being made on the utility lines along Hwy. 69 and Industrial Park.

CTV: Eisenmann indicated the committee will be meeting 1/29/02 and discussing a request by Chamber for advertising on the local access channel.

LIBRARY: Foreback reminded the Board of the Library Task Force site plan presentation on 2/5/02.

HISTORIC PRESERVATION: Administrator Mielke updated the Board on the progress of the deck at the Depot, indicating there was a problem with the decking lumber.

CLERK'S REPORT: Clerk updated the Board on the audit process and the development of a Village web site.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on Governor McCallum's speech earlier today in which he indicated a 4 percent reduction in shared revenue for 2002 and total elimination within three years. Shared revenue currently amounts to approximately \$320,000.00 in the Village's Budget (approximately 30 percent).

Administrator Mielke reported on attending the Leadership meeting sponsored by Green County Economic Development, with the next meeting being March 15, 2002 at the Landhaus. He also indicated he will be attending the Swiss Center Site Facility Meeting on January 28, 2002.

CLOSED SESSION CALLED UNDER 19.85(1)(e): Motion by Eisenmann at 7:55 p.m. to go into closed session under 19.85(1)(e) for the purpose of deliberating the purchase of public properties, 2<sup>nd</sup> by Kahl. ROLL CALL: Eisenmann-yes, Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes, Starz-yes, and Kahl-yes.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Eisenmann to return to open session at 8:10 p.m., 2<sup>nd</sup> by Kahl. ROLL CALL: Eisenmann-yes, Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes, Starz-yes, and Kahl-yes. Eisenmann reported the Board had discussed possible land acquisition.

ADJOURN: Eisenmann moved to adjourn at 8:12 p.m., 2<sup>nd</sup> by Starz. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

2/5/02

LIBRARY TASK FORCE PRESENTATION: Present are: Mark Eisenmann, Ben Kahl, Julie Jennrich, Steve Preston, Craig Foreback, and Suzie Janowiak. Absent: Jill Starz. Also present are: Administrator Mielke, Clerk Lynne Erb, Attorney Tom Vale, Maureen Grant, Ruth Pauli, Marilyn Christensen, Dan Gartzke, Mary Hillstrom, Ken Dickson, Kathryn Bartlett-Mulvihill, Jane Martinson, Wayne Duerst, Deb Haeffner (South Central Library), Virginia Bryan (Library Director), Marilee Steffen, LaMay Nybroten, Barb Anderson, Sally Konnak, John Mulvihill, and Melissa Shaw (Post-Messenger).

John Mulvihill gave a power point presentation for the Library Task Force, indicating the sites that have been reviewed by the Task Force and showing the rating of the various sites. The presentation included discussion of the advantages and disadvantages of the sites. The top two sites selected are new construction sites, one being Glarner Park and the other School House Apartments vacant land. The presentation ended with two questions for the Board: Is the Board willing to consider different use for Glarner Park? What time frame? After considerable discussion by the Board and Task Force, it was agreed that another joint meeting be scheduled to continue discussion.

## BOARD MEETING

Regular meeting was called to order by President Eisenmann at 7:50 p.m. PRESENT: Mark Eisenmann, Ben Kahl, Julie Jennrich, Steve Preston, Craig Foreback, and Suzie Janowiak. Absent: Jill Starz. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, Attorney Tom Vale and Melissa Shaw (Post-Messenger)

AGENDA/MINUTES: Eisenmann moved for approval of the 1/22/02 minutes, 2<sup>nd</sup> by Foreback. Carried. Eisenmann moved for approval of the 2/5/02 agenda, moving Plan Commission items to the top, 2<sup>nd</sup> by Kahl. Motion Carried.

MONROE CLINIC SITE PLAN: Larry Long of the Monroe Clinic presented the site plan for a 12,000 square foot clinic on 7.3 acres at the intersection of Second Street and County H. There are proposed future expansions for up to 30,000 square feet. The entrance/exit to the complex would be directly across from the High School entrance/exit on Second Street. The plan includes a storm water retention pond that is anticipated to be basically a dry pond. Mr. Long reviewed with the Board the Swiss architectural theme being proposed by the Clinic. The Clinic plans to begin construction in spring and estimates a 6-8 month construction period. Motion by Jennrich to approve the site plan presented, 2<sup>nd</sup> by Preston. Carried.

HEBERER EXTRATERRITORIAL PLAN: On recommendation of the Plan Commission, Eisenmann moved to approve, 2<sup>nd</sup> by Janowiak. Carried.

CLAIMS: Eisenmann moved to approve [Checks 13937 to 13944 totaling \$9798.95; Checks 13945 thru 13984 for \$70,874.88 and Payroll Checks 11521 to 11540 for \$15,993.67, 2<sup>nd</sup> by Jennrich. Carried.

RESOLUTION 02-04 – FLEXIBLE BENEFIT PLAN: Motion by Eisenmann to recommend approval of Resolution 02-04 – Flexible Benefit Plan Enrollment for 2002 with Benefits Design Group, 2<sup>nd</sup> by Kahl. Carried

RESOLUTION 02-05 – OPPOSING GOVERNOR McCALLUM'S PROPOSAL TO ELIMINATE THE SHARED REVENUE PROGRAM: Jennrich moved, 2<sup>nd</sup> by Kahl to recommend approval of Resolution 02-05. Motion carried.

PARK USE – 2002 COMMUNITY FEST: Jennrich moved, 2<sup>nd</sup> by Kahl to approve use of Village Park, Glarner Park and Vets Memorial Park by the Optimist Club on May 24 thru May 27, 2002 for Community Fest events. Motion Carried.

RESOLUTION 02-06 – AMENDING RESOLUTION 01-28 (2002 Youth Recreation Fees): Upon recommendation of the park committee, Jennrich moved to approve Resolution 02-06 correcting the swim team fee to \$45.00 (same as last year), 2<sup>nd</sup> by Kahl. Carried.

AUTHORIZATION TO ADVERTISE FOR LIFEGUARDS: Motion by Jennrich to approve the advertising for lifeguards for the 2002 season, 2<sup>nd</sup> by Preston. Carried.

SKATEBOARD PARK : Administrator Mielke informed the Board that the skateboarding group will most likely be requesting use of land owned by the village in the area of the Alliant substation on Railroad Street. They are in the process of requesting use of DNR lands in that area.

CHANGE OF USE – GLARNER PARK: Jennrich reiterated her comments regarding the necessity for maintaining green space in this area of the village and the relocation of a ball field and costs related to that. Kahl requested this item be placed on Public Works agenda for discussion pertaining to retention of storm water in that area.

PURCHASE OF UTILITY VEHICLE: Public Works Committee has recommended the purchase of the Dodge Magnum 2500 from New Glarus Motors at a price of \$21,860.00. Motion by Kahl to approve purchase from New Glarus Motors for \$21,860.00, 2<sup>nd</sup> by Janowiak. Motion carried.

AWARD 5<sup>th</sup> AVENUE PROJECT BID: Recommendation of Public Works committee to accept bid of Henshue Construction, Inc., at a base bid of \$822,460.00, including Alternative 1 at a cost of \$135,622.00. Alternative 1 includes the portion of 5<sup>th</sup> Avenue between Railroad Street and 1<sup>st</sup> Street. As proposed, this will eliminate angle portion on that part of 5<sup>th</sup> Avenue. Kahl requested Public Safety take a look at making this portion of 5<sup>th</sup> Avenue one-way and allowing angle parking to remain. Motion by Kahl to accept the bid of Henshue Construction for \$822,460.00 and include Alternative 1 for \$135,622.00 for a total cost of \$958,082.00, 2<sup>nd</sup> by Foreback. Motion carried.

RESOLUTION 02-03 – PRELIMINARY RESOLUTION FOR SPECIAL ASSESSMENTS/CHARGES ON 5<sup>TH</sup> AVENUE PROJECT: Motion by Kahl to approve Resolution 02-03 and schedule a public hearing on the matter for 3/5/02 at 7:00 p.m., 2<sup>nd</sup> by Jennrich. Carried.

AWARD TREE-PRUNING CONTRACT: Eisenmann moved to approve a contract with Dane County Tree Service for tree pruning, original bid \$6,649.00 to be cut to \$6,400.00, 2<sup>nd</sup> by Preston, Carried.

HISTORIC PRESERVATION: Administrator Mielke updated the Board on the progress of the deck at the Depot, indicating a completion date of 3/1/02. He also presented the DNR proposal for the siding for the Depot, said proposal will be forwarded to the Historic Preservation Committee.

CLERK'S REPORT: Clerk informed the Board of upcoming training available for Board of Review. She also advised the Board of the recent training received on the new election equipment.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the Smart Growth Grant awards, stating that New Glarus ranked 27<sup>th</sup> and the top 23 received grants. He indicated that Southwest Regional Planning will be working with Green County next year. He indicated that Governor McCallum's proposal did include a four-year moratorium on State mandates, but is unclear whether Smart Growth is involved.

Mielke informed the Board of his attendance at the Swiss Center of North America site selection committee indicating there were three sites being reviewed.

Alliant Energy has refilled the rate increase for wholesale customers, with an average increase of 9.5%.

CLOSED SESSION CALLED UNDER 19.85(1)(c): Motion by Eisenmann at 8:55 p.m. to go into closed session under 19.85(1)(c) for the purpose of discussing employment, promotion, compensation or performance evaluation date of a public employee, 2<sup>nd</sup> by Foreback. ROLL CALL: Eisenmann-yes, Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes, and Kahl-yes.

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Eisenmann to return to open session at 9:10 p.m., 2<sup>nd</sup> by Kahl. ROLL CALL: Eisenmann-yes, Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes, and Kahl-yes.

ADJOURN: Eisenmann moved to adjourn at 9:12 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
2/19/02

Regular meeting was called to order by President Pro-tem Jennrich at 7:30 p.m. PRESENT: Julie Jennrich, Steve Preston, Craig Foreback, and Suzie Janowiak. Absent: Mark Eisenmann, Ben Kahl and Jill Starz. Also Present: Administrator Jim Mielke and Clerk Lynne Erb.

AGENDA Jennrich moved for approval of the 2/19/02 agenda, 2<sup>nd</sup> by Preston. Motion Carried.

ANNOUNCEMENT: Jennrich announced that the board will convene into closed session per Wisconsin Statutes 19.85(1)(b) considering dismissal, demotion or discipline of any public employee at the end of this meeting.

MINUTES: Jennrich moved for approval of the 2/5/02 minutes, 2<sup>nd</sup> by Preston. Carried.

CLAIMS: Jennrich moved to approve [Checks 13989 to 13991 totaling \$647,490.39; Checks 13992 thru 14042 for \$64,072.24 and Payroll Checks 11541 to 11561 for \$15,652.60, 2<sup>nd</sup> by Janowiak. Motion carried.

AGREEMENT WITH GREEN COUNTY/ELECTION EQUIPMENT: Jennrich indicated this agreement with Green County covered the new election equipment purchased by Green County this year. Motion by Jennrich to approve, 2<sup>nd</sup> by Janowiak. Carried.

APPLICATION FOR TEMPORARY CLASS 'B' LICENSE – NG OPTIMIST CLUB/NG FIRE DEPARTMENT: Motion by Foreback to approve Class B Temporary Licenses to New Glarus Optimist for May 24 through May 27, 2002 at Vet's Park and a second license for the same dates at Railroad Street between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue; along with Class B Temporary Licenses to New Glarus Fire Department on March 23, 2002 and another on August 2 through August 4, 2002 at the fire station, 2<sup>nd</sup> by Jennrich. Motion carried.

APPLICATION FOR STREET USE – NG FIRE DEPT/ ALFA ROMERO: Foreback moved to approve Street Use Permit for New Glarus Fire Department from August 1 to August 5, 2002 for 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street and 5<sup>th</sup> Street and for parade to be held August 3, 2002; and street use permit to Alfa Romero Club for May 4, 2002 for portions of Elmer and Kubly Roads, 2<sup>nd</sup> by Jennrich. Carried.

APPLICATION FOR OPERATOR'S LICENSE: Motion by Foreback to approve operator license to expire 6/30/03 to Barbara Kummerfeldt, Sharon Hendrickson and Steve Wisdom contingent on completion of Responsible Beverage Server Course, and to deny operator license to Kevin Disch, 2<sup>nd</sup> by Jennrich. Motion carried.

LIBRARY: Foreback reminded the board of a joint village/library board meeting on Tuesday, February 26, 2002 at 6:30 p.m.

HISTORIC PRESERVATION-DEPOT PLATFORM CHANGE ORDER: Motion by Preston to approve depot platform change order pertaining to railing addition and design, contingent on State Historic Society approval, 2<sup>nd</sup> by Janowiak. Carried.

CLOSED SESSION CALLED UNDER 19.85(1)(b): Motion by Jennrich at 8:15 p.m. to go into closed session under 19.85(1)(b) for the purpose of considering dismissal, demotion or discipline of any public employee, 2<sup>nd</sup> by Foreback. ROLL CALL: Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes

RETURN TO OPEN SESSION/RESULTS OF CLOSED SESSION: Motion by Preston to return to open session at 8:20 p.m., 2<sup>nd</sup> by Foreback. ROLL CALL: Jennrich-yes, Foreback-yes, Preston-yes, Janowiak-yes.

EMPLOYEE TERMINATION: Motion by Preston to terminate employee as recommended by personnel committee, 2<sup>nd</sup> by Foreback. Motion carried unanimously.

ADJOURN: Jennrich moved to adjourn at 8:25 p.m., 2<sup>nd</sup> by Janowiak. Carried.

Lynne R. Erb, Clerk

## JOINT VILLAGE BOARD/LIBRARY BOARD MEETING

February 26, 2002

### Minutes

1. Approval of Agenda: Village President Mark Eisenmann called the meeting to order at 6:30 p.m. Present – Craig Foreback, Ben Kahl, Julie Jennrich. Library Board – Wayne Duerst, Marilee Steffen, Barb Anderson, LaMay Nybroten and Craig Foreback. Others: Library Task Force Member John Mulvihill, Library Director Virginia Bryan and Administrator Jim Mielke. Absent: Jill Starz, Steve Preston (arrived at 6:45 p.m.) and Susan Janowiak (arrived at 6:40). Motion by Mark Eisenmann, second by Julie Jennrich to approve the agenda as presented. Motion carried.
2. Library Space Needs: General discussion regarding the existing library facility and the need to have additional space. Village Board members agree that the existing library space is inadequate and that something must be done to provide for increased library area. Village Board members indicated that with the uncertainty associated with the State Shared Revenue program the Village cannot afford a new building. Discussion regarding increased space versus a new building. As an alternative to a new building, the concept of combining the existing library and the community room into a library was discussed. The combined area would create a library of roughly 4,000 square feet. Village Board members acknowledged that this would be a temporary solution and that the long-term permanent solution is a new building. Library Board members expressed concern that if the community room were used, the issue of a larger facility may be forgotten. ***Village Board members assured them that the long-term goal is to acquire the needed space and that the community room is not a permanent solution.***  
Village Board and Library Board consensus to have a consultant brought in to determine the cost of combining the existing library with the community room. All acknowledged that if it is too expensive, the option will be dropped and other alternatives will be explored. All agreed that this option would be explored first. Funding of the study will be paid from 2001 surplus funds earmarked for library expansion. At some point in the near future, the Village Board will adopt a resolution or other written agreement to bind future Boards into a plan of action regarding library expansion.
3. Adjournment: Motion by Mark Eisenmann, second by Ben Kahl to adjourn. Motion carried. Time 8:00 p.m.

### VILLAGE BOARD PROCEEDINGS

#### VILLAGE OF NEW GLARUS

3/5/02

#### PUBLIC HEARING 7:00 p.m. – SPECIAL ASSESSMENTS FOR 5<sup>th</sup> AVENUE PROJECT- PRELIMINARY RESOLUTION AND ENGINEERING REPORT

PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, Jill Starz and Suzie Janowiak. Also Present: Village Attorney Tom Vale, Village Engineer Pat Rank, Administrator Jim Mielke, Clerk Lynne Erb, Shirley & Charles Postler, Ruth M. Wild, Lorna Marty, Renee & Jerry Groom, Bruce Braugher, Thomas Andreas, Alice & Eugene Duerst, Karen Ascher, Glen & Delores Turner, Laurie Fuller, Kristen Wedeen, Bob & Monika Pernot, Barb Anderson, Bill Bigler, Rich & Kathie Palmer, Darin & Mary Dahlk, Ron Pierce, Wayne Purdy, Brian Berninger, Amy & Howard Waddell, Mariah Clark, Mike Guenter, Jeannette Perkins, Jason Dingedine, Randal Graham, Trish Davis, Barb Kummerfelt, Steve Wisdom and Melissa Shaw (POST-MESSENGER).

President Eisenmann opened the public hearing by informing the audience how the jurisdictional transfer agreement entered into by the Village with DOT affected the State Hwy. 39 project, which was completed last year, and was not a part of this project. Lengthy discussion ensued covering several subjects, including the status of this project being a village project, not a state project; how costs were calculated for this project as well as the Hwy. 39 project. More specific questions were answered concerning replacement of new sidewalks, charges for removal of curb and gutter/sidewalk, removal of trees, timing of project and final costs and how they will be paid. Public Hearing closed at 8:00 p.m. by President Eisenmann.

Regular meeting was called to order by President Eisenmann at 8:10 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, Jill Starz and Suzie Janowiak. Also Present: Village Attorney Tom Vale, Village Engineer Pat Rank, Administrator

Jim Mielke, Clerk Lynne Erb, Barb Kummerfelt, Steve Wisdom and Melissa Shaw (POST-MESSENGER).

AGENDA Eisenmann moved for approval of the 3/5/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the 2/19/02 and 2/26/02 minutes, 2<sup>nd</sup> by Kahl. Carried.

RESULTS OF PUBLIC HEARING (5<sup>th</sup> AVENUE SPECIAL ASSESSMENTS): Jennrich questioned whether we could eliminate portions of the special assessments, i.e. not charge for removal of sidewalk. Attorney Vale indicated that could be done at this time. Engineer Rank indicated that the amounts on the preliminary report will vary as owners will only be charged for the footage actually removed and installed. He indicated total estimates on removal of sidewalk at \$4,500 and curb and gutter at \$8,800. The consensus of the Board was that this project will set precedence for future projects. Motion by Eisenmann to accept the Preliminary Engineering Report as prepared by Pat Rank of Strand Associates, 2<sup>nd</sup> by Starz. Motion carried with Jennrich opposing.

Eisenmann moved to change Public Safety to the next agenda item, 2<sup>nd</sup> by Foreback. Carried.

CLASS A LIQUOR LICENSE-HOCH ENTERPRISES, INC.: Motion by Kahl, 2<sup>nd</sup> by Janowiak to approve a Class A Liquor License to Hoch Enterprises, Inc. effective 5/1/02 and expiring 6/30/02. It is understood wine samples will be provided. Motion carried.

CLAIMS: Eisenmann moved to approve the claims [Checks 14043 to 14050 totaling \$11660.33; Checks 14051 thru 14079, and 14083 to 14088 for \$52119.67 and Payroll Checks 11562 to 11580 for \$16018.29, 2<sup>nd</sup> by Foreback. Carried.

RESOLUTION 02-07-AUTHORIZING BORROWING FOR PURCHASE OF FIRE TRUCK:

Administrator Mielke updated the Board on the change in the amount borrowed, from \$163,123.22 to \$162,000.00 to comply with arbitrage rules per the Bank of New Glarus. Motion by Eisenmann, 2<sup>nd</sup> by Kahl to approve Resolution 02-07 and the loan documents for this borrowing. Motion carried unanimously.

RESOLUTION 02-08 – 2002 BUDGET AMENDMENT #1: Administrator Mielke explained that this amendment identifies the detail for the revenue/expenditures on the 5<sup>th</sup> Avenue Project.

Eisenmann moved, 2<sup>nd</sup> by Janowiak to approve Resolution 02-08. ROLL CALL VOTE:

Eisenmann-yes; Jennrich-yes; Foreback-yes; Starz-yes; Preston-yes; Janowiak-yes; and Kahl-yes. Motion carried.

APPLICATION FOR PARK USE-NG OPTIMIST: Motion by Jennrich, 2<sup>nd</sup> by Starz to approve use of Village Park, Glarner Park and Vets Park on May 24-27, 2002 to NG Optimist. Motion Carried.

APPLICATION FOR PARK USE – NG FIRE DEPT.: Jennrich moved to approve use of Glarner Park to the NG Fire Dept. on 8/3/02 for landing area for Med Flight, 2<sup>nd</sup> by Kahl. Carried.

RESOLUTION 02-10-GIRL'S SOFTBALL FEES: Motion by Jennrich to approve Resolution 02-10 covering girl's softball fees that had inadvertently been missed in a previous recreation fee resolution, 2<sup>nd</sup> by Kahl. Carried.

RESOLUTION 02-09 – 2001 COMPLIANCE MAINTENANCE ANNUAL REPORT: Kahl indicated that the point total of the 2001 report was an improvement over the 2000 report. Motion by Kahl, 2<sup>nd</sup> by Jennrich to approve Resolution 02-09 and the 2001 Compliance Maintenance Annual Report. Motion Carried.

RESOLUTION 02-11 – ESTABLISH SIDEWALK MAINTENANCE SINKING FUND: Kahl briefly explained the funding and use for repair and maintenance of existing sidewalk. Motion by Kahl, 2<sup>nd</sup> by Starz to approve Resolution 02-11. Motion carried.

RESOLUTION 02-12-AUTHORIZATION OF CERTIFICATE OF AUTHORITY FOR ELECTRIC UTILITY CONSTRUCTION PROJECTS: Kahl indicated that this Resolution allowed the utility to proceed to obtain PSC approval for possible future projects. Kahl moved to approve Resolution 02-12, 2<sup>nd</sup> by Eisenmann. Carried. Preston noted that this Resolution did not obligate the utility to complete projects.

GLARNER PARK: Kahl informed the Board that Public Works had met with Strand Associates recently and reviewed the Storm Water Management Plan. He indicated that it is the recommendation of Strand that no structure be placed on Glarner Park.

PUBLIC WORKS VACANCY: Administrator Mielke summarized for the Board the Personnel Committee recommendation for using parttime seasonal employee to assist with public works and water utility tasks. Motion by Preston to leave the fulltime position in the Public Works Department vacant, and to use seasonal parttime help, 2<sup>nd</sup> by Kahl. Carried.

ADMINISTRATOR'S REPORT: Administrator Mielke indicated he will be attending the Wisconsin City Management Conference this week. He also mentioned to the Board that he will be scheduling a time for Strand Associates to present the Storm Water Management Plan to the Board. He will also be scheduling a tour of village facilities for all trustees.

PRESIDENT'S REPORT: President Eisenmann informed the Board that he and Trustee Foreback are discussing the possibility of contacting the school board to form a liaison position to

work with village/school board. He also reported that the Gift of Community Meeting on March 2, 2002 was very informative.

ADJOURN: Eisenmann moved to adjourn at 9:00 p.m., 2<sup>nd</sup> by Jennrich. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

3/19/02

Meeting was called to order by President Eisenmann at 7:30 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, and Jill Starz. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, Melissa Shaw (POST-MESSENGER), and Jack Roberts.

AGENDA Eisenmann moved for approval of the 3/19/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the 3/5/02 minutes, 2<sup>nd</sup> by Kahl. Carried.

SHARED REVENUE UPDATE: Administrator Mielke indicated that the current proposal on the budget at the State level would reduce the Village's portion of shared revenue by \$73,210.00 in 2003. He is preparing a recommendation for the Board of spending reductions for 2002 in order to cover some of the possible loss of shared revenue in 2003.

CLAIMS: Eisenmann moved to approve claims [Checks 14080 to 14082 for \$70,908.84; Checks 14250 to 14298 totaling \$112,561.44; and Payroll Checks 11750 to 11773 for \$21,064.14, 2<sup>nd</sup> by Kahl. Carried.

Clerk's Note: Checks 14083 through 14249 and Payroll checks 11581 to 11750 have been destroyed. This is a result of the software conversion process.

SEQUEL CORP. – 2000 PERSONAL PROPERTY TAX BILL: Clerk informed the Board on the charge back procedure and requested this personal property bill for \$34.61 be written off by the village as this seemed the most cost-effective handling of the amount owed. Motion by Eisenmann to write-off the \$34.61 personal property tax charge owed by Sequel Corp., 2<sup>nd</sup> by Starz. Carried.

INDUSTRIAL PARK COWS: Administrator Mielke updated the board on pasturing cows in the pond area of Industrial Park. The owner of the cows has requested the area should be burned off and checked for old fencing prior to the arrival of the cows. The owner also indicated that shelter from the heat was not necessary. The Village has received a proposal from Saeger Fencing in Monroe to install fence at a cost of \$3,429.28. This would be an expense from TIF funds. Administrator Mielke will work out the details in an agreement between the Village and the owner. Motion by Jennrich to approve the use of the land for pasturing cows and the expenditure of TIF funds for the fencing at \$3,429.28, 2<sup>nd</sup> by Kahl. Motion carried.

OPERATOR LICENSES: Upon recommendation of Public Safety, Kahl moved to approve operator licenses to expire 6/30/03 to JoAnn Flores and Kathryn Pendleton, 2<sup>nd</sup> by Jennrich. Carried.

STREET USE PERMIT: Motion by Kahl to approve a Street Use Permit to Stuessy-Kuenzi ALA Unit 141 for a parade on Memorial day (Monday May 27, 2002) contingent on receipt of a Certificate of Insurance, 2<sup>nd</sup> by Starz. Carried.

CANTON FLAGS: Administrator Mielke informed the Board of a request by Jack Roberts to display Swiss Canton flags across First Street and Fifth Avenue. Jack Roberts indicated that these would be display most likely through the festival season. The flags would be approximately 12' by 12' and the cable would be 40' from the roadway. Cable connections will be on private property. Consensus of Board was to go forward with request.

FIFTH AVENUE CONSTRUCTION PROJECT: Tree removal for the project will begin this week. Administrator Mielke stated the original project involved the removal of 4-5 trees and as a result of resident request, there will be approximately 18 trees removed.

LIBRARY: Foreback indicated the Library will be making a presentation to the Town of New Glarus on the Library Expansion at the Board's May meeting.

ADMINISTRATOR'S REPORT: Administrator Mielke indicated that the software conversion training has been completed and the Village and Light & Water are now on one system. There will be a special Public Works meeting on March 27, 2002 to discuss the Light & Water audit report and the financial analysis.

APPOINTMENT TO PLAN COMMISSION: Motion by Eisenmann to appoint Tim Usher to the Plan Commission for a term to expire 4/15/03, 2<sup>nd</sup> by Jennrich. Carried.

PRESIDENT'S REPORT: President Eisenmann informed the Board that he has had conversation with Chair Freitag of the Town of New Glarus regarding partnering and Smart Growth and requested input from the Board.

ADJOURN: Eisenmann moved to adjourn at 8:05 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

4/2/02

Meeting was called to order by President Eisenmann at 7:35 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, Jill Starz, and Susan Janowiak. Also Present: Attorney Tom Vale, Administrator Jim Mielke, Deputy Clerk Barb Roesslein, and Melissa Shaw (POST-MESSENGER).

AGENDA Eisenmann moved for approval of the 4/2/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the 3/19/02 minutes, 2<sup>nd</sup> by Kahl. Carried.

CLAIMS: Eisenmann moved to approve claims [Checks 14299 to 14305 for \$9,523.19; Checks 14306 to 14368 totaling \$85,307.60; and Payroll Checks 11774 to 11798 for \$20,667.47, 2<sup>nd</sup> by Kahl. Carried.

ARCHITECT PROPOSAL – VILLAGE HALL: Administrator Mielke reported meetings were held with Dave Haroldson, Architect and Vierbicher Associates for a feasibility study to convert the Community Room into useable library space. Based on prior library experience the preference is to contract with Vierbicher Associates. The selection of an architect at this time would be only for the study. Kahl moved to approve the contract for a feasibility study with Vierbicher Associates, 2<sup>nd</sup> by Starz. Carried.

RESOLUTION 02-13 LIBRARY EXPANSION: After lengthy discussion it was decided to change the language to the 5<sup>th</sup> paragraph to read: *WHEREAS, New Glarus Public Library is an area wide asset and funding for an expanded library facility in addition to the Village of New Glarus should be from other sources.*

Kahl moved to approve Resolution 02-13, a resolution in support of an expanded library facility, as amendment, 2<sup>nd</sup> by Foreback. Carried.

PARKS & RECREATION: Jennrich indicated in an effort to keep costs down the pool will close on weekdays at 8:30 p.m. instead of 9:00 p.m. as it was in the past. The pool will also be closed during swim team practices. Ken Roth and Kayla Zimmerman will be coming back to the next Parks meeting with suggestions for programs that would increase revenues. There has also been discussion on closing the Chalet Museum on Mondays and it will be looked into further at the next Parks meeting.

PUBLIC SAFETY: Administrator Mielke reported that the Public Safety Committee will be considering amending the Skateboard Ordinance to include the Depot at their next meeting of April 9, 2002. The Café Ordinance will also be discussed.

RESOLUTION 02-14 INTENT TO REIMBURSE EXPENDITURES: Upon recommendation of Public Works, Kahl moved to approve Resolution 02-14 declaring official intent to reimburse expenditures, 2<sup>nd</sup> by Preston. Carried.

RETAINING WALL PROPOSAL: Administrator Mielke reported that bids were obtained to replace the retaining wall in the Village parking lot. Bids ranged from \$6,714 to \$14,000. Budget is set at \$10,000. Sullivan Landscaping submitted the low bid of \$6,714 with an additional \$340 for an extra row to the wall. Art Thompson and Administrator Mielke met with Dan Sullivan earlier in the day and work could start as soon as this week. It was asked if Mr. Sullivan had proper insurance for project. A certificate of insurance will be obtained. Upon recommendation of Public Works, Kahl moved to approve the low bid of Sullivan Landscaping contingent on proper insurance, in the event of non compliant the contract will be awarded to the 2<sup>nd</sup> lowest bid contingent on proper insurance, if contractors are not able to fulfill insurance requirements the project will be brought back to Public Works Committee, 2<sup>nd</sup> by Preston. Carried.

2002 LIFE GUARD ROSTER: Eisenmann moved to approve the 2002 Life Guard Roster, 2<sup>nd</sup> by Starz. Carried. A resolution will be presented at the April 16, 2002 Board Meeting.

ADMINISTRATOR'S REPORT: Administrator Mielke indicated that the first construction meeting for the 5<sup>th</sup> Avenue Project is scheduled for this Friday, April 5, 2002. Project updates will appear in the Post-Messenger starting next week. There will be a meeting on Friday, April 5, 2002 between Sen. Erpenbach, Rep. Skindrud, and the DNR regarding the use of part of the DNR parking lot for a skateboard park. Administrator Mielke has indicated to the Skateboard Committee that the Village does not have funds for a skateboard park at this time. Various Board members expressed that they might consider funding a park in the future and that the Skateboard Committee could ask for monies in the future. It was noted that the DNR will be improving signage to their parking lot so in order to utilize it better.

PRESIDENT'S REPORT: President Eisenmann asked that if anyone had a preference regarding committee changes to let him know since he will be setting up the committees for the coming year.

ADJOURN: Eisenmann moved to adjourn at 8:30 p.m., 2<sup>nd</sup> by Kahl. Carried.

Barbara Roesslein, Deputy Clerk

**VILLAGE OF NEW GLARUS  
VILLAGE BOARD SPECIAL MEETING  
April 4, 2002  
Minutes**

1. Approval of Agenda: Village President Mark Eisenmann called the meeting to order at 6:30 p.m. Present – Jill Starz, Julie Jennrich, Susan Janowiak, Craig Foreback, Steven Preston, Ben Kahl and Mark Eisenmann. Others: Jeff Opie – New Glarus Motors and Administrator Jim Mielke. Motion by Mark Eisenmann, second by Ben Kahl to approve the agenda as presented. Motion carried.
2. Retaining Wall Contract – Village Parking Lot: Review of revised project proposal from Sullivan Landscaping (wall) and Buesser Construction (poured concrete steps and railing). It was noted that proof of insurance is on file for both contractors. Motion by Ben Kahl, second by Jill Starz to approve the Sullivan proposal of \$6,194 and Buesser proposal of \$1,750 for a total project cost of \$7,944. Motion carried.
3. Resolution R02-15 Waiver of Liability Insurance Requirement: President Eisenmann noted that with the proof of insurance on file, action on the proposed Resolution is not necessary. No action taken.
4. Consideration of Application for Land Division within Extraterritorial Plat in the Town of New Glarus. Property is located on the east side of STH 69 & 39 south of Judd's Auto Body. (Rosa Bahler Trust c/o Helen Ponyicsanyi): Administrator Mielke provided an overview of the proposed land division. The parcel contains 5.41 acres and is adjacent to Judd Auto Body. The intended use of the land is for the new home of New Glarus Motors. It was noted that New Glarus Motors is considering annexing the parcel to the village. General discussion followed.  
 Jeff Opie addressed the Board. At this time he is attempting to obtain DNR approval to fill the parcel in order to raise the elevation out of the floodplain. He expects the approval process to take anywhere from 30 – 90 days. He addressed questions from the Board regarding his annexation plans. At this time he has not made a final decision. He was asked if there would be an objection to approving the land division contingent on annexing the parcel to the Village. Jeff would prefer not to have the contingency. Jeff was asked if he would be negatively impacted if the Board delayed a vote on the land division until the April 16<sup>th</sup> Board meeting. Jeff indicated that would be acceptable to him. Motion by Ben Kahl, second by Jill Starz to table action on the land division until April 16<sup>th</sup>. Motion carried.
5. Adjournment: Motion by Mark Eisenmann, second by Craig Foreback to adjourn. Motion carried. Time 7:10 p.m.

Jim Mielke, Administrator

VILLAGE BOARD PROCEEDINGS  
 VILLAGE OF NEW GLARUS  
 4/16/02

Meeting was called to order by President Eisenmann at 7:30 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, Jill Starz, and Susan Janowiak. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, Ruth Anderegg, Jeff Opie, Pat Rank and Rob Ehlers of Strand Associates.

AGENDA Eisenmann moved for approval of the 4/16/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 4/2/02 meeting and 4/4/02 Special Board meeting, 2<sup>nd</sup> by Kahl. Carried.

PRESENTATION-STORM WATER MANAGEMENT PLAN: Strand Associates presented the Board with information for creating a village-wide Storm Water Management Plan. Current areas of concern for storm water management include 14<sup>th</sup> Avenue near the mobile home park, southern portion of Railroad Street and Durst Road. Strand informed the Board of the necessary requirements set forth by federal and state agencies for Storm Water Management. The initial components of the Storm Water Management Plan will include a system mapping of the village as well as ordinance review. Funding sources for Storm Water Management were also discussed and Strand will keep the Board advised of any possible grants the village may be eligible for.

CLAIMS: Motion by Eisenmann for approval of the claims [Checks 14369 to 14384 for \$34,435.24; Checks 14385 to 14442 totaling \$117,814.65; and Payroll Checks 11799 to 11821 for \$20,867.84, 2<sup>nd</sup> by Kahl. Carried.

BUDGET AMENDMENT #2 – 2002 BUDGET: Eisenmann moved, 2<sup>nd</sup> by Janowiak to approve Budget Amendment #2 – 2002 Budget removing \$1,000.00 in expense from General Operations for Committees. ROLL CALL VOTE: Eisenmann, yes; Kahl, yes; Jennrich, yes; Starz, yes; Preston, yes; Foreback, yes; Janowiak, yes. Motion carried.

SKATEBOARD ORDINANCE-DEPOT: The Board reviewed proposed language for amending Ordinance 10-2-9-(a)(4) to read: *On any public or private property, except with the permission of the owner, person responsible or agency responsible for the property.* Ordinance will be prepared for May 7, 2002 meeting.

OPERATOR LICENSES: On recommendation of Public Safety, motion by Kahl to approve the following operator licenses to expire 6/30/03: Cherri Kempfer, John Bockhop, Melissa Manthei,

Nicole Scheele, Gregory Kleeman, Kevin Elmer and Melanie Judd *and* to expire 6/30/04 to Steven Anderegg *and* to deny a license to Sarah Sarbacker; 2<sup>nd</sup> by Preston. Carried.

STREET USE PERMITS: Applications for Street Use Permits to NEW GLARUS OPTIMIST for Railroad Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue on May 24 to May 27, 2002; and to NEW GLARUS CHAMBER for 1<sup>st</sup> Street between 5<sup>th</sup> and 6<sup>th</sup> Avenue on May 31, June 1-2, 2002 were approved on motion by Kahl, 2<sup>nd</sup> by Foreback.

TEMPORARY CLASS B LICENSE: Kahl moved, 2<sup>nd</sup> by Jennrich to approve a Temporary Class B License to NEW GLARUS CHAMBER for May 31 through June 2, 2002. Motion carried.

AMEND NEW GLARUS FIRE DEPT. TEMPORARY CLASS B LICENSE: Motion by Kahl to approve a request by New Glarus Fire Department to amend the Temporary Class B License to sell both fermented malt beverages and wine on August 2-4, 2002, 2<sup>nd</sup> by Janowiak. Carried.

CONSIDERATION OF PROPOSED ELECTRIC CAPITAL PROJECTS FOR 2002-2003:

Administrator Mielke advised the Board of the impact the borrowing for the proposed projects estimated at \$791,000.00 would have on the electric utility rates. He indicated preliminary estimates show a 9.4 percent increase which would be approximately \$4.50 per month for residential customers. The last electric rate increase was March, 1996. Kahl indicated that most projects are taking care of problem areas and upgrading transmission lines. Preston added that to do the work as one project in 2002 rather than over two years would allow for one borrowing for all projects and one rate increase. He also requested public input on the projects and rate increase. Motion by Kahl, 2<sup>nd</sup> by Starz to move forward with the projects, borrowing and rate case. Motion carried.

ORDINANCE 02-00 – CONSTRUCTION AND REPAIR OF SIDEWALK: Administrator Mielke explained that the change would make the village responsible for 100 percent of new sidewalk installed during a reconstruction project and a developer responsible for 100 percent of cost of sidewalk in new subdivisions. Jennrich requested a public hearing be scheduled. After further discussion, motion by Jennrich to set public hearing for May 21, 2002 at 7:15 p.m., 2<sup>nd</sup> by Starz, carried.

RESOLUTION 02-15 – APPOINT 2002 SUMMER EMPLOYEES: Eisenmann moved to approve Resolution 02-15, 2<sup>nd</sup> by Preston. Carried.

RESOLUTION 02-17 – MUNICIPAL CLERK'S WEEK PROCLAMATION: Motion by Eisenmann to approve Resolution 02-17 Proclaiming April 28, 2002 to May 4, 2002 Municipal Clerk's Week, 2<sup>nd</sup> by Kahl. Carried.

BAHLER EXTRATERRITORIAL LAND DIVISION: Jeff Opie appeared before the Board. He stated that he had been contacted by Mrs. Ponysciani regarding annexation of the property and he agreed with the annexation. Upon recommendation of Plan Commission, motion by Kahl to approve the extraterritorial land division, 2<sup>nd</sup> by Eisenmann. Motion carried.

ORDINANCE 02-01 – AMEND ZONING CODE 13-1-183: Board reviewed the Ordinance which would allow Southside Mobile Home Park to allow recreational vehicles to park in Lots 6 and 7 under certain circumstances. Motion by Jennrich to schedule Public Hearing on Ordinance 02-01 for May 21, 2002 at 7:00 p.m., 2<sup>nd</sup> by Kahl, carried.

LIBRARY: Vierbicher will make their presentation on the feasibility study to a joint meeting of the Village Board and Library Board on May 16, 2002. The Board briefly discussed the funding of library furnishings.

TREE BOARD: Arbor Day planting will take place May 3, 2002.

HISTORIC PRESERVATION-DEPOT PLATFORM: The Board reviewed the change orders that have occurred on the platform project. Administrator Mielke indicated that the Depot Society is currently refusing to pay their portion of the change orders amounting to \$2,603.81. After lengthy discussion, the Board agreed to forward a formal request for the funds to the Depot Society.

BOARD OF REVIEW DATE SET: The 2002 Board of Review was scheduled for May 30, 2002 at 6:30 p.m.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board of his meeting with the Skateboard Park Coalition. The coalition will be attending the April 22, 2002 Parks & Recreation Meeting as well as the May 7, 2002 Board meeting to present their proposal.

PRESIDENT'S REPORT: President Eisenmann indicated he is finalizing the committee appointments for the May 7, 2002 meeting.

ADJOURN: Eisenmann moved to adjourn at 9:50 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

## VILLAGE BOARD PROCEEDINGS

### VILLAGE OF NEW GLARUS

5/7/02

PRESENTATION BY SKATE PARK COALITION - Presentation began at 7:05 p.m. with several members of the Skateboard Park Coalition present. Also present were Mark Eisenmann, Julie

Jennrich, Steve Preston, Craig Foreback, Jill Starz, and Susan Janowiak, Administrator Jim Mielke, Clerk Lynne Erb, Melissa Shaw (POST-MESSENGER).

The New Glarus Skate Park Coalition presented the Village Board with information on the proposed site for a park along with information on the modular equipment being proposed. The Coalition also presented a Proposal and Action Plan to the Village Board, requesting the Board to formally seek at 30-year lease from the Department of Natural Resources for a portion of the Sugar River Bike Trail Headquarters parking area and to include that area as a part of Village Park. The action plan indicated that the Coalition would raise funds for paving of property and purchasing of modular units. They have requested assistance from the Village in placing a separation fence, signage and moving of modular units when necessary. Kent Anderson indicated the Coalition currently has \$2,264.00 received from a grant.

There was lengthy discussion between the Board and the Coalition including comments on responsibility for insurance coverage and maintenance costs. The Board asked for additional information in getting an estimate of total cost for the project, to be assured that funds would be available to complete the project once it was started. The Board consensus was to make the request of Department of Natural Resources while continuing to work on unresolved issues, including language in a possible lease to terminate the lease if the park is unable to be completed. Eisenmann moved to recommend approving a request for a lease of the land from Department of Natural Resources, 2<sup>nd</sup> by Janowiak. Motion carried.

**REGULAR MEETING:** President Eisenmann called meeting to order at 7:40 p.m. **PRESENT:** Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Jill Starz, and Susan Janowiak. **ABSENT:** Ben Kahl. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, Dan Ziegler, Melissa Shaw (POST-MESSENGER), and Julie Swingel (Virchow/Krause).

**AGENDA:** Eisenmann moved for approval of the 5/7/02 agenda, 2<sup>nd</sup> by Starz. Motion Carried.  
**MINUTES:** Eisenmann moved for approval of the minutes for the 4/16/02 meeting, 2<sup>nd</sup> by Starz. Carried.

**2001 AUDIT REPORT [VIRCHOW KRAUSE]:** Julie Swingel of Virchow Krause presented the 2001 audit report indicating the Village unreserved general fund balance is in good shape, as is the borrowing capacity for the Village. She indicated the Village will need to conduct an audit of TID #2 for the period ending 2001 and Virchow Krause will be making a proposal for that work. She also indicated the Village needs to look at beginning the process for implementation of GASB 34 which will take place for the Village of New Glarus in 2004.

**CLAIMS:** Eisenmann moved to waive the reading and recommend approval of the claims [Checks 14443 thru 14462 totaling \$13,726.26; Checks 14463 thru 14539 for \$309,449.70 and Payroll Checks 11822 to 11883 totaling \$21,092.64, 2<sup>nd</sup> by Starz, carried.

**2003 BUDGET PROCEDURE & TIMELINE:** Motion by Eisenmann to approve the 2003 Budget Procedure Timeline with the understanding the specifics of the employee evaluation process will be determined later, 2<sup>nd</sup> by Jennrich. Motion carried.

**LEASE OF SUGAR RIVER TRAIL PARKING SPACE [SKATE PARK]:** The Board discussed the loss of parking, funding of project and separation of parking and park as it relates to the location of the proposed park. Jennrich moved to approve points 1-3 of the New Glarus Skate Park Coalition Proposal:

1. The New Glarus Skate Park Coalition respectfully requests that the Board of Trustees of the Village of New Glarus formally seek from the Department of Natural Resources a thirty-year lease, for apportion of the parking lot property of the Sugar River Bike Trail Headquarters adjacent to property now owned by the Village for the location of a Skate Park. We also request that there be a one-year notification in the event that either party chooses to terminate the agreement.
2. It is further requested that the site in question yield a total area of approximately 6,900 square feet.
3. It is further requested that the property, once obtained from the Sugar River Bike Trail and combined with the property now owned by the Village of New Glarus, be declared a part of the current Downtown Park.

Motion seconded by Starz and carried.

CHALET OF GOLDEN FLEECE – HOURS OF OPERATION: Jennrich moved to approve the hours of operation for the Chalet of Golden Fleece for the 2002 season at Tuesday through Sunday from 10:00 a.m. to 4:30 p.m., 2<sup>nd</sup> by Janowiak. Carried.

RESOLUTION 02-20 APPOINT PARTTIME OFFICER KUMP: Jennrich moved to approve Resolution 02-20, 2<sup>nd</sup> by Eisenmann. Carried.

ORDINANCE 02-02 [SKATEBOARD AT DEPOT]: After discussion regarding the wording of 10-2-9(a)(4), Eisenmann moved to table and return the Ordinance to Public Safety, 2<sup>nd</sup> by Jennrich. Motion carried.

CONDITIONAL USE PERMIT [ALBION ARMORERS]: Eisenmann moved to approve renewing the Conditional Use Permit for Albion Armorers as recommended by the Plan Commission at their 4/25/02 meeting, 2<sup>nd</sup> by Jennrich. Carried.

LIBRARY: Janowiak reported on the Library Task Force presentation at the Town of New Glarus board meeting on 5/6/02.

TREE BOARD: Starz reported on the Arbor Day planting that took place 5/3/02 and Jennrich and the Board thanked Dan Ziegler for his assistance in coordinating volunteers from the high school.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board that

- interviews for the part time public works position will take place 5/8/02.
- A new 30 foot flagpole has been purchased by Light & Water in honor of their 100<sup>th</sup> Anniversary celebration and will be installed in Village Park
- Mike Hallmann will be meeting to discuss future borrowing for the electric utility and TID #2
- The Special Library/Village Board meeting has been rescheduled for 5/15/02 and the Public Works Committee for 5/16/02.

PRESIDENT'S REPORT: Eisenmann presented a proposed committee appointment to the Board for review. He is continuing to work on consolidating some committees and finalize a couple appointments. Consensus of the Board was to disband the Streetscape Sub-committee as that project has been completed.

ADJOURN: Eisenmann moved to adjourn at 9:10 p.m., 2<sup>nd</sup> by Starz. Carried.

Lynne R. Erb, Clerk  
**JOINT VILLAGE BOARD/LIBRARY BOARD MEETING**  
**May 15, 2002**  
**Minutes**

1. Approval of Agenda: Village President Mark Eisenmann called the meeting to order at 6:30 p.m. Present – Steve Preston, Ben Kahl, Julie Jennrich, Craig Foreback, Susan Janowiak and Mark Eisenmann. Absent – Jill Starz. Library Board – Barb Anderson, John Mulvihill, Marlee Steffins, LaMay Nybrotten and Susan Janowiak. Others: Library Director Virginia Bryan, Assistant Library Director Ruth Pauli, Library Assistant I Marilyn Christensen, Administrator Jim Mielke and Carmen Craker – Monroe Times.
2. Presentation by Vierbicher Associates -Library Expansion Project: Jan Aslasken of Vierbicher Associates presented an overview of the process used to complete the Library Expansion Feasibility Study. He presented an overview of the conceptual layout. It was noted that the existing library includes 2,074 square feet. The concept plan increases the total square footage to 4,250. In 2000 a Library Space Needs Report indicated the current need was for 10,864 square feet, and by 2020 the space needs would increase to 16,330 square feet.

Jan reviewed the projected cost estimates: Construction \$190,750  
Soft Costs (Architect/Engineering) \$28,500  
Contingency (15%) \$33,000  
\$252,250

Library Director Bryan noted that it is estimated that Furniture, Fixture and Equipment costs may vary between \$49,000 - \$59,000 depending if a mix of current and new furnishings were used or if entirely new furnishings were acquired.

General discussion followed regarding plan specifics.

Steve Preston and Susan Janowiak excused themselves from the meeting.

Motion by Ben Kahl, second by Mark Eisenmann to table the issue. Motion carried. \_\_3.  
Adjournment: Motion by Mark Eisenmann, second by Ben Kahl to adjourn. Motion carried.  
Time 7:40 p.m.

Jim Mielke, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
5/21/02

**PUBLIC HEARING – ORDINANCE 02-03** [to repeal and recreate Section 11-4-1/Outside Consumption] **PRESENT:** Mark Eisenmann, Craig Foreback, Suzi Janowiak, Steve Preston, Ben Kahl, and Julie Jennrich. **ABSENT:** Jill Starz. Also present were: Attorney Tom Vale, Administrator Jim Mielke, Clerk Lynne Erb, Chief Steve Allbaugh, Fred Ryser and Dan Lehnerr of POST-MESSENGER.

Eisenmann moved to go into public hearing on Ordinance 02-03, 2<sup>nd</sup> by Foreback. Carried. Fred Ryser suggested including language in the ordinance to allow only unbreakable containers to be used in the outside area. There was also discussion regarding patrons of licensed establishments within that open area being allowed to carry alcoholic beverages in and out of the licensed establishments, tables being set up in front of licensed establishments, and preventing alcohol being carried in from outside the open area. Motion at 7:20 to close public hearing by Eisenmann, 2<sup>nd</sup> by Kahl. Carried.

**PUBLIC HEARING – ORDINANCE 02-01 a/k/a 02-00** [to repeal and recreate Section 6-2-2(a)/Construction and Repair of Sidewalks] **PRESENT:** All those present at previous Public Hearing.

Eisenmann moved to convene to public hearing at 7:20 p.m., 2<sup>nd</sup> by Kahl. Carried. No public comment. Motion by Eisenmann at 7:30 p.m. to close public hearing, 2<sup>nd</sup> by Kahl. Carried.

**REGULAR MEETING:** President Eisenmann called meeting to order at 7:30 p.m. **PRESENT:** Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl and Susan Janowiak. **ABSENT:** Jill Starz. Also Present: Attorney Tom Vale, Administrator Jim Mielke, Clerk Lynne Erb, Dan Lehnerr (POST-MESSENGER), Mark Aquino and Steve Colden representing the Wisconsin DNR.

**AGENDA:** Eisenmann moved for approval of the 5/21/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

**MINUTES:** Eisenmann moved for approval of the minutes for the 5/7/02 meeting and the 5/15/02 joint Village and Library Board meeting, 2<sup>nd</sup> by Kahl. Carried.

**ORDINANCE 02-03 [OUTSIDE CONSUMPTION]:** Motion by Kahl to approve with the additional language "Licensed establishments within this district, during an event, shall allow persons to enter and leave their establishment with alcoholic beverages. All beverages carried outside shall be in a plastic cup." added to subsection 11-4-1(a)(1)(1a), 2<sup>nd</sup> by Foreback. Carried.

**ORDINANCE 02-01 [CONSTRUCTION AND REPAIR OF SIDEWALK]:** Kahl moved to approve Ordinance 02-01 as written, 2<sup>nd</sup> by Janowiak. Motion carried.

**APPEARANCE BY NEW GLARUS DEPOT PRESERVATION SOCIETY:** Administrator Mielke indicated that the New Glarus Depot Preservation Society has paid \$2,575.55, their 20 percent of the change orders. Mark Aquino of the Wisconsin DNR informed the Board on future projects being planned at the Depot indicating approximately \$50,000.00 remaining in the Wisconsin DOT grant to be used for siding and HVAC improvements. These projects will be 80 percent grant and 20 percent Depot Preservation Society. The Board discussed plans for working with the Depot Preservation Society in completing these projects. Consensus of Board is to go forward with the projects with a written agreement between the Village and Depot Society outlining procedures and timeline. Eisenmann requested all communications from the State to the Depot Preservation Society include a copy to Administrator Mielke.

**ORDINANCE 02-04 [ANNEXATION OF BAHLER TRUST PROPERTY]:** The Board reviewed Ordinance 02-04 and the proposed area to be annexed. The total area is approximately 21.42 acres with the northern 6.1 acres being the proposed New Glarus Motors new building site and the southern 15.32 acres owned by Rosa Bahler Trust. It is anticipated the northern 6.1 acres will be rezoned to C-2 while the remaining acreage will remain Ag. Eisenmann moved to approve Ordinance 02-04, with a 2<sup>nd</sup> by Foreback. Motion carried.

**CLAIMS:** Eisenmann moved to recommend approval of the claims [Checks 14540 to 14543 for \$8,805.82; Checks 14544 to 14613 totaling \$238,202.30; and Payroll Checks 11884 to 11913 for \$21,002,000, 2<sup>nd</sup> by Kahl. Carried.

**TID #2 AMENDMENT – VIERBICHER CONTRACT:** Jennrich moved to approve a contract totaling \$5,350.00 with Vierbicher & Associates for amending the boundaries of TID#2, 2<sup>nd</sup> by Janowiak. Motion carried. Administrator Mielke indicated he is hoping the timeline as indicated in the contract will be accelerated in order to have the amendment completed by early August.

**RESOLUTION 02-18 – APPOINTMENT OF RESERVE GUARDS:** Motion by Jennrich, 2<sup>nd</sup> by Preston to approve Resolution 02-18. Carried.

ORDINANCE 02-02 [SKATEBOARD AND PLAY VEHICLES]: Janowiak questioned the interpretation of the language in the ordinance relating to "public or private property". Public Safety Committee indicated they wanted to include certain specific areas, but to also remain general enough to cover problems that might arise. Motion by Kahl, 2<sup>nd</sup> by Eisenmann to approve Ordinance 02-02. Carried.

OPERATOR LICENSES TO EXPIRE 06-30-04: Motion by Kahl to approve operator licenses to expire 06/30/04 to: Maria Zabawa, Maya Luescher, Montgomery Ruhde, Peggy Borucki, Bonita N. Francois, Amy Zwicker, William Hustad, Renee Groom, Jon Ziltner, Marcia Crouch, David Owen, Ronald Schneider; 2<sup>nd</sup> by Foreback. Carried.

ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/03: On recommendation of Public Safety, Kahl moved to approve the following licenses:

Class B Liquor/Beer-Ott Haus Pub, Inc.; Sportsmans of New Glarus, Inc.;  
Glarner Enterprises, Inc.; Jimmy's Inn, Inc.; Swiss Lanes, Inc.; New Glarus  
Hotel, Inc. d/b/a New Glarus Hotel; New Glarus Hotel, Inc. d/b/a Chalet  
Landhaus; Deininger's, Inc.;  
Class A Liquor - Hoch Enterprises, Inc.  
Class A Beer - Blanchardville Co-op Oil Assoc.  
Class B Beer/Wholesale Beer - New Glarus Brewing Company  
Class B Liquor - Robert Borucki d/b/a New Glarus Primrose Winery  
Class A Liquor/Beer - Roy's Market, Inc.

2<sup>nd</sup> by Eisenmann. Motion carried.

MISCELLANEOUS LICENSES TO EXPIRE 6/30/03: Kahl moved to approve the following:

Pool Tables – Sportsmans of New Glarus, Inc.; Ott Haus Pub, Inc.;  
Swiss Lanes, Inc.; Andrew Ostby, Burreson's Bar & Grill  
Mobile Home Park – Southside Mobile Home Park  
RV Park – Townedge RV Park (contingent on receipt of State License)  
Bowling Lanes – Swiss Lanes, Inc

2<sup>nd</sup> by Janowiak. Carried.

AMENDMENT TO POLKA FEST STREET USE PERMIT: Kahl moved to amend the Street Use Permit previously approved for Polka Fest, adding May 30, 2002 and June 3, 2002 for the dates used, 2<sup>nd</sup> by Eisenmann. Motion carried. Administrator Mielke advised the Board that Polka Fest is not intending to double fence the tent area for the festival.

RESOLUTION 02-21 – APPOINT SEASONAL EMPLOYEE: Kahl moved, 2<sup>nd</sup> by Preston to approve Resolution 02-21. Motion carried.

FIFTH AVENUE CONSTRUCTION: Administrator Mielke updated the Board on the progress, indicating the project is on schedule.

PLAN: Eisenmann reported on discussions with the Town of New Glarus in combining efforts in working on Smart Growth issues.

LIBRARY: Janowiak reported on the 5/15/02 Library Board meeting. There was a brief discussion on the library expansion project. Administrator Mielke suggested a joint meeting of the Library and Village Board in June.

HISTORICAL: Foreback requested the commission meet more frequently than the current schedule.

CLERK'S REPORT: Clerk Erb reminded the Board of the May 30, 2002 Board of Review.

ADMINISTRATOR'S REPORT: Administrator Mielke informed the Board of the following:

- Ceremony on Saturday, May 25, 2002 for the Swiss Center of North America
- Special Board Meeting to review proposed electrical projects and gather public input tentatively scheduled for June 26, 2002 at 6:30 p.m.
- Plans for water and sewer extension for Monroe Clinic bid
- Skateboard Coalition meeting and recruitment of parental involvement
- Anticipate bottled water will arrive on Friday
- New flag pole installed in Village Park, donated by Light & Water
- Lease agreement with Tom Myers for rental of Quonset hut for public works/light and water equipment storage.

PRESIDENT'S REPORT: Eisenmann briefly reviewed the committee appointment with the Board indicating Silvan Blum would chair the Historical Preservation Commission. Eisenmann moved to approve committee appointments as indicated on the 5/5/02 update, including Silvan Blum as Chair of Historical Preservation, 2<sup>nd</sup> by Foreback. Motion carried.

ADJOURN: Eisenmann moved to adjourn at 8:35 p.m., 2<sup>nd</sup> by Foreback. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

6/4/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, Jill Starz and Susan Janowiak. Also Present: Anna Schramke, Gof Thomson and Al Benzschawel (Green County Economic Development), Pat Rank (Strand Engineering), Administrator Jim Mielke, Clerk Lynne Erb, Melissa Shaw (POST-MESSENGER), Carmen Craker (MONROE TIMES).

AGENDA: Eisenmann moved for approval of the 6/4/02 agenda, 2nd by Starz. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 5/21 meeting, 2<sup>nd</sup> by Starz. Carried.

APPEARANCE BY ANNA SCHRAMKE – GREEN COUNTY DEVELOPMENT: Anna Schramke of Green County Development presented the 2001 Annual Report. Anna also updated the Board on the projects Green County Development is currently pursuing.

STRAND & ASSOCIATES UPDATE: Pat Rank of Strand & Associates updated the Board on the following projects:

5<sup>th</sup> Avenue Project Update: Pat indicated that the project is ahead of schedule and anticipates completion of project around the end of June.

Future Capital Projects: Possible projects for 2003 include the resurfacing of the municipal parking lot on Railroad and in conjunction with that, placement of curb and gutter along 7<sup>th</sup> Avenue and Railroad Street. The curb and gutter would resolve some of the storm water management issues in that area. Other future projects being considered are 14<sup>th</sup> Avenue from 2<sup>nd</sup> Street to village limits west and 2<sup>nd</sup> Street between 6<sup>th</sup> Avenue and County H. These projects would include some work related to storm water management as well as upgrades to the existing water system.

Industrial Drive Project: Pat indicated that he and Administrator Mielke had met with New Glarus Economic Development as well as property owners in Industrial Park regarding Industrial Drive. The project would include widening the street to a standard size for business industrial as well as resurfacing and adding curb and gutter. This would eliminate ditches and create more defined accesses to the businesses. It is anticipated this project will be an amendment to the current 5<sup>th</sup> Avenue contract. Funds will be from the TID#2.

PROCLAMATION – 650<sup>th</sup> ANNIVERSARY: Eisenmann informed the Board of the 650<sup>th</sup> Anniversary Celebration of Glarus, Switzerland on June 7, 2002 and indicated that Wayne Duerst would be representing the Village at a ceremony in Glarus. Motion by Eisenmann to approve Proclamation recognizing 650<sup>th</sup> Anniversary of Glarus, Switzerland, 2<sup>nd</sup> by Kahl. Motion carried.

PROCLAMATION – HONORARY VILLAGE PRESIDENT: Eisenmann moved to approve Proclamation naming Wayne Duerst as Honorary Village President to represent the Village at the 650<sup>th</sup> Anniversary Celebration on June 7, 2002, 2<sup>nd</sup> by Kahl. Motion carried.

CLAIMS: Eisenmann moved to approve claims being Checks 14614 to 14625 for \$15,740.17 and Checks 14626 thru 14683 totaling \$121,626.86 [Voiding Check 14666 for \$1,190.00] and payroll checks 11914 to 11949 totaling \$21,640.89

RESERVE FUND POLICY: Administrator Mielke updated the Board on policy guidelines for the Reserve Fund/Debt Policy. He will prepare a Resolution setting the policy for the June 18, 2002 meeting.

GENERAL CODE PUBLISHERS CONTRACT: Administrator Mielke reviewed the proposed contract with General Code Publishers for \$16,950.00. It was noted the cost will be divided between the 2002 and 2003 budgets. This includes making the code available on CD ROM. Motion to approve Codification Services Agreement with General Code Publishers by Starz, 2<sup>nd</sup> by Foreback. Motion carried.

RESOLUTION 02-19 – AMEND PARK USE FEES SCHEDULE: Jennrich indicated the purpose of this Resolution is to clarify who needs to pay for exclusive use of park. Administration Mielke clarified this Resolution does not address tournament fees. Motion by Jennrich for approval, 2<sup>nd</sup> by Kahl. Carried.

OPERATOR LICENSE TO EXPIRE 06-30-03: Upon recommendation by Chief Allbaugh, Kahl moved to approve operator licenses to expire 06/30/03 to Mary Everson, 2<sup>nd</sup> by Jennrich. Motion carried.

EMPLOYEE EVALUATION FORMAT: Eisenmann indicated that Personnel is working on a format for employee evaluations and will be bringing that to the Board at a future date. He also provided a proposed evaluation form for the administrator. It was the consensus of the Board that each trustee complete the evaluation and President Eisenmann conduct the review.

PLAN: Eisenmann reported on the June 24, 2002 Smart Growth Informational Meeting with Green County and invited Board members to attend.

ADMINISTRATOR'S REPORT: Administrator Mielke reported the following:

- Water/Sewer bids will be opened on the Clinic Project on June 26, 2002
- TID #2 Amendment will hopefully be completed July 30, 2002
- Provided the Board with a memo regarding a possible property tax refund that will be addressed at a future meeting

PRESIDENT'S REPORT: Eisenmann reported that Trustee Starz had indicated she is resigning as trustee as a result of work commitments. She will continue in her role until a replacement is found.

Historical Preservation Commission Appointment: Motion by Eisenmann to appoint Linda Schiesser to Historic Preservation Commission for a term to expire 4/17/04, 2<sup>nd</sup> by Foreback. Carried.

TID #2 Joint Review Board Appointment: Eisenmann indicated that he had spoken with Dave Wyttenbach to serve as a citizen member on the TID #2 Joint Review Board, but has not yet received a response. Eisenmann moved to table appointment to TID#2 Joint Review Board to June 18, 2002, 2<sup>nd</sup> by Kahl. Carried.

ADJOURN: Eisenmann moved to adjourn at 8:45 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD/LIBRARY BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

6/11/02

SPECIAL MEETING: President Eisenmann called meeting to order at 7:00 p.m. at the conference room of the Chalet Landhaus, 878 Hwy. 69. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Ben Kahl, and Susan Janowiak. Absent: Jill Starz. Also Present: Barb Anderson, Wayne Duerst, John Mulvihill, LeMay Nybrotten, Jane Martinson, Virginia Bryan, Ruth Pauli, Marilyn Christensen, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 6/11/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

CLOSED SESSION ANNOUNCEMENT: President Eisenmann announced that the Board would convene into closed session under Section 19.85(1)(e) for deliberation or negotiation of purchase of public property during the course of this meeting.

STREET USE PERMIT – HEIDI FEST: Administrator Mielke informed the Board that there were no plans for a craft fair on Heidi Weekend and the street use permit would be for the street dance only. Motion by Kahl to approve street use permit to Heidi Corp. for use of 1<sup>st</sup> Street between 5<sup>th</sup> Avenue and 6<sup>th</sup> Avenue on Saturday, June 15, 2002 from 7:00 p.m. to 1:00 a.m. contingent on proof of insurance being filed, 2<sup>nd</sup> by Foreback. Motion carried.

DISCUSSION LIBRARY EXPANSION: Discussion began with a review of a proposal submitted by John Mulvihill, library board member. There was a lengthy discussion on various options for library expansion and funding. The expansion of the library into the community room at village hall was discussed. It was the consensus of both boards that this option, with an estimated cost of \$250,000.00 was too costly considering it would only provide a temporary fix. The two boards have agreed to proceed with the following:

- Request task force to continue with site selection/planning process
- Village Board to contact both New Glarus Schools and Swiss Center to establish if there is any interest in combining services
- Library Director will update Town of New Glarus on community room expansion
- Continue to research Town's interest in future of library

CLOSED SESSION UNDER 19.85(1)(e) Deliberation/Negotiation of purchase of public property:

Eisenmann moved to convene into closed session at 8:45 p.m., 2<sup>nd</sup> by Kahl. ROLL CALL VOTE: Eisenmann-yes; Preston-yes; Foreback-yes; Jennrich-yes; Kahl-yes; Janowiak-yes. Motion carried.

RECONVENE TO OPEN SESSION: Motion by Jennrich, 2<sup>nd</sup> by Kahl to reconvene to open

session at 9:05 p.m. ROLL CALL VOTE: Eisenmann-yes; Preston-yes; Foreback-yes;

Jennrich-yes; Kahl-yes; Janowiak-yes. Motion carried.

Eisenmann moved, 2<sup>nd</sup> by Jennrich to recommend Historic Preservation Commission designate Town Hall a Historic Landmark and forward notification of intent to Town of New Glarus as well as Historic Preservation Commission prior to Thursday, June 13, 2002. Motion carried.

ADJOURN: Kahl moved to adjourn at 9:10 p.m., 2<sup>nd</sup> by Eisenmann. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

6/18/02

PUBLIC HEARING – ORDINANCE 02-05 [to rezone part of the Bahler Annexation Property from Agricultural to Highway Commercial] PRESENT: Mark Eisenmann, Craig Foreback, Steve Preston, Ben Kahl, and Julie Jennrich. ABSENT: Jill Starz and Suzi Janowiak. Also present were: Administrator Jim Mielke, Clerk Lynne Erb, and Jeff Opie (New Glarus Motors).

Eisenmann called the Public Hearing on Ordinance 02-05 to order at 7:20 p.m.

Jeff Opie of New Glarus Motors updated the Board on his plans for a new car dealership building and the timeline he is anticipating. There being no further public comment, Eisenmann moved to close the public hearing at 7:30 p.m., 2<sup>nd</sup> by Foreback. Motion carried.

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback and Ben Kahl. ABSENT: Jill Starz and Susan Janowiak. Also Present: Administrator Jim Mielke, Clerk Lynne Erb, AGENDA: Eisenmann moved for approval of the 6/18/02 agenda, 2nd by Kahl. Motion Carried. MINUTES: Eisenmann moved for approval of the minutes for the 6/4/02 meeting and the 6/11/02 meeting, 2nd by Kahl. Carried. RESULTS OF PUBLIC HEARING 02-05 - Rezoning: Eisenmann moved to approve Ordinance 02-05 rezoning the northern approximately 6 acres of land recently annexed by Rosa Bahler Trust from Agricultural to Highway Commercial, 2nd by Kahl. Motion carried. CLAIMS: Eisenmann moved to approve claims [Checks 14684 to 14689 for \$1,027.30; Checks 14690 to 14770 totaling \$382,170.26; and Payroll Checks 11950 to 11993 for \$25,349.34, 2nd by Kahl. Carried. RESOLUTION 02-23 - RESERVE FUND POLICY: Jennrich moved, 2nd by Kahl to approve Resolution 02-23. Motion carried. RESOLUTION 02-22 – APPOINT RESERVE GUARD: Jennrich moved, 2nd by Kahl to approve Resolution 02-22 appointing a reserve guard. Carried. OPERATOR LICENSES TO EXPIRE 6/30/03: Kahl moved, 2nd by Jennrich to approve operator licenses to expire 5/30/03 to: Sherry Hare and Eric Colstad. Motion carried. OPERATOR LICENSE TO EXPIRE 06-30-04: On recommendation of Public Safety, Kahl moved, 2nd by Foreback to approve operator licenses to expire 6/30/04 to: Deyna Miller, Donald Stuessy, Virgil Boll, Gary Yaun, Karen Blum, Darren Pautzke, Michael Flannery, Charles Bigler, Lacy Voit, Stephanie Zweifel, James Knox, Shamirdeep Manhani, Suchinder Singh, Victoria Lenzlinger, Hans Lenzlinger, Betty Everson, Karon Wolber. Motion carried. ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/03: Motion by Kahl, 2nd by Jennrich to approve alcohol beverage licenses to expire 6/30/03 to: Flannery, Inc. [Class B Liquor/Beer]; Andrew Ostby d/b/a Burreson's Bar & Grill [Class B Liquor/Beer]; Puempel's Olde Tavern, Inc. [Class B Liquor/Beer]; New Glarus Mobil Mart [Class A Liquor/Beer]. Motion carried. STREET USE – TASTES & TREASURES: Kahl moved, 2nd by Eisenmann to approve a Street Use Permit to New Glarus Chamber for Tastes and Treasures on July 19-21, 2002 from 9:00 a.m. to 5:00 p.m. each day for 1st Street between 5th and 6th Avenues and for 5th Avenue between Railroad Street and 2nd Street. This event has currently not requested and will not include the open intoxicants provision. Motion carried. AMEND STREET USE – NEW GLARUS FIRE DEPARTMENT: Motion by Kahl to amend the Street Use Permit of New Glarus Fire Department to include the area of 4th Avenue from 2nd Street to 4th Street and times to be from August 2, 2002 at 3:00 p.m. to August 3, 2002 at 4:00 p.m., 2nd by Jennrich. Motion carried. PUBLIC WORKS – 5th AVENUE UPDATE: Administrator Mielke reported that paving on the lower portion is expected Thursday of this week and sidewalk installation in that area should begin tomorrow. He reminded the Board that once completed this area of 5th Avenue (between Railroad Street and 1st Street) will only allow for parallel parking, not angle parking. ADMINISTRATOR'S REPORT: Administrator Mielke reviewed the proposal of the New Glarus Motors building and how it fits into the Swiss Architectural Design. The Board discussed reviewing the Swiss Architectural Design ordinance and agreed to forward that to the Plan Commission. Administrator Mielke reported on progress with the anticipated Change Order from Henshue Construction for work on Industrial Drive, indicating that will come before the Board on 7/2/02. PRESIDENT'S REPORT: Eisenmann referred to Kahl for introduction on a possible trustee appointment to fill the remaining term of Jill Starz. After a brief discussion, Eisenmann moved, 2nd by Kahl to appoint Lloyd Lueschow to complete the term of Jill Starz upon the receipt of Starz's written resignation. Motion carried. ADJOURN: Eisenmann moved to adjourn at 8:55 p.m., 2nd by Kahl. Carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS**  
**SP. MEETING VILLAGE BOARD/PUBLIC WORKS COMMITTEE**  
**JUNE 25, 2002**

**Minutes**

Approval of Agenda: President Mark Eisenmann called the meeting to order at 7:00 p.m. Present – Steve Preston, Susan Janowiak, Craig Foreback, Lloyd Lueschow, Julie Jennrich and Mark Eisenmann. Others: Utility Office Manager Kari Peterson, Tina Mosher, Administrator Jim Mielke, Bruce Beth of Forster Electrical Engineering, Tom Polacek of Virchow Krause and Mike Hallman of Griffin, Kubik, Stephens & Thompson and approximately 15 electric utility customers. Absent: Ben Kahl. Motion by Mark Eisenmann, second by Craig Foreback to approve the agenda as listed. Motion carried.

## Review of Proposed Electric Utility Capital Projects

Appearance by Forster Electrical Engineering – Bruce Beth provided an overview of the municipal electrical distribution system and the planned upgrades. The projects are estimated to cost \$824,000. The work would be performed by outside contractors and would likely start in September of 2002 and be completed during the first quarter of 2003. The scope of the projects include new wire, poles, transformers and will eventually lead to converting the distribution system voltage to a 12kv versus the existing 4kv system. Also on the project list is the burying the existing overhead line on 4<sup>th</sup> Avenue and along the Village Parking Lot located on Railroad Street. The upgrade will also provide a looping capability that would provide flexibility in the event of a power outage. The loop would enable power to be back-fed to customers and reduce the number of customers that would be affected by an outage.

Tom Polacek of Virchow Krause, LLP distributed a handout containing the projected financial impact to the utility and the customer. A rate increase of 6.25% would be necessary to provide sufficient return on investment to the utility if all the projects were completed. It was noted the existing rate structure has been in place since 1996. An application would need to be filed with the Wisconsin Public Service Commission (PSC) and the PSC would determine the actual rate adjustment. It is anticipated that a new rate structure would be in place by the end of 2002. The financial analysis also showed that with the proposed rate adjustment that a typical New Glarus residential customer would still be paying less per month than Alliant Energy would, Excel Energy or Wisconsin Electric Power Company residential customer would. Mr. Polacek also included an itemized list of the proposed projects.

Griffen, Kubik, Stephens & Thompson, Inc: Mike Hallman provided an overview of various financing mechanisms. He is recommending a Revenue Bond Anticipation Note. The BAN could be for as short as 24 months with a 12-month call provision. A long term fixed term Revenue BAN cannot be used because the PSC has not finalized a rate order and therefore the projected revenue cannot be officially documented. Mr. Hallman indicated that Revenue BAN provides the most flexibility to the electric utility. It was noted that details of the financing remain to be worked out during the upcoming month.

Public Comment – general questions were asked regarding project cost, timeline and rate implementation.

Board/Committee Recommendation: Motion by Steve Preston, second by Craig Foreback to recommend the Village Board move forward with the proposed electric utility projects. Motion carried.

Adjournment: Motion by Mark Eisenmann, second by Steve Preston to adjourn. Motion carried.  
Time – 8:10 p.m.

Jim Mielke, Administrator

### VILLAGE BOARD PROCEEDINGS VILLAGE OF NEW GLARUS

7/2/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Lloyd Lueschow and Ben Kahl. Also Present: Administrator Jim Mielke, Deputy Clerk Barb Roeslein, Carmen Craker (MONROE TIMES) and Melissa Shaw (POST-MESSENGER). ABSENT: Susan Janowiak (joined the meeting at 7:45 p.m.).

AGENDA: Eisenmann moved for approval of the 7/2/02 agenda, 2nd by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 6/18/02 meeting and the 6/25/02 meeting, 2<sup>nd</sup> by Kahl. Carried.

CLAIMS: Eisenmann moved to approve the claims being Checks 14771 to 14780 for \$19,587.08 and Checks 14781 thru 14846 totaling \$248,179.65 and payroll checks 11994 to 12037 totaling \$47,371.36; 2<sup>nd</sup> by Kahl. Carried. Eisenmann noted that the claims included the final payment to New Glarus Fire District of \$93,155.68 for the new fire truck. The Fire District requested the Village pay the final payment now versus the original due date of August 1<sup>st</sup> as the truck has been completed ahead of schedule.

PROPERTY TAX REFUND: Administrator Mielke reviewed the request from the Rosa Bahler Trust as well as the tax refund calculation using Ag-use Assessment on the 15 acres of land rather than assessing the land as commercial property. Finance Committee has reviewed the

request and recommends a refund be issued. Motion by Eisenmann to approve a refund of property taxes to Rosa Bahler Trust in the amount of \$ 3,046.95, 2<sup>nd</sup> by Foreback. Carried.  
PARKS & RECREATION: Jennrich reported that pool revenues have been coming in very well. The pool can be rented out for private functions when the pool is closed. It was also reported that the pool passed its State inspection.

ORDINANCE 02-06 – COMPRESSION BRAKE: Kahl indicated this ordinance is a result of complaints on the use of compression brakes by various trucks on 6<sup>th</sup> Avenue. Many communities have adopted similar ordinances. Signage would identify the ordinance and fees for violating the ordinance. Kahl moved to approve ordinance 02-06 to create section 10-1-8 to prohibit compression brakes within the Village, 2<sup>nd</sup> by Foreback. Carried.

5<sup>th</sup> AVENUE CHANGE ORDER – INDUSTRIAL DRIVE: Henshue Construction has proposed a Change Order in the amount of \$175,840.00 to reconstruct and add curb and gutter to Industrial Drive. It is anticipated the total project cost will be approximately \$202,140.00 after adding engineering and contingency fees. This will be a TID#2 expense. It was noted that funds would be borrowed to complete the project. Motion by Kahl to accept the change order request from Henshue Construction, 2<sup>nd</sup> by Eisenmann. Carried.

AUTHORIZE SUBMISSION OF ELECTRIC RATE CASE APPLICATION TO PSC: Kahl moved to authorize the submission of an application to the Wisconsin Public Service Commission for a rate increase, 2<sup>nd</sup> by Preston. Carried.

AUTHORIZE REVENUE BAN NOT TO EXCEED \$1.3 MIL.: (Janowiak joined meeting). Kahl moved to authorize Griffin, Kubik, Stephens & Thompson to structure a Revenue Bond Anticipation Note in an amount not to exceed 1.3 million to finance the electric projects, 2<sup>nd</sup> by Jennrich. After some discussion regarding local finance options and the issuance cost of the Revenue BAN Administrator Mielke clarified that this was not a commitment to proceed with a Revenue BAN, but instead authorizing Mike Hallman to come before the Board and presenting the option of a Revenue BAN. Motion carried.

PLAN: Eisenmann updated the Board on the Smart Growth Informational Meeting with Green County held on June 24, 2002. The Village will likely participate with the County in the submission of a comprehensive planning grant. Administrator Mielke indicated that a resolution would be coming before the Board at the July 16, 2002 meeting authorizing the Village's participation with the County.

LIBRARY: Janowiak reported on the public hearing held by the Library Board regarding the implementation of the Library's Internet Use Policy. Also at the next Library Board meeting on July 9, 2002 a representative from South Central Library System will be making a presentation on the issues of joint school public libraries and that the Board is invited to attend. A separate presentation could also be made to the Board if the July 9<sup>th</sup> meeting date isn't feasible. Several Board members expressed interest for a presentation on this matter.

NEW GLARUS FIRE DISTRICT: Preston reported that the new Fire Truck would be arriving on Wednesday, July 3, 2002. Preston also expressed the gratitude from the Fire District and Fire Department on the Village's flexibility for issuing the final payment in advance.

DEPOT: Administrator Mielke reported that the safety strips for the walkway were wrinkling due to the planks shrinking. The contractor indicated they would finish installing the strips and would see if 3M would stand behind their product. If any strips would have to be replaced the whole plank would be replaced due to the labor intense process involved in replacing only the strip. The DNR would like to move forward on insulation and siding projects before the end of the year.

ADMINISTRATOR'S REPORT: Administrator Mielke presented the Board with the manuscript of the Ordinance Code prepared by General Code Publishers. The code will be separated and given to the appropriate committees for review. The consensus is to complete the review process by September 1<sup>st</sup>.

RESOLUTION 02-24 – APPRECIATION OF SERVICE BY TRUSTEE STARZ: Eisenmann read the resolution that expressed gratitude to Jill Starz for her service to the Board and moved to approve Resolution 02-24, 2<sup>nd</sup> by Janowiak. Carried.

ADJOURN: Eisenmann moved to adjourn at 8:10 p.m., 2<sup>nd</sup> by Kahl. Carried.

Barbara J. Roeslein, Deputy Clerk

#### VILLAGE BOARD PROCEEDINGS

#### VILLAGE OF NEW GLARUS

7/16/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:40 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Craig Foreback, Susan Janowiak and Ben Kahl. ABSENT: Lloyd Lueschow. Also Present: Attorney Vale, Mike Hallman of Griffin, Kubik, Stephens & Thompson, Gof Thomson of Bank of New Glarus, Jay Becklin, Carmen Craker of Monroe Times, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 7/16/02 agenda as amended, 2<sup>nd</sup> by Janowiak. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 7/2/02 meeting, 2<sup>nd</sup> by Janowiak. Carried.

CLAIMS: Eisenmann moved to approve claims [Checks 14850 to 14853 for \$1,748.65; (Check 14854 VOIDED) Checks 14855 to 14914 totaling \$88,192.57; and Payroll Checks 12038 to 12081 for \$27,010.32, and to approve the payment of Henshue Construction pay request #4 in the amount of \$193,001.33; 2<sup>nd</sup> by Kahl. Carried.

RESOLUTION 02-25 – AUTHORIZE TIF BORROWING: Administrator Mielke advised the Board of the proposed borrowing from Amcore of \$200,000.00 at 2.97% for approximately 2 years. These funds would be used for improvements on Industrial Drive and be a TIF#2 expense. It is anticipated that all TIF#2 debt will be combined into one note once the increment is able to support the debt payment. Trustee Preston questioned the need for \$200,000.00 when there is some cash reserve in the TIF#2 fund. Administrator Mielke explained that a part of the cash available in the TIF#2 fund will be used on planned projects and debt payments and he felt it necessary to maintain some 'working capital'. He indicated the Amcore note does have a prepayment option. Motion by Eisenmann, 2<sup>nd</sup> by Janowiak to approve Resolution 02-25. ROLL CALL VOTE: Eisenmann-yes, Janowiak-yes, Foreback-yes, Jennrich-yes, Preston-no, Kahl-yes. Motion carried.

APPEARANCE BY MIKE HALLMAN – BORROWING OPTIONS: Mike Hallmann of Griffin, Kubik, Stephens and Thompson presented the Board with a Financing Analysis of 2002 Utility Project borrowing of \$1,145,000. The report provided a cash flow analysis and coverage test to determine the ability of the utility to support the debt. The utility must meet a 1.25 coverage ratio (net revenues divided by total estimated debt service requirement) to qualify, and the Combine Coverage Calculation showed a 1.90 coverage ratio. The Combine Cash Flow Analysis for 2003 showed a net cash available of \$145,586 (excluding depreciation).

It was noted that the utility can proceed with a long-term borrowing now based on the Financial Analysis, even though they have not yet received the PSC certification. It is anticipated that the timetable for the projects and borrowing may need to be pushed back 2-4 weeks to assist cash flow of the long-term borrowing.

Jennrich moved to proceed with long-term borrowing for the projects at the August 20, 2002 meeting, 2<sup>nd</sup> by Kahl. Carried.

PARK USE-NEW GLARUS FIRE DEPARTMENT: Jennrich moved, 2<sup>nd</sup> by Janowiak to approve the use of Glarner Park by the New Glarus Fire Department on August 2, 2002 between 3 p.m. and midnight for a fish boil. Carried.

PARK USE-LEUKEMIA SOCIETY: Jennrich moved, 2<sup>nd</sup> by Foreback to approve the use of Village Park by the Leukemia Society on October 12, 2002 for the Light the Night activities. Carried.

OPERATOR LICENSES TO EXPIRE 6/30/04: Kahl moved, 2<sup>nd</sup> by Eisenmann to approve operator licenses to expire 6/30/04 to: Anne Nommensen, Lisa Hendrickson, Terry Babler, Brian Woefel, Lori Koss, Helene Schultheiss and Katie Babe. Motion carried.

STREET USE PERMIT-LEUKEMIA SOCIETY: On recommendation of Public Safety, Kahl moved, 2<sup>nd</sup> by Foreback to approve a Street Use Permit for Leukemia Society for October 12, 2002 for the Light the Night Parade. Motion carried.

STREET USE PERMITS – NEW GLARUS CHAMBER: Kahl indicated that the Application for the use of the intersection of 2<sup>nd</sup> Street and 5<sup>th</sup> Avenue for Tastes and Treasures had been withdrawn. On recommendation of Public Safety, Kahl moved, 2<sup>nd</sup> by Janowiak, and the following street use permits for the New Glarus Chamber of Commerce -- Oct. 12, 2002 (Railroad St. between 3<sup>rd</sup> Ave and 4<sup>th</sup> Ave) for classic car show; October 13, 2002 (3<sup>rd</sup> Ave. between 2<sup>nd</sup> Street and Railroad) for tractor pull; October 12, 2002 (parade route). Motion carried. Kahl moved, 2<sup>nd</sup> by Eisenmann to table the Application for Street Use by New Glarus Chamber for October 10-14, 2002 (1<sup>st</sup> Street between Hwy. 39 and 5<sup>th</sup> Avenue) for October Fest. Motion carried.

TEMPORARY CLASS B LICENSE-NEW GLARUS CHAMBER: Motion by Kahl, 2<sup>nd</sup> by Foreback to table a temporary alcohol beverage license application for the New Glarus Chamber of Commerce for October 11 – 13, 2002 (October Fest). Motion carried.

RESOLUTION 02-26/AGREEMENT WITH GREEN COUNTY FOR MULTI-JURISDICTIONAL COMPREHENSIVE PLAN: Eisenmann updated the Board of the meeting with Green County regarding Smart Growth the development of a Multi-jurisdictional Comprehensive Plan. He indicated that Green County is looking for communities wanting to participate in developing such a plan. Motion by Eisenmann to approve Resolution 02-26, 2<sup>nd</sup> by Janowiak. Motion carried.

RESOLUTION 02-27/APPROVE AMENDMENT TO TID #2 BOUNDARY/PROJECT PLAN: Dave Pawlish of Vierbicher & Associates presented the Board with an Amendment Tax Incremental District No. 2 for the Village of New Glarus. Included in the report are the procedure for amending the TIF, the amended district map, additional projects being anticipated. The amendment still requires approval by the Joint Review Board as well as certification of the

Wisconsin Department of Revenue. Eisenmann moved, 2<sup>nd</sup> by Janowiak to approve Resolution 02-27. Motion carried.

NEW GLARUS FIRE DISTRICT: Preston indicated that the new fire truck as arrived and because the actual cost came in approximately \$2,000.00 under bid, the balance will be used to purchase additional equipment for the truck. Preston also updated the Board on the activities planned for the 100<sup>th</sup> Anniversary Celebration of the Fire Department scheduled for August 2-4, 2002.

RESOLUTION 02-28 – PROCLAMATION FOR 100<sup>th</sup> ANNIVERSARY OF FIRE DEPT.:

Motion by Eisenmann to approve Resolution 02-28 extending community appreciation for the New Glarus Fire Department on their 100<sup>th</sup> Anniversary Celebration, 2<sup>nd</sup> by Foreback. Carried.

HISTORICAL PRESERVATION: Eisenmann and Foreback indicated the commission is proposing a walking tour of historically designated properties within the Village of New Glarus.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- State budget appears to leave 2003 shared revenue intact and estimates 2004 shared revenue cutting approximately \$3.68 per capita which would be about \$7,800. for the Village of New Glarus
- We have received the Code for review and will be scheduling special committee meetings to review the Code
- A final walk-through of the 5<sup>th</sup> Avenue project will take place this Friday with Public Works Director, Engineering and Contractor.

PRESIDENT'S REPORT-APPOINTMENT TO GREEN COUNTY ECONOMIC DEVELOPMENT:

Eisenmann moved to appoint Gof Thomson as representative of the Village of New Glarus to Green County Economic Development, 2<sup>nd</sup> by Janowiak. Motion carried.

Eisenmann reported on correspondence received from Green County Health Department supporting an increase in the cigarette license fee.

ADJOURN: Eisenmann moved to adjourn at 8:55 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

8/6/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:40 p.m. PRESENT: Mark Eisenmann, Julie Jennrich, Steve Preston, Lloyd Lueschow, Susan Janowiak and Ben Kahl. ABSENT: Craig Foreback. Also Present: Melissa Shaw of Post-Messenger, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 8/6/02 agenda, 2<sup>nd</sup> by Jennrich. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 7/16/02 meeting, 2<sup>nd</sup> by Jennrich. Carried.

CLAIMS: Eisenmann moved to approve claims, Checks 14915 to 14928 totaling \$384,898.39 and 14929 to 14998 in the amount of \$175,703.79, and payroll checks 12082 to 12128 totaling \$29,677.24, 2<sup>nd</sup> by Kahl. Motion carried.

SMALL WORLD DAYCARE REQUEST/USE OF COMMUNITY ROOM: Administrator Mielke advised the Board of a request by Small World Daycare for the use of the Community Room on Tuesdays, Wednesdays and Thursdays from 9 a.m. to noon for preschoolers and on Fridays from 6 a.m. to 6 p.m. for 5-year olds for the 2002-2003 school year. A contract will need to be prepared between Small World and the Village outlining fees and specifics for the use of the room. Motion by Jennrich to approve the request for use of one-half of the community room by Small World on Tuesdays, Wednesdays and Thursdays from 9 a.m. to noon and on Fridays from 6 a.m. to 6 p.m. for the 2002-2003 school year provided terms can be worked out to the Board's satisfaction, 2<sup>nd</sup> by Preston. Motion carried with Eisenmann opposing.

APPLICATION FOR PARK USE – GLARNER PARK 10/12/02: Jennrich indicated the Chamber is requesting use of Glarner Park on 10/12/02 for helicopter rides. Jackie Eichelkraut with the Chamber is contacting residents in the area for input and the Chamber plans to limit the time for rides to three hours for the day. Administrator Mielke will request Jackie attend the August Park and Recreation meeting to provide input to the Committee from the residents. Jennrich moved to approve the park use application for helicopter rides or inflatable rides, dependent on public input, by the Chamber of Commerce, on October 12, 2002, 2<sup>nd</sup> by Lueschow. Carried.

WATER & SANITARY SEWER CONTRACT AWARD – 2<sup>ND</sup> STREET (MONROE CLINIC):

Administrator Mielke reported that the project had been bid in two parts with the base bid including the extension along Second Street to the Monroe Clinic building and the alternate bid including looping the water main across Highway 69 and running it along the east side of Highway 69 from the Monroe Clinic building to Judd's Auto Body. The alternate would also include sanitary sewer extension along a portion of the east side of Highway 69. Henshue Construction had the low bid of \$50,896.00 for the base project with \$101,418.00 for the

alternate. Recommendation of Public Works committee is to approve the entire contract at a total cost of \$152,314.00. Motion by Kahl, 2<sup>nd</sup> by Preston to approve the total contract at a cost of \$152,314.00. Motion carried.

PLAN – TID #2 AMENDMENT: Administrator Mielke informed the Board that the Joint Review Board met last week and approved the TID #2 Amendment.

LIBRARY: Janowiak reported the Library is holding an Open House on August 19, 2002 in honor of Ruth Pauli.

NEW GLARUS FIRE DISTRICT: Preston reported on the success of the 100<sup>th</sup> Anniversary Celebration of the New Glarus Fire Department on August 2-4, 2002.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Electric Project bid opening is scheduled for August 27, 2002.
- Scheduled a Special Board meeting for September 10, 2002 at 7:00 p.m. for the Electric Utility Borrowing.

ADJOURN: Eisenmann moved to adjourn at 8:00 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

#### VILLAGE BOARD PROCEEDINGS

#### VILLAGE OF NEW GLARUS

8/20/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. **PRESENT:** Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Lloyd Lueschow, Susan Janowiak and Ben Kahl. Also Present: Melissa Shaw of Post-Messenger, Administrator Jim Mielke, Clerk Lynne Erb, Wayne Duerst, Barb Anderson, Marilyn Christensen, Attorney Vale, John Mulvihill, and Marilee Steffen.

AGENDA: Eisenmann moved for approval of the 8/20/02 agenda, moving Small World Lease from Item 5.B.2. to Item 6. F., 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 8/6/02 meeting, 2<sup>nd</sup> by Kahl. Carried.

ANNOUNCEMENT OF CLOSED SESSION: Eisenmann announced the Board would be convening into closed session under State Stats. 19.85(1)(e) prior to ending the meeting.

APPEARANCE OF LIBRARY BOARD PRESIDENT: Marilee Steffen addressed the Board with concerns over the process moving forward for the possible library expansion project. The Library Board is requesting a "step-back" on the issue to provide additional opportunity to review all expansion options. Marilee reminded the Board of the September 25, 2002 meeting with joint library/village board to hear the representative from South Central Library System. Invitations to that meeting will be provided to the school and town as well.

CLAIMS: Eisenmann moved to approval of Checks 14999 to 15003 totaling \$8,225.19 and 15004 to 15608 in the amount of \$109,530.70, and payroll checks 12129 to 12174 totaling \$26,655.08, 2<sup>nd</sup> by Kahl. Motion carried.

OPERATOR LICENSES: Kahl moved to approve operator licenses to expire 6/30/04 to: Oscar L. Hanson, Scott Mosher, Renee Williams, Ronald Pierce, Jackie Eichelkraut, Shannon L. Siegenthaler, and Karlyn Zurfluh, 2<sup>nd</sup> by Foreback. Motion Carried.

STREET USE PERMITS: Kahl moved to approve a Street Use permit to New Glarus Chamber for 10/10-14/02 for First Street between Hwy 39 and 5<sup>th</sup> Avenue and waive the open intoxicants ordinance for that event, 2<sup>nd</sup> by Eisenmann. Motion carried. Kahl moved, 2<sup>nd</sup> by Janowiak to approve a Street Use Permit to Wilhelm Tell Guild for 8/30/02 for the Light Parade. Motion carried. Kahl moved, 2<sup>nd</sup> by Eisenmann to approve a Street Use Permit to Wilhelm Tell Guild for 9/1/02 for the Street Dance. Motion carried.

TEMPORARY ALCOHOL BEVERAGE LICENSE: Motion by Kahl to approve a Temporary Alcohol License to New Glarus Chamber for 10/10-14/02, 2<sup>nd</sup> by Jennrich. Motion carried.

RESOLUTION 02-29/5<sup>th</sup> AVENUE FINAL ASSESSMENTS: Administrator Mielke indicated that final assessments totaled \$89,868.18 compared to the preliminary estimate of \$111,231.89, and that notices had been sent to property owners of their final assessment amounts. Kahl moved to approve Resolution 02-29, 2<sup>nd</sup> by Foreback. Motion carried.

ADVISORY REFERENDUM – LEAF BURNING: Public Works Committee is recommending an advisory referendum be placed on the November ballot regarding whether or not leaf burning should be allowed in the Village limits. The committee will be scheduling burning hours for this fall, as well as providing information to the public on other options for disposing of leaves and stricter enforcement of the hours. Kahl moved to put the referendum question regarding leaf burning on the November ballot with the Board approving the language of the question on 9/3/02, 2<sup>nd</sup> by Preston. Motion carried.

[Kerrie Warne and Shelly Johnson of Small World joined the meeting.]

SIDEWALK REPAIR/REPLACEMENT CONTRACT AWARD: Administrator Mielke indicated that bids came in higher than expected and it is anticipated the amount of repairs/replacements will be cut in order to remain within the \$10,000.00 budget for the project. The project will include First

Street between Sixth Avenue and Eleventh Avenue and property owners within that special assessment district will be notified of the Public Hearing scheduled for September 17, 2002. The Village received three bids with two bids being for the same unit price. Motion by Kahl, 2<sup>nd</sup> by Foreback to accept the bid of New Glarus Concrete for \$60.44 per standard sidewalk square of 4'x4', contingent upon acceptable insurance being provided by the contractor. Motion carried.

RESOLUTION 02-30/UTILITY OFFICE ASSISTANT: Kahl moved to recommend approval of Resolution 02-30 appointing Randa Gabel Light & Water Assistant, with a start date of September 9, 2002, 2<sup>nd</sup> by Janowiak. Motion carried

TREE BOARD: Lueschow reported the Tree Board has reviewed their 2003 budget, which will remain the same as 2002. They have included \$5,000.00 for contracting tree pruning services with the Public Works Department performing some additional tree pruning. The committee has also completed their Code Review.

SMALL WORLD DAYCARE REQUEST/USE OF COMMUNITY ROOM: Kerrie Warne and Shelly Johnson of Small World appeared before the Board to propose a lease agreement for the rental of one-half of the community room at Village Hall. The lease would be for Tuesdays, Wednesdays and Thursdays from 8 a.m. to noon for preschoolers and on Fridays from 6 a.m. to 6 p.m. for 5-year olds for the 2002-2003 school year, with a tentative start date of October, 2002 or possibly November, 2002. The board discussed the current policy for charging for the use of the room. Jennrich moved to approve the rental agreement with Small World for use of one-half of the community room, 2<sup>nd</sup> by Lueschow. Motion carried with Eisenmann opposing. Jennrich requested the community room use policy be put on the next Finance agenda.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Donation by Bill Hustad, New Glarus VFW of an American flag with stand for the Village Hall Boardroom.
- Village plans for commemoration of one-year anniversary of September 11 events.
- Pool is scheduled to close for the season on August 29, 2002.

CLOSED SESSION: The board convened into closed session at 8:40 p.m. pursuant to State Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. ROLL CALL VOTE: Eisenmann-yes; Foreback-yes; Janowiak-yes; Jennrich-yes; Preston-yes; Lueschow-yes; Kahl-yes. [Jennrich excused herself from the closed session at 8:50 p.m.]

RETURN TO OPEN SESSION: The board returned to open session at 9:20 p.m. on ROLL CALL VOTE: Eisenmann-yes; Foreback-yes; Janowiak-yes; Preston-yes; Lueschow-yes; Kahl-yes.

RESULTS OF CLOSED SESSION: Eisenmann indicated that Administrator Mielke will be drafting correspondence to New Glarus Motors.

ADJOURN: Kahl moved to adjourn at 9:25 p.m., 2<sup>nd</sup> by Foreback. Carried.

Lynne R. Erb, Clerk

#### VILLAGE BOARD PROCEEDINGS

#### VILLAGE OF NEW GLARUS

9/3/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Lloyd Lueschow, Susan Janowiak and Ben Kahl. Also Present: Carmen Craker of Monroe Times, Kent Anderson, Kathleen Eisenmann, Jonathan Barry, Dan Carey, Deb Carey, Nancy Potter, Darrel Weber, John Mulvihill, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 9/3/02 agenda, 2<sup>nd</sup> by Jennrich. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 8/20/02 meeting, 2<sup>nd</sup> by Jennrich. Carried.

ANNOUNCEMENT OF CLOSED SESSION: Eisenmann announced the Board would be convening into closed session under State Stats. 19.85(1)(e) prior to ending the meeting.

CLAIMS: Eisenmann moved for approval of Checks 15069 to 15074 totaling \$9,869.28 and Checks 15075 to 15122 totaling \$224,104.08, and payroll checks 12175 to 12219 totaling \$30,241.32, voiding check number 15107, 2<sup>nd</sup> by Jennrich. Motion carried

RESOLUTION 02-32/APPOINT ASSISTANT LIBRARY DIRECTOR: Motion by Eisenmann, 2<sup>nd</sup> by Kahl to approve Resolution 02-32 appointing Jaime Vache' as Assistant Library Director effective 9/3/02. Motion carried.

SKATEBOARD PARK DISCUSSION: Jonathan Barry appeared before the Board requesting a commitment by the Board for the Skateboard Park. After a lengthy discussion regarding the request made by the Board to the DNR, the Board indicated support of the correspondence previously forwarded to the DNR.

RESOLUTION 02-31/SIDEWALK SPECIAL ASSESSMENTS 1<sup>ST</sup> STREET: Kahl moved to approve Resolution 02-31 and set a Public Hearing for the sidewalk repair special assessments for September 17, 2002 at 7:00 p.m., 2<sup>nd</sup> by Foreback. Motion carried.

RESOLUTION 02-33/REFERENDUM QUESTION-LEAF BURNING: Motion by Kahl to approve Resolution 02-33 providing for Advisory Referendum for the November 5, 2002 Election pertaining to leaf burning within the village limits, 2<sup>nd</sup> by Janowiak. Motion carried.

NEW GLARUS BREWING CO. SITE PLAN APPROVAL: Deb and Dan Carey appeared before the Board to inform the Board of their plan to put up a building for two horses on the south side of the Brewery. They will also be appearing before the plan commission for a variance request pertaining to the fencing and horses. On recommendation of the plan commission, Kahl moved to approve the site plan for the building, 2<sup>nd</sup> by Jennrich. Motion carried.

LIBRARY-AD HOC COMMITTEE REPRESENTATION: The Library Board has requested input from the Village Board on the concept of forming an Ad Hoc Committee to investigate the library expansion issues/options, as well as identifying specific issues that need to be addressed. The Board indicated support for the concept and felt that once the committee was formed a charter could be prepared outlining the specific issues to be addressed by the committee. There was a lengthy discussion regarding the composition of the Ad Hoc Committee, whether there be specific representatives from specific entities or open membership. The consensus of the Board is to contact the Library Board to initiate a joint meeting to begin the process of developing the committee.

RESOLUTION 02-34/EXEMPTION FROM COUNTY LIBRARY TAX: Janowiak moved to approve Resolution 02-34, 2<sup>nd</sup> by Foreback. Motion carried

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Local ceremony being planned in commemoration of one-year anniversary of September 11 events.
- 2003 Budget, first Finance Committee meeting will be September 24, anticipate completion by October 15
- Light & Water Open House for 100<sup>th</sup> Anniversary on October 10
- Water and sanitary sewer completed to Monroe Clinic-waiting for DNR approval before proceeding on east side of Hwy. 69.

CLOSED SESSION: The board convened into closed session at 8:25 p.m. pursuant to State Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. ROLL CALL VOTE: Eisenmann-yes; Foreback-yes; Janowiak-yes; Jennrich-yes; Preston-yes; Lueschow-yes; Kahl-yes.

RETURN TO OPEN SESSION: The board returned to open session at 9:25 p.m. on ROLL CALL VOTE: Eisenmann-yes; Foreback-yes; Janowiak-yes; Jennrich-yes; Preston-yes; Lueschow-yes; Kahl-yes.

RESULTS OF CLOSED SESSION: Board will initiate a joint meeting with the Library Board for September 25, 2003.

ADJOURN: Eisenmann moved to adjourn at 9:30 p.m., 2<sup>nd</sup> by Jennrich. Carried.

Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

9/17/02

PUBLIC HEARING: SPECIAL ASSESSMENTS (SIDEWALK REPAIR) 1<sup>ST</sup> STREET—

Public Hearing called to order at 7:00 p.m. by President Eisenmann. PRESENT: Mark Eisenmann, Steve Preston, Julie Jennrich, Craig Foreback, Lloyd Lueschow and Ben Kahl.

ABSENT: Susan Janowiak. Also PRESENT: Administrator Jim Mielke, Clerk Lynne Erb, Mike Hallmann of Griffin, Kubik, Stephens & Thompson, Pamela Corrado, Karl Gmur, Jason Palmer and Lola Isely. Attorney Vale joined hearing at 7:15 p.m.

Residents of 1<sup>st</sup> Street addressed the Board with concerns over the criteria and method used for determining where repairs are necessary. They also requested verification of the number of squares being repaired and assessed. The Board indicated the preliminary estimate will be reviewed and revised accordingly once the work is complete to assure residents are assessed only for squares repaired on their property. Questions were raised regarding ADA accessibility to the sidewalks and Administrator Mielke indicated that would be accomplished where possible. President Eisenmann closed the Public Hearing at 7:35 p.m.

REGULAR MEETING: President Eisenmann called meeting to order at 7:35 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Lloyd Lueschow, and Ben Kahl. ABSENT: Susan Janowiak. Also Present: Carmen Craker of Monroe Times, Sue Gerber, Attorney Tom Vale, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 9/17/02 agenda, 2<sup>nd</sup> by Kahl. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 9/3/02 meeting, 2<sup>nd</sup> by Kahl. Carried.

RESULTS OF PUBLIC HEARING – RESOLUTION 02-31: Motion by Eisenmann to re-adopt Resolution 02-31 Sidewalk Special Assessments 1<sup>st</sup> Street, 2<sup>nd</sup> by Kahl. Carried.

CLAIMS: Eisenmann moved to approve Checks 15123 to 15126 totaling \$1,623.19 and Checks 15127 to 15186 in the amount of \$36,709.18, and payroll checks 12220 to 12261 and direct deposit 1-4 totaling \$31,899.42, 2<sup>nd</sup> by Kahl. Motion carried.

RESOLUTION 02-35-AUTHORIZING THE ISSUANCE AND SALE OF APPROXIMATELY \$1,210,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS: Mike Hallmann of Griffin, Kubik, Stephens & Thompson appeared before the Committee to review the documents relating to the sale of \$1,210,000 Water & Electric System Revenue Bonds. He indicated the average coupon is 4.606 percent, which is lower than originally proposed in July. A separate debt service schedule will be provided to reflect the portion of the borrowing pertaining to TID#2 (approximately \$180,000.00 plus issuance costs). The Village will have the option of redemption prior to maturity beginning in 2015. Mr. Hallmann indicated the village could expect to receive the monies on September 30, 2002. He also pointed out the provision for a Utility depreciation fund to accumulate to \$50,000.00. The Board discussed with Mr. Hallmann the conditions that would need to be met for future parity bonds to be issued to the utility.

Eisenmann moved, 2<sup>nd</sup> by Kahl to approve Resolution 02-35/Sale Results of \$1,210,000. Water & Electric System Revenue Bonds Dated September 17, 2002. ROLL CALL VOTE: Eisenmann-yes; Preston-yes; Jennrich-yes; Foreback-yes; Lueschow-yes; and Kahl-yes.

OPERATOR LICENSE TO EXPIRE 6/30/04: Motion by Kahl, 2<sup>nd</sup> by Jennrich to approve an Operator License to Autumn Schoenhard to expire 6/30/04.

STREET USE PERMITS-NEW GLARUS CHAMBER/NEW GLARUS HIGH SCHOOL:

Motion by Kahl to approve a Street Use Permit to New Glarus Chamber for 10/12/02 from 10:00 a.m. to 7:00 p.m. for 4<sup>th</sup> Avenue between Railroad and 2<sup>nd</sup> Street and to New Glarus High School for 10/2/02 (6:15 p.m. to 7:00 p.m.) and 10/4/02 (2:00 p.m. to 3:00 p.m.) for a parade route between the High School and Village Park for Homecoming activities, 2<sup>nd</sup> by Foreback. Motion carried.

CONTRACT AWARD – ELECTRIC UTILITY CONSTRUCTION: Kahl moved, 2<sup>nd</sup> by Preston to award the following materials contracts: Crescent Electric Supply for distribution line materials of \$161,260.17; Border States Electric Supply for switchgear at \$62,407.18; and Border States Electric Supply for transformers at \$121,269.00. Motion carried. Motion by Kahl, 2<sup>nd</sup> by Preston to award the labor contract for voltage conversion and distribution line construction to Cable Constructors, Inc. for \$259,332.25 (Total Contract Award = \$ 604,268.60) Motion carried. Administrator Mielke indicated the work is scheduled to begin within 20 days and be completed in March 2003.

LIBRARY-AD HOC COMMITTEE: Eisenmann reminded the Board of the 10/2/02 joint Board/Library Board meeting with facilitator Bert Stitt. Eisenmann presented a list of questions to the board members requesting their input by 9/23/02 so that he can compile results prior to the 10/2/02 meeting. He also provided the Board members with times they can meet with Mr. Stitt and requested they inform him if they wish to meet.

RESOLUTION 02-37/AUTHORIZING URBAN FORESTRY GRANT APPLICATION: Lueschow moved to approve Resolution 02-37 Authorizing an Urban Forestry Grant Application, 2<sup>nd</sup> by Preston. Motion carried

DEPOT SIDING/TRIM PROJECT: The DNR has requested the Village of New Glarus sponsor the siding project in the same manner as was done with the deck project to facilitate completion. Board discussed commitment on the part of the Depot Preservation Society to fund 20 percent of the project costs, and the necessity for a written agreement with the Depot Preservation Society for the project expectations. Consensus of Board to request Attorney Vale to draft an Agreement with the Depot Preservation Society and move forward with the project for possible completion this year. The DNR is proposing the possibility of using cement board siding, indicating that early estimates are wood siding at \$29,100. and cement board siding at \$24,300.

CLERK'S REPORT: Clerk informed the Board of an estimated cost of \$400.00 to include the leaf burning referendum on the November 5, 2002 ballot as a result of the programming of the new election equipment. Other options include conducting the referendum with the Spring Election or using paper ballots. After a brief discussion regarding the option, Kahl moved to include the referendum question on the electronic ballot on November 5, 2002, 2<sup>nd</sup> by Foreback. Motion carried.

ADMINISTRATOR'S REPORT: Administrator Mielke updated the Board on the following:

- Small World lease to start 1/2/03.
- Finance Committee meeting 9/25/02 at 6:30 for 2003 Budget
- Special Board meetings 10/9/02 at 6:00 p.m. and 10/10/02 at 6:30 p.m. for 2003 Budget
- Decorative light pole on 6<sup>th</sup> Avenue has been damaged.

- Police & Fire concerns regarding the tent installation on 1<sup>st</sup> Street have been addressed
- Chamber of Commerce update – Jackie Eichelkraut has resigned and Sara Frederickson has agreed to accept duties on an interim basis. Chamber calls may be forwarded to the Chalet of the Golden Fleece on a temporary basis.

ADJOURN: Eisenmann moved to adjourn at 8:45 p.m., 2<sup>nd</sup> by Kahl. Carried.  
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/1/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Lloyd Lueschow, Susan Janowiak and Ben Kahl. Also Present: Carmen Craker of Monroe Times, Therese Krieger, Randal Graham, Amy Waddell, Howard Waddell, Leif Hansen, Lars Hansen, Jeannette Dingleline, Jason Dingleline, Dan and Deb Carey, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 10/1/02 agenda, 2<sup>nd</sup> by Foreback. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 9/17/02 meeting, 2<sup>nd</sup> by Foreback. Carried.

CLAIMS: Motion by Eisenmann to approve Checks 15187 to 15193 totaling \$10,499.41 and Checks 15194 to 15253 in the amount of \$317,423.39, and payroll direct deposit 5-37 totaling \$21,582.02, 2<sup>nd</sup> by Jennrich. Motion carried.

RESOLUTION 02-36 / COMMUNITY ROOM USE POLICY: Motion by Jennrich to approve Resolution 02-36, 2<sup>nd</sup> by Preston. Motion carried.

MANAGEMENT RECRUITERS OF NEW GLARUS, LLC / LEASE RENEWAL: Motion by Eisenmann to approve renewing the lease with Management Recruiters of New Glarus, LLC for an additional year, 2<sup>nd</sup> by Foreback. Motion carried with Janowiak abstaining.

RESOLUTION 02-49/ 2002 BUDGET AMENDMENT #3 – PUBLIC WORKS SINKING FUND: Administrator Mielke explained applying \$70,000.00 from equipment sinking funds and using surplus of \$7,000.00 from capital projects street maintenance for the purchase of a 2002 Freightliner demo plow truck indicating that Public Works will be addressing the disposition of the 1988 plow truck that is being replaced. Mielke indicated that the purchase now would result in a savings of \$20,000.00 over making the purchase in 2003. Kahl moved, 2<sup>nd</sup> by Preston to approve Resolution 02-49/2002 Budget Amendment #3. ROLL CALL VOTE: Eisenmann-yes; Foreback-yes; Janowiak-no; Preston-yes; Kahl-yes; Lueschow-yes.

RESOLUTION 02-38/2003 FULLTIME EMPLOYEE WAGES and RESOLUTION 02-39/2003 PART TIME EMPLOYEE WAGES: Eisenmann moved to approve Resolution 02-38 and Resolution 02-39, 2<sup>nd</sup> by Kahl. Motion carried with Jennrich abstaining.

RESOLUTION 02-46 / 2003 SWIM POOL FEES and RESOLUTION 02-47 / 2003 VILLAGE PARK USE FEES and RESOLUTION 02-48 / 2003 YOUTH RECREATION PROGRAM FEES: Jennrich moved, 2<sup>nd</sup> by Janowiak to approve Resolution 02-46, Resolution 02-47 and Resolution 02-48. Motion carried.

AUTHORIZATION FOR PURCHASE OF SNOW PLOW TRUCK: Kahl moved, 2<sup>nd</sup> by Preston to purchase the 2002 Freightline demo snow plow truck at a cost of \$77,000.00. Carried with Janowiak voting no.

WASTE MANAGEMENT CONTRACT EXTENSION: Administrator Mielke indicated that the contract with Waste Management carried a provision for extension of the contract for one year at the same cost as 2002 and he had spoken with Waste Management indicating the Village's interest in extending the contract. Motion by Kahl, 2<sup>nd</sup> by Preston to extend the Waste Management contract for an additional year. Motion carried.

RESOLUTION 02-50 / VACATING PUBLIC STREET [THIRD STREET SOUTH OF FOURTEENTH AVENUE]: (set public hearing) Kahl reviewed with the Board the area of public street to be vacated. Administrator Mielke indicated that this is the result of a request by an adjoining property owner. Kahl moved to schedule a public hearing on the street vacation for November 19, 2002 at 7:15 p.m., 2<sup>nd</sup> by Preston. Carried.

LEAF BURNING HOURS: Kahl moved to establish leaf burning hours for 2002 on Monday, Wednesday and Saturday from 1:00 p.m. to 6:00 p.m. beginning 10/7/02 and ending 11/16/02 and leaf collection from 10/7/02 through 11/15/02 with the Police Department to enforce the hours, 2<sup>nd</sup> by Foreback. Motion carried.

LIGHT & WATER OPEN HOUSE: Kahl reminded the Board that the Light & Water Department will be holding an open house for their 100<sup>th</sup> Anniversary on 10/10/02 from 4:00 p.m. to 7:00 p.m.

FIRST STREET SIDEWALK REPAIRS: Administrator Mielke indicated that the work on the First Street sidewalks should be completed by the end of the week, weather permitting.

NEW GLARUS BREWING CO. CONDITIONAL USE PERMIT: Based on the recommendation of the Plan Commission, Eisenmann moved to approve conditional use permit for the keeping of horses with the following conditions:

1. Cannot exceed two horses.
2. Manure must be disposed of properly.
3. Permit to be reviewed in two years with renewal permanent to New Glarus Brewing Co.

2<sup>nd</sup> by Preston. A lengthy discussion followed over the language of condition #2 and whether it is necessary to more clearly define the disposal process. Motion carried as originally stated with Lueschow voting no.

LIBRARY: Janowiak reminded the Board of the Joint Library/Village Board meeting on 10/2/02.

FIRE DISTRICT: Preston reported on the new truck being in service and the value of the thermal imaging camera which had recently been used on two different occasions. Preston thanked the community for the support in purchasing the camera indicating it is a very valuable tool.

TREE BOARD: Lueschow indicated that the 2003 Urban Forestry Grant application had been submitted to the DNR.

HISTORICAL PRESERVATION: Foreback indicated that the State Historical Society was indicating they would not accept the use of cement board siding for the Depot Project. Administrator Mielke stated it is currently being bid as an alternative and his understanding is the Historical Society will only accept cedar siding. Eisenmann indicated that he had contacted the Depot Society regarding their 20 percent contribution and will continue to work with them in obtaining a written agreement to be prepared by Attorney Vale.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- Update on Street Use Permit request by Hans Lenzlinger for parking stall(s) on 1<sup>st</sup> Street
- Bus parking in downtown area and damage to decorative light poles
- Special Budget Meeting on 10/9/02 at 6:00 p.m.

ADJOURN: Eisenmann moved to adjourn at 8:25 p.m., 2<sup>nd</sup> by Jennrich. Carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS**  
**JOINT VILLAGE BOARD/LIBRARY BOARD MEETING**  
**October 2, 2002**  
**Minutes**

Approval of agenda: The meeting was called to order at 6:00 p.m. Village Board members present – Lloyd Lueschow, Ben Kahl, Craig Foreback, Julie Jennrich, Susan Janowiak, Steve Preston and Mark Eisenmann. Library Board members present – LeMay Nybroten, Wayne Duerst, Barb Anderson, John Mulvihill and Marliee Steffens. Others: Darrel Weber, Gof Thomson, Library Director Virginia Bryan, Library staff members Marilyn Christensen, Jamie Vache', Administrator Jim Mielke and meeting facilitator Bert Stitt.

Discussion Library Ad Hoc Committee: General discussion regarding the formation of a committee to investigate options regarding a new library facility. Bert Stitt lead the Board members through a series of exercises dealing with the scope of the work of the proposed committee, the organization and vision of the committee as well as developing a list of the project stakeholders. Lengthy general discussion followed regarding the library building issue and the proposed committee.

Decision of the group to continue discussion of the proposed committee on Wednesday October 16<sup>th</sup>. It was noted the October 16<sup>th</sup> meeting will start at 7:00 p.m. and will have a time limit of 2 hours.

Adjournment: Motion by Mark Eisenmann, second by Steve Preston to adjourn. Time 10:00 p.m.

Jim Mielke, Administrator  
**VILLAGE OF NEW GLARUS**  
**SPECIAL MEETING VILLAGE BOARD**  
**October 9, 2002**  
**Minutes**

Approval of Agenda: Village President Mark Eisenmann called the meeting to order at 6:00 p.m. Present – Susan Janowiak, Julie Jennrich, Ben Kahl, Steve Preston, Craig Foreback, Lloyd Lueschow and Mark Eisenmann. Others: Administrator Jim Mielke.

Motion by Mark Eisenmann, second by Ben Kahl to approve the agenda as listed. Motion carried.

2003 Budget Review: General discussion regarding the proposed 2003 operating and capital budgets. Trustee Janowiak distributed a written request on behalf of the Library Board to carry over the balance of the unspent Library Capital Budget – approximately \$6,814 to be used in 2003 for library expansion needs.

Discussion regarding the continuation of municipal court after April 2003. The Public Safety Committee has recommended that municipal court be discontinued after the term of the

municipal judge expires in April 2003. It was noted if that the proposed budget contains funding through April 2003 and if municipal court is retained additional funds will need to be allocated. Consensus of the Board is to discontinue municipal court in April 2003. General discussion regarding the TID budget and potential 2003 expenditures. Motion by Ben Kahl, second by Steve Preston to approve the 2003 Operating and Capital Budgets as presented. Motion carried. The public hearing regarding the 2003 budget is scheduled for Tuesday November 19<sup>th</sup>.

Adjournment: Motion by, Ben Kahl, second by Craig Foreback to adjourn. Motion carried. Time 6:45 p.m.

Jim Mielke, Administrator  
VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
10/15/02

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak and Ben Kahl. ABSENT: Lloyd Lueschow. Also Present: Attorney Tom Vale, Anna Schramke of Green County Development Corp., Jeff Opie, Doug Slaby, Mike Stuessy, Administrator Jim Mielke, and Clerk Lynne Erb.

AGENDA: Eisenmann moved for approval of the 10/15/02 agenda, 2nd by Kahl. Motion Carried.

ANNOUNCEMENT OF CLOSED SESSION UNDER 19.85(1)(e): Eisenmann announced that the Village Board would adjourn into closed session under 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, prior to adjourning the meeting.

APPEARANCE BY JEFF OPIE-NEW GLARUS MOTORS: Jeff Opie of New Glarus Motors and Doug Slaby of Engineered Construction, Inc. addressed the Board, illustrating the process required for obtaining the necessary permits from the WI DNR. They provided the Board with an Erosion Control Plan prepared by John D. Belken along with a synopsis of the work done by various professionals in order to meet DNR requirements for the permit. Mr. Slaby indicated that the WI DNR has given tentative approval for the site upon the satisfactory expiration of the 30-day notice period. Mr. Opie indicated that he estimates the total project cost at approximately \$1,025,000.

MINUTES: Eisenmann moved for approval of the minutes for the 10/1/02 meeting as well as the 10/2/02 Joint Village Board/Library Board meeting and the 10/9/02 Special Budget meeting, 2<sup>nd</sup> by Janowiak. Carried.

CLAIMS: Eisenmann moved to approve Checks 15254 to 15257 totaling \$9,604.88 and Checks 15258 to 15317 in the amount of \$92,972.26 (voiding check 15259), and payroll direct deposit 38-67 totaling \$20,802.53, 2<sup>nd</sup> by Kahl. Motion carried.

CIGARETTE LICENSE FEE: Eisenmann provided information to the Board on a request from Green County Health Department for an increase in the annual cigarette license fee to assist them in a grant application. Eisenmann moved to increase the cigarette license fee from the current \$25.00 to \$50.00 annually, effective 1/1/03, 2<sup>nd</sup> by Kahl. Motion carried with Preston opposing. Board requested cigarette license holders be informed of the reason for the increase upon renewal.

DEPOT SIDING PROJECT – CONTRACT AWARD: Administrator Mielke indicated that the Village received one contractor bid at today's opening from MZ Construction for \$110,000.00. The DNR had estimated the project cost at approximately \$29,000.00 and is therefore recommending rejection of the bid and proposing the project be re-bid in Spring, 2003. Motion by Eisenmann to reject the bid of MZ Construction in the amount of \$110,000.00, 2<sup>nd</sup> by Kahl. Jennrich questioned whether the New Glarus Depot Society had been informed of the bid and intent to reject. Administrator Mielke informed the Board that the Depot Society had not been present at the bid opening. After discussion of the Board, Eisenmann moved to amend the existing motion to table the matter to the 11/5/02 meeting, 2<sup>nd</sup> by Jennrich. Motion carried with Kahl and Preston opposing. Motion by Eisenmann to table action on the bid to 11/5/02, 2<sup>nd</sup> by Jennrich. Motion carried with Kahl and Preston opposing. Administration Mielke will contact the New Glarus Depot Society regarding the bid received.

LIBRARY: Janowiak indicated the Library Board will be attending the 10/21/02 Town of New Glarus meeting to request funds for specific items in the 2003 budget.

ADMINISTRATOR'S REPORT: Administrator Mielke reported on the following:

- Vandalism at Vet's Park over the weekend.
- New on-call rotation in the Public Works Department started 10/1/02 requiring one person on call each week rather than two.
- He will be attending the annual League conference October 23-25, 2002.

- Thanked Kari and Randa for the work in preparing for the Open House for Light & Water.
- The Chamber will be interviewing for an executive director on 10/18/02.

CLOSED SESSION CALLED UNDER 19.85(1)(e)-Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session: Motion by Eisenmann to adjourn into closed session at 8:25 p.m., 2<sup>nd</sup> by Kahl. ROLL CALL VOTE: Eisenmann-yes; Janowiak-yes; Jennrich-no; Preston-yes; Foreback-yes; Kahl-yes. Motion carried.

RETURN TO OPEN SESSION: Motion by Kahl to return to open session at 9:20 p.m., 2<sup>nd</sup> by Jennrich. ROLL CALL VOTE: Eisenmann-yes; Janowiak-yes; Jennrich-yes; Preston-yes; Foreback-yes; Kahl-yes. Motion carried.

RESULTS OF CLOSED SESSION: Eisenmann reported that the Board discussed the New Glarus Motors site plan development.

ADJOURN: Eisenmann moved to adjourn at 9:25 p.m., 2<sup>nd</sup> by Kahl. Carried.

Lynne R. Erb, Clerk

**VILLAGE OF NEW GLARUS**  
**JOINT VILLAGE BOARD/LIBRARY BOARD MEETING**  
**October 16, 2002**  
**Minutes**

Approval of agenda: President Mark Eisenmann called the meeting to order at 7:00 p.m. outside the New Glarus Town Hall Meeting Room. Village Board trustees present – Julie Jennrich, Susan Janowiak, Steve Preston and Mark Eisenmann. Absent – Lloyd Lueschow, Craig Foreback and Ben Kahl. Library Board members present – Marilee Steffen, Jane Martinson, John Mulvihill, Barb Anderson (arrived 8:15 p.m.) Absent – Wayne Duerst, LeMay Nybroten,. Others in attendance: Library Director Virginia Bryan, Assistant Director Jamie Vache' and Marilyn Christensen, Administrator Jim Mielke and Meeting Facilitator Bert Stitt.

Discussion Library Ad Hoc Committee: General discussion regarding the scope of the Committee. Various thoughts were presented. Meeting participants agreed that progress is being made and that future meetings are necessary. Meetings were set for the following dates: October 30<sup>th</sup>, November 13<sup>th</sup>, December 4<sup>th</sup> and December 18<sup>th</sup>. The meetings are scheduled from 7:00 – 9:00 p.m.

Adjournment: Motion by Mark Eisenmann, second by Steve Preston to adjourn. Time 9:00 p.m.

Jim Mielke, Administrator

**VILLAGE OF NEW GLARUS**  
**JOINT VILLAGE BOARD/LIBRARY BOARD MEETING**  
**October 30, 2002**  
**Minutes**

1. Approval of agenda: President Pro – Tem Julie Jennrich called the meeting to order at 7:00 p.m. Village Board trustees present – Susan Janowiak, Lloyd Lueschow and Julie Jennrich. Absent: Steve Preston, Mark Eisenmann, Craig Foreback and Ben Kahl. The Village Board does not have a quorum. Administrator Jim Mielke arrived at 8:30 p.m.

Library Board members present – Marilee Steffen, LeMay Nybroten, John Mulvihill, Barb Anderson and Wayne Duerst Absent – Jane Martinson LeMay Nybroten,. Others in attendance: Library Director Virginia Bryan, Assistant Director Jamie Vache' and Meeting Facilitator Bert Stitt.

2. Discussion Library Ad Hoc Committee: General discussion regarding the development of a mission, vision and purpose statement. Various thoughts were presented. Meeting participants agreed that progress is being made. The previously scheduled November 13<sup>th</sup> meeting was rescheduled to Monday November 11<sup>th</sup>. The December 4<sup>th</sup> and December 18<sup>th</sup> meetings are still scheduled. The meetings are scheduled from 7:00 – 9:00 p.m.

3. Adjournment: The meeting concluded at 9:00 p.m. As the Village Board lacked a quorum

Jim Mielke, Administrator

**VILLAGE BOARD PROCEEDINGS**  
**VILLAGE OF NEW GLARUS**  
**11/5/02**

REGULAR MEETING: President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak, Lloyd Lueschow and Ben Kahl. Also Present: Carmen Craker (Monroe Times), Administrator Jim Mielke, and Deputy Clerk Barb Roeslein.

AGENDA/MINUTES: Eisenmann moved for approval of the 11/5/02 agenda, 2<sup>nd</sup> by Janowiak. Motion Carried. Eisenmann moved for approval of the minutes for the 10/15/02 meeting as well as the 10/16/02 Joint Village Board/Library Board meeting, 2<sup>nd</sup> by Janowiak. Carried.

CLAIMS: Eisenmann moved to recommend approval of Checks 115318 to 15331 totaling \$97,556.74 and Checks 15332 to 15402 in the amount of \$183,826.45 (voiding check 15371),

and Checks 15403 and 15404 totaling \$9801.26 and payroll direct deposit 68-132 totaling \$20,502.10, 2<sup>nd</sup> by Kahl. Motion carried.

ORDINANCE 02-07/CIGARETTE LICENSE FEE: Eisenmann moved to approve Ordinance 02-07 increasing the annual cigarette license fee to \$50.00, 2<sup>nd</sup> by Foreback. Discussion followed with Lueschow asking if a public hearing was required. Consensus was to get an opinion from the League of Wisconsin Municipalities regarding when public hearings are required. Foreback withdrew his second followed by Eisenmann moving to table matter to the 11/19/02 Board meeting, 2<sup>nd</sup> by Lueschow. Motion carried.

DEPOT SIDING PROJECT – CONTRACT AWARD: By recommendation of the Depot Preservation Society, Eisenmann moved to reject the only bid received of \$110,000.00, 2<sup>nd</sup> by Kahl. Motion carried.

STURDEVANT PROBATIONARY PERIOD: Eisenmann moved to remove Officer Sturdevant from probation, 2<sup>nd</sup> by Kahl. Motion carried.

ORDINANCE 02-08 – ELIMINATION OF MUNICIPAL COURT: The proposed Ordinance will be placed on the 11/19/02 Board meeting.

PARKS & RECREATION: Jennrich reported that the tennis courts at Veterans Park were resurfaced two years ago and are in need of it again. Two bids were received and one of the contractors indicated that resurfacing wasn't the solution to the current condition to the courts, but instead total reconstruction. It was decided by the Parks Committee to establish a sinking fund for that purpose instead of resurfacing courts.

RESOLUTION 02-53 – FINAL RESOLUTION ON 1<sup>st</sup> STREET SIDEWALK REPLACEMENT

SPECIAL ASSESSMENTS: Kahl moved for the approval of Resolution 02-53 – final resolution on 1<sup>st</sup> Street Sidewalk Replacement Special Assessments, 2<sup>nd</sup> by Foreback. Motion carried.

ORDINANCE 02-09 – COMMERCIAL ZONING AMENDMENT: Motion by Jennrich to set the public hearing date for Ordinance 02-09 for 12/3/02 at 7:00 p.m., 2<sup>nd</sup> by Janowiak. Motion carried.

LIBRARY: Janowiak reported that Library Director Virginia Bryan along with several Board members, attended the 10/21/02 Town of New Glarus Board meeting. A request for \$10,000 was made for specific items for the 2003 budget. It was later learned that the Town of New Glarus budget was set and would not include the request for 2003.

ADMINISTRATOR'S REPORT: Administrator Mielke reported that the public hearing for the electric rate increase has been set for 12/4/02 at 9 a.m. in the Village Boardroom. Administrator Mielke also provided information from the League of Wisconsin Municipalities Handbook for Wisconsin Municipal Officials regarding when public hearings are required to help answer some of the concerns that were expressed earlier in the meeting. He also indicated that letters would be sent to businesses affected by Ordinance 02-07 Cigarette License Fee Adjustment.

ADJOURN: Eisenmann moved to adjourn at 8:08 p.m., 2<sup>nd</sup> by Kahl. Carried.

Barbara Roesslein, Deputy Clerk

**VILLAGE OF NEW GLARUS  
JOINT VILLAGE BOARD/LIBRARY BOARD MEETING  
November 11, 2002  
Minutes**

Approval of agenda: President Mark Eisenmann called the meeting to order at 7:00 p.m. Present – Julie Jennrich, Susan Janowiak, Craig Foreback and Mark Eisenmann. Absent – Ben Kahl, Steve Preston and Lloyd Lueschow. Library Board members present – Marilee Steffen, Wayne Duerst, LaMay Nybrotten, Jane Martinson and John Mulvihill. Absent: Barb Anderson. Others present – Assistant Library Director Jamie Vache', Administrator Jim Mielke, Susan Cosgrove and facilitator Bert Stitt.

Discussion Library Ad Hoc Committee: Bert Stitt outlined the following topics for discussion – Vision Statement; Mission Statement; Make-up of the organization (task-force); Charge of the task-force and timeline. Both Board's reviewed the "draft" vision and mission statements. General discussion followed. Consensus of the Boards that the Vision Statement was very well written and that the Mission Statement needs refinement. Susan Cosgrove will work on the Mission Statement. General discussion regarding the make-up of the task-force and the appropriate name for the task force. Also discussion regarding a public recruitment program and the qualities of the proposed advisory group. Bert suggested that members of the advisory group have specific backgrounds – i.e. accountant, lawyer, real estate agent, and business manager.

The next meeting is scheduled for Wednesday, December 4<sup>th</sup>. In the interim, Susan Cosgrove will work on the Mission Statement, and Jim Mielke, Susan Janowiak, Wayne Duerst and Virginia Bryan will work on the task-force scope.

Adjournment: Motion by Craig Foreback, second by Mark Eisenmann to adjourn. Motion carried. Time 9:00 p.m.

Jim Mielke, Administrator

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
11/19/02

**PUBLIC HEARING: 2003 BUDGET**

Public Hearing called to order at 7:00 p.m. by President Eisenmann. PRESENT: Mark Eisenmann, Steve Preston, Julie Jennrich, Susan Janowiak, Craig Foreback, Lloyd Lueschow and Ben Kahl. Also PRESENT: Administrator Jim Mielke, Clerk Lynne Erb, Attorney Vale and Carmen Craker (Monroe Times)

No public comment. President Eisenmann closed the Public Hearing at 7:15 p.m.

**PUBLIC HEARING: RESOLUTION 02-50/ABANDONMENT OF THIRD STREET SOUTH OF FOURTEENTH AVENUE**

Public Hearing called to order President Eisenmann at 7:15 p.m. PRESENT: All those present at the previous public hearing and Vern Johnsrud.

Mr. Johnsrud indicated that he is a landowner in this area and is in favor of vacating the street. Administrator Mielke indicated that Al Lienhardt (another property owner in the area) had stopped in earlier and indicated that he could not stay for the public hearing but expressed that he was also in favor of vacating the street. President Eisenmann closed the Public Hearing at 7:30 p.m.

**REGULAR MEETING:** President Eisenmann called meeting to order at 7:30 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak, Ben Kahl and Lloyd Lueschow. Also Present: Attorney Tom Vale, Administrator Jim Mielke, Clerk Lynne Erb, Carmen Craker (Monroe Times) and Vern Johnsrud.

AGENDA: Eisenmann moved for approval of the 11/19/02 agenda, 2nd by Jennrich. Motion Carried.

MINUTES: Eisenmann moved for approval of the minutes for the 11/5/02 meeting as well as the 10/30/02 and 11/11/02 Joint Village Board/Library Board meetings, 2nd by Jennrich. Carried.

RESULTS OF PUBLIC HEARING--2003 BUDGET: Motion by Eisenmann to approve the following Resolutions pertaining to the 2003 Budget:

- Resolution 02-40/Treasurer Bond
- Resolution 02-41/Carryforward Library Trust Fund Monies
- Resolution 02-42/Designating Public Depository and Authorizing Withdrawals
- Resolution 02-43/Carryforward Equipment Sinking Funds
- Resolution 02-44/Carryforward Interest for Cable Television Fund
- Resolution 02-45/Policy for Refund on Property Tax Bills
- Resolution 02-51/Carryforward Capital Projects Monies for Specific Projects
- Resolution 02-52/Carryforward Chalet Museum Surplus from 2002
- Resolution 02-54 /2003 Budget Adoption and Tax Levy

2nd by Jennrich. Administrator Mielke pointed out that the actual total levy of the Village, including the TID increment, is \$2,600.00 over last year's budget; however, the levy without the TID increment is down from last year. Motion carried.

RESULTS OF PUBLIC HEARING—RESOLUTION 02-50 ABANDONMENT OF THIRD STREET SOUTH OF FOURTEENTH AVENUE: Motion by Eisenmann to approve Resolution 02-50, vacating Third Street south of Fourteenth Avenue, 2nd by Kahl. Carried.

CLAIMS: Eisenmann moved to approve Checks 15403 to 15413 totaling \$19,465.14 and Checks 15414 to 15466 in the amount of \$40,386.38, and payroll direct deposit 133-159 totaling \$18,739.78, 2nd by Kahl. Motion carried.

CIGARETTE LICENSE FEE/ORDINANCE 02-07: Eisenmann indicated that notices had been sent to all holders of cigarette licenses in the Village and no comments have been received. Motion by Eisenmann to approve Ordinance 02-07 increasing the annual cigarette license fee from \$25.00 to \$50.00, 2nd by Jennrich. Motion carried with Preston opposing.

ELIMINATION OF MUNICIPAL COURT/ORDINANCE 02-08: Eisenmann moved to approve Ordinance 02-08 eliminating the Municipal Court effective on the expiration of the term of the current Municipal Judge, 2nd by Kahl. Carried.

PUBLIC SAFETY: Kahl indicated that the Police Department has recently issued an Exemplary Police Performance Award to Officer Jeff Sturdevant and Three-year Service bars to Sergeant Kyle Isenberger and Officer Michael Schroeder.

LIBRARY: Janowiak updated the Board on the memo regarding 2003 Budget changes for the library indicating they have decided to purchase the additional LINK station. Janowiak also reported that the Town of New Glarus will be discussing the Library's request for funds at their budget public hearing on Wednesday, November 20, 2002.

HISTORIC PRESERVATION: Foreback reported that their last meeting was held at the Town Hall. The Town Hall Preservation Society reviewed their plans with the Committee. He also updated the Board on the Depot siding project indicating the Depot Society is proposing repairing the existing siding and doing the work on their own. The committee has indicated to the Depot

Society the need to formalize their proposal with the DNR. Administrator Mielke updated the Board on the grant amounts available for the Depot project.

CLERK'S REPORT: Clerk informed Board members of the upcoming Green County Emergency Management photo ID card program.

ADMINISTRATOR'S REPORT: Administrator Mielke reported:

- The 12/3/02 Board agenda will include an ordinance amendment combining the Public Works and Public Safety Committees into one committee beginning in January, 2003. After a brief discussion, the consensus of the Board is to keep the joint committee at three members.
- Two Public hearings will take place at the 12/3/02 Board meeting. The Storm water Management Ordinance and an ordinance changing zoning uses in Commercial District and Highway Commercial District.
- The development of a community newsletter to be distributed quarterly with the utility bills.

ADJOURN: Eisenmann moved to adjourn at 8:00 p.m., 2<sup>nd</sup> by Jennrich. Carried.  
Lynne R. Erb, Clerk

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
12/3/02

**PUBLIC HEARING: ORDINANCE 02-09 TO REPEAL AND RECREATE SECTIONS 13-1-145(b)(4) AND 13-1-145(c) CONDITIONAL USES OF THE C-1 AND C-2 ZONING CODES PERTAINING TO AUTOMOBILE SALES**

Public Hearing called to order at 7:00 p.m. by President Eisenmann. PRESENT: Mark Eisenmann, Steve Preston, Julie Jennrich, Susan Janowiak, Craig Foreback, Lloyd Lueschow and Ben Kahl. Also PRESENT: Administrator Jim Mielke, Deputy Clerk Barb Roesslein, Attorney Vale, Jeff Opie, Roger Klassy, Jerry Judd, Tom Myers, Randy Kubehl, Paul Fredrickson, Larry Kubehl, Jeff Judd, Merlin Busch, Al Schuler, and Dave Walmutt (Strand Engineering).

The following concerns were expressed:

- Ordinance would be too restrictive.
- Would discourage new businesses from coming to the Village.
- The restrictions would lower property values.
- Why target automobile dealerships?

Administrator Mielke explained that the Plan Commission recommended the ordinance change after review of the current ordinance. This would allow greater input from the Plan Commission, Village Board, and public regarding future dealerships within the Village. Existing dealerships would be grandfathered. Janowiak expressed that the ordinance would help regulate the corridors of the C-1 and C-2 districts. President Eisenmann closed the Public Hearing at 8:00 p.m.

**PUBLIC HEARING: ORDINANCE 02-10 TO REPEAL AND RECREATE SECTION 14-1-62 CONSTRUCTION SITE EROSION CONTROL AND AMEND SECTION 14-1-74 DRAINAGE AND STORM WATER MANAGEMENT SYSTEM**

Public Hearing called to order President Eisenmann at 8:00 p.m. PRESENT: All those present at the previous public hearing.

Dave Walmutt from Strand Engineering presented an overview of the drafted ordinance. The implementation of this ordinance is not a requirement from the DNR or EPA at this time, but would help to obtain grants. The ordinance would regulate new developments within the Village. Tom Myers commented that he would be in favor of a storm water management policy in place. President Eisenmann closed the Public Hearing at 8:15 p.m.

**REGULAR MEETING:** President Eisenmann called meeting to order at 8:15 p.m. PRESENT: Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak, Ben Kahl and Lloyd Lueschow. Also Present: Administrator Jim Mielke, Deputy Clerk Barb Roesslein, Attorney Vale, Jeff Opie, Roger Klassy, Jerry Judd, Tom Myers, Randy Kubehl, Paul Fredrickson, Larry Kubehl, Jeff Judd, Merlin Busch, Al Schuler, and Dave Walmutt (Strand Engineering).

AGENDA: Eisenmann moved for approval of the 12/3/02 agenda, 2<sup>nd</sup> by Preston. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 11/19/02 meeting, 2<sup>nd</sup> by Preston. Motion carried.

RESULTS OF PUBLIC HEARING—ORDINANCE 02-09: Consensus of the Board is to refer matter back to the Plan Commission for further review. Motion by Eisenmann to table matter and refer back to the Plan Commission, 2<sup>nd</sup> by Jennrich. Motion carried.

RESULTS OF PUBLIC HEARING—ORDINANCE 02-10: Motion by Preston to approve Ordinance 02-10, to repeal and recreate section 14-1-62 Construction Site Erosion Control and

amend section 14-1-74 Drainage and Storm water Management System, 2<sup>nd</sup> by Kahl. Motion carried.

CLAIMS: Eisenmann moved approve Checks 15467 to 15473 totaling \$13,469.47 and Checks 15474 to 15509 in the amount of \$209,291.25, and payroll direct deposit 160-183 totaling \$19,612.56, 2<sup>nd</sup> by Kahl. Motion carried.

RESOLUTION 02-55 – ENDORSING “STRONG COMMUNITIES MAKE WISCONSIN WORK”

CAMPAIGN: Kahl moved to table for revision, 2<sup>nd</sup> by Lueschow. Motion carried.

PARKS & RECREATION: Jennrich reported that an estimate of \$80,000 to \$95,000 was received from Strand Engineering in regards to reconstructing the Veteran’s Park tennis courts. The project is beyond the financial capabilities of the Village and instead monies will be set aside for sealing, painting, and striping courts in 2004. The committee also reviewed the DNR lease agreement regarding the skateboard park with representatives of the Skateboard Coalition. The issue will not be brought before the Board until everything is in order.

ORDINANCE 02-11/ COMBINE PUBLIC WORKS AND PUBLIC SAFETY COMMITTEES: Kahl moved to adopt ordinance 02-11 to combine Public Works and Public Safety committees, 2<sup>nd</sup> by Preston. Motion carried.

LIBRARY: Janowiak reported that the Town of New Glarus approved \$5,000 for the Library at their budget public hearing. Library Director Virginia Bryan is out at this time with a bad back. The next joint Village Board and Library Board is scheduled for 12/4/02 at 7:00 p.m. at the Amcore Bank conference room.

TREE BOARD: Lueschow reported that the WiDNR Urban Forestry grant was approved and the Village will receive \$9,549.04. Next meeting will be scheduled the week of 1/13/03.

AD HOC STREETScape COMMITTEE: Jennrich reported that the committee met for the first time in over a year. There is \$6,300 remaining from the Streetscape project. Three items were selected as possible ways to use the funds. They were as follows:

1. Tent anchors
2. Trash receptacles
3. Electrical outlets

President Eisenmann suggested a portion of the funds could be used for additional banner arms.

APPOINTMENT OF ELECTION OFFICIALS FOR 2003-2004: Jennrich moved to appoint the following election officials/special voting deputies for 2003-2004: Russ Reuter, Eloise Strickler, Lois Wainwright, Minerva Ott, Louise Hicks, Gerneen Zurkirchen, Jeff Kuhn, and Jim Mielke, 2<sup>nd</sup> by Kahl. Motion carried.

CAUCUS DATE: Kahl moved to set the Village Caucus for January 21, 2003 at 6:30 p.m. in the Village Hall Boardroom, 2<sup>nd</sup> by Jennrich. Motion carried.

ADMINISTRATOR’S REPORT: Administrator Mielke reported:

- Tax bills were mailed out today.
- The community room passed the State inspection for Small World. Small World has started moving items into the room and will start classes in early January.
- Public Hearing for the electric rate increase is set for 12/4/02 at 9 a.m. in the Village Board room.
- Overhead electric contractor will have more personnel and equipment sent to the Village to help move the project forward.
- Will be absent at the 12/17/02 Board meeting.

PRESIDENT’S REPORT: Eisenmann stated that he would not be able to attend the 1/21/03 Board meeting.

ADJOURN: Eisenmann moved to adjourn at 8:50 p.m., 2<sup>nd</sup> by Kahl. Motion carried.

Barbara Roesslein, Deputy Clerk

## VILLAGE BOARD PROCEEDINGS

### VILLAGE OF NEW GLARUS

12/17/02

**REGULAR MEETING:** President Eisenmann called meeting to order at 7:30 p.m.

**PRESENT:** Mark Eisenmann, Craig Foreback, Julie Jennrich, Steve Preston, Susan Janowiak and Lloyd Lueschow. **ABSENT:** Ben Kahl. Also Present: Clerk Lynne Erb and Carmen Craker (MONROE TIMES).

AGENDA: Eisenmann moved for approval of the 12/17/02 agenda, 2<sup>nd</sup> by Preston. Motion carried.

MINUTES: Eisenmann moved for approval of the minutes for the 12/03/02 meeting, 2<sup>nd</sup> by Preston. Motion carried.

CLAIMS: Eisenmann moved to approve payment of the following claims, Checks 15510 to 15511 totaling \$1,056.23 and Checks 15512 to 15581 in the amount of

\$271,057.50, and payroll direct deposit 184-205 totaling \$19,781.02, 2<sup>nd</sup> by Foreback. Motion carried.

RESOLUTION 02-55 – ENDORSING “STRONG COMMUNITIES MAKE WISCONSIN WORK” CAMPAIGN: Motion by Eisenmann to approve Resolution 02-55 and forward the same to the League of Wisconsin Municipalities, 2<sup>nd</sup> by Jennrich. Motion carried.

RESOLUTION 02-56 – CARRY FORWARD SURPLUS FUNDS: Upon recommendation of the Finance Committee, Eisenmann moved to approve Resolution 02-56-Carry Forward Surplus Funds for Ambulance Service payment, 2<sup>nd</sup> by Janowiak. Motion carried.

OPERATOR LICENSES TO EXPIRE 6/30/04: Foreback moved to approve operator licenses to expire 6/30/04 to Cindee Retrum and Christine Viney, 2<sup>nd</sup> by Jennrich. Motion carried.

PARADE PERMIT: Foreback moved to approve a parade permit to Wisconsin Vietnam Veterans Chapter II for January 17, 2003 contingent on receipt of State permit, 2<sup>nd</sup> by Jennrich. Clerk advised that Certificate of Insurance has been filed. Motion carried.

PLAN: Eisenmann indicated that Plan Commission will be holding two separate meetings in January, one to discuss the C-1 and C-2 zoning issue and the other as their regular meeting.

LIBRARY: Janowiak reported that the Joint Board/Library meeting is Wednesday, December 18, 2002 at Amcore Bank meeting room.

TREE BOARD: Lueschow informed the Board their next meeting is January 13, 2003 and to forward any agenda items to him.

CLERK’S REPORT: Clerk reminded the Board of the following:

- Village Offices and Library will be closed 12/24/02, 12/25/02, 12/31/02 and 1/1/03 for the Holidays. A notice has been placed in the Post-Messenger and posted within the Village.
- Preliminary audit will take place 12/19/02 with Virchow Krause.
- All 2002 vouchers available before year-end will be paid in 2002.

PRESIDENT’S REPORT: Eisenmann briefly discussed some options for public hearing policy. He also reminded the Board of the Village Caucus scheduled for January 21, 2003.

ADJOURN: Eisenmann moved to adjourn at 7:45 p.m., 2<sup>nd</sup> by Jennrich. Motion carried.  
Lynne R. Erb, Clerk